

City of Oxford

Tree Board

Thursday, November 6th, 2025

Minutes

In Attendance

Cowan Hunter, Nick Matthews, Mary Hartwell Howorth, Ed Croom, Tempel Harrison, Mark Levy

Not in Attendance

Hume Bryant, Ben Requet, Hollis Green, Jaclyn Colemta, James Hirsch

1. Call to Order

Commissioner Cowan Hunter called the meeting to order at 11:15 A.M.

2. Approval of Agenda

3. Commissioner Hunter motioned the approval of the November 6th 2025 Agenda, Commissioner Mary Hartwell Howorth seconded; all aye.

4. Approval of October 2025 Minutes

Commissioner Hunter motioned the approval of the October 16th 2025 minutes, Commissioner Howorth seconded; all aye.

5. Departmental Issues and Reports

1. Landscape Services

a. Public assistance requests and responses re trees

Nick Matthews from the Landscape Services Department, informed the Tree Board of a termite infested rotting tree located in the Community Garden that needed to be looked at.

b. Current or upcoming tree work

Nick followed this statement including that the tree would possibly need to be removed due to the extent of the damages after assessment.

c. Trees and planting locations for Arbor Day at Lamar Park

Nick informed the Tree Board of a planting spot for the new Brandywine Red Maple that would be planted at Lamar Park on Arbor Day.

2. Planning

a. Current/pending development update re trees, mitigation, etc

James Hirsch, City Planner 1 was not in attendance for this meeting. Commissioner Hunter informed the Tree Board of the approval for Grove Lake at the Country Club

which offsets mitigation, The Heights at Oxford Commons which will be following the 2016 Tree Mitigation rules and the site plan amendment for Patterson Place.

3. Special Projects
 - a. Update plans and progress of FY26 projects/tree plans
Mark Levy Director of Special Projects informed the Tree Board of the upcoming renovations located in Stone Park at the Pickleball Court including mitigation and a walking trail. Mark also added an update on the future work that will be done for the new Development Services annex building. There was further discussion.
6. Business
 - a. MFC brief updates and info re Tree City, MCTAB, etc.
Tympel Harrison, Urban Forester for Mississippi Forestry Commission (MFC), informed the Tree Board of the upcoming Mississippi Community Tree Advisory Board on December 2nd and 3rd that would discuss grant funding. Tympel also mentioned that the Tree City Applications were due November 21st for review on December 1st. There was further discussion.
 - b. Oxford Arbor Day 2025, November 1st, plans/prep
Tympel reminded the Tree Board of the poster contest that would be held at Arbor Day 2025 on November 1st and how the prizes would be awarded. Cowan discussed the importance of the flyers and information that would need to be added and/or changed.
7. Move to Adjourn
8. Commissioner Hunter motioned to adjourn the meeting at 12:19, Commissioner Hartwell seconded; all aye.