

MINUTES

**City of Oxford
Tree Board
Regular Meeting
Thursday, December 5, 2024, 11:00 am - 12:30 pm
City Hall Boardroom**



In-Person Attendance

Cowan Hunter; Ed Croom; Mark Levy; Mary Hartwell Howorth

Remote Attendance

Hume Bryant

Not In Attendance

Allison Ferris; Benjamin Requet; Greg Pinion; Hollis Green; Jaclyn Colameta

Notice that certain aldermen or commissioners may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

1. Call to Order.

Commissioner Cowan Hunter called the meeting to order at 11:09 A.M.

2. Approval of Agenda.

Commissioner Hunter motioned to approve the agenda, Commissioner Mary Hartwell Howorth seconded; all aye.

3. Approval of November 2024 Minutes.

Commissioner Howorth motioned to approve the November 2024 minutes, Commissioner Ed Croom seconded; all aye.

4. Departmental Issues and Reports:

a. Buildings & Grounds Department

i. Public Assistance Requests and Responses Regarding Trees.

Greg Pinion, the Superintendent for the Building and Grounds Department, could not attend this meeting.

ii. Lamar Park Flag Pole Project Update.

Commissioner Hunter informed the Tree Board that the redbud tree had been removed at Lamar Park to place the new flag pole and will be replaced in a few weeks. There was no further discussion.

iii. Consider Potential Volunteer Project(s) for Early Spring 2025.

As Greg did not attend this meeting, this item was not discussed.

b. Development Services-Planning Department

i. Current/Pending Development Project Tree Issues Update.

Ben Requet, Director of Planning, did not attend this meeting.

c. General Government-Special Projects Department

i. Current Status and Timeline for FY25 Projects Regarding Tree Plans, etc.

Mark Levy, Director of Special Projects, discussed the completion of the landscape at the Oxford Police Department. Mark discussed the progress of the City Swimming Pool and various projects i.e. the renovations on Molly Barr. There was further discussion.

ii. Status of FY24 Projects Regarding Tree Work Completed, Paid, etc.

Mark informed the Tree Board that all of the projects have been allocated. Mark discussed that all capital projects are being paid for with operating funds and not through the tree escrow account. There was further discussion. Mark informed the Tree Board regarding future projects i.e. extending the trail at Woodlawn Park and replacing trees on the north side of the Oxford Memorial Cemetery ditch. There was further discussion.

5. Business:

a. Report on MS Community Tree Advisory Meeting (MCTAB).

Commissioner Hunter discussed his recent trip to Cleveland, MS to attend the Mississippi Community Tree Advisory Board meeting. Commissioner Hunter highlighted several projects that he admired. There was discussion.

b. Consider the Next Step Regarding Older Project Re-evaluations.

Commissioner Hunter discussed the possibility of visiting past parking lot projects for reassessment to decide how to improve future projects. There was no further discussion.

c. Consider a Possible January 2025 Meeting Hiatus.

Commissioner Hunter moved to cancel the regular January 2025 meeting and noted if an emergency or urgent matter occurred, the Tree Board could call a special meeting. Commissioner Howorth seconded; all aye.

6. Move to Adjourn.

Commissioner Hunter moved to adjourn the meeting at 11:59 A.M., Commissioner Howorth seconded; all aye.

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