



RESERVED PARKING PERMIT APPLICATION



The following information is needed in order to process your request for use of public parking areas for storage and/or temporary placement of equipment, machinery, materials, dumpsters, and other private property. Please complete the following application in its entirety. Please attach any additional information that you feel will assist with this request. **Reservations can only be made for construction projects only!**

Address/location of parking space(s) (or nearest intersection): _____

Parking meter number(s) to be reserved (if metered space): _____
(located on the front of the meter. Ex. CS-1-A)

Date of Reservation: From _____ To _____

Purpose of Reservation: _____

Company/Individual's Name: _____

Contact Person: _____ **Phone Number:** _____

Email: _____ **Cash** **Check** # _____ **Card**
(Credit Cards fees do apply)

Signature

Date

Fees:

Reserved Parking Permit Application fee: **\$20.00**

Reserved Parking Permit daily charge: **\$25.00 per space**

Reserved Parking Information:

Number of Spaces: _____ **Number of Days to be reserved:** _____

Total Cost: _____ + _____ = _____
Application fee Total Reservation charge Total Cost

Application Received By _____ **Date** _____ **Time** _____