| 1. | A message from Mayor Robyn Tannehill |
| 2. | Essential Businesses |
| 3. | General Guidelines |
| 4. | Retail |
| 5. | Restaurants **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 6. | Close Contact Services: Tattoo Parlors, Aestheticians, & Massage Therapy Facilities **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 7. | Close Contact Services: Barber Shops **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 8. | Close Contact Services: Hair Salons **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 9. | Close Contact Services: Nail Salons **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 10. | Close Contact Services: Tanning Salons **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 11. | Office & General Business |
| 12. | Exercise & Training Facilities **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 13. | Childcare Services |
| 14. | Medical and Health Services **ORDER 1477 ALLOWS NON-EMERGENT MEDICAL SERVICES TO BE PROVIDED** |
| 15. | Pharmacies |
| 16. | Entertainment Venues **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 17. | Organized Athletic Team Activities **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
| 18. | Outdoor Recreation **CURRENTLY NOT INCLUDED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020** |
The Mayor and Board of Aldermen, with extensive research and input from healthcare professionals, have developed the following Phase I Plan for recovery of the economy in Oxford, Mississippi. This Serving Oxford Safely – A Recovery Plan is based on safe opening practices as determined by the CDC, Department of Homeland Security, Mississippi Department of Health, input from local health care professionals including Dr. Jeff Dennis, Dr. Eric Dahl, and Dr. Jason Waller and with heavy reliance on the structure of the State of Alabama’s Reopen Alabama Responsibly Plan.

Oxford is blessed to have a very diverse population. Plans for a successful recovery in a community that is made up of large numbers of students and retirees presents challenges and requires the need for City leaders to develop a plan that is uniquely tailored to Oxford. To get Oxford back up to its most desired level of operation, we must have the doors open wide and ready for the masses on August 1st. This means that we must be careful in our speed of reopening and diligent in our implementation of these plans. Phase I of Serving Oxford Safely is the first step to incrementally relaxing the restrictions in place. Enforcement will be key to the success. Our goal is not to give citations but to encourage compliance that is necessary to the success of our entire community.

As was identified at the onset of this pandemic, it is a difficult balance to consider our small businesses who are the backbone of our community and desperately need customers and at the same time consider our citizens who desperately need to distance themselves. In order for a reopening to successfully occur, the way we operate on a daily basis is going to have to change. The rules have to be different for this to be successful. The success of this plan for recovery depends on personal responsibility of not only our businesses but of our residents as customers.

Our healthcare professionals have stressed that the keys to success are EVERYONE wearing face coverings and strict social distancing practices. Dr. Dahl stressed the very real concern that one person without a face covering in public can do enormous damage to those they come in contact with. These physicians stressed that without antibody testing, improved mass testing capabilities and improved contact tracing, our efforts must be very limited and slowly implemented. We have no timeline for the arrival of these key elements so we must move forward.

April 29, 2020
We look forward to expanding these plans through future phases balancing the best interests of our business community and citizens’ health. We have received this message loud and clear from our health care professionals and firmly believe that face coverings will open the door to more commerce, more quickly than anything else.

The Mayor and Board of Aldermen will meet weekly to assess numbers of active cases and circumstances within our community that affect our success and will provide plans for Phase II in the coming week.

PROJECTED GOALS

We are setting goals, not dates.

On April 30 when the current Shelter in Place Resolution expires, curbside options for all non-essential retail establishments will be allowed. Restaurants will continue at their current level of offering curbside, delivery and drive-thru options. The same level of restrictions we had in place prior to the Shelter in Place Resolution will be in place, these restrictions are outlined in the Fourth Resolution of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, Declaring Additional Measures for the Control of Contagious and Infectious Diseases and for the Protection of Public Health and Welfare and for Related Purposes, adopted on April 23, 2020.

FIRST GOAL
Identify the peak for Oxford (not for State or region but specifically for us). Healthcare professionals will assist us in identifying that date. Phase I will begin 14 days after the peak.

The Mayor and Board of Aldermen will meet once a week via telephone to review numbers and circumstances. We will ask for medical officials to participate as available.

SECOND GOAL
Once Phase I is implemented and after a flat trajectory or decrease is demonstrated for at least 14 days in active cases, we will move to relax the restrictions further and move to Phase II.

April 29, 2020
ESSENTIAL BUSINESSES

APRIL 23, 2020

PER THE FOURTH RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OXFORD, MISSISSIPPI, DECLARING ADDITIONAL MEASURES FOR THE CONTROL OF CONTAGIOUS AND INFECTIOUS DISEASES AND FOR THE PROTECTION OF PUBLIC HEALTH AND WELFARE AND RELATED PURPOSES,

SECTION 2:B

All essential businesses shall require face coverings effective at 8:00 am on Saturday, April 25, 2020.

1) Employees of the essential business shall properly wear face coverings ensuring the face covering covers the mouth and nose.

2) Essential Businesses shall monitor all points of entrance and prohibit entrance into the business by any individual over the age of six (6) years not wearing a face covering.

3) Management of the essential business must provide adequate supervision to ensure compliance of the face covering requirement to include but not limited to door monitors to monitor the entrance of the public and floor supervision for employees.

April 29, 2020

THE PENALTY FOR VIOLATING ORDERS RELATED TO EMERGENCIES READS:

Any time the Mayor and/or Board of Aldermen shall make any rule, order, or regulation to prevent the introduction and spread of contagious or infectious diseases, to prevent or alleviate eminent danger to the public safety because of freedom of movement of the City’s residents, to regulate the entrances and the way of ingress and egress to and from buildings, in furtherance of a proclamation or declaration of a local or civil emergency, or as otherwise necessary for emergency management purposes, any such rule, order, or regulation shall have the full force and effect of law once recorded in the office of the city clerk. The violation of any such rule, order, or regulation shall be punished by a fine not exceeding $1,000.00 or imprisonment for a term not exceeding 90 days, and the cost of prosecution, or by both such fine and imprisonment, in the discretion of the municipal judge, except as provided otherwise by state law. Each day any violation of any such rule, order, or regulation shall continue shall constitute a separate offense.

ESSENTIAL BUSINESSES INCLUDE

(Copied from Second Resolution of the Mayor and Board of Aldermen, adopted on March 22<sup>nd</sup>)

City government services (police stations, fire stations, courts, garbage/sanitation, utilities, and such other services as the Mayor shall determine), hospitals/clinics and healthcare operations (nursing homes and assisted living facilities), veterinarians, offices, gas stations, drug stores and pharmacies, food services (grocery stores, farmers markets, food banks, convenience stores, take-out, curbside and delivery restaurants), hardware stores, security companies, businesses providing services necessary to maintain the safety, sanitation and essential operation of residents (plumbers, electricians, landscapers, HVAC services, and the like), banks, community benefit organizations on a case-by-case basis (Interfaith Compassion Ministries, United Way, Salvation Army, Red Cross, Communicare, etc.), laundromats/laundry services, cemeteries, and professional services which service companies and individuals who or which are essential businesses, agencies, or governmental units (such as accountants, attorneys, engineers, architects, etc.), to the extent such professional services are able to operate under CDC and the Mississippi Department of Health regulations.

FACE COVERINGS DO NOT HAVE TO BE MEDICAL MASKS OR N95 MASKS. A BANDANA, SCARF, T-SHIRT, HOME-MADE MASKS, ETC. MAY BE USED. THEY MUST PROPERLY COVER BOTH YOUR MOUTH AND NOSE.
OVERVIEW

The recommendations in this report provide specific measures for most business categories to facilitate the safe reopening of businesses in Oxford. The specific recommendations in each category support the overall goal of opening businesses in a way that protects employees and customers from exposure to COVID-19 and to prevent spreading of the virus.

EMPLOYEE PROTECTIVE MEASURES

- All Employees of businesses MUST wear face coverings. Employees should wear gloves when possible.
- Practice sensible social distancing, maintaining six feet between co-workers.
- Customers who have a fever or other symptoms of COVID-19 will not be allowed to enter.
- Train workers in proper hygiene practices.
- Encourage workers to report any safety and health concerns to the employer.
- Post signs at every entrance at each store or business stating that individuals who have a fever, cough or any sign of sickness should not enter.
- Employees and customers will have access to hand sanitizer or a place to wash their hands.
- Employees will be required to take reasonable steps to comply with guidelines on sanitation from the Center for Disease Control and Prevention and the Mississippi Department of Public Health.

April 29, 2020
• All persons in the store or business will be required to maintain a social distance of at least six feet from another person. Sales registers must be at least six feet apart.
• Point of sale equipment will be frequently cleaned and sanitized.
• The entrance/exit doors will be sanitized at least once per hour.
• Propping doors open as frequently as possible to avoid human contact is recommended.
• Stores and businesses will encourage customers to make non-cash payments.
• Public restrooms must be sanitized at least once an hour.

CUSTOMER PROTECTIVE MEASURES

• Customers of all businesses MUST use face covering while shopping.
• No employee who has a fever or other symptoms of COVID-19 will be allowed to work.
• Door entrances and exits will be sanitized at least once per hour.
• Customers will be required to use hand sanitizer upon entering the store.
• The number of people inside non-essential mercantile operations (retail) will be limited to 30% of fire marshal capacity or 5 people per 1,000 square feet.
• Store employees will enforce social distancing of at least 6 feet between people.
• Stores with higher traffic will mark spaces 6 feet apart at the sales registers and outside the entrance to the store.
• Sales registers will be located at least 6 feet apart.
• Point of sale equipment will be frequently cleaned and sanitized.
• Public restrooms will be sanitized at least once an hour.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

• Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE OF REOPENING: IMPLEMENTED AS OF APRIL 29, 2020
RETAIL

RETAIL BUSINESSES INCLUDES:

Furniture & Home Furnishings

Clothing, Shoes, Jewelry, & Accessories Stores

Telephone & Electronics

Appliance Stores

Department Stores

Sporting Goods Stores

Book Stores

Craft & Art Stores

Music Stores

Computer Sales & Repairs

Cosmetic & Beauty Supplies

Health & Personal Care

April 29, 2020
Other Mercantile

**AVERAGE LEVEL OF CUSTOMER INTERACTION**

Requires close interaction between staff and customers, but not direct physical contact.

**EMPLOYEE PROTECTIVE MEASURES**

- Post signs on every entry door that individuals who have a fever or other symptoms of COVID-19 must not enter the store.
- Limit the number of individuals inside the store to 30% of fire capacity occupancy or 5 customers per 1,000 square feet.
- Customers will be encouraged to use hand sanitizer upon entering the store.
- Employees who have a fever or are otherwise exhibiting COVID-19 symptoms will not be allowed to work.
- Employees MUST wear face coverings.
- Gloves should be worn if possible.
- All persons in the store should practice sensible social distancing of at least 6 feet between another person. Employees will be responsible for enforcing social distancing of at least 6 feet between shoppers.
- Sales registers must be at least 6 feet apart.
- Employees will have access to hand sanitizer or a place to wash their hands.
- Workers and customers will be provided an adequate number of trash receptacles.
- Employees will be required to take reasonable steps to comply with guidelines on sanitation from the Center for Disease Control and Prevention and the Mississippi Department of Public Health.
- Point of sale equipment will be cleaned and sanitized at a minimum of once an hour.
- The stores will encourage customers to make non-cash payments.
- The entrance/exit doors will be sanitized at least once an hour.
- If possible, doors shall remain propped open to avoid contact.
- Encourage workers to report any safety and health concerns to the employer.

**HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?**

- Press releases, video messages, and social media postings from Mayor Robyn Tannehill and the City of Oxford.

April 29, 2020
• Guidelines will be clearly posted on the City of Oxford website as well as publicized via social media.
• Management will inform employees verbally and in writing of the safety standards.
• All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

• Disinfect to regularly sanitize common surfaces.
• Soap and water or hand sanitizer.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

• No, but protective screens may be installed at the discretion of each store.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

• Yes, sanitization of incoming stock and merchandise is recommended.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

• Yes, masks or face coverings (bandanas, scarves, home-made fabric masks, etc.) are required.

CUSTOMER PROTECTIVE MEASURES

• Customers MUST wear face coverings.
• No employee who has a fever or other symptoms of COVID-19 will be allowed to work in the store.
• The number of customers inside the store will be limited to 30% of fire marshal capacity or 5 customers per 1,000 square feet.
• Door entrances and exits will be sanitized at least once an hour.
• Customers will be encouraged to use hand sanitizer upon entering the store.

April 29, 2020
- The store will be encouraged to provide access to hand sanitizer and trash receptacles.
- Store employees will enforce social distancing of at least 6 feet between customers. Stores with high traffic will mark spaces 6 feet apart at the sales registers and outside the entrance to the store.
- Sales registers will be located at least 6 feet apart.
- Point of sale equipment will be cleaned and sanitized at least once per hour.
- Employees will take reasonable steps to comply with guidelines on sanitation from the Centers for Disease Control and Prevention and the Mississippi Department of Public Health.

**HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?**

- Measures will be posted at all entrances of store, publicized via PA systems, or as other technology provides.

**DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?**

- Each store must know the fire marshal capacity or square footage of the building and ensure social distancing guidelines are followed.

**WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?**

- Antibacterial products must be utilized.

**WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?**

- These measures will require some type of marking or tape on the floor at the checkout line to ensure adherence to 6’ social distancing standards.

**WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?**

- Salesperson will at point of sale, encourage customers; either to insert payment card or to provide their own pen to sign the receipt. Receipt should be left on counter.

April 29, 2020
WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE OF REOPENING: IMPLEMENTED APRIL 29, 2020

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

__________________________________________________________  Date: _______________________

April 29, 2020
CURRENTLY RESTAURANTS ARE PROHIBITED FROM OPENING DINING ROOMS PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020. RESTAURANTS MAY CURRENTLY OFFER CURB SIDE, DRIVE-THRU, AND DELIVERY.

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Full-Service Restaurant – server takes customer’s order at table, delivers food to customer, used dishes and utensils are removed from table, payment is received from customer.
- Limited Service Restaurant – customer’s order is taken at counter, payment is made at counter, food is delivered to customer at counter or table, customer disposes of own utensils/trash or employees may do so.

EMPLOYEE PROTECTIVE MEASURES

- Post signs on all doors that no one with a fever or symptoms of COVID-19 is to be permitted in the restaurant.
- Staff will limit the number of customers in the restaurant to those that can be seated at least 6’ from adjacent customers.
- In full-service restaurants, there shall be NO seating or ordering at a bar that serves alcohol or at a counter; waitstaff will facilitate all ordering.
- There shall be no congregating in common areas. Customers must be seated at tables.

April 29, 2020
• Any outdoor waiting area must be marked clearly so that social distancing standards are met.
• No customers allowed in indoor waiting areas.
• Tables will be limited to no more than 6 guests per table.
• All employees are required to report any fever or illness to supervisor.
• Employees must wear face coverings and gloves.
• Customers are encouraged to wear face coverings when not seated at table.
• High customer contact areas (i.e. door entrances) will be cleaned and sanitized at minimum once an hour.
• Propping doors open as much as possible to deter human contact is recommended.
• Public restrooms must be sanitized at least once an hour.
• In full-service restaurants, or restaurants operating primarily as bars, there shall be NO seating or ordering at a bar or a counter that serves alcohol unless a physical barrier (plexiglass or glass) of no less than 36” tall from bar height is installed. Waitstaff will facilitate all ordering and serving.
• Customers seated at a bar or counter must be seated 6’ apart from one another.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

• Employer/supervisor will communicate with all employees the measures verbally or in writing.
• All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

• No.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

• If a restaurant desires to further expand its seating capacity by placing a physical barrier they may install this type device.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

April 29, 2020
WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Gloves are already part of the supplies restaurants use on a daily basis. All employees must also wear face coverings.

CUSTOMER PROTECTIVE MEASURES

- In full-service restaurants, or restaurants operating primarily as bars, there shall be NO seating or ordering at a bar or a counter that serves alcohol unless a physical barrier (plexiglass or glass) of no less than 36” tall from bar height is installed. Waitstaff will facilitate all ordering and serving.
- Customers seated at a bar or counter must be seated 6’ apart from one another.
- There shall be no congregating in common areas. Customers must be seated at tables.
- Post sign on door that no one with a fever or symptoms of COVID-19 is to be permitted in the restaurant.
- Customers will be limited to a number that can be adequately distanced 6 feet from adjacent tables.
- Tables/booths may alternatively be separated by a physical barrier.
- Tables will be limited to no more than 6 guests per table.
- All employees are required to report any fever or illness to supervisor.
- Tables and seating will be sanitized after each guest.
- High customer contact areas (e.g. door entrances) will be sanitized at minimum once an hour.
- Condiments are not to be left on tables. Provided by request and sanitized after usage or disposable packets should be used.
- Drink refills shall be in clean/unused glass/cups.
- Menus, if laminated, should be cleaned after each usage or paper menus shall be designed for single use and disposed of.
- There will be no self-service stations (drink stations, open utensil dispensers, straw dispensers, condiments, etc.).
- Offer pre-wrapped plastic cutlery.
- Eliminate any unwrapped straws and eliminate cocktail straws completely.
- Sanitizer solution buckets and towels must be provided on each kitchen station and will be changed hourly.
- All servers, food preparers, and restaurant staff will wear gloves.

April 29, 2020
• Public restrooms will be sanitized at least once an hour.
• Propping doors open as much as possible to deter human contact is recommended.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

• Measures will be communicated via social media (Facebook/Instagram/Twitter, etc.) and on the restaurant’s website.
• These measures will be posted on the front door/window for clients to read before entering the restaurant.
• A designated employee will be on duty to monitor all procedures.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

• No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

• Antibacterial products must be used in restaurants.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

• Yes, for limited service restaurant ordering in which customers stand in line.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

• The space between customers at adjacent tables must be 6 feet unless a physical barrier is present. If restaurants have self-seating, signage should be placed on tables/booths which are not to be used.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

April 29, 2020
• Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATIONS: CURRENTLY RESTAURANTS ARE PROHIBITED FROM OPENING DINING ROOMS PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020. RESTAURANTS MAY CURRENTLY OFFER CURB SIDE, DRIVE-THRU, AND DELIVERY.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

________________________________________________   Date: ______________
CLOSE CONTACT SERVICES:
TATTOO PARLORS, AESTHETICIANS, MASSAGE THERAPY FACILITIES

CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Work requires direct physical contact with customer.

EMPLOYEE PROTECTIVE MEASURES

- Use ALL disposable materials & supplies according to Mississippi Health Department rules.
- Services will be provided by appointment only; no walk-in customers.
- Post a sign outside the front door/window that states that any customer who has a fever or other COVID-19 symptoms must reschedule their appointment.
- Businesses will limit the number of clients in the store to allow for 6’ distancing.
- No persons will be allowed to wait in the store; customers will wait in car until service provider is ready.
- All employees will wear face coverings.
- All customers will wear face coverings.
- Employees will wear protective gloves. (excluding massage therapy – need to be in a private service room. Require customers to wash hands and sanitize prior to receiving massage.)
- Consent form must be supplied, completed, and kept on file – Have you been exposed? Have you traveled recently? Have you had a fever?

April 29, 2020
• Tattoo artists, Body Piercers, Microblading and Waxing technicians must follow applicable guidelines provided by the Mississippi Department of Health or governing boards.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

• Owner will meet with all employees and communicate measures verbally in writing.
• All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

• No sanitation or cleaning outside of the normal scope of operations would be required to reopen.
• Employees may not leave their service areas without complete sanitization of the workstation.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

• No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

• Employees will sanitize incoming stock and merchandise

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

• Yes. Face coverings and gloves will be required. Gloves will be disposed of and changed after each client.

April 29, 2020
CUSTOMER PROTECTIVE MEASURES

- No employee with a fever or any other symptoms of COVID-19 will provide services to clients.
- Only one client per service provider, with at least 6’ spacing between clients.
- No persons will be allowed to sit in waiting area.
- Only one person should be admitted to each service room at any time.
- Employees will wear protective face coverings and gloves.
- Customers will wear face coverings.
- All equipment, chairs, and tables used by an employee or customer will be sanitized between clients.
- Provide hand sanitizer/sanitation wipes to customers upon arrival.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate when appointment is scheduled.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the business website.
- These measures will be posted on all entry door for clients to read before entering the business.
- Protocols for protection will be distributed to each client entering the building.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.
- Employees may not leave their service areas without complete sanitization of the workstation.

April 29, 2020
WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

________________________________________________   Date: _______________________

April 29, 2020
CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Barbers’ work requires close physical contact with the customer.

EMPLOYEE PROTECTIVE MEASURES

- Customers must wait outside at a distance of no less than 6’ from each other or in their cars until their appointment.
- Customers will be required to sanitize their hands upon entering the building.
- Signs will be posted at the entrance and at eye-level at each workstation stating that any customer who has symptoms of COVID-19 must reschedule their appointment.
- Limitations will be placed on the number of customers in the barber shop to one per barber.
- Barber stations will be separated by at least six feet from other stations.
- All barbers will wear face coverings.
- Barbers will wear protective gloves while using clippers and as able otherwise.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

April 29, 2020
• Owner will meet with all barbers and staff to communicate the above measures verbally and in writing.
• All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

• No cleansing disinfecting, or sanitizing outside of the normal scope of operations would be required to reopen. Antibacterial products must be used.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

• No. Only protective face coverings and gloves.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

• No. However, stylists will sanitize all equipment, capes, and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

• Yes, face coverings and gloves will be required.

CUSTOMER PROTECTIVE MEASURES

• No barber displaying symptoms of COVID-19 will be allowed to come to work.
• No persons will be allowed to sit in the waiting area.
• Barber stations should be at least six feet apart.
• Barbers will wear protective face coverings or facial shields.
• All equipment used by a barber will be sanitized between customers.
• Customers will swipe card payments and the terminals will be cleaned by shop employees after each use.
• Customers will be required to sanitize their hands upon entering the building
• The shop will not provide books, magazines, or any reading material for clients.
HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be posted on all doors at eye-level and at eye-level each workstation.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the barber shop’s website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Yes, all equipment used by barber, including chairs, will be sanitized by employees between each client.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between barber stations must be at least six feet or every other station must be utilized.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

April 29, 2020
By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

________________________________________________   Date: _________________
CLOSE CONTACT SERVICES:
HAIR SALONS

CURRENTLY PROHIBITTED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Work requires direct physical contact with customer.

EMPLOYEE PROTECTIVE MEASURES

- Post a sign on all doors that states that any customer who has symptoms of COVID-19 must reschedule their appointment.
- Salons will limit the number of clients in the store to one person per stylist.
- Customers will be required to wash/sanitize hands upon entering the salon.
- No persons will be allowed to wait in the store while a stylist is with another customer.
- Stylist stations will be separated by at least six feet from other stations.
- All stylists will wear face coverings.
- Stylists will wear protective gloves when using clippers and as able otherwise.

April 29, 2020
HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all stylists and staff to communicate measures verbally and in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No cleansing, disinfecting, or sanitizing outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No. However, stylists will sanitize all equipment, capes, and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Face coverings and gloves will be required. Gloves will be disposed of and changed after each client.

CUSTOMER PROTECTIVE MEASURES:

- No stylist with COVID-19 symptoms will be allowed to come to work.
- No persons will be allowed to sit in waiting area.
- Stylist stations must be at least six feet apart.
- Stylists will wear protective face coverings and gloves (except for when cutting hair).
- All equipment used by a stylist, including chairs, will be sanitized between clients.
- The salon will not provide books, magazines, or any reading material for clients.

April 29, 2020
• All stylists will sanitize hands between each client.

**HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?**

• Communicate by phone prior to appointment.
• Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the salon website.
• These measures will be posted on all doors for clients to read before entering the salon.

**DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?**

• No.

**WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?**

• No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

**WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?**

• No.

**WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?**

• Yes, the space between stylists’ stations must be at least 6 feet.

**WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?**

• Yes, a designated employee will be on duty to monitor all procedures.

April 29, 2020
RECOMMENDED DATE TO SAFELY RESUME OPERATION: CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

________________________________________________   Date: _______________________

April 29, 2020
CLOSE CONTACT SERVICES: NAIL SALONS

CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Provide services for manicures and pedicures; gel polish manicures; dip manicures and acrylic nail treatment. Work requires direct physical contact with the customer.

EMPLOYEE PROTECTIVE MEASURES

- Customers MUST wear face coverings.
- Customers will be required to wash their hands upon entering the building and also before each treatment.
- Signs will be posted at all entrances and eye-level at each workstation stating that any customer who has a fever or exhibits symptoms of COVID-19 must reschedule their appointment.
- Salons will limit the number of customers in the salon to one per technician.
- Technician stations will be separated by at least six feet apart from other stations.
- All technicians will wear face coverings.
- Technicians will wear protective gloves when possible.
- Waiting areas will be closed.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

April 29, 2020
Owner will meet with all technicians communicate the above measures verbally and in writing.
All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No cleansing, disinfecting and sanitizing outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No. However, stylists will sanitize all equipment and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Face coverings and gloves will be required.

CUSTOMER PROTECTIVE MEASURES

- Customers MUST wear face coverings.
- No technician who has a fever or exhibits symptoms of COVID-19 will provide services to customers.
- Waiting areas will be closed.
- Technician stations must be at least 6 feet apart.
- Technicians will wear protective face coverings and gloves.
- Any tools designed for one-time use will be discarded after use.
- All equipment and workstations will be cleansed, disinfected and sanitized between customers.

April 29, 2020
• The salon will not provide books, magazines, or any reading material for customers.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

• Communicate by phone or email prior to appointment.
• Measures will be posted on all doors and at eye-level at each workstation.
• Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the salon’s website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

• No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

• No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

• No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

• The space between technician stations must be at least six feet.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

• Yes, a designated employee will be on duty to monitor all procedures.
RECOMMENDED DATE TO SAFELY RESUME OPERATION: CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

______________________________ Date: ________________________
CURRENTLY PROHIBITTED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Very minimal customer interaction.

EMPLOYEE PROTECTIVE MEASURES

- Employees who display symptoms of COVID-19 will be sent home.
- Customers will be required to wash or sanitize hands upon entry.
- Face covering are required for all employees to wear while at work.
- No persons will be allowed to wait in the waiting area.
- Practice sensible social distancing, maintaining six feet between co-workers.
- Provide workers and customers with tissues and trash receptacles.
- Encourage employees to report any safety and health concerns to the employer.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

April 29, 2020
• Owner will meet with all employees to communicate the above measures verbally and in writing.
• All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

• Antibacterial disinfectants must be used.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

• No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

• No.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

• No.

CUSTOMER PROTECTIVE MEASURES

• Customers MUST wear face coverings until they are alone in tanning room.
• Customers must wait in their cars until their appointment time.
• Employees will wash and sanitize hands between customer interaction.
• Sanitize all tanning equipment and client contact surfaces.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

• Communicate by phone or email prior to appointment.
• Measures will be posted on all doors and at eye-level at each tanning room.

April 29, 2020
• Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the salon’s website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

• No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

• No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

• Yes, it will require markings on the floor.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

• No.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

• Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

________________________________________________   Date: _______________________

April 29, 2020
OFFICES AND GENERAL BUSINESSES INCLUDE BUT ARE NOT LIMITED TO

- Professional Services
- Title Companies
- Independent Financial Services
- Marketing & Advertising
- Consultants
- Collection Agencies
- Real Estate Agencies

EMPLOYEE PROTECTIVE MEASURES

- Employees are required to wear face coverings. Gloves should be worn when possible.
- Clients and customers are required to wear face coverings.
- Practice sensible social distancing, maintaining six feet between co-workers.
- Employees who have a fever or other symptoms of COVID-19 will not be allowed to work.
- Provide a place to wash hands or alcohol-based hand rubs containing at least 70% alcohol.
- Train workers in proper hygiene practices.
- Encourage workers to report any safety and health concerns to the employer.

April 29, 2020
• A sign will be posted at every entry at each store stating that individuals who have a fever, cough or any sign of sickness should not enter.
• Employees will be required to take reasonable steps to comply with guidelines on sanitation from the Center for Disease Control and Prevention and the Mississippi Department of Public Health.
• All persons in the office will be required to maintain a social distance of at least six feet between another person. Sales registers must be at least six feet apart.
• Point of sale equipment will be frequently cleaned and sanitized.
• The entrance/exit doors will be sanitized at least once per hour.

CUSTOMER PROTECTIVE MEASURES

• No employee who has a fever or other symptoms of COVID-19 will be allowed to work.
• Door entrances and exits will be sanitized at least once per hour.
• Clients will be required to use hand sanitizer upon entering the office.
• Clients MUST wear face coverings.
• The office will provide access to hand sanitizer and trash receptacles.
• Offices will enforce social distancing of at least 6 feet between people.
• No client may wait in the waiting area.
• Point of sale equipment will be frequently cleaned and sanitized.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

• Employer/supervisor will communicate with all employees the measures verbally or in writing.
• All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

IMPLEMENTED AS OF APRIL 29, 2020

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

________________________________________________   Date: _______________________

April 29, 2020
EXERCISE & TRAINING FACILITIES

CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

EXERCISE & TRAINING FACILITIES INCLUDE:

Gyms (excluding those in apartment complexes and condominiums)

Cheer, Tumbling, Gymnastics, and Dance Studios

Indoor Sports Facilities

Gyms associated with apartment complexes and condominiums must remain closed during Phase I.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Variable interaction between employees and customers.

OVERVIEW

One trainer per client, by appointment only, is permitted under Serving Oxford Safely- A Recovery Plan Phase I. Social distancing of at least 6’ must be practiced at all times. Face coverings must be worn by trainer at all times and by client as able.

April 29, 2020
EMPLOYEE PROTECTIVE MEASURES

- Employees must wear face coverings.
- Spreading of equipment to maintain a distance of 6 feet between machines or preventing use of equipment to ensure 6’ distance between participants.
- Employees should perform regular cleaning and encourage customer assistance with cleaning equipment after each use.
- Encourage the following of CDC guidelines for monitoring of employee and customer health.
- Prohibit access to the facility for anyone who exhibits symptoms of COVID-19.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Employees should be trained on CDC guidelines and social distancing best practices.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Antibacterial cleaning supplies must be utilized.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Some locations may require barriers to separate customers and/or employees. Barriers and signage shall be available in all common areas.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Face coverings are required.

April 29, 2020
CUSTOMER PROTECTIVE MEASURES

- Clients should wear protective face coverings as able.
- Practice social distancing (utilize signage/barriers and floor/seat markers to instruct customers to remain 6 feet apart.)
- Make hand sanitizer and disinfectant wipes available throughout the facility.
- Employees will wear face coverings at all times and gloves where applicable.
- All equipment should be sanitized between customers.
- Customers and employees should bring their own water or other drinks.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate by phone or email prior to appointment.
- Measures will be posted on all doors and at eye-level.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the business’ website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Antibacterial products must be utilized.
- Postings of signs encouraging social distancing should be visible to the customers. Barriers between equipment may be installed for additional protection.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No
WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: CURRENTLY PROHIBITED PER EXECUTIVE ORDER 1477 UNTIL MAY 11, 2020.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

________________________________________________   Date: _______________________
OVERVIEW

The Centers for Disease Control has issued significant guidance about how best to deal with COVID-19 in the childcare setting. Childcare facilities should operate in compliance with the Mississippi Department of Health issued health orders.

Childcare service facilities should take every reasonable measure to prevent the spread of COVID-19. Hand washing, with soap and water, is the preferred method of sanitation according to Mississippi Department of Health guidelines. Clean and disinfect frequently touched surfaces. Employees must wear face coverings.

Children and staff who have a temperature or exhibit any other COVID-19 symptoms should stay home. Childcare facilities should be immediately notified if any staff members or children exhibit COVID-19 symptoms. Childcare facilities should establish procedures guaranteeing that children or staff who begin exhibiting COVID-19 symptoms after the start of each day are separated from others and sent home as soon as possible. Childcare facilities should establish procedures for administering temperature screening of staff on arrival every day. Anyone living in a home-based child care facility should follow the same guidelines as employees who work there.

All childcare facilities should ensure that all contact information for parents, staff, and emergency contacts is current. Childcare facilities should establish a process for quickly communicating with families, staff, and emergency contacts. Staff who are at greater risk from COVID-19 should

April 29, 2020
consult with health professionals to assess their risk of currently working with children. Ensure that child/staff ratios are in compliance with Mississippi Department of Health guidelines.

Considering the difficulty of consistently implementing social distancing within childcare facilities, the CDC recommends that each class should include the same children and staff each day. Each group shall be self-contained, particularly if the group is serving children of health care workers or first responders who have an increased likelihood of exposure to COVID-19. Childcare facilities shall limit the mixing of children on playground and play areas. Childcare facilities shall consider staggering arrival and drop-off times of children in separate classes to limit direct contact between parents and children from separate classes.

Childcare centers should prioritize sanitization and developing a daily schedule for sanitizing all high traffic areas as well as frequently touched items and surfaces. Childcare facilities should follow all CDC recommended cleaning guidelines.

Childcare facilities have continued to operate throughout this pandemic.

**EMPLOYEE AND CUSTOMER PROTECTIVE MEASURES**

- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

________________________________________________   Date: _______________________

April 29, 2020
ORDER 1477 ALLOWS NON-EMERGENT MEDICAL SERVICES TO BE PROVIDED

AVERAGE LEVEL OF CUSTOMER INTERACTION

Healthcare professionals have close and direct physical contact with patients. Healthcare professionals interact with multiple patients each day and patients interact with multiple staff members each encounter.

OVERVIEW

Medical and Health services have continued to operate as an essential service throughout the pandemic. Medical and Health services operate under the guidelines of their governing boards.
OVERVIEW

Pharmacies have continued to operate as an essential service throughout the pandemic. Customers and employees are required to wear face coverings. If doors are open to public, social distancing of at least 6’ and extreme sanitizing measures should be in place.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Pharmacists provide prescription medication, medication counseling and immunizations to customers. Some work requires direct physical contact with customer.

EMPLOYEE PROTECTIVE MEASURES

- Pharmacy personnel are required to wear face coverings.
- Encourage all prescribers to submit prescription orders via telephone or electronically.
- Encourage drive through and curbside service for prescription pick up.
- Delivery of pharmacy items to patients’ homes is encouraged.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

April 29, 2020
All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

**WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?**

- No sanitation or cleaning outside of the normal scope of operations would be required.

**WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?**

- Yes. Face coverings must be worn by employees. Gloves should be used when appropriate. Gloves will be disposed of and changed as needed.

**CUSTOMER PROTECTIVE MEASURES**

- Customers are required to wear face coverings.
- Practice social distancing (utilize signage/barriers and floor/seat markers to instruct waiting patients to remain 6 feet apart).
- Have hand sanitizer and disinfectant wipes at register locations for use by customers.
- Pharmacy personnel will wear protective face coverings and gloves as appropriate.
- All countertops should be sanitized between patients.
- The pharmacy will not provide books, magazines or any reading material for clients in waiting areas.
- Drive through and curbside service is encouraged for prescription pick up.

**HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?**

- These measures shall be posted on each entry door for customers to read before entering the pharmacy.

**DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?**

- No.

April 29, 2020
WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- None outside the normal scope of operations.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between waiting area chairs and patients in line will require marking in 6’ increments.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.
ENTERTAINMENT VENUES INCLUDE BUT ARE NOT LIMITED TO

Movie Theatres
Arcades
Bowling Alleys
Inflatable Parks
Concert Venues and Event Spaces
Indoor Playgrounds

OVERVIEW

The re-opening of event venues such as those listed above will be considered under Serving Oxford Safely – A Recovery Plan subsequent phases. These venues shall remain closed during Phase I.
ORGANIZED YOUTH ATHLETIC ACTIVITIES INCLUDES

Baseball
Softball
Soccer
Tennis
Football
Basketball

OVERVIEW

Due to team shared equipment and the lack of ability to social distance, organized athletic team activities shall be considered under Phase II of Serving Oxford Safely Recovery Plan.

*Individual instruction will be allowed in accordance with the guidelines for Exercise & Training Facilities.

April 29, 2020
PER EXECUTIVE ORDER 1477 ALL OUTDOOR RECREATION EXCEPT FOR WALKING TRAILS AND INDIVIDUAL RECREATION REMAIN CLOSED UNTIL MAY 11, 2020.

OUTDOOR RECREATION INCLUDES

Parks (Closed except for walking trails)

Public Pools (Closed)

Playgrounds (Closed)

Golf Courses

- Individual play only

Tennis Courts

- Singles play only.
- 1.5 hour limit as a courtesy.
- No spectators.
- No congregating while waiting for an open court.
- Only open dawn to dusk.

April 29, 2020
Basketball Courts

- One on One play allowed per goal.
- No spectators.
- No congregating while waiting for an open court.
- Only open dawn to dusk.

Individual outdoor activities and recreation are allowed in privately owned facilities that maintain CDC guidelines and social distancing.

*Individual instruction will be allowed in accordance with the guidelines for Exercise & Training Facilities.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: PER EXECUTIVE ORDER 1477 ALL OUTDOOR RECREATION EXCEPT FOR WALKING TRAILS AND INDIVIDUAL RECREATION REMAIN CLOSED UNTIL MAY 11, 2020.