



**City of Oxford
Board of Aldermen
Special Meeting
March 29, 2022, 9:00 am - 11:00 am
City Hall Courtroom**

DOCUMENTS

Table of Contents

Cover Page	1
Table of Contents	2
Special_meeting_notice_03292022	3
Signed_approved_minutes_03292022	5
request to close Park	7
Bonding_capacity_worksheet	9
GO_Debt_summary	10
Gen_Fund_budget_summary	11
Env_Svcs_Dept	48
Baptist_budget_summary	57
OCC_budget_summary	59
2-_budget_summary	62
Parking_budget_summary	65

AGENDA

City of Oxford
Board of Aldermen
Special Meeting
Tuesday, March 29, 2022, 9:00 am - 11:00 am
City Hall Courtroom



Notice that certain aldermen or commissioners may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

- Pursuant to Section 21-3-21, Mississippi Code of 1972 Annotated, I, Robyn Tannehill, Mayor of the City of Oxford, Mississippi, do hereby call the Mayor and Board of Aldermen of Oxford, MS, to a SPECIAL MEETING to be held on **March 29, 2022 at 9:00am**, for the transaction of important business. The meeting will be held in the Courtroom of City Hall. The business to be acted upon at the Special Meeting is the consideration of the following:

1. Call to order.
2. Adopt the agenda for the meeting.
3. Discuss closing of Park Drive for Hwy 30 Roundabout Construction.
4. Mid-Year Budget Review. (Ashley Atkinson)
5. Review and Prioritize long-term projects list. (Bart Robinson)
6. Consider an executive session.
7. Adjourn.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. (662) 232-2453 (Voice) or (662) 232-2300 (Voice/TTY)

Robyn Tannehill
ROBYN TANNEHILL, MAYOR

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward I, Rick Addy, of the foregoing meeting on 3/28/2022 at 1:30 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward II, Mark Huelse, of the foregoing meeting on 3/28/2022 at 1:30 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward III, Brian Hyneman, of the foregoing meeting on 3/28/2022 at 1:30 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward IV, Keshia Howell-Atkinson, of the foregoing meeting on 3/28/2022 at 1:30 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward V, Preston Taylor, of the foregoing meeting on 3/28/2022 at 1:30 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward VI, Jason Bailey, of the foregoing meeting on 3/28/2022 at 1:30 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman At-Large John Morgan of the foregoing meeting on 3/28/2022 at 1:30 a.m./p.m.

[Signature]

MINUTES

City of Oxford
Board of Aldermen
Special Meeting
Tuesday, March 29, 2022, 9:00 am - 11:00 am
City Hall Courtroom



- Pursuant to Section 21-3-21, Mississippi Code of 1972 Annotated, I, Robyn Tannehill, Mayor of the City of Oxford, Mississippi, do hereby call the Mayor and Board of Aldermen of Oxford, MS, to a SPECIAL MEETING to be held on **March 29, 2022 at 9:00am**, for the transaction of important business. The meeting will be held in the Courtroom of City Hall. The business to be acted upon at the Special Meeting is the consideration of the following:

1. Call to order.

The Special Meeting of the Mayor and Board of Alderman of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 9:00am on Tuesday, March 29, 2022, in the courtroom of Oxford City Hall when and where the following were present:

Robyn Tannehill, Mayor
Rick Addy, Alderman Ward I
Mark Huelse, Alderman Ward II
Brian Hyneman, Alderman Ward III
Keshia Howell-Atkinson-Ward IV-absent
Preston Taylor, Alderman Ward V
Jason Bailey, Alderman Ward VI
John Morgan, Alderman At Large

Mayo Mallette, PLLC- Of Counsel
Ashley Atkinson- City Clerk
Bart Robinson- Chief Operating Officer
Braxton Tullos-HR Director
Joey Gardner-Fire Chief
Sheridan Maiden-Deputy Police Chief
Reanna Mayoral- City Engineer
Ben Requet- Director of Planning
Amberlyn Liles- Environmental Services Director
Mark Levy- General Government
Hollis Green-Development Services Director

2. Adopt the agenda for the meeting.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to adopt the agenda for the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Discuss closing of Park Drive for Hwy 30 Roundabout Construction.

After a brief discussion, it was moved by Alderman Bailey, seconded by Alderman Addy to close Park Drive at Hwy 30 for a period of three weeks to facilitate the construction of the roundabout that will be located there. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

4. Mid-Year Budget Review. (Ashley Atkinson)

City Clerk, Ashley Atkinson, updated the Board on the current budget. All departments are at or below where they are supposed to be for this time of year. Multiple revenue categories are also ahead and sales tax collections are up.

5. Review and Prioritize long-term projects list. (Bart Robinson)

Chief Operating Officer, Bart Robinson, presented the Board with a list of projects that have been discussed over the last few years. After going over the list, he asked the Board to prioritize those projects into a shorter list that totaled roughly \$15,000,000.00. During the next budget session, the Board will evaluate whether or not to issue bonds for projects that they wish to complete.

6. Consider an executive session.

It was moved by Alderman Bailey, seconded by Alderman Addy to consider an executive session for property acquisition issues, personnel issues, and a matter of potential litigation. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Addy, seconded by Alderman Hyneman to enter into an executive session for a property acquisition issue related to mTrade Park, a property acquisition issue related to basketball courts, a personnel issue in the Environmental Services Department,

personnel issues in all City departments, and a matter of potential litigation related to a ditch project. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Morgan, seconded by Alderman Hyneman to start the process for Larry McAlexander to lease a 1.2 acre piece of property that adjoins mTrade park but is not a part of the actual park area, contingent on the lease not interfering with the tax exempt status of the bonds used to pay for the construction of the park originally. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Addy, seconded by Alderman Bailey to start the Basketball Courts Project on South 18th Street. The courts will be located on the East Side of South 18th Street, in the vacant lot on the South side of the Hwy 6 overpass. If this area is developed in the future, the basketball courts would be re-located at the expense of the developer. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Morgan, seconded by Alderman Addy to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Addy, seconded by Alderman Morgan to approve the Full-time minimum wage rate for all City employees at \$15.00 per hour and adjust the salaries of employees who fall under this amount. The total cost to the City budget was less than \$60,000.00 per year, according to the list provided by the HR Director. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

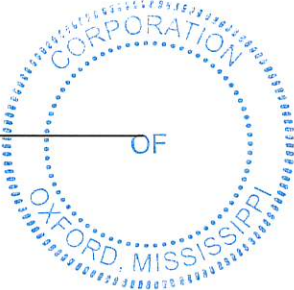
It was moved by Alderman Addy, seconded by Alderman Bailey to adjust the salary of Delaine Rockette, in the Environmental Services Department, to \$60,000.00 per year, effective July 1, 2022. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7. Adjourn.

It was moved by Alderman Bailey, seconded by Alderman Morgan to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.


Robyn Tannehill, Mayor


Ashley Atkinson, City Clerk





MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC: Chief Jeff McCutchen, Oxford Police Department
Jimmy Allgood, Emergency Management

Date: March 29, 2022

Re: Request to close to Park Drive for construction on Molly Barr/Colonnade Crossing

MR Construction, on behalf of the Colonnade Crossing development, is requesting permission to close Park Drive at Molly Barr/Highway 30 for several weeks for the construction of roundabouts required for the Colonnade Crossing development. This area of construction is on both MDOT and City of Oxford Right-of-Way. The Traffic Impact Study for Colonnade Crossing recommended improvements for this area of Molly Barr/Highway 30 and the Department of Transportation required the developer complete all improvements now. M&N Construction is building the project, which was designed by Granberry & Associates, LLC.

The development team has stated that closing Park Drive will reduce the construction time by approximately 2 months and that the work is necessary due to grade changes between the existing pavement and the finished roadway. If approved by the City, the closure will begin as soon as MDOT approves the changes to the permit. The closure is currently anticipated to begin April 4th and last three (3) weeks. In the event that MDOT has approved the permit prior to April 4th, Staff would request permission to approve an earlier closure date provided notice is given to the public.

The contractor has requested three weeks to complete this work (April 4th - April 23rd) but the Board may request that Park Drive be open in time for Double Decker on April 22nd.

The Oxford School District Transportation Supervisor has confirmed with staff that there are no conflicts with bus routes. City staff is preparing a map in coordination with Granberry & Associates to be shared with the public. The contractor has notified three (3) property owners immediately adjacent to the closure.

Staff must still confirm with Oxford Police Department if there are any permitted events for this area during this time period. Staff is aware of the Velvet Ditch Gran Fondo race on May 21st, which would not be in conflict.

Park Drive will remain open from Sisk Avenue to Ridgewood Manor at all times.

Staff requests consideration of the request from MR Construction, on behalf of the Colonnade Crossing development, to close Park Drive at Molly Barr/Highway 30 for a period of time determined by the Board provided there are no conflicts with permitted events. Staff requests specific instruction regarding the

- date required for the roadway to be reopened and**
- if Staff can approve a closure prior to April 4th provided notice is given to the public.**



Bonding capacity @ 03/16/2022

Assessed valuation 2021-2022 (City only)	\$ 482,707,867.00
Total GO Capacity-15%	\$ 72,406,180.05

Outstanding GO Debt. \$ 35,445,000.00

GO Capacity \$ 36,961,180.05

20% Safety Net (Percentage of Total Capacity) \$ 14,481,236.01

Available for bond issues \$ 22,479,944.04

GO Debt Schedule

Name	Date	Original		Interest	FY Payment	Call		3/16/2022
		Principal	Purpose			Date	Maturity	Balance
2009 GO Bond	5/1/2009	\$ 3,800,000	Roads	3.0-3.75%	\$ 339,931.26	May-17	May-24	\$ 975,000
2012 GO Bond	9/1/2012	\$ 5,500,000	Equip. & Bldg (OFD)	1.625-2.25%	\$ 433,631.25	Sep-20	Sep-27	\$ 2,450,000
2015 GO Refunding Bond	12/17/2015	\$ 6,590,000	Refi. Of 2004 & 2007 issues	2.0%-2.5%	\$ 640,568.76	Mar-23	Mar-27	\$ 3,075,000
2017A GO Bond	6/1/2017	\$ 7,500,000	Roads & Activity Center	2.80%	\$ 499,800.00	Jun-27	2028	\$ 6,360,000
2017B GO Bond	12/20/2017	\$ 7,500,000	Roads & Activity Center	2.84%	\$ 497,900.00	Dec-27	2028	\$ 6,360,000
2018A GO Bond	2/9/2018	\$ 2,700,000	Activity Center		\$ 176,282.50	Feb-28	2038	\$ 2,280,000
2018B GO Bond	8/8/2018	\$ 9,950,000	Parking Garage	3.36%	\$ 686,650.00	Aug-25	2038	\$ 8,890,000 **
2018C GO Bond	8/8/2018	\$ 1,050,000	Parking Garage	3.53%	\$ 125,925.00	NA	2028	\$ 775,000 **
2022 GO Note	2/28/2022	\$ 2,900,000	Equip & Design/Buildings		\$ 580,000.00	NA	2027	\$ 2,900,000
2019 GO Note	8/9/2019	\$ 1,900,000	Hayakawa Bldg, OPD equip.	2.41%	\$ 416,632.00	NA	2024	\$ 1,140,000
2017 GO Note	12/5/2017	\$ 1,200,000	Environmental Svcs Equip.	1.86%	\$ 262,000.00	NA	2022	\$ 240,000
		<u>\$ 50,590,000</u>			<u>\$ 4,659,320.77</u>			<u>\$ 35,445,000</u>

**Though we have projected revenues to cover the anticipated payment on the garage; I think it is irresponsible to not include it on this list and in conversations about our millrate. If in several years, we need to levy even a small amount of millage to help with the payment, it's something that needs to be remembered each budget year.

General Fund-budget status summary @ 03/25/2022

FY 2021-2022

Total Budgeted Revenue	\$ 35,604,892.00		Total Budgeted Expenses	\$ 42,641,956.00	
YTD Collected	<u>\$ 24,386,236.33</u>	68%	YTD Spent	<u>\$ 16,455,557.58</u>	39%
Collections Remaining	<u>\$ 11,218,655.67</u>		Expenses Remaining	<u>\$ 26,186,398.42</u>	
Cash Balance @ 03/25/2022	\$ 21,505,579.00				
Add: Collections Remaining @ 100%	\$ 11,218,655.67				
Less: Expenses Remaining @ 90%	<u>\$ 23,567,758.58</u>				
Estimated Cash Balance @ 09/30/2022	<u>\$ 9,156,476.09</u>				

FY 2022-2023 projected

Estimated Beginning Cash @ 10/1/2022	\$ 9,156,476.09
Budgeted Revenues 2022-2023	\$ -
Budgeted Expenses 2022-2023	\$ -
Estimated Ending Cash Balance @ 09/30/23	<u>\$ 9,156,476.09</u>
Suggested required balance	<u>\$ 4,000,000.00</u>
Unallocated Cash-Available for spending	<u>\$ 5,156,476.09</u>

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001	General Fund									
	REVENUE									
	Interfund Transfers									
909	TRANSFERS IN	.00	.00	.00	.00	.00	.00	.00	+++	.06
	Interfund Transfers Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.06

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
REVENUE										
Department: 000 - REVENUE										
<i>Taxes</i>										
200	AD VALOREM TAX	10,213,900.00	.00	10,213,900.00	.00	.00	7,764,427.71	2,449,472.29	76	9,655,227.51
202	PARK COMM TAX LEVY	936,453.00	.00	936,453.00	5,873.22	.00	721,002.22	215,450.78	77	908,886.07
203	LIBRARY TAX LEVY	347,000.00	.00	347,000.00	2,173.10	.00	267,734.19	79,265.81	77	359,067.57
205	OVER 65 TAX REIMB	100,000.00	.00	100,000.00	65,633.24	.00	65,633.24	34,366.76	66	137,237.92
206	IN LIEU OF TAXES	325,000.00	.00	325,000.00	.00	.00	277,069.84	47,930.16	85	318,805.36
210	PENALTIES & INTEREST	150,000.00	.00	150,000.00	11,870.70	.00	122,391.33	27,608.67	82	229,385.80
211	UTILITY TAX	50,000.00	.00	50,000.00	3,336.65	.00	15,340.62	34,659.38	31	28,847.95
<i>Taxes Totals</i>		\$12,122,353.00	\$0.00	\$12,122,353.00	\$88,886.91	\$0.00	\$9,233,599.15	\$2,888,753.85	76%	\$11,637,458.18
<i>Licenses and Permits</i>										
217	UTILITY PERMIT FEES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,614.00
218	PLANNING DEPT. INCOME	100,000.00	.00	100,000.00	12,190.00	.00	61,035.00	38,965.00	61	124,505.30
220	PRIVILEGE LICENSE	70,000.00	.00	70,000.00	6,477.81	.00	38,105.97	31,894.03	54	91,376.95
221	FRANCHISE CHARGES	800,000.00	.00	800,000.00	30,806.23	.00	590,659.76	209,340.24	74	759,598.49
222	BLDG & ZONING	500,000.00	.00	500,000.00	32,087.50	.00	320,787.28	179,212.72	64	641,172.30
223	KEG PERMITS	100.00	.00	100.00	5.00	.00	105.00	(5.00)	105	155.00
224	TAXI PERMITS	500.00	.00	500.00	.00	.00	150.00	350.00	30	825.00
225	SPECIAL EVENT PERMITS	2,000.00	.00	2,000.00	1,125.00	.00	3,100.00	(1,100.00)	155	2,880.21
<i>Licenses and Permits Totals</i>		\$1,475,600.00	\$0.00	\$1,475,600.00	\$82,691.54	\$0.00	\$1,013,943.01	\$461,656.99	69%	\$1,622,127.25
<i>Intergovernmental Revenues</i>										
250	MUNICIPAL AID	28,000.00	.00	28,000.00	.00	.00	22,678.44	5,321.56	81	28,221.58
253	POLICE TRAINING	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	36,000.00
259	SALES TAX-RENTAL CAR SETTLEMEN	25,000.00	.00	25,000.00	.00	.00	29,512.13	(4,512.13)	118	25,837.23
260	SALES TAX - REVENUE	10,890,173.00	.00	10,890,173.00	844,444.58	.00	6,379,149.20	4,511,023.80	59	9,341,820.45
261	ABC LICENSES	125,000.00	.00	125,000.00	14,175.00	.00	92,525.35	32,474.65	74	148,300.00
262	FIRE PROTECTION	114,000.00	.00	114,000.00	.00	.00	157,029.73	(43,029.73)	138	.00
263	STATE OF MS PMTS	435,000.00	.00	435,000.00	157.05	.00	10,228.36	424,771.64	2	476,065.98
265	FEMA REIMBURSEMENTS RECEIVED	200,000.00	.00	200,000.00	.00	.00	25,309.71	174,690.29	13	394,602.53
270	U OF MS REIMB.-FOOTBALL	100,000.00	.00	100,000.00	.00	.00	140,000.00	(40,000.00)	140	(367,814.70)
271	COUNTY AD VALOREM TAX	1,300,000.00	.00	1,300,000.00	146,722.57	.00	1,110,515.09	189,484.91	85	1,151,062.34
272	UNIV OF MISS FIRE PROTE	585,000.00	.00	585,000.00	.00	.00	308,517.92	276,482.08	53	593,325.96
273	OXFORD HOUSING AUTHORITY	60,000.00	3,464.00	63,464.00	.00	.00	63,464.24	(.24)	100	60,000.00
275	BAPTIST HOSPITAL ROW	3,039.00	.00	3,039.00	.00	.00	3,039.00	.00	100	3,039.00
277	E JACKSON AVE LEASE REVENUE	.00	.00	.00	2,611.75	.00	14,114.26	(14,114.26)	+++	.00
280	SRO REIMBURSEMENT FROM OMSSD	350,000.00	.00	350,000.00	.00	.00	.00	350,000.00	0	352,693.78
295	U OF MS INTERLOCAL PAYMENT	61,000.00	.00	61,000.00	.00	.00	.00	61,000.00	0	.00
<i>Intergovernmental Revenues Totals</i>		\$14,301,212.00	\$3,464.00	\$14,304,676.00	\$1,008,110.95	\$0.00	\$8,356,083.43	\$5,948,592.57	58%	\$12,243,154.15

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
REVENUE										
Department 000 - REVENUE										
<i>Governmental Services</i>										
285	CORELOGIC PARKING LEASE PAYMENT	15,000.00	.00	15,000.00	.00	.00	7,500.00	7,500.00	50	15,000.00
300	DAMAGES ON REDEMPTIONS	120,000.00	.00	120,000.00	17,727.31	.00	73,911.54	46,088.46	62	143,040.36
301	FIRE INSPECTION FEES	5,000.00	.00	5,000.00	.00	.00	4.00	4,996.00	0	3,001.00
302	PUBLIC RECORDS REQUESTS FEES	3,000.00	.00	3,000.00	.00	.00	122.27	2,877.73	4	2,721.23
305	INCOME FROM POLICE DEPT FEES	45,000.00	.00	45,000.00	2,012.00	.00	27,630.00	17,370.00	61	63,298.00
310	INCOME FROM ANIMAL RESOURCE CENTER-ADOPTIONS	.00	.00	.00	1,650.00	.00	8,385.10	(8,385.10)	+++	1,750.00
311	INCOME FROM SWIM POOL	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	16,922.50
313	INCOME FROM ANIMAL RESOURCE CENTER-MISCELLANEOUS	.00	.00	.00	905.00	.00	7,418.97	(7,418.97)	+++	1,235.00
320	SCHOOL COLLECTIONS	65,000.00	.00	65,000.00	.00	.00	65,000.00	.00	100	65,000.00
<i>Governmental Services Totals</i>		\$278,000.00	\$0.00	\$278,000.00	\$22,294.31	\$0.00	\$189,971.88	\$88,028.12	68%	\$311,968.09
<i>Miscellaneous</i>										
312	INCOME FROM ANIMAL RESOURCE CENTER-DONATIONS/FUNDRAISING	5,000.00	.00	5,000.00	3,844.00	.00	9,396.02	(4,396.02)	188	105.00
316	INCOME FROM ANIMAL RESOURCE CENTER-DONATION OF PROCESSING FEES	.00	.00	.00	.00	.00	.00	.00	+++	54.07
339	DONATIONS	.00	.00	.00	500.00	.00	57,842.97	(57,842.97)	+++	.00
340	MISCELLANEOUS	200,000.00	.00	200,000.00	17,664.75	.00	97,234.29	102,765.71	49	265,281.22
341	INTEREST EARNED	226,535.00	.00	226,535.00	.00	.00	74,970.54	151,564.46	33	291,625.35
344	MTRADE PARK SPONSORSHIPS	135,000.00	.00	135,000.00	.00	.00	74,012.50	60,987.50	55	153,347.50
345	MTRADE PARK CONCESSIONS	600,000.00	.00	600,000.00	75,226.99	.00	287,502.25	312,497.75	48	742,507.70
348	MTRADE PARK GATE REVENUE	250,000.00	.00	250,000.00	17,184.00	.00	32,544.00	217,456.00	13	300,513.00
349	MTRADE PARK RENTAL INCOME	12,000.00	8,000.00	20,000.00	150.00	.00	17,010.00	2,990.00	85	26,600.00
<i>Miscellaneous Totals</i>		\$1,428,535.00	\$8,000.00	\$1,436,535.00	\$114,569.74	\$0.00	\$650,512.57	\$786,022.43	45%	\$1,780,033.84
<i>Fines and Forfeits</i>										
330	COURT FINES/FORFEITS	450,000.00	.00	450,000.00	.00	.00	202,630.47	247,369.53	45	531,816.63
<i>Fines and Forfeits Totals</i>		\$450,000.00	\$0.00	\$450,000.00	\$0.00	\$0.00	\$202,630.47	\$247,369.53	45%	\$531,816.63
<i>Interfund Transfers</i>										
381	TRANSFER-CEMETERY T/A	20,000.00	.00	20,000.00	.00	.00	20,000.00	.00	100	20,000.00
382	TRANSFER WAT/SEW-GEN	800,000.00	.00	800,000.00	.00	.00	800,000.00	.00	100	800,000.00
384	TRANSFER-REIMB ELEC	32,175.00	.00	32,175.00	2,681.25	.00	16,087.50	16,087.50	50	26,813.00
385	TRANSFER IN-2% FB-OPD Downtown Expenses	500,000.00	.00	500,000.00	.00	.00	500,000.00	.00	100	500,000.00
386	TAX EQUIVALENT-E/D	965,000.00	.00	965,000.00	80,416.67	.00	482,500.02	482,499.98	50	804,166.04
387	TRANSFER-RSVP	20,000.00	.00	20,000.00	1,614.75	.00	9,688.50	10,311.50	48	19,377.00
388	TRANSFER-BAPTIST PROCEEDS	1,034,500.00	.00	1,034,500.00	.00	.00	1,034,500.00	.00	100	512,137.00
391	TRANSFER-PARKING REV. REIMB.	457,391.00	.00	457,391.00	.00	.00	.00	457,391.00	0	.00
395	TRANSFERS-T & A FUNDS	497,000.00	364,500.00	861,500.00	.00	.00	1,061,347.00	(199,847.00)	123	666,683.00
909	TRANSFERS IN	.00	.00	.00	.00	.00	7,010.80	(7,010.80)	+++	300,000.00

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
REVENUE										
Department 000 - REVENUE										
	<i>Interfund Transfers Totals</i>	\$4,326,066.00	\$364,500.00	\$4,690,566.00	\$84,712.67	\$0.00	\$3,931,133.82	\$759,432.18	84%	\$3,649,176.04
	<i>Non-Revenue Receipts</i>									
396	PROCEEDS FROM LONG TERM DEBT	.00	808,362.00	808,362.00	.00	.00	808,362.00	.00	100	.00
	<i>Non-Revenue Receipts Totals</i>	\$0.00	\$808,362.00	\$808,362.00	\$0.00	\$0.00	\$808,362.00	\$0.00	100%	\$0.00
	Department 000 - REVENUE Totals	\$34,381,766.00	\$1,184,326.00	\$35,566,092.00	\$1,401,266.12	\$0.00	\$24,386,236.33	\$11,179,855.67	69%	\$31,775,734.18
	REVENUE TOTALS	\$34,381,766.00	\$1,184,326.00	\$35,566,092.00	\$1,401,266.12	\$0.00	\$24,386,236.33	\$11,179,855.67	69%	\$31,775,734.24
EXPENSE										
Department 001 - LEGISLATIVE										
<i>Personal Services</i>										
410	SALARIES ADM	118,120.00	.00	118,120.00	.00	.00	49,816.45	68,303.55	42	116,492.64
460	RETIREMENT	20,551.00	.00	20,551.00	.00	.00	8,668.05	11,882.95	42	20,269.71
470	FICA	9,037.00	.00	9,037.00	.00	.00	3,355.60	5,681.40	37	8,124.23
480	HEALTH & LIFE INS.	26,000.00	.00	26,000.00	82.96	.00	11,000.44	14,999.56	42	21,316.40
	<i>Personal Services Totals</i>	\$173,708.00	\$0.00	\$173,708.00	\$82.96	\$0.00	\$72,840.54	\$100,867.46	42%	\$166,202.98
<i>Supplies</i>										
555	OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	592.80
585	DUES REG FEES SUBSCRIPTIONS	6,500.00	.00	6,500.00	.00	.00	4,321.80	2,178.20	66	5,349.00
	<i>Supplies Totals</i>	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$4,321.80	\$2,178.20	66%	\$5,941.80
<i>Other Services and Charges</i>										
605	COMMUNICATIONS	6,000.00	.00	6,000.00	453.53	.00	2,267.65	3,732.35	38	5,442.89
610	TRAVEL	10,000.00	.00	10,000.00	2,992.00	.00	4,773.06	5,226.94	48	3,787.09
	<i>Other Services and Charges Totals</i>	\$16,000.00	\$0.00	\$16,000.00	\$3,445.53	\$0.00	\$7,040.71	\$8,959.29	44%	\$9,229.98
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	6,000.00	.00	6,000.00	7,176.00	.00	7,176.00	(1,176.00)	120	.00
	<i>Capital Outlay Totals</i>	\$6,000.00	\$0.00	\$6,000.00	\$7,176.00	\$0.00	\$7,176.00	(\$1,176.00)	120%	\$0.00
	Department 001 - LEGISLATIVE Totals	\$202,208.00	\$0.00	\$202,208.00	\$10,704.49	\$0.00	\$91,379.05	\$110,828.95	45%	\$181,374.76

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 010 - JUDICIAL										
<i>Personal Services</i>										
410	SALARIES ADM	58,951.00	.00	58,951.00	2,267.34	.00	27,208.08	31,742.92	46	59,681.19
420	SALARIES NON ADM	213,401.00	.00	213,401.00	6,708.18	.00	89,961.66	123,439.34	42	150,616.56
450	OVERTIME	15,000.00	.00	15,000.00	327.45	.00	1,712.22	13,287.78	11	3,473.71
460	RETIREMENT	50,321.00	.00	50,321.00	1,618.73	.00	20,993.25	29,327.75	42	36,929.00
470	FICA	22,124.00	.00	22,124.00	698.65	.00	9,098.83	13,025.17	41	15,973.65
480	HEALTH & LIFE INS.	16,200.00	.00	16,200.00	68.32	.00	7,317.02	8,882.98	45	12,441.82
495	LONGEVITY PAY PLAN	1,851.00	.00	1,851.00	.00	.00	1,768.53	82.47	96	1,693.53
<i>Personal Services Totals</i>		\$377,848.00	\$0.00	\$377,848.00	\$11,688.67	\$0.00	\$158,059.59	\$219,788.41	42%	\$280,809.46
<i>Supplies</i>										
555	OPERATING SUPPLIES	15,000.00	.00	15,000.00	178.11	.00	3,075.33	11,924.67	21	4,496.03
575	OTHER MAINT REPAIR	55,000.00	.00	55,000.00	3,560.55	.00	12,675.80	42,324.20	23	20,362.27
580	SERVICE MAINT CONTRACTS	7,000.00	.00	7,000.00	.00	.00	824.46	6,175.54	12	1,828.97
585	DUES REG FEES SUBSCRIPTIONS	1,500.00	.00	1,500.00	.00	.00	2,006.98	(506.98)	134	2,406.37
<i>Supplies Totals</i>		\$78,500.00	\$0.00	\$78,500.00	\$3,738.66	\$0.00	\$18,582.57	\$59,917.43	24%	\$29,093.64
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	120,000.00	.00	120,000.00	6,000.00	.00	25,000.00	95,000.00	21	42,400.00
605	COMMUNICATIONS	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
610	TRAVEL	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	976.72
630	UTILITIES	41,000.00	.00	41,000.00	5,773.17	.00	18,414.44	22,585.56	45	40,494.65
<i>Other Services and Charges Totals</i>		\$165,700.00	\$0.00	\$165,700.00	\$11,773.17	\$0.00	\$43,414.44	\$122,285.56	26%	\$83,871.37
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,875.96
<i>Capital Outlay Totals</i>		\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$2,875.96
Department 010 - JUDICIAL Totals		\$625,048.00	\$0.00	\$625,048.00	\$27,200.50	\$0.00	\$220,056.60	\$404,991.40	35%	\$396,650.43

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 020 - EXECUTIVE										
Personal Services										
410	SALARIES ADM	93,000.00	.00	93,000.00	.00	.00	38,750.00	54,250.00	42	84,999.96
420	SALARIES NON ADM	53,480.00	.00	53,480.00	2,056.80	.00	24,906.56	28,573.44	47	51,232.04
460	RETIREMENT	25,488.00	.00	25,488.00	357.88	.00	11,076.22	14,411.78	43	23,704.40
470	FICA	11,206.00	.00	11,206.00	140.59	.00	4,416.88	6,789.12	39	10,068.21
480	HEALTH & LIFE INS.	5,855.00	.00	5,855.00	25.54	.00	3,204.54	2,650.46	55	5,183.66
<i>Personal Services Totals</i>		\$189,029.00	\$0.00	\$189,029.00	\$2,580.81	\$0.00	\$82,354.20	\$106,674.80	44%	\$175,188.27
Supplies										
555	OPERATING SUPPLIES	2,500.00	.00	2,500.00	921.02	.00	2,373.65	126.35	95	1,984.02
<i>Supplies Totals</i>		\$2,500.00	\$0.00	\$2,500.00	\$921.02	\$0.00	\$2,373.65	\$126.35	95%	\$1,984.02
Other Services and Charges										
610	TRAVEL	10,000.00	.00	10,000.00	1,840.09	.00	3,960.60	6,039.40	40	3,638.06
645	SUPPORT AND CONTRIBUTIONS	700.00	.00	700.00	.00	.00	94.23	605.77	13	.00
690	DISBURSEMENTS-MISC	.00	.00	.00	.00	.00	.00	.00	+++	65.36
<i>Other Services and Charges Totals</i>		\$10,700.00	\$0.00	\$10,700.00	\$1,840.09	\$0.00	\$4,054.83	\$6,645.17	38%	\$3,703.42
Department 020 - EXECUTIVE Totals		\$202,229.00	\$0.00	\$202,229.00	\$5,341.92	\$0.00	\$88,782.68	\$113,446.32	44%	\$180,875.71

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	001 - General Fund									
	EXPENSE									
	Department									
	030 - ELECTIONS									
	<i>Supplies</i>									
555	OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	7,226.48
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$7,226.48
	<i>Other Services and Charges</i>									
600	PROFESSIONAL SERVICES	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	22,293.20
610	TRAVEL	.00	.00	.00	.00	.00	.00	.00	+++	253.16
	<i>Other Services and Charges Totals</i>	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$22,546.36
	Department 030 - ELECTIONS Totals	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$29,772.84

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 040 - FINANCIAL ADMINISTRATION										
Personal Services										
410	SALARIES ADM	87,346.00	6,654.00	94,000.00	3,615.38	.00	43,128.64	50,871.36	46	80,756.25
420	SALARIES NON ADM	236,540.00	.00	236,540.00	8,981.03	.00	106,708.67	129,831.33	45	192,250.91
440	SALARIES HOURLY	30,000.00	(8,470.00)	21,530.00	.00	.00	.00	21,530.00	0	.00
450	OVERTIME	3,600.00	.00	3,600.00	677.59	.00	6,091.94	(2,491.94)	169	3,267.20
460	RETIREMENT	57,365.00	1,158.00	58,523.00	2,309.69	.00	27,540.70	30,982.30	47	48,999.05
470	FICA	27,516.00	508.00	28,024.00	924.93	.00	11,204.04	16,819.96	40	20,038.39
480	HEALTH & LIFE INS.	32,417.00	.00	32,417.00	76.68	.00	12,699.68	19,717.32	39	25,539.90
495	LONGEVITY PAY PLAN	2,200.00	150.00	2,350.00	.00	.00	2,350.00	.00	100	2,099.66
	Personal Services Totals	\$476,984.00	\$0.00	\$476,984.00	\$16,585.30	\$0.00	\$209,723.67	\$267,260.33	44%	\$372,951.36
Supplies										
500	OFFICE SUPPLIES	.00	.00	.00	.00	.00	11.99	(11.99)	+++	8,146.28
535	CLOTHING	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	382.00
555	OPERATING SUPPLIES	18,000.00	.00	18,000.00	1,619.26	.00	8,442.35	9,557.65	47	8,087.61
575	OTHER MAINT REPAIR	15,500.00	.00	15,500.00	.00	.00	.00	15,500.00	0	3,855.21
580	SERVICE MAINT CONTRACTS	22,000.00	.00	22,000.00	1,382.28	.00	8,776.83	13,223.17	40	.00
585	DUES REG FEES SUBSCRIPTIONS	29,000.00	.00	29,000.00	1,744.33	.00	3,883.82	25,116.18	13	19,906.93
	Supplies Totals	\$87,000.00	\$0.00	\$87,000.00	\$4,745.87	\$0.00	\$21,114.99	\$65,885.01	24%	\$40,378.03
Other Services and Charges										
600	PROFESSIONAL SERVICES	150,000.00	.00	150,000.00	.00	.00	62,218.36	87,781.64	41	52,828.75
605	COMMUNICATIONS	25,000.00	.00	25,000.00	2,018.78	.00	13,516.27	11,483.73	54	16,167.64
610	TRAVEL	5,000.00	.00	5,000.00	1,496.00	.00	2,087.72	2,912.28	42	1,077.66
615	ADVERTISING	10,000.00	.00	10,000.00	440.50	.00	6,174.44	3,825.56	62	9,843.86
645	SUPPORT AND CONTRIBUTIONS	14,400.00	.00	14,400.00	(12.05)	.00	6,637.95	7,762.05	46	13,200.00
687	BANK SERVICE CHARGES	.00	.00	.00	.00	.00	1,768.88	(1,768.88)	+++	.00
690	DISBURSEMENTS-MISC	2,000.00	.00	2,000.00	12.18	.00	456.65	1,543.35	23	1,477.08
	Other Services and Charges Totals	\$206,400.00	\$0.00	\$206,400.00	\$3,955.41	\$0.00	\$92,860.27	\$113,539.73	45%	\$94,594.99
Capital Outlay										
730	MACHINERY & EQUIP	14,000.00	.00	14,000.00	.00	.00	3,991.13	10,008.87	29	11,313.33
	Capital Outlay Totals	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$3,991.13	\$10,008.87	29%	\$11,313.33
Debt Service										
850	DEBT RETIREMENT	.00	.00	.00	.00	.00	.00	.00	+++	29,216.45
	Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$29,216.45
Department 040 - FINANCIAL ADMINISTRATION Totals		\$784,384.00	\$0.00	\$784,384.00	\$25,286.58	\$0.00	\$327,690.06	\$456,693.94	42%	\$548,454.16

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 045 - HUMAN RESOURCES										
<i>Personal Services</i>										
410	SALARIES ADM	97,683.00	.00	97,683.00	3,757.03	.00	45,084.36	52,598.64	46	93,925.78
420	SALARIES NON ADM	106,139.00	.00	106,139.00	4,082.29	.00	48,987.48	57,151.52	46	94,058.58
450	OVERTIME	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
460	RETIREMENT	36,109.00	.00	36,109.00	1,364.04	.00	16,661.94	19,447.06	46	32,989.81
470	FICA	15,875.00	.00	15,875.00	577.09	.00	7,099.29	8,775.71	45	14,054.95
480	HEALTH & LIFE INS.	16,200.00	.00	16,200.00	38.34	.00	6,768.24	9,431.76	42	15,323.94
495	LONGEVITY PAY PLAN	1,700.00	.00	1,700.00	.00	.00	1,686.58	13.42	99	1,611.58
<i>Personal Services Totals</i>		\$275,706.00	\$0.00	\$275,706.00	\$9,818.79	\$0.00	\$126,287.89	\$149,418.11	46%	\$251,964.64
<i>Supplies</i>										
500	OFFICE SUPPLIES	2,800.00	.00	2,800.00	.00	.00	496.39	2,303.61	18	1,172.58
555	OPERATING SUPPLIES	14,000.00	.00	14,000.00	.00	.00	1,112.73	12,887.27	8	3,861.69
580	SERVICE MAINT CONTRACTS	23,500.00	.00	23,500.00	785.50	.00	7,819.15	15,680.85	33	35,562.06
585	DUES REG FEES SUBSCRIPTIONS	200.00	.00	200.00	477.29	.00	1,237.29	(1,037.29)	619	760.00
<i>Supplies Totals</i>		\$40,500.00	\$0.00	\$40,500.00	\$1,262.79	\$0.00	\$10,665.56	\$29,834.44	26%	\$41,356.33
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	81,500.00	.00	81,500.00	6,214.28	.00	46,002.92	35,497.08	56	65,918.97
601	TRAINING	1,500.00	.00	1,500.00	.00	.00	500.00	1,000.00	33	.00
610	TRAVEL	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
615	ADVERTISING	1,000.00	.00	1,000.00	.00	.00	544.95	455.05	54	232.44
<i>Other Services and Charges Totals</i>		\$85,500.00	\$0.00	\$85,500.00	\$6,214.28	\$0.00	\$47,047.87	\$38,452.13	55%	\$66,151.41
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	2,500.00	.00	2,500.00	.00	.00	2,543.44	(43.44)	102	1,281.85
<i>Capital Outlay Totals</i>		\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,543.44	(\$43.44)	102%	\$1,281.85
Department 045 - HUMAN RESOURCES Totals		\$404,206.00	\$0.00	\$404,206.00	\$17,295.86	\$0.00	\$186,544.76	\$217,661.24	46%	\$360,754.23

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 060 - LAW										
Other Services and Charges										
600	PROFESSIONAL SERVICES	500,000.00	.00	500,000.00	63,037.55	.00	148,734.29	351,265.71	30	306,509.87
610	TRAVEL	.00	.00	.00	.00	.00	.00	.00	+++	791.42
<i>Other Services and Charges Totals</i>		<u>\$500,000.00</u>	<u>\$0.00</u>	<u>\$500,000.00</u>	<u>\$63,037.55</u>	<u>\$0.00</u>	<u>\$148,734.29</u>	<u>\$351,265.71</u>	<u>30%</u>	<u>\$307,301.29</u>
Department 060 - LAW Totals		\$500,000.00	\$0.00	\$500,000.00	\$63,037.55	\$0.00	\$148,734.29	\$351,265.71	30%	\$307,301.29

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 092 - BUILDING & GROUNDS										
<i>Personal Services</i>										
410	SALARIES ADM	77,829.00	.00	77,829.00	3,023.44	.00	36,281.28	41,547.72	47	75,616.06
420	SALARIES NON ADM	811,443.00	.00	811,443.00	27,228.58	.00	330,113.30	481,329.70	41	706,329.78
440	SALARIES HOURLY	20,000.00	.00	20,000.00	1,136.00	.00	7,638.50	12,361.50	38	23,134.59
450	OVERTIME	20,000.00	.00	20,000.00	473.09	.00	11,841.89	8,158.11	59	19,033.06
460	RETIREMENT	158,944.00	.00	158,944.00	5,340.94	.00	66,380.09	92,563.91	42	139,957.98
470	FICA	71,411.00	.00	71,411.00	2,366.89	.00	29,041.86	42,369.14	41	61,790.99
480	HEALTH & LIFE INS.	124,200.00	.00	124,200.00	276.03	.00	50,197.77	74,002.23	40	119,624.00
495	LONGEVITY PAY PLAN	4,200.00	.00	4,200.00	.00	.00	3,618.90	581.10	86	4,162.80
<i>Personal Services Totals</i>		\$1,288,027.00	\$0.00	\$1,288,027.00	\$39,844.97	\$0.00	\$535,113.59	\$752,913.41	42%	\$1,149,649.26
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	33,500.00	.00	33,500.00	.00	.00	15,138.87	18,361.13	45	33,659.45
535	CLOTHING	21,000.00	.00	21,000.00	3,054.04	.00	13,991.28	7,008.72	67	21,276.71
545	HOUSEHOLD & INST SUPP	31,000.00	.00	31,000.00	846.70	.00	7,139.20	23,860.80	23	22,223.08
555	OPERATING SUPPLIES	58,700.00	.00	58,700.00	6,714.34	.00	15,625.63	43,074.37	27	64,098.96
570	MOTOR VEHICLE MAINT	2,000.00	.00	2,000.00	.00	.00	3,570.20	(1,570.20)	179	39.62
575	OTHER MAINT REPAIR	241,000.00	.00	241,000.00	8,161.80	.00	72,245.08	168,754.92	30	136,632.27
580	SERVICE MAINT CONTRACTS	64,260.00	.00	64,260.00	4,983.00	.00	27,254.53	37,005.47	42	28,209.95
<i>Supplies Totals</i>		\$451,460.00	\$0.00	\$451,460.00	\$23,759.88	\$0.00	\$154,964.79	\$296,495.21	34%	\$306,140.04
<i>Other Services and Charges</i>										
605	COMMUNICATIONS	1,100.00	.00	1,100.00	51.69	.00	258.23	841.77	23	618.52
610	TRAVEL	3,500.00	.00	3,500.00	748.00	.00	1,023.00	2,477.00	29	1,580.52
630	UTILITIES	10,700.00	.00	10,700.00	2,165.25	.00	5,031.82	5,668.18	47	8,805.56
640	RENTALS	3,240.00	.00	3,240.00	.00	.00	540.00	2,700.00	17	2,800.00
<i>Other Services and Charges Totals</i>		\$18,540.00	\$0.00	\$18,540.00	\$2,964.94	\$0.00	\$6,853.05	\$11,686.95	37%	\$13,804.60
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	98,400.00	.00	98,400.00	20,480.16	.00	64,365.31	34,034.69	65	23,684.78
<i>Capital Outlay Totals</i>		\$98,400.00	\$0.00	\$98,400.00	\$20,480.16	\$0.00	\$64,365.31	\$34,034.69	65%	\$23,684.78
<i>Debt Service</i>										
850	DEBT RETIREMENT	.00	.00	.00	.00	.00	.00	.00	+++	29,216.46
<i>Debt Service Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$29,216.46
Department 092 - BUILDING & GROUNDS Totals		\$1,856,427.00	\$0.00	\$1,856,427.00	\$87,049.95	\$0.00	\$761,296.74	\$1,095,130.26	41%	\$1,522,495.14

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 093 - GENERAL GOVERNMENT										
<i>Personal Services</i>										
410	SALARIES ADM	186,577.00	.00	186,577.00	7,206.05	.00	86,472.60	100,104.40	46	180,181.30
420	SALARIES NON ADM	246,008.00	.00	246,008.00	9,502.14	.00	113,965.09	132,042.91	46	230,894.70
450	OVERTIME	2,000.00	.00	2,000.00	48.06	.00	480.60	1,519.40	24	1,788.75
460	RETIREMENT	77,358.00	.00	77,358.00	2,910.36	.00	36,230.23	41,127.77	47	72,965.33
470	FICA	34,011.00	.00	34,011.00	1,220.47	.00	12,634.47	21,376.53	37	27,492.92
480	HEALTH & LIFE INS.	70,000.00	.00	70,000.00	63.90	.00	27,477.90	42,522.10	39	64,270.44
491	WORKMANS COMP	470,000.00	.00	470,000.00	.00	.00	.00	470,000.00	0	560,100.33
495	LONGEVITY PAY PLAN	10,000.00	.00	10,000.00	.00	.00	7,662.06	2,337.94	77	7,254.99
<i>Personal Services Totals</i>		\$1,095,954.00	\$0.00	\$1,095,954.00	\$20,950.98	\$0.00	\$284,922.95	\$811,031.05	26%	\$1,144,948.76
<i>Supplies</i>										
500	OFFICE SUPPLIES	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	158.78
525	FUEL OIL LUBRICANTS	1,500.00	.00	1,500.00	.00	.00	412.19	1,087.81	27	841.48
535	CLOTHING	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
555	OPERATING SUPPLIES	32,000.00	.00	32,000.00	557.17	.00	1,302.69	30,697.31	4	5,786.53
575	OTHER MAINT REPAIR	175,000.00	.00	175,000.00	1,945.98	.00	2,364.72	172,635.28	1	77,355.23
585	DUES REG FEES SUBSCRIPTIONS	15,000.00	.00	15,000.00	15,020.63	.00	40,917.71	(25,917.71)	273	16,147.18
<i>Supplies Totals</i>		\$226,500.00	\$0.00	\$226,500.00	\$17,523.78	\$0.00	\$44,997.31	\$181,502.69	20%	\$100,289.20
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	10,000.00	.00	10,000.00	.00	.00	229.25	9,770.75	2	17,123.32
603	MED PROFESSIONAL SVCS	15,000.00	.00	15,000.00	520.00	.00	4,765.02	10,234.98	32	7,523.00
605	COMMUNICATIONS	175,000.00	.00	175,000.00	21,036.79	.00	103,688.91	71,311.09	59	179,550.77
610	TRAVEL	15,000.00	.00	15,000.00	1,330.89	.00	1,330.89	13,669.11	9	536.40
615	ADVERTISING	1,000.00	.00	1,000.00	57.78	.00	57.78	942.22	6	937.12
625	INSURANCE	405,000.00	.00	405,000.00	3,698.00	.00	328,697.21	76,302.79	81	307,726.55
630	UTILITIES	105,000.00	.00	105,000.00	11,447.03	.00	48,723.36	56,276.64	46	104,622.08
640	RENTALS	85,000.00	.00	85,000.00	.00	.00	.00	85,000.00	0	85,000.00
645	SUPPORT AND CONTRIBUTIONS	701,048.00	.00	701,048.00	66,387.54	.00	127,468.24	573,579.76	18	16,901.35
690	DISBURSEMENTS-MISC	37,500.00	.00	37,500.00	62.01	.00	408.89	37,091.11	1	9,145.84
<i>Other Services and Charges Totals</i>		\$1,549,548.00	\$0.00	\$1,549,548.00	\$104,540.04	\$0.00	\$615,369.55	\$934,178.45	40%	\$729,066.43
<i>Capital Outlay</i>										
700	ENGINEERING	.00	.00	.00	12,140.25	.00	12,140.25	(12,140.25)	+++	.00
720	CAPITAL OUTLAY	.00	.00	.00	8,700.00	.00	8,700.00	(8,700.00)	+++	2,795.00
730	MACHINERY & EQUIP	130,000.00	.00	130,000.00	1,622.92	.00	72,423.62	57,576.38	56	4,951.66
<i>Capital Outlay Totals</i>		\$130,000.00	\$0.00	\$130,000.00	\$22,463.17	\$0.00	\$93,263.87	\$36,736.13	72%	\$7,746.66
<i>Debt Service</i>										
850	DEBT RETIREMENT	355,000.00	.00	355,000.00	.00	.00	11,676.45	343,323.55	3	354,987.20
<i>Debt Service Totals</i>		\$355,000.00	\$0.00	\$355,000.00	\$0.00	\$0.00	\$11,676.45	\$343,323.55	3%	\$354,987.20

Budget Performance Report

Fiscal Year to Date 03/25/22

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Fund	001 - General Fund									
	EXPENSE									
	Department									
	093 - GENERAL GOVERNMENT									
	<i>Transfers and Other Charges</i>									
910	TRANSFERS OUT	400,000.00	.00	400,000.00	.00	.00	.00	400,000.00	0	400,000.00
	<i>Transfers and Other Charges Totals</i>	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00	0%	\$400,000.00
	Department 093 - GENERAL GOVERNMENT Totals	\$3,757,002.00	\$0.00	\$3,757,002.00	\$165,477.97	\$0.00	\$1,050,230.13	\$2,706,771.87	28%	\$2,737,038.25

Budget Performance Report

Fiscal Year to Date 03/25/22

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Fund 001 - General Fund										
EXPENSE										
Department 094 - COMMUNITY PROMOTIONS										
<i>Personal Services</i>										
410	SALARIES ADM	.00	.00	.00	.00	.00	.00	.00	+++	23,331.37
420	SALARIES NON ADM	.00	.00	.00	.00	.00	.00	.00	+++	46,194.71
450	OVERTIME	.00	.00	.00	.00	.00	.00	.00	+++	5,887.72
460	RETIREMENT	.00	.00	.00	.00	.00	.00	.00	+++	13,121.97
470	FICA	.00	.00	.00	.00	.00	.00	.00	+++	5,720.47
480	HEALTH & LIFE INS.	.00	.00	.00	.00	.00	.00	.00	+++	5,851.47
<i>Personal Services Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$100,107.71
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	.00	.00	.00	.00	.00	.00	.00	+++	525.67
575	OTHER MAINT REPAIR	.00	.00	.00	.00	.00	.00	.00	+++	15,854.57
585	DUES REG FEES SUBSCRIPTIONS	50,000.00	.00	50,000.00	.00	.00	40,196.89	9,803.11	80	54,955.69
<i>Supplies Totals</i>		\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$40,196.89	\$9,803.11	80%	\$71,335.93
<i>Other Services and Charges</i>										
605	COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++	234.20
630	UTILITIES	.00	.00	.00	.00	.00	.00	.00	+++	16,769.01
650	PROMOTIONS	65,500.00	.00	65,500.00	.00	.00	2,633.27	62,866.73	4	1,865.25
660	OSD - CHILDHOOD LITERACY	30,000.00	.00	30,000.00	.00	.00	30,000.00	.00	100	30,000.00
661	CHAMBER OF COMM. - FIREWORKS	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	7,500.00
662	LAF. CO. SOIL AND WATER CONS. DIST.	15,000.00	.00	15,000.00	.00	.00	15,000.00	.00	100	15,000.00
663	BOYS & GIRLS CLUB	12,500.00	.00	12,500.00	.00	.00	12,500.00	.00	100	5,000.00
664	FAMILY CRISIS SERVICES	15,000.00	.00	15,000.00	.00	.00	15,000.00	.00	100	20,000.00
665	JUNETEENTH	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,000.00
666	MEMORY MAKERS	.00	.00	.00	.00	.00	.00	.00	+++	8,000.00
667	ANIMAL RESOURCE CENTER	.00	.00	.00	.00	.00	.00	.00	+++	162,099.44
668	INTERFAITH COMPASSION MINISTRY	5,000.00	.00	5,000.00	.00	.00	5,000.00	.00	100	5,000.00
669	LAFAYETTE COUNTY CASA	15,000.00	.00	15,000.00	.00	.00	15,000.00	.00	100	.00
670	OXFORD COMMUNITY MARKET	2,400.00	.00	2,400.00	.00	.00	2,400.00	.00	100	.00
687	BANK SERVICE CHARGES	.00	.00	.00	.00	.00	.00	.00	+++	97.34
<i>Other Services and Charges Totals</i>		\$173,400.00	\$0.00	\$173,400.00	\$0.00	\$0.00	\$97,533.27	\$75,866.73	56%	\$273,565.24
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00	+++	48,649.00
730	MACHINERY & EQUIP	.00	.00	.00	.00	.00	.00	.00	+++	49,912.38
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,561.38
Department 094 - COMMUNITY PROMOTIONS Totals		\$223,400.00	\$0.00	\$223,400.00	\$0.00	\$0.00	\$137,730.16	\$85,669.84	62%	\$543,570.26

Budget Performance Report

Fiscal Year to Date 03/25/22

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Fund 001 - General Fund										
EXPENSE										
Department 095 - PARKING DIVISION										
<i>Personal Services</i>										
410	SALARIES ADM	64,802.00	.00	64,802.00	2,492.38	.00	29,908.56	34,893.44	46	62,301.72
420	SALARIES NON ADM	87,949.00	.00	87,949.00	3,449.60	.00	39,288.45	48,660.55	45	57,762.47
440	SALARIES HOURLY	7,500.00	.00	7,500.00	.00	.00	865.28	6,634.72	12	7,129.68
450	OVERTIME	2,000.00	.00	2,000.00	.00	.00	1,251.43	748.57	63	147.78
460	RETIREMENT	27,205.00	.00	27,205.00	1,033.90	.00	12,690.45	14,514.55	47	21,159.56
470	FICA	12,535.00	.00	12,535.00	428.16	.00	5,295.31	7,239.69	42	9,333.27
480	HEALTH & LIFE INS.	21,600.00	.00	21,600.00	42.78	.00	6,687.71	14,912.29	31	14,487.14
495	LONGEVITY PAY PLAN	1,600.00	.00	1,600.00	.00	.00	1,620.04	(20.04)	101	1,557.54
<i>Personal Services Totals</i>		\$225,191.00	\$0.00	\$225,191.00	\$7,446.82	\$0.00	\$97,607.23	\$127,583.77	43%	\$173,879.16
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	1,000.00	.00	1,000.00	.00	.00	549.29	450.71	55	781.39
535	CLOTHING	4,000.00	.00	4,000.00	.00	.00	91.44	3,908.56	2	1,267.99
555	OPERATING SUPPLIES	8,000.00	.00	8,000.00	27.94	.00	4,867.56	3,132.44	61	5,325.61
575	OTHER MAINT REPAIR	15,000.00	.00	15,000.00	.00	.00	9,483.34	5,516.66	63	23,083.88
585	DUES REG FEES SUBSCRIPTIONS	2,300.00	.00	2,300.00	166.96	.00	836.96	1,463.04	36	2,005.96
<i>Supplies Totals</i>		\$30,300.00	\$0.00	\$30,300.00	\$194.90	\$0.00	\$15,828.59	\$14,471.41	52%	\$32,464.83
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	98,000.00	.00	98,000.00	11,970.45	.00	44,197.42	53,802.58	45	83,831.61
601	TRAINING	1,500.00	.00	1,500.00	.00	.00	539.00	961.00	36	1,554.00
605	COMMUNICATIONS	1,000.00	.00	1,000.00	86.02	.00	429.88	570.12	43	915.53
610	TRAVEL	4,500.00	.00	4,500.00	277.15	.00	74.85	4,425.15	2	2,732.63
615	ADVERTISING	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
630	UTILITIES	25,000.00	.00	25,000.00	2,341.16	.00	12,849.72	12,150.28	51	24,633.85
690	DISBURSEMENTS-MISC	5,000.00	.00	5,000.00	.00	.00	85.49	4,914.51	2	1,813.45
<i>Other Services and Charges Totals</i>		\$138,000.00	\$0.00	\$138,000.00	\$14,674.78	\$0.00	\$58,176.36	\$79,823.64	42%	\$115,481.07
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	55,000.00	.00	55,000.00	.00	.00	51,052.45	3,947.55	93	29,098.00
730	MACHINERY & EQUIP	8,900.00	.00	8,900.00	317.45	.00	9,222.54	(322.54)	104	6,565.60
<i>Capital Outlay Totals</i>		\$63,900.00	\$0.00	\$63,900.00	\$317.45	\$0.00	\$60,274.99	\$3,625.01	94%	\$35,663.60
Department 095 - PARKING DIVISION Totals		\$457,391.00	\$0.00	\$457,391.00	\$22,633.95	\$0.00	\$231,887.17	\$225,503.83	51%	\$357,488.66

Budget Performance Report

Fiscal Year to Date 03/25/22

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Fund 001 - General Fund										
EXPENSE										
Department 100 - POLICE DEPARTMENT										
<i>Personal Services</i>										
410	SALARIES ADM	96,158.00	.00	96,158.00	3,698.37	.00	44,380.44	51,777.56	46	92,459.38
420	SALARIES NON ADM	5,163,001.00	.00	5,163,001.00	199,703.14	.00	2,288,949.40	2,874,051.60	44	4,179,799.08
425	POLICE DEPT OVERTIME	300,000.00	.00	300,000.00	11,608.96	.00	104,620.89	195,379.11	35	331,120.96
440	SALARIES HOURLY	45,000.00	.00	45,000.00	1,312.50	.00	14,386.73	30,613.27	32	56,842.49
460	RETIREMENT	971,052.00	.00	971,052.00	40,327.33	.00	442,269.22	528,782.78	46	825,450.93
470	FICA	430,371.00	.00	430,371.00	17,178.30	.00	189,158.91	241,212.09	44	354,742.11
480	HEALTH & LIFE INS.	613,600.00	.00	613,600.00	1,194.56	.00	203,542.16	410,057.84	33	458,908.10
495	LONGEVITY PAY PLAN	21,600.00	.00	21,600.00	.00	.00	16,350.02	5,249.98	76	16,600.38
<i>Personal Services Totals</i>		\$7,640,782.00	\$0.00	\$7,640,782.00	\$275,023.16	\$0.00	\$3,303,657.77	\$4,337,124.23	43%	\$6,315,923.43
<i>Supplies</i>										
520	PRISONER CARE	115,000.00	.00	115,000.00	9,179.60	.00	55,825.76	59,174.24	49	89,663.62
525	FUEL OIL LUBRICANTS	165,000.00	.00	165,000.00	.00	.00	81,582.36	83,417.64	49	148,944.48
535	CLOTHING	136,701.00	.00	136,701.00	3,846.58	.00	11,552.00	125,149.00	8	73,133.15
555	OPERATING SUPPLIES	70,086.00	.00	70,086.00	4,749.99	.00	19,146.99	50,939.01	27	45,250.58
558	OPD MOUNTED PATROL SUPPLIES	31,800.00	.00	31,800.00	930.00	.00	14,547.21	17,252.79	46	25,166.22
559	OPD K-9 SUPPLIES	10,180.00	.00	10,180.00	490.38	.00	1,811.95	8,368.05	18	4,485.88
575	OTHER MAINT REPAIR	91,513.00	.00	91,513.00	2,290.09	.00	9,800.05	81,712.95	11	42,318.34
<i>Supplies Totals</i>		\$620,280.00	\$0.00	\$620,280.00	\$21,486.64	\$0.00	\$194,266.32	\$426,013.68	31%	\$428,962.27
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	90,686.00	.00	90,686.00	9,231.30	.00	27,305.65	63,380.35	30	99,673.40
601	TRAINING	201,064.00	.00	201,064.00	10,320.00	.00	67,644.46	133,419.54	34	37,853.26
605	COMMUNICATIONS	78,072.00	.00	78,072.00	1,774.38	.00	23,037.72	55,034.28	30	47,129.53
610	TRAVEL	21,500.00	.00	21,500.00	320.46	.00	2,411.63	19,088.37	11	4,357.24
615	ADVERTISING	2,000.00	.00	2,000.00	300.00	.00	1,099.16	900.84	55	129.00
625	INSURANCE	7,500.00	.00	7,500.00	600.00	.00	1,400.00	6,100.00	19	6,750.00
630	UTILITIES	40,000.00	.00	40,000.00	2,879.32	.00	13,321.65	26,678.35	33	31,446.27
640	RENTALS	189,851.00	.00	189,851.00	1,800.00	.00	10,800.00	179,051.00	6	12,300.00
645	SUPPORT AND CONTRIBUTIONS	4,150.00	.00	4,150.00	570.00	.00	674.91	3,475.09	16	760.69
690	DISBURSEMENTS-MISC	2,000.00	.00	2,000.00	.00	.00	25.00	1,975.00	1	67.32
691	INFORMATION & BUY MON	500.00	.00	500.00	.00	.00	(97.51)	597.51	-20	150.00
692	ID BUREAU	35,778.00	.00	35,778.00	1,961.00	.00	10,162.34	25,615.66	28	15,833.80
699	MATCH GRANT-ANTI DRUG	150,000.00	.00	150,000.00	.00	.00	150,000.00	.00	100	150,000.00
<i>Other Services and Charges Totals</i>		\$823,101.00	\$0.00	\$823,101.00	\$29,756.46	\$0.00	\$307,785.01	\$515,315.99	37%	\$406,450.51
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	326,367.00	.00	326,367.00	5,476.86	.00	215,842.38	110,524.62	66	310,143.73
740	VEHICLES	358,834.00	.00	358,834.00	99,383.00	.00	170,119.00	188,715.00	47	136,959.00
<i>Capital Outlay Totals</i>		\$685,201.00	\$0.00	\$685,201.00	\$104,859.86	\$0.00	\$385,961.38	\$299,239.62	56%	\$447,102.73

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 100 - POLICE DEPARTMENT										
Debt Service										
850	DEBT RETIREMENT	105,000.00	.00	105,000.00	3,487.02	.00	22,982.67	82,017.33	22	104,489.04
	<i>Debt Service Totals</i>	<u>\$105,000.00</u>	<u>\$0.00</u>	<u>\$105,000.00</u>	<u>\$3,487.02</u>	<u>\$0.00</u>	<u>\$22,982.67</u>	<u>\$82,017.33</u>	<u>22%</u>	<u>\$104,489.04</u>
	Department 100 - POLICE DEPARTMENT Totals	<u>\$9,874,364.00</u>	<u>\$0.00</u>	<u>\$9,874,364.00</u>	<u>\$434,613.14</u>	<u>\$0.00</u>	<u>\$4,214,653.15</u>	<u>\$5,659,710.85</u>	<u>43%</u>	<u>\$7,702,927.98</u>

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 160 - FIRE DEPARTMENT										
Personal Services										
410	SALARIES ADM	84,823.00	.00	84,823.00	3,262.42	.00	39,149.04	45,673.96	46	81,560.44
420	SALARIES NON ADM	3,821,440.00	.00	3,821,440.00	146,580.84	.00	1,769,341.19	2,052,098.81	46	3,286,783.12
440	SALARIES HOURLY	.00	.00	.00	.00	.00	5,865.00	(5,865.00)	+++	.00
450	OVERTIME	223,152.00	.00	223,152.00	203.00	.00	74,493.43	148,658.57	33	106,976.09
460	RETIREMENT	725,269.00	.00	725,269.00	26,108.12	.00	334,795.39	390,473.61	46	610,692.42
470	FICA	318,868.00	.00	318,868.00	11,011.42	.00	142,020.61	176,847.39	45	257,130.05
480	HEALTH & LIFE INS.	410,400.00	.00	410,400.00	953.51	.00	161,895.18	248,504.82	39	341,912.59
495	LONGEVITY PAY PLAN	38,800.00	.00	38,800.00	.00	.00	35,261.98	3,538.02	91	34,411.11
	Personal Services Totals	\$5,622,752.00	\$0.00	\$5,622,752.00	\$188,119.31	\$0.00	\$2,562,821.82	\$3,059,930.18	46%	\$4,719,465.82
Supplies										
500	OFFICE SUPPLIES	4,400.00	.00	4,400.00	254.25	.00	1,281.74	3,118.26	29	1,319.36
525	FUEL OIL LUBRICANTS	38,000.00	.00	38,000.00	.00	.00	16,709.65	21,290.35	44	29,775.18
535	CLOTHING	70,723.00	.00	70,723.00	2,755.11	.00	8,239.67	62,483.33	12	77,083.57
540	CLEANING & SANT. SUPP	14,000.00	.00	14,000.00	361.97	.00	2,721.12	11,278.88	19	5,120.89
555	OPERATING SUPPLIES	52,867.00	.00	52,867.00	7,993.56	.00	37,522.24	15,344.76	71	46,497.00
570	MOTOR VEHICLE MAINT	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	4,525.91
575	OTHER MAINT REPAIR	9,000.00	.00	9,000.00	862.00	.00	1,336.00	7,664.00	15	13,954.04
580	SERVICE MAINT CONTRACTS	25,000.00	.00	25,000.00	1,124.51	.00	5,707.19	19,292.81	23	16,340.71
585	DUES REG FEES SUBSCRIPTIONS	5,000.00	.00	5,000.00	812.51	.00	1,575.41	3,424.59	32	2,824.01
	Supplies Totals	\$227,490.00	\$0.00	\$227,490.00	\$14,163.91	\$0.00	\$75,093.02	\$152,396.98	33%	\$197,440.67
Other Services and Charges										
600	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	1,890.00	(1,890.00)	+++	.00
601	TRAINING	57,190.00	.00	57,190.00	417.28	.00	5,710.20	51,479.80	10	34,281.08
605	COMMUNICATIONS	6,500.00	.00	6,500.00	206.76	.00	1,032.92	5,467.08	16	2,472.29
610	TRAVEL	10,000.00	.00	10,000.00	296.42	.00	1,236.42	8,763.58	12	4,442.66
630	UTILITIES	66,600.00	.00	66,600.00	5,517.29	.00	24,519.29	42,080.71	37	45,980.26
645	SUPPORT AND CONTRIBUTIONS	7,000.00	.00	7,000.00	.00	.00	5,981.78	1,018.22	85	1,117.38
690	DISBURSEMENTS-MISC	3,000.00	.00	3,000.00	21.48	.00	85.21	2,914.79	3	601.49
	Other Services and Charges Totals	\$150,290.00	\$0.00	\$150,290.00	\$6,459.23	\$0.00	\$40,455.82	\$109,834.18	27%	\$88,895.16
Capital Outlay										
730	MACHINERY & EQUIP	65,958.00	.00	65,958.00	.00	.00	59,451.57	6,506.43	90	130,535.18
740	VEHICLES	50,630.00	.00	50,630.00	.00	.00	58,186.00	(7,556.00)	115	1,352,079.00
	Capital Outlay Totals	\$116,588.00	\$0.00	\$116,588.00	\$0.00	\$0.00	\$117,637.57	(\$1,049.57)	101%	\$1,482,614.18
Debt Service										
850	DEBT RETIREMENT	250,704.00	.00	250,704.00	19,579.22	.00	87,678.33	163,025.67	35	132,189.33
	Debt Service Totals	\$250,704.00	\$0.00	\$250,704.00	\$19,579.22	\$0.00	\$87,678.33	\$163,025.67	35%	\$132,189.33

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	001 - General Fund									
	EXPENSE									
	Department 160 - FIRE DEPARTMENT									
	Transfers and Other Charges									
910	TRANSFERS OUT	.00	.00	.00	.00	.00	.00	.00	+++	250,000.00
	Transfers and Other Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$250,000.00
	Department 160 - FIRE DEPARTMENT Totals	\$6,367,824.00	\$0.00	\$6,367,824.00	\$228,321.67	\$0.00	\$2,883,686.56	\$3,484,137.44	45%	\$6,870,605.16

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 190 - EMERGENCY MANAGEMENT										
<i>Personal Services</i>										
410	SALARIES ADM	65,290.00	.00	65,290.00	.00	.00	27,204.25	38,085.75	42	62,779.08
460	RETIREMENT	11,360.00	.00	11,360.00	.00	.00	4,733.55	6,626.45	42	10,923.60
470	FICA	4,995.00	.00	4,995.00	.00	.00	2,063.88	2,931.12	41	4,385.25
480	HEALTH & LIFE INS.	5,400.00	.00	5,400.00	12.76	.00	2,256.28	3,143.72	42	5,108.94
<i>Personal Services Totals</i>		\$87,045.00	\$0.00	\$87,045.00	\$12.76	\$0.00	\$36,257.96	\$50,787.04	42%	\$83,196.87
<i>Supplies</i>										
500	OFFICE SUPPLIES	2,500.00	.00	2,500.00	.00	.00	164.59	2,335.41	7	548.80
525	FUEL OIL LUBRICANTS	2,700.00	.00	2,700.00	.00	.00	1,373.21	1,326.79	51	1,348.22
535	CLOTHING	1,000.00	.00	1,000.00	132.00	.00	532.80	467.20	53	603.57
555	OPERATING SUPPLIES	10,000.00	.00	10,000.00	541.62	.00	3,908.72	6,091.28	39	10,500.85
575	OTHER MAINT REPAIR	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
580	SERVICE MAINT CONTRACTS	10,000.00	(6,000.00)	4,000.00	.00	.00	.00	4,000.00	0	5,440.00
<i>Supplies Totals</i>		\$31,200.00	(\$6,000.00)	\$25,200.00	\$673.62	\$0.00	\$5,979.32	\$19,220.68	24%	\$18,441.44
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	16,000.00	.00	16,000.00	.00	.00	4,165.00	11,835.00	26	9,035.00
601	TRAINING	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
605	COMMUNICATIONS	4,500.00	.00	4,500.00	1,411.41	.00	4,700.99	(200.99)	104	6,054.91
606	COMM RADIOS	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
610	TRAVEL	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
615	ADVERTISING	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
630	UTILITIES	9,600.00	.00	9,600.00	812.75	.00	4,552.86	5,047.14	47	8,826.44
645	SUPPORT AND CONTRIBUTIONS	10,000.00	.00	10,000.00	.00	.00	1,290.00	8,710.00	13	940.00
690	DISBURSEMENTS-MISC	3,000.00	.00	3,000.00	650.00	.00	923.57	2,076.43	31	.00
<i>Other Services and Charges Totals</i>		\$48,900.00	\$0.00	\$48,900.00	\$2,874.16	\$0.00	\$15,632.42	\$33,267.58	32%	\$24,856.35
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00	+++	9,295.00
730	MACHINERY & EQUIP	1,901.00	1,000.00	2,901.00	.00	.00	2,841.97	59.03	98	1,953.96
740	VEHICLES	28,000.00	5,000.00	33,000.00	.00	.00	33,800.00	(800.00)	102	.00
<i>Capital Outlay Totals</i>		\$29,901.00	\$6,000.00	\$35,901.00	\$0.00	\$0.00	\$36,641.97	(\$740.97)	102%	\$11,248.96
<i>Transfers and Other Charges</i>										
910	TRANSFERS OUT	.00	.00	.00	.00	.00	.00	.00	+++	3,800.00
<i>Transfers and Other Charges Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,800.00
Department 190 - EMERGENCY MANAGEMENT Totals		\$197,046.00	\$0.00	\$197,046.00	\$3,560.54	\$0.00	\$94,511.67	\$102,534.33	48%	\$141,543.62

Budget Performance Report

Fiscal Year to Date 03/25/22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	001 - General Fund									
	EXPENSE									
	Department: 240 - ENV SVCS - RIGHT OF WAY									
	Personal Services									
420	SALARIES NON ADM	150,658.00	.00	150,658.00	5,747.53	.00	70,238.84	80,419.16	47	127,067.32
440	SALARIES HOURLY	85,000.00	.00	85,000.00	.00	.00	3,504.00	81,496.00	4	49,152.06
450	OVERTIME	5,000.00	.00	5,000.00	.00	.00	2,029.89	2,970.11	41	2,540.19
460	RETIREMENT	27,607.00	.00	27,607.00	1,000.07	.00	12,981.29	14,625.71	47	23,322.49
470	FICA	18,257.00	.00	18,257.00	427.96	.00	5,744.19	12,512.81	31	13,696.49
480	HEALTH & LIFE INS.	21,600.00	.00	21,600.00	51.12	.00	9,024.32	12,575.68	42	20,173.80
495	LONGEVITY PAY PLAN	3,000.00	.00	3,000.00	.00	.00	1,007.43	1,992.57	34	2,931.21
	Personal Services Totals	\$311,122.00	\$0.00	\$311,122.00	\$7,226.68	\$0.00	\$104,529.96	\$206,592.04	34%	\$238,883.56
	Supplies									
525	FUEL OIL LUBRICANTS	5,000.00	.00	5,000.00	.00	.00	2,647.36	2,352.64	53	1,883.76
535	CLOTHING	3,500.00	.00	3,500.00	119.52	.00	1,156.55	2,343.45	33	2,001.42
555	OPERATING SUPPLIES	3,000.00	.00	3,000.00	46.88	.00	458.83	2,541.17	15	4,247.35
575	OTHER MAINT REPAIR	5,000.00	.00	5,000.00	.00	.00	1,598.08	3,401.92	32	1,162.19
	Supplies Totals	\$16,500.00	\$0.00	\$16,500.00	\$166.40	\$0.00	\$5,860.82	\$10,639.18	36%	\$9,294.72
	Other Services and Charges									
600	PROFESSIONAL SERVICES	35,000.00	.00	35,000.00	.00	.00	22,400.00	12,600.00	64	40,468.00
	Other Services and Charges Totals	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$22,400.00	\$12,600.00	64%	\$40,468.00
	Capital Outlay									
730	MACHINERY & EQUIP	15,000.00	.00	15,000.00	1,019.66	.00	1,019.66	13,980.34	7	1,519.88
	Capital Outlay Totals	\$15,000.00	\$0.00	\$15,000.00	\$1,019.66	\$0.00	\$1,019.66	\$13,980.34	7%	\$1,519.88
	Department 240 - ENV SVCS - RIGHT OF WAY Totals	\$377,622.00	\$0.00	\$377,622.00	\$8,412.74	\$0.00	\$133,810.44	\$243,811.56	35%	\$290,166.16

Budget Performance Report

Fiscal Year to Date 03/25/22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 241 - ENV SVCS - CEMETERY										
Personal Services										
420	SALARIES NON ADM	117,220.00	.00	117,220.00	2,738.00	.00	37,882.85	79,337.15	32	90,456.81
440	SALARIES HOURLY	47,076.00	.00	47,076.00	.00	.00	34,516.00	12,560.00	73	47,969.62
450	OVERTIME	9,000.00	.00	9,000.00	612.33	.00	4,030.21	4,969.79	45	3,192.54
460	RETIREMENT	22,205.00	.00	22,205.00	582.95	.00	7,721.60	14,483.40	35	16,620.01
470	FICA	13,364.00	.00	13,364.00	254.13	.00	5,932.12	7,431.88	44	10,862.21
480	HEALTH & LIFE INS.	16,200.00	.00	16,200.00	25.56	.00	4,512.16	11,687.84	28	11,895.40
495	LONGEVITY PAY PLAN	1,400.00	.00	1,400.00	.00	.00	1,456.16	(56.16)	104	1,381.16
	Personal Services Totals	\$226,465.00	\$0.00	\$226,465.00	\$4,212.97	\$0.00	\$96,051.10	\$130,413.90	42%	\$182,377.75
Supplies										
525	FUEL OIL LUBRICANTS	5,000.00	.00	5,000.00	.00	.00	1,038.62	3,961.38	21	278.80
535	CLOTHING	2,000.00	.00	2,000.00	119.52	.00	1,136.13	863.87	57	1,909.00
555	OPERATING SUPPLIES	3,000.00	.00	3,000.00	101.42	.00	615.35	2,384.65	21	2,423.85
575	OTHER MAINT REPAIR	1,500.00	.00	1,500.00	85.00	.00	85.00	1,415.00	6	675.74
	Supplies Totals	\$11,500.00	\$0.00	\$11,500.00	\$305.94	\$0.00	\$2,875.10	\$8,624.90	25%	\$5,287.39
Other Services and Charges										
630	UTILITIES	5,500.00	.00	5,500.00	832.88	.00	2,075.24	3,424.76	38	4,230.63
	Other Services and Charges Totals	\$5,500.00	\$0.00	\$5,500.00	\$832.88	\$0.00	\$2,075.24	\$3,424.76	38%	\$4,230.63
Capital Outlay										
730	MACHINERY & EQUIP	15,000.00	.00	15,000.00	.00	.00	6,014.18	8,985.82	40	8,425.14
	Capital Outlay Totals	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$6,014.18	\$8,985.82	40%	\$8,425.14
Department 241 - ENV SVCS - CEMETERY Totals		\$258,465.00	\$0.00	\$258,465.00	\$5,351.79	\$0.00	\$107,015.62	\$151,449.38	41%	\$200,320.91

Budget Performance Report

Fiscal Year to Date 03/25/22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 300 - PARKS & RECREATION										
<i>Personal Services</i>										
410	SALARIES ADM	79,189.00	.00	79,189.00	3,045.73	.00	36,548.76	42,640.24	46	76,143.34
420	SALARIES NON ADM	590,317.00	.00	590,317.00	22,573.66	.00	274,710.28	315,606.72	47	557,535.94
440	SALARIES HOURLY	230,000.00	.00	230,000.00	5,027.45	.00	55,416.10	174,583.90	24	106,342.06
450	OVERTIME	8,000.00	.00	8,000.00	352.74	.00	2,125.19	5,874.81	27	4,717.06
460	RETIREMENT	118,095.00	.00	118,095.00	4,539.27	.00	55,658.92	62,436.08	47	112,586.43
470	FICA	69,516.00	.00	69,516.00	2,277.93	.00	27,267.13	42,248.87	39	54,571.80
480	HEALTH & LIFE INS.	81,000.00	.00	81,000.00	187.26	.00	33,379.48	47,620.52	41	76,619.70
495	LONGEVITY PAY PLAN	1,200.00	.00	1,200.00	.00	.00	1,186.20	13.80	99	1,136.20
<i>Personal Services Totals</i>		\$1,177,317.00	\$0.00	\$1,177,317.00	\$38,004.04	\$0.00	\$486,292.06	\$691,024.94	41%	\$989,652.53
<i>Supplies</i>										
500	OFFICE SUPPLIES	7,000.00	.00	7,000.00	296.72	.00	2,439.25	4,560.75	35	2,481.20
525	FUEL OIL LUBRICANTS	7,000.00	.00	7,000.00	.00	.00	2,062.99	4,937.01	29	4,111.95
535	CLOTHING	5,500.00	.00	5,500.00	189.00	.00	3,293.77	2,206.23	60	5,375.22
540	CLEANING & SANT. SUPP	12,000.00	.00	12,000.00	2,105.61	.00	9,831.83	2,168.17	82	14,034.12
545	HOUSEHOLD & INST SUPP	100.00	.00	100.00	.00	.00	.00	100.00	0	329.08
555	OPERATING SUPPLIES	1,000.00	.00	1,000.00	.00	.00	205.75	794.25	21	292.38
575	OTHER MAINT REPAIR	40,000.00	.00	40,000.00	8,754.19	.00	13,295.13	26,704.87	33	41,162.07
585	DUES REG FEES SUBSCRIPTIONS	1,500.00	.00	1,500.00	436.96	.00	616.96	883.04	41	1,975.96
<i>Supplies Totals</i>		\$74,100.00	\$0.00	\$74,100.00	\$11,782.48	\$0.00	\$31,745.68	\$42,354.32	43%	\$69,761.98
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	35,000.00	.00	35,000.00	878.00	.00	21,738.30	13,261.70	62	30,137.11
605	COMMUNICATIONS	10,000.00	.00	10,000.00	545.59	.00	2,721.33	7,278.67	27	6,900.79
610	TRAVEL	12,000.00	.00	12,000.00	.00	.00	5,194.74	6,805.26	43	222.30
615	ADVERTISING	8,000.00	.00	8,000.00	1,980.00	.00	3,151.62	4,848.38	39	6,164.00
620	PRINTING & BINDING	2,000.00	.00	2,000.00	.00	.00	99.34	1,900.66	5	1,348.91
625	INSURANCE	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	5,218.00
630	UTILITIES	200,000.00	.00	200,000.00	13,981.73	.00	73,938.67	126,061.33	37	161,942.19
640	RENTALS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	414.93
645	SUPPORT AND CONTRIBUTIONS	12,500.00	.00	12,500.00	.00	.00	12,500.00	.00	100	.00
690	DISBURSEMENTS-MISC	1,000.00	.00	1,000.00	76.87	.00	76.87	923.13	8	196.90
<i>Other Services and Charges Totals</i>		\$284,500.00	\$0.00	\$284,500.00	\$17,462.19	\$0.00	\$119,420.87	\$165,079.13	42%	\$212,545.13
<i>Capital Outlay</i>										
700	ENGINEERING	.00	.00	.00	804.50	.00	804.50	(804.50)	+++	.00
720	CAPITAL OUTLAY	175,000.00	.00	175,000.00	3,735.00	.00	3,735.00	171,265.00	2	.00
730	MACHINERY & EQUIP	17,500.00	.00	17,500.00	.00	.00	10,361.66	7,138.34	59	669.93
<i>Capital Outlay Totals</i>		\$192,500.00	\$0.00	\$192,500.00	\$4,539.50	\$0.00	\$14,901.16	\$177,598.84	8%	\$669.93
Department 300 - PARKS & RECREATION Totals		\$1,728,417.00	\$0.00	\$1,728,417.00	\$71,788.21	\$0.00	\$652,359.77	\$1,076,057.23	38%	\$1,272,629.57

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 301 - PARKS & RECREATION POOL										
Personal Services										
440	SALARIES HOURLY	57,480.00	.00	57,480.00	.00	.00	.00	57,480.00	0	32,069.00
460	RETIREMENT	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	.00
470	FICA	4,200.00	.00	4,200.00	.00	.00	.00	4,200.00	0	2,453.34
	Personal Services Totals	\$63,880.00	\$0.00	\$63,880.00	\$0.00	\$0.00	\$0.00	\$63,880.00	0%	\$34,522.34
Supplies										
535	CLOTHING	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,269.38
550	CONCESSIONS	.00	.00	.00	.00	.00	.00	.00	+++	2,058.28
555	OPERATING SUPPLIES	55,000.00	.00	55,000.00	.00	.00	1,904.86	53,095.14	3	14,850.42
575	OTHER MAINT REPAIR	20,000.00	.00	20,000.00	.00	.00	1,200.21	18,799.79	6	9,600.81
	Supplies Totals	\$76,500.00	\$0.00	\$76,500.00	\$0.00	\$0.00	\$3,105.07	\$73,394.93	4%	\$27,778.89
Other Services and Charges										
610	TRAVEL	3,000.00	.00	3,000.00	289.63	.00	2,417.43	582.57	81	299.00
630	UTILITIES	22,000.00	.00	22,000.00	2,445.55	.00	8,342.88	13,657.12	38	18,767.16
690	DISBURSEMENTS-MISC	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	(500.00)
	Other Services and Charges Totals	\$27,000.00	\$0.00	\$27,000.00	\$2,735.18	\$0.00	\$10,760.31	\$16,239.69	40%	\$18,566.16
Capital Outlay										
730	MACHINERY & EQUIP	.00	.00	.00	.00	.00	.00	.00	+++	2,099.97
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,099.97
Department 301 - PARKS & RECREATION POOL Totals		\$167,380.00	\$0.00	\$167,380.00	\$2,735.18	\$0.00	\$13,865.38	\$153,514.62	8%	\$82,967.36

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 302 - RSVP										
Personal Services										
410	SALARIES ADM	25,000.00	.00	25,000.00	.00	.00	7,425.00	17,575.00	30	18,000.00
420	SALARIES NON ADM	116,782.00	.00	116,782.00	3,781.84	.00	42,988.07	73,793.93	37	113,722.01
440	SALARIES HOURLY	.00	.00	.00	.00	.00	1,657.50	(1,657.50)	+++	.00
450	OVERTIME	.00	.00	.00	.00	.00	75.00	(75.00)	+++	111.20
460	RETIREMENT	20,320.00	.00	20,320.00	658.04	.00	9,073.36	11,246.64	45	23,089.98
470	FICA	10,486.00	.00	10,486.00	268.52	.00	3,808.74	6,677.26	36	10,005.86
480	HEALTH & LIFE INS.	16,200.00	.00	16,200.00	38.34	.00	6,843.28	9,356.72	42	15,405.28
495	LONGEVITY PAY PLAN	.00	.00	.00	.00	.00	.00	.00	+++	867.92
	Personal Services Totals	\$188,788.00	\$0.00	\$188,788.00	\$4,746.74	\$0.00	\$71,870.95	\$116,917.05	38%	\$181,202.25
Supplies										
500	OFFICE SUPPLIES	4,000.00	.00	4,000.00	55.72	.00	476.52	3,523.48	12	3,214.73
525	FUEL OIL LUBRICANTS	1,500.00	.00	1,500.00	.00	.00	894.37	605.63	60	3,327.18
535	CLOTHING	1,000.00	.00	1,000.00	.00	.00	235.00	765.00	24	521.71
555	OPERATING SUPPLIES	4,500.00	.00	4,500.00	.00	.00	165.21	4,334.79	4	676.89
575	OTHER MAINT REPAIR	600.00	.00	600.00	.00	.00	.00	600.00	0	135.00
	Supplies Totals	\$11,600.00	\$0.00	\$11,600.00	\$55.72	\$0.00	\$1,771.10	\$9,828.90	15%	\$7,875.51
Other Services and Charges										
600	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	(87.00)
605	COMMUNICATIONS	1,200.00	.00	1,200.00	64.20	.00	457.77	742.23	38	958.45
615	ADVERTISING	2,000.00	.00	2,000.00	327.75	.00	652.05	1,347.95	33	719.87
620	PRINTING & BINDING	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,342.62
625	INSURANCE	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	948.00
630	UTILITIES	2,400.00	.00	2,400.00	151.59	.00	781.72	1,618.28	33	1,969.28
640	RENTALS	21,600.00	.00	21,600.00	1,800.00	.00	10,800.00	10,800.00	50	21,600.00
690	DISBURSEMENTS-MISC	4,000.00	.00	4,000.00	633.39	.00	1,060.19	2,939.81	27	4,044.92
	Other Services and Charges Totals	\$33,900.00	\$0.00	\$33,900.00	\$2,976.93	\$0.00	\$13,751.73	\$20,148.27	41%	\$31,496.14
Capital Outlay										
730	MACHINERY & EQUIP	1,500.00	.00	1,500.00	.00	.00	1,183.29	316.71	79	435.49
	Capital Outlay Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,183.29	\$316.71	79%	\$435.49
	Department 302 - RSVP Totals	\$235,788.00	\$0.00	\$235,788.00	\$7,779.39	\$0.00	\$88,577.07	\$147,210.93	38%	\$221,009.39

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department: 305 - MTRADE PARK										
Personal Services										
410	SALARIES ADM	78,425.00	.00	78,425.00	3,016.36	.00	36,196.32	42,228.68	46	75,409.10
420	SALARIES NON ADM	362,753.00	.00	362,753.00	13,951.60	.00	167,258.85	195,494.15	46	349,229.22
440	SALARIES HOURLY	75,000.00	.00	75,000.00	5,344.06	.00	36,786.31	38,213.69	49	83,285.49
450	OVERTIME	7,500.00	.00	7,500.00	1,139.16	.00	6,490.40	1,009.60	87	8,311.55
460	RETIREMENT	78,070.00	.00	78,070.00	3,150.64	.00	36,530.47	41,539.53	47	75,269.86
470	FICA	40,061.00	.00	40,061.00	1,650.13	.00	17,355.63	22,705.37	43	36,096.83
480	HEALTH & LIFE INS.	48,600.00	.00	48,600.00	115.02	.00	20,304.72	28,295.28	42	46,516.97
	Personal Services Totals	\$690,409.00	\$0.00	\$690,409.00	\$28,366.97	\$0.00	\$320,922.70	\$369,486.30	46%	\$674,119.02
Supplies										
500	OFFICE SUPPLIES	8,500.00	.00	8,500.00	165.90	.00	2,017.95	6,482.05	24	7,707.92
525	FUEL OIL LUBRICANTS	9,950.00	.00	9,950.00	.00	.00	3,773.86	6,176.14	38	9,339.98
535	CLOTHING	2,000.00	.00	2,000.00	.00	.00	1,462.94	537.06	73	1,867.85
540	CLEANING & SANT. SUPP	25,000.00	.00	25,000.00	3,819.33	.00	10,202.85	14,797.15	41	30,751.85
550	CONCESSIONS	300,000.00	.00	300,000.00	31,995.37	.00	123,012.72	176,987.28	41	381,134.26
555	OPERATING SUPPLIES	.00	.00	.00	581.67	.00	835.27	(835.27)	+++	131.31
575	OTHER MAINT REPAIR	225,000.00	.00	225,000.00	19,346.48	.00	66,256.19	158,743.81	29	221,779.14
	Supplies Totals	\$570,450.00	\$0.00	\$570,450.00	\$55,908.75	\$0.00	\$207,561.78	\$362,888.22	36%	\$652,712.31
Other Services and Charges										
600	PROFESSIONAL SERVICES	85,500.00	.00	85,500.00	9,732.60	.00	30,641.50	54,858.50	36	75,896.18
602	TOURNAMENT EXPENSES	147,000.00	.00	147,000.00	8,592.00	.00	21,470.63	125,529.37	15	160,188.93
605	COMMUNICATIONS	.00	.00	.00	29.32	.00	29.32	(29.32)	+++	(8,821.80)
615	ADVERTISING	7,500.00	.00	7,500.00	625.00	.00	2,550.08	4,949.92	34	3,000.00
620	PRINTING & BINDING	3,500.00	.00	3,500.00	3,074.00	.00	5,514.96	(2,014.96)	158	3,888.09
630	UTILITIES	120,000.00	.00	120,000.00	12,693.31	.00	57,626.76	62,373.24	48	118,811.02
	Other Services and Charges Totals	\$363,500.00	\$0.00	\$363,500.00	\$34,746.23	\$0.00	\$117,833.25	\$245,666.75	32%	\$352,962.42
Capital Outlay										
720	CAPITAL OUTLAY	.00	225,000.00	225,000.00	.00	.00	257,509.99	(32,509.99)	114	.00
730	MACHINERY & EQUIP	104,437.00	.00	104,437.00	14,363.85	.00	107,644.85	(3,207.85)	103	84,844.64
	Capital Outlay Totals	\$104,437.00	\$225,000.00	\$329,437.00	\$14,363.85	\$0.00	\$365,154.84	(\$35,717.84)	111%	\$84,844.64
Debt Service										
850	DEBT RETIREMENT	.00	.00	.00	.00	.00	.00	.00	+++	82,493.52
	Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$82,493.52
Transfers and Other Charges										
910	TRANSFERS OUT	116,666.00	.00	116,666.00	.00	.00	.00	116,666.00	0	116,666.00
	Transfers and Other Charges Totals	\$116,666.00	\$0.00	\$116,666.00	\$0.00	\$0.00	\$0.00	\$116,666.00	0%	\$116,666.00
	Department 305 - MTRADE PARK Totals	\$1,845,462.00	\$225,000.00	\$2,070,462.00	\$133,385.80	\$0.00	\$1,011,472.57	\$1,058,989.43	49%	\$1,963,797.91

Budget Performance Report

Fiscal Year to Date 03/25/22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 350 - LIBRARY										
Other Services and Charges										
645	SUPPORT AND CONTRIBUTIONS	347,000.00	.00	347,000.00	.00	.00	259,865.07	87,134.93	75	373,210.61
	Other Services and Charges Totals	\$347,000.00	\$0.00	\$347,000.00	\$0.00	\$0.00	\$259,865.07	\$87,134.93	75%	\$373,210.61
	Department 350 - LIBRARY Totals	\$347,000.00	\$0.00	\$347,000.00	\$0.00	\$0.00	\$259,865.07	\$87,134.93	75%	\$373,210.61

Budget Performance Report

Fiscal Year to Date 03/25/22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 500 - CITY GARAGE										
<i>Personal Services</i>										
410	SALARIES ADM	66,960.00	.00	66,960.00	2,884.62	.00	34,306.21	32,653.79	51	78,943.68
420	SALARIES NON ADM	349,838.00	.00	349,838.00	13,107.20	.00	142,219.87	207,618.13	41	289,844.75
440	SALARIES HOURLY	.00	.00	.00	176.50	.00	981.50	(981.50)	+++	.00
450	OVERTIME	20,000.00	.00	20,000.00	47.36	.00	572.20	19,427.80	3	5,992.49
460	RETIREMENT	76,838.00	.00	76,838.00	2,821.52	.00	31,891.01	44,946.99	42	66,318.26
470	FICA	33,782.00	.00	33,782.00	1,225.52	.00	13,864.91	19,917.09	41	28,862.62
480	HEALTH & LIFE INS.	48,600.00	.00	48,600.00	99.06	.00	15,223.92	33,376.08	31	30,663.27
495	LONGEVITY PAY PLAN	4,800.00	.00	4,800.00	.00	.00	5,202.16	(402.16)	108	6,896.81
<i>Personal Services Totals</i>		\$600,818.00	\$0.00	\$600,818.00	\$20,361.78	\$0.00	\$244,261.78	\$356,556.22	41%	\$507,521.88
<i>Supplies</i>										
500	OFFICE SUPPLIES	6,000.00	.00	6,000.00	748.13	.00	1,777.75	4,222.25	30	262.19
525	FUEL OIL LUBRICANTS	30,000.00	.00	30,000.00	2,722.41	.00	11,906.74	18,093.26	40	20,054.60
535	CLOTHING	10,000.00	.00	10,000.00	1,196.84	.00	4,649.84	5,350.16	46	7,083.39
555	OPERATING SUPPLIES	18,000.00	.00	18,000.00	934.86	.00	4,514.07	13,485.93	25	18,271.24
570	MOTOR VEHICLE MAINT	396,550.00	.00	396,550.00	43,821.87	.00	207,944.51	188,605.49	52	344,018.06
575	OTHER MAINT REPAIR	26,000.00	.00	26,000.00	482.36	.00	4,468.68	21,531.32	17	5,926.38
585	DUES REG FEES SUBSCRIPTIONS	12,000.00	.00	12,000.00	185.00	.00	6,153.80	5,846.20	51	9,658.25
<i>Supplies Totals</i>		\$498,550.00	\$0.00	\$498,550.00	\$50,091.47	\$0.00	\$241,415.39	\$257,134.61	48%	\$405,274.11
<i>Other Services and Charges</i>										
605	COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++	(375.00)
610	TRAVEL	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
630	UTILITIES	21,500.00	.00	21,500.00	1,078.06	.00	8,926.43	12,573.57	42	18,608.86
640	RENTALS	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	.00
<i>Other Services and Charges Totals</i>		\$28,500.00	\$0.00	\$28,500.00	\$1,078.06	\$0.00	\$8,926.43	\$19,573.57	31%	\$18,233.86
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	47,000.00	.00	47,000.00	.00	.00	25,765.00	21,235.00	55	.00
730	MACHINERY & EQUIP	39,300.00	.00	39,300.00	.00	.00	.00	39,300.00	0	24,596.61
740	VEHICLES	102,500.00	.00	102,500.00	.00	.00	.00	102,500.00	0	.00
<i>Capital Outlay Totals</i>		\$188,800.00	\$0.00	\$188,800.00	\$0.00	\$0.00	\$25,765.00	\$163,035.00	14%	\$24,596.61
Department 500 - CITY GARAGE Totals		\$1,316,668.00	\$0.00	\$1,316,668.00	\$71,531.31	\$0.00	\$520,368.60	\$796,299.40	40%	\$955,626.46

Budget Performance Report

Fiscal Year to Date 03/25/22

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Fund 001 - General Fund										
EXPENSE										
Department 553 - ANIMAL RESOURCE CENTER										
<i>Personal Services</i>										
410	SALARIES ADM	66,009.00	.00	66,009.00	2,115.38	.00	27,975.97	38,033.03	42	.00
420	SALARIES NON ADM	213,741.00	.00	213,741.00	5,320.81	.00	72,606.96	141,134.04	34	.00
440	SALARIES HOURLY	.00	.00	.00	297.50	.00	3,086.68	(3,086.68)	+++	.00
450	OVERTIME	6,000.00	.00	6,000.00	.00	.00	4,860.15	1,139.85	81	.00
460	RETIREMENT	49,720.00	.00	49,720.00	1,293.90	.00	18,441.78	31,278.22	37	.00
470	FICA	21,860.00	.00	21,860.00	561.50	.00	7,991.47	13,868.53	37	.00
480	HEALTH & LIFE INS.	32,400.00	.00	32,400.00	71.16	.00	9,285.21	23,114.79	29	.00
491	WORKMANS COMP	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
<i>Personal Services Totals</i>		\$394,730.00	\$0.00	\$394,730.00	\$9,660.25	\$0.00	\$144,248.22	\$250,481.78	37%	\$0.00
<i>Supplies</i>										
500	OFFICE SUPPLIES	8,000.00	.00	8,000.00	1,279.28	.00	3,365.36	4,634.64	42	.00
525	FUEL OIL LUBRICANTS	3,000.00	.00	3,000.00	.00	.00	785.71	2,214.29	26	.00
535	CLOTHING	7,000.00	.00	7,000.00	512.40	.00	1,667.33	5,332.67	24	.00
555	OPERATING SUPPLIES	143,000.00	.00	143,000.00	1,810.33	.00	18,943.47	124,056.53	13	.00
557	ARC MEDICAL SUPPLIES	.00	.00	.00	4,926.00	.00	11,623.39	(11,623.39)	+++	.00
575	OTHER MAINT REPAIR	20,000.00	.00	20,000.00	701.20	.00	3,292.20	16,707.80	16	.00
585	DUES REG FEES SUBSCRIPTIONS	10,000.00	.00	10,000.00	370.85	.00	756.85	9,243.15	8	.00
<i>Supplies Totals</i>		\$191,000.00	\$0.00	\$191,000.00	\$9,600.06	\$0.00	\$40,434.31	\$150,565.69	21%	\$0.00
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	30,000.00	.00	30,000.00	2,607.50	.00	7,872.50	22,127.50	26	.00
603	MED PROFESSIONAL SVCS	120,000.00	.00	120,000.00	5,001.30	.00	30,971.42	89,028.58	26	.00
605	COMMUNICATIONS	3,000.00	.00	3,000.00	103.38	.00	516.46	2,483.54	17	.00
610	TRAVEL	12,000.00	.00	12,000.00	.00	.00	523.07	11,476.93	4	.00
615	ADVERTISING	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
625	INSURANCE	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
630	UTILITIES	6,000.00	.00	6,000.00	1,969.45	.00	7,709.06	(1,709.06)	128	.00
690	DISBURSEMENTS-MISC	1,000.00	.00	1,000.00	.00	.00	200.00	800.00	20	.00
<i>Other Services and Charges Totals</i>		\$179,500.00	\$0.00	\$179,500.00	\$9,681.63	\$0.00	\$47,792.51	\$131,707.49	27%	\$0.00
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	12,000.00	.00	12,000.00	2,431.00	.00	42,552.87	(30,552.87)	355	.00
730	MACHINERY & EQUIP	.00	.00	.00	.00	.00	5,576.27	(5,576.27)	+++	.00
<i>Capital Outlay Totals</i>		\$12,000.00	\$0.00	\$12,000.00	\$2,431.00	\$0.00	\$48,129.14	(\$36,129.14)	401%	\$0.00
Department 553 - ANIMAL RESOURCE CENTER Totals		\$777,230.00	\$0.00	\$777,230.00	\$31,372.94	\$0.00	\$280,604.18	\$496,625.82	36%	\$0.00
EXPENSE TOTALS		\$32,515,561.00	\$225,000.00	\$32,740,561.00	\$1,422,881.48	\$0.00	\$13,505,121.72	\$19,235,439.28	41%	\$27,240,580.86
Fund 001 - General Fund Totals										
REVENUE TOTALS		34,381,766.00	1,184,326.00	35,566,092.00	1,401,266.12	.00	24,386,236.33	11,179,855.67	69%	31,775,734.24

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	EXPENSE TOTALS	32,515,561.00	225,000.00	32,740,561.00	1,422,881.48	.00	13,505,121.72	19,235,439.28	41%	27,240,580.86
Fund	001 - General Fund Totals	\$1,866,205.00	\$959,326.00	\$2,825,531.00	(\$21,615.36)	\$0.00	\$10,881,114.61	(\$8,055,583.61)		\$4,535,153.38

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 025 - Development Services										
REVENUE										
Department 000 - REVENUE										
Interfund Transfers										
909	TRANSFERS IN	38,800.00	.00	38,800.00	.00	.00	.00	38,800.00	0	37,300.00
	<i>Interfund Transfers Totals</i>	\$38,800.00	\$0.00	\$38,800.00	\$0.00	\$0.00	\$0.00	\$38,800.00	0%	\$37,300.00
	Department 000 - REVENUE Totals	\$38,800.00	\$0.00	\$38,800.00	\$0.00	\$0.00	\$0.00	\$38,800.00	0%	\$37,300.00
	REVENUE TOTALS	\$38,800.00	\$0.00	\$38,800.00	\$0.00	\$0.00	\$0.00	\$38,800.00	0%	\$37,300.00
EXPENSE										
Department 088 - ADMINISTRATION										
Personal Services										
410	SALARIES ADM	89,124.00	.00	89,124.00	3,427.84	.00	41,134.08	47,989.92	46	85,696.00
420	SALARIES NON ADM	54,662.00	.00	54,662.00	2,102.40	.00	25,353.63	29,308.37	46	52,436.01
460	RETIREMENT	25,019.00	.00	25,019.00	962.26	.00	11,568.83	13,450.17	46	24,034.78
470	FICA	11,000.00	.00	11,000.00	416.35	.00	5,012.58	5,987.42	46	10,406.28
480	HEALTH & LIFE INS.	10,800.00	.00	10,800.00	25.56	.00	4,512.16	6,287.84	42	10,215.96
	<i>Personal Services Totals</i>	\$190,605.00	\$0.00	\$190,605.00	\$6,934.41	\$0.00	\$87,581.28	\$103,023.72	46%	\$182,789.03
Supplies										
500	OFFICE SUPPLIES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	736.99
525	FUEL OIL LUBRICANTS	1,000.00	.00	1,000.00	.00	.00	228.84	771.16	23	114.63
535	CLOTHING	800.00	.00	800.00	45.00	.00	45.00	755.00	6	124.00
555	OPERATING SUPPLIES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	40.69
575	OTHER MAINT REPAIR	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
585	DUES REG FEES SUBSCRIPTIONS	8,955.00	.00	8,955.00	1,055.02	.00	4,169.36	4,785.64	47	2,907.21
	<i>Supplies Totals</i>	\$17,255.00	\$0.00	\$17,255.00	\$1,100.02	\$0.00	\$4,443.20	\$12,811.80	26%	\$3,923.52
Other Services and Charges										
601	TRAINING	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	555.00
605	COMMUNICATIONS	720.00	.00	720.00	51.69	.00	258.23	461.77	36	670.14
610	TRAVEL	800.00	.00	800.00	.00	.00	78.80	721.20	10	506.63
	<i>Other Services and Charges Totals</i>	\$2,820.00	\$0.00	\$2,820.00	\$51.69	\$0.00	\$337.03	\$2,482.97	12%	\$1,731.77
Capital Outlay										
730	MACHINERY & EQUIP	7,800.00	.00	7,800.00	2,741.23	.00	9,710.23	(1,910.23)	124	1,230.15
	<i>Capital Outlay Totals</i>	\$7,800.00	\$0.00	\$7,800.00	\$2,741.23	\$0.00	\$9,710.23	(\$1,910.23)	124%	\$1,230.15
	Department 088 - ADMINISTRATION Totals	\$218,480.00	\$0.00	\$218,480.00	\$10,827.35	\$0.00	\$102,071.74	\$116,408.26	47%	\$189,674.47

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 025 - Development Services										
EXPENSE										
Department 089 - ENGINEERING										
Personal Services										
410	SALARIES ADM	110,341.00	.00	110,341.00	4,243.87	.00	50,926.44	59,414.56	46	106,096.64
420	SALARIES NON ADM	278,882.00	.00	278,882.00	10,727.51	.00	118,231.81	160,650.19	42	267,731.14
440	SALARIES HOURLY	12,000.00	.00	12,000.00	417.38	.00	5,008.56	6,991.44	42	10,851.88
450	OVERTIME	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	2,964.84
460	RETIREMENT	68,734.00	.00	68,734.00	2,594.57	.00	29,608.16	39,125.84	43	65,578.78
470	FICA	31,137.00	.00	31,137.00	1,098.64	.00	12,583.74	18,553.26	40	27,833.57
480	HEALTH & LIFE INS.	27,000.00	.00	27,000.00	51.12	.00	9,030.62	17,969.38	33	20,507.52
495	LONGEVITY PAY PLAN	1,800.00	.00	1,800.00	.00	.00	1,724.22	75.78	96	1,657.90
	Personal Services Totals	\$533,894.00	\$0.00	\$533,894.00	\$19,133.09	\$0.00	\$227,113.55	\$306,780.45	43%	\$503,222.27
Supplies										
500	OFFICE SUPPLIES	6,000.00	.00	6,000.00	546.52	.00	2,419.72	3,580.28	40	2,138.27
525	FUEL OIL LUBRICANTS	3,900.00	.00	3,900.00	.00	.00	772.48	3,127.52	20	2,675.68
535	CLOTHING	1,400.00	.00	1,400.00	661.00	.00	786.00	614.00	56	1,095.17
555	OPERATING SUPPLIES	18,000.00	.00	18,000.00	.00	.00	520.01	17,479.99	3	9,511.17
575	OTHER MAINT REPAIR	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	40.00
585	DUES REG FEES SUBSCRIPTIONS	3,200.00	.00	3,200.00	868.92	.00	2,703.54	496.46	84	2,711.35
	Supplies Totals	\$33,500.00	\$0.00	\$33,500.00	\$2,076.44	\$0.00	\$7,201.75	\$26,298.25	21%	\$18,171.64
Other Services and Charges										
600	PROFESSIONAL SERVICES	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	5,500.20
601	TRAINING	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	600.00
605	COMMUNICATIONS	2,500.00	.00	2,500.00	206.76	.00	1,032.92	1,467.08	41	2,579.07
610	TRAVEL	6,000.00	.00	6,000.00	661.27	.00	661.27	5,338.73	11	.00
615	ADVERTISING	900.00	.00	900.00	.00	.00	56.02	843.98	6	143.94
690	DISBURSEMENTS-MISC	500.00	.00	500.00	.00	.00	26.00	474.00	5	147.74
	Other Services and Charges Totals	\$29,900.00	\$0.00	\$29,900.00	\$868.03	\$0.00	\$1,776.21	\$28,123.79	6%	\$8,970.95
Capital Outlay										
730	MACHINERY & EQUIP	17,000.00	.00	17,000.00	.00	.00	.00	17,000.00	0	2,634.45
	Capital Outlay Totals	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0%	\$2,634.45
Department 089 - ENGINEERING Totals		\$614,294.00	\$0.00	\$614,294.00	\$22,077.56	\$0.00	\$236,091.51	\$378,202.49	38%	\$532,999.31

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

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Fund 025 - Development Services										
EXPENSE										
Department 090 - PLANNING DEPARTMENT										
<i>Personal Services</i>										
410	SALARIES ADM	81,808.00	.00	81,808.00	3,146.46	.00	37,757.52	44,050.48	46	78,661.44
420	SALARIES NON ADM	199,313.00	.00	199,313.00	5,750.45	.00	84,594.93	114,718.07	42	194,402.81
440	SALARIES HOURLY	7,500.00	.00	7,500.00	509.96	.00	3,730.76	3,769.24	50	4,428.60
450	OVERTIME	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
460	RETIREMENT	49,089.00	.00	49,089.00	1,548.06	.00	21,289.20	27,799.80	43	47,513.24
470	FICA	22,156.00	.00	22,156.00	668.50	.00	9,105.36	13,050.64	41	20,664.15
480	HEALTH & LIFE INS.	27,000.00	.00	27,000.00	57.24	.00	10,565.38	16,434.62	39	25,927.08
<i>Personal Services Totals</i>		\$387,866.00	\$0.00	\$387,866.00	\$11,680.67	\$0.00	\$167,043.15	\$220,822.85	43%	\$371,597.32
<i>Supplies</i>										
500	OFFICE SUPPLIES	5,000.00	.00	5,000.00	62.60	.00	1,259.50	3,740.50	25	2,797.92
575	OTHER MAINT REPAIR	.00	.00	.00	.00	.00	.00	.00	+++	(265.00)
580	SERVICE MAINT CONTRACTS	83,500.00	.00	83,500.00	3,212.00	.00	74,760.80	8,739.20	90	3,832.80
585	DUES REG FEES SUBSCRIPTIONS	6,000.00	.00	6,000.00	1,028.39	.00	2,457.32	3,542.68	41	10,327.84
<i>Supplies Totals</i>		\$94,500.00	\$0.00	\$94,500.00	\$4,302.99	\$0.00	\$78,477.62	\$16,022.38	83%	\$16,693.56
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	15,000.00
601	TRAINING	3,500.00	.00	3,500.00	.00	.00	1,040.86	2,459.14	30	1,182.76
605	COMMUNICATIONS	4,000.00	.00	4,000.00	305.84	.00	1,529.20	2,470.80	38	3,863.68
610	TRAVEL	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,517.14
615	ADVERTISING	5,000.00	.00	5,000.00	303.48	.00	1,705.15	3,294.85	34	3,424.74
690	DISBURSEMENTS-MISC	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	4,956.00
695	PLANNING COMMISSION MEETINGS	9,000.00	.00	9,000.00	480.00	.00	8,750.00	250.00	97	7,693.10
<i>Other Services and Charges Totals</i>		\$44,500.00	\$0.00	\$44,500.00	\$1,089.32	\$0.00	\$13,025.21	\$31,474.79	29%	\$37,637.42
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	50,000.00	.00	50,000.00	500.00	.00	1,500.00	48,500.00	3	153,372.25
730	MACHINERY & EQUIP	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	4,039.88
<i>Capital Outlay Totals</i>		\$57,500.00	\$0.00	\$57,500.00	\$500.00	\$0.00	\$1,500.00	\$56,000.00	3%	\$157,412.13
Department 090 - PLANNING DEPARTMENT Totals		\$584,366.00	\$0.00	\$584,366.00	\$17,572.98	\$0.00	\$260,045.98	\$324,320.02	45%	\$583,340.43

Budget Performance Report

Fiscal Year to Date 03/25/22

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Fund 025 - Development Services										
EXPENSE										
Department 091 - BUILDING DEPARTMENT										
Personal Services										
410	SALARIES ADM	65,207.00	.00	65,207.00	1,284.00	.00	29,201.45	36,005.55	45	63,478.74
420	SALARIES NON ADM	167,925.00	.00	167,925.00	4,801.71	.00	57,863.91	110,061.09	34	154,326.56
450	OVERTIME	3,000.00	.00	3,000.00	39.44	.00	376.55	2,623.45	13	833.73
460	RETIREMENT	41,400.00	.00	41,400.00	1,060.56	.00	15,435.83	25,964.17	37	38,373.08
470	FICA	18,202.00	.00	18,202.00	462.47	.00	6,747.20	11,454.80	37	16,733.87
480	HEALTH & LIFE INS.	27,000.00	.00	27,000.00	51.12	.00	9,521.66	17,478.34	35	25,551.28
495	LONGEVITY PAY PLAN	1,800.00	.00	1,800.00	.00	.00	1,630.16	169.84	91	2,676.10
	Personal Services Totals	\$324,534.00	\$0.00	\$324,534.00	\$7,699.30	\$0.00	\$120,776.76	\$203,757.24	37%	\$301,973.36
Supplies										
500	OFFICE SUPPLIES	3,000.00	.00	3,000.00	.00	.00	139.28	2,860.72	5	3,930.41
525	FUEL OIL LUBRICANTS	7,300.00	.00	7,300.00	.00	.00	1,920.02	5,379.98	26	3,864.25
535	CLOTHING	4,000.00	.00	4,000.00	184.97	.00	459.95	3,540.05	11	824.04
555	OPERATING SUPPLIES	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	504.77
575	OTHER MAINT REPAIR	1,000.00	.00	1,000.00	.00	.00	63.10	936.90	6	750.00
580	SERVICE MAINT CONTRACTS	2,000.00	.00	2,000.00	225.00	.00	225.00	1,775.00	11	225.00
585	DUES REG FEES SUBSCRIPTIONS	3,000.00	.00	3,000.00	75.00	.00	225.00	2,775.00	8	1,105.00
	Supplies Totals	\$22,800.00	\$0.00	\$22,800.00	\$484.97	\$0.00	\$3,032.35	\$19,767.65	13%	\$11,203.47
Other Services and Charges										
600	PROFESSIONAL SERVICES	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	(203.00)
601	TRAINING	8,000.00	.00	8,000.00	941.00	.00	5,433.94	2,566.06	68	1,824.00
605	COMMUNICATIONS	3,600.00	.00	3,600.00	341.33	.00	1,705.69	1,894.31	47	4,512.88
610	TRAVEL	8,700.00	.00	8,700.00	.00	.00	2,231.53	6,468.47	26	2,115.47
615	ADVERTISING	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	520.00
645	SUPPORT AND CONTRIBUTIONS	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
690	DISBURSEMENTS-MISC	.00	.00	.00	.00	.00	.00	.00	+++	374.00
	Other Services and Charges Totals	\$29,300.00	\$0.00	\$29,300.00	\$1,282.33	\$0.00	\$9,371.16	\$19,928.84	32%	\$9,143.35
Capital Outlay										
730	MACHINERY & EQUIP	1,008.00	.00	1,008.00	.00	.00	.00	1,008.00	0	14,334.83
740	VEHICLES	52,000.00	.00	52,000.00	.00	.00	.00	52,000.00	0	.00
	Capital Outlay Totals	\$53,008.00	\$0.00	\$53,008.00	\$0.00	\$0.00	\$0.00	\$53,008.00	0%	\$14,334.83
Department 091 - BUILDING DEPARTMENT Totals		\$429,642.00	\$0.00	\$429,642.00	\$9,466.60	\$0.00	\$133,180.27	\$296,461.73	31%	\$336,655.01

Budget Performance Report

Fiscal Year to Date 03/25/22

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Fund 025 - Development Services										
EXPENSE										
Department 201 - STREET DEPARTMENT										
<i>Personal Services</i>										
410	SALARIES ADM	75,364.00	.00	75,364.00	2,898.40	.00	34,780.80	40,583.20	46	72,380.10
420	SALARIES NON ADM	450,926.00	.00	450,926.00	17,543.20	.00	211,012.03	239,913.97	47	425,728.48
450	OVERTIME	35,000.00	.00	35,000.00	.00	.00	10,659.03	24,340.97	30	48,271.39
460	RETIREMENT	98,708.00	.00	98,708.00	3,556.82	.00	45,730.59	52,977.41	46	96,083.96
470	FICA	43,398.00	.00	43,398.00	1,455.53	.00	18,958.54	24,439.46	44	39,877.67
480	HEALTH & LIFE INS.	64,800.00	.00	64,800.00	150.18	.00	26,977.74	37,822.26	42	59,935.56
495	LONGEVITY PAY PLAN	6,000.00	.00	6,000.00	.00	.00	6,367.95	(367.95)	106	5,826.09
<i>Personal Services Totals</i>		\$774,196.00	\$0.00	\$774,196.00	\$25,604.13	\$0.00	\$354,486.68	\$419,709.32	46%	\$748,103.25
<i>Supplies</i>										
500	OFFICE SUPPLIES	600.00	.00	600.00	.00	.00	7.99	592.01	1	153.28
525	FUEL OIL LUBRICANTS	18,200.00	.00	18,200.00	.00	.00	8,575.99	9,624.01	47	19,427.70
535	CLOTHING	10,000.00	.00	10,000.00	60.00	.00	5,125.01	4,874.99	51	8,706.45
555	OPERATING SUPPLIES	275,000.00	.00	275,000.00	11,509.82	.00	98,260.60	176,739.40	36	249,639.66
575	OTHER MAINT REPAIR	1,500,000.00	.00	1,500,000.00	10,374.00	.00	109,408.72	1,390,591.28	7	653,526.04
<i>Supplies Totals</i>		\$1,803,800.00	\$0.00	\$1,803,800.00	\$21,943.82	\$0.00	\$221,378.31	\$1,582,421.69	12%	\$931,453.13
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	350,000.00	.00	350,000.00	10,825.32	.00	49,443.75	300,556.25	14	397,504.01
601	TRAINING	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
605	COMMUNICATIONS	1,400.00	.00	1,400.00	110.31	.00	371.87	1,028.13	27	846.96
610	TRAVEL	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
630	UTILITIES	15,000.00	.00	15,000.00	928.13	.00	4,254.64	10,745.36	28	8,304.38
631	PUBLIC UT ST LIGHTS	630,000.00	.00	630,000.00	31,764.50	.00	228,429.48	401,570.52	36	450,859.22
690	DISBURSEMENTS-MISC	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,555.88
<i>Other Services and Charges Totals</i>		\$1,000,400.00	\$0.00	\$1,000,400.00	\$43,628.26	\$0.00	\$282,499.74	\$717,900.26	28%	\$859,070.45
<i>Capital Outlay</i>										
700	ENGINEERING	620,320.00	.00	620,320.00	.00	.00	4,011.50	616,308.50	1	19,184.35
720	CAPITAL OUTLAY	2,734,127.00	(440,276.00)	2,293,851.00	.00	.00	52,927.49	2,240,923.51	2	273,069.65
730	MACHINERY & EQUIP	331,700.00	.00	331,700.00	.00	.00	73,396.23	258,303.77	22	13,758.71
<i>Capital Outlay Totals</i>		\$3,686,147.00	(\$440,276.00)	\$3,245,871.00	\$0.00	\$0.00	\$130,335.22	\$3,115,535.78	4%	\$306,012.71
<i>Transfers and Other Charges</i>										
910	TRANSFERS OUT	790,070.00	440,276.00	1,230,346.00	.00	.00	1,230,346.41	(.41)	100	432,000.00
<i>Transfers and Other Charges Totals</i>		\$790,070.00	\$440,276.00	\$1,230,346.00	\$0.00	\$0.00	\$1,230,346.41	(\$0.41)	100%	\$432,000.00
Department 201 - STREET DEPARTMENT Totals		\$8,054,613.00	\$0.00	\$8,054,613.00	\$91,176.21	\$0.00	\$2,219,046.36	\$5,835,566.64	28%	\$3,276,639.54
EXPENSE TOTALS		\$9,901,395.00	\$0.00	\$9,901,395.00	\$151,120.70	\$0.00	\$2,950,435.86	\$6,950,959.14	30%	\$4,919,308.76
Fund 025 - Development Services Totals										
REVENUE TOTALS		38,800.00	.00	38,800.00	.00	.00	.00	38,800.00	0%	37,300.00

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	EXPENSE TOTALS	9,901,395.00	.00	9,901,395.00	151,120.70	.00	2,950,435.86	6,950,959.14	30%	4,919,308.76
Fund	025 - Development Services Totals	(\$9,862,595.00)	\$0.00	(\$9,862,595.00)	(\$151,120.70)	\$0.00	(\$2,950,435.86)	(\$6,912,159.14)		(\$4,882,008.76)
	Grand Totals									
	REVENUE TOTALS	34,420,566.00	1,184,326.00	35,604,892.00	1,401,266.12	.00	24,386,236.33	11,218,655.67	68%	31,813,034.24
	EXPENSE TOTALS	42,416,956.00	225,000.00	42,641,956.00	1,574,002.18	.00	16,455,557.58	26,186,398.42	39%	32,159,889.62
	Grand Totals	(\$7,996,390.00)	\$959,326.00	(\$7,037,064.00)	(\$172,736.06)	\$0.00	\$7,930,678.75	(\$14,967,742.75)		(\$346,855.38)

Environmental Services-budget status summary @ 03/25/2022

FY 2021-2022

Total Budgeted Revenue	\$ 5,198,063.00		Total Budgeted Expenses	\$ 5,738,610.00	
YTD Collected	\$ 2,726,062.51	52%	YTD Spent	\$ 2,355,588.49	41%
Collections Remaining	<u>\$ 2,472,000.49</u>		Expenses Remaining	<u>\$ 3,383,021.51</u>	
Cash Balance @ 03/25/2022	\$ 2,326,312.88				
Add: Collections Remaining @ 100%	\$ 2,472,000.49				
Less: Expenses Remaining @ 100%	\$ 3,383,021.51				
Estimated Cash Balance @ 09/30/2022	<u>\$ 1,415,291.86</u>				

FY 2022-2023 projected

Estimated Beginning Cash @ 10/1/2022	\$ 1,415,291.86	
Budgeted Revenues 2022-2023	\$ -	
Budgeted Expenses 2022-2023	\$ -	
Estimated Ending Cash Balance @ 09/30/2023	<u>\$ 1,415,291.86</u>	
Recommended <u>minimum</u> cash balance	<u>\$500,000.00</u>	*ideally, in the future, this number should be \$1M
Cushion	<u>\$ 915,291.86</u>	
Fixed debt costs	\$ -	
Debt cost remaining this FY	\$ -	

Equipment Request-Wishlist (budgeted in Env Svcs)

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
REVENUE										
Department 000 - REVENUE										
Taxes										
210	PENALTIES & INTEREST	31,500.00	.00	31,500.00	2,666.16	.00	17,202.26	14,297.74	55	32,773.22
	<i>Taxes Totals</i>	\$31,500.00	\$0.00	\$31,500.00	\$2,666.16	\$0.00	\$17,202.26	\$14,297.74	55%	\$32,773.22
<i>Intergovernmental Revenues</i>										
251	REIMB-TRANSFER STATION	80,000.00	.00	80,000.00	25,699.15	.00	48,490.95	31,509.05	61	78,284.18
	<i>Intergovernmental Revenues Totals</i>	\$80,000.00	\$0.00	\$80,000.00	\$25,699.15	\$0.00	\$48,490.95	\$31,509.05	61%	\$78,284.18
<i>Governmental Services</i>										
296	SANITATION CHARGE	4,836,563.00	.00	4,836,563.00	409,874.04	.00	2,524,017.50	2,312,545.50	52	4,060,992.14
297	WASTE DISPOSAL	25,000.00	.00	25,000.00	736.06	.00	9,903.00	15,097.00	40	25,903.11
315	INCOME FROM RECYCLING	125,000.00	.00	125,000.00	14,841.16	.00	120,848.56	4,151.44	97	152,527.25
	<i>Governmental Services Totals</i>	\$4,986,563.00	\$0.00	\$4,986,563.00	\$425,451.26	\$0.00	\$2,654,769.06	\$2,331,793.94	53%	\$4,239,422.50
<i>Miscellaneous</i>										
340	MISCELLANEOUS	100,000.00	.00	100,000.00	166.24	.00	5,600.24	94,399.76	6	130,484.00
	<i>Miscellaneous Totals</i>	\$100,000.00	\$0.00	\$100,000.00	\$166.24	\$0.00	\$5,600.24	\$94,399.76	6%	\$130,484.00
<i>Interfund Transfers</i>										
909	TRANSFERS IN	.00	.00	.00	.00	.00	.00	.00	+++	31,845.01
	<i>Interfund Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$31,845.01
	Department 000 - REVENUE Totals	\$5,198,063.00	\$0.00	\$5,198,063.00	\$453,982.81	\$0.00	\$2,726,062.51	\$2,472,000.49	52%	\$4,512,808.91
	REVENUE TOTALS	\$5,198,063.00	\$0.00	\$5,198,063.00	\$453,982.81	\$0.00	\$2,726,062.51	\$2,472,000.49	52%	\$4,512,808.91
EXPENSE										
Department 220 - ENV SVCS - SANITATION ADMIN										
<i>Personal Services</i>										
410	SALARIES ADM	81,268.00	.00	81,268.00	3,125.65	.00	37,507.80	43,760.20	46	78,141.44
420	SALARIES NON ADM	172,398.00	.00	172,398.00	6,687.42	.00	81,576.89	90,821.11	47	167,169.51
450	OVERTIME	10,000.00	.00	10,000.00	804.93	.00	8,579.51	1,420.49	86	9,388.22
460	RETIREMENT	48,870.00	.00	48,870.00	1,847.52	.00	23,281.05	25,588.95	48	45,273.91
470	FICA	20,607.00	.00	20,607.00	793.58	.00	10,029.87	10,577.13	49	19,464.26
480	HEALTH & LIFE INS.	21,600.00	.00	21,600.00	51.12	.00	9,024.32	12,575.68	42	20,431.92
495	LONGEVITY PAY PLAN	5,700.00	.00	5,700.00	.00	.00	6,135.34	(435.34)	108	5,494.97
	<i>Personal Services Totals</i>	\$360,443.00	\$0.00	\$360,443.00	\$13,310.22	\$0.00	\$176,134.78	\$184,308.22	49%	\$345,364.23
<i>Supplies</i>										
500	OFFICE SUPPLIES	1,000.00	.00	1,000.00	.00	.00	82.28	917.72	8	846.43
535	CLOTHING	3,500.00	.00	3,500.00	75.37	.00	2,236.38	1,263.62	64	1,672.80
555	OPERATING SUPPLIES	310,000.00	.00	310,000.00	1,028.54	.00	5,373.37	304,626.63	2	11,389.66
575	OTHER MAINT REPAIR	3,500.00	.00	3,500.00	.00	.00	89.98	3,410.02	3	2,381.35
	<i>Supplies Totals</i>	\$318,000.00	\$0.00	\$318,000.00	\$1,103.91	\$0.00	\$7,782.01	\$310,217.99	2%	\$16,290.24
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	10,000.00	.00	10,000.00	446.00	.00	9,401.74	598.26	94	7,148.75

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 220 - ENV SVCS - SANITATION ADMIN										
Other Services and Charges										
601	TRAINING	5,000.00	.00	5,000.00	885.00	.00	885.00	4,115.00	18	2,085.00
605	COMMUNICATIONS	7,000.00	.00	7,000.00	649.47	.00	2,771.70	4,228.30	40	5,082.48
610	TRAVEL	7,500.00	.00	7,500.00	1,440.00	.00	1,500.40	5,999.60	20	504.06
615	ADVERTISING	12,500.00	.00	12,500.00	986.00	.00	2,595.00	9,905.00	21	694.84
630	UTILITIES	20,000.00	.00	20,000.00	1,335.64	.00	6,524.25	13,475.75	33	14,992.68
	Other Services and Charges Totals	\$62,000.00	\$0.00	\$62,000.00	\$5,742.11	\$0.00	\$23,678.09	\$38,321.91	38%	\$30,507.81
Capital Outlay										
720	CAPITAL OUTLAY	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	.00
730	MACHINERY & EQUIP	85,000.00	(77,000.00)	8,000.00	32,103.95	.00	32,103.95	(24,103.95)	401	6,272.89
740	VEHICLES	240,000.00	.00	240,000.00	.00	.00	.00	240,000.00	0	.00
	Capital Outlay Totals	\$575,000.00	(\$77,000.00)	\$498,000.00	\$32,103.95	\$0.00	\$32,103.95	\$465,896.05	6%	\$6,272.89
Debt Service										
850	DEBT RETIREMENT	562,000.00	.00	562,000.00	27,924.16	.00	401,598.96	160,401.04	71	560,215.92
	Debt Service Totals	\$562,000.00	\$0.00	\$562,000.00	\$27,924.16	\$0.00	\$401,598.96	\$160,401.04	71%	\$560,215.92
Department 220 - ENV SVCS - SANITATION ADMIN Totals		\$1,877,443.00	(\$77,000.00)	\$1,800,443.00	\$80,184.35	\$0.00	\$641,297.79	\$1,159,145.21	36%	\$958,651.09

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 221 - ENV SVCS - STREET CLEANING										
Personal Services										
420	SALARIES NON ADM	167,489.00	.00	167,489.00	6,451.20	.00	77,966.84	89,522.16	47	135,981.96
440	SALARIES HOURLY	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
450	OVERTIME	2,500.00	.00	2,500.00	.00	.00	2,217.88	282.12	89	3,262.25
460	RETIREMENT	30,222.00	.00	30,222.00	1,122.51	.00	14,625.84	15,596.16	48	24,513.64
470	FICA	13,440.00	.00	13,440.00	481.04	.00	6,289.19	7,150.81	47	10,663.10
480	HEALTH & LIFE INS.	16,200.00	.00	16,200.00	51.12	.00	9,024.32	7,175.68	56	15,742.34
495	LONGEVITY PAY PLAN	3,700.00	.00	3,700.00	.00	.00	3,871.43	(171.43)	105	3,658.93
	Personal Services Totals	\$235,551.00	\$0.00	\$235,551.00	\$8,105.87	\$0.00	\$113,995.50	\$121,555.50	48%	\$193,822.22
Supplies										
525	FUEL OIL LUBRICANTS	.00	10,000.00	10,000.00	.00	.00	5,462.44	4,537.56	55	1,259.55
535	CLOTHING	2,000.00	.00	2,000.00	153.66	.00	1,651.48	348.52	83	2,132.36
555	OPERATING SUPPLIES	2,500.00	.00	2,500.00	.00	.00	396.99	2,103.01	16	3,318.15
	Supplies Totals	\$4,500.00	\$10,000.00	\$14,500.00	\$153.66	\$0.00	\$7,510.91	\$6,989.09	52%	\$6,710.06
Other Services and Charges										
600	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	1,560.00
	Other Services and Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,560.00
Capital Outlay										
730	MACHINERY & EQUIP	2,000.00	.00	2,000.00	5,208.43	.00	5,208.43	(3,208.43)	260	6,043.81
	Capital Outlay Totals	\$2,000.00	\$0.00	\$2,000.00	\$5,208.43	\$0.00	\$5,208.43	(\$3,208.43)	260%	\$6,043.81
Department 221 - ENV SVCS - STREET CLEANING Totals		\$242,051.00	\$10,000.00	\$252,051.00	\$13,467.96	\$0.00	\$126,714.84	\$125,336.16	50%	\$208,136.09

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 222 - ENV SVCS - WASTE COLLECTION										
<i>Personal Services</i>										
420	SALARIES NON ADM	428,280.00	.00	428,280.00	15,302.77	.00	193,159.97	235,120.03	45	415,851.20
440	SALARIES HOURLY	14,000.00	.00	14,000.00	526.50	.00	4,919.50	9,080.50	35	12,233.00
450	OVERTIME	50,000.00	.00	50,000.00	897.36	.00	26,957.54	23,042.46	54	45,848.68
460	RETIREMENT	84,126.00	.00	84,126.00	2,818.83	.00	39,197.00	44,929.00	47	81,169.28
470	FICA	38,057.00	.00	38,057.00	1,244.75	.00	17,221.80	20,835.20	45	35,778.45
480	HEALTH & LIFE INS.	81,000.00	.00	81,000.00	127.80	.00	23,267.42	57,732.58	29	57,334.27
495	LONGEVITY PAY PLAN	5,200.00	.00	5,200.00	.00	.00	5,152.48	47.52	99	4,864.98
<i>Personal Services Totals</i>		\$700,663.00	\$0.00	\$700,663.00	\$20,918.01	\$0.00	\$309,875.71	\$390,787.29	44%	\$653,079.86
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	85,000.00	(10,000.00)	75,000.00	.00	.00	8,897.55	66,102.45	12	62,802.52
535	CLOTHING	8,000.00	.00	8,000.00	466.32	.00	7,243.12	756.88	91	9,242.05
555	OPERATING SUPPLIES	25,000.00	.00	25,000.00	5,315.16	.00	17,908.51	7,091.49	72	12,194.05
570	MOTOR VEHICLE MAINT	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
575	OTHER MAINT REPAIR	25,000.00	.00	25,000.00	2,042.99	.00	18,559.51	6,440.49	74	30,872.29
<i>Supplies Totals</i>		\$145,500.00	(\$10,000.00)	\$135,500.00	\$7,824.47	\$0.00	\$52,608.69	\$82,891.31	39%	\$115,110.91
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	130,000.00	.00	130,000.00	2,479.92	.00	39,212.03	90,787.97	30	143,574.86
<i>Other Services and Charges Totals</i>		\$130,000.00	\$0.00	\$130,000.00	\$2,479.92	\$0.00	\$39,212.03	\$90,787.97	30%	\$143,574.86
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	.00	75,000.00	75,000.00	16,691.50	.00	94,919.25	(19,919.25)	127	50,823.23
<i>Capital Outlay Totals</i>		\$0.00	\$75,000.00	\$75,000.00	\$16,691.50	\$0.00	\$94,919.25	(\$19,919.25)	127%	\$50,823.23
Department 222 - ENV SVCS - WASTE COLLECTION Totals		\$976,163.00	\$65,000.00	\$1,041,163.00	\$47,913.90	\$0.00	\$496,615.68	\$544,547.32	48%	\$962,588.86

Budget Performance Report

Fiscal Year to Date 03/25/22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 223 - ENV SVCS - TRANSFER STATION										
Personal Services										
420	SALARIES NON ADM	167,863.00	.00	167,863.00	6,557.60	.00	81,645.52	86,217.48	49	152,385.50
440	SALARIES HOURLY	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	9,389.07
450	OVERTIME	10,000.00	.00	10,000.00	386.59	.00	10,505.04	(505.04)	105	5,991.26
460	RETIREMENT	31,209.00	.00	31,209.00	1,208.29	.00	16,280.53	14,928.47	52	27,812.29
470	FICA	14,486.00	.00	14,486.00	517.47	.00	7,006.52	7,479.48	48	12,655.23
480	HEALTH & LIFE INS.	21,600.00	.00	21,600.00	51.12	.00	9,024.32	12,575.68	42	18,664.84
495	LONGEVITY PAY PLAN	1,500.00	.00	1,500.00	.00	.00	1,415.94	84.06	94	1,340.94
	<i>Personal Services Totals</i>	<u>\$256,658.00</u>	<u>\$0.00</u>	<u>\$256,658.00</u>	<u>\$8,721.07</u>	<u>\$0.00</u>	<u>\$125,877.87</u>	<u>\$130,780.13</u>	<u>49%</u>	<u>\$228,239.13</u>
Supplies										
525	FUEL OIL LUBRICANTS	10,000.00	.00	10,000.00	569.76	.00	22,236.75	(12,236.75)	222	14,331.71
535	CLOTHING	3,000.00	.00	3,000.00	159.48	.00	1,282.41	1,717.59	43	2,000.02
555	OPERATING SUPPLIES	20,000.00	.00	20,000.00	654.02	.00	3,513.24	16,486.76	18	4,818.73
575	OTHER MAINT REPAIR	20,000.00	.00	20,000.00	2,085.00	.00	5,971.27	14,028.73	30	17,616.32
	<i>Supplies Totals</i>	<u>\$53,000.00</u>	<u>\$0.00</u>	<u>\$53,000.00</u>	<u>\$3,468.26</u>	<u>\$0.00</u>	<u>\$33,003.67</u>	<u>\$19,996.33</u>	<u>62%</u>	<u>\$38,766.78</u>
Other Services and Charges										
600	PROFESSIONAL SERVICES	900,000.00	.00	900,000.00	62,738.09	.00	384,576.68	515,423.32	43	723,440.52
630	UTILITIES	2,000.00	.00	2,000.00	130.99	.00	698.46	1,301.54	35	1,582.79
	<i>Other Services and Charges Totals</i>	<u>\$902,000.00</u>	<u>\$0.00</u>	<u>\$902,000.00</u>	<u>\$62,869.08</u>	<u>\$0.00</u>	<u>\$385,275.14</u>	<u>\$516,724.86</u>	<u>43%</u>	<u>\$725,023.31</u>
Department 223 - ENV SVCS - TRANSFER STATION Totals		<u>\$1,211,658.00</u>	<u>\$0.00</u>	<u>\$1,211,658.00</u>	<u>\$75,058.41</u>	<u>\$0.00</u>	<u>\$544,156.68</u>	<u>\$667,501.32</u>	<u>45%</u>	<u>\$992,029.22</u>

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 224 - ENV SVCS - RUBBISH										
Personal Services										
420	SALARIES NON ADM	379,647.00	.00	379,647.00	14,240.09	.00	177,149.15	202,497.85	47	341,087.36
440	SALARIES HOURLY	27,000.00	.00	27,000.00	1,116.50	.00	9,368.47	17,631.53	35	17,358.36
450	OVERTIME	20,000.00	.00	20,000.00	542.81	.00	9,936.00	10,064.00	50	21,740.72
460	RETIREMENT	70,182.00	.00	70,182.00	2,766.47	.00	34,815.10	35,366.90	50	66,745.86
470	FICA	32,922.00	.00	32,922.00	1,174.72	.00	14,884.40	18,037.60	45	28,621.40
480	HEALTH & LIFE INS.	59,400.00	.00	59,400.00	127.78	.00	22,050.84	37,349.16	37	48,396.31
495	LONGEVITY PAY PLAN	3,700.00	.00	3,700.00	.00	.00	3,633.94	66.06	98	3,408.94
	Personal Services Totals	\$592,851.00	\$0.00	\$592,851.00	\$19,968.37	\$0.00	\$271,837.90	\$321,013.10	46%	\$527,358.95
Supplies										
525	FUEL OIL LUBRICANTS	85,000.00	.00	85,000.00	154.51	.00	56,953.01	28,046.99	67	94,720.24
535	CLOTHING	5,000.00	.00	5,000.00	322.67	.00	3,203.12	1,796.88	64	5,139.68
555	OPERATING SUPPLIES	5,500.00	.00	5,500.00	.00	.00	1,126.32	4,373.68	20	6,316.04
	Supplies Totals	\$95,500.00	\$0.00	\$95,500.00	\$477.18	\$0.00	\$61,282.45	\$34,217.55	64%	\$106,175.96
Other Services and Charges										
600	PROFESSIONAL SERVICES	25,000.00	.00	25,000.00	408.00	.00	408.00	24,592.00	2	21,055.38
	Other Services and Charges Totals	\$25,000.00	\$0.00	\$25,000.00	\$408.00	\$0.00	\$408.00	\$24,592.00	2%	\$21,055.38
Capital Outlay										
730	MACHINERY & EQUIP	.00	2,000.00	2,000.00	.00	.00	1,945.68	54.32	97	.00
	Capital Outlay Totals	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$1,945.68	\$54.32	97%	\$0.00
Department 224 - ENV SVCS - RUBBISH Totals		\$713,351.00	\$2,000.00	\$715,351.00	\$20,853.55	\$0.00	\$335,474.03	\$379,876.97	47%	\$654,590.29

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 560 - RECYCLING DEPARTMENT										
<i>Personal Services</i>										
420	SALARIES NON ADM	247,188.00	.00	247,188.00	8,314.39	.00	97,560.48	149,627.52	39	210,566.44
440	SALARIES HOURLY	17,000.00	.00	17,000.00	592.50	.00	7,278.75	9,721.25	43	16,751.25
450	OVERTIME	20,000.00	.00	20,000.00	1,380.92	.00	12,421.78	7,578.22	62	17,992.56
460	RETIREMENT	46,716.00	.00	46,716.00	1,790.10	.00	20,619.34	26,096.66	44	42,889.21
470	FICA	21,840.00	.00	21,840.00	776.31	.00	8,903.14	12,936.86	41	18,171.08
480	HEALTH & LIFE INS.	32,400.00	.00	32,400.00	72.24	.00	12,540.04	19,859.96	39	30,857.08
495	LONGEVITY PAY PLAN	1,300.00	.00	1,300.00	.00	.00	1,240.78	59.22	95	1,178.28
<i>Personal Services Totals</i>		\$386,444.00	\$0.00	\$386,444.00	\$12,926.46	\$0.00	\$160,564.31	\$225,879.69	42%	\$338,405.90
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	28,000.00	.00	28,000.00	.00	.00	12,001.31	15,998.69	43	14,882.76
535	CLOTHING	5,000.00	.00	5,000.00	324.37	.00	2,615.52	2,384.48	52	4,208.61
555	OPERATING SUPPLIES	20,000.00	.00	20,000.00	146.75	.00	9,414.59	10,585.41	47	15,166.48
575	OTHER MAINT REPAIR	15,000.00	.00	15,000.00	1,210.18	.00	17,447.74	(2,447.74)	116	5,462.92
<i>Supplies Totals</i>		\$68,000.00	\$0.00	\$68,000.00	\$1,681.30	\$0.00	\$41,479.16	\$26,520.84	61%	\$39,720.77
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	45,000.00	.00	45,000.00	.00	.00	100.00	44,900.00	0	25,357.80
605	COMMUNICATIONS	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
615	ADVERTISING	.00	.00	.00	.00	.00	1,075.00	(1,075.00)	+++	6,362.00
630	UTILITIES	15,000.00	.00	15,000.00	1,908.05	.00	5,369.57	9,630.43	36	10,989.09
696	KEEP OXF LAF CTY BEAUTIFUL	.00	.00	.00	.00	.00	.00	.00	+++	50.40
<i>Other Services and Charges Totals</i>		\$61,500.00	\$0.00	\$61,500.00	\$1,908.05	\$0.00	\$6,544.57	\$54,955.43	11%	\$42,759.29
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	200,000.00	.00	200,000.00	.00	.00	.00	200,000.00	0	.00
730	MACHINERY & EQUIP	2,000.00	.00	2,000.00	571.99	.00	2,741.43	(741.43)	137	4,036.54
<i>Capital Outlay Totals</i>		\$202,000.00	\$0.00	\$202,000.00	\$571.99	\$0.00	\$2,741.43	\$199,258.57	1%	\$4,036.54
Department 560 - RECYCLING DEPARTMENT Totals		\$717,944.00	\$0.00	\$717,944.00	\$17,087.80	\$0.00	\$211,329.47	\$506,614.53	29%	\$424,922.50
EXPENSE TOTALS		\$5,738,610.00	\$0.00	\$5,738,610.00	\$254,565.97	\$0.00	\$2,355,588.49	\$3,383,021.51	41%	\$4,200,918.05
Fund 020 - Environmental Services Totals										
REVENUE TOTALS		5,198,063.00	.00	5,198,063.00	453,982.81	.00	2,726,062.51	2,472,000.49	52%	4,512,808.91
EXPENSE TOTALS		5,738,610.00	.00	5,738,610.00	254,565.97	.00	2,355,588.49	3,383,021.51	41%	4,200,918.05
Fund 020 - Environmental Services Totals		(\$540,547.00)	\$0.00	(\$540,547.00)	\$199,416.84	\$0.00	\$370,474.02	(\$911,021.02)		\$311,890.86
Grand Totals										
REVENUE TOTALS		5,198,063.00	.00	5,198,063.00	453,982.81	.00	2,726,062.51	2,472,000.49	52%	4,512,808.91
EXPENSE TOTALS		5,738,610.00	.00	5,738,610.00	254,565.97	.00	2,355,588.49	3,383,021.51	41%	4,200,918.05
Grand Totals		(\$540,547.00)	\$0.00	(\$540,547.00)	\$199,416.84	\$0.00	\$370,474.02	(\$911,021.02)		\$311,890.86

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Baptist Money-budget status summary @ 03/25/2022

FY 2021-2022

Total Budgeted Revenue	\$ 1,081,224.00		Total Budgeted Expenses	\$ 1,478,644.00	
YTD Collected	\$ 1,057,624.00	98%	YTD Spent	\$ 1,094,500.00	74%
Collections Remaining	<u>\$ 23,600.00</u>		Expenses Remaining	<u>\$ 384,144.00</u>	
Cash Balance @ 03/25/2022	\$ 907,486.10				
Add: Collections Remaining	\$ -				
Less: Expenses Remaining @ 90%	\$ 345,729.60	*includes a portion of the parking garage payment that we won't have to transfer			
Estimated Cash Balance @ 09/30/2022	<u>\$ 561,756.50</u>				

FY 2022-2023 projected

Estimated Beginning Cash @ 10/1/2022	\$ 561,756.50	
Budgeted Revenues 2022-2023	\$ 1,057,624.00	*projected based on FY 2021-2022 disbursement
Budgeted Expenses 2022-2023	\$ 1,478,644.00	*same expense total as FY 2021-2022
Estimated Ending Cash Balance @ 09/30/2023	<u>\$ 140,736.50</u>	

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 689 - Trust Proceeds-\$30M Fund										
REVENUE										
Department 000 - REVENUE										
<i>Miscellaneous</i>										
333	RECEIPTS	1,081,224.00	.00	1,081,224.00	.00	.00	1,057,624.00	23,600.00	98	883,422.00
	<i>Miscellaneous Totals</i>	\$1,081,224.00	\$0.00	\$1,081,224.00	\$0.00	\$0.00	\$1,057,624.00	\$23,600.00	98%	\$883,422.00
	Department 000 - REVENUE Totals	\$1,081,224.00	\$0.00	\$1,081,224.00	\$0.00	\$0.00	\$1,057,624.00	\$23,600.00	98%	\$883,422.00
	REVENUE TOTALS	\$1,081,224.00	\$0.00	\$1,081,224.00	\$0.00	\$0.00	\$1,057,624.00	\$23,600.00	98%	\$883,422.00
EXPENSE										
Department 093 - GENERAL GOVERNMENT										
<i>Supplies</i>										
575	OTHER MAINT REPAIR	.00	.00	.00	.00	.00	.00	.00	+++	250,000.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$250,000.00
<i>Other Services and Charges</i>										
690	DISBURSEMENTS-MISC	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
	<i>Other Services and Charges Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%	\$0.00
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	210,000.00	.00	210,000.00	.00	.00	.00	210,000.00	0	6,318.78
	<i>Capital Outlay Totals</i>	\$210,000.00	\$0.00	\$210,000.00	\$0.00	\$0.00	\$0.00	\$210,000.00	0%	\$6,318.78
<i>Transfers and Other Charges</i>										
910	TRANSFERS OUT	1,238,644.00	.00	1,238,644.00	.00	.00	1,094,500.00	144,144.00	88	572,137.00
	<i>Transfers and Other Charges Totals</i>	\$1,238,644.00	\$0.00	\$1,238,644.00	\$0.00	\$0.00	\$1,094,500.00	\$144,144.00	88%	\$572,137.00
	Department 093 - GENERAL GOVERNMENT Totals	\$1,478,644.00	\$0.00	\$1,478,644.00	\$0.00	\$0.00	\$1,094,500.00	\$384,144.00	74%	\$828,455.78
	EXPENSE TOTALS	\$1,478,644.00	\$0.00	\$1,478,644.00	\$0.00	\$0.00	\$1,094,500.00	\$384,144.00	74%	\$828,455.78
Fund 689 - Trust Proceeds-\$30M Fund Totals										
	REVENUE TOTALS	1,081,224.00	.00	1,081,224.00	.00	.00	1,057,624.00	23,600.00	98%	883,422.00
	EXPENSE TOTALS	1,478,644.00	.00	1,478,644.00	.00	.00	1,094,500.00	384,144.00	74%	828,455.78
	Fund 689 - Trust Proceeds-\$30M Fund Totals	(\$397,420.00)	\$0.00	(\$397,420.00)	\$0.00	\$0.00	(\$36,876.00)	(\$360,544.00)		\$54,966.22
Grand Totals										
	REVENUE TOTALS	1,081,224.00	.00	1,081,224.00	.00	.00	1,057,624.00	23,600.00	98%	883,422.00
	EXPENSE TOTALS	1,478,644.00	.00	1,478,644.00	.00	.00	1,094,500.00	384,144.00	74%	828,455.78
	Grand Totals	(\$397,420.00)	\$0.00	(\$397,420.00)	\$0.00	\$0.00	(\$36,876.00)	(\$360,544.00)		\$54,966.22

Conference Center-budget status summary @ 03/25/2022

FY 2021-2022

Total Budgeted Revenue	\$ 1,218,699.00		Total Budgeted Expenses	\$ 1,397,342.00	
YTD Collected	\$ 854,621.36	70%	YTD Spent	\$ 583,065.52	42%
Collections Remaining	<u>\$ 364,077.64</u>		Expenses Remaining	<u>\$ 814,276.48</u>	
Cash Balance @ 03/25/2022	\$ 1,234,288.51				
Add: Collections Remaining @ 80%	\$ 291,262.11				
Less: Expenses Remaining @ 80%	\$ 651,421.18				
Estimated Cash Balance @ 09/30/2022	<u>\$ 874,129.44</u>				

FY 2022-2023 projected

Estimated Beginning Cash @ 10/1/2022	\$ 874,129.44
Budgeted Revenues 2022-2023	\$ -
Budgeted Expenses 2022-2023	\$ -
Estimated Ending Cash Balance @ 09/30/2023	<u>\$ 874,129.44</u>

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 726 - Oxford Conference Center										
REVENUE										
Department 000 - REVENUE										
Miscellaneous										
333	RECEIPTS	750,000.00	.00	750,000.00	74,509.01	.00	407,959.04	342,040.96	54	500,300.98
341	INTEREST EARNED	250.00	.00	250.00	.00	.00	213.32	36.68	85	326.63
346	RECEIPTS-STATE OF MS	.00	.00	.00	.00	.00	.00	.00	+++	22,243.56
	Miscellaneous Totals	\$750,250.00	\$0.00	\$750,250.00	\$74,509.01	\$0.00	\$408,172.36	\$342,077.64	54%	\$522,871.17
Interfund Transfers										
909	TRANSFERS IN	468,449.00	.00	468,449.00	.00	.00	446,449.00	22,000.00	95	259,265.00
	Interfund Transfers Totals	\$468,449.00	\$0.00	\$468,449.00	\$0.00	\$0.00	\$446,449.00	\$22,000.00	95%	\$259,265.00
Department 000 - REVENUE Totals		\$1,218,699.00	\$0.00	\$1,218,699.00	\$74,509.01	\$0.00	\$854,621.36	\$364,077.64	70%	\$782,136.17
	REVENUE TOTALS	\$1,218,699.00	\$0.00	\$1,218,699.00	\$74,509.01	\$0.00	\$854,621.36	\$364,077.64	70%	\$782,136.17
EXPENSE										
Department 726 - CONFERENCE CENTER										
Personal Services										
410	SALARIES ADM	66,298.00	.00	66,298.00	2,615.38	.00	41,387.07	24,910.93	62	63,747.06
420	SALARIES NON ADM	276,373.00	.00	276,373.00	10,254.48	.00	114,387.54	161,985.46	41	260,143.90
440	SALARIES HOURLY	25,000.00	.00	25,000.00	936.00	.00	9,832.90	15,167.10	39	6,605.50
450	OVERTIME	2,000.00	.00	2,000.00	114.98	.00	737.46	1,262.54	37	1,659.04
460	RETIREMENT	60,242.00	.00	60,242.00	2,259.36	.00	27,700.53	32,541.47	46	56,904.45
470	FICA	28,398.00	.00	28,398.00	1,045.56	.00	12,642.01	15,755.99	45	24,803.96
480	HEALTH & LIFE INS.	37,800.00	.00	37,800.00	89.46	.00	14,778.90	23,021.10	39	35,755.86
495	LONGEVITY PAY PLAN	1,550.00	.00	1,550.00	.00	.00	1,700.00	(150.00)	110	1,487.32
	Personal Services Totals	\$497,661.00	\$0.00	\$497,661.00	\$17,315.22	\$0.00	\$223,166.41	\$274,494.59	45%	\$451,107.09
Supplies										
500	OFFICE SUPPLIES	2,000.00	.00	2,000.00	40.66	.00	697.37	1,302.63	35	508.73
525	FUEL OIL LUBRICANTS	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
535	CLOTHING	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	986.70
550	CONCESSIONS	187,500.00	.00	187,500.00	38,259.41	.00	124,324.35	63,175.65	66	110,106.21
555	OPERATING SUPPLIES	5,000.00	.00	5,000.00	465.38	.00	2,724.09	2,275.91	54	462.45
575	OTHER MAINT REPAIR	75,000.00	.00	75,000.00	5,430.06	.00	14,711.19	60,288.81	20	40,797.27
585	DUES REG FEES SUBSCRIPTIONS	1,800.00	.00	1,800.00	166.96	.00	366.96	1,433.04	20	1,588.00
	Supplies Totals	\$273,400.00	\$0.00	\$273,400.00	\$44,362.47	\$0.00	\$142,823.96	\$130,576.04	52%	\$154,449.36
Other Services and Charges										
600	PROFESSIONAL SERVICES	.00	.00	.00	3,170.00	.00	3,506.00	(3,506.00)	+++	29,456.00
601	TRAINING	5,000.00	.00	5,000.00	35.00	.00	35.00	4,965.00	1	1,625.00
605	COMMUNICATIONS	30,000.00	.00	30,000.00	1,254.05	.00	11,615.80	18,384.20	39	26,446.72
610	TRAVEL	5,000.00	.00	5,000.00	.00	.00	2,303.76	2,696.24	46	3,425.83
615	ADVERTISING	40,000.00	.00	40,000.00	2,644.98	.00	23,249.73	16,750.27	58	30,744.38
620	PRINTING & BINDING	4,000.00	.00	4,000.00	383.00	.00	927.63	3,072.37	23	2,278.25

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 726 - Oxford Conference Center										
EXPENSE										
Department 726 - CONFERENCE CENTER										
Other Services and Charges										
627	EXPENSES FOR BOTANICALS CONFERENCE	150,000.00	.00	150,000.00	5,110.00	.00	(31,892.50)	181,892.50	-21	.00
630	UTILITIES	165,000.00	.00	165,000.00	7,251.47	.00	54,081.98	110,918.02	33	104,285.83
640	RENTALS	33,750.00	.00	33,750.00	3,536.00	.00	14,500.50	19,249.50	43	14,972.85
686	SALES TAX PAYMENTS	22,000.00	.00	22,000.00	.00	.00	.00	22,000.00	0	3,179.10
687	BANK SERVICE CHARGES	200.00	.00	200.00	.00	.00	.00	200.00	0	372.13
690	DISBURSEMENTS-MISC	8,000.00	.00	8,000.00	675.00	.00	1,289.00	6,711.00	16	8,222.78
Other Services and Charges Totals		\$462,950.00	\$0.00	\$462,950.00	\$24,059.50	\$0.00	\$79,616.90	\$383,333.10	17%	\$225,008.87
Capital Outlay										
700	ENGINEERING	.00	.00	.00	1,330.00	.00	11,162.50	(11,162.50)	+++	481.00
720	CAPITAL OUTLAY	157,331.00	.00	157,331.00	.00	.00	123,518.10	33,812.90	79	3,319.48
730	MACHINERY & EQUIP	6,000.00	.00	6,000.00	279.00	.00	2,777.65	3,222.35	46	688.00
Capital Outlay Totals		\$163,331.00	\$0.00	\$163,331.00	\$1,609.00	\$0.00	\$137,458.25	\$25,872.75	84%	\$4,488.48
Department 726 - CONFERENCE CENTER Totals		\$1,397,342.00	\$0.00	\$1,397,342.00	\$87,346.19	\$0.00	\$583,065.52	\$814,276.48	42%	\$835,053.80
EXPENSE TOTALS		\$1,397,342.00	\$0.00	\$1,397,342.00	\$87,346.19	\$0.00	\$583,065.52	\$814,276.48	42%	\$835,053.80
Fund 726 - Oxford Conference Center Totals										
REVENUE TOTALS		1,218,699.00	.00	1,218,699.00	74,509.01	.00	854,621.36	364,077.64	70%	782,136.17
EXPENSE TOTALS		1,397,342.00	.00	1,397,342.00	87,346.19	.00	583,065.52	814,276.48	42%	835,053.80
Fund 726 - Oxford Conference Center Totals		(\$178,643.00)	\$0.00	(\$178,643.00)	(\$12,837.18)	\$0.00	\$271,555.84	(\$450,198.84)		(\$52,917.63)
Grand Totals										
REVENUE TOTALS		1,218,699.00	.00	1,218,699.00	74,509.01	.00	854,621.36	364,077.64	70%	782,136.17
EXPENSE TOTALS		1,397,342.00	.00	1,397,342.00	87,346.19	.00	583,065.52	814,276.48	42%	835,053.80
Grand Totals		(\$178,643.00)	\$0.00	(\$178,643.00)	(\$12,837.18)	\$0.00	\$271,555.84	(\$450,198.84)		(\$52,917.63)

2% Food & Beverage-budget status summary @ 03/25/2022

FY 2021-2022

Total Budgeted Revenue	\$ 3,446,240.00		Total Budgeted Expenses	\$ 4,176,399.00	
YTD Collected	\$ 2,052,125.02	60%	YTD Spent	\$ 2,439,006.15	58%
Collections Remaining	<u>\$ 1,394,114.98</u>		Expenses Remaining	<u>\$ 1,737,392.85</u>	
Cash Balance @ 03/25/2022	\$ 2,287,981.91				
Add: Collections Remaining @ 100%	\$ 1,394,114.98				
Less: Expenses Remaining @ 70%	\$ 1,216,175.00				
Cash Balance @ 09/30/2022	<u>\$ 2,465,921.90</u>				

FY 2022-2023 projected

Estimated Beginning Cash @ 10/1/2022	\$ 2,465,921.90	
Budgeted Revenues 2022-2023	\$ 4,104,250.00	*projected based on avg received during FY 2021-2022
Budgeted Expenses 2022-2023	<u>\$ 4,176,399.00</u>	*same expense total as FY 2021-2022
Estimated Ending Cash Balance @ 09/30/2023	<u>\$ 2,393,772.90</u>	
Recommended required balance	\$ 1,000,000.00	
Estimated remaining to spend from beg cash	<u>\$ 1,393,772.90</u>	

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 727 - 2% Food & Beverage Fund										
REVENUE										
Department 000 - REVENUE										
Miscellaneous										
333	RECEIPTS	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	3,000.00
346	RECEIPTS-STATE OF MS	3,443,740.00	.00	3,443,740.00	282,069.21	.00	2,052,125.02	1,391,614.98	60	2,938,235.65
	Miscellaneous Totals	\$3,446,240.00	\$0.00	\$3,446,240.00	\$282,069.21	\$0.00	\$2,052,125.02	\$1,394,114.98	60%	\$2,941,235.65
Department 000 - REVENUE Totals		\$3,446,240.00	\$0.00	\$3,446,240.00	\$282,069.21	\$0.00	\$2,052,125.02	\$1,394,114.98	60%	\$2,941,235.65
	REVENUE TOTALS	\$3,446,240.00	\$0.00	\$3,446,240.00	\$282,069.21	\$0.00	\$2,052,125.02	\$1,394,114.98	60%	\$2,941,235.65
EXPENSE										
Department 727 - 2% STADIUM TAX										
Supplies										
575	OTHER MAINT REPAIR	.00	.00	.00	.00	.00	.00	.00	+++	582.26
	Supplies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$582.26
Other Services and Charges										
604	VISIT OXFORD	491,000.00	.00	491,000.00	40,916.67	.00	245,500.02	245,499.98	50	335,542.00
607	YOKNAPATAWPHA ARTS COUNCIL	195,000.00	.00	195,000.00	3,750.00	.00	26,400.00	168,600.00	14	40,000.00
609	TREE BOARD REQUESTS	25,000.00	.00	25,000.00	5,200.00	.00	5,200.00	19,800.00	21	14,716.00
614	FLOWERS SHRUBS SUPPLIES	70,000.00	.00	70,000.00	4,500.00	.00	18,488.95	51,511.05	26	53,366.90
616	TRANSFER TO GENERAL FUND-OPD Downtown Unit Expenses	500,000.00	.00	500,000.00	.00	.00	500,000.00	.00	100	500,000.00
621	BOND PAYMENTS	.00	.00	.00	.00	.00	.00	.00	+++	383,250.00
628	DOUBLE DECKER ARTS FESTIVAL	115,000.00	.00	115,000.00	.00	.00	115,000.00	.00	100	85,000.00
630	UTILITIES	3,600.00	.00	3,600.00	319.06	.00	1,292.60	2,307.40	36	2,919.93
642	FNC PARK 3/4 BUDGET	636,347.00	.00	636,347.00	.00	.00	636,347.00	.00	100	616,683.00
644	OLE MISS STADIUM EXPANSION	200,000.00	.00	200,000.00	.00	.00	.00	200,000.00	0	200,000.00
649	OXFORD CONVENTION & VISITORS	446,449.00	.00	446,449.00	.00	.00	446,449.00	.00	100	259,265.00
651	2007 BOND ISSUE 1/3 OF PAYMEN	290,972.00	.00	290,972.00	.00	.00	.00	290,972.00	0	.00
652	HISTORIC PROPERTIES	193,887.00	.00	193,887.00	.00	.00	193,887.00	.00	100	133,367.00
690	DISBURSEMENTS-MISC	110,000.00	.00	110,000.00	.00	.00	12,823.58	97,176.42	12	3,474.17
	Other Services and Charges Totals	\$3,277,255.00	\$0.00	\$3,277,255.00	\$54,685.73	\$0.00	\$2,201,388.15	\$1,075,866.85	67%	\$2,627,584.00
Capital Outlay										
700	ENGINEERING	200,000.00	.00	200,000.00	.00	.00	.00	200,000.00	0	.00
720	CAPITAL OUTLAY	425,000.00	(225,000.00)	200,000.00	.00	.00	2,785.00	197,215.00	1	28,085.00
730	MACHINERY & EQUIP	.00	.00	.00	.00	.00	9,833.00	(9,833.00)	+++	.00
	Capital Outlay Totals	\$625,000.00	(\$225,000.00)	\$400,000.00	\$0.00	\$0.00	\$12,618.00	\$387,382.00	3%	\$28,085.00
Transfers and Other Charges										
910	TRANSFERS OUT	274,144.00	225,000.00	499,144.00	.00	.00	225,000.00	274,144.00	45	225,000.00
	Transfers and Other Charges Totals	\$274,144.00	\$225,000.00	\$499,144.00	\$0.00	\$0.00	\$225,000.00	\$274,144.00	45%	\$225,000.00
Department 727 - 2% STADIUM TAX Totals		\$4,176,399.00	\$0.00	\$4,176,399.00	\$54,685.73	\$0.00	\$2,439,006.15	\$1,737,392.85	58%	\$2,881,251.26
	EXPENSE TOTALS	\$4,176,399.00	\$0.00	\$4,176,399.00	\$54,685.73	\$0.00	\$2,439,006.15	\$1,737,392.85	58%	\$2,881,251.26

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 727 - 2% Food & Beverage Fund Totals										
	REVENUE TOTALS	3,446,240.00	.00	3,446,240.00	282,069.21	.00	2,052,125.02	1,394,114.98	60%	2,941,235.65
	EXPENSE TOTALS	4,176,399.00	.00	4,176,399.00	54,685.73	.00	2,439,006.15	1,737,392.85	58%	2,881,251.26
Fund 727 - 2% Food & Beverage Fund	Totals	(\$730,159.00)	\$0.00	(\$730,159.00)	\$227,383.48	\$0.00	(\$386,881.13)	(\$343,277.87)		\$59,984.39
Grand Totals										
	REVENUE TOTALS	3,446,240.00	.00	3,446,240.00	282,069.21	.00	2,052,125.02	1,394,114.98	60%	2,941,235.65
	EXPENSE TOTALS	4,176,399.00	.00	4,176,399.00	54,685.73	.00	2,439,006.15	1,737,392.85	58%	2,881,251.26
	Grand Totals	(\$730,159.00)	\$0.00	(\$730,159.00)	\$227,383.48	\$0.00	(\$386,881.13)	(\$343,277.87)		\$59,984.39

Parking-budget status summary @ 03/25/2022

FY 2021-2022

Total Budgeted Revenue	\$ 575,000.00		Total Budgeted Expenses	\$ 1,240,346.00	
YTD Collected	\$ 488,420.03	85%	YTD Spent	\$ 821,708.50	66%
Collections Remaining	<u>\$ 86,579.97</u>		Expenses Remaining	<u>\$ 418,637.50</u>	
Cash Balance @ 03/25/2022	\$ 704,541.76				
Add: Collections Remaining @ 90%	\$ 77,921.97				
Less: Expenses Remaining @ 90%	\$ 376,773.75				
Estimated Cash Balance @ 09/30/2022	<u>\$ 405,689.98</u>				

FY 2022-2023 projected

Estimated Beginning Cash @ 10/1/2022	\$ 405,689.98
Budgeted Revenues 2022-2023	\$ 983,288.00
Budgeted Expenses 2022-2023	\$ 864,475.00
Estimated Ending Cash Balance @ 09/30/2023	<u>\$ 524,502.98</u>

Detail of expenses for 2020-2021

Escrow for repairs & maint for the garage-per space basis	\$ 50,000.00
Transfers out-Parking Enforcement Budget***	\$ -
Transfers out-Bond Payments**	<u>\$ 814,475.00</u> **
	<u>\$ 864,475.00</u>

** Bond payments of \$695K & \$125K approximately

***Revenues may not support the reimbursing transfer to the General Fund of the Parking Enforcement Budget.

Budget Performance Report

Fiscal Year to Date 03/25/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 729 - Parking Division Revenue										
REVENUE										
Department 000 - REVENUE										
Miscellaneous										
333	RECEIPTS	575,000.00	.00	575,000.00	46,640.81	.00	488,420.03	86,579.97	85	983,601.55
	Miscellaneous Totals	\$575,000.00	\$0.00	\$575,000.00	\$46,640.81	\$0.00	\$488,420.03	\$86,579.97	85%	\$983,601.55
Interfund Transfers										
909	TRANSFERS IN	408,288.00	.00	408,288.00	.00	.00	.00	408,288.00	0	853,569.21
	Interfund Transfers Totals	\$408,288.00	\$0.00	\$408,288.00	\$0.00	\$0.00	\$0.00	\$408,288.00	0%	\$853,569.21
	Department 000 - REVENUE Totals	\$983,288.00	\$0.00	\$983,288.00	\$46,640.81	\$0.00	\$488,420.03	\$494,867.97	50%	\$1,837,170.76
	REVENUE TOTALS	\$983,288.00	\$0.00	\$983,288.00	\$46,640.81	\$0.00	\$488,420.03	\$494,867.97	50%	\$1,837,170.76
EXPENSE										
Department 100 - POLICE DEPARTMENT										
Supplies										
575	OTHER MAINT REPAIR	50,000.00	.00	50,000.00	.00	.00	3,533.50	46,466.50	7	7,143.03
	Supplies Totals	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$3,533.50	\$46,466.50	7%	\$7,143.03
Transfers and Other Charges										
910	TRANSFERS OUT	1,190,346.00	.00	1,190,346.00	.00	.00	818,175.00	372,171.00	69	1,498,508.24
	Transfers and Other Charges Totals	\$1,190,346.00	\$0.00	\$1,190,346.00	\$0.00	\$0.00	\$818,175.00	\$372,171.00	69%	\$1,498,508.24
	Department 100 - POLICE DEPARTMENT Totals	\$1,240,346.00	\$0.00	\$1,240,346.00	\$0.00	\$0.00	\$821,708.50	\$418,637.50	66%	\$1,505,651.27
	EXPENSE TOTALS	\$1,240,346.00	\$0.00	\$1,240,346.00	\$0.00	\$0.00	\$821,708.50	\$418,637.50	66%	\$1,505,651.27
Fund 729 - Parking Division Revenue Totals										
	REVENUE TOTALS	983,288.00	.00	983,288.00	46,640.81	.00	488,420.03	494,867.97	50%	1,837,170.76
	EXPENSE TOTALS	1,240,346.00	.00	1,240,346.00	.00	.00	821,708.50	418,637.50	66%	1,505,651.27
Fund 729 - Parking Division Revenue Totals		(\$257,058.00)	\$0.00	(\$257,058.00)	\$46,640.81	\$0.00	(\$333,288.47)	\$76,230.47		\$331,519.49
Grand Totals										
	REVENUE TOTALS	983,288.00	.00	983,288.00	46,640.81	.00	488,420.03	494,867.97	50%	1,837,170.76
	EXPENSE TOTALS	1,240,346.00	.00	1,240,346.00	.00	.00	821,708.50	418,637.50	66%	1,505,651.27
	Grand Totals	(\$257,058.00)	\$0.00	(\$257,058.00)	\$46,640.81	\$0.00	(\$333,288.47)	\$76,230.47		\$331,519.49



**City of Oxford
Board of Aldermen
Regular Meeting
April 5, 2022, 5:00 pm - 7:00 pm
City Hall Courtroom**

DOCUMENTS

Table of Contents

Cover Page	1
Table of Contents	2
Signed_approved_minutes_04052022	4
OUT_surplus_bus	10
OPD_surplus	21
Surplus Form for Old Sharp MX-3610N - Engineering Department - 4.1.22_	22
volunteer memo	23
Water_sewer_adj	24
donations	26
OUT_travel	27
Travel Request-STS	34
4.12 Travel Request	37
BOA 4.5.22 Environmental Service Department employee to 2022 Mississippi Chapter ...	38
OFD_training_calendar	39
Parking_travel	41
Retirement Resolution Randy McClusky	42
Retirement Resolution Tony Bishop	43
Retirement Resolution Ray Ed Crawford	44
Travel Request - CTAA Expo	45
Travel Request - Natchez Rodeo	51
Health Check Summary	59
Proposed_alcohol_amendment	60
Low_income_water_program	61
2827 Appeal	65
Case -2846 MBoA	134
Ordinance Amending Chapter 22 Buildings Article II	143
Building Board of Appeals 2nd Reading Memo	145
Oxford Fire Department Ranger Bill of Sale	147
OFD FY20 Homeland Security Grant	148
Oxford Fire Dept. 21HS286T	150
Law_enforcement_torch_run	156
2021-special-event-permit	158

Table of Contents (cont.)

2022_Double_Decker_5K	161
2022_Double_Decker_10K	162
OPD_FY2022_homeland_security_grant	163
Budget_amendments_reallocations_04052022	174
change order 2-Oxford Conference Center Roof	179
change order 1-Oxford Way Traffic signal	181
professional services--Headwater Natural Resources-Maplewood Cove	184
accept dedication-Eastover-reduced	185
consider bidsGoose Creek sewer Phase 1	241
Change_Order_1-Old_RSVP_Building_Demolition-Pavers	243
Request permission to advertise for the City Hall Pocket Park	245
Interlocal Agreement Transportation Commission Feb 2022 -DAW comments-	247
Drew_Stevens_email	259
Awarded Reallocation Funds for FY21 10.8.21	262

MINUTES

City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, April 5, 2022, 5:00 pm - 7:00 pm
City Hall Courtroom



1. Call to order.

The meeting of the Mayor and Board of Alderman of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 5:00pm on Tuesday, March 15, 2022, in the courtroom of Oxford City Hall when and where the following were present:

Robyn Tannehill, Mayor
Rick Addy, Alderman Ward I
Mark Huelse, Alderman Ward II
Brian Hyneman, Alderman Ward III
Kesha Howell-Atkinson, Alderman Ward IV
Preston Taylor, Alderman Ward V
Jason Bailey, Alderman Ward VI
John Morgan, Alderman At Large

Mayo Mallette, PLLC- Of Counsel
Ashley Atkinson- City Clerk
Bart Robinson- Chief Operating Officer
Reanna Mayoral- City Engineer
Ben Requet- Director of Planning
Jeff McCutchen- Police Chief
Matt Davis- Director of Parking Enforcement
Braxton Tullos- Human Resources Director
Joey Gardner- Fire Chief
Seth Gaines- Director of Oxford Park Commission
Mike Young- Asst. Director of Oxford Park Commission
Arledia Bennett- RSVP Director-absent
Rob Neely- General Manager of Oxford Utilities
Lynwood Jones- Superintendent of City Shop- absent
Jimmy Allgood- Director of Emergency Management
Amberlyn Liles- Environmental Services Director
Greg Pinion- Buildings & Grounds Superintendent
Donna Fisher- Municipal Court Clerk-absent
Kara Giles- Executive Assistant to the Mayor
Hollis Green- Director of Development Services
John Crawley- Asst. City Engineer-absent
Chris Carter- Senior Building Inspector
Brad Freeman- mTrade Park Director
Clay Brownlee- mTrade Park Assistant Director-absent
Michael Temple- IT Department
Chris Simmons- IT Director
Donna Zampella- General Manager of Oxford University Transit
Mark Levy- General Government

2. Adopt the agenda for the meeting.

It was moved by Alderman Bailey, seconded by Alderman Addy to adopt the agenda for the meeting with the addition of item 6(b)xv and the deletion of item 35. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Mayor's Report

4. Authorize the approval of the minutes of the Regular Meeting on March 15, 2022 and the Special Meeting on March 29, 2022. (Ashley Atkinson)

It was moved by Alderman Bailey, seconded by Alderman Taylor to approve the minutes of the Regular Meeting on March 15, 2022 and the Special Meeting on March 29, 2022. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5. Authorize the approval of accounts for all city departments. (Ashley Atkinson)

It was moved by Alderman Morgan, seconded by Alderman Addy to approve the accounts for all city departments including a claims docket showing General Fund claims numbered 120871-121050, Water & Sewer claims numbered 37170-37208, Trust & Agency claims numbered 40403-40461, 5214-5221, and 1002, Metro Narcotics claims numbered 8019-8024, and totaling \$1,346,954.85. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6. Consider the consent agenda:

It was moved by Alderman Addy, seconded by Alderman Taylor to approve the following consent agenda items. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

a. Fixed Assets Management:

- i. Request permission to declare a 2015 Glaval Apollo, with VIN 4UZADEDT9FCGH3736, surplus in the Oxford-University Transit Department and authorize its disposal. (Donna Zampella)
- ii. Request permission to declare a 2009 HP computer with SN CND893J6NP surplus in the Oxford Police Department and authorize its disposal. (Matt Davis)
- iii. Request permission to declare a Sharp MX-3610N, with SN 25036164, surplus in the Development Services-Engineering Department and authorize its disposal. (Reanna Mayoral)

b. Human Resources:

- i. Request permission to hire Laura Vaughn, Abbie Britt, Subrey Stinson, and Malloary Fleming as part-time concession workers in the mTrade Park Department, each with an hourly rate of \$9.25. (Braxton Tullos)
- ii. Request permission to hire Wilmer Diaz as a Full-Time Patrol Officer with an annual salary of \$49,895.45 and to hire Cole Cromwell as a Full-Time Patrol Officer with an annual salary of \$46,213.45 in the Oxford Police Department. (Braxton Tullos)
- iii. Request permission to hire Kelvin Davis, Darryl King, Colin Brightwell, Devyare Trimuel, Billy R. Barry, Michael Quarles, Vincent Sims, Michael Lachney, Radley Hill, and Gregory Hill as part-time seasonal employees in the Environmental Services Department, each with an hourly rate of \$14.00. (Braxton Tullos)
- iv. Request permission to adjust the salary of part-time employee, Ashley Gonce, in the Environmental Services Department, to \$14.00 per hour. (Braxton Tullos)
- v. Request permission to hire Mathew Mooney in the Buildings & Grounds Department, with an annual salary of \$31,200.00. (Braxton Tullos)
- vi. Request permission to hire Reed Collins, Max Harmon, and Peter Danaher as part-time employees in the Oxford Conference Center Department, each with an hourly rate of \$12.00. (Braxton Tullos)
- vii. Request permission to adjust the salary of John Prewitt, Richard Dennis, and Byron Williams to \$15.00 per hour, and James Torrent to \$12.00, at the Oxford Conference Center. (Braxton Tullos)
- viii. Request permission to accept the retirement of Tony Bishop in the Oxford Utilities- Water & Sewer Dept.- Water Plant, effective June 30, 2022, and promote Chris Busby to Water Treatment Plant Superintendent, with a new annual salary of \$70,960.41, effective July 1, 2022, and advertise for a replacement. (Braxton Tullos)
- ix. Request permission to accept the retirement of Randy McClusky in the Oxford Utilities- Water & Sewer Dept.- WWTP, effective June 30, 2022, and promote Perry Rogers to WWTP Superintendent, with a new annual salary of \$73,089.21 effective July 1, 2022, and advertise for a replacement. (Braxton Tullos)
- x. Request permission to accept the retirement of Ray Ed Crawford in the Oxford Utilities- Water & Sewer Dept.- Lift Station, effective June 30, 2022, and promote Brian Depriest to Lift Station Superintendent with a new annual salary of \$70,960.41, effective July 1, 2022, and advertise for a replacement. (Braxton Tullos)
- xi. Request permission to accept the retirement of Jeffrey Beavers in the Oxford Utilities- Water & Sewer Dept., effective June 30, 2022, and advertise for a replacement. (Braxton Tullos)
- xii. Request permission to accept the retirement of Michael McEwen in the Oxford Utilities- Water & Sewer Dept., effective June 30, 2022, and advertise for a replacement. (Braxton Tullos)
- xiii. Request permission to accept the retirement of Scott Black in the Oxford Utilities- Electric Division, effective June 30, 2022, and advertise for a replacement. (Braxton Tullos)
- xiv. Request permission to hire Jackson Barnett as a full-time driver in the County Transit Department, with an hourly rate of \$15.00. (Braxton Tullos)
- xv. Request permission to hire John Hoggard as a Certified Firefighter/Paramedic with an annual salary of \$47,311.71, and to hire Joshua Nichols, Jason Treadwell, Brennon Peacock, and Dustin Benjamin as Firefighters, each with an annual salary of \$42,784.90 in the Oxford Fire Department. (Braxton Tullos)
- xvi. Request permission to approve Griffin Green, Caroline Robinson, Alexa Zaleski, Elizabeth-Anne Smith, Cameron Hagen, Cheyenne Harrison, C. J. Bickerstaff, Sophia

Maioriello, Brenda Pearson, and William Griffith as unpaid volunteers for the Oxford Animal Resource Center. (Kelli Briscoe)

c. Miscellaneous:

- i. Request approval of water and/or sewer adjustments in accordance with the Oxford Utilities Leak Adjustment Policy. (Rob Neely)
- ii. Request permission to accept donations for the benefit of the Oxford Animal Resource Center. (Kelli Briscoe)

d. Travel Requests:

- i. Request permission for an employee to attend the Regional Mobility Managers Retreat in Jackson, MS on April 13-15, 2022 at an estimated cost of \$242.00 (to be reimbursed by RTAP/Dev). (Donna Zampella)
 - ii. Request permission for an employee to attend Year Two of the Southeast Tourism Marketing College Certification Class in Macon, GA on June 4-10, 2022 at an estimated cost of \$1,748.50. (Micah Quinn)
 - iii. Request permission for the Sales Manager to attend the MTA Spring Summit in Natchez, MS on April 12-14, 2022 at an estimated cost of \$1,175.50. (Micah Quinn)
 - iv. Request permission for an employee to attend the FBI Command College on July 10-15, 2022 in Oxford at an estimated cost of \$350.00 (Registration only). (Jeff McCutchen)
 - v. Request permission for three employees to attend Leadership Tactics & Strategies on June 6-8, 2022 in Oxford at an estimated cost of \$900.00 (Registration only). (Jeff McCutchen)
 - vi. Request permission for the Deputy Chief to attend Internal Affairs Investigation training on April 25-26, 2022 in Tupelo, MS at an estimated cost of \$395.00 (Registration only). (Jeff McCutchen)
 - vii. Request permission for an employee to attend the Reid Interview and Interrogation training on May 2-6, 2022 in Germantown, TN at an estimated cost of \$600.00 (Registration only). (Jeff McCutchen)
 - viii. Request permission for two employees to attend the Street Cop Training-Informants on May 2, 2022 in Oxford at no cost to the City. (Jeff McCutchen)
 - ix. Request permission for an employee to attend Basic Computer Evidence Recovery training on May 23-24, 2022 in Hoover, AL at no cost to the City. (Jeff McCutchen)
 - x. Request permission for the Chief and Deputy Chief to attend the Ole Miss FCA Breakfast with Champions on April 23, 2022 at an estimated cost of \$200.00 (Registration only). (Jeff McCutchen)
 - xi. Request permission for an employee to attend a Virtual On-line training on May 9-10, 2022 in Oxford at an estimated cost of \$649.00 (Registration only). (Jeff McCutchen)
 - xii. Request permission for an employee to attend the 2022 MS Chapter of SWANA (Solid Waste Association of North MS) Conference in Biloxi, MS on April 12-14, 2022 at an estimated cost of \$834.00. (Amberlyn Liles)
 - xiii. Request permission to approve the 2022 Training Calendar for the Oxford Fire Department. (Joey Gardner)
 - xiv. Request permission for the Director of Parking to attend the International Parking & Mobility Institute Annual Conference in New Orleans, LA on July 24-27, 2022 at an estimated cost of \$2,314.00. (Matt Davis)
7. Adopt a Retirement Resolution for Oxford Utilities- Water & Sewer Department employee, Randy G. McCluskey.
- It was moved by Alderman Addy, seconded by Alderman Bailey to adopt a Retirement Resolution for Oxford Utilities-Water & Sewer Department employee, Randy G. McCluskey. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
8. Adopt a Retirement Resolution for Oxford Utilities- Water & Sewer Department employee, Tony W. Bishop.
- It was moved by Alderman Bailey, seconded by Alderman Huelse to adopt a Retirement Resolution for Oxford Utilities-Water & Sewer Department employee, Tony W. Bishop. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
9. Adopt a Retirement Resolution for Oxford Utilities- Water & Sewer Department employee, Raymond E. Crawford, Jr.
- It was moved by Alderman Bailey, seconded by Alderman Addy to adopt a Retirement Resolution for Oxford Utilities-Water & Sewer Department employee, Raymond E. Crawford, Jr. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
10. Request permission for three employees to attend the CTAA Conference in Louisville, KY on May 10-14, 2022 at an estimated cost of \$6,097.00 (\$5,590.40 to be paid by scholarship from MDOT). (Donna Zampella)

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to allow three employees to attend the CTAA Conference in Louisville, KY on May 10-14, 2022 at an estimated cost of \$6,097.00 (\$5,590.40 to be paid by a scholarship from MDOT). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

11. Request permission for five employees to attend the MPTA Rodeo Driving Competition in Natchez, MS on April 22-23, 2022 at an estimated cost of \$3,368.00 (\$3,056.00 to be covered by scholarship from MDOT). (Donna Zampella)

It was moved by Alderman Bailey, seconded by Alderman Addy to allow five employees to attend the MPTA Rodeo Driving Competition in Natchez, MS on April 22-23, 2022 at an estimated cost of \$3,368.00 (\$3,056.00 to be covered by a scholarship from MDOT). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

12. Oxford-University Transit Update. (Donna Zampella)

Donna Zampella, General Manager for the Oxford-University Transit System, gave the Board an update on how their department is doing. They recently won a safety award and she presented it to their Safety Manager, Walt McCullough. They've implemented new maps and signs to help people determine what routes are available. The Board thanked her for the information and her staff's hard work.

13. Second Reading and Public Hearing on a proposed Ordinance amending Chapter 14, Article 2, Section 14-48 of the Alcohol Ordinance. (Kinney Ferris)

The third reading and vote on this proposed Ordinance will be at the next meeting.

14. Request permission for Oxford Utilities to participate in the Low-Income Household Water Assistance Program (LIHWAP). (Rob Neely)

It was moved by Alderman Bailey, seconded by Alderman Morgan to allow Oxford Utilities to participate in the Low-Income Household Water Assistance Program (LIHWAP). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

15. Consider an appeal of the Planning Commission's denial of Case #2827, West Jackson, LLC, for a Storm water Variance for property located at 208 South Lamar Boulevard, being further identified as PPIN #6046. (Ben Requet/Reanna Mayoral)

After a brief discussion, and hearing from Will Matthews on behalf of the applicant, the Mayor called for a motion to overturn the Planning Commission's denial of Case #2827, and received none. The denial stands.

16. Request approval of a Final Plat for Case #2846, Mac Monteith, for The Lamar, Phase 4, for property located at the West end of Cincinnatus Boulevard in the Lamar TND, being further identified as PPIN 5067. (Robert Baxter)

It was moved by Alderman Morgan, seconded by Alderman Addy to approve a Final Plat for Case #2846, Mac Monteith, for The Lamar, Phase 4, for property located at the West end of Cincinnatus Boulevard in the Lamar TND, being further identified as PPIN 5067. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

17. Second Reading and Public Hearing on a proposed Ordinance amending Chapter 22 Buildings, Article II, to add Section 22-25- Appeals. (Hollis Green)

After calling for public comment and receiving none, it was moved by Alderman Hyneman, seconded by Alderman Morgan to approve an Ordinance amending Chapter 22 Buildings, to add Section 22-25- Appeals. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

18. Request permission to accept the FY'20 Homeland Security Grant from the MS Department of Public Safety in the amount of \$20,000.00 (Grant No. 20HS268). (Joey Gardner)

It was moved by Alderman Addy, seconded by Alderman Hulse to accept the FY 2020 Homeland Security Grant from the MS Department of Public Safety in the amount of \$20,000.00 (Grant No. 20HS268). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

19. Request permission to accept the FY'21 Homeland Security Grant from the MS Department of Public Safety in the amount of \$46,685.00 (Grant No. 21HS286T). (Joey Gardner)

It was moved by Alderman Addy, seconded by Alderman Hulse to accept the FY 2021 Homeland Security Grant from the MS Department of Public Safety in the amount of \$46,685.00 (Grant No. 21HS286T). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

20. Request permission to approve a Parade/Assembly Permit for Monica Daniels for the Law Enforcement Torch Run on Monday, May 9, 2022 starting at 10:15am. (Jeff McCutchen)

It was moved by Alderman Bailey, seconded by Alderman Taylor to approve a Parade/Assembly Permit for Monica Daniels for the Law Enforcement Torch Run on Monday, April 9, 2022 starting at 10:15am. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

21. Request permission to approve a Parade/Assembly Permit for Pam Swain for the Double Decker Spring Fun Run 5k & 10k event on Saturday, April 23, 2022 starting at 4:00am. (Jeff McCutchen)

It was moved by Alderman Bailey, seconded by Alderman Addy to approve a Parade/Assembly Permit for Pam Swain for the Double Decker Spring Fun Run 5k & 10k event on Saturday, April

- 23, 2022 starting at 4:15am. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
22. Consider a request from Grand Oaks/The Country Club of Oxford to shoot fireworks on Friday, July 1, 2022. (Jeff McCutchen)
- It was moved by Alderman Huelse, seconded by Alderman Bailey to approve a request from Grand Oaks/The Country Club of Oxford to shoot fireworks on Friday, July 1, 2022 (alternate date of July 2, 2022). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
23. Request permission to apply for the FY'22 Homeland Security Grant through the MS Department of Public Safety in the amount of \$421,639.96. (Jeff McCutchen)
- It was moved by Alderman Morgan, seconded by Alderman Bailey to apply for the FY 2022 Homeland Security Grant through the MS Department of Public Safety in the amount of \$421,639.96. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
24. Request permission to approve budget re-allocations and amendments. (Ashley Atkinson)
- It was moved by Alderman Addy, seconded by Alderman Taylor to approve a list of budget re-allocations and amendments. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
25. Consider Change Order #2 for the Oxford Conference Center Roof Project for a deduction of \$27,500.00. (Reanna Mayoral)
- It was moved by Alderman Bailey, seconded by Alderman Morgan to approve Change Order #2 for the Oxford Conference Center Roof Project for a deduction of \$27,500.00. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
26. Consider Change Order #1 for final quantities for the Oxford Way Signal Project in the amount of \$4,000.86. (Reanna Mayoral)
- It was moved by Alderman Morgan, seconded by Alderman Addy to approve Change Order #1 for final quantities for the Oxford Way Signal Project in the amount of \$4,000.86. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
27. Consider a professional services contract with Headwaters Natural Resources Consulting for the Maplewood Cove Hazard Mitigation Grant. (Reanna Mayoral)
- It was moved by Alderman Bailey, seconded by Alderman Morgan to approve a professional services contract with Headwaters Natural Resources Consulting for the Maplewood Cove Hazard Mitigation Grant, as part of the MEMA application process. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
28. Consider acceptance of infrastructure, easements, and Right-of-way in the Eastover Development. (Reanna Mayoral)
- It was moved by Alderman Hyneman, seconded by Alderman Howell-Atkinson to accept the seven infrastructure, easements, and Right-of-way items in the Eastover Development, as identified by the City Engineer, and contingent on counsel's approval of the deeds and easements. The bond requirement on these items is also waived. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
29. Consider bids received for the Goose Creek Sewer Force Main Remediation (Phase I). (Reanna Mayoral)
- It was moved by Alderman Huelse, seconded by Alderman Taylor to accept the bids received for the Goose Creek Force Main Remediation (Phase I) and award the contract to Hemphill Construction, in the amount of \$395,000.00. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
30. Consider Change Order #1 for JE Shurden Construction, LLC, in the amount of \$2,250.00, for the RSVP Demolition Project. (Mark Levy)
- It was moved by Alderman Morgan, seconded by Alderman Huelse to approve Change Order #1 for JE Shurden Construction, LLC in the amount of \$2,250.00, for the RSVP Demolition Project. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
31. Request permission to advertise for bids for the construction of a Park next to City Hall. (Mark Levy)
- It was moved by Alderman Bailey, seconded by Alderman Addy to advertise for bids for the construction of a park next to City Hall. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
32. Consider the Interlocal Agreement creating the Lafayette-Oxford-University Transportation Improvement Commission. (Bart Robinson)
- It was moved by Alderman Bailey, seconded by Alderman Addy to approve the Interlocal Agreement creating the Lafayette-Oxford-University Transportation Improvement Commission. The agreement includes a \$50,000.00 payment from each entity. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
33. Consider authorizing the application for a RAISE Planning Grant. (Bart Robinson)

It was moved by Alderman Morgan, seconded by Alderman Addy to apply for the RAISE Planning Grant. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

34. Consider an executive session.

It was moved by Alderman Bailey, seconded by Alderman Addy to consider an executive session for personnel issues, matters of potential litigation, and a matter related to property acquisition. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Addy, seconded by Alderman Huelse to enter into an executive session for personnel issues in the Development Services-Building Department, a matter of property acquisition related to property near Brittany Woods Subdivision, a matter of potential litigation related to the cemetery ditch project, a matter of potential litigation related to an annexation, and a matter of potential litigation related to a utility location. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Addy, seconded by Alderman Howell-Atkinson to accept the appraisals received and authorize Bart Robinson to negotiate with the owners of the property located near the Brittany Woods Subdivision. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Addy to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Morgan, seconded by Alderman Howell-Atkinson to approve a 3% salary increase for Chris Carter for obtaining his Master Building Official Designation, his new salary will be \$67,162.78. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

35. Discuss Cemetery Ditch Project. (Bart Robinson)

This item was removed from the agenda.

36. Adjourn.

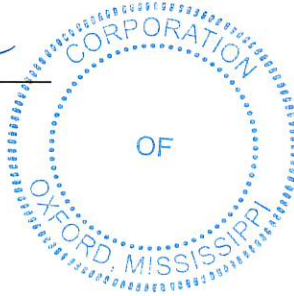
It was moved by Alderman Hyneman, seconded by Alderman Addy to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.



Robyn Tannehill, Mayor



Ashley Atkinson, City Clerk



Request for Declaration of End of Useful Life (E.O.U.L)

Project Name: City of Oxford

The following information must be provided for each vehicle that is requested to be declared "End of Useful Life" before the request can be processed.

1. V.I.N. 4UZADEDT9FCGH3736 2. MDOT# A0217 3. Year: 2015

4. Capacity: 32 5. Odometer Reading: 217341 – 7/30/2020 New Engine

6. Make: Glaval Apollo

7. Estimated Value: _____

Based on: ☐ 2 Independent appraisals

☒ Straight Line Depreciation – Auto Accident

8. Odometer reading on present drive train if any major components have been replaced: 175,420 reading when the engine was replaced – (400,000 miles life of bus)

9. Location of Vehicle: OUT Facility

10. Current Service Status:

☐ In Service

☒ Out of Service Date Taken Out of Service: October 2, 2021

11. List all repairs made in the past twelve months:

<u>Date</u>	<u>Cost of Repairs</u>	<u>Type of Repairs</u>
-------------	------------------------	------------------------

See attached – 11/01/2019 – 11/01/2021 - \$45,568.65 Repair Cost

12. List all repairs that need to be made at present:

<u>Estimated Cost</u>	<u>Type of Repairs</u>
-----------------------	------------------------

See Pictures

13. List all Major repairs (i.e. \$350.00 or more) made during the past thirty-six months:

<u>Date</u>	<u>Cost of Repairs</u>	<u>Type of Repairs</u>
7/30/2020	21,854.05	Engine

See attached

14. Current Insurance Cost Per Year:

15. Anticipated Other Savings: _____ Savings: _____

16. Anticipated Insurance Refund: _____

Signed/ Title: _____ Date: _____

(Executive Director or Designee)

Vehicle End- Of –Useful Life Request Requirements:

The above form is for sub-recipients to complete whenever a project vehicle is to be requested for End-of-Useful Life (EUL) status. All sub-recipients must submit the following documentation to MDOT Public Transit Division (PTD) in order to request a project vehicle for EUL status:

- 1.) A fully completed copy of Form# PTD-EUL-01, Request for Declaration of EOUL; and
- 2.) A written request on the sub-recipient's letterhead detailing the current disposition of the vehicle and plans for the disposal of the project vehicle being requested for EOUL status.

PTD shall authorize the disposition of all project vehicles that have been requested for EUL. Upon receipt of a project vehicle's approval for EUL from PTD, the sub-recipient **must** submit photos of the approved vehicle to confirm that the appropriate vehicle markings/letterings have been removed. The original title & spare key for the corresponding vehicle, with the lien released in accordance with PTD's vehicle disposition policy (as described in the Property Management Standards section of the State Management Plan), will be then be submitted to the sub-recipient.

NAME Oxford University Transit
ADDRESS 409 McElroy DR.
Oxford, Ms. 38655

YEAR-MODEL-COLOR		MAKE OF CAR	BODY TYPE	LICENSE NO	SERIAL NO	MILEAGE		
2015		GLAVAL	Apello		4UZADEDT9FCGH3736			
REPAIR	REPLACE				PAINT	LABOR	PARTS AND MATERIALS	SUBLET WORK
		<p>In my opinion the bus is totalled. The body of the bus is twisted from front to back.</p> <p>There is too much structural damage in the body of the bus. The repair cost will far exceed the estimate provided by Progressive.</p> <p>If you attempt to repair this bus it will not be possible to return it to the condition it was in before the accident. The bus will NEVER be 100% right again.</p>						

Estimate By: Mike Clayton
Title: OWNER.

THIS WORK AUTHORIZED BY _____

Grand Total









OXFORD UNIVERSITY TRANSIT
VEHICLE REPAIR HISTORY REPORT

FACILITY: 00001

DATE: 11/29/21
TIME: 2:44
ID: 1-32/R
PAGE:

STARTING VMRS CODE: 000-000-000
ENDING VMRS CODE: 999-999-999

DATE: 11/01/2019
DATE: 11/01/2021

VEHICLE: 1420
VEHICLE: 1420

UNIT: 1420	LF-MTR: 217,341.00	CUR-MTR: 217,341.00	YEAR: 2015	MAKE: GLAVAL	DEPT: TRANSIT	SIZE: H	CLASS: DEFAULT	FUEL						
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001														
A/C, HEAT, VENTILATION														
001-000-000	01/05/2021	0006264	195,530	195,534	A/C, HEAT, VENTILATION		0.00	32.50	32.50	0.50	LT	01	4	XX
001-001-000	06/11/2020	0005891	166,240	166,242	REFRIGERANT, ADD		0.00	0.00	0.00	0.00		01	9	XX
001-007-000	08/14/2020	0005995	176,900	176,899	FAN, EVAPORATOR		404.40	32.50	436.90	0.50	SAM	01	4	XX
001-031-000	09/20/2021	0006521	215,640	215,635	FAN, DASH		39.55	26.00	65.55	0.40	SAM	01	5	XX
001					A/C, HEAT, VENTILATION		443.95	91.00	534.95					
002														
CAB/SHEET METALS														
002-000-000	01/07/2020	0005706	168,410	168,413	CAB/SHEET METALS		0.00	65.00	65.00	1.00	EM	01	1	XX
002-000-000	10/20/2021	0006564	217,340	217,341	CAB/SHEET METALS		0.00	0.00	0.00	0.50	MAT	01	5	XX
002-026-000	10/20/2020	0006130	185,780	185,781	DOOR		0.00	19.50	19.50	0.30	LT	01	4	XX
002-026-000	01/05/2021	0006264	195,530	195,534	DOOR		19.31	6.50	25.81	0.10	LT	01	4	XX
002-026-000	01/22/2021	0006235	196,830	196,831	DOOR		19.31	6.50	25.81	0.10	LT	01	4	XX
002-030-000	07/30/2020	0005891	175,420	175,417	FENDER SKIRTS		1,858.70	0.00	1,858.70	0.00		01	9	XX
002-039-000	12/16/2019	0005677	167,970	167,968	SEAT ASSEMBLY		499.00	97.50	596.50	1.50	SAM	01	4	XX
002-039-000	01/03/2020	0006690	168,290	168,293	SEAT ASSEMBLY		499.00	65.00	564.00	1.00	SAM	01	9	XX
002-040-000	07/30/2020	0005891	175,420	175,417	SEAT BELT BUCKLE		45.49	32.50	77.99	0.50	DP	01	9	XX
002-058-000	02/02/2021	0006315	198,170	198,170	WINDOW REGULATOR HA		78.21	19.50	97.71	0.30	SAM	01	5	XX
002-062-000	10/14/2020	0006113	185,580	185,583	WINDSHIELD		530.19	0.00	530.19	0.00		01	4	XX
002-062-000	10/09/2020	0006084	185,250	185,248	WINDSHIELD	OUT	559.92	150.00	709.92	0.00		01	4	XX
002-067-000	01/22/2021	0006263	196,830	196,831	WIPER ARMS & BLADES		71.67	32.50	104.17	0.50	SAM	01	4	XX
002-067-000	01/04/2021	0006262	195,530	195,534	WIPER ARMS & BLADES		0.00	0.00	0.00	0.00		01	4	XX
002-067-000	10/20/2020	0006130	185,780	185,781	WIPER ARMS & BLADES		15.65	32.50	48.15	0.50	SAM	01	4	XX
002-067-000	02/05/2020	0005757	171,400	171,395	WIPER ARMS & BLADES		17.41	32.50	49.91	0.50	DP	01	4	XX
002					CAB/SHEET METALS		4,213.86	559.50	4,773.36					
013														
BRAKES														
013-004-000	07/08/2021	0006457	209,940	209,941	REAR BRAKE SHOES		156.08	19.50	175.58	0.30	SAM	01	5	XX
013-004-000	09/26/2020	0006063	183,490	183,492	REAR BRAKE SHOES		290.06	130.00	420.06	2.00	JL	01	8	XX
013-005-000	10/20/2020	0006130	185,780	185,781	CK/ADJUST BRAKES		0.00	19.50	19.50	0.30	SAM	01	4	XX
013-011-000	01/21/2021	0006263	196,780	196,781	ABS LIGHT		35.65	1.30	36.95	0.02	TE	01	4	XX
013-011-000	11/17/2020	0006194	190,090	190,092	ABS LIGHT		0.00	0.00	0.00	0.00		01	8	XX
013-011-000	11/09/2020	0006173	189,270	189,272	ABS LIGHT		0.00	32.50	32.50	0.50	SAM	01	4	XX
013-011-000	10/30/2020	0006150	188,070	188,070	ABS LIGHT		27.74	130.00	157.74	2.00	SAM	01	8	XX
013-012-000	01/21/2021	0006262	196,780	196,781	AIR LINE		75.57	130.00	205.57	2.00	SAM	01	4	XX
013-012-000	10/29/2020	0006149	187,980	187,976	AIR LINE		59.95	130.00	189.95	2.00	JL	01	4	XX



OXFORD UNIVERSITY TRANSIT VEHICLE REPAIR HISTORY REPORT

FACILITY: 00001

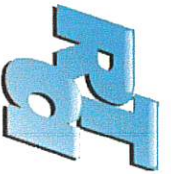
DATE: 11/29/21
TIME: 2:44
ID: 1-32/R
PAGE:

STARTING VMRS CODE: 000-000-000
ENDING VMRS CODE: 999-999-999

DATE: 11/01/2019
DATE: 11/01/2021

VEHICLE: 1420
VEHICLE: 1420

UNIT: 1420	LF-MTR: 217,341.00	CUR-MTR: 217,341.00	YEAR: 2015	MAKE: GLAVAL	DEPT: TRANSIT	SIZE: H	CLASS: DEFAULT	FUEL						
VMRS Code	DATE	WO NUM	LF-MILS	ODOM	WORK DESCRIPTION	OUT	PARTS	LABOR	TOTAL	HOURS	MECHANIC	CC	RC	WA
013-061-000	06/11/2020	0005891	166,240	166,242	HOSE AIR BRAKE		0.00	0.00	0.00	0.00	SAM	01	9	XX
013			BRAKES				645.05	592.80	1,237.85					
016			SUSPENSION											
016-000-000	06/11/2020	0005891	166,240	166,242	SUSPENSION		0.00	0.00	0.00	0.00		01	9	XX
016-015-000	01/06/2020	0005698	168,290	168,293	AIR BAGS REAR		347.92	130.00	477.92	2.00	PT	01	9	XX
016			SUSPENSION				347.92	130.00	477.92					
017			TIRES,TUBES,LINERS											
017-000-000	11/20/2019	0005646	165,450	165,449	TIRES,TUBES,LINERS		0.00	13.00	13.00	0.20	SAM	01	4	XX
017-003-000	08/24/2021	0006494	214,060	214,062	TIRE DISMOUNT/MOUNT F		534.00	13.00	547.00	0.20	TE	01	5	XX
017-003-000	03/11/2020	0005819	174,720	174,724	TIRE DISMOUNT/MOUNT F		542.00	32.50	574.50	0.50	SAM	01	8	XX
017-004-000	07/26/2021	0006470	211,410	211,408	TIRE DISMOUNT/MOUNT F		1,068.00	13.00	1,081.00	0.20	SAM	01	5	XX
017-004-000	11/20/2020	0006197	191,000	190,998	TIRE DISMOUNT/MOUNT F		1,068.00	65.00	1,133.00	1.00	TE	01	1	XX
017			TIRES,TUBES,LINERS				3,212.00	136.50	3,348.50					
018			WHEELS,RIMS,HUBS, BEA											
018-007-000	01/28/2021	0006307	197,590	197,592	DUST CAP, HUB		0.00	6.50	6.50	0.10	SAM	01	5	XX
018-007-000	01/28/2021	0006307	197,590	197,592	DUST CAP, HUB		11.75	13.00	24.75	0.20	SAM	01	5	XX
018			WHEELS,RIMS,HUBS, BEA				11.75	19.50	31.25					
031			CHARGING SYSTEM											
031-003-000	12/12/2019	0005672	167,650	167,651	ALTERNATOR		959.99	247.00	1,206.99	3.80	PT	01	4	XX
031			CHARGING SYSTEM				959.99	247.00	1,206.99					
034			LIGHTING SYSTEM											
034-000-000	11/20/2019	0005641	165,450	165,449	LIGHTING SYSTEM		8.39	65.00	73.39	1.00	SAM	01	4	XX
034-000-000	06/07/2021	0006432	204,500	204,503	LIGHTING SYSTEM		5.73	13.00	18.73	0.20	SAM	01	5	XX
034-000-000	11/20/2019	0005646	165,450	165,449	LIGHTING SYSTEM		0.00	0.00	0.00	0.00		01	4	XX
034-006-000	06/11/2021	0006438	206,160	206,155	BULB, EXTERIOR		3.99	13.00	16.99	0.20	SAM	01	5	XX
034-006-000	01/27/2021	0006306	197,400	197,398	BULB, EXTERIOR		0.00	19.50	19.50	0.30	SAM	01	5	XX
034-008-000	09/15/2020	0006036	181,740	181,739	BRAKE LIGHT		13.91	0.00	13.91	0.20	TE	01	5	XX
034-013-000	01/27/2021	0006303	197,400	197,398	FLASHER		33.27	19.50	52.77	0.30	SAM	01	5	XX
034-018-000	09/23/2021	0006530	216,100	216,104	HEADLAMP SEALED		3.99	19.50	23.49	0.30	SAM	01	5	XX
034-018-000	09/21/2021	0006524	215,910	215,913	HEADLAMP SEALED		6.92	19.50	26.42	0.30	SAM	01	5	XX
034-018-000	12/21/2020	0006235	194,360	194,362	HEADLAMP SEALED		3.99	13.00	16.99	0.20	SAM	01	4	XX
034-018-000	10/23/2020	0006134	187,190	187,194	HEADLAMP SEALED		5.73	13.00	18.73	0.20	SAM	01	4	XX
034-018-000	10/05/2020	0006073	184,690	184,690	HEADLAMP SEALED		0.00	13.00	13.00	0.20	SAM	01	4	XX



OXFORD UNIVERSITY TRANSIT
VEHICLE REPAIR HISTORY REPORT

DATE: 11/29/21
TIME: 2:44
ID: 1-32/R
PAGE:

FACILITY: 00001

STARTING VMRS CODE: 000-000-000
ENDING VMRS CODE: 999-999-999

DATE 11/01/2019
DATE 11/01/2021

VEHICLE: 1420
VEHICLE: 1420

UNIT: 1420	LF-MTR: 217,341.00	CUR-MTR: 217,341.00	YEAR: 2015	MAKE: GLAVAL	DEPT: TRANSIT	SIZE: H	CLASS: DEFAULT	FUE							
VMRS Code	DATE	WO NUM	LF-MILS	ODOM	WORK DESCRIPTION	OUT	PARTS	LABOR	TOTAL	HOURS	MECHANIC	CC	RC	WA	FUE
034-018-000	09/04/2020	0006026	179,960	179,964	HEADLAMP SEALED		4.00	0.00	4.00	0.20	TE	01	4	XX	
034-042-000	02/02/2021	0006315	198,170	198,170	INTERIOR LIGHT, CABS		0.00	6.50	6.50	0.10	SAM	01	5	XX	
034					LIGHTING SYSTEM		89.92	214.50	304.42						
040					ENGINE										
040-001-000	01/22/2021	0006263	196,830	196,831	CHECK ENGINE LIGHT		0.00	99.45	99.45	1.53	TE	01	4	XX	
040-001-000	11/17/2020	0006194	190,090	190,092	CHECK ENGINE LIGHT		0.00	0.00	0.00	0.00		01	8	XX	
040-001-000	11/09/2020	0006173	189,270	189,272	CHECK ENGINE LIGHT		0.00	32.50	32.50	0.50	SAM	01	4	XX	
040-001-000	10/08/2020	0006084	185,250	185,248	CHECK ENGINE LIGHT		59.59	162.50	222.09	2.50	JL	01	4	XX	
040-001-000	10/05/2020	0006073	184,690	184,690	CHECK ENGINE LIGHT		0.00	19.50	19.50	0.30	SAM	01	4	XX	
040-001-000	07/30/2020	0005891	175,420	175,417	CHECK ENGINE LIGHT	OUT	15,763.81	6,090.24	21,854.05	0.00		01	9	XX	
040-001-000	05/15/2020	0005859	174,990	174,986	CHECK ENGINE LIGHT		404.01	130.00	534.01	2.00	EJ	01	9	XX	
040-001-000	02/19/2020	0005798	172,750	172,750	CHECK ENGINE LIGHT		835.37	325.00	1,160.37	5.00	DP	01	4	XX	
040-001-000	02/25/2020	0005779	173,020	173,023	CHECK ENGINE LIGHT		38.11	65.00	103.11	1.00	SAM	01	4	XX	
040-001-000	02/17/2020	0005776	172,750	172,750	CHECK ENGINE LIGHT		759.99	84.50	844.49	1.30	DP	01	8	XX	
040-001-000	02/06/2020	0005757	171,560	171,558	CHECK ENGINE LIGHT		0.00	162.50	162.50	2.50	EJ	01	4	XX	
040-001-000	11/01/2019	0005600	163,520	163,519	CHECK ENGINE LIGHT		609.00	90.00	699.00	2.00	DP	01	4	XX	
040-006-000	03/24/2020	0005825	174,720	174,724	REGEN LIGHT ON		820.39	227.50	1,047.89	3.50	EJ	01	4	XX	
040-006-000	01/03/2020	0005685	168,290	168,293	REGEN LIGHT ON		530.60	130.00	660.60	2.00	PT	01	4	XX	
040-006-000	12/16/2019	0005677	167,970	167,968	REGEN LIGHT ON		1,222.61	390.00	1,612.61	6.00	SAM	01	4	XX	
040-006-000	12/12/2019	0005672	167,650	167,651	REGEN LIGHT ON		0.00	65.00	65.00	1.00	SAM	01	4	XX	
040					ENGINE		21,043.48	8,073.69	29,117.17						
041					AIR INTAKE SYSTEM										
041-002-000	11/17/2020	0006194	192,290	192,292	AIR FILTER		57.78	32.50	90.28	0.50	TE	01	8	XX	
041					AIR INTAKE SYSTEM		57.78	32.50	90.28						
042					COOLING SYSTEM										
042-000-000	02/17/2020	0005776	172,750	172,750	COOLING SYSTEM		307.23	97.50	404.73	1.50	EJ	01	8	XX	
042-000-000	01/03/2020	0005685	168,290	168,293	COOLING SYSTEM		347.10	65.00	412.10	1.00	PT	01	4	XX	
042-018-000	11/25/2019	0005655	166,100	166,096	VALVE, HEATER CONTRO		152.19	123.50	275.69	1.90	SAM	01	8	XX	
042					COOLING SYSTEM		806.52	286.00	1,092.52						
044					FUEL SYSTEM										
044-001-000	01/07/2020	0005706	168,410	168,413	FUEL LEAK		0.00	130.00	130.00	2.00	EM	01	1	XX	
044					FUEL SYSTEM		0.00	130.00	130.00						
052					ELECTRICAL ACCESSRES										



OXFORD UNIVERSITY TRANSIT VEHICLE REPAIR HISTORY REPORT

FACILITY: 00001

DATE: 11/29/2021
TIME: 2:44 pm
ID: 1-32/RRV
PAGE: 4

STARTING VMRS CODE: 000-000-000
ENDING VMRS CODE: 999-999-999

DATE: 11/01/2019
DATE: 11/01/2021

VEHICLE: 1420
VEHICLE: 1420

UNIT: 1420	LF-MTR: 217,341.00	CUR-MTR: 217,341.00	YEAR: 2015	MAKE: GLAVAL	DEPT: TRANSIT	SIZE: H	CLASS: DEFAULT	CC RC WA	FUEL: D				
VMRS Code	DATE	WO NUM	LF-MILS	ODOM	WORK DESCRIPTION	OUT	PARTS	LABOR	TOTAL	HOURS	MECHANIC	CC RC WA	FUEL: D
552-005-000	11/20/2020	0006201	190,660	190,662	STOP REQUEST		0.00	32.50	32.50	0.50	TE	01 4 XX	
552-005-000	11/17/2020	0006192	190,510	190,509	STOP REQUEST		0.00	32.50	32.50	0.50	SAM	01 4 XX	
552			ELECTRICAL ACCESSRES										
							0.00	65.00	65.00				
566			PM-A										
566-001-000	01/22/2021	0006288	196,830	196,831	A-PM INHOUSE		94.38	97.50	191.88	1.50	SAM	01 5 XX	
566-001-000	12/04/2020	0006221	192,650	192,645	A-PM INHOUSE		94.38	97.50	191.88	1.50	TE	01 8 XX	
566-001-000	09/26/2020	0006063	183,490	183,492	A-PM INHOUSE		94.38	97.50	191.88	1.50	SAM	01 8 XX	
566-001-000	07/26/2021	0006470	211,410	211,408	A-PM INHOUSE		97.14	97.50	194.64	1.50	SAM	01 5 XX	
566-001-000	06/07/2021	0006429	205,600	205,604	A-PM INHOUSE		97.14	97.50	194.64	1.50	SAM	01 5 XX	
566-001-000	01/26/2021	0006299	197,190	197,192	A-PM INHOUSE		76.67	65.00	141.67	1.00	TE	01 8 XX	
566-001-000	08/28/2020	0006016	178,790	178,793	A-PM INHOUSE		97.13	97.50	194.63	1.50	SAM	01 8 XX	
566-001-000	01/28/2020	0005736	170,620	170,615	A-PM INHOUSE		109.18	97.50	206.68	1.50	PT	01 8 XX	
566-001-000	11/25/2019	0005655	166,100	166,096	A-PM INHOUSE		114.06	97.50	211.56	1.50	SAM	01 8 XX	
566-003-000	08/24/2021	0006494	214,060	214,062	C PM INHOUSE		97.14	130.00	227.14	2.00	TE	01 5 XX	
566-003-000	10/30/2020	0006150	188,070	188,070	C PM INHOUSE		94.38	130.00	224.38	2.00	SAM	01 8 XX	
566-004-000	03/11/2020	0005819	174,720	174,724	D PM INHOUSE		109.18	130.00	239.18	2.00	SAM	01 8 XX	
566-006-000	02/03/2021	0006317	198,170	198,170	F PM INHOUSE		97.13	162.50	259.63	2.50	SAM	01 5 XX	
566-021-000	11/17/2020	0006194	190,090	190,092	TRANS SERVICE		86.14	97.50	183.64	1.50	SAM	01 8 XX	
566-021-000	02/17/2020	0005776	172,750	172,750	TRANS SERVICE		108.12	97.50	205.62	1.50	PT	01 8 XX	
566			PM-A										
							1,466.55	1,592.50	3,059.05				
573			RECALLS										
573-000-000	05/15/2020	0005859	174,990	174,986	RECALLS	OUT	0.00	0.00	0.00	0.00		01 9 XX	
573			RECALLS										
							0.00	0.00	0.00				
579			SAFETY DEVICES										
579-000-000	10/05/2020	0006073	184,690	184,690	SAFETY DEVICES		0.00	65.00	65.00	1.00	JL	01 4 XX	
579			SAFETY DEVICES										
							0.00	65.00	65.00				
501			WHEEL CHAIR LIFT										
501-000-000	10/20/2020	0006130	185,780	185,781	WHEEL CHAIR LIFT		34.38	0.00	34.38	0.50	TE	01 4 XX	
501			WHEEL CHAIR LIFT										
							34.38	0.00	34.38				



OXFORD UNIVERSITY TRANSIT
VEHICLE REPAIR HISTORY REPORT

FACILITY: 00001

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ID: 1-32/R
PAGE:

STARTING VMRS CODE: 000-000-000
ENDING VMRS CODE: 999-999-999

DATE: 11/01/2019
DATE: 11/01/2021

VEHICLE: 1420
VEHICLE: 1420

METER: Standard Meter

SUBTOTALS OF VMRS CODES FOR FACILITY > 00001

PERIOD : CURRENT

VMRS CODE	QUANTITY	LABOR HRS	LABOR COST	PARTS COST	TOTAL COST	PERCENT	TOT COST /METER
001 A/C, HEAT, VENTILATION	4	1.40	91.00	443.95	534.95	1.17%	0.0100
002 CAB/SHEET METALS	16	6.80	559.50	4,213.86	4,773.36	10.48%	0.0897
013 BRAKES	10	9.12	592.80	645.05	1,237.85	2.72%	0.0233
016 SUSPENSION	2	2.00	130.00	347.92	477.92	1.05%	0.0090
017 TIRES, TUBES, LINERS	5	2.10	136.50	3,212.00	3,348.50	7.35%	0.0629
018 WHEELS, RIMS, HUBS, BEARING	2	0.30	19.50	11.75	31.25	0.07%	0.0006
031 CHARGING SYSTEM	1	3.80	247.00	959.99	1,206.99	2.65%	0.0227
034 LIGHTING SYSTEM	14	3.70	214.50	89.92	304.42	0.67%	0.0057
040 ENGINE	16	31.13	8,073.69	21,043.48	29,117.17	63.90%	0.5469
041 AIR INTAKE SYSTEM	1	0.50	32.50	57.78	90.28	0.20%	0.0017
042 COOLING SYSTEM	3	4.40	286.00	806.52	1,092.52	2.40%	0.0205
044 FUEL SYSTEM	1	2.00	130.00	0.00	130.00	0.29%	0.0024
052 ELECTRICAL ACCESSRES	2	1.00	65.00	0.00	65.00	0.14%	0.0012
066 PM-A	15	24.50	1,592.50	1,466.55	3,059.05	6.71%	0.0575
073 RECALLS	1	0.00	0.00	0.00	0.00	0.00%	0.0000
079 SAFETY DEVICES	1	1.00	65.00	0.00	65.00	0.14%	0.0012
101 WHEEL CHAIR LIFT	1	0.50	0.00	34.38	34.38	0.08%	0.0006
Total	95	94.25	12,235.49	33,333.15	45,568.64	100.00%	0.8559



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 4-5-2022

Department that owns Fixed Asset: OPD

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: OPD - Admin Conference Room

If the item being surplused is a vehicle or a piece of equipment, please provide:

HP \ CM1312nfi MFP \ 2009

Make	Model	Year
<u>CND893J6NP</u>		

VIN / Serial Number	Color

If the item being surplused is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A)	Color

For all other assets, please provide a complete description of the asset to be surplused:

Name of Person Submitting Surplus Request: Matt Davis

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

SURPLUS FORM

PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.

Date of Request: 4/1/22

Department that owns Fixed Asset: Engineering

Fixed Asset Tag Number (If item is not tagged, please put N/A): 03656

Physical Location of Asset: Engineering Dept. Office

If the item being surplused is a vehicle or a piece of equipment, please provide:

Sharp \ MX-3610N

Make 25036164 Model Year

VIN / Serial Number Color

If the item being surplused is a tool, please provide:

Description of Tool (including brand):

Serial Number (if none, write N/A) Color

For all other assets, please provide a complete description of the asset to be surplused:

Engineering Printer/Copier

*Note: Per ITT Dept. old copier not functional enough
for low volume use. within Engineering or other
depts.

Name of Person Submitting Surplus Request: Russ Heard, Reanna Mayoral

Date Approved by BOA:

107 Courthouse Square
Oxford, MS 38655

(p) 662-236-1310
(f) 662-232-2337



MEMORANDUM

To: Board of Aldermen
From: Kelli Briscoe
CC:
Date: April 5, 2022
Re: Authorize the approval of unpaid volunteers

The Oxford Animal Resource Center requests approval from the Mayor and Board of Aldermen to appoint the following as unpaid volunteers.

- Griffin Green
- Caroline Robinson
- Alexa Zaleski
- Elizabeth-Anne Smith
- Cameron Hagen
- Cheyenne Harrison
- C. J. Bickerstaff
- Sophia Maioriello
- Brenda Pearson
- William Griffith

I recommend approval

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

The Oxford Utilities Billing Supervisor has reviewed the accounts listed in the attached spreadsheet and confirmed that 1) The leaks associated with the referenced accounts meet the criteria of the Board approved leak adjustment policy and 2) The customer did not receive the benefit of the utility service being adjusted. Based on those findings, Oxford Utilities recommends that the board approve the adjustment of the referenced accounts.

WATER/SEWER ADJUSTMENTS | OXFORD UTILITIES

MARCH 9, 2022 - MARCH 30, 2022

TO BE APPROVED: APRIL 5, 2022

ACCOUNT NUMBER	CUSTOMER NAME	ADDRESS	WATER ADJUSTMENT	SEWER ADJUSTMENT	ADJUSTMENT TYPE
225454-040563	ALEXANDER WHITE	1002 CHAPMAN COVE	-\$88.75	-\$118.00	INSIDE
209882-023983	PATRICK HERBERT	101 PRIVATE ROAD 1037	-\$56.45	-\$75.05	INSIDE
209836-016491	ERWIN SANTIAGO	110 BRECKENRIDGE DRIVE	-\$33.02	-\$43.90	INSIDE
225929-035823	YOCOMMA JONES	1105 DEBBIE LANE	-\$26.63	-\$35.40	INSIDE
225464-032745	QUTISHA M MOODY	1109 DEBBIE LANE	-\$50.06	-\$66.55	INSIDE
225719-039301	DEANGELO WILSON	208 SAND HILL DRIVE	-\$35.50	-\$47.20	INSIDE
209780-024541	DEBBIE FERGUSON	209 SWEET BAY DRIVE	-\$145.91	-\$193.99	INSIDE
207511-032801	ADAM R SNEED	224 SIVLEY STREET	-\$15.62	-\$20.77	INSIDE
208446-038028	TRAQAUSHA WHEATLEY	27 PRIVATE ROAD 3151 APT. 6	-\$546.35	-\$726.41	INSIDE
209862-029182	JORDAN WADLEY	313 COUNTRYVIEW COVE	-\$33.02	-\$43.90	INSIDE
208417-039805	KAREN HOLT	32 PRIVATE ROAD 3151 APT. 7	-\$37.99	-\$50.50	INSIDE
225038-105092	QUINECE ROBY	413 BRITTANY DRIVE	-\$191.35	-\$254.41	INSIDE
205773-030936	RITCHIE ALLEN	430 BEAUREGARD CIRCLE	-\$20.24	-\$26.90	INSIDE
210573-025553	RACHEL LEWIS	86 ASPEN LOOP	-\$107.57	-\$143.02	INSIDE
225426-036103	RABON WILSON	906 CRAWFORD CIRCLE	-\$26.79	-\$30.09	INSIDE
212870-005758	JESSICA R WOODARD	102 TWIN OAKS COVE	-\$66.74	-\$177.00	OUTSIDE
005485-024275	RALPH MULLER JR	130 GLEN ALDEN CIRCLE	-\$79.88	-\$212.40	OUTSIDE
201857-102023	WHITE OAK FAMILY MEDICINE	1306 BELK DRIVE	-\$31.15	-\$77.41	OUTSIDE
206828-032576	TATUM HOLDINGS LLC	1614 UNIVERSITY AVENUE	-\$154.22	-\$382.79	OUTSIDE
001306-040411	WILLIAM ENGLAND JR	304 N 5TH STREET	-\$63.55	-\$168.50	OUTSIDE
004919-031391	NOELLE GOUBEUX	3854 MAJESTIC OAKS DRIVE	X	-\$185.02	POOL
205722-105631	SUSIE SMITH	10 COUNTY ROAD 300	-\$289.28	X	WT ONLY
207866-107633	EDDIE B BOOKER	1018 BOOKER ROAD	-\$318.79	X	WT ONLY
225474-027230	SANDRA LYNN	156 COUNTY ROAD 102	-\$27.27	X	WT ONLY
005065-015905	AUDRIANA HERVEY	21 COUNTY ROAD 276	-\$72.42	X	WT ONLY
224327-122155	ESTELLA PEAIRS	8 EARNEST WAY	-\$64.26	X	WT ONLY
TOTAL:			-\$2,582.81	-\$3,079.21	



MEMORANDUM

To: Board of Aldermen
From: Kelli Briscoe
CC:
Date: April 5, 2022
Re: Authorize the approval of donations

The Oxford Animal Resource Center requests approval from the Mayor and Board of Aldermen to accept the following donations.

- Wagnolia Bells (Kathy Garrett)- \$35
- Ashlyn Black- \$10
- Earnie and Pat Lowe- \$50
- The Coleman Family- \$100
- Kathryn Zavos- \$150
- Kathryn Whittington- \$300
- Robert and Betty Adams- \$50
- Mr. and Mrs. Peyton Self- \$100
- Katherine and Brent Hudspeth- \$50
- Misty Hall- \$25
- Andrew and Emily Peters- \$50
- Elizabeth, Katie, and Alex Thomas- \$100
- Jamie Trachsel- \$457.82 worth of supplies (PetsMart)
- Andrew and Gail Simon- \$300 value (beds, bowls, food, litter, etc)

I recommend approval

Oxford Transit Management, Inc.
409 McElroy Drive
Oxford, MS 38655

CHECK REQUEST

TO: City of Oxford

Date: 3/24/2022
RE: **Regional Mobility Managers Retreat**

Description	Amount
Hotel	\$242.00

Check Total	\$242.00
-------------	----------

Make check payable to:

Residence Inn Jackson The District at Eastover
1248 Eastover Drive
Jackson, Mississippi 39211

RTAP Scholarship Application

1. Title of Event: Regional Mobility Managers Retreat
(Attach Brochure/Announcement)
2. Date(s) and Place of Event: April 13-15, 2022 @ Marriott Jackson Direct Entrance - 1248 EASTOWER DR JACKSON MS 39217
3. Participant(s): (1) _____
(2) Tonya Rhea Murphree
(3) _____
4. Agency: (Type your Project Name Here) NITTA
5. Phone (Include area code): 662-234-3540
6. Address: 409 N.E. 18th Dr. Oxford, MS 38655
7. Number of vehicles operated: _____ Section 5311 _____ Section 5310 _____
8. Number of staff involved in providing transportation: _____
9. Participant(s) title and job responsibilities:
(1) Tonya Rhea Murphree - Mobility Manager - NITTA
to connect transportation needs of people in NE MS. to providers
(2) w/ Partnership w/ MDOT, to areas of little or no transportation.
(3) _____
10. Amount of funds requested:
Travel \$ _____ Lodging \$ 242.00 No. of Nights: 2
Registration \$ _____ Meals \$ _____ No. of Days: 3
Other \$ _____
(Explain) Amount by RTAP to cover expenses
Amount provided by Agency or applicant to offset total cost: \$ _____
Total Amount Requested: \$ 242.00
11. State the professional needs that will be met or benefits that will result from attending this event:
Knowledge to obtain training in Mobility Managers
ability to provide more information to expand the
transportation needs for agencies
12. Describe your plan(s) for sharing information obtained at this workshop:
to expand on 14 counties in transportation

Return to: Mississippi Department of Transportation
Public Transit Division
Post Office Box 1850 / Mail Code 61-01
Jackson, Mississippi 39215-1850

MDOT Public Transit Division Action:

Reviewed by: (1) _____
(2) _____

Date: _____
Date: _____

Recommendations:

(1) _____

Summary Of Charges

Wednesday, April 13, 2022 – Friday, April 15, 2022

2 Nights at 121.00 USD per night per room

Government Local Rate, Local Government Per Diem Rate, local government ID required

total = \$242.00
tax exempt w/ DOR
correct form

Taxes & Fees (per night per room)



Tonya Rhea Murphree <mobility.mgr.tonyarhea@gmail.com>

Reservation Confirmation #97975218 for Residence Inn Jackson The District at Eastover

1 message

Williams, Janice R <jrwilliams@mdot.ms.gov>

Thu, Mar 17, 2022 at 10:11 AM

To: Tonya Rhea Murphree <mobility.mgr.tonyarhea@gmail.com>

Cc: Donna Zampella <dzampella@outransit.com>

Hi Tonya,

Please see reservation below, you will need to call and make changes to the billing guaranteed information. Note the rate is \$121 + tax instead of \$116 + tax as stated in the letter. Your first session will begin at 12:30 on April 13th. We are still working on the agenda and will forward you a draft agenda next week. You are welcome to call me if additional information is needed.

*Janice R. Yancey-Williams**Program Specialist III**MDOT/Public Transit Division**401 N. West Street**Jackson, MS 39201**P: 601-359-7784**F: 601-359-7777**Email: jrwilliams@mdot.ms.gov***From:** Residence Inn By Marriott Reservations [mailto:reservations@res-marriott.com]**Sent:** Wednesday, March 16, 2022 5:03 PM**To:** Williams, Janice R <jrwilliams@mdot.ms.gov>**Subject:** Reservation Confirmation #97975218 for Residence Inn Jackson The District at Eastover

Our Top Priority — Our Guests: COVID-19 update and cancellation policy.

Residence Inn Jackson The District at
Eastover

1248 Eastover Drive Jackson Mississippi
39211-USA

+1-601-362-8003

Thank you for booking with us, Tonya Murphee.

Take the time to thrive.

Wed, Apr 13, 2022 – Fri, Apr 15, 2022

Confirmation Number: 97975218





Check-In: Wednesday, April 13, 2022

03:00 PM

Check-Out: Friday, April 15, 2022

12:00 PM

Number of rooms

1 Room

Guests per room

1 Adult

Guarantee Method

Credit Card Guarantee, Visa

Total for Stay (all rooms)

242.00 USD
270.12 USD
per Heather front desk 3/23/22

Room 1

Room Type ›

Studio, 1 King, Sofa bed

Guaranteed Requests:

None

ALL REQUESTS ›

Modify or Cancel Reservation

Important Information About Your Stay



Travel Request

Reason for travel: Year Two of Southeast Tourism Marketing College Certification Class
(Three years total)

Date(s) of travel: June 4-10, 2022

Location: Macon, GA

Person traveling: Dana Faggert, Sales Manager

Estimated Expenses:

Registration won scholarship for tuition; \$1,525 savings	0.00
Approx. Mileage: 1,000 mi * .585	585.00
Hotel	841.50
Meals (7 days *\$46)	322.00
Total:	\$1,748.50



About Marketing College

Since its inception in 1992, Southeast Tourism Society Marketing College has hosted tourism professionals, for one week, each year, to provide a unique continuing education program for the travel and tourism industry.

Marketing College® professors are industry-related professionals from across the U.S., noted as experts in their field, who bring a working knowledge of current trends, data, and implementation for tourism and travel.

Upon completion of the three-year Marketing College® curriculum, students receive a Travel Marketing Professional (TMP) certification, presented at a special graduation ceremony at [SIS Connections](#).

Dana Faggert

From: suzanne@southeasttourism.org
Sent: Wednesday, February 23, 2022 2:48 PM
To: Dana Faggert
Subject: Registration confirmation for STS Marketing College® 2022

Southeast Tourism Society



Thank you for registering for STS Marketing College® 2022

6/5/2022

Mercer University

Macon, GA, 31207

[Add to Outlook calendar](#)

[Add to Google calendar](#)

Thank you for registering for the 30th Annual STS Marketing College. You'll be receiving more information about classes later this spring.

Below are the details of your registration.

Sign Up Date: 2/23/2022

Sign Up Information: Dana Faggert
Oxford Conference Center
102 Ed Perry Blvd.
Oxford, MS 38655
1-662-2322367
Dana@oxfordconferencecenter.com

Invoice Number: 25324

Registration Item	Confirmation #	Quantity	Price
Year 2	5186	1	\$1,525.00
Attendees:	<div>Dana Faggert Dana@oxfordconferencecenter.com</div> <div>Add Festival & Events Class</div>		
			Sub-Total: \$1,525.00
			Taxes: \$0.00
			Total: \$1,525.00
			Amount Paid: \$0.00
			Amount Due: \$1,525.00

paid by MS Tourism Association.
won 3yr scholarship for tuition.



Travel Request

Employee Traveling: Dana Faggert
Dates of travel: April 12-14, 2022
Location: Natchez, MS
Reason: MS Tourism Assoc. Spring Summit

Estimated Expenses:

Registration	275.00
Mileage	292.50
Hotel	470.00
Meals per diem	138.00
Total	\$ 1,175.50





OXFORD

ENVIRONMENTAL
SERVICES

MEMORANDUM

To: Board of Alderman

From: Amberlyn Liles

CC: Mayor, Board of Alderman and City Clerk

Date: 4.5.2022

Re: 2022 Mississippi Chapter of SWANA (Solid Waste Association of North America) Conference

Permission to send an Environmental Service Department employee to 2022 Mississippi Chapter of SWANA (Solid Waste Association of North) Conference in Biloxi, MS. April 12th-14th

Attendee Derrick Gale

Registration \$400 per attendee = \$400

Mileage (City Vehicle) = \$0

Meals \$46 per day = \$138

Lodging \$149 per day = \$296

Total = \$834

OXFORD FIRE DEPARTMENT



Jesse Clock, Chief of Training

Office 662-232-2418, Fax 662-232-2318

P.O. Box 863 Oxford, Ms. 38655

Chief Patton,

I have the following people scheduled for classes through the Mississippi State Fire Academy for this year, 2022.

Rigby Rodgers	Fire Service Instructor	10/03/2022
Matt Tatum	Fire Dept Safety Officer (OL)	01/17/2022
Charles Barranco	Airport Firefighter	10/31/2022
	Fire Service Instructor	04/25/2022
Nicholas Jooste	Fire Service Instructor	10/03/2022
Lawrence B Childs	Fireground Leadership	11/07/2022
Austin Dennis	Fireground Leadership	11/07/2022
Thomas Montgomery	Fire Dept Safety Officer	08/15/2022
Adam Gafford	Vehicle Extrication	04/18/2022
Chase McDaniel	Fireground Leadership	11/07/2022
Chad Bagwell	Fire Officer 1021 (OL)	08/15/2022
Sammie Woodall	Fire Dept Safety Officer (OL)	01/17/2022
Wesley Golson	Fireground Leadership	11/07/2022
Chris Jenkins	Vehicle Extrication	04/18/2022
Corey Williams	Fire Dept Safety Officer (OL)	01/17/2022
Brian Vaughn	Fire Dept Safety Officer (OL)	08/15/2022

In addition to these, I have the following people who were in the in house 1002 Driver Operator Class in January 2022:

Aliyah Herod
David Wilhite
Joshua Dwyer
Andrew Norwood
Larry Hughes

Luke Spencer
Brandon Smith
Shannon McCoy
Nic Jooste

The following people will be attending an in-house Company Officer Class in Batesville beginning May 2:

Jesi Marsh
Eric Craine
Jordan Ethridge
Jason Keller

The following people attended ARFF refresher in March 2022:

Randy Bundren	Rochelle Harwood
Garfield Owens	Kyle Connor
Chad Bagwell	Brandon Mardis
Bret Childs	Jeremy Williams
Chris Jenkins	Tony Vaughn
Brian Vaughn	Eddie Mounce
Chad Ferguson	Jeff Taylor
Kenny Tidwell	Jason Keller
Corey Williams	

We will more than likely add to this due to the in house Haz-Mat Awareness and Ops and basic 1001 class that we intend to teach beginning this summer. I anticipate 11 students in those. If you have any questions or need any or info please let me know.

Jesse Clock
OFD Training



Jeff McCutchen

Chief of Police

jmccutchen@oxfordpolice.net

April 5th, 2022

To: Mayor Robyn Tannehill
Board of Aldermen

From: Matt Davis, MCJ, CAPP, CPP
Director of Parking

CC: Jeff McCutchen, Chief of Police
Bart Robinson, PE, COO

Re: 2022 International Parking & Mobility Institute Conference
New Orleans, LA

This conference will be held in New Orleans, LA on July 24-27th, 2022. I will be attending this conference to obtain required educational credits to continue with my professional certification as a Certified Administrator of Public Parking (CAPP). The conference will also give the City of Oxford some valuable insight on the upcoming technology and business practices for the ever growing parking industry.

Expenses for the trip will not exceed \$2,314.00.

Expected expenses are:

- Lodging - \$750.00
- Registration Fees - \$929.00
- Golf Event (Networking) - \$255.00
- Meals - \$56/day per DFA for 5 days = \$280.00
- Misc. Travel Fees (Parking at hotel) = \$100.00

Oxford Police Department

715 Molly Barr Rd.

Oxford, MS 38655

Phone: (662) 232-2400

Fax: (662) 232-2314



THE CITY OF
OXFORD

RESOLUTION

Whereas, Randy G. McCluskey has been an employee of The City of Oxford for over 30 years, establishing himself as a valuable resource who is respected among his fellow workers and the entire Oxford and Lafayette County community; and

Whereas, Randy G. McCluskey, with his dedication, knowledge and abilities has excelled while working for the City of Oxford; where he was hired on August 21, 1991 as a Meter Reader at Oxford Utilities, was promoted to Water/Wastewater Technician and has served as Operator and Superintendent of the Wastewater Treatment Plant since April 30, 2003; and

Whereas, Randy G. McCluskey's comprehensive knowledge of his job and of the Oxford Utilities wastewater treatment system will be deeply missed; and

Whereas, Randy G. McCluskey has always shown a willingness to perform any task or project when needed; and

Whereas, Randy G. McCluskey has made a mark on the City of Oxford through a commendably high standard of service to its citizenry, characterized by the exemplary willingness, patience and courtesy; and respect for the citizens he served;

Therefore, be it resolved

That the City of Oxford, Mayor and Board of Aldermen of the City of Oxford express their sincere appreciation and gratitude to

Randy G. McCluskey

For his work on behalf of the City of Oxford and the community, we extend to him all the best wishes for a happy and enriching retirement.

Be it further resolved that a copy of this resolution be spread upon the minutes of the City of Oxford and that a copy of same be presented to Randy G. McCluskey on this day, the 5th of April, 2022.

Mayor Robyn Tannehill

Alderman Rick Addy Alderman Mark Hulse

Alderman Brian Hyneman Alderman Kesha Howell Atkinson

Alderman Preston Taylor Alderman Jason Bailey

Alderman John Morgan



THE CITY OF
OXFORD

RESOLUTION

Whereas, Tony W. Bishop has been an employee of The City of Oxford for over 22 years, establishing himself as a valuable resource who is respected among his fellow workers and the entire Oxford and Lafayette County community; and

Whereas, Tony W. Bishop, with his dedication, knowledge and abilities has excelled while working for the City of Oxford; where he began his career on August 26, 1999 as a Water Plant Apprentice, was promoted to Water Plant Operator shortly thereafter, and has served as Water Plant Superintendent since February 1, 2010; and

Whereas, Tony W. Bishop's comprehensive knowledge of his job and of the Oxford Utilities water treatment system will be deeply missed; and

Whereas, Tony W. Bishop has always shown a willingness to perform any task or project when needed; and

Whereas, Tony W. Bishop has made a mark on the City of Oxford through a commendably high standard of service to its citizenry, characterized by the exemplary willingness, patience and courtesy; and respect for the citizens he served;

Therefore, be it resolved

That the City of Oxford, Mayor and Board of Aldermen of the City of Oxford express their sincere appreciation and gratitude to

Tony W. Bishop

For his work on behalf of the City of Oxford and the community, we extend to him all the best wishes for a happy and enriching retirement.

Be it further resolved that a copy of this resolution be spread upon the minutes of the City of Oxford and that a copy of same be presented to Tony W. Bishop on this day, the 5th of April, 2022.

Mayor Robyn Tannehill

Alderman Rick Addy Alderman Mark Hulse

Alderman Brian Hyneman Alderman Kesha Howell Atkinson

Alderman Preston Taylor Alderman Jason Bailey

Alderman John Morgan



THE CITY OF
OXFORD

RESOLUTION

Whereas, Raymond E. Crawford, Jr has been an employee of The City of Oxford for over 27 years, establishing himself as a valuable resource who is respected among his fellow workers and the entire Oxford and Lafayette County community; and

Whereas, Raymond E. Crawford, Jr, with his dedication, knowledge and abilities has excelled while working for the City of Oxford; where he began his career on August 4, 1994 with the Street Department, was promoted to Lift Station Worker shortly thereafter, and has served as Lift Station Superintendent since June 28, 2001; and

Whereas, Raymond E. Crawford, Jr's comprehensive knowledge of his job and of the Oxford Utilities wastewater system will be deeply missed; and

Whereas, Raymond E. Crawford, Jr has always shown a willingness to perform any task or project when needed; and

Whereas, Raymond E. Crawford, Jr has made a mark on the City of Oxford through a commendably high standard of service to its citizenry, characterized by the exemplary willingness, patience and courtesy; and respect for the citizens he served;

Therefore, be it resolved

That the City of Oxford, Mayor and Board of Aldermen of the City of Oxford express their sincere appreciation and gratitude to

Raymond E. Crawford, Jr

For his work on behalf of the City of Oxford and the community, we extend to him all the best wishes for a happy and enriching retirement.

Be it further resolved that a copy of this resolution be spread upon the minutes of the City of Oxford and that a copy of same be presented to Raymond E. Crawford, Jr on this day, the 5th of April, 2022.

Mayor Robyn Tannehill

Alderman Rick Addy Alderman Mark Hulse

Alderman Brian Hyneman Alderman Kesha Howell Atkinson

Alderman Preston Taylor Alderman Jason Bailey

Alderman John Morgan

Oxford University Transit
Travel Request Form

List all Travelers: Donna Zampella
Walt McCullough
Kenneth Upchurch –2021 State Rodeo winner competing

Explain Reason For Travel: CTAA Expo 2022

Destination: Louisville, KY

Departure Date: May 10, 2022 Return Date: May 14, 2022

Estimated Traveler Meals and Transportation Cost

Airfare/Room Airfare Estimate: _____
Mileage Expense: \$507.00
Parking Expense: _____
Rental Car Expense: _____
Meal Expense: \$672.00

Other Cost

Motel/Hotel Name Omni Louisville Hotel

Lodging Cost: \$3,743.40

Registration Cost: \$1,175.00

Method of Travel Private Vehicle/

Travel Cost \$6097.00

Total Cost Per Person \$1,321.00

Total Cost For Trip \$507.00

Funding Source RTAP Scholarship - applied for - \$5,590.40 or 10% Local Match - \$609.00

MDOT Approval Shirley Wilson Date 3/2/2022

Aldermen Board Approval _____ Date _____

Fw: Omni Louisville Hotel Reservdoation Confirmation - 40047361918

Donna Zampella <dzampella@outransit.com>

Wed 3/23/2022 12:01 PM

To: ZAMPELLA Donna <donna.zampella@ratpdev.com>

Donna Zampella
General Manager
Oxford University Transit - RATP-Dev
409 McElroy Drive
Oxford, MS 38655
662-234-3540 Phone
662-234-2064 Fax
662-816-1678 Cell

"Stronger Together"

From: Omni Hotels & Resorts <reply@em.omnihotels.com>**Sent:** Wednesday, March 23, 2022 12:00 PM**To:** Donna Zampella <dzampella@outransit.com>**Subject:** Omni Louisville Hotel Reservation Confirmation - 40047361918[View as a webpage](#)[Omni Hotels & Resorts](#)**Know Before You Go: Updated Hours & Amenities >**

Omni Louisville Hotel

400 South 2nd Street, Louisville KY US 40202

[Driving Directions to Hotel >](#)

Phone: 502-313-6664

Your Reservation

STATUS

Confirmed

CONFIRMATION #

40047361918

[View/Modify reservation >>](#)

Check In:

05/10/2022 (after 3:00 PM)

Check Out:

05/14/2022 (before 11:00 AM)

Welcome Donna Zampella,

We are pleased to inform you that the following reservation has been confirmed but not linked to a Select Guest member account. [Join now](#) or [log in](#) to add this to your account.

Thank you for booking with Omni Hotels & Resorts. Now, as part of our **Say Goodnight to Hunger** initiative, we will make a donation to Feeding America on your behalf*. Together, we can help end hunger in America.

Omni Hotels & Resorts

reservations@omnihotels.com

Reservation Summary

Guest	Donna Zampella 409 McElroy Dr Oxford MS US 38655
--------------	---

Occupants	1 Adults, 0 Children
------------------	-----------------------------

Your Stay	4 nights, 1 room(s)
------------------	----------------------------

Room Type	Premier Room - 1 King Bed
------------------	----------------------------------

Room Rate

Community Transportation Association 4 nights	215.00 USD
Sub-total (4 nights):	860.00 USD
Taxes (room only):	138.24 USD
Additional Items Taxes**:	0.00 USD

Grand Total	998.24 USD
--------------------	-------------------

Visa *****4560

Deposit of 249.56 is due by 03/26/2022

Cancellation Policy: Cancel by 12PM on 03/26/2022 to avoid \$249.56 penalty.

Additional charges may apply. Please read full terms and conditions, reservation FAQs, property policies & parking information.

Changes to your reservation:

We understand that plans change and we are here to help. If the dates of your trip or the length of your stay happen to change, please note that this may result in a rate modification.

** Taxes and charges are calculated based on room rate and additional items purchased above.

*\$1 helps provide 10 meals on behalf of local food banks. For each completed stay at any participating Omni, regardless of how the reservation is made, Omni will donate a meal to a family in need.

If you have a question about this reservation, please contact us by phone 1-888-444-OMNI or send us an email at reservations@omnihotels.com. You can obtain more information regarding Omni Hotels from our website. We thank you for your patronage and wish you a pleasant stay at Omni Louisville Hotel. Other customer requests will be confirmed at check-in.

If another party is responsible for room and/or incidental charges and will not be a registered guest, please call 1-800-843-OMNI.

©2022 Omni Hotels & Resorts 4001 Maple Ave Dallas, TX, 75219, US

 [Best Rate Guarantee](#)

Brad White
Executive Director

P. O. Box 1850
Jackson, MS 39215-1850
Telephone (601) 359-7249
FAX (601) 359-7050
GoMDOT.com



Brian D. Ratliff
Deputy Executive Director/Chief Engineer
Lisa M. Hancock
Deputy Executive Director/Administration
Charles R. Carr
Director, Office of Intermodal Planning

MEMORANDUM

TO: Section 5310 and 5311 Transit Contractors

FROM: Shirley Wilson, Director
Public Transit Division *Redeemed Bailey
for Shirley Wilson*

DATE: March 2, 2022

SUBJECT: Rural Transit Assistance Program (RTAP) Scholarship Award-
CTAA EXPO 2022

The Public Transit Division is pleased to announce the availability of RTAP assistance for CTAA's EXPO 2022. Expo related events will be held **Tuesday, May 10 – Saturday, May 14, 2022**, at the Kentucky International Conventional Center Louisville, Kentucky. Hotel accommodations are at the Omni Louisville Hotel (Host Hotel), 400 South 2nd Street Louisville KY 40202, 502-313-6664. **Room rates are \$215.00 plus taxes of \$34.56.** RTAP scholarships are available for a maximum of **two persons per project.** **This assistance will include two full scholarship.**

All requests will be evaluated by the Public Transit Division for potential benefits and the status of your projects compliance with programmatic requirements. **These scholarship awards are exclusive of the winning drivers from MPTA's 2021 Rodeo.** Exceptions to these restrictions will be considered on a case by case basis and must be thoroughly justified in writing. To be eligible, agency representatives must be employed in the 5310 or 5311 project and may include administration and/or operations personnel. The two (2) full scholarship will be limited to those contractors that are current members of the MPTA as well as current with all PTD reporting requirements.

Requests will be accepted through Thursday, Thursday April 13, 2022. This is a firm deadline. !!!

CTAA 2022 EXPO

March 2, 2022

Page 2

These scholarships are available to your agency as reimbursement for the following expenses:

1. Workshop registration fees not to exceed the **\$1,175.00**
2. Airfare based on at least 21 days advance purchase not to exceed **\$700.00**
3. Actual and allowable meals not to exceed \$56.00 daily while at the EXPO and **\$28.00** for travel days or **\$224.00** total (including gratuities). If staying as a registered participant in Friday's Intensives Classes and Saturday's Rodeo, meal total not to exceed **\$336.00**.
4. Hotel accommodations for up to five nights not to exceed **\$1,247.80**. If staying as a registered participant in Friday's Intensives Classes and Saturday's Rodeo, hotel accommodations for up to six nights not to exceed **\$1,497.36**.
5. Public transportation to and from Louisville, Kentucky' Airport to the conference hotels **(receipts required)**
6. Bellman and taxi tips are not to exceed **\$20.00**
7. Mileage to and from your originating airport and baggage charges are the responsibility of the sponsoring organization

Please keep these requirements in mind when requesting reimbursement: arrival and departure times must be accurately stated, actual cost of meals must be submitted and you must consider all meals provided as part of the registration fee. Please complete the attached expenditures spreadsheet and submit along with your requested RTAP scholarship application. Your reimbursement request must be submitted within thirty (30) working days following the EXPO.

If you have any questions or require additional information, please contact Carolyn Johnson by telephone at 601.359.7800, by fax 601.359.7777, or by e-mail cjohnson@mdot.state.ms. If your scholarship is faxed or e-mailed, please do not send a hard copy.

SW: cj

Attachment

Oxford University Transit
Travel Request Form

List all Travelers: Donna Zampella
Walt McCullough
Kenneth Upchurch
Montreal McGee

Explain Reason For Travel: i.e. required training, etc.

Attend the 2022 Rodeo – State driving competition for operators

Destination: Natchez MS

Departure Date: April 21, 2022 Return Date: April 23, 2022

Estimated Traveler Meals and Transportation Cost

Airfare Estimate: _____
Estimated Mileage Expense: 312.00
Parking Expense: _____
Rental Car Expense: _____
Estimated Meal Expense: 276.00

Other Cost

Motel/Hotel Name Hilton Honors

Lodging Cost: 1180.00

400.00 x 4 Registration Cost: 1,600.00

Method of Travel Personal Vehicle/Company Van

Travel Cost \$3,368.00

Total Cost Per Person _____ Total Cost For Trip \$3312.00

Funding Source RTAP Scholarship – Applied For \$3,056.00 or 10% Local Match \$336.00

MDOT Approval Shirley Wilson Date 3/8/2022

Aldermen Board Approval _____ Date _____

Brad White
Executive Director

P. O. Box 1850
Jackson, MS 39215-1850
Telephone (601) 359-7249
FAX (601) 359-7050
GoMDOT.com



Brian D. Ratliff
Deputy Executive Director/Chief Engineer
Lisa M. Hancock
Deputy Executive Director/Administration
Charles R. Carr
Director, Office of Intermodal Planning

MEMORANDUM

TO: All Public Transit Subrecipients

FROM: Shirley Wilson, Director *SW*
Public Transit Division

DATE: March 8, 2022

SUBJECT: Rural Transit Assistance Program (RTAP) Scholarship Award
MDOT/MPTA's 2022 ROADEO

We are pleased to announce the availability of **eight (8) scholarship awards** to attend the 2022 MPTA Rodeo held in Natchez, Mississippi, April 22 – April 24, 2022. A block of rooms have been reserved under the code (MS PT or MS Public Transit Group) at the **Magnolia Bluffs Casino & Hotel, Natchez, Mississippi, phone number (601 861-4600 Reservations must be made by Thursday, March, 31, 2022.** All rooms require a valid credit or debit card upon check in only. **RTAP requests will be accepted through Thursday, April 7, 2022**

The scholarships are available to your agency as reimbursement for the follow expenses:

1. Registration fees not to exceed **\$400.00**.
2. Actual and allowable meals not to exceed **\$69.00**
3. Hotel accommodations for up to 2 nights not to exceed **\$295.00**
4. Mileage for 5310 providers with approval – exceeding 75 Miles.
5. **Reimbursement must be submitted for payment no later than 30-days after the event.**

In preparing requests for reimbursement, please keep these requirements in mind:

1. Arrival and departure times must be accurately stated
2. Actual costs of meals must be submitted (keep in mind meals provided at conference)
3. Copy of hotel receipt must be provided

All Public Transit Subrecipients

Transportation: The Driving Force of a Strong Economy

March 8, 2022

Page 2

Please complete the attached **expenditure spreadsheet** and submit along with your requested RTAP scholarship application.

If you have any question or require additional information, please contact Carolyn Johnson by telephone at 601-359-7800, by fax 601-359-7777, or by e-mail cjohnson@mdot.ms.gov. If your scholarship is faxed or e-mailed, please do not send a hard copy.

SW:

Attachments

Magnolia Bluffs Casino Hotel
645 S Canal St
Natchez, MS 39120

Fax: 601-861-7008
Email: mbchotel@magnoliabluffs.com

Phone: 601-861-4600

Web:



Confirmation # 135320 **BWR Tier:** **Date/Time Booked** 3/23/2022 11:51:45 AM

Guest Name	Zampella, Donna	Arrival Date	4/22/2022
Address	x	Departure Date	4/24/2022
City/State/Postal	Oxford, MS 38655	Adults/Children O/U	1 /0 /0
Phone	6628161678		
Email	dzampella@outransit.com		
Room Type	Double/Double Non-smoking		
Late Arrival Gtd By	Credit Card Guaranteed		
Room Rate	Date	Rate	
	4/22/2022	\$95.00	
Total Stay W/Tax	\$213.00		
Deposit Amount Required	\$213.00		
Deposit Amount Paid	\$0.00		
Deposit Amount Due	\$213.00		
Deposit Due Date	3/23/2022		
Guarantee Policy	GTD		
Cancellation Policy	30D		
Group Name	MS Public Transit Group		
Special Requests & Packages			
Information			

Magnolia Bluffs Casino Hotel
645 S Canal St
Natchez, MS 39120

Fax: 601-861-7008
Email: mbchotel@magnoliabluffs.com

Phone: 601-861-4600

Web:



Confirmation # 135317 BWR Tier: Date/Time Booked 3/23/2022 11:50:09 AM

Guest Name	Zampella, Donna	Arrival Date	4/22/2022
Address	x	Departure Date	4/24/2022
City/State/Postal	Oxford, MS 38655	Adults/Children O/U	1 /0 /0
Phone	6628161678		
Email	dzampella@outransit.com		
Room Type	Double/Double Non-smoking		
Late Arrival Gtd By	Credit Card Guaranteed		
Room Rate	Date	Rate	
	4/22/2022	\$95.00	
Total Stay W/Tax	\$213.00		
Deposit Amount Required	\$213.00		
Deposit Amount Paid	\$0.00		
Deposit Amount Due	\$213.00		
Deposit Due Date	3/23/2022		
Guarantee Policy	GTD		
Cancellation Policy	30D		
Group Name	MS Public Transit Group		
Special Requests & Packages			
Information			

Magnolia Bluffs Casino Hotel
645 S Canal St
Natchez, MS 39120

Fax: 601-861-7008
Email: mbchotel@magnoliabluffs.com

Phone: 601-861-4600

Web:



Confirmation # 135319 BWR Tier: Date/Time Booked 3/23/2022 11:51:19 AM

Guest Name	Zampella, Donna	Arrival Date	4/22/2022
Address	x	Departure Date	4/24/2022
City/State/Postal	Oxford, MS 38655	Adults/Children O/U	1 /0 /0
Phone	6628161678		
Email	dzampella@outransit.com		
Room Type	Double/Double Non-smoking		
Late Arrival Gtd By	Credit Card Guaranteed		
Room Rate	Date	Rate	
	4/22/2022	\$95.00	
Total Stay W/Tax	\$213.00		
Deposit Amount Required	\$213.00		
Deposit Amount Paid	\$0.00		
Deposit Amount Due	\$213.00		
Deposit Due Date	3/23/2022		
Guarantee Policy	GTD		
Cancellation Policy	30D		
Group Name	MS Public Transit Group		
Special Requests & Packages			
Information			

Magnolia Bluffs Casino Hotel
645 S Canal St
Natchez, MS 39120

Fax: 601-861-7008
Email: mbchotel@magnoliabluffs.com

Phone: 601-861-4600

Web:



Confirmation # 135318 **BWR Tier:** **Date/Time Booked** 3/23/2022 11:50:32 AM

Guest Name	Zampella, Donna	Arrival Date	4/22/2022
Address	x	Departure Date	4/24/2022
City/State/Postal	Oxford, MS 38655	Adults/Children O/U	1 /0 /0
Phone	6628161678		
Email	dzampella@outransit.com		
Room Type	Double/Double Non-smoking		
Late Arrival Gtd By	Credit Card Guaranteed		
Room Rate	Date	Rate	
	4/22/2022	\$95.00	
Total Stay W/Tax	\$213.00		
Deposit Amount Required	\$213.00		
Deposit Amount Paid	\$0.00		
Deposit Amount Due	\$213.00		
Deposit Due Date	3/23/2022		
Guarantee Policy	GTD		
Cancellation Policy	30D		
Group Name	MS Public Transit Group		
Special Requests & Packages			
Information			

Magnolia Bluffs Casino Hotel
645 S Canal St
Natchez, MS 39120

Fax: 601-861-7008
Email: mbchotel@magnoliabluffs.com

Phone: 601-861-4600

Web:



Confirmation # 135319 **BWR Tier:** **Date/Time Booked** 3/23/2022 11:51:19 AM

Guest Name	Zampella, Donna	Arrival Date	4/22/2022
Address	x	Departure Date	4/24/2022
City/State/Postal	Oxford, MS 38655	Adults/Children O/U	1 /0 /0
Phone	6628161678		
Email	dzampella@outransit.com		
Room Type	Double/Double Non-smoking		
Late Arrival Gtd By	Credit Card Guaranteed		
Room Rate	Date	Rate	
	4/22/2022	\$95.00	
Total Stay W/Tax	\$213.00		
Deposit Amount Required	\$213.00		
Deposit Amount Paid	\$0.00		
Deposit Amount Due	\$213.00		
Deposit Due Date	3/23/2022		
Guarantee Policy	GTD		
Cancellation Policy	30D		
Group Name	MS Public Transit Group		
Special Requests & Packages			
Information			

Health Check Review – Oxford (MOX)

February 2022

Oxford University Transit is a 5311 provider and subrecipient of the Mississippi DOT – Public Transit Division. As such, MOX has demonstrated managerial capability to the state’s satisfaction as a condition of financial assistance through the City of Oxford. This, in turn, means MOX is inherently meeting the RATP Dev standards.

Per the health check review schedule, the initial request for information was sent on Jan 11 and the site visit occurred four weeks later, on Feb 8-9. The following staff were present and contributed to the review:

Donna Zampella – General Manager
Carol Pringle – Operations Manager
Walt McCullough – Safety Manager
Shamekia Lowe – Office Manager

Donna was responsive and forthcoming throughout the review process. She is a most capable and experienced manager, with significant background in the administration and management of this system. She is a natural leader, not only in the workplace, but in the community and at the state level. Other peer agencies and the Public Transit Division have been known to consult with her, particularly on procurement matters. I also observed her to be knowledgeable about and empathetic with her employees.

Donna has surrounded herself with exceptional mid-level managers, to whom she has granted the independence and freedom to excel in their areas of expertise. All the staff were observed to be highly engaged in their roles and communicative with one another and the general manager, which reflects well on the culture and environment created by their leader.

In my view, the company is fortunate to have this location in its portfolio and would do well to win a defensive bid to retain it during the upcoming procurement process.

My only recommendation, in addition to the specific suggestions in red in the review questions, is to check in on the system in 3-4 months once the maintenance program has fully settled into the model that Donna is actively creating. While dramatic steps have been taken to address safety issues in the shop that led to a serious accident in 2021 – including direct oversight by other experienced managers and consultants – there is a need for maintenance personnel to be trained to proficiency in safety, risk assessment, OSHA requirements, hazardous materials handling and storage, spill response, state of good repair, preventive maintenance intervals, work orders, parts inventory, warranty, recordkeeping, maintenance software, reporting, etc. – so they can perform these functions on a day-to-day basis with little to no supervision.

Ordinance No.

**AN ORDINANCE AMENDED CHAPTER 14, ARTICLE 2, SECTION
48 OF THE CODE OF ORDINANCES OF THE CITY OF OXFORD,
MISSISSIPPI ALCOHOLIC BEVERAGES ORDINANCE.**

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF OXFORD, MISSISSIPPI:

SECTION I. That Chapter 14, Article 2, Section 48 of the Code of Ordinances of the City of Oxford is hereby amended to read as follows:

**Sec. 14-48. - Consumption on streets, sidewalks and other public ways; exception
for City events.**

It shall be unlawful within the corporate limits for any person to consume or have in his possession any open container containing alcoholic beverages, light wine or beer on any street, sidewalk, alley or other public way; **provided, however, that this section does not apply to the possession and consumption of alcoholic beverages, light wine, and/or beer at or during an event sponsored, in whole or in part, by the City of Oxford, if the City's Mayor and Board of Aldermen approve such possession and consumption in advance.**

Any such possession and consumption of alcoholic beverages, light wine, and/or beer shall be subject to all applicable State and local regulations, as well as any additional conditions imposed by the Mayor and Board of Aldermen. Alcoholic beverages, light wine and/or beer shall only be sold or distributed at any such event by vendors approved by the Mayor and Board of Aldermen or their designee.

Consumption of alcoholic beverages, light wine, and/or beer at any City-sponsored event may only take place in areas designated by the Mayor and Board of Aldermen. All such designated areas shall be fenced or otherwise closed off from other portions of the street, sidewalk, alley, or public way.

SECTION II. Repealing Clause

All ordinances or parts of ordinances in conflict herein shall be, and the same are hereby repealed.

SECTION III. EFFECTIVE DATE

This ordinance shall take effect and be in force as provided by law.

The above ordinance having been first reduced to writing and read and considered at a public meeting of the governing authorities of the City of Oxford, Mississippi, on motion of [] and the roll being called, the same was adopted by the following vote:

2. Authorize Oxford Utilities to participate in Low-Income Household Water Assistance Program (LIHWAP). (Rob Neely)

The Mississippi Department of Human Services announced that the Low-Income Household Water Assistance Program (LIHWAP) has received 13 million dollars in American Rescue Plan Act (ARPA) funds to help income-eligible residents maintain access to drinking water and wastewater services through the end of September 2023.

This vital resource provides financial assistance to eligible households in managing costs associated with water bills, wastewater/sewer bills, reconnection fees and late fees.

LIHWAP is available for individuals and families who need assistance paying a current bill, have past-due water bills, had their service terminated, or received a notice indicating that their service will be terminated in the next 60 days. Households can receive the LIHWAP grants for both drinking water and wastewater services. The funding is issued directly to the utility providers to support families who meet income requirements. The local agency in Lafayette County managing the LIHWAP program is LIFT.

Mississippi residents who qualify for LIHEAP Low Income Home Energy Assistance Program will also be eligible for LIHWAP Low Income Household Water Assistance Program. Applicant's household income must be at or below 60% of the state median income to qualify for these programs.

I've attached the agreement which contains the program requirements for your review. This program is similar to the LIHEAP program, which is in place for electric customers, and Oxford Utilities does not see any issues with meeting program requirements.

**Mississippi Department of Human Services (MDHS)
Division of Community Services (DCS)**

**Vendor Agreement
Low-Income Household Water Assistance Program**

The Low-Income Household Water Assistance Program (LIHWAP) provides assistance to eligible low-income households to pay home water and wastewater costs. Payments for assistance will be made by _____ on behalf of eligible households

LIHWAP Agency

to the LIHWAP Vendor who provides the source of water/wastewater services. Checks or ACH deposit will be issued to the LIHWAP Vendor with a list of eligible households attached to it.

This vendor agreement is between:

LIHWAP Agency:	Address, Phone Number and Email Address:
LIHWAP Vendor Legal Name:	Address, Phone Number and Email Address:
Tax ID Number/EIN Number:	

Services provided and billed by LIHWAP Vendor (Mark an "X"):

Water Fees _____ Wastewater/Sewer Fees _____ Other _____
Stormwater Fees _____ Groundwater Fees _____

Counties served by your company: _____

By signing this agreement and accepting payments on behalf of eligible households, the LIHWAP vendor assures:

- The account number is assigned to each household eligible for water/wastewater assistance;
- That eligible households will be charged in a normal business process, the difference between the actual cost of water/wastewater services and the amount of payment made through this program;
- That eligible households will not be treated adversely or differently because of such assistance;
- That there will be no discrimination either in the cost of goods supplied or services provided, against the households on whose behalf payments are made;
- That the amount paid by LIHWAP agency will be credited to individual eligible household account indicated on the listing that accompanies the check or ACH deposit;
- Provide water/wastewater services to each eligible and approved residential household for which payment is provided under LIHWAP;
- Restore water services upon payment for households that have been disconnected;
- After receiving LIHWAP payment for restoration of water services, maintain services for at least 60 days;

09/27/21

- To not refuse service or otherwise discriminate in the marketing and provision of service to any household because of race, religion, color, national origin, gender, familial status, source of income, level of income, disability, financial status or qualification for low-income services;
- To not take any adverse action on a household account when an application for assistance is pending, until such time that eligibility for services is determined;
- To not interrupt services if a pledge was sent to LIHWAP Vendor and the LIHWAP agency is meeting the obligations under this agreement;
- That it will cooperate with DCS by providing requested information to DCS regarding annual water/wastewater usage and cost for LIHWAP households, if applicable;
- To provide at no cost to the LIHWAP Agency, household, or MDHS-DCS, written information on a household's home water/wastewater costs, bill payment history or arrearage history for no more than the previous 12 monthly billing periods; and
- To report any instance of fraud, waste, and abuse concerning customer (household), LIHWAP agency, employee, or LIHWAP vendor, please contact the MDHS Division of Program Integrity at 1-800-299-6905. The report may result in an investigation being conducted and/or permanent disqualification from participating in the LIHWAP.

The LIHWAP vendor agrees to handle payments in the following manner:

- Payments must be applied **ONLY to residential water/wastewater accounts** of the individuals listed, except if: (a) the account is in the name of the spouse who lives at the same address; (b) the account is in the name of a deceased spouse; or (c) verification is obtained from vendor or landlord stating that applicant is responsible for affected utility bill;
- Payments must not be applied to account balances that have previously been written off or paid with other funds;
- Provide written reconciliation and confirmation on a regular basis to LIHWAP agency that benefits have been credited appropriately to households and their services have been restored on a timely basis or disconnection status has been removed if applicable;
- Payments must **not** be applied to business accounts;
- Payment must be applied **only** for home water/wastewater services. The following payments are prohibited: repairs, garbage collections, fraudulent services, meter tampering and returned check fees;
- If a credit balance results from the payment to a household's account, the credit balance must be refunded to the LIHWAP agency within 60 days. **CASH REFUNDS TO THE HOUSEHOLD OR LIHWAP AGENCY ARE STRICTLY PROHIBITED;**
- Should a credit balance result on an account in which the account holder dies (and there are no other adults in household), or moves out of the LIHWAP Vendor's service area, any amount exceeding the balance owed the LIHWAP Vendor must be refunded to the LIHWAP Agency within 60 days;
- Refund any interest resulting from unused LIHWAP payment made on behalf of the household;
- All household accounts should be credited immediately, but no later than ten (10) days after receipt of check from LIHWAP agency. It is important that all branch offices of LIHWAP vendor are contacted to ensure that household accounts are credited in a timely manner;
- The LIHWAP Vendor agrees to provide at least one contact person and phone number to the LIHWAP Agency who will ensure that all accounts are credited and answer questions concerning water/wastewater disconnections and payments;
- Refunds must be identified with the year credit occurred, name, address, and account number of the recipient;
- Cooperate with any Federal, State, or local investigation, audit, or program review. The LIHWAP vendor will allow LIHWAP Agency representatives access to all books and records relating to LIHWAP households for the purpose of compliance verification with this Agreement; and;

- Understand that failure to cooperate with any Federal, State, or local investigation, audit, or program review may result in the immediate disqualification from participation in the LIHWAP.

By signing this agreement and pledging payments of eligible households, the LIHWAP agency assures:

- To not provide pledges on behalf of households without having adequate funds to pay such pledge;
- Pledges will be made **only** on approved applications in the MDHS Virtual ROMA system;
- Payment will occur within twenty (20) business days after application has been approved; and
- Provide LIHWAP Vendor with a list of names, telephone numbers and email addresses of LIHWAP Agency staff designated to approve pledges on behalf of the agency.

The parties acknowledge that this Agreement and the services provided by the LIHWAP Vendor and the LIHWAP Agency are governed by and subject to the federal and state laws and regulations in accordance with the Low-Income Household Water Assistance Program supplemental terms and conditions.

The Mississippi Department of Human Services may terminate this agreement by written notice for failure of either party to comply with the provisions stated herein or when it is deemed to be in the best interest of the State, household, or to comply with applicable laws and regulations.

<hr/> Signature of LIHWAP Agency Officer	<hr/> Signature of LIHWAP Vendor Officer
<hr/> Printed Name & Title	<hr/> Printed Name & Title
<hr/> Date	<hr/> Date

09/27/21



Memorandum

To: Mayor and Board of Alderman
From: Benjamin Requet, AICP; Planning Director & Reanna Mayoral, PE; City Engineer
Date: April 5, 2022
RE: Appeal of the Planning Commission's denial of Case #2827, West Jackson, LLC., for a Stormwater Variance for property located at 208 South Lamar Boulevard. (PPIN #6046)

Planners Comments: The appeal of the noted Stormwater Variance is being heard at the request of the applicant, Tim Smith, for property located at 208 South Lamar Boulevard. The initial hearing for this request was held at the February 14th, 2022 Planning Commission meeting (Case #2827), however, the item was tabled because the applicant made no attempt to provide any stormwater management facilities as required by Section 98-112 of the Code of Ordinances. The applicant returned to the Commission at the March 14th, 2022 meeting with a variance request, however, at this meeting they provided a stormwater design that did not comply with the City's stormwater requirements. Commissioner Milam made a motion to grant the requested variance. That motion was seconded by Commissioner Spragins. The motion failed with a 4-2 vote (Commissioners Milam & Spragins voted Aye. Commissioners Rigby, Alexander, Murphy & Johnson voted Nay.) and no other motions were offered on the item.

The subject property is located at the northwest corner of South Lamar and Harrison Avenue and was the former site of several restaurants over the years. The previous building was demolished in March 2020 and the site has been vacant since. The applicant has proposed a new building at that site and the site plan is currently under review by staff. A Certificate of Appropriateness for the new building was approved by the Courthouse Square Historic Preservation Commission at the April 5th, 2021 meeting and will expire the date of the appeal hearing.

According to the Land Development Code, a variance from the terms of this ordinance shall not be granted by the Planning Commission unless and until written application for a variance is submitted demonstrating:

- That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
- That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance;

- That the special conditions and circumstances do not result from the actions of the applicant; and
- That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district.

Engineering Comments:

This memo is provided for information and clarification regarding the technical details and some of the overall information provided to the Board in the appeal letter dated March 28, 2022, from Alger Design Studio regarding the above noted Planning Commission Case. Staff recognizes that the Board will have several factors to consider in this case and wants to be sure that the information presented as facts are true and correct.

First, as an overall statement regarding the stormwater requirements: The stormwater management ordinance is based on peak discharge rate and not solely volume. The system must be designed to control and manage how fast a particular volume of water leaves the site. It does not matter how much water (volume) a site detains if there is no control on how quickly the water leaves the site (time).

A broad analogy might be a bathroom sink. The faucet turned halfway on could be thought of as the flow rate of runoff from an undeveloped site. With the faucet fully on (fully developed site), you see an increased rate of water flowing into and out of the sink. More water is leaving the sink with the faucet fully on (fully developed site). To control how fast the water leaves the sink, you can partially close the sink's drain plug (outlet structure). Water would still be draining out, but at a slower rate. Water would also begin to back up in the sink. This is the volume of water being detained. How deep the water gets in the sink is determined by the rate of water coming in from the faucet versus the rate of water leaving the sink through the drain. The more the drain plug is closed, the slower the rate of water leaving will be and the amount of water in the sink will increase. Once the faucet is turned off (rain stops), the water will still drain from the sink over time through the partially closed drain.

The stormwater ordinance is designed so that the rate of water leaving a site is controlled so those downstream do not experience more water faster than they did before the development. The ordinance is also written so that citizens of the City can receive incremental stormwater benefits as sites are redeveloped. This is to help address runoff from development that occurred prior to the implementation of the stormwater ordinance. This incremental approach has produced observable improvements in flooded areas over time.

In the appeal letter dated March 28, the second paragraph refers to volumes of 818 cubic feet and 848 cubic feet. It is not clear what these volumes represent. Staff cannot find these volumes in either the narrative or the modeling output of the stormwater management report submitted by Williams Engineering and dated March 14, 2022.

Relevant volumes from the report are: peak storage used for the 100-year storm is 413 cubic feet (how much water is actually stored as designed and submitted), total storage volume for the roof system is 1025 cubic feet (if the storage was to the top of the 12" parapet), and the total volume of runoff generated by the site for the 100-year storm is 1437 cubic feet (if the entire 100-year storm was captured and held from beginning to end). The total storage volume of 30 linear feet of 36-inch diameter pipe referred to in paragraph 3 is 212 cubic feet, which would be insufficient regardless of the pipe's location or discharge point.

The appeal letter states that "while we are creating more total detention than required, we must seek a variance" and "Last, we are providing more detention than is required, just not in the exact manner as required. Thus, the public welfare is protected by detaining the required cubic feet of water." These statements are not true. Again, the stormwater ordinance addresses both the volume and rate of discharge. Referring back to the bathroom sink analogy, the current design is not slowing the water down enough to meet the requirements. It does not matter what size the "sink" is if the drain is not slowing down the water. Further, in this instance, the designed "sink" is not large enough regardless of what size drain is installed.

The appeal letter also states that the site is unable to meet the requirements because it cannot capture the water from the roof terrace regardless of how much detention is provided. This is also incorrect. Numerous developments have been approved that have uncaptured areas. This is managed by over-detaining runoff from captured areas and controlling the rate the water leaves the site to offset the runoff from uncaptured areas. Staff modeled a design for the roof terrace area that would store 3" of water under the floor of the balcony terrace. This, in conjunction with the already designed roof system could meet all the requirements of the stormwater ordinance. Staff has also modeled a basement design (approximately 9'x7'x7.5') that could meet all discharge requirements. This system would provide an emergency overflow directly into the street if the discharge pumps failed. A similar below grade design has been implemented in both the 1200 Harrison and 1000 Jefferson developments, though those both do have gravity drains. It is noted that this site plan currently indicates the use of a pump in the basement for the sewer.

The appeal letter incorrectly states that the lack of a City storm drain in the vicinity of the project prevents the site from meeting stormwater requirements. Multiple projects that have stormwater management facilities that do not connect directly to an existing street storm drain have been approved by the City. Engineering has allowed discharging directly to the street when there was no existing street storm drain to connect to. At no time did the design team inquire if direct discharge to the street was a possibility for this project. The same design team of Alger Design Studio and Williams Engineering successfully designed and implemented a stormwater system that discharges directly into the street gutter pan at 1740 East Jackson (The Oaks, Case 2150). The Shaw House development also discharges directly into the same street via an outlet that appears to be an open throat inlet, though that site was designed by others.

Paragraph four (4) of the March 28 letter references that redesigning the detention system will not accommodate the ordinance and references the finish floor elevation of the ground floor as being below the existing grade. Staff is unclear if there is an error in the elevations (both drawn

and numerical) provided with the site plan submittals as both indicate that the ground floor is at or above the existing grade along the south building frontage with Harrison Avenue.

Regarding the history of the site related to stormwater: Staff from multiple departments were asked to meet on-site at 208 South Lamar in April 2020 to discuss design concerns and considerations. The City Engineer stated that stormwater would be required for the site and noted that it needed to be considered during the design of the building. The building elevations were presented for consideration by the appropriate Historic Commissions in the fall of 2020 but there was no site plan presented to Engineering at that time. The site plan was submitted on January 19, 2022 with no conversations regarding stormwater since the April 2020 meeting.

A variance application was submitted to Planning regarding stormwater the following week. At that time, Planning Staff requested clarification from the applicant on what was being requested and reached out to bring Engineering into the conversation. Engineering Staff spoke with Mr. Alger around January 25 and clarified what variance he was seeking and provided clarification regarding the exemption allowance in the stormwater ordinance. Specifically, that this allowance was not added to the ordinance in 2018 with the intent to be used for new buildings following the demolition of an existing building and that stormwater measures were still required even if an exemption was granted.

The request for variance was first considered at the February 14, 2022 Planning Commission. At that time, Staff had not been provided with any information regarding what designs had been considered and there had been no conversations regarding any possible ways that stormwater could be managed at the site. The case was tabled and reconsidered at the March 14, 2022 meeting. In the interim, a design for a rooftop stormwater management system for approximately half of the building was submitted and reviewed. As stated in the case report, the proposed design was not able to meet the requirements of the stormwater ordinance because of the small area that was captured and because of practical limitations on the outlet structure. Staff noted alternative design options and that two such options had been modeled that did meet all requirements of the ordinance.

As also stated in the March Planning Commission case report, the design team has provided a design for a stormwater management system that meets the requirements for all storms for the surface area the system is to be installed within, approximately half of the overall square footage of the building. As a result of this design, there will be a decrease in the stormwater that leaves this entire site compared to the site as it was in its previous condition. They have not met the complete and full requirements of the ordinance.

Planning Commission Discussion:

The Planning Commission considered this item at two meetings, February 14, 2022 and March 14, 2022. A summary of discussion is provided below, in addition to, a link to the recording of each meeting.

February 14, 2022 Meeting

[February Planning Commission Recording](#) (Case begins at the 9:45 mark)

Summary of Discussion:

Corey Alger spoke first on behalf of Tim Smith. Presented cover letter regarding why variance warranted, with summary of why site remains vacant. Have architectural approvals, but need variance to stormwater detention requirements, as no stormwater currently exists on the site. Nearest inlet is 160 feet to the south near prior Soulshine Restaurant, 26" deep. Underground are various vaults for other utilities – electrical, communications, gas, water, sewer – all right there. But because of their shallow elevation it is impossible to install stormwater detention facility to avoid those installations and get to the inlet.

Propose that the ordinance poses an unnecessary hardship, with no practical solution. Most existing buildings on the Square have no stormwater detention. Original intent was to renovate the building, but then it was condemned and removed. Understand the underlying concern that if start granting variances, too many others will want them. Very unique situation.

City Attorney Watkins noted to Mr. Alger that the building was not condemned by the City. The Owner petitioned and was allowed to tear it down due to safety conditions. The building design has not been approved, and the site plan is still under review. Mr. Alger asked if it was not condemned, what happened to the building?

Chairman Rigby noted that a demolition request made by owner, was approved. Mr. Alger stated that he has a letter from the building inspector saying building was unsafe. City Attorney Watkins emphasized that condemnation is a specific legal proceeding, that did not happen here. Mr. Alger said "ok".

Chairman Rigby asked Mr. Alger if the City had told the owner that they have to discharge underground, to tie into the stormwater? Were they told they could not discharge at street level?

Mr. Alger stated that is why the variance is requested, they said we have to stormwater detention onsite. Chairman Rigby again asked: They did not tell you that you had to tie into the stormwater system on-site? Have you explored engineering options that would allow you to discharge at street level? Mr. Alger stated they had not and asked what would they be?

Chairman Rigby asked confirmation that they have an engineer working on the project. Mr. Alger stated that he did not understand the question. He described the building, and the proximity to the city right-of-way, so changes would have to be in the City ROW and would modify the city ROW.

Chairman Rigby noted that changes would modify the building design. Mr. Alger asked: To do what? Chairman Rigby noted that the change would be to detain stormwater. Mr. Alger asked when we discharge the stormwater where would it go?

Chairman Rigby asked: Has the City told you that you cannot discharge to the street? Mr. Alger stated: No, they told me we had to discharge it, and the only place to discharge it is below grade.

Chairman Rigby stated: No, you can discharge to street level and you have not presented a design showing that method. Mr. Alger stated: We have no problem with the detention, we just cannot get to the inlet. Chairman Rigby asked: Have you asked the city if they require you to tie into a subsurface stormwater drain? Mr. Alger stated: No, because we cannot get to it.

Chairman Rigby suggested that they discuss with the City Engineer what the discharge requirements are. And then he stated that right now there is no variance request because there is no design proposed; and he sees nothing that would prevent full application of the stormwater requirement.

Mr. Alger stated that the existing conditions do not allow us to retain stormwater on-site. Chairman Rigby asked if Mr. Alger understood the difference between stormwater detention and retention; and then explained the difference. He repeated that they do not have to keep the stormwater onsite, do not have to discharge underground, just have to slow it down to reduce peak flows before releasing it.

Chairman Rigby restated that if Mr. Alger presents a design that slows down stormwater flows, the Commission can look at a variance if that design does not fully meet the standards. Mr. Alger stated that applicability is not a separate issue, that they are asking for a variance.

Chairman Rigby again noted that the variance request only says you cannot discharge into a subsurface stormwater drain; but the City does not require that. Mr. Alger then stated that a variance is needed given the design of the building.

Chairman Rigby again stated that there is no City requirement to tie into a subsurface drain. Mr. Alger again stated his request based on the depth of where a subsurface drain would have to tie into the city stormwater. He said the letter states why this is a unique situation. He then asked if the Chair had said that you could take it onto the street if you do something different. What?

Chairman Rigby stated that there are engineering solutions that would slow down the runoff and then discharge it to the street; and if you cannot present one of those solutions, there is no need for a variance. He asked if the project engineer had been asked to consider solutions that would allow discharge to the street?

Joey Moore (engineer for the project) spoke. He asked for more information about the idea of shrinking the building footprint. Was this about putting storage above ground so it can be discharged into the street; or putting it underground and pumping it up to the street? He did not think these would be good ideas.

Chairman Rigby stated that either one could be proposed but right now we have no proposal for a variance that addresses the potential to release into the street, rather than an underground drain. Whether such a proposal would be viable for the project is another question and can be

considered when it is presented. Moore again stated that he did not believe that these were viable solutions; but did not explain why he believed they are not viable.

Chairman Rigby stated that if they are ruling out all potential engineering solutions, then the question is about the applicability of the stormwater code to this site and that is what Mr. Alger said they are not doing. He asked again that the Commission be presented with a design to consider as they can only consider a design in the context of requesting a variance from the standards, not full exemption from the standards.

Mr. Moore asked about the rule that says they have to be 40 feet from the property line; and Chairman Rigby states that issue had not come up since a solution has not been proposed. Mr. Alger then again describes why he believes a variance is warranted, noting a difference of opinion on design based on the design of the building. Chair Rigby notes that the project engineer said there are engineering solutions; and whether they are viable or not for this project is yet to be determined.

Mr. Alger states that he is telling the Commission as the design professional that they are not viable. Chair Rigby states that Mr. Alger told us he has the math and so far he has only presented geography. Mr. Alger then again describes the inlet, and utilities, and uphill, so viability is the problem for the building design to discharge onto the street. They cannot detain it onsite and let it out.

Chair Rigby thanks Mr. Alger for his comments and asks if other Commissioners have questions. Commissioner Milam asks if they are doing anything on the site now, as it seems to remain just a big hole. He asks if rainwater is just sitting there now? Mr. Alger states that the water goes into the hole and seeps into the earth.

Commissioner Riddell states she is not a water expert, but to discharge it at street level the water would have to be retained higher than street level. She understands that they don't want to redo the building design, but that might have to happen.

CROSSING CONVERSATIONS BETWEEN COMMISSIONER RIDELL AND MR. ALGER ON THIS TOPIC. COULD NOT DISCERN.

Mr. Alger states that it would be a practical difficulty to hang a 30 inch pipe from the ceiling of the first floor of the building, and an unnecessary hardship. And that is why they are here.

CROSSING CONVERSATIONS BETWEEN CHAIRMAN RIGBY AND MR. ALGER ON THIS TOPIC. COULD NOT DISCERN.

Chair Rigby describes nature of a variance; and asks if there is a way to slow water on the site; and Mr. Alger states that will not work. Chair Rigby states they should show the Commission a design and they will consider the minimum variance to make that design work.

Commissioner Milam asks if they have looked at other buildings around the Square that just discharge to the street. Mr. Alger confirmed that.

Commissioner Riddell states that the Code says we will get better with new buildings. This is not the smallest parcel on the Square. Something to think about going forward, if we want viable buildings on The Square, can we force them to take a big chunk out of the size of the building in order to fully meet the stormwater requirements? Something to think about, but she cannot be in favor of their not trying to do any of it.

Mr. Alger states that he does not know what to say, and tries to again explain his position. Then he states that he will see how much of a variance he needs, and how much stormwater they can discharge onto the street while having a viable building.

Chair Rigby confirmed that they would expect a design where the water will go onto the street. Mr. Alger then confirmed that they would look at how much of a variance they would need for a design that would slow down and hold water and gradually release it onto the street at street level. City Attorney Watkins notes that this was the correct path forward.

There were no further questions and there was no further discussion; and Chair Rigby suggested a motion to postpone this item until the March meeting.

Motion to Table

Move: Harry Alexander Second: Kirk Milam

Status: Passed

March 14, 2022 Meeting

[March Planning Commission Recording](#) *(Case begins at the 13:00 mark)*

Summary of Discussion: *(Summary of discussion is in draft status until it is approved by the Planning Commission)*

Chair Rigby describes proposal from the applicant for detention on third floor that will handle about half the stormwater requirement. Applicant's engineer Joey Moore concurs with that description; stating this is the best they can do with this building to meet code requirements. He then states that the proposal is detaining 44% more than the building that was previously there. Chair asks why they did not use the patio area for additional capture, and Mr. Moore states water could pool where guests gather so it would be impractical. Chair asks to speak to project architect Cory Alger.

Chair asks what are the special conditions and circumstances, required for a variance consideration, related to the revised request this month? He asks how more water would be captured if there were sub-surface discharge. After brief exchange, Chair states that perhaps the design of the building is the problem in being unable to meet the standards. Alger states that the building designed to do what Commission requested, providing discharge that does not go into a sub-surface system.

Chair notes that the Code was engaged in March 2020 with the demolition of the building; and has been time since then to design a building that would come closer to meeting the revised stormwater code requirements as the new design only covers half the footprint of the building. Alger states original intent was for the building to use sub-surface; but it was not available. There is a discussion between Chair Rigby, Alger, and Engineer Moore about how the design would be different if there were sub-surface drainage.

Alger then states he does not do stormwater design. Chair asks Alger if he takes stormwater design into account when designing a building. That point is debated. Alger states that the Commission required them to find stormwater solution that discharges onto the street; and they did that to the extent they feel is viable. Chair Rigby states that the Commission required them to provide a solution that met the Code requirement.

Commissioner Milam states that the Commission asked for a solution, and now there is a partial solution proposed; and the discussion about the other building in February outlined the general nature of the problem with stormwater on The Square. He believes the applicant has presented a more viable proposal to handle stormwater as best they can. Chair agrees that it does propose a partial solution; but he believes there are engineering solutions (that would require design changes to the building) that would enable it to come closer to meeting code requirements.

Engineer Moore again expresses concerns about the use of the basement and pumps to remove stormwater. Chair asks about grade of the site, and whether detention could be put in the southwest corner and drained to the street from there. Alger states it could not. That potential is debated.

Commissioner Spragins states that he thinks they made a good faith effort to comply.

Commissioner Murphy states that stormwater management is a new area; but the city and citizens entrusted the Commission to enforce these new standards. The rules make sense to him, there should be a way for it to work. He believes the Commission should expect more than a simple “good faith effort” to comply from licensed professionals. Mr. Alger stated objections to the discussion.

There were no further questions.

Recommendation: Having no further discussion, Commissioner Milam made a motion to approve the request, which was seconded by Commissioner Spragins. The motion to approve the requested variance failed as a result of 2-4 vote. (Commissioners Milam and Spragins voted in favor of the motion, while Commissioners Rigby, Murphy, Alexander and Johnson voted against the motion.) Commissioner Riddell was not present.

On March 28, 2022, Staff received a request to appeal the denial of the Variance by the Planning Commission to the Mayor and Aldermen.

28 March 2022

The Honorable Mayor Robyn Tannehill
City of Oxford
107 Courthouse Square
Oxford, MS 38655

re: Case #2828- 208 South Lamar Storm Water Detention

Mayor Tannehill and Board of Alderman,

Mr. Tim Smith is appealing the decision of the Planning Commission's denial of a variance to the storm water detention requirements.

According to the detention requirements, the 208 property is required to detain 818 cubic feet of water. Our proposed design detains more than that, approximately 848 cubic feet of water. However, because of the ordinance's requirement that all areas be captured in the detention system and we are not able to detain the roof terrace, we cannot meet the ordinance, no matter how much detention we provide. So while we are creating more total detention than required, we must seek a variance.

It was the opinion of Mr. Rigby and others that this detention requirement was known and that we designed the building without regard for the detention requirement. That is not true. Our intention was to install 30 linear feet of 36 inch diameter pipe in the basement area and gravity discharge into the city storm sewer. However, after surveying the underground utilities and locating the nearest city storm inlet, this option became impossible. Harrison Avenue has never had any city storm drain, has every underground utility serving this block of the square just south of the 208 property and at a depth prohibiting a connection. We have maintained and still do that if the city can provide a storm inlet for us to connect with, we will provide the originally designed system.

Also, It seems to be the opinion of a few commission members that redesigning the detention system can accommodate the ordinance. This is not the case. Due to the finish floor elevation of the ground floor and its associated structure, all of it is at or below existing grade. The detention requirements for just the terrace area alone require 70 linear feet of 18 inch diameter pipe.

So, given the lack of a city storm sewer in the vicinity, we developed an alternative which will detain more cubic feet of water than the ordinance requires (848 cu. ft. vs. 818 cu. ft.) while still maintaining the aesthetic of the project by creating a 12 inch high parapet wall at the third floor.

Clearly, the criteria for a variance have been met. We have a unique situation where there is no city storm sewer near, numerous underground utilities and concrete utility vaults which are in a direct path to the nearest inlet and this condition was not created by the owner. Second, strict adherence to the ordinance would be practically difficult and provide an unnecessary hardship. Last, we are providing more detention than is required, just not in the exact manner as required. Thus, the public welfare is protected by detaining the required cubic feet of water.

We feel that given the unique situation, we have designed an adequate detention system while maintaining the architectural character of the approved design.

We appreciate your consideration.

Sincerely,



Corey Almo Alger, Architect, AIA

cc: Mr. Tim Smith



MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC: Ben Requet, AICP, Director of Planning

Date: April 5, 2022

Re: Appeal for Case 2827- 208 South Lamar Stormwater Detention

This memo is provided for information and clarification regarding the technical details and some of the overall information provided to the Board in the appeal letter dated March 28, 2022, from Alger Design Studio regarding the above noted Planning Commission Case. Staff recognizes that the Board will have several factors to consider in this case and wants to be sure that the information presented as facts are true and correct.

First, as an overall statement regarding the stormwater requirements: The stormwater management ordinance is based on peak discharge rate and not solely volume. The system must be designed to control and manage how fast a particular volume of water leaves the site. It does not matter how much water (volume) a site detains if there is no control on how quickly the water leaves the site (time).

A broad analogy might be a bathroom sink. The faucet turned halfway on could be thought of as the flow rate of runoff from an undeveloped site. With the faucet fully on (fully developed site), you see an increased rate of water flowing into and out of the sink. More water is leaving the sink with the faucet fully on (fully developed site). To control how fast the water leaves the sink, you can partially close the sink's drain plug (outlet structure). Water would still be draining out, but at a slower rate. Water would also begin to back up in the sink. This is the volume of water being detained. How deep the water gets in the sink is determined by the rate of water coming in from the faucet versus the rate of water leaving the sink through the drain. The more the drain plug is closed, the slower the rate of water leaving will be and the amount of water in the sink will increase. Once the faucet is turned off (rain stops), the water will still drain from the sink over time through the partially closed drain.

The stormwater ordinance is designed so that the rate of water leaving a site is controlled so those downstream do not experience more water faster than they did before the development. The ordinance is also written so that citizens of the City can receive incremental stormwater benefits as sites are redeveloped. This is to help address runoff from development that occurred prior to the implementation of the stormwater ordinance. This incremental approach has produced observable improvements in flooded areas over time.

In the appeal letter dated March 28, the second paragraph refers to volumes of 818 cubic feet and 848 cubic feet. It is not clear what these volumes represent. Staff cannot find these volumes in either the narrative or the modeling output of the stormwater management report submitted by Williams Engineering and dated March 14, 2022.

Relevant volumes from the report are: peak storage used for the 100-year storm is 413 cubic feet (how much water is actually stored as designed and submitted), total storage volume for the roof system is 1025 cubic feet (if the storage was to the top of the 12" parapet), and the total volume of runoff generated by the site for the 100-year storm is 1437 cubic feet (if the entire 100-year storm was captured and held from beginning to end). The total storage volume of 30 linear feet of 36-inch diameter pipe referred to in paragraph 3 is 212 cubic feet, which would be insufficient regardless of the pipe's location or discharge point.

The appeal letter states that "while we are creating more total detention than required, we must seek a variance" and "Last, we are providing more detention than is required, just not in the exact manner as required. Thus, the public welfare is protected by detaining the required cubic feet of water." These statements are not true. Again, the stormwater ordinance addresses both the volume and rate of discharge. Referring back to the bathroom sink analogy, the current design is not slowing the water down enough to meet the requirements. It does not matter what size the "sink" is if the drain is not slowing down the water. Further, in this instance, the designed "sink" is not large enough regardless of what size drain is installed.

The appeal letter also states that the site is unable to meet the requirements because it cannot capture the water from the roof terrace regardless of how much detention is provided. This is also incorrect. Numerous developments have been approved that have uncaptured areas. This is managed by over-detaining runoff from captured areas and controlling the rate the water leaves the site to offset the runoff from uncaptured areas. Staff modeled a design for the roof terrace area that would store 3" of water under the floor of the balcony terrace. This, in conjunction with the already designed roof system could meet all the requirements of the stormwater ordinance. Staff has also modeled a basement design (approximately 9'x7'x7.5') that could meet all discharge requirements. This system would provide an emergency overflow directly into the street if the discharge

pumps failed. A similar below grade design has been implemented in both the 1200 Harrison and 1000 Jefferson developments, though those both do have gravity drains. It is noted that this site plan currently indicates the use of a pump in the basement for the sewer.

The appeal letter incorrectly states that the lack of a City storm drain in the vicinity of the project prevents the site from meeting stormwater requirements. Multiple projects that have stormwater management facilities that do not connect directly to an existing street storm drain have been approved by the City. Engineering has allowed discharging directly to the street when there was no existing street storm drain to connect to. At no time did the design team inquire if direct discharge to the street was a possibility for this project. The same design team of Alger Design Studio and Williams Engineering successfully designed and implemented a stormwater system that discharges directly into the street gutter pan at 1740 East Jackson (The Oaks, Case 2150). The Shaw House development also discharges directly into the same street via an outlet that appears to be an open throat inlet, though that site was designed by others.

Paragraph four (4) of the March 28 letter references that redesigning the detention system will not accommodate the ordinance and references the finish floor elevation of the ground floor as being below the existing grade. Staff is unclear if there is an error in the elevations (both drawn and numerical) provided with the site plan submittals as both indicate that the ground floor is at or above the existing grade along the south building frontage with Harrison Avenue.

Regarding the history of the site related to stormwater: Staff from multiple departments were asked to meet on-site at 208 South Lamar in April 2020 to discuss design concerns and considerations. The City Engineer stated that stormwater would be required for the site and noted that it needed to be considered during the design of the building. The building elevations were presented for consideration by the appropriate Historic Commissions in the fall of 2020 but there was no site plan presented to Engineering at that time. The site plan was submitted on January 19, 2022 with no conversations regarding stormwater since the April 2020 meeting.

A variance application was submitted to Planning regarding stormwater the following week. At that time, Planning Staff requested clarification from the applicant on what was being requested and reached out to bring Engineering into the conversation. Engineering Staff spoke with Mr. Alger around January 25 and clarified what variance he was seeking and provided clarification regarding the exemption allowance in the stormwater ordinance. Specifically, that this allowance was not added to the ordinance in 2018 with the intent to be used for new buildings following the demolition of an existing building and that stormwater measures were still required even if an exemption was granted.

The request for variance was first considered at the February 14, 2022 Planning Commission. At that time, Staff had not been provided with any information regarding what designs had been considered and there had been no conversations regarding any possible ways that stormwater could be managed at the site. The case was tabled and reconsidered at the March 14, 2022 meeting. In the interim, a design for a rooftop stormwater management system for approximately half of the building was submitted and reviewed. As stated in the case report, the proposed design was not able to meet the requirements of the stormwater ordinance because of the small area that was captured and because of practical limitations on the outlet structure. Staff noted alternative design options and that two such options had been modeled that did meet all requirements of the ordinance.

As also stated in the March Planning Commission case report, the design team has provided a design for a stormwater management system that meets the requirements for all storms for the surface area the system is to be installed within, approximately half of the overall square footage of the building. As a result of this design, there will be a decrease in the stormwater that leaves this entire site compared to the site as it was in its previous condition. They have not met the complete and full requirements of the ordinance.



Case 2827

To: Oxford Planning Commission
From: Reanna Mayoral; City Engineer, Steve Brunton; Special Projects Engineer,
Robert Baxter, AICP; Senior Planner
Date: March 14, 2022

Applicant: West Jackson, LLC
Owner: Same
Request: Variance from Section 98-112 - Applicability of the Stormwater Ordinance
Location: 208 South Lamar Boulevard (PPIN #6046)
Zoning: (HUCN) Historic Urban Center

Surrounding Zoning: (HUCN) Historic Urban Center

Planning Comments: This item was tabled at the February 2022 Planning Commission meeting. Since then, the applicant has provided updated drawings that indicate rooftop detention. Any modifications to the exterior design, such as the indicated roof detention, must receive approval by the Courthouse Square Historic Preservation Commission.

Engineering Comments:

The application for a variance is for relief from two parts of Section 98-118 Performance Criteria for Stormwater Management of the City of Oxford's Stormwater Management Ordinance, more specifically:

D. Discharge Rate. The peak flow (Q_{year}) shall be calculated for the 2, 10, 25 and 100-year storms. The cumulative peak flow for the development, runoff captured by stormwater management facilities plus uncaptured runoff, must be less than or equal to the cumulative peak flow for the site if left in its natural condition. The peak flows shall not be increased at any discharge point, including areas of uncaptured runoff, for any storm, up to and including the 100-year storm (Q_{100}).

O. Outlet Control Structures. 3. Outlet control structures shall have no orifice smaller than three inches in diameter. All orifices shall be protected by trash racks. No opening in the trash rack shall have an area more than one-half the size of the area of the orifice being protected. Two-stage trash racks, or screens having progressively smaller openings placed in series, are suggested. Curved or inclined trash racks designed that allow debris to rise with the water level are preferred. In all cases, trash racks shall be either hinged or removable to facilitate maintenance operations. For vertical risers, an anti-vortex device and trash rack shall be securely installed on top of the riser.

The design team for this project is proposing stormwater management by utilizing a portion of the third-floor roof area as a detention basin. To comply with other City of Oxford land development codes and ordinances, the design criteria for the third floor of the building is limited to less than the overall coverage of the site's footprint. Therefore, only approximately 50% of the impervious area created by the overall building footprint can be captured and detained by the roof detention basin on the third floor. The remainder of the runoff from the building will be uncaptured as currently designed.

Under more conventional designs, like a detention basin (pond) or subsurface detention, the uncaptured runoff can be offset by over detaining the captured runoff. This is achieved by decreasing the size of the orifices in the control structure and increasing the volume of the detention basin. Thus the net post-developed discharge rates can be kept at or below the pre-developed discharge rates. A roof-based detention basin does not always lend itself to easy modification to increase the storage volume due to a number of factors including building height restriction, structural capacity, and orifice sizing.

It is not shown on the plans, but it is assumed that the roof stormwater management system discharges through a horizontal pipe that connects to some type of exterior down spout that then discharge to the street.

The stormwater management design for the variance essentially assumes that runoff from approximately half the surface area (1023 FT²) of the site can be captured and discharged at some point. The runoff from the remaining area (1004 FT²) will not be captured as currently designed.

The table below presents the discharge rates if you consider the detention provided in context of the area that it is provided for (i.e. that section of roof square footage designed for and NOT for the entire site). Pre-developed discharge rates were determined for only the area (1023 FT²) of the half of the site that is being captured and controlled by the stormwater management facility. This table shows that there is a reduction in flow for each storm event as a result of the detention system designed

Total Area Third Floor Roof ~1000 sq. ft.

Year	Pre Developed Natural Runoff (Trees and Grass)	Post Developed Runoff (No Detention)	Roof Pond (Detained Post Developed Runoff)	Decrease Runoff over Per Developed Natural Runoff	% Decrease
2.00	0.03	0.15	0.02	-0.01	-33%
10.00	0.07	0.20	0.03	-0.04	-57%
25.00	0.10	0.24	0.03	-0.07	-70%
100.00	0.16	0.30	0.04	-0.12	-75%

Pre is the discharge from half of the undeveloped site (1023 ft²) in a natural condition with zero development. This is the discharge rate that a new development must be equal to or less than. Post is the runoff from the half of the site (1023 ft²) that will be directed into (captured by) the stormwater management facility (e.g. roof).

Roof Pond is the discharge from the stormwater management facility. In this case, the discharge is being controlled by 2-inch diameter pipe that is fed by two 2-inch diameter roof drains.

To be fully compliant with the ordinance, the Roof Pond plus any Uncaptured area are added together for a total post developed discharge and compared to the Pre developed discharge. In

other words, the total discharge from the installed detention system (roof) plus the uncaptured area can NOT exceed the predevelopment flow that would occur if the site was grassy/woody/undeveloped. Due to the size of the uncaptured area (area outside the roof area considered), it is not possible to be fully compliant with the ordinance as currently designed.

The reduction in orifice sizing is limited to 3-inches diameter per Section 98-118.O.3. The proposed design is requesting the use of a 2-inch diameter orifice. A 2-inch diameter orifice will provide a lower rate of discharge than 3-inch diameter and allows the system to meet the requirements. While an even smaller orifice would provide a further reduction in the discharge rate, two design criteria for the roof drain must be taken into consideration: 1) a drain that is compatible with the roofing system and 2) protecting the orifice (drain) from clogging. The design team has selected a roof drain that satisfies the two criteria but the smallest size is 2-inch diameter. A 3-inch diameter minimum was noted in the ordinance to provide a large enough opening that it would not be clogged by leaves, debris, cups, bottles, etc when installed in a traditional surface detention pond with open pipes carrying debris into the pond.

Other management options that were not considered:

Staff met with the applicant on site in mid-2020 to discuss the project and the design requirements. Staff notified the applicant at the time that stormwater management would be required. The project was designed without consideration for stormwater management as it moved forward through consideration by other Commissions within the City. As staff stated at the previous hearing for this variance request, there are additional design options that could have been considered during plan development and even now. Adding an additional storage basin on the in the roof terrace (second floor) would allow for managing the majority of the project site and allow the site to meet all the storm events. It is estimated that a 3 inch storage depth would be needed on the roof terrace (or equal volume in the basement) with the third floor roof storage remaining the same to be fully compliant with all stormwater requirements. Staff has not evaluated the structural requirements or feasibility for this system. A cistern installed in the basement with discharge achieved and regulated by a series of small (sump) pumps is another option that was not selected for consideration by the applicant. The cistern could be built in such a way that it could directly discharge to the street if the pumps failed. Harrison and 1000 Jefferson are both examples of this type of system. While these are gravity drained, there is no reason a properly design and installed pump system and cistern would not work. The plans currently include a sewage pump in the basement for this building.

The applicant has provided a design for a stormwater management system that meets the requirements for all storms for the surface area the system is to be installed within, approximately half of the overall square footage of the building. As a result of this design, there will be a decrease in the stormwater that leaves this entire site compared to the site as it was in its previous condition.



MEMORANDUM

To: Planning Commission

From: Reanna Mayoral, P.E., City Engineer

CC:

Date: March 14, 2022

Re: Additional Information-Case 2827, Request for Variance at 208 South Lamar

This memo provides additional information for Case 2827, request for stormwater variance at 208 South Lamar; particularly regarding the stormwater runoff in consideration of the entire site in response to a request from Commissioner Rigby. Some information is duplicated from the report in an attempt at clarity by providing all of the stormwater tables in one location. An exhibit is also provided that highlights the area with stormwater detention and the area without.

Table 1 below was provided in the report for Case 2827 and presents the discharge rates if you consider the detention provided in context of the area that it is provided for (i.e. that section of roof square footage designed for and NOT for the entire site). Pre-developed discharge rates were determined for only the area (1023 FT²) of the half of the site that is being captured and controlled by the stormwater management facility. This table shows that there is a reduction in flow for each storm event as a result of the detention system designed.

Table 1 - Total Area Third Floor Roof Captured and Detained 1004 sq. ft.					
Year	Pre Developed Natural Runoff (Trees and Grass)	Post Developed Runoff (No Detention)	Roof Pond (Detained Post Developed Runoff)	Decrease Runoff over Per Developed Natural Runoff	% Decrease
2	0.03	0.15	0.02	-0.01	-33%
10	0.07	0.20	0.03	-0.04	-57%
25	0.10	0.24	0.03	-0.07	-70%
100	0.16	0.30	0.04	-0.12	-75%

In Table 1 above,

- Pre is the discharge from half of the undeveloped site (1023 ft²) in a natural condition with zero development. This is the discharge rate that a new development must be equal to or less than.
- Post is the runoff from the half of the site (1023 ft²) that will be directed into (captured by) the stormwater management facility (e.g. roof).
- Roof Pond is the discharge from the stormwater management facility. In this case, the discharge is being controlled by 2-inch diameter pipe that is fed by two 2-inch diameter roof drains.

Table 2 below presents the pre-developed (natural state) runoff and the post-developed runoff for the fully developed site. This table shows the total increase in stormwater that occurs between the natural state (woods/grass) and the fully developed site with no detention in place.

Table 2 - Total Site Area 2027 sq. ft.; No Detention				
Year	Pre Developed Natural Runoff (Trees and Grass)	Post Developed Runoff (No Detention)	Increase Runoff Over Pre Developed Natural Runoff	% Increase Over Pre Developed Natural Runoff
2	0.06	0.29	0.23	383%
10	0.14	0.41	0.27	193%
25	0.21	0.48	0.27	129%
100	0.32	0.60	0.28	88%

Table 3 below presents the discharge rates if you consider the detention provided for approximately half of the site compared to the detention that would be required for the entire site. The table shows the total increase in stormwater that occurs between the natural state (woods/grass) and the site with a stormwater management system designed for approximately half of the site.

Table 3 - Total Site Area 2027 sq. ft.; 50% Detained and 50% Uncaptured						
Year	Pre Developed Natural Runoff (Trees and Grass)	Roof Pond (Detained Post Developed Runoff)	Post Developed Uncaptured Runoff (UC)	Total Post Developed Runoff (Detained + UC)	Increase Runoff Over Pre Developed Natural Runoff	% Increase Over Pre Developed Natural Runoff
2	0.06	0.02	0.14	0.16	0.10	167%
10	0.14	0.03	0.20	0.23	0.09	64%
25	0.21	0.03	0.24	0.27	0.06	29%
100	0.32	0.04	0.30	0.34	0.02	6%

As shown in Table 3 above,

- Pre is the discharge from half of the undeveloped site (1023 ft²) in a natural condition with zero development. This is the discharge rate that a new development must be equal to or less than.
- Roof Pond is the discharge from the stormwater management facility. In this case, the discharge is being controlled by 2-inch diameter pipe that is fed by two 2-inch diameter roof drains.
- Uncaptured is the area (1,004 ft²) that has no detention provided.

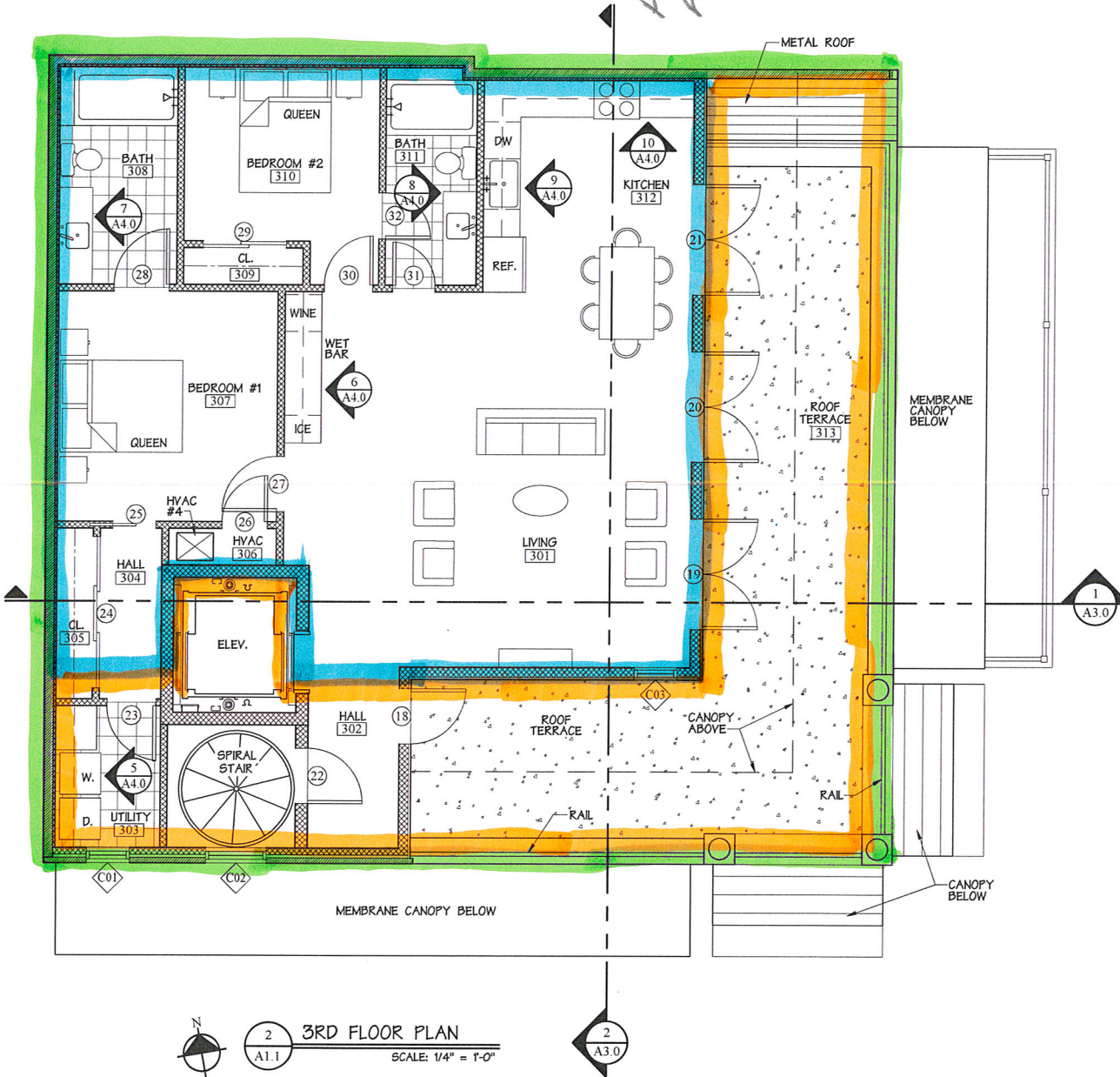
To be fully compliant with the ordinance, the Roof Pond plus any Uncaptured area are added together for a total post developed discharge and compared to the Pre developed discharge. In other words, the total discharge from the installed detention system (roof) plus the uncaptured area can NOT exceed the predevelopment flow that would occur if the site was grassy/woody/undeveloped. Due to the size of the uncaptured area (area outside the roof area considered), it is not possible to be fully compliant with the ordinance as currently designed. This increase in stormwater for the entire site is shown in Table 3 above.

As stated in the Case report 2827, uncaptured areas are typically offset by increasing the storage volume within the detention system and decreasing the orifice size to restrict the rate of flow leaving. However, due to the small size of the area chosen for detention, it is not practical to further reduce the orifice size below the 2" orifice currently planned.

TOTAL AREA
OF THE SITE
EXCLUDING
CANOPIES
2027 SQ. FT.

AREA CAPTURED
AND DETAINED
1023 SQ. FT.

AREA UNCAPTURED
AND UNDETAINED
1004 SQ. FT.



ISSUE DATE: 15 AUG. 2021	REVISION	DATE

208 SOUTH LAMAR

OXFORD, MS 38655

SHEET #
A1.1



APPLICATION FOR VARIANCE TO ZONING ORDINANCE

Applicant's Name West Jackson, LLC

Mailing Address P.O. Box 92, Oxford, MS 38655

Address of Property in Question 208 South Lamar Blvd. PPIN # 6046

Telephone Number (s) Day 662-232-8887

Interest in Property () Owner () Leaseholder () Option to Purchase () Other

Describe the Nature of the Variance _____

We are requesting a variance to the Storm water detention requirements as defined in Section 98-112.

What special conditions and/or circumstances exist which are peculiar to the land(s), structure(s) or building(s) involved which are not applicable to other lands, structures or buildings located within the same zoning districts?

see attached

Describe how a strict application of the provisions of the Zoning Ordinance results in practical difficulties or unnecessary hardship?

see attached

Describe how the granting of the variance will not be materially detrimental to the public welfare or injurious to adjoining properties or to the neighborhood in which the property is located.

see attached

Attach a map or sketch of what you propose including applicable measurements along with a filing fee made payable to the City of Oxford.

Signature of Owner or Authorized Agent Carey Alger For MR. Tim Smith Date 24 Jan 2022

FOR CITY USE ONLY

Date Filed _____

Date of Public Hearing _____

Decision of Board of Adjustment _____

Effective Date _____

Zoning Administrator

Date

19 January 2022

Planning Commission
City of Oxford
107 Courthouse Square
Oxford, MS 38655

re: 208 South Lamar

Dear Commission Members,

We are requesting a variance to the storm water requirement as defined in Section 98-112 for the property located at 208 south Lamar.

The 208 Site is very small totaling 2,032 total square feet or about 45 feet square. This is much smaller than virtually any property developed in the modern era, commercial or residential.

The site has unique conditions in that there was never any storm sewer inlets or detention associated with this property (or the entire block for that matter). In addition, the nearest existing storm inlet is 160 feet away from the property (see attached exhibit). Lastly, the underground utilities located on the two public streets adjacent to the building (electrical, water, communications, sanitary sewer) make it impossible for any storm water discharge pipe to navigate these utilities and tie into the nearest shallow inlet.

We feel this request is warranted given the unique city utility encumbrances and the very small size of the site.

We appreciate your consideration and look forward to our meeting.

Sincerely,



Corey Almo Alger, Architect, AIA

February 23, 2022

INTRODUCTION

The project consists of the construction of one building. It is located at 208 South Lamar Blvd on 0.046 AC. The current site is on varying terrain with approximately 1 drainage basin that sheet flows leaving the property, minimum offsite storm water enters the property shown on the drainage maps. This report will demonstrate that the grading and drainage plan submitted to the City of Oxford depicts the infrastructure to be constructed to ensure the Detention Regulations for the City of Oxford are met to the best of the project's ability.

METHOD

Civil 3D by Autodesk was used to obtain the total contour length, contour interval and watershed length for use in the LAG to determine the time of concentration for each drainage basin. The NRCS – Engineering Field Handbook Two (EFH-2) program for Estimating Runoff and Peak Discharge was used to calculate the weighted curve number (CN) for each drainage basin. The SCS Method was used for estimating the detention pond volumes and outlet sizes. The calculations and values for each event can be found in the attached HYDRAFLOW computations, attached and labeled accordingly. The NRCS Web Soil Survey for Lafayette County was used to determine soil types and hydrologic group for the site.

PRE-CONSTRUCTION CONDITIONS

The existing conditions were assessed from a topographical survey by Williams Engineering Consultants, Inc. (WEC). The site is made up of 100% Smithdale sandy loam, 15 to 35 percent slopes of the Hydrologic Soil Group "B". Run-off coefficients curve numbers (CN) were developed based assumed site conditions prior to development of 100% Woods-Grass combination with good coverage and a CN of 58. The Time of Concentration (Tc) was evaluated using the LAG method. See Attached DA 1.0.

Pre-Construction Drainage

Area – 2,027 SF
Time of Concentration – 5.0 min
Curve Number (CN) - 58

POST-CONSTRUCTION CONDITIONS

The post-construction conditions were assessed from the site grading plan and development layout by WEC.. Run-off curve numbers were developed based on a CN of 98 for the defined roadways and buildings and a CN of 69 for the re-sodded areas. Each basin's Time of Concentration (Tc) was evaluated based on the LAG method. See Attached DA 2.0. for all drainage areas and storm water routing & detention areas locations. See the chart below for information on each drainage basin.

Post Construction Drainage:

Area: 1,023 SF
CN: 98
Tc: 5.0 Min

Uncaptured Drainage:

Area: 1,004
CN: 98
Tc: 5.0 Min.

DRAINAGE AND DETENTION DESIGN

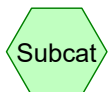
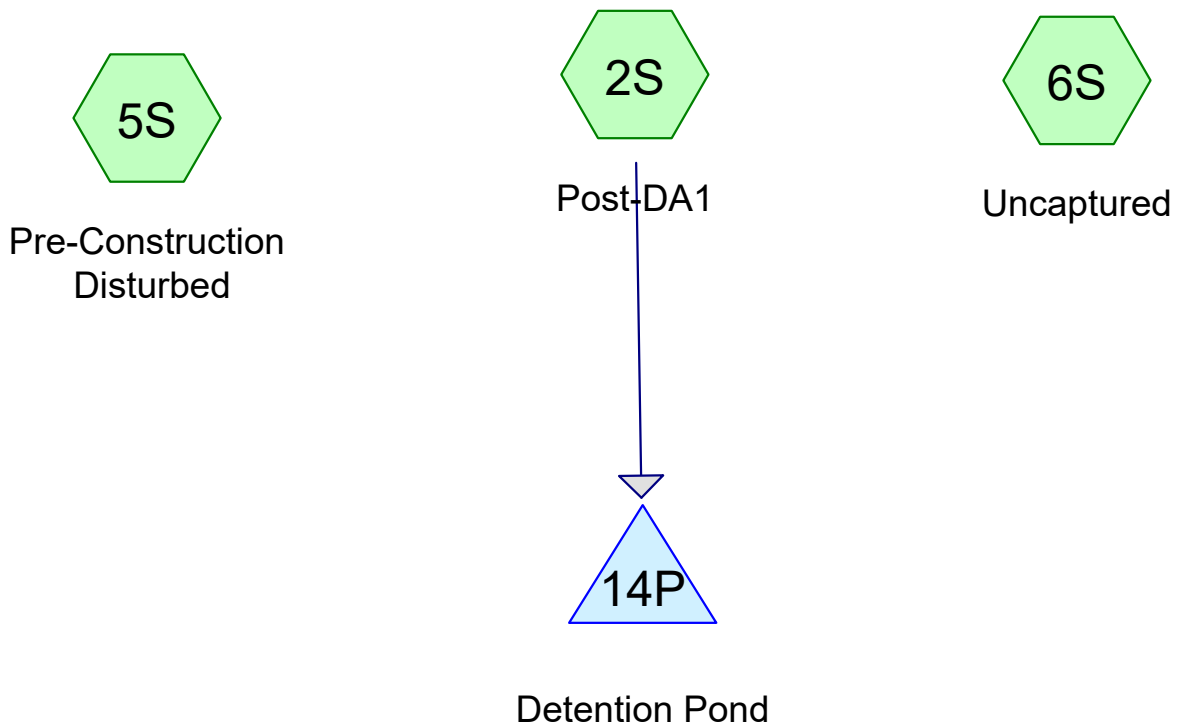
Drainage Area #1 (Roof Top Detention)

Roof Top detention was utilized in detention design due to the sites size and topography. The roof top storage provides 1,025 cf of storage that is governed by an outlet control structure that discharges into an existing storm structure on South Lamar.

All DAs combined	2 yr event	10 yr event	25 yr event	100 yr event
Pre Construction Q	0.06	0.14	0.21	0.32
Post Const. Q	0.15	0.21	0.25	0.31
Difference	0.09	0.07	0.04	- 0.01

Conclusion

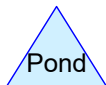
We have increased flow by changing the natural state of the property. However, the designed storm water management system that has been designed for each basin should offset this increased flow. The outflow structures provide less run-off that Pre-Construction Conditions. The design was based on accepted engineering practices and if constructed per the construction documents and plans the development shall not increase existing risk to downstream life or property.



Subcat



Reach



Pond



Link

Routing Diagram for 208 South Lamar - Roof Storage
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208 South Lamar - Roof Storage

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Page 2

Ground Covers (all nodes)

HSG-A (sq-ft)	HSG-B (sq-ft)	HSG-C (sq-ft)	HSG-D (sq-ft)	Other (sq-ft)	Total (sq-ft)	Ground Cover	Subcatchm Numbers
0	0	0	0	3,031	3,031		
0	0	0	0	1,023	1,023	Hardscaped Areas	
0	0	0	0	4,054	4,054	TOTAL AREA	

208 South Lamar - Roof Storage

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Type II 24-hr 2-yr Rainfall=4.25"

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Page 3

Summary for Subcatchment 2S: Post-DA1

Runoff = 0.15 cfs @ 11.96 hrs, Volume= 342 cf, Depth= 4.01"

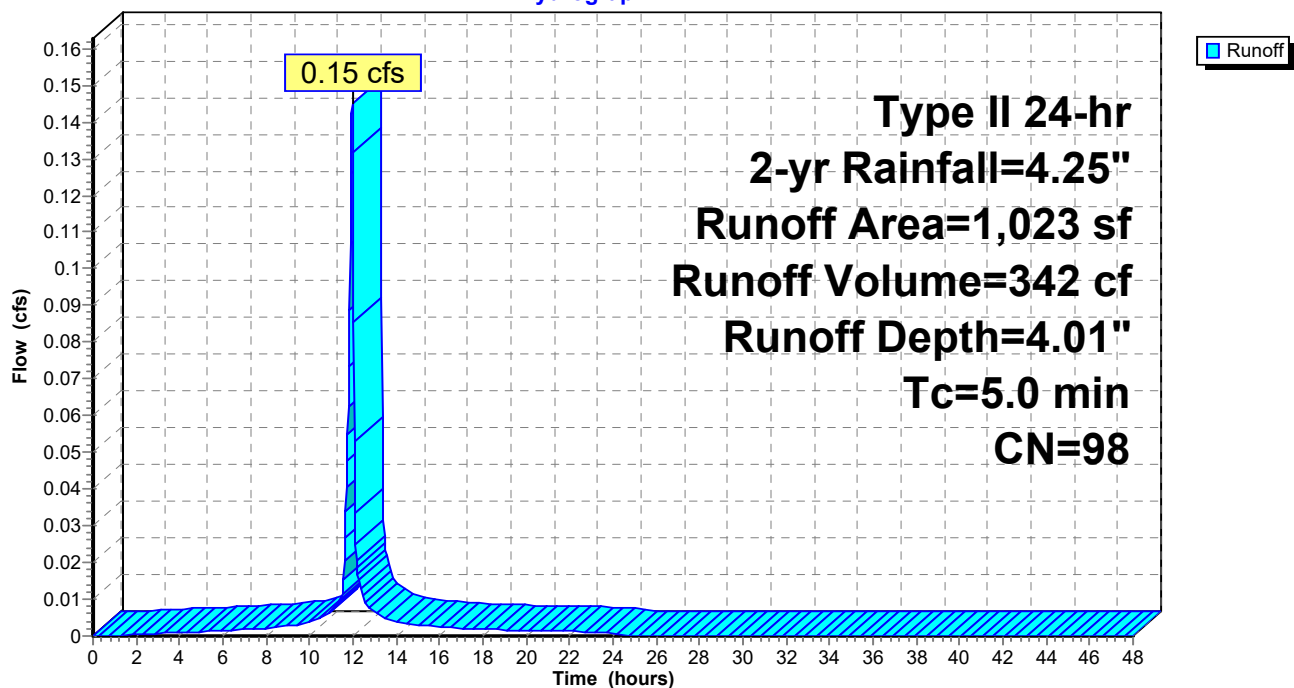
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 2-yr Rainfall=4.25"

	Area (sf)	CN	Description
*	1,023	98	Hardscaped Areas
	1,023		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, Minimum

Subcatchment 2S: Post-DA1

Hydrograph



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Type II 24-hr 2-yr Rainfall=4.25"

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Page 4

Summary for Subcatchment 5S: Pre-Construction Disturbed

Runoff = 0.06 cfs @ 11.98 hrs, Volume= 132 cf, Depth= 0.78"

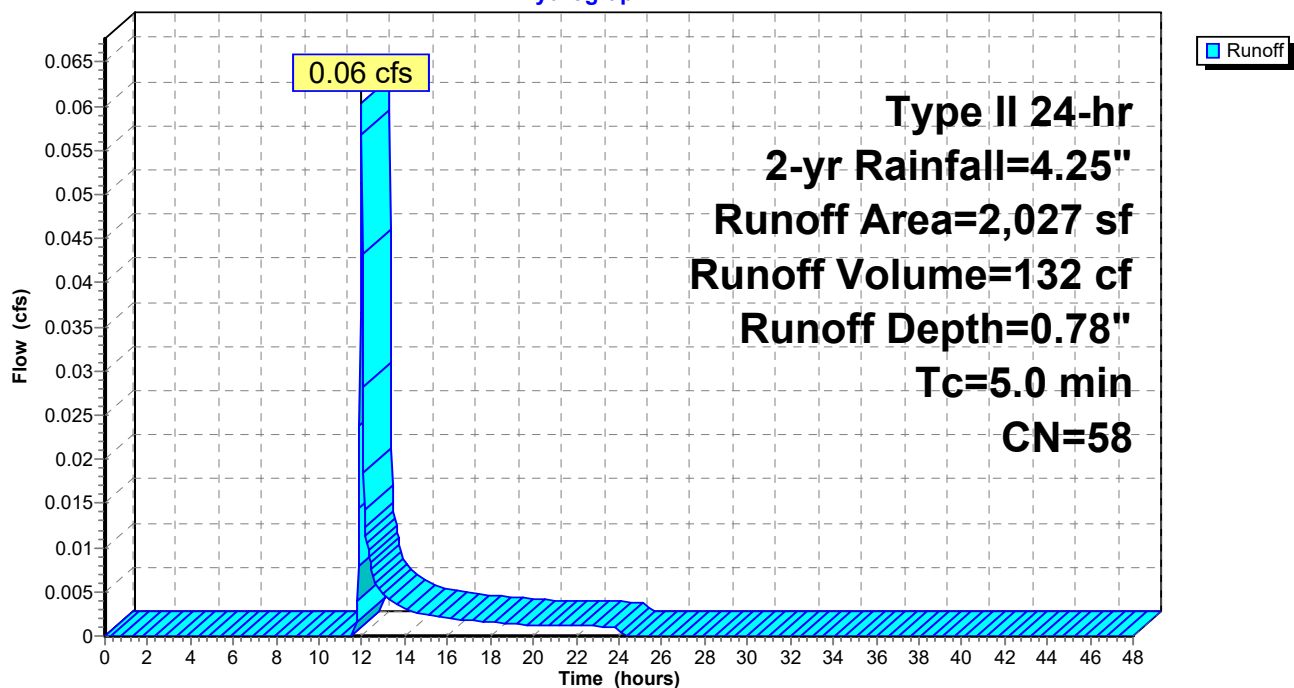
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 2-yr Rainfall=4.25"

	Area (sf)	CN	Description
*	2,027	58	
	2,027		100.00% Pervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 5S: Pre-Construction Disturbed

Hydrograph



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Type II 24-hr 2-yr Rainfall=4.25"

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Page 5

Summary for Subcatchment 6S: Uncaptured

Runoff = 0.14 cfs @ 11.96 hrs, Volume= 336 cf, Depth= 4.01"

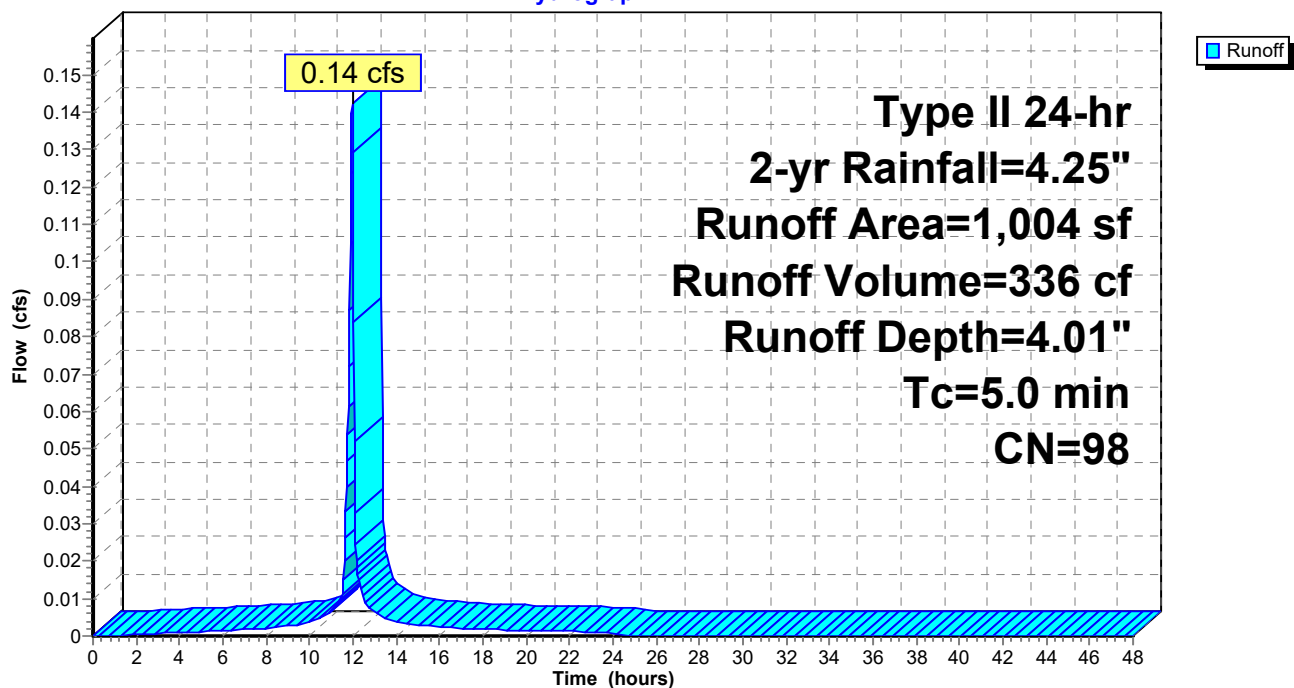
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 2-yr Rainfall=4.25"

	Area (sf)	CN	Description
*	1,004	98	
	1,004		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 6S: Uncaptured

Hydrograph



208 South Lamar - Roof Storage

Type II 24-hr 2-yr Rainfall=4.25"

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Page 6

Summary for Pond 14P: Detention Pond

Inflow Area = 1,023 sf, 100.00% Impervious, Inflow Depth = 4.01" for 2-yr event
Inflow = 0.15 cfs @ 11.96 hrs, Volume= 342 cf
Outflow = 0.01 cfs @ 12.97 hrs, Volume= 320 cf, Atten= 95%, Lag= 60.9 min
Primary = 0.01 cfs @ 12.97 hrs, Volume= 320 cf

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Peak Elev= 336.51' @ 12.97 hrs Surf.Area= 1,025 sf Storage= 217 cf

Plug-Flow detention time= 477.3 min calculated for 320 cf (94% of inflow)
Center-of-Mass det. time= 440.8 min (1,186.6 - 745.9)

Volume	Invert	Avail.Storage	Storage Description
#1	336.30'	1,025 cf	Roof Storage (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
336.30	1,025	0	0
337.30	1,025	1,025	1,025

Device	Routing	Invert	Outlet Devices
#1	Primary	336.30'	1.5" Round Culvert L= 22.0' Ke= 0.900 Inlet / Outlet Invert= 336.30' / 336.19' S= 0.0050 ' / ' Cc= 0.900 n= 0.025 Corrugated metal, Flow Area= 0.01 sf
#2	Device 1	336.30'	3.0" Vert. 2-YR C= 0.600
#3	Device 1	337.30'	36.0" x 36.0" Horiz. TOP C= 0.600 Limited to weir flow at low heads

Primary OutFlow Max=0.01 cfs @ 12.97 hrs HW=336.51' (Free Discharge)

1=Culvert (Barrel Controls 0.01 cfs @ 0.54 fps)
2=2-YR (Passes 0.01 cfs of 0.07 cfs potential flow)
3=TOP (Controls 0.00 cfs)

208 South Lamar - Roof Storage

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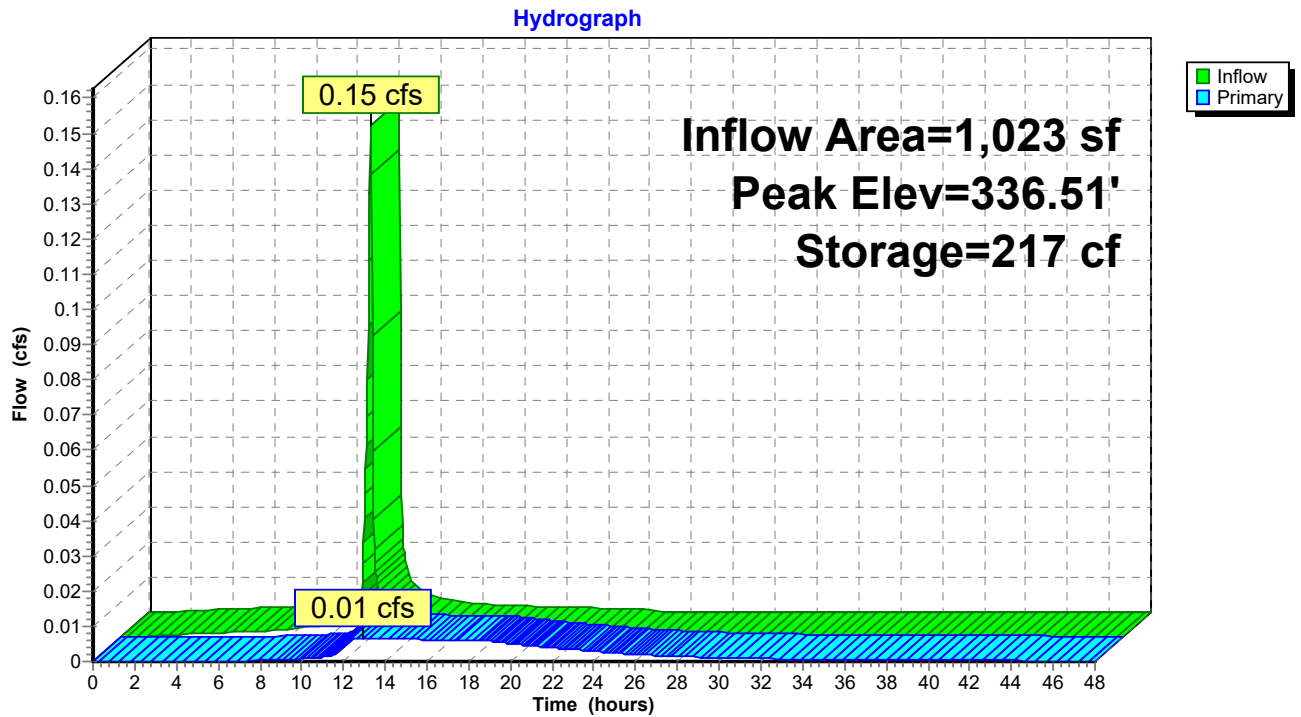
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Type II 24-hr 2-yr Rainfall=4.25"

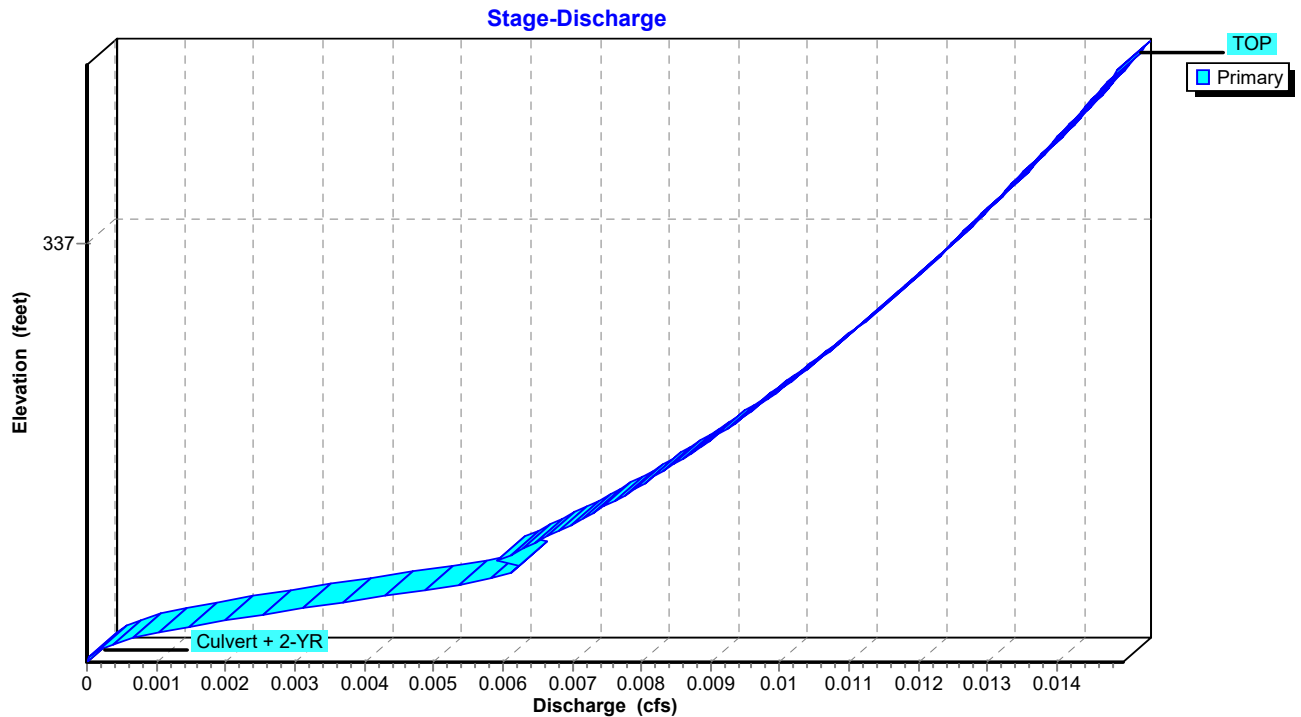
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Page 7

Pond 14P: Detention Pond



Pond 14P: Detention Pond



208 South Lamar - Roof Storage

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Type II 24-hr 10-yr Rainfall=5.92"

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Page 8

Summary for Subcatchment 2S: Post-DA1

Runoff = 0.20 cfs @ 11.96 hrs, Volume= 484 cf, Depth= 5.68"

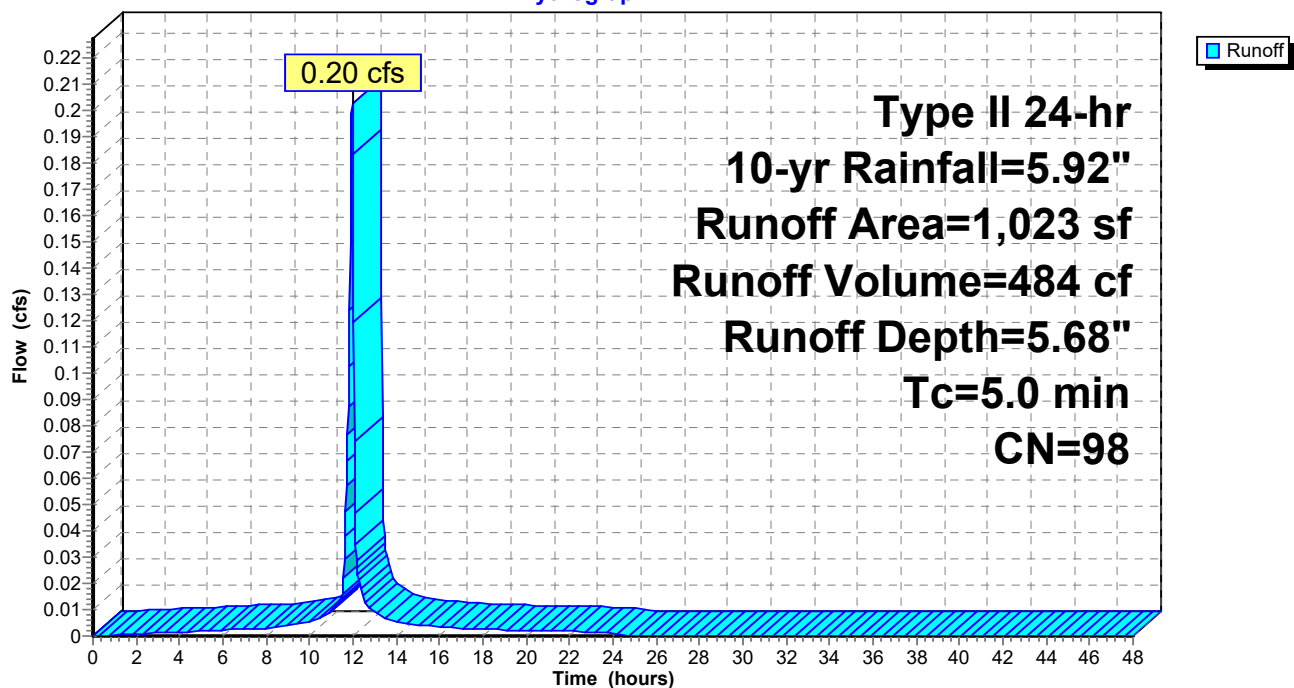
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 10-yr Rainfall=5.92"

	Area (sf)	CN	Description
*	1,023	98	Hardscaped Areas
	1,023		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, Minimum

Subcatchment 2S: Post-DA1

Hydrograph



208 South Lamar - Roof Storage

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Type II 24-hr 10-yr Rainfall=5.92"

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Page 9

Summary for Subcatchment 5S: Pre-Construction Disturbed

Runoff = 0.14 cfs @ 11.97 hrs, Volume= 288 cf, Depth= 1.71"

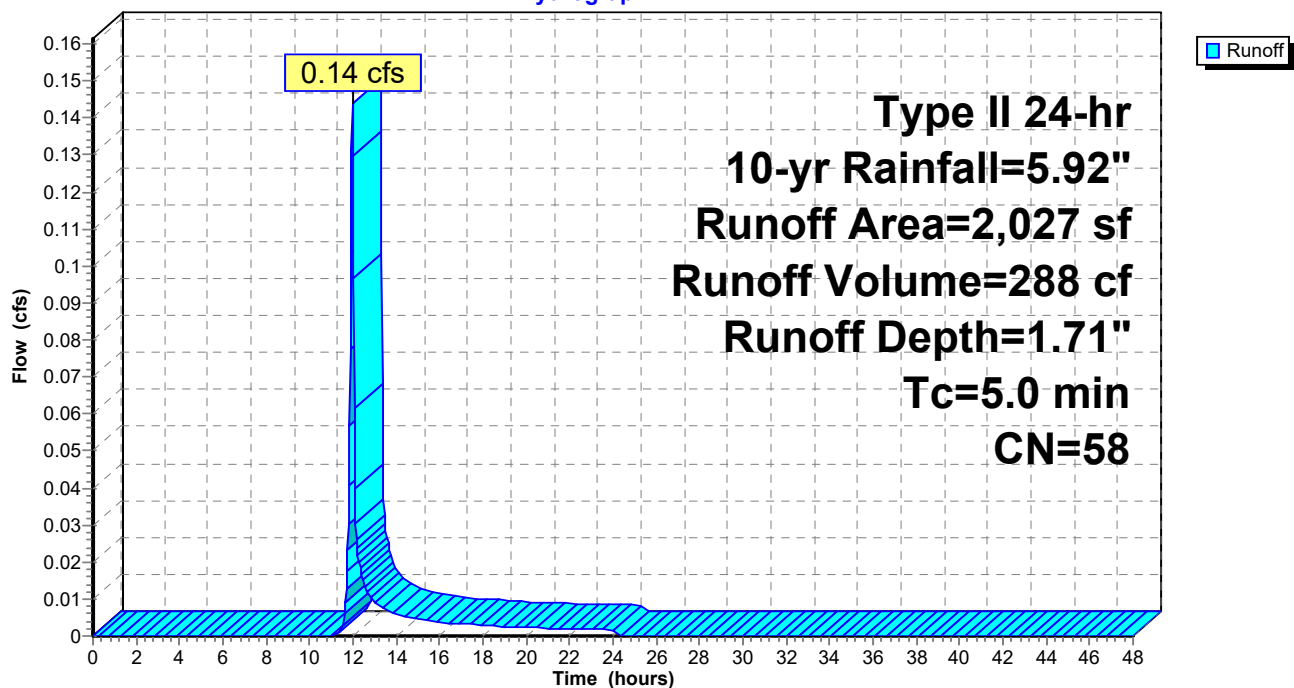
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 10-yr Rainfall=5.92"

	Area (sf)	CN	Description
*	2,027	58	
	2,027		100.00% Pervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 5S: Pre-Construction Disturbed

Hydrograph



208 South Lamar - Roof Storage

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Type II 24-hr 10-yr Rainfall=5.92"

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Page 10

Summary for Subcatchment 6S: Uncaptured

Runoff = 0.20 cfs @ 11.96 hrs, Volume= 475 cf, Depth= 5.68"

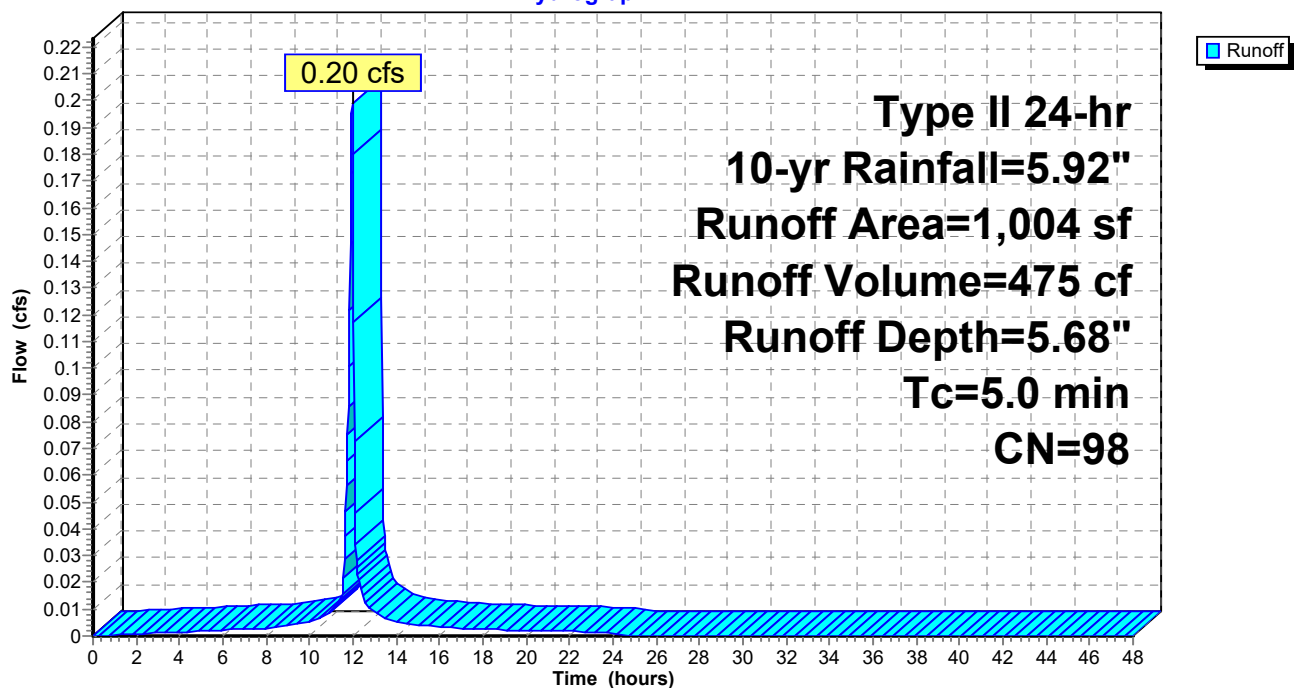
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 10-yr Rainfall=5.92"

	Area (sf)	CN	Description
*	1,004	98	
	1,004		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 6S: Uncaptured

Hydrograph



208 South Lamar - Roof Storage

Type II 24-hr 10-yr Rainfall=5.92"

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Page 11

Summary for Pond 14P: Detention Pond

Inflow Area = 1,023 sf, 100.00% Impervious, Inflow Depth = 5.68" for 10-yr event
Inflow = 0.20 cfs @ 11.96 hrs, Volume= 484 cf
Outflow = 0.01 cfs @ 13.21 hrs, Volume= 460 cf, Atten= 96%, Lag= 75.0 min
Primary = 0.01 cfs @ 13.21 hrs, Volume= 460 cf

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Peak Elev= 336.60' @ 13.21 hrs Surf.Area= 1,025 sf Storage= 307 cf

Plug-Flow detention time= 514.8 min calculated for 459 cf (95% of inflow)
Center-of-Mass det. time= 484.3 min (1,224.6 - 740.3)

Volume	Invert	Avail.Storage	Storage Description
#1	336.30'	1,025 cf	Roof Storage (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
336.30	1,025	0	0
337.30	1,025	1,025	1,025

Device	Routing	Invert	Outlet Devices
#1	Primary	336.30'	1.5" Round Culvert L= 22.0' Ke= 0.900 Inlet / Outlet Invert= 336.30' / 336.19' S= 0.0050 ' / ' Cc= 0.900 n= 0.025 Corrugated metal, Flow Area= 0.01 sf
#2	Device 1	336.30'	3.0" Vert. 2-YR C= 0.600
#3	Device 1	337.30'	36.0" x 36.0" Horiz. TOP C= 0.600 Limited to weir flow at low heads

Primary OutFlow Max=0.01 cfs @ 13.21 hrs HW=336.60' (Free Discharge)

1=Culvert (Barrel Controls 0.01 cfs @ 0.65 fps)
2=2-YR (Passes 0.01 cfs of 0.10 cfs potential flow)
3=TOP (Controls 0.00 cfs)

208 South Lamar - Roof Storage

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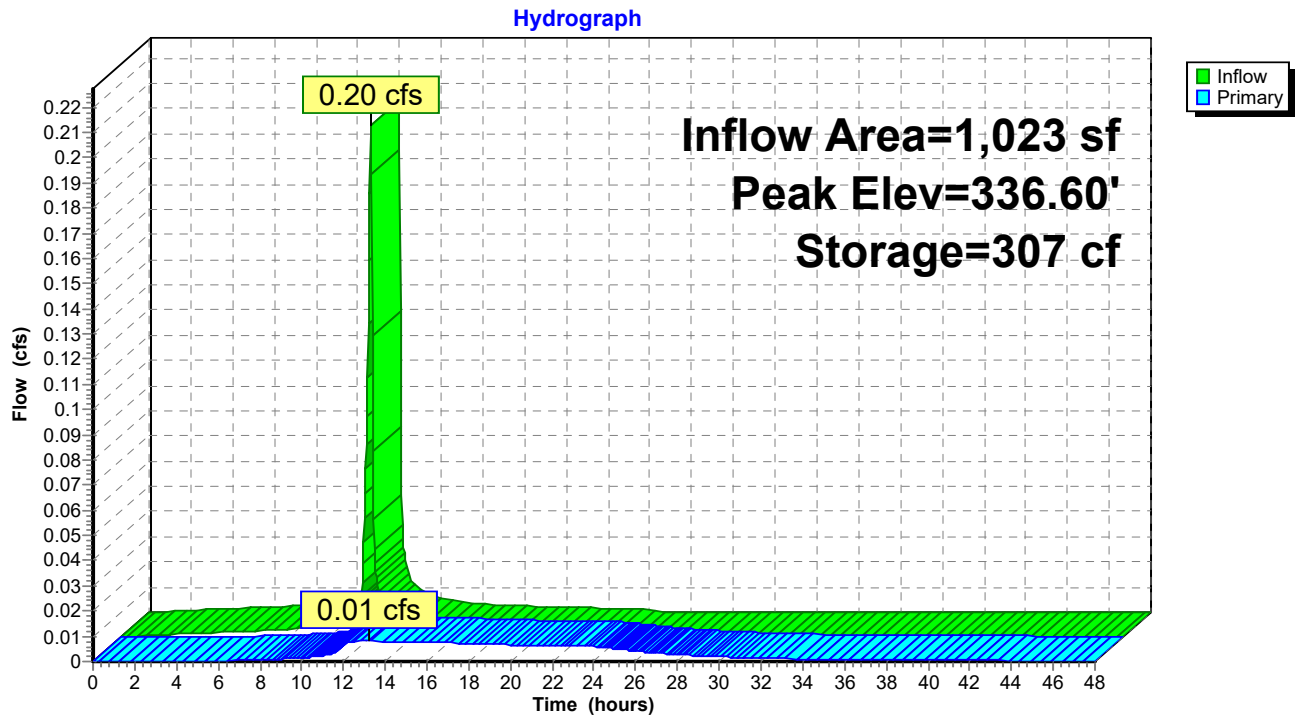
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Type II 24-hr 10-yr Rainfall=5.92"

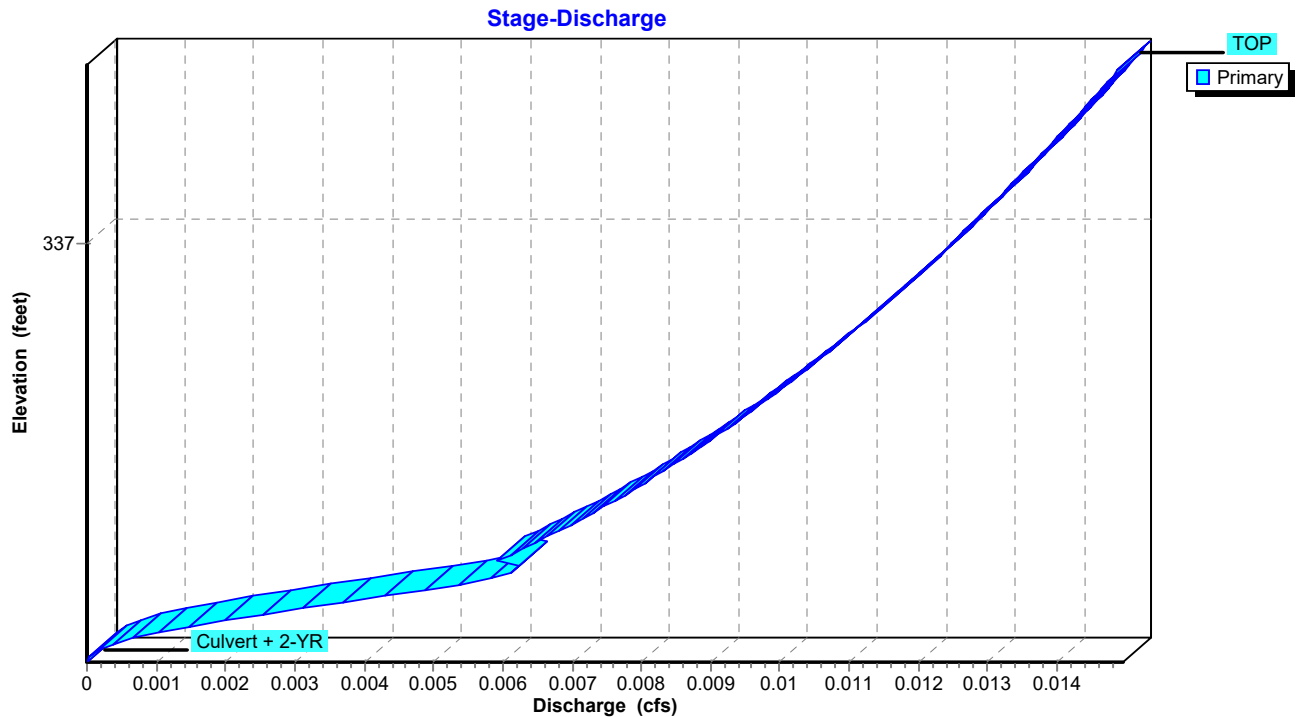
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Page 12

Pond 14P: Detention Pond



Pond 14P: Detention Pond



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Type II 24-hr 25-yr Rainfall=7.01"

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Page 13

Summary for Subcatchment 2S: Post-DA1

Runoff = 0.24 cfs @ 11.96 hrs, Volume= 577 cf, Depth= 6.77"

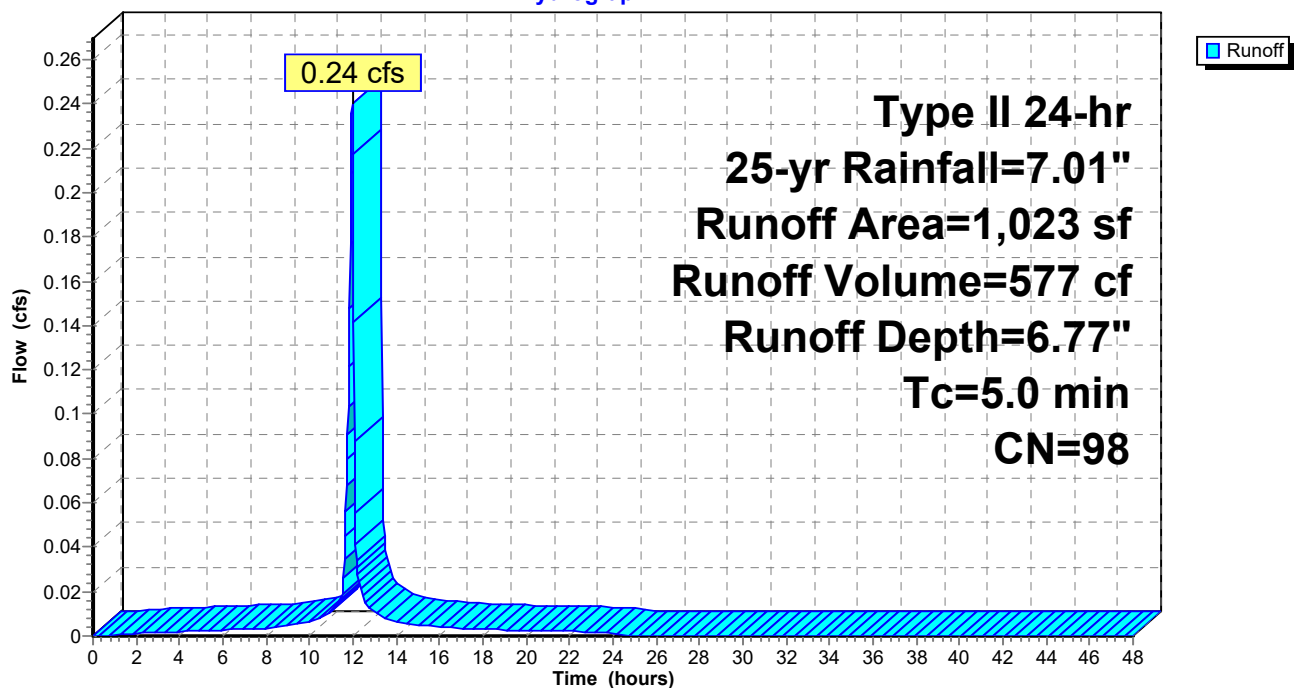
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 25-yr Rainfall=7.01"

	Area (sf)	CN	Description
*	1,023	98	Hardscaped Areas
	1,023		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, Minimum

Subcatchment 2S: Post-DA1

Hydrograph



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Type II 24-hr 25-yr Rainfall=7.01"

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Page 14

Summary for Subcatchment 5S: Pre-Construction Disturbed

Runoff = 0.21 cfs @ 11.97 hrs, Volume= 408 cf, Depth= 2.42"

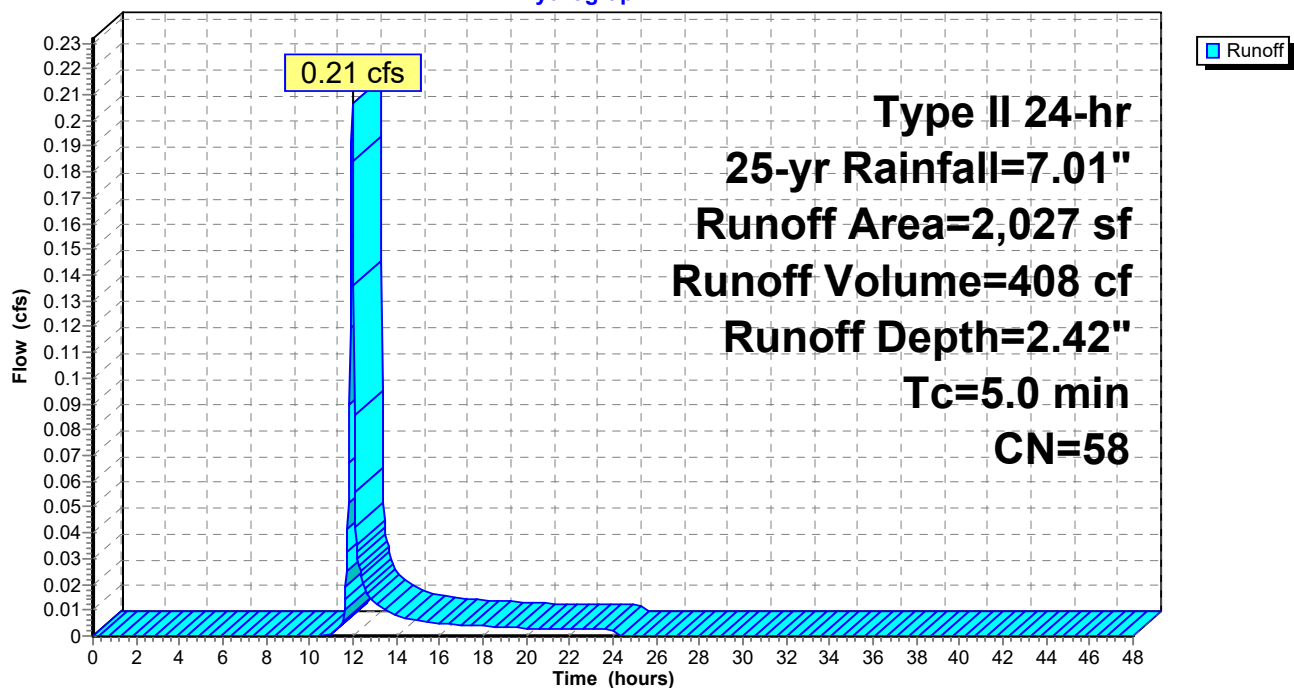
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 25-yr Rainfall=7.01"

	Area (sf)	CN	Description
*	2,027	58	
	2,027		100.00% Pervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 5S: Pre-Construction Disturbed

Hydrograph



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Type II 24-hr 25-yr Rainfall=7.01"

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Page 15

Summary for Subcatchment 6S: Uncaptured

Runoff = 0.24 cfs @ 11.96 hrs, Volume= 566 cf, Depth= 6.77"

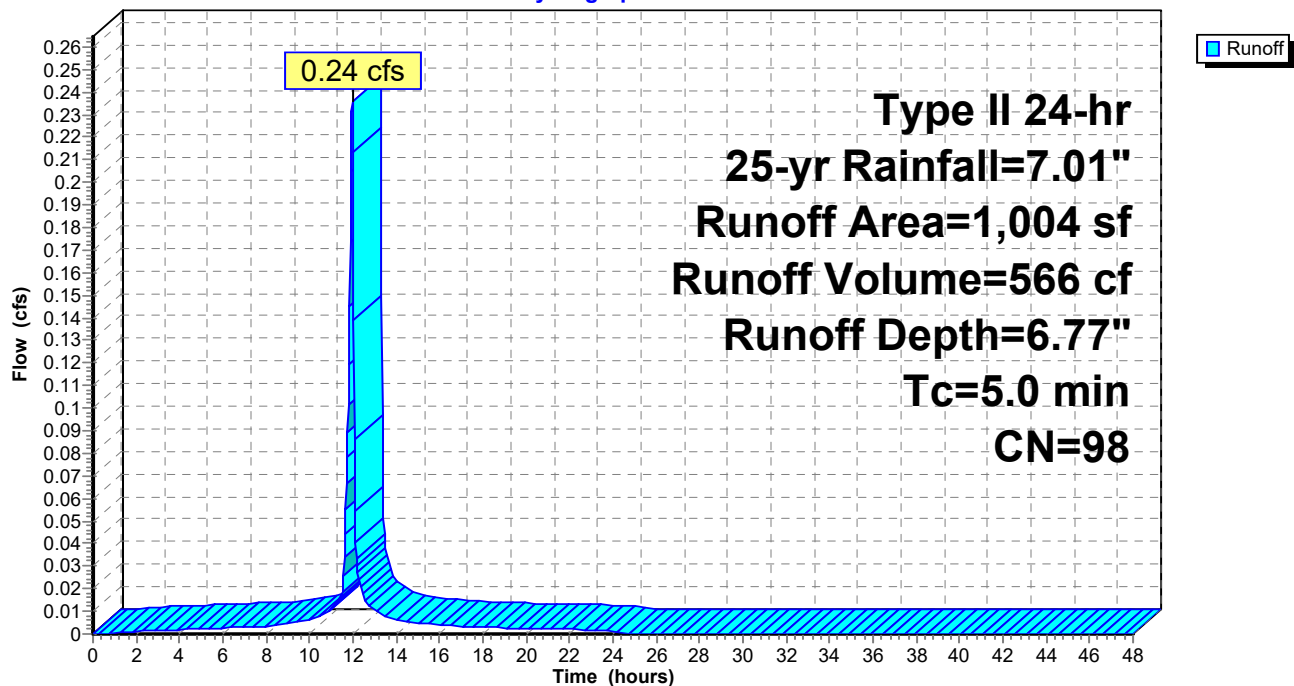
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 25-yr Rainfall=7.01"

	Area (sf)	CN	Description
*	1,004	98	
	1,004		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 6S: Uncaptured

Hydrograph



208 South Lamar - Roof Storage

Type II 24-hr 25-yr Rainfall=7.01"

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Page 16

Summary for Pond 14P: Detention Pond

Inflow Area = 1,023 sf, 100.00% Impervious, Inflow Depth = 6.77" for 25-yr event
Inflow = 0.24 cfs @ 11.96 hrs, Volume= 577 cf
Outflow = 0.01 cfs @ 13.36 hrs, Volume= 550 cf, Atten= 96%, Lag= 84.1 min
Primary = 0.01 cfs @ 13.36 hrs, Volume= 550 cf

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Peak Elev= 336.66' @ 13.36 hrs Surf.Area= 1,025 sf Storage= 366 cf

Plug-Flow detention time= 542.2 min calculated for 550 cf (95% of inflow)
Center-of-Mass det. time= 513.3 min (1,251.1 - 737.8)

Volume	Invert	Avail.Storage	Storage Description
#1	336.30'	1,025 cf	Roof Storage (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
336.30	1,025	0	0
337.30	1,025	1,025	1,025

Device	Routing	Invert	Outlet Devices
#1	Primary	336.30'	1.5" Round Culvert L= 22.0' Ke= 0.900 Inlet / Outlet Invert= 336.30' / 336.19' S= 0.0050 ' / ' Cc= 0.900 n= 0.025 Corrugated metal, Flow Area= 0.01 sf
#2	Device 1	336.30'	3.0" Vert. 2-YR C= 0.600
#3	Device 1	337.30'	36.0" x 36.0" Horiz. TOP C= 0.600 Limited to weir flow at low heads

Primary OutFlow Max=0.01 cfs @ 13.36 hrs HW=336.66' (Free Discharge)

1=Culvert (Barrel Controls 0.01 cfs @ 0.72 fps)
2=2-YR (Passes 0.01 cfs of 0.11 cfs potential flow)
3=TOP (Controls 0.00 cfs)

208 South Lamar - Roof Storage

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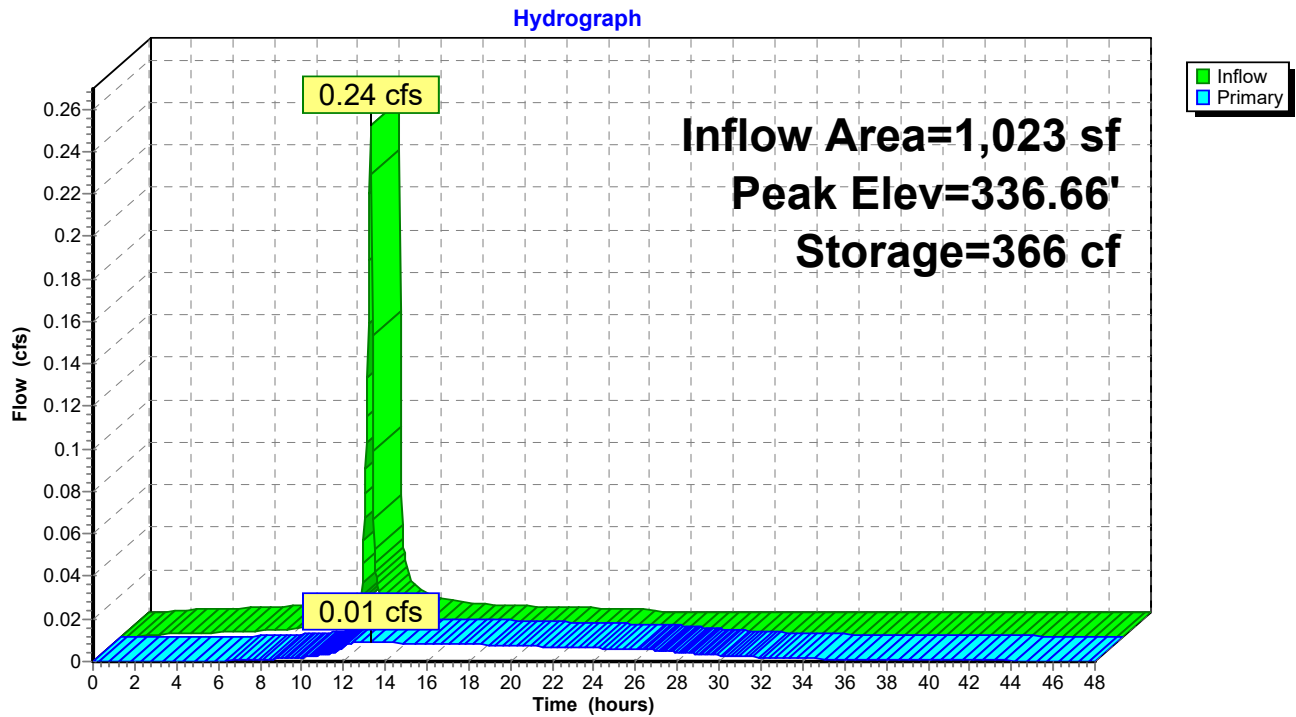
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Type II 24-hr 25-yr Rainfall=7.01"

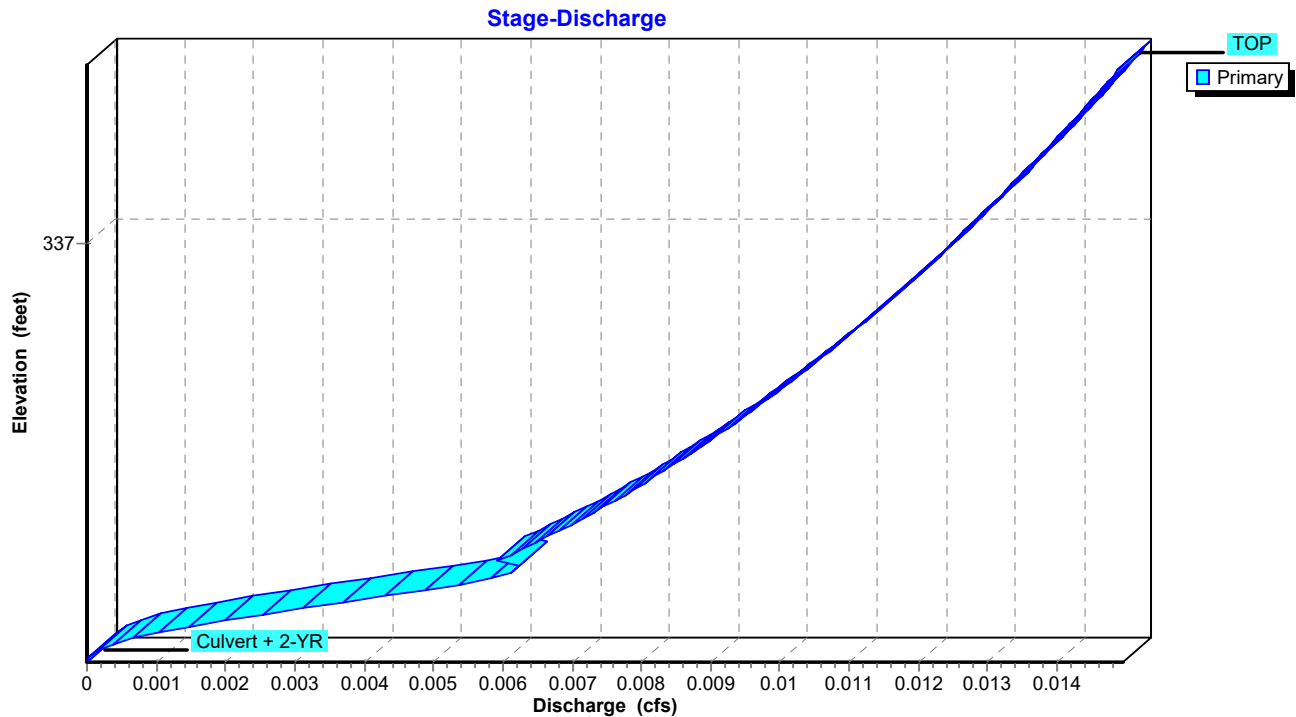
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Page 17

Pond 14P: Detention Pond



Pond 14P: Detention Pond



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Type II 24-hr 100-yr Rainfall=8.75"

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Page 18

Summary for Subcatchment 2S: Post-DA1

Runoff = 0.30 cfs @ 11.96 hrs, Volume= 725 cf, Depth= 8.51"

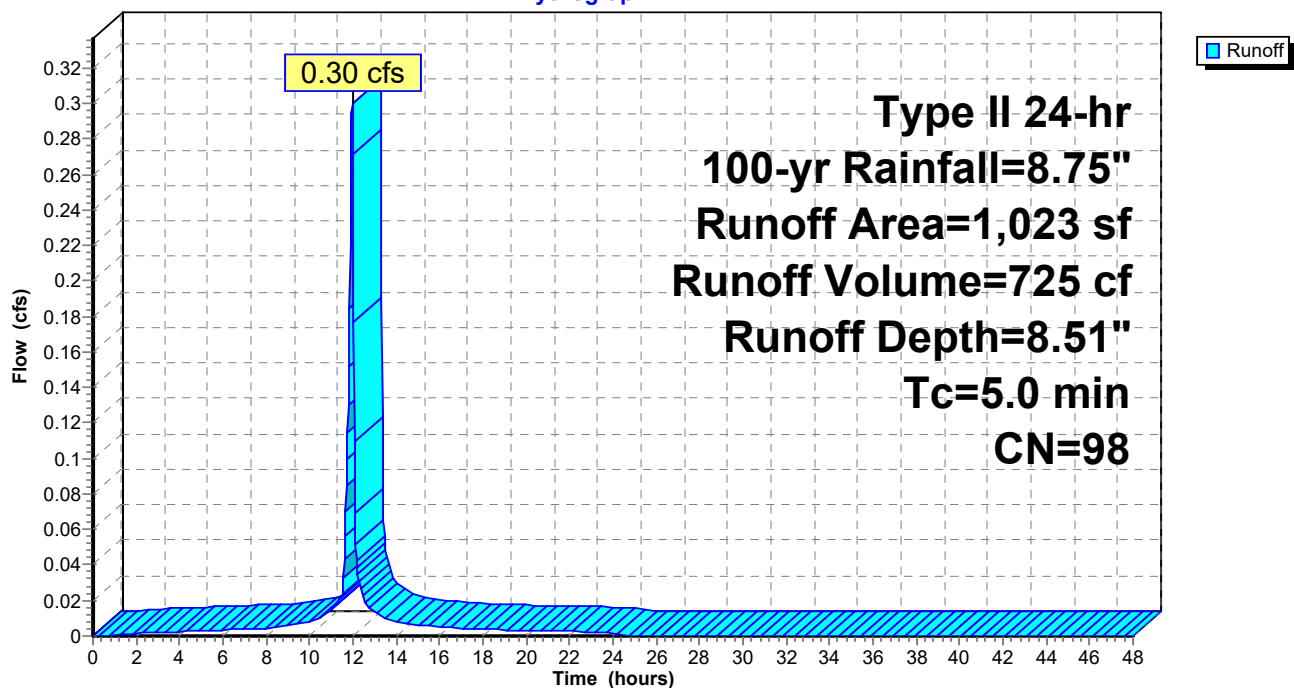
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 100-yr Rainfall=8.75"

	Area (sf)	CN	Description
*	1,023	98	Hardscaped Areas
	1,023		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, Minimum

Subcatchment 2S: Post-DA1

Hydrograph



208 South Lamar - Roof Storage

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Type II 24-hr 100-yr Rainfall=8.75"

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Page 19

Summary for Subcatchment 5S: Pre-Construction Disturbed

Runoff = 0.32 cfs @ 11.96 hrs, Volume= 619 cf, Depth= 3.67"

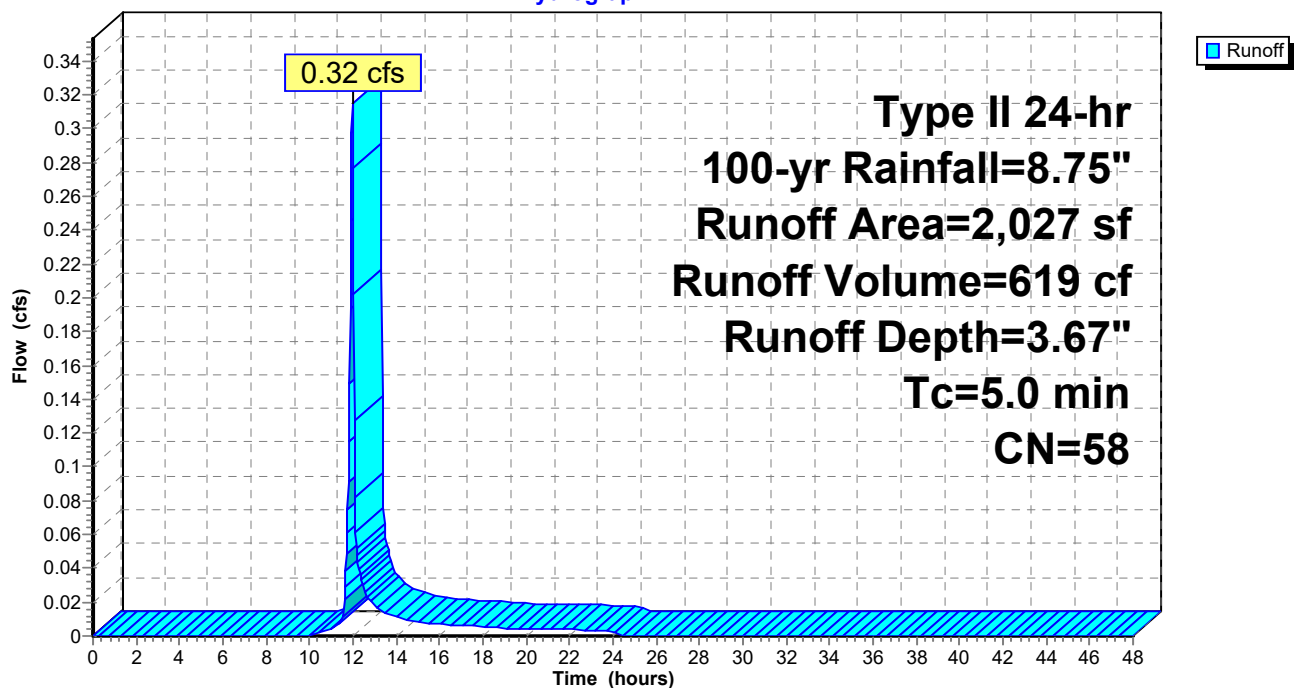
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 100-yr Rainfall=8.75"

	Area (sf)	CN	Description
*	2,027	58	
	2,027		100.00% Pervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 5S: Pre-Construction Disturbed

Hydrograph



208 South Lamar - Roof Storage

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Type II 24-hr 100-yr Rainfall=8.75"

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Page 20

Summary for Subcatchment 6S: Uncaptured

Runoff = 0.30 cfs @ 11.96 hrs, Volume= 712 cf, Depth= 8.51"

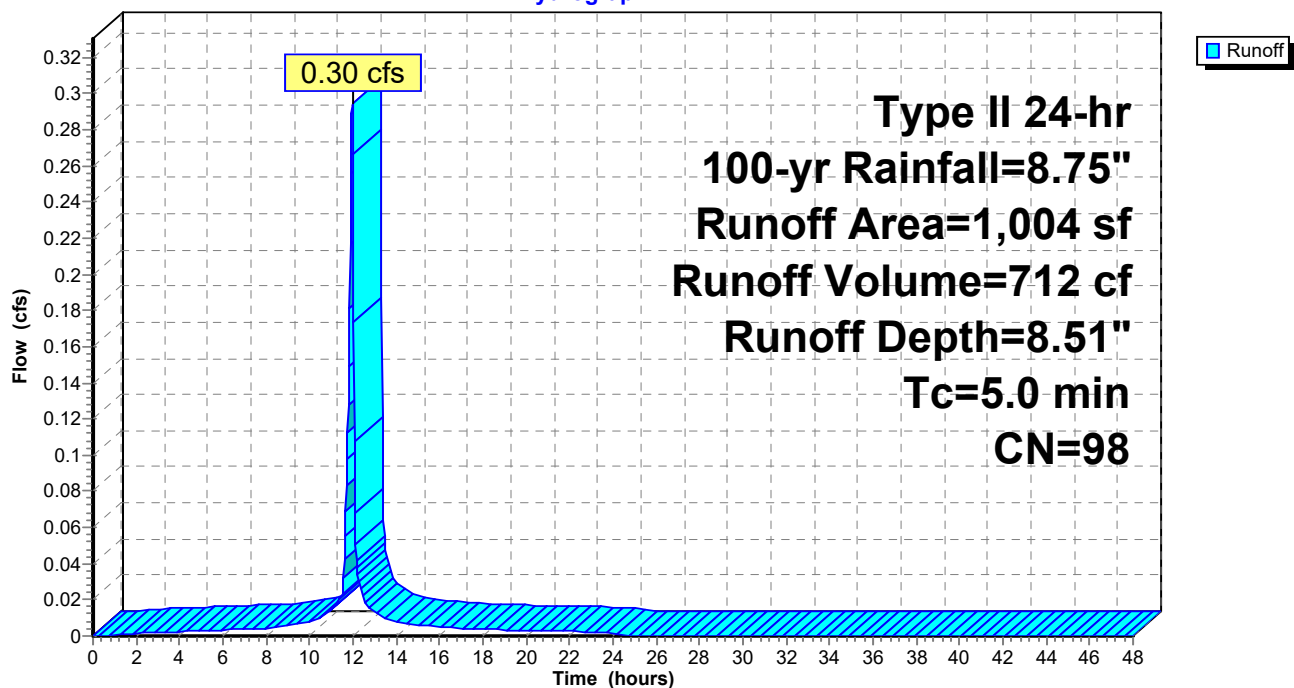
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 100-yr Rainfall=8.75"

	Area (sf)	CN	Description
*	1,004	98	
	1,004		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 6S: Uncaptured

Hydrograph



208 South Lamar - Roof Storage

Type II 24-hr 100-yr Rainfall=8.75"

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Page 21

Summary for Pond 14P: Detention Pond

Inflow Area = 1,023 sf, 100.00% Impervious, Inflow Depth = 8.51" for 100-yr event
Inflow = 0.30 cfs @ 11.96 hrs, Volume= 725 cf
Outflow = 0.01 cfs @ 13.54 hrs, Volume= 695 cf, Atten= 97%, Lag= 95.3 min
Primary = 0.01 cfs @ 13.54 hrs, Volume= 695 cf

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Peak Elev= 336.75' @ 13.54 hrs Surf.Area= 1,025 sf Storage= 461 cf

Plug-Flow detention time= 583.3 min calculated for 695 cf (96% of inflow)
Center-of-Mass det. time= 556.6 min (1,291.5 - 734.9)

Volume	Invert	Avail.Storage	Storage Description
#1	336.30'	1,025 cf	Roof Storage (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
336.30	1,025	0	0
337.30	1,025	1,025	1,025

Device	Routing	Invert	Outlet Devices
#1	Primary	336.30'	1.5" Round Culvert L= 22.0' Ke= 0.900 Inlet / Outlet Invert= 336.30' / 336.19' S= 0.0050 ' / ' Cc= 0.900 n= 0.025 Corrugated metal, Flow Area= 0.01 sf
#2	Device 1	336.30'	3.0" Vert. 2-YR C= 0.600
#3	Device 1	337.30'	36.0" x 36.0" Horiz. TOP C= 0.600 Limited to weir flow at low heads

Primary OutFlow Max=0.01 cfs @ 13.54 hrs HW=336.75' (Free Discharge)

1=Culvert (Barrel Controls 0.01 cfs @ 0.81 fps)
2=2-YR (Passes 0.01 cfs of 0.13 cfs potential flow)
3=TOP (Controls 0.00 cfs)

208 South Lamar - Roof Storage

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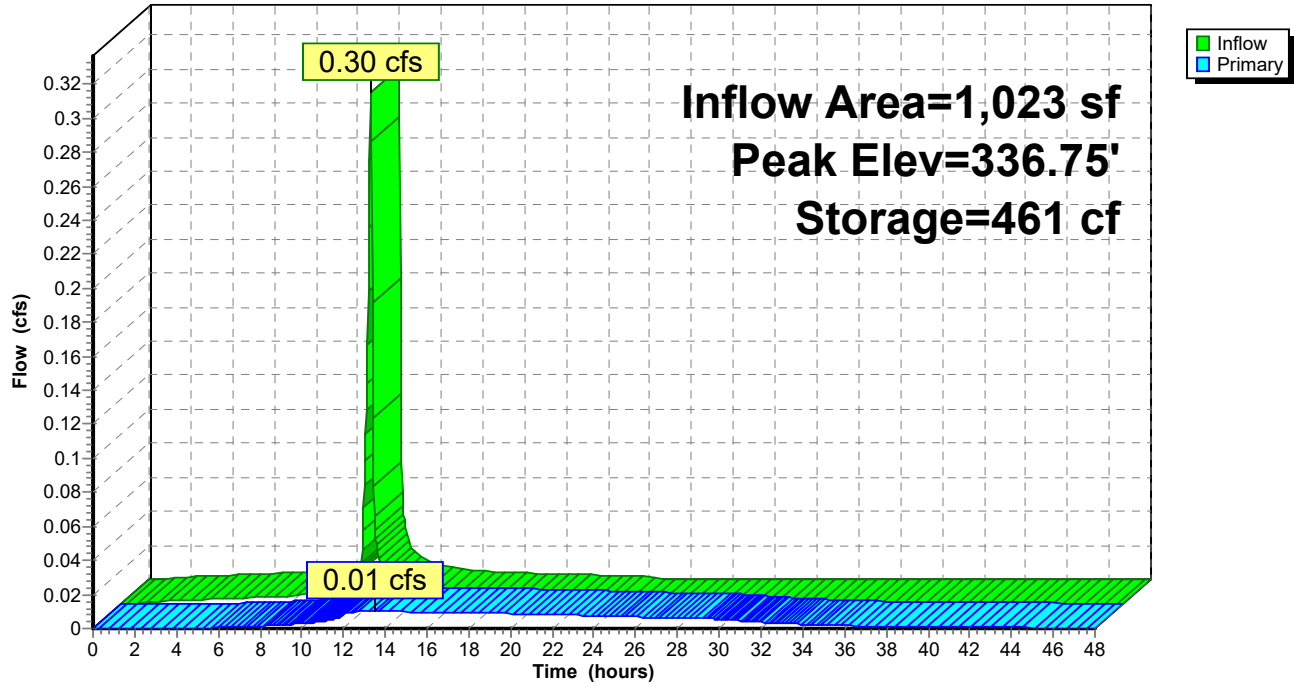
Type II 24-hr 100-yr Rainfall=8.75"

Printed 2/23/2022

Page 22

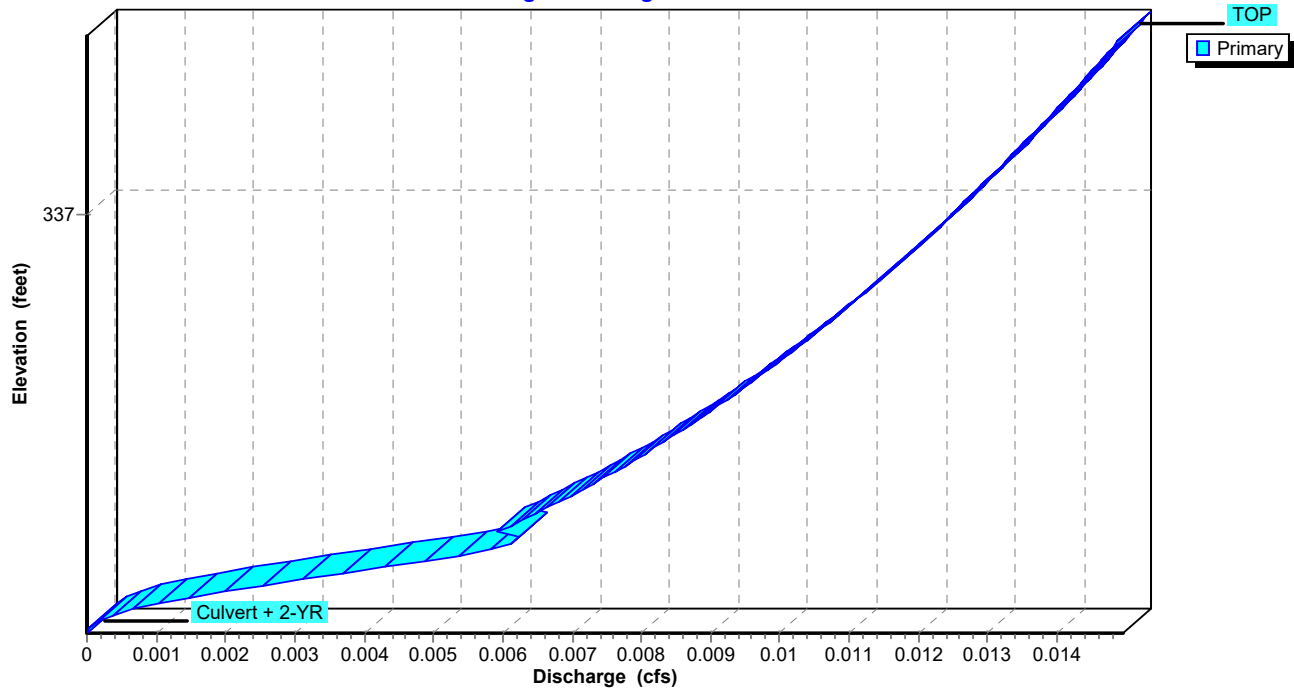
Pond 14P: Detention Pond

Hydrograph



Pond 14P: Detention Pond

Stage-Discharge



208 South Lamar - Roof Storage

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Type II 24-hr 500-yr Rainfall=10.90"

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Page 23

Summary for Subcatchment 2S: Post-DA1

Runoff = 0.37 cfs @ 11.96 hrs, Volume= 909 cf, Depth=10.66"

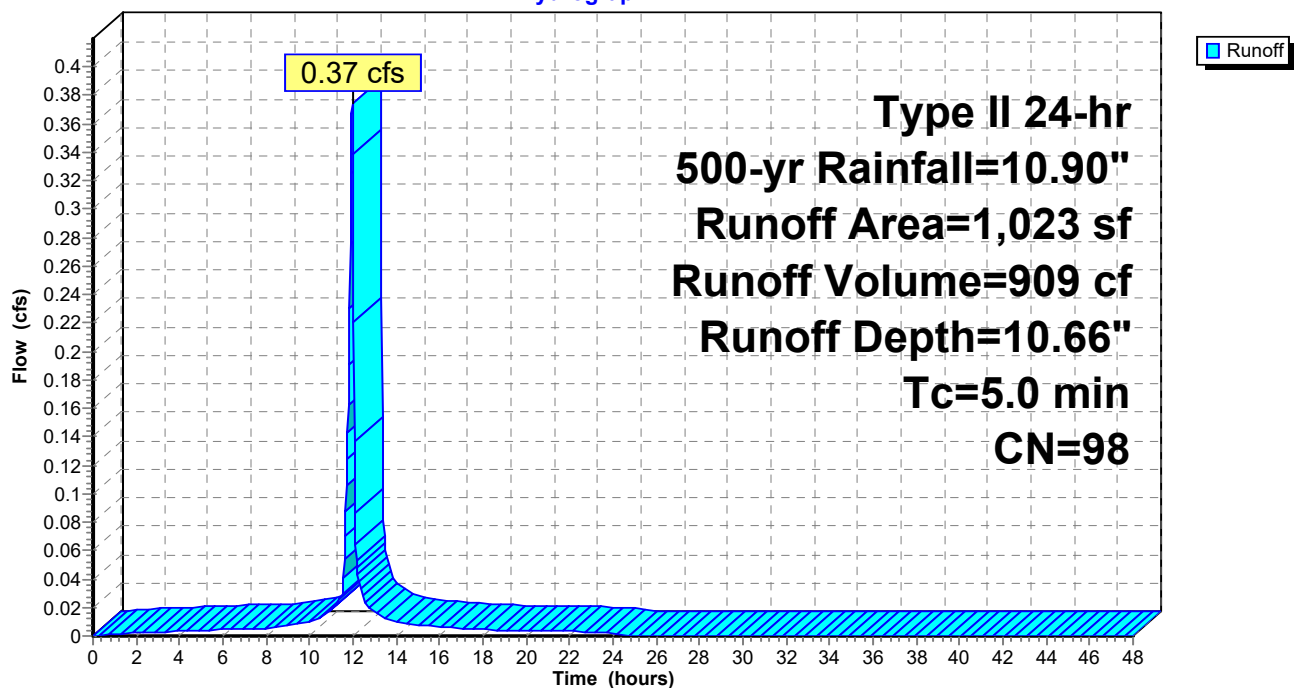
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 500-yr Rainfall=10.90"

Area (sf)	CN	Description
* 1,023	98	Hardscaped Areas
1,023		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, Minimum

Subcatchment 2S: Post-DA1

Hydrograph



208 South Lamar - Roof Storage

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Type II 24-hr 500-yr Rainfall=10.90"

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Page 24

Summary for Subcatchment 5S: Pre-Construction Disturbed

Runoff = 0.46 cfs @ 11.96 hrs, Volume= 904 cf, Depth= 5.35"

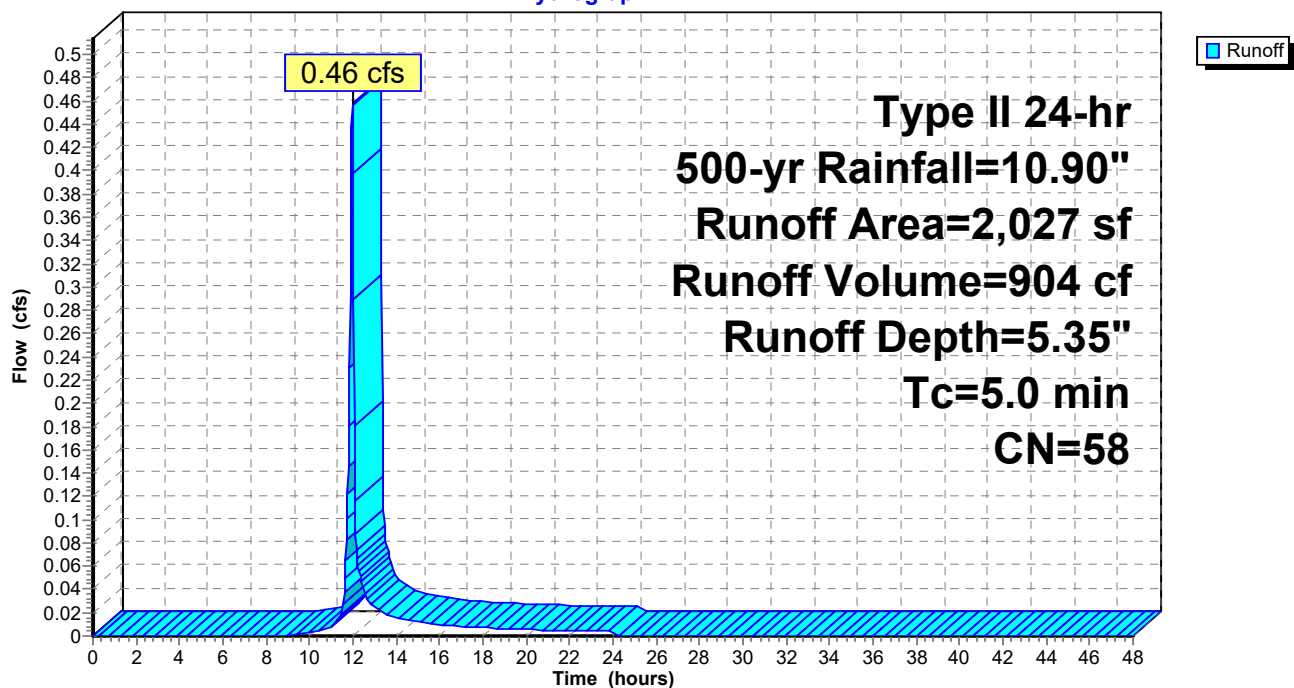
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 500-yr Rainfall=10.90"

	Area (sf)	CN	Description
*	2,027	58	
	2,027		100.00% Pervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 5S: Pre-Construction Disturbed

Hydrograph



208 South Lamar - Roof Storage

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Type II 24-hr 500-yr Rainfall=10.90"

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Page 25

Summary for Subcatchment 6S: Uncaptured

Runoff = 0.37 cfs @ 11.96 hrs, Volume= 892 cf, Depth=10.66"

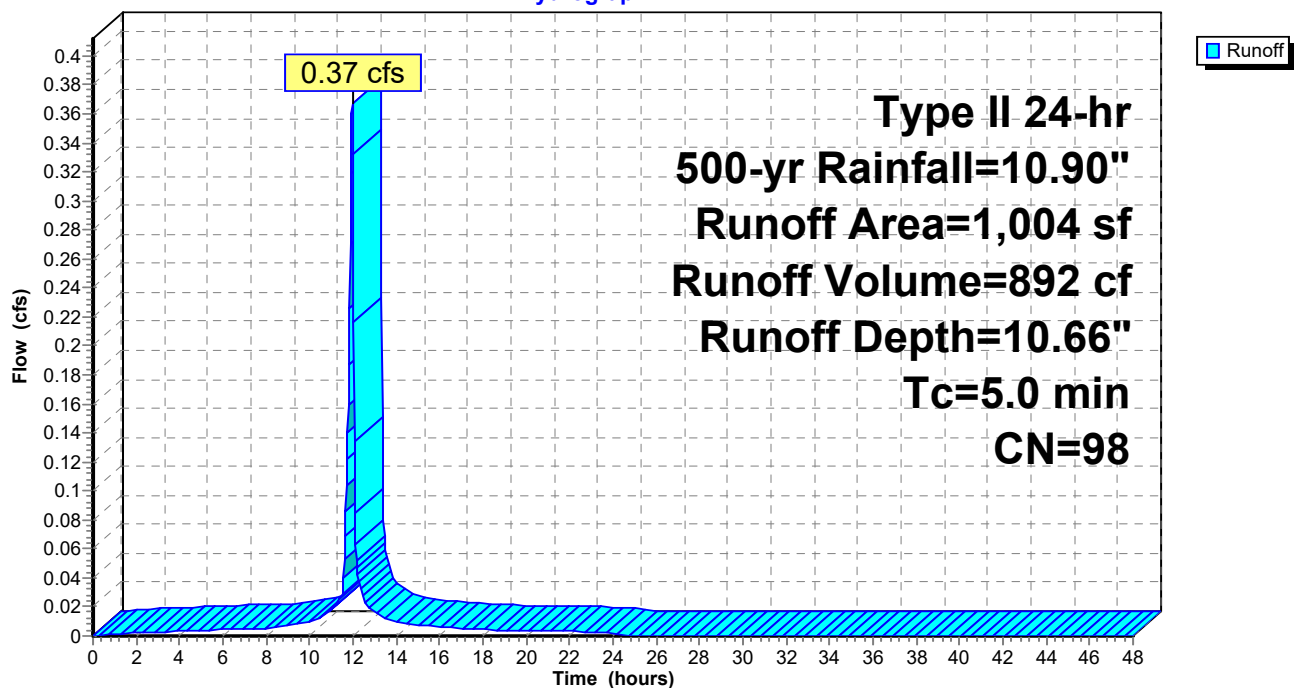
Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Type II 24-hr 500-yr Rainfall=10.90"

	Area (sf)	CN	Description
*	1,004	98	
	1,004		100.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
5.0					Direct Entry, 5 Minute Min.

Subcatchment 6S: Uncaptured

Hydrograph



208 South Lamar - Roof Storage

Type II 24-hr 500-yr Rainfall=10.90"

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Page 26

Summary for Pond 14P: Detention Pond

Inflow Area = 1,023 sf, 100.00% Impervious, Inflow Depth = 10.66" for 500-yr event
Inflow = 0.37 cfs @ 11.96 hrs, Volume= 909 cf
Outflow = 0.01 cfs @ 13.76 hrs, Volume= 872 cf, Atten= 97%, Lag= 108.2 min
Primary = 0.01 cfs @ 13.76 hrs, Volume= 872 cf

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.03 hrs
Peak Elev= 336.87' @ 13.76 hrs Surf.Area= 1,025 sf Storage= 581 cf

Plug-Flow detention time= 632.4 min calculated for 872 cf (96% of inflow)
Center-of-Mass det. time= 606.9 min (1,339.4 - 732.5)

Volume	Invert	Avail.Storage	Storage Description
#1	336.30'	1,025 cf	Roof Storage (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
336.30	1,025	0	0
337.30	1,025	1,025	1,025

Device	Routing	Invert	Outlet Devices
#1	Primary	336.30'	1.5" Round Culvert L= 22.0' Ke= 0.900 Inlet / Outlet Invert= 336.30' / 336.19' S= 0.0050 ' / ' Cc= 0.900 n= 0.025 Corrugated metal, Flow Area= 0.01 sf
#2	Device 1	336.30'	3.0" Vert. 2-YR C= 0.600
#3	Device 1	337.30'	36.0" x 36.0" Horiz. TOP C= 0.600 Limited to weir flow at low heads

Primary OutFlow Max=0.01 cfs @ 13.76 hrs HW=336.87' (Free Discharge)

1=Culvert (Barrel Controls 0.01 cfs @ 0.91 fps)
2=2-YR (Passes 0.01 cfs of 0.16 cfs potential flow)
3=TOP (Controls 0.00 cfs)

208 South Lamar - Roof Storage

Prepared by {enter your company name here}

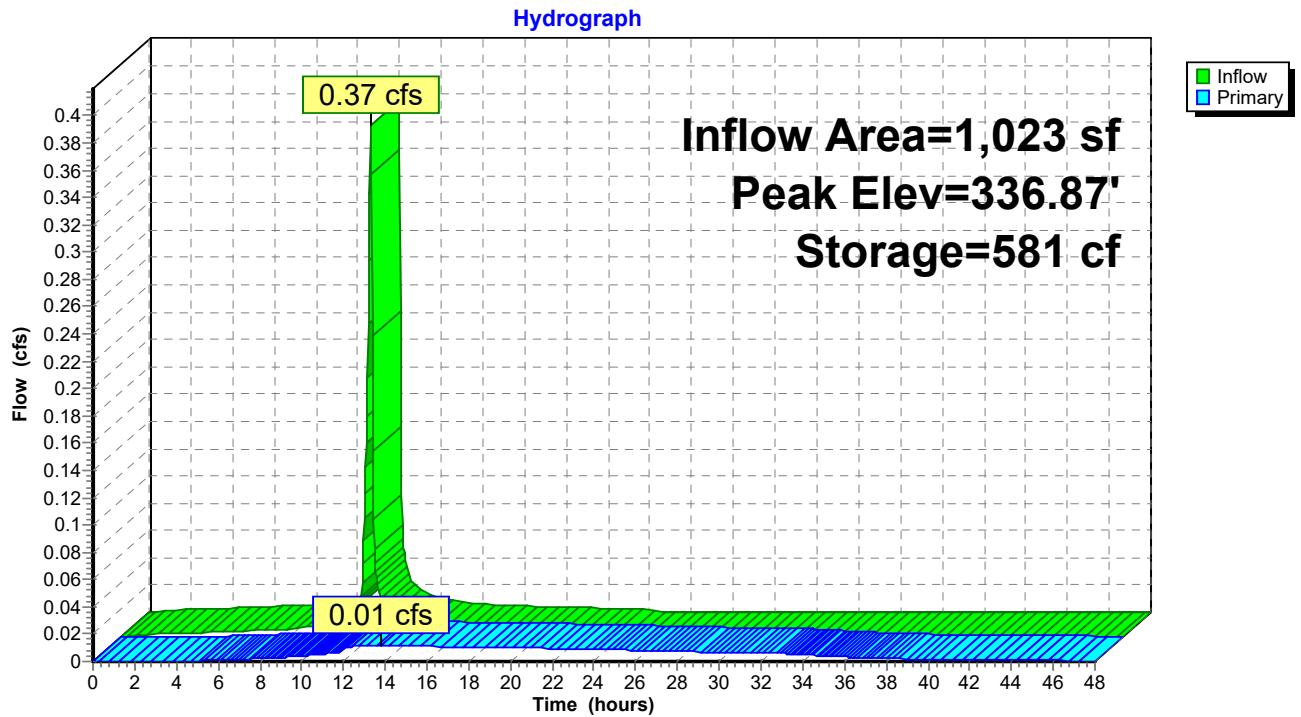
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Type II 24-hr 500-yr Rainfall=10.90"

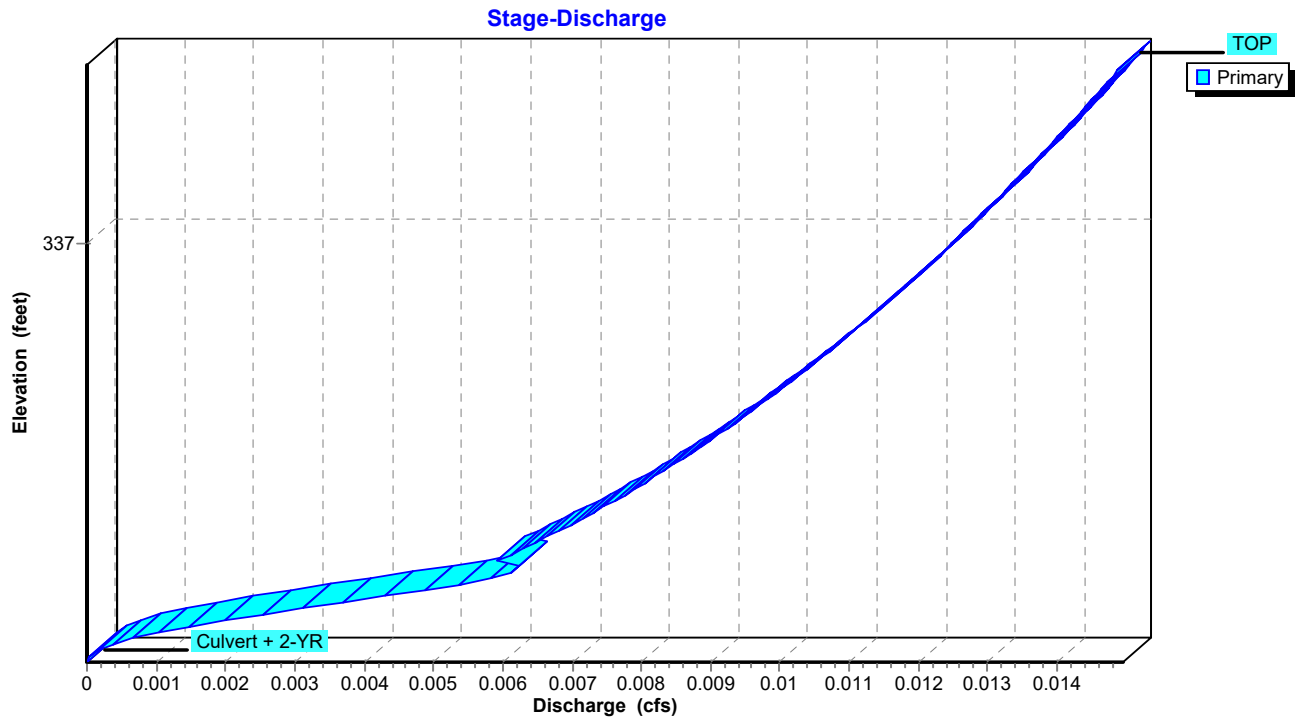
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Page 27

Pond 14P: Detention Pond

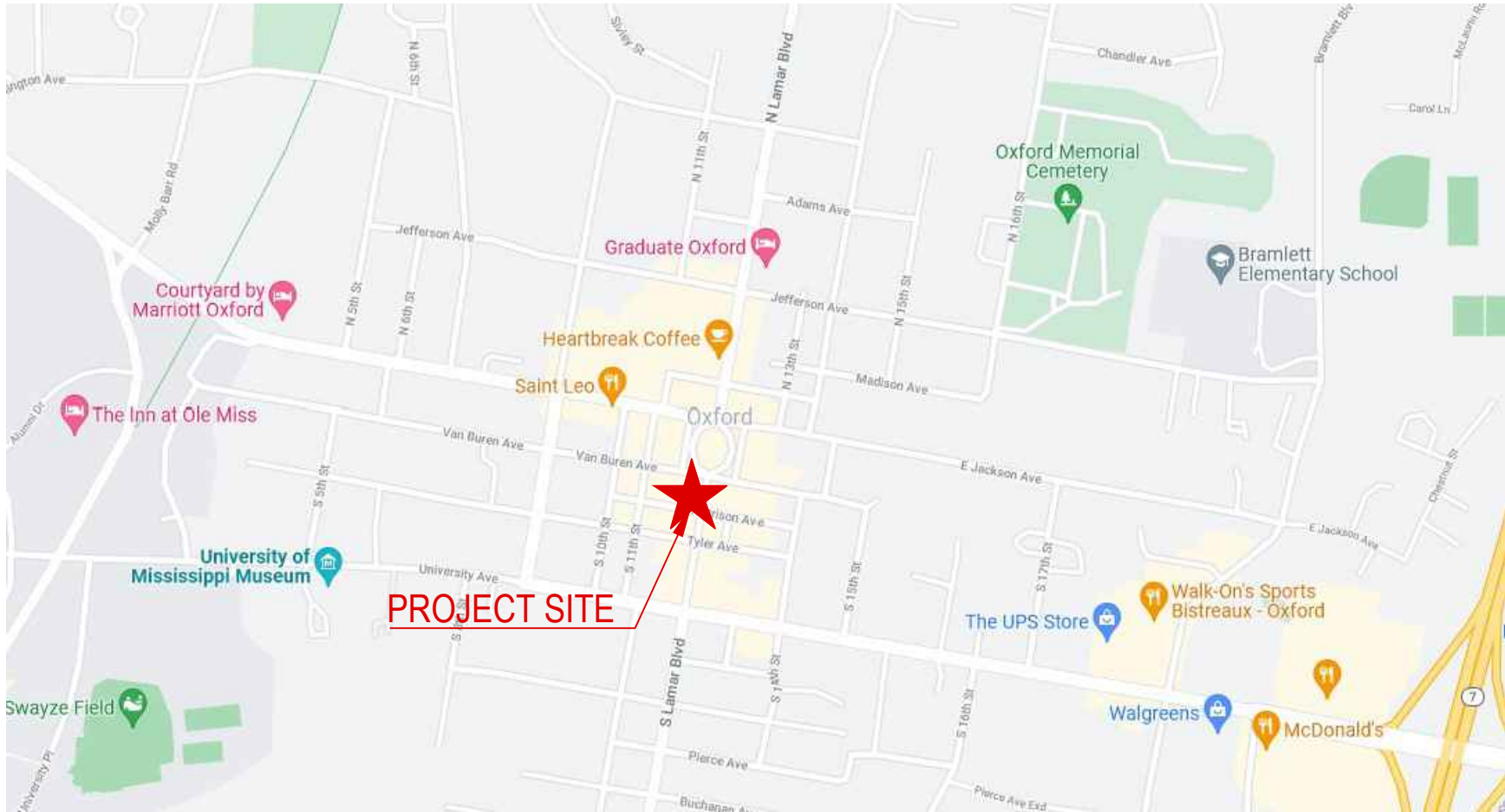


Pond 14P: Detention Pond



CONSTRUCTION PLANS FOR: 208 South Lamar

City of Oxford, Mississippi



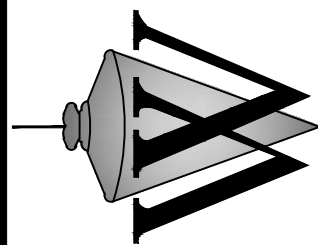
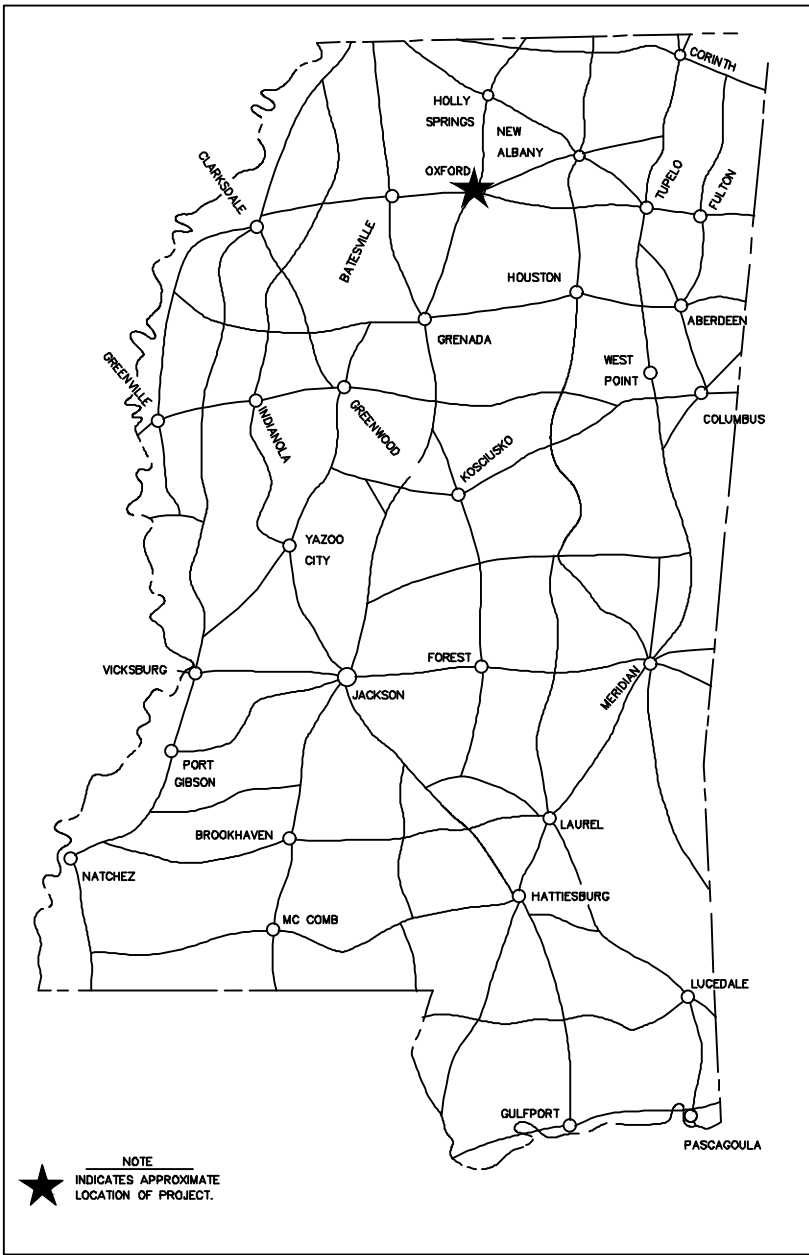
VICINITY MAP

NOTE
★ INDICATES APPROXIMATE
LOCATION OF PROJECT.

INDEX OF DRAWINGS

Sheet #	Sheet Name
C0.0	COVER
C1.0	EXISTING CONDITIONS
C2.0	PROPOSED CONDITIONS
C3.0	STORMWATER DETENTION
C10.0	SITE DETAILS
C10.1	WATER DETAILS
C10.2	SEWER DETAILS
C10.3	STORM DRAIN DETAILS
C10.4	EROSION CONTROL DETAILS
C11.0	MAPS
A1.0-A3.2	BUILDING FLOOR PLANS / ELEVATIONS

LOCATION MAP

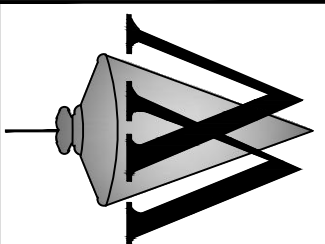


REVISION	DATE

Scale:	N.T.S.
Date:	xx/xx/xxxx
File:	FILE
Proj.No.:	XXXXXX
Drawn By:	JRM
Checked By:	JWW
Sheet Title:	

Cover

Sheet No.:	C 0.0
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Construction Plans For:
208 South Lamar
City of Oxford, Lafayette County, Mississippi

REVISION	DATE

Scale: 1" = 10'

Date: xox/xx/xxxx

File: FILE

Proj.No.: XXXXXX

Drawn By: JRM

Checked By: JWW

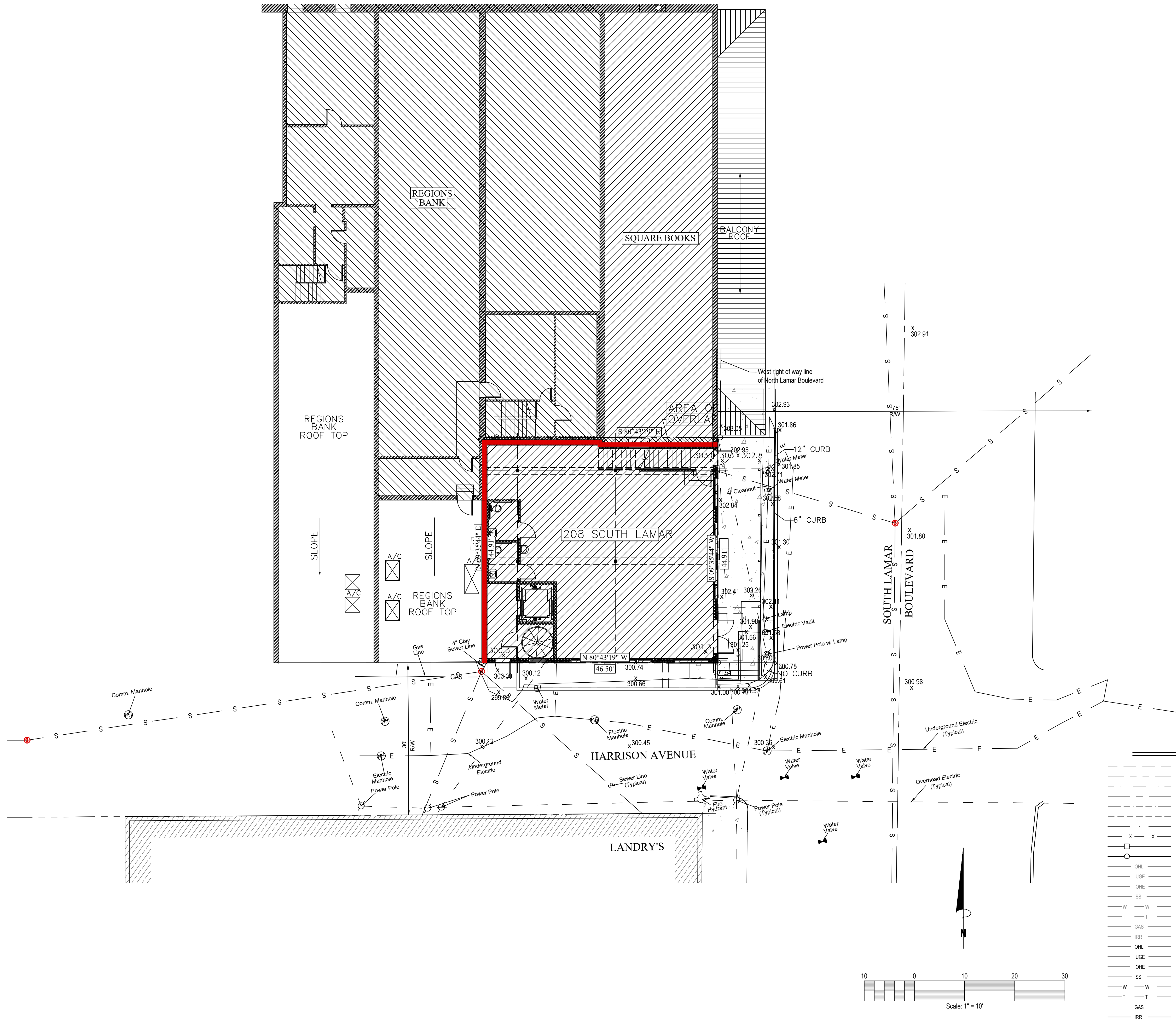
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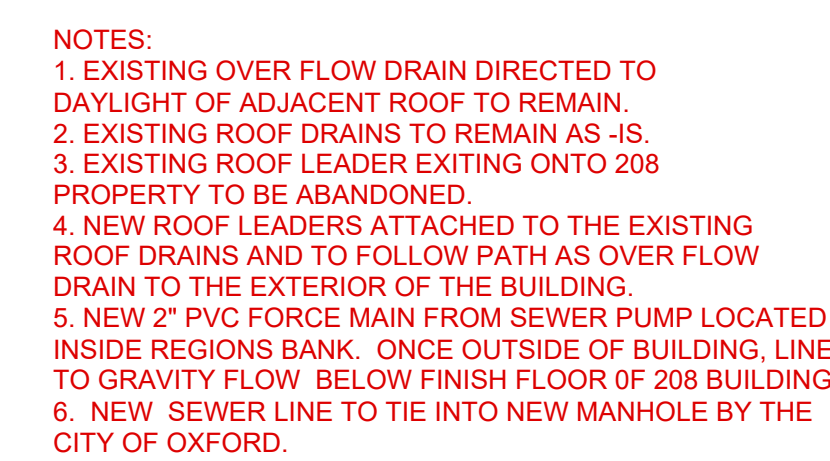
Existing
Conditions

Sheet No.:

C 1.0

720 NORTH LAMAR BOULEVARD, SUITE A
P.O. BOX 1197 OXFORD, MISSISSIPPI 38655
662.226.9675

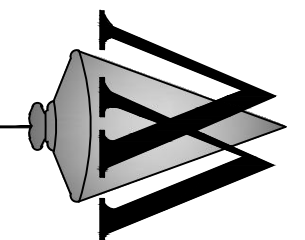




<p><u>SITE DATA TABLE</u></p> <p>TOTAL SITE AREA: 0.048 AC</p> <p>ZONING: HISTORIC URBAN CENTER DISTRICT (HUCN)</p> <p>SETBACKS:</p> <p>FRONT: 0' MIN. / 15' MAX.</p> <p>SIDE: 0'</p> <p>REAR: 0'</p> <p>BUILDING HEIGHT: 35'-0"</p> <p>BUILDING SQUARE FOOTAGE: 5,456</p> <p>PARKING REQUIRED: NONE</p>	
--	--

WILLIAMS ENGINEERING CONSULTANTS, INC.
Professional Engineers | Professional Land Surveyors

720 NORTH LAMAR BOULEVARD, SUITE A
P.O. BOX 1197 OXFORD, MISSISSIPPI 38655
662.238.9675



Construction Plans For:
208 South Lamar
City of Oxford, Lafayette County, Mississippi

REVISION	DATE

Scale: 1" = 10'

Date: xx/xx/xxxx

File: FILE

Proj.No.: XXXXXX

Drawn By: JRM

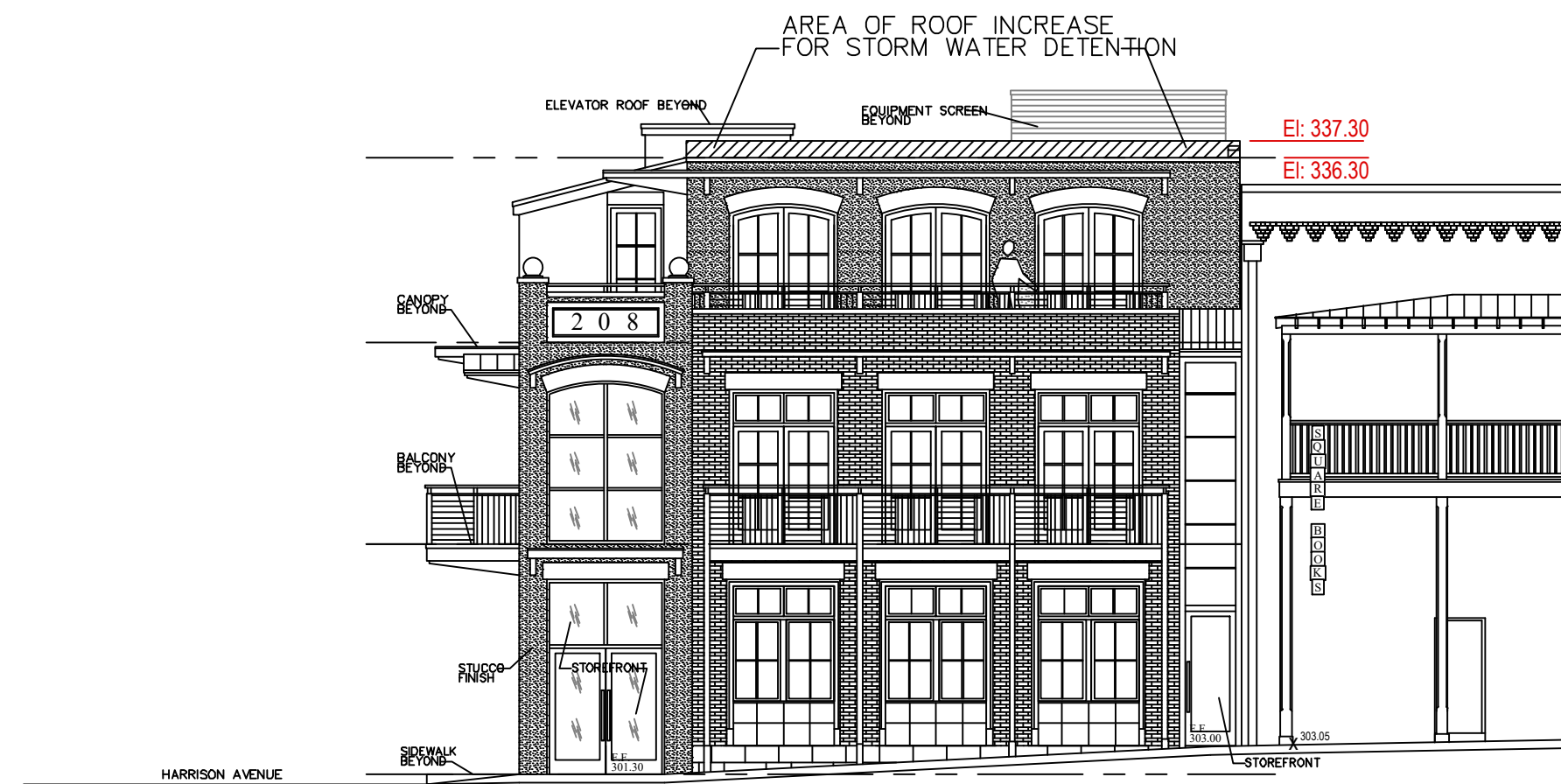
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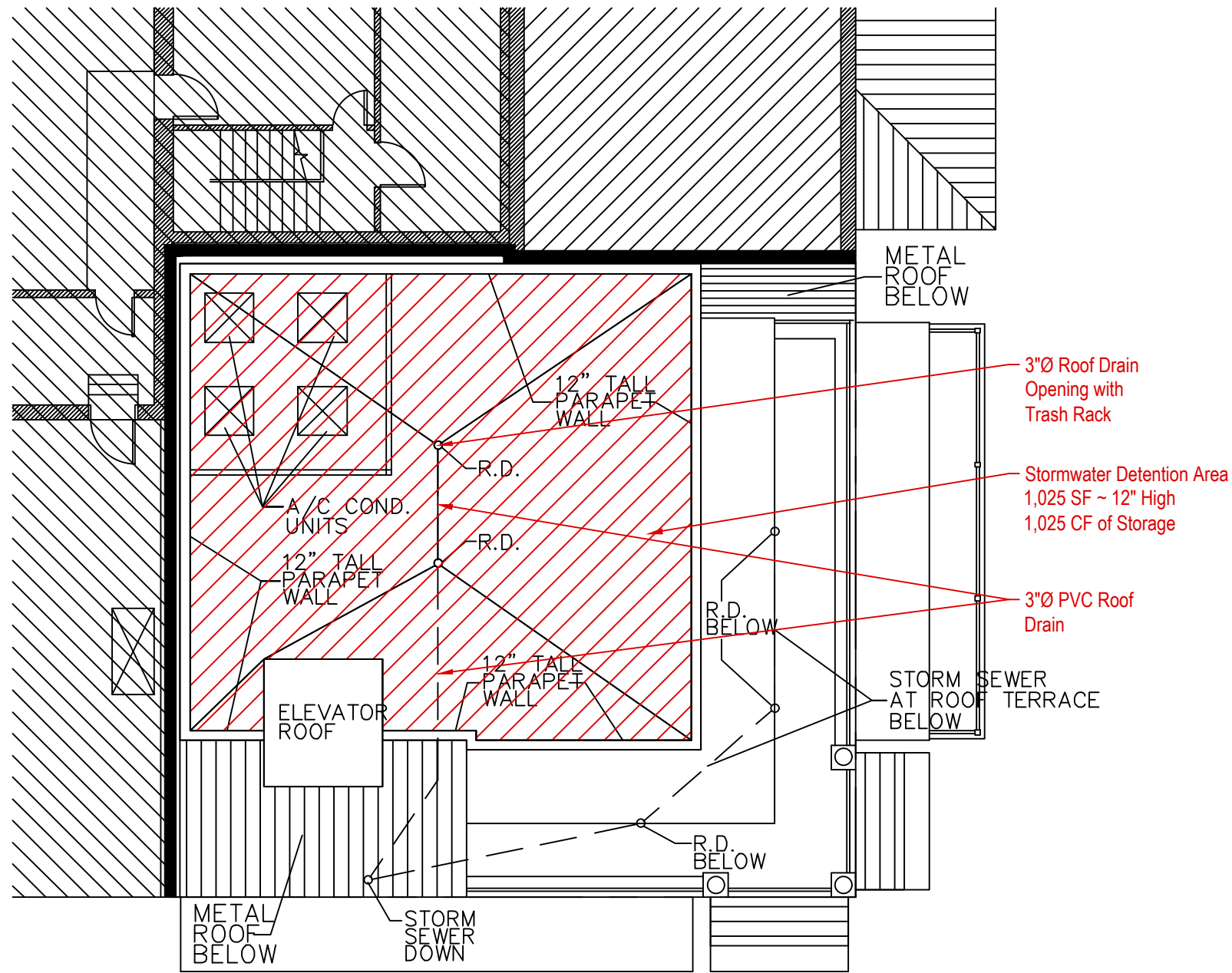
Proposed
Condition

Sheet No.: _____

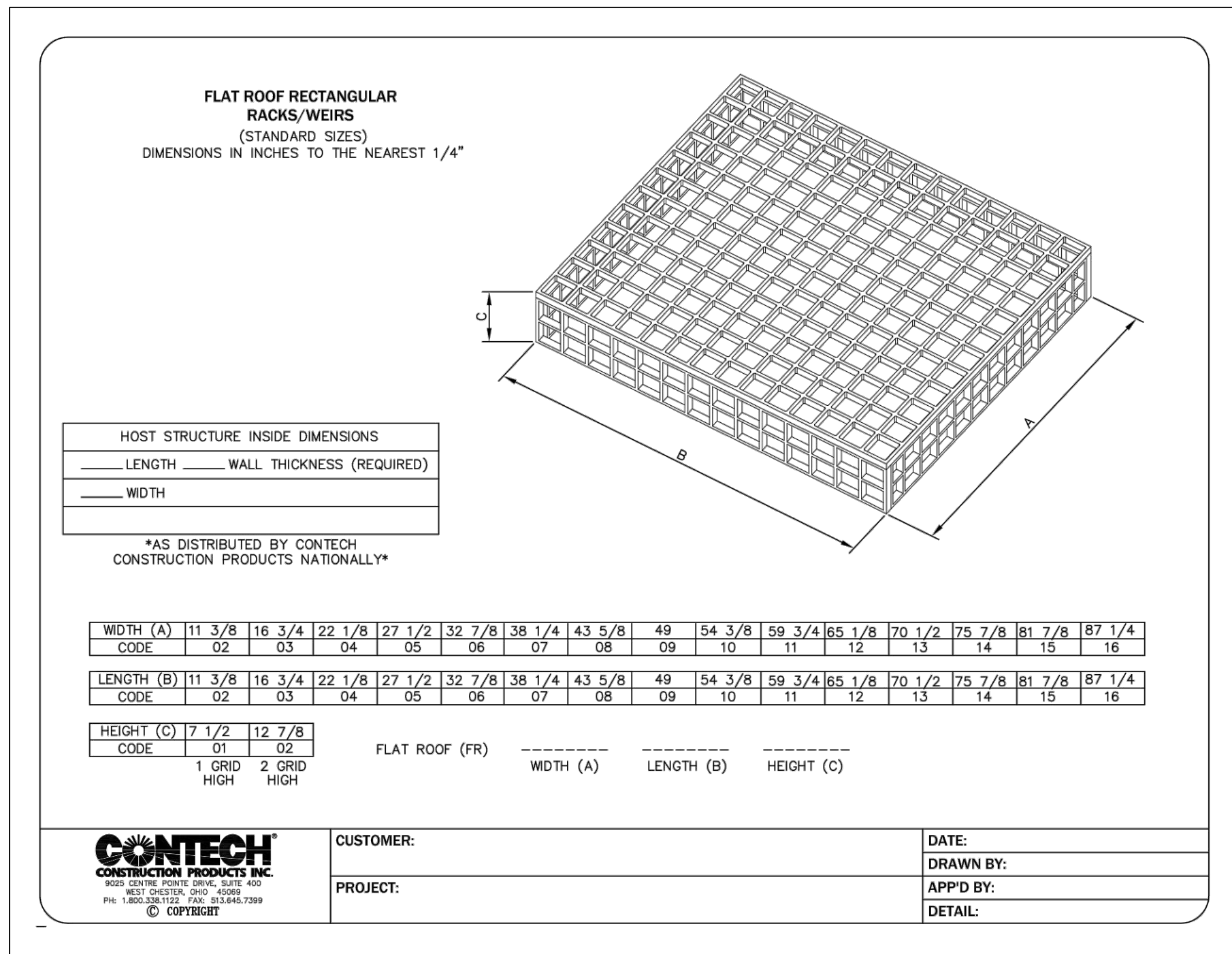
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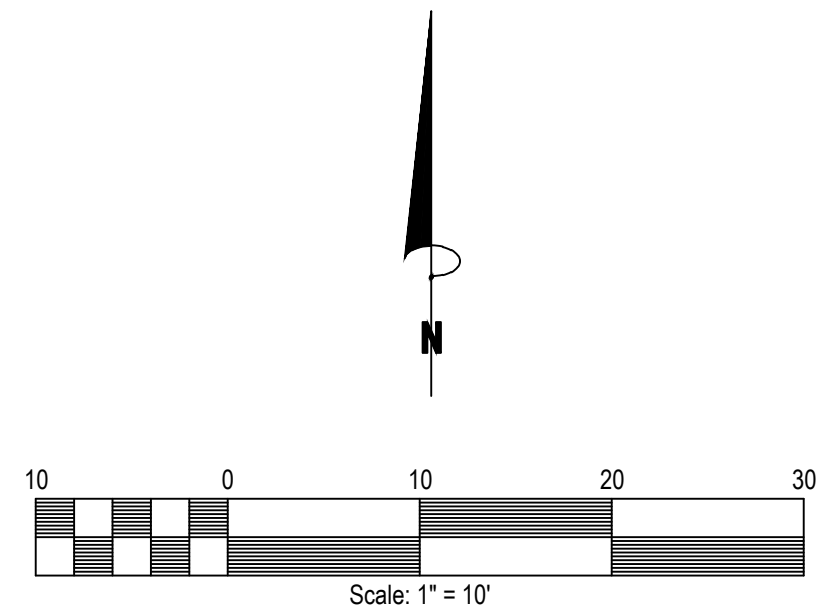
SOUTH LAMAR
EAST ELEVATION



ROOF
PLUMBING PLAN

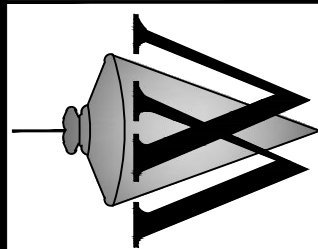


TRASH RACK DETAIL



LEGEND

---	RIGHT OF WAY LINES	■	INLET
---	PROPERTY LINES	IN-1	INLET NUMBER
---	SECTION TIE	-O-	UTILITY POLES
---	CENTERLINE ROAD	⊕	FIRE HYDRANT
---	APPARENT ADJOINING PROPERTY LINE	⊕	WATER METERS
---	BUILDING SETBACKS	⊕	WATER VALVE
---	UTILITY EASEMENT LINES	⊕	EXISTING SANITARY MANHOLES
---	CHAIN LINK FENCE LINES	⊕	SPOT ELEVATION
---	RIGHT OF WAY FENCE	⊕	TREES
---	WOOD FENCE LINES	⊕	RCP
---	OHL	⊕	REINFORCED CONCRETE PIPE
---	UGE	⊕	CMP
---	OHE	⊕	CORRUGATED METAL PIPE
---	OHE	⊕	POLYVINYL CHLORIDE
---	SS	⊕	TC
---	SS	⊕	TOP CURB
---	W	⊕	SW
---	W	⊕	SIDEWALK
---	T	⊕	ASP
---	T	⊕	ASPHALT
---	GAS	⊕	CL
---	IRR	⊕	CENTERLINE ROAD
---	OHL	⊕	CC
---	UGE	⊕	CONCRETE
---	OHE	⊕	TL
---	SS	⊕	TOP LEVEE
---	SS	⊕	TW
---	W	⊕	TOP WALL
---	W	⊕	HDPE
---	T	⊕	HIGH DENSITY POLYETHYLENE
---	GAS	⊕	FF
---	IRR	⊕	FINISHED FLOOR
---	OHL	⊕	FL
---	UGE	⊕	FLOW LINE
---	OHE	⊕	EOP
---	SS	⊕	EDGE OF PAVEMENT
---	W	⊕	BM-#
---	W	⊕	SMH
---	T	⊕	SANITARY SEWER MANHOLE
---	GAS	⊕	
---	IRR	⊕	



REVISION	DATE

Scale: 1" = 10'

Date: xx/xx/xxxx

File: FILE

Proj.No.: XXXXXX

Drawn By: JRM

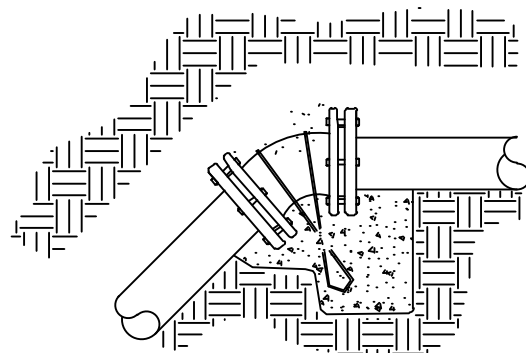
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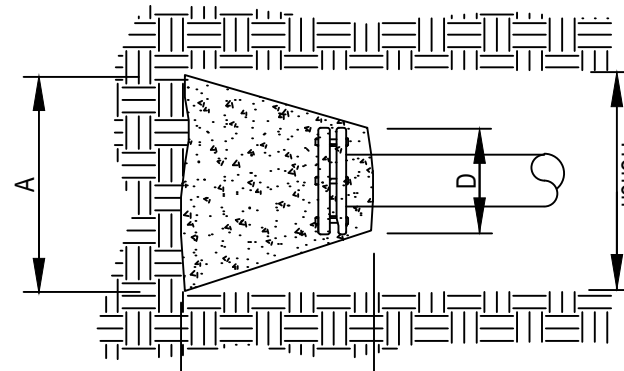
Stormwater
Detention

Sheet No.:

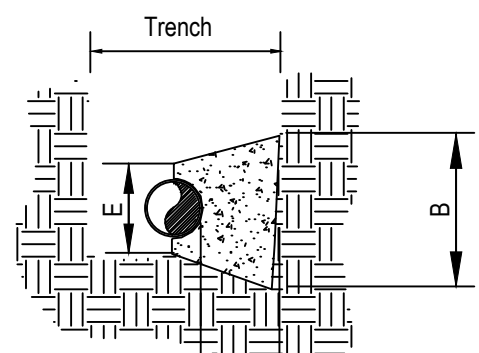
C 3.0



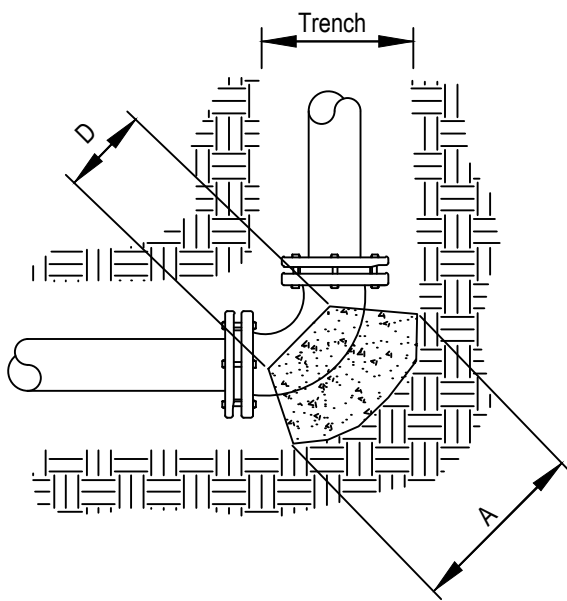
VERTICAL BEND - ANCHORED



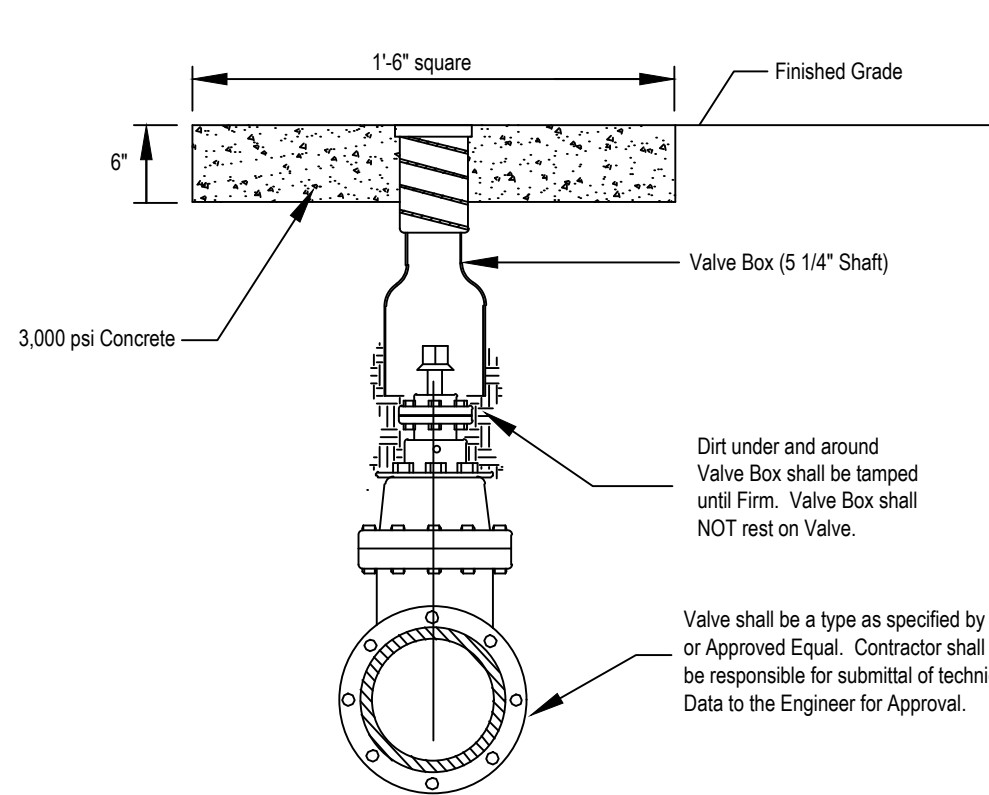
CAP



TYPICAL SECTION

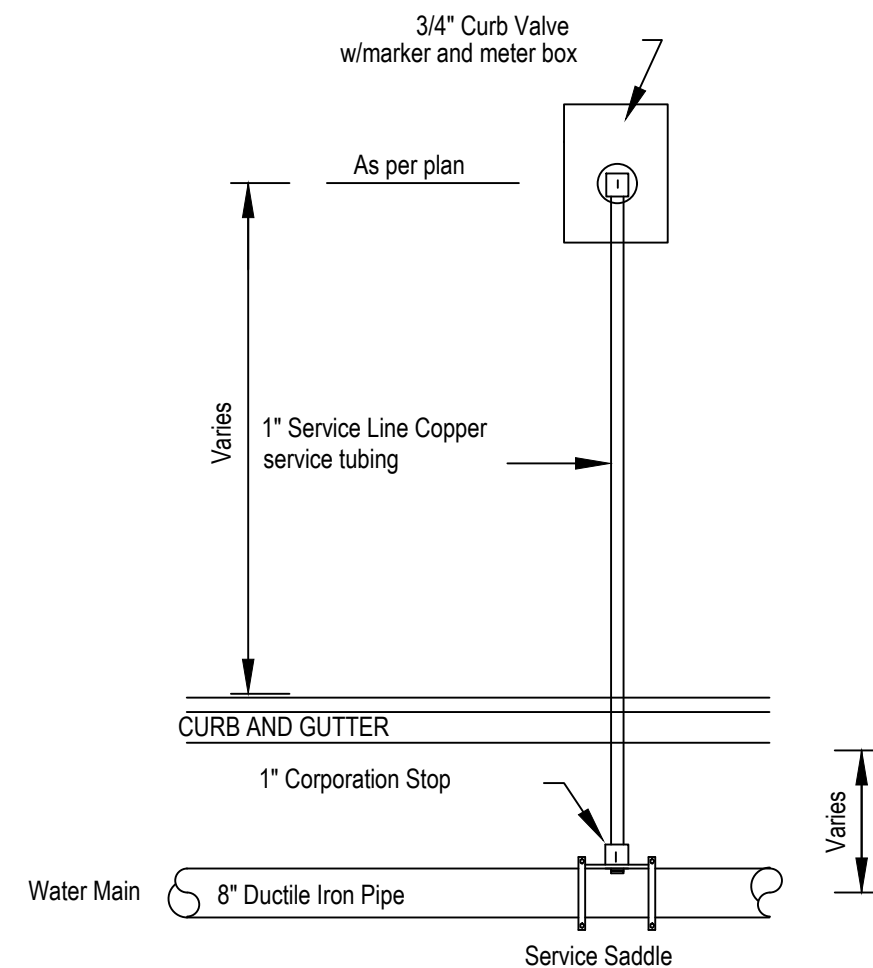


90° BEND



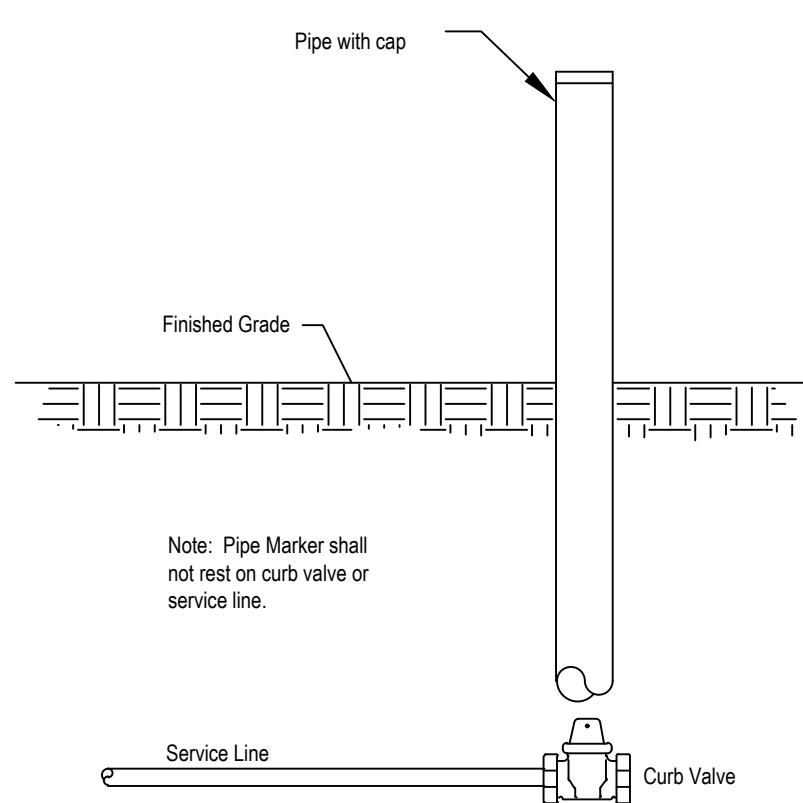
VALVE AND BOX ASSEMBLY

NTS



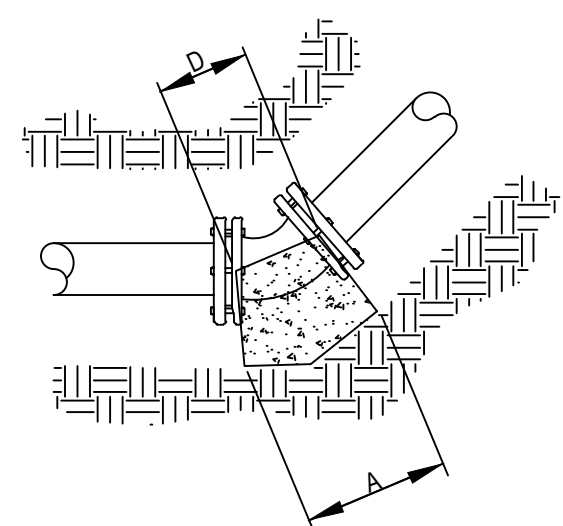
TYPICAL SERVICE INSTALLATION - COTTAGE PRIVATE SERVICE

NTS

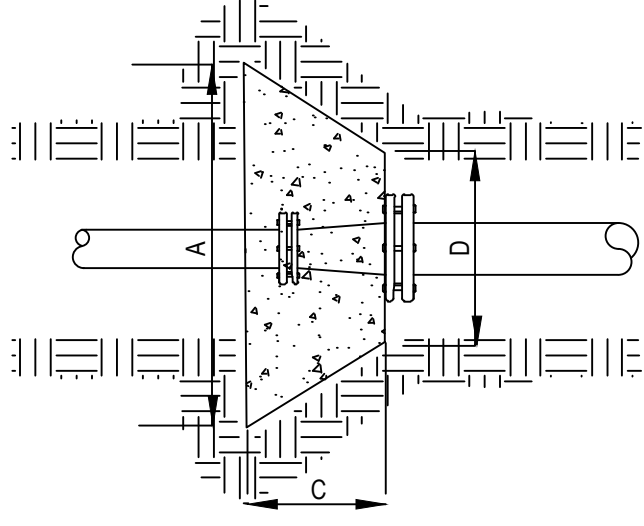


PIPE MARKER DETAIL for WATER SERVICE

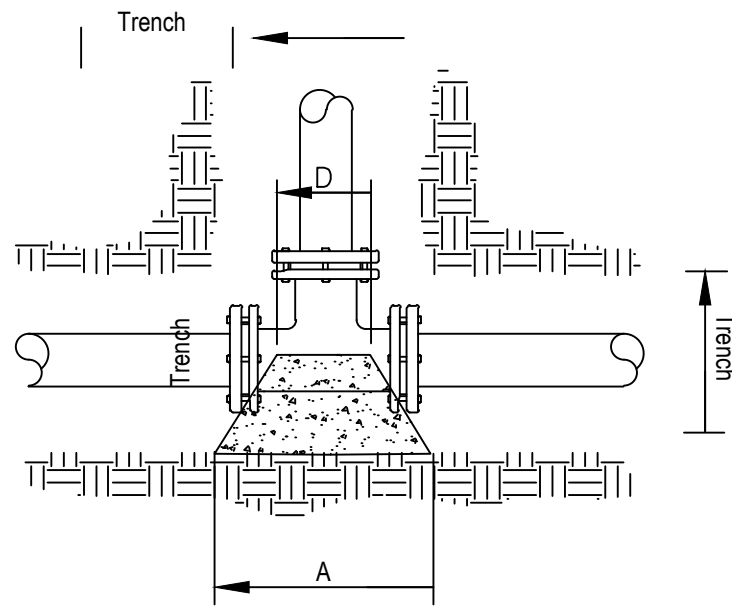
NTS



45°, 22 1/2° AND 11 1/4° BENDS



REDUCER



TEE

90° BEND	PIPE DIAMETER						
	2"	4"	6"	8"	10"	12"	16"
DIMENSION	A	14"	18"	26"	34"	42"	48"
	B	14"	18"	26"	34"	42"	48"
	C	10"	12"	18"	22"	28"	32"
	D	8"	9"	11"	12"	15"	16"
	E	8"	9"	11"	12"	15"	16"

45° BEND	PIPE DIAMETER						
	2"	4"	6"	8"	10"	12"	16"
DIMENSION	A	12"	16"	18"	24"	30"	36"
	B	12"	16"	18"	24"	30"	36"
	C	8"	9"	12"	12"	20"	24"
	D	8"	9"	11"	12"	15"	16"
	E	8"	9"	11"	12"	15"	16"

22 1/2° BEND	PIPE DIAMETER						
	2"	4"	6"	8"	10"	12"	16"
DIMENSION	A	9"	12"	14"	18"	24"	34"
	B	9"	12"	14"	18"	24"	34"
	C	8"	8"	10"	12"	16"	22"
	D	8"	9"	11"	12"	15"	20"
	E	8"	9"	11"	12"	15"	20"

11 1/4° BEND	PIPE DIAMETER						
	2"	4"	6"	8"	10"	12"	16"
DIMENSION	A	9"	10"	12"	14"	16"	24"
	B	9"	10"	12"	14"	16"	24"
	C	6"	8"	8"	10"	10"	14"
	D	8"	9"	11"	12"	15"	20"
	E	8"	9"	11"	12"	15"	20"

CAP	PIPE DIAMETER						
	2"	4"	6"	8"	10"	12"	16"
DIMENSION	A	15"	18"	22"	28"	36"	42"
	B	15"	18"	22"	28"	36"	42"
	C	10"	12"	16"	20"	24"	36"
	D	8"	9"	11"	12"	15"	16"
	E	8"	9"	11"	12"	15"	16"

NOTE:

THRUST BLOCKS SHALL BE POURED AGAINST UNDISTURBED EARTH.

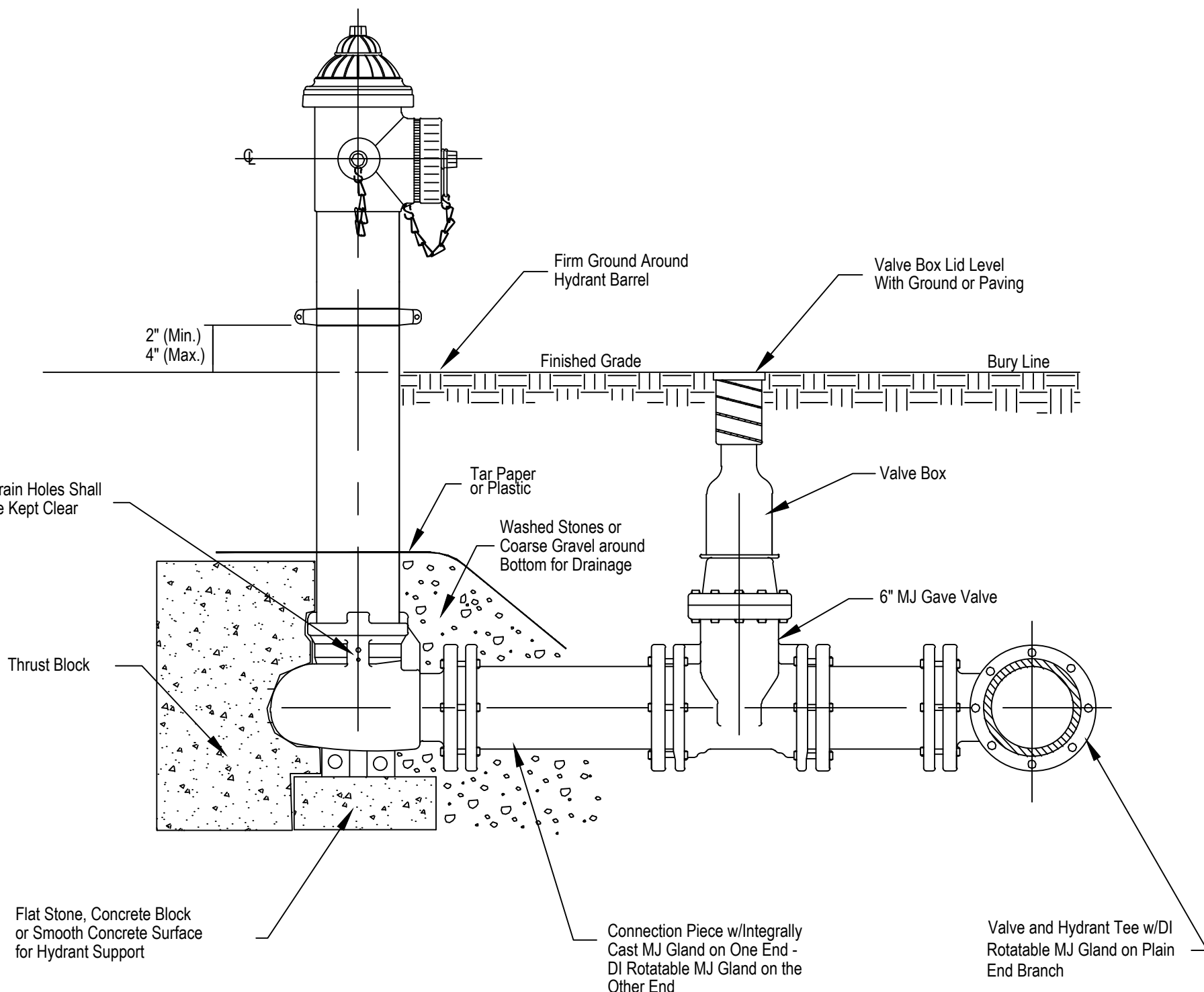
BENDS FOR VERTICAL GRADE CHANGE SHALL BE ANCHORED WITH RODS TO THE NEXT FITTING WHERE DISTANCE PERMITS.

BENDS FOR VERTICAL GRADE CHANGE SHALL BE ANCHORED WITH RODS TO THE NEXT FITTING WHERE DISTANCE PERMITS.

ALL VALVES, FITTINGS, TYPE AND OTHER MATERIALS USED FOR THE CONSTRUCTION OF WATER SUPPLY SHALL MEET CITY SPECIFICATIONS.

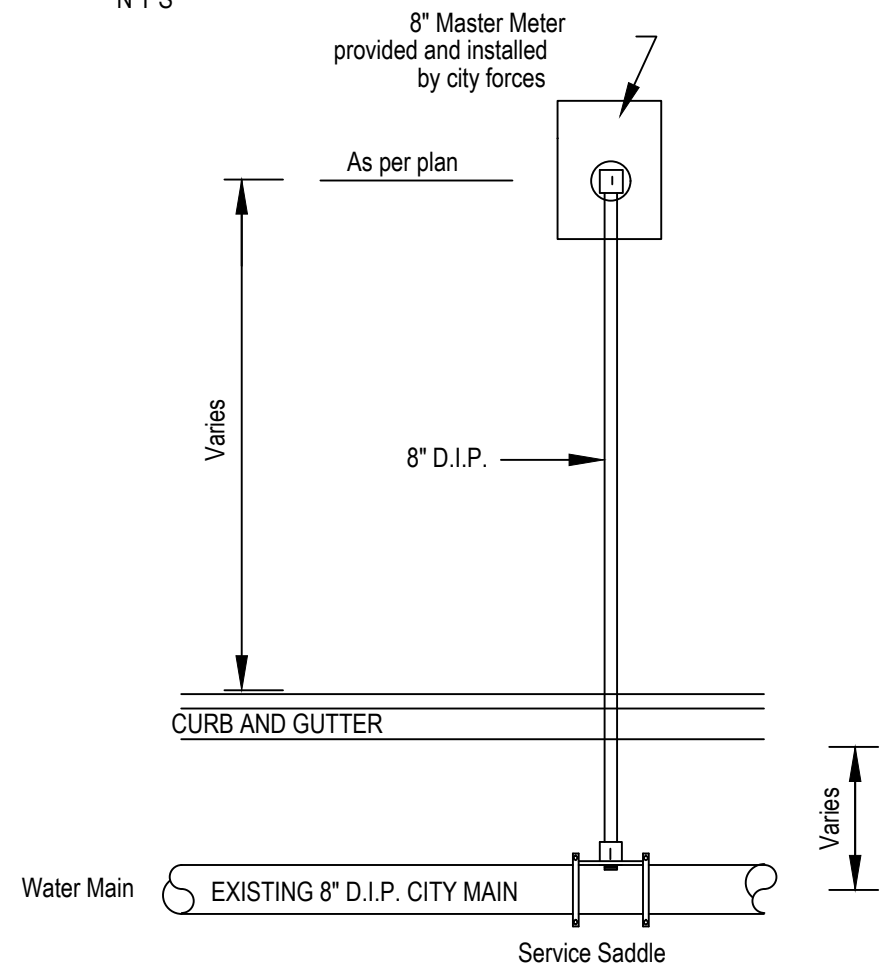
REDUCERS		DIMENSION				
LARGE	SMALL	A	B	C	D	E
4"	3"	12"	12"	12"	12"	12"
6"	3"	20"	20"	14"	20"	20"
6"	4"	20"	20"	14"	20"	20"
8"	4"	26"	26"	18"	22"	22"
8"	6"	22"	22"	14"	22"	22"
10"	4"	32"	32"	22"	24"	24"
10"	6"	30"	30"	20"	24"	24"
10"	8"	24"	24"	15"	24"	24"
12"	4"	40"	40"	27"	28"	28"
12"	6"	38"	38"	26"	28"	28"
12"	8"	32"	32"	22"	28"	28"
12"	10"	28"	28"	18"	28"	28"
16"	6"	54"	54"	36"	36"	36"
16"	8"	50"	50"	34"	36"	36"
16"	10"	46"	46"	32"	36"	36"
16"	12"	40"	40"	27"	36"	36"

TEES		DIMENSION				
RUN	BRANCH	A	B	C	D	E
2"	2"	16"	16"	12"	8"	8"
4"	3"	16"	16"	12"	13"	9"
4"	4"	18"	18"	12"	13"	9"
6"	3"	16"	16"	12"	16"	11"
6"	4"	18"	18"	12"	16"	11"
6"	6"	22"	22"	16"	16"	11"
8"	4"	18"	18"	12"	18"	12"
8"	6"	22"	22"	16"	18"	12"
8"	8"	28"	28"	20"	18"	12"
10"	4"	22"	22"	16"	22"	15"
10"	6"	22"	22"	16"	22"	15"
10"	8"	28"	28"	20"	22"	15"
10"	10"	36"	36"	24"	22"	15"
12"	4"	24"	24"	16"	24"	16"
12"	6"	24"	24"	16"	24"	16"
12"	8"	28"	28"	20"	24"	16"
12"	10"	36"	36"	24"	24"	16"
12"	12"	42"	42"	28"	24"	16"
16"	6"	30"	30"	20"	30"	20"
16"	8"	30"	30"	20"	30"	20"
16"	10"	36"	36"	24"	30"	20"
16"	12"	42"	42"	28"	30"	20"
16"	16"	54"	54"	36"	30"	20"



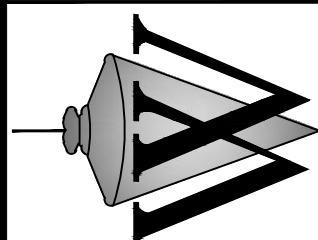
FIRE HYDRANT ASSEMBLY

NTS



MASTER METER - INSTALLATION DETAIL

NTS



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Date: xxx/xx/xxxx

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Proj.No.: XXXXXX

Drawn By: JRM

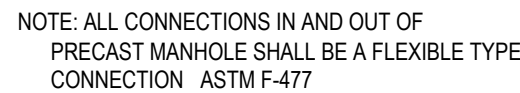
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Sheet Title:

Water
Details

Sheet No.:

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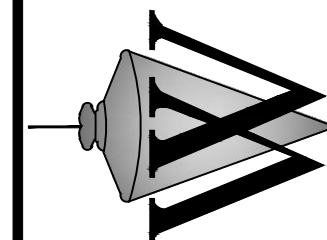


1. USE CLASS II OR CLASS III BEDDING MATERIAL UNDER ALL ROADWAY. BEDDING SHALL BE 6" BELOW PIPE AND FILL UP TO THE HAUNCHES; OTHERWISE USE NATIVE OR LOCAL BEDDING MATERIAL.
2. CLASS II-GRAVEL MIXTURES WITH <12% FINES COMPACTED TO 95% STD PROCTOR.
3. CLASS III-FINE SAND AND CLAYEY GRAVELS. SOIL TYPES GM, GC, SM AND SC. COMPACTED TO 95% STD. PROCTOR.
4. LOCALLY AVAILABLE MATERIALS MAY BE APPROVED AS ALTERNATE EMBEDMENT BY ENGINEER.
5. EXCAVATED TRENCH EMBEDMENT WIDTH = PIPE O.D. + 18".



SEWER INSTALLATION NOTES:

1. ALL WASTEWATER PIPE CONSTRUCTION MUST INVERT TO ALL CITY OF OXFORD STANDARDS AND SPECIFICATIONS.
2. CONTRACTOR TO FIELD VERIFY LOCATION AND INVERT ELEVATIONS OF WASTEWATER PIPE FOR CONNECTION TO EXISTING WASTEWATER SYSTEMS.
3. ALL PROPOSED SANITARY SEWER PIPING SHALL BE INSTALLED AT A GRADE OF NO LESS THAN 0.40 % OR PER CITY OF OXFORD STANDARDS, WHICHEVER IS GREATER.
4. SEWERS SHOULD BE LAID AT LEAST 10 FEET HORIZONTALLY AND 18" VERTICALLY FROM ANY EXISTING OR PROPOSED WATER MAIN, WITH THE WATER MAIN ABOVE THE SEWER PIPE. SEWERS CROSSING WATER MAINS SHALL BE ARRANGED SO THAT THE SEWER JOINTS WILL BE EQUITANT AND AS FAR AS POSSIBLE FROM THE WATER MAIN OR THE SEWER SHOULD BE DUCTILE IRON OR SHALL BE ENCASED IN DUCTILE IRON OR CONCRETE FOR A MINIMUM OF ONE FULL JOINT LENGTH ON EACH SIDE OF THE CROSSING.
5. ALL SEWER SERVICE SHALL BE 6" PVC UP TO BUILDING CLEANOUTS. REFER TO ARCHITECTURAL DRAWINGS FOR ADDITIONAL INFORMATION, ALL SERVICE LINES SHALL MEET THE SPECIFICATIONS OF THE CITY OF OXFORD.
6. SEWER SERVICES SHALL BE INSTALLED TO WITHIN 5' OF THE BUILDING.
7. ALL ABANDONED SEWER LINES SHALL BE REMOVED OR PLUGGED AND GROUTED FULL.
8. CONTRACTOR TO FIELD VERIFY NEW SEWER MANHOLE DEPTHS AND SIZES PRIOR TO ORDERING MATERIALS.
9. ALL EXISTING SEWER SERVICES SHALL BE TIED INTO NEWLY RELOCATED SEWER LINES VIA CLEANOUTS WITH FLUSH MOUNTED BRASS CAPS.
10. ALL UTILITIES SHALL BE VIDEOED AND RECORDED, AND ANY DEFICIENCIES FOUND SHALL BE CORRECTED PRIOR TO CITY ACCEPTANCE
11. WHERE SOIL AT THE ELEVATION OF THE BASE OF A MANHOLE IS UNSTABLE, THE THICKNESS AND/OR BASE AREA WILL BE INCREASED AS DIRECTED BY THE ENGINEER.
12. TAPS TO EXISTING MANHOLES SHALL BE MADE BY CORING WITH THE CONTRACTOR USING A KOR-N-SEAL BOOT (OR APPROVED EQUAL). BLIND DRILLING WILL ONLY BE PERMITTED IN LIEU OF CORING WITH PRIOR CITY APPROVAL. ALL TAPS MUST BE MADE ABOVE TRANSITION SECTION AND ABOVE EXISTING POURED INVERT. NEW PIPE SHALL NOT EXTEND FURTHER THAN 6" INTO SMH.



Construction Plans For:
208 South Lamar
City of Oxford, Lafayette County, Mississippi

REVISION	DATE

Scale: N.T.S.

Date: xx/xx/xx

File: FILE

Proj.No.: XXXXXX

Drawn By: JRM

Checked By: JWW

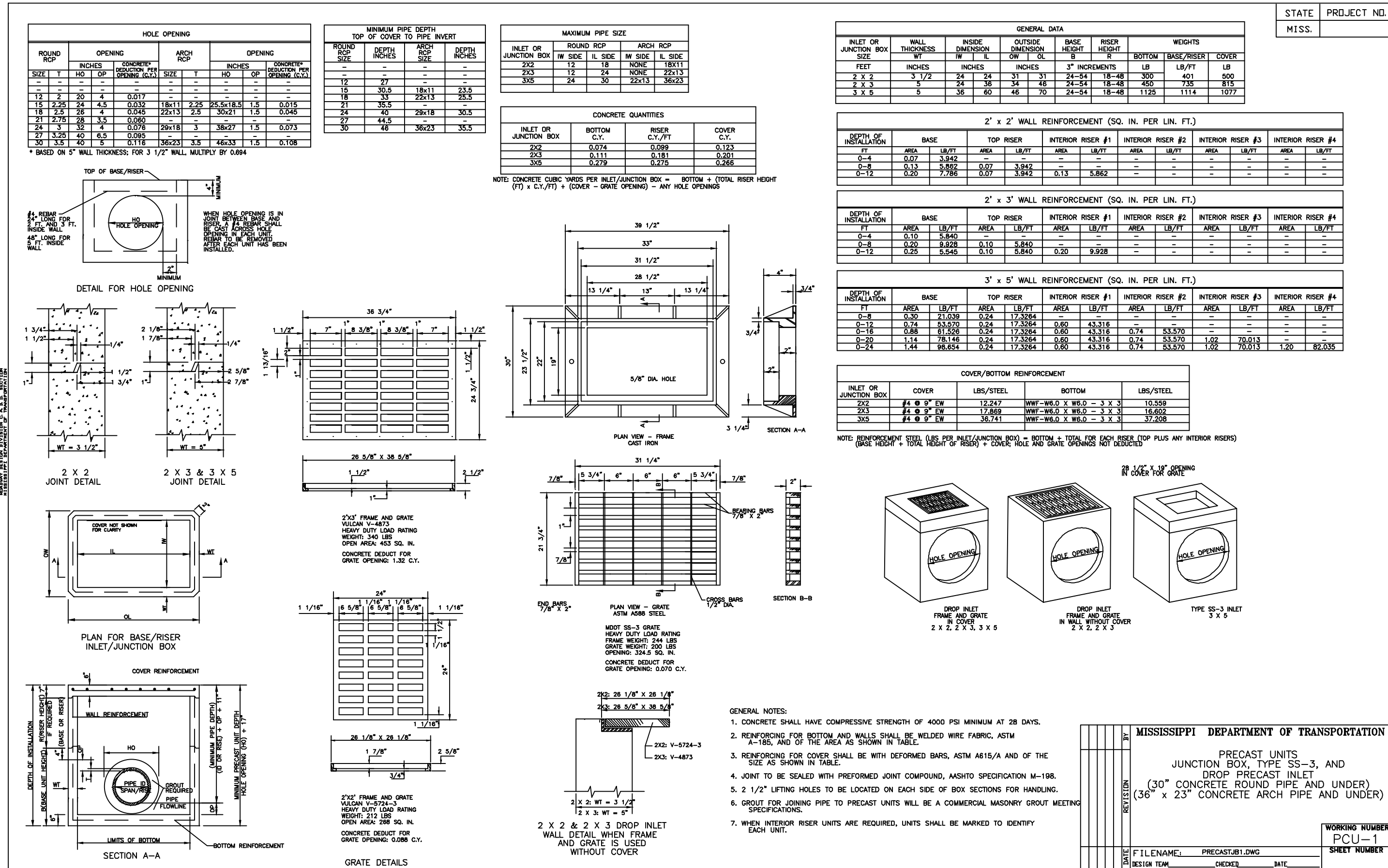
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Sewer Details

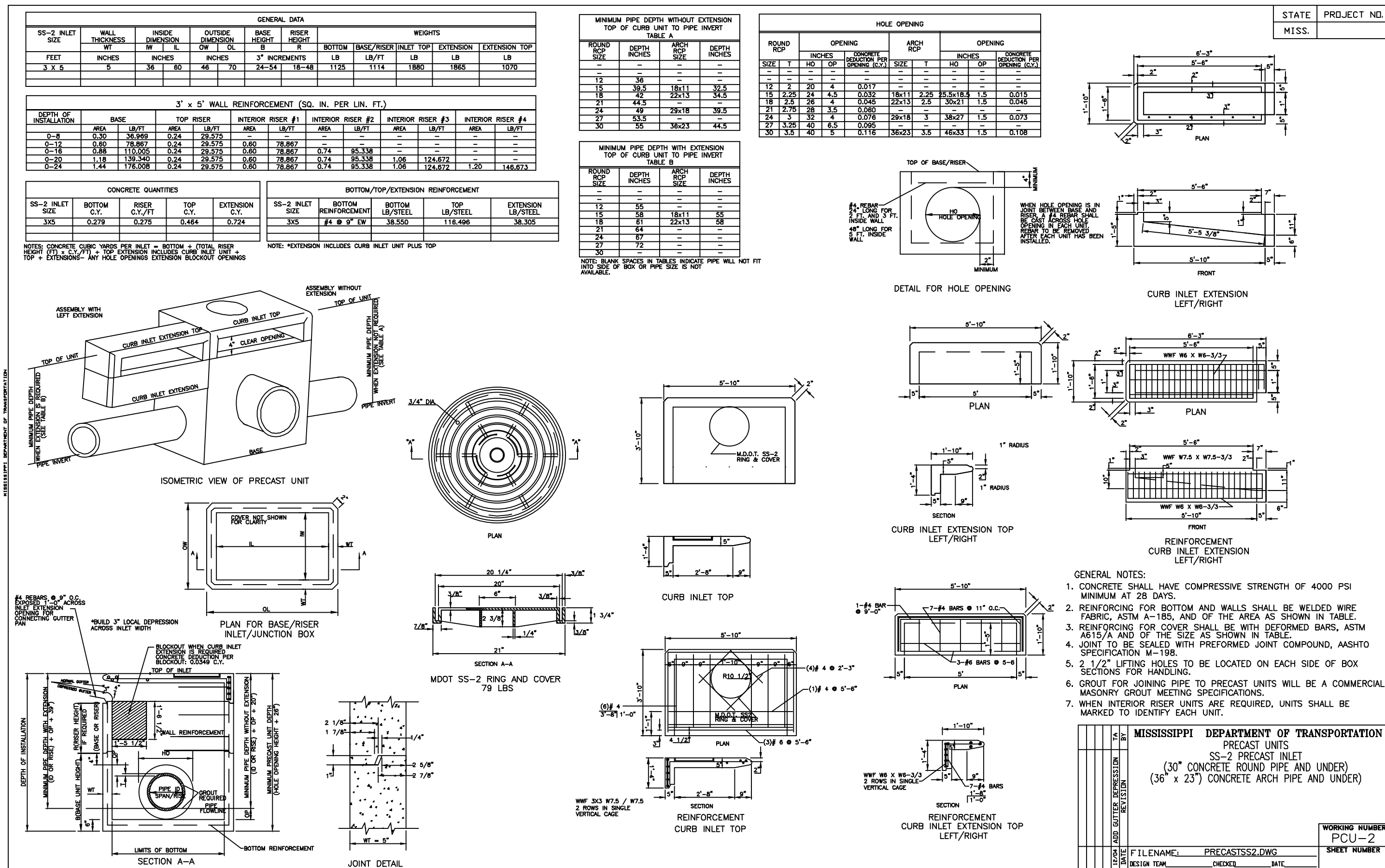
Sheet No.:

C 10.2

720 NORTH LAMAR BOULEVARD, SUITE A
P.O. BOX 1197 OXFORD, MISSISSIPPI 38655
662.236.9675



NOTE: THE CURB INLET TOPS WILL BE POURED-IN-PLACE REINFORCED CONCRETE INSTALLED TO ALIGN WITH THE PROPOSED CURBS. PRECAST CURB INLET TOPS WILL NOT BE PERMITTED.

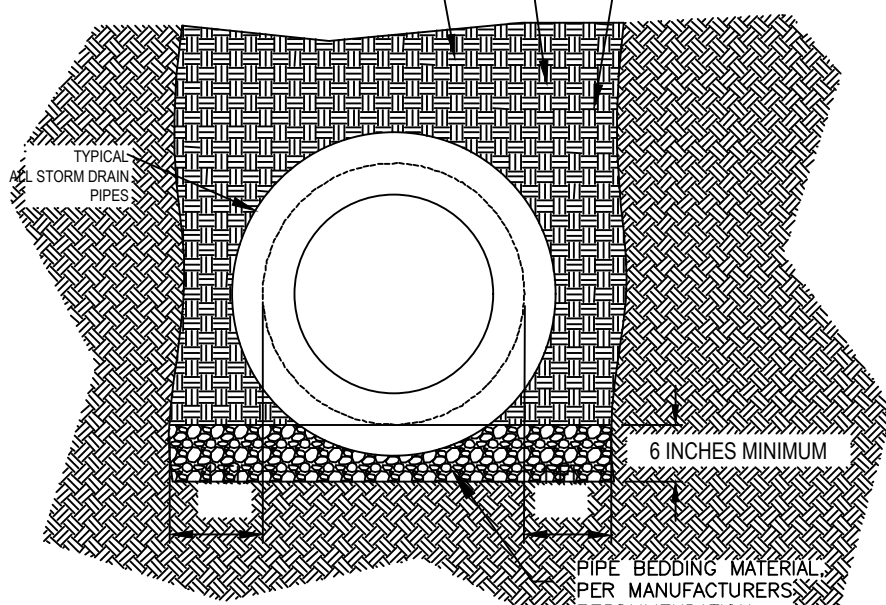


**STORM CONTROL STRUCTURE
OUTLET CONTROL STRUCTURE 4
(DETENTION POND)**

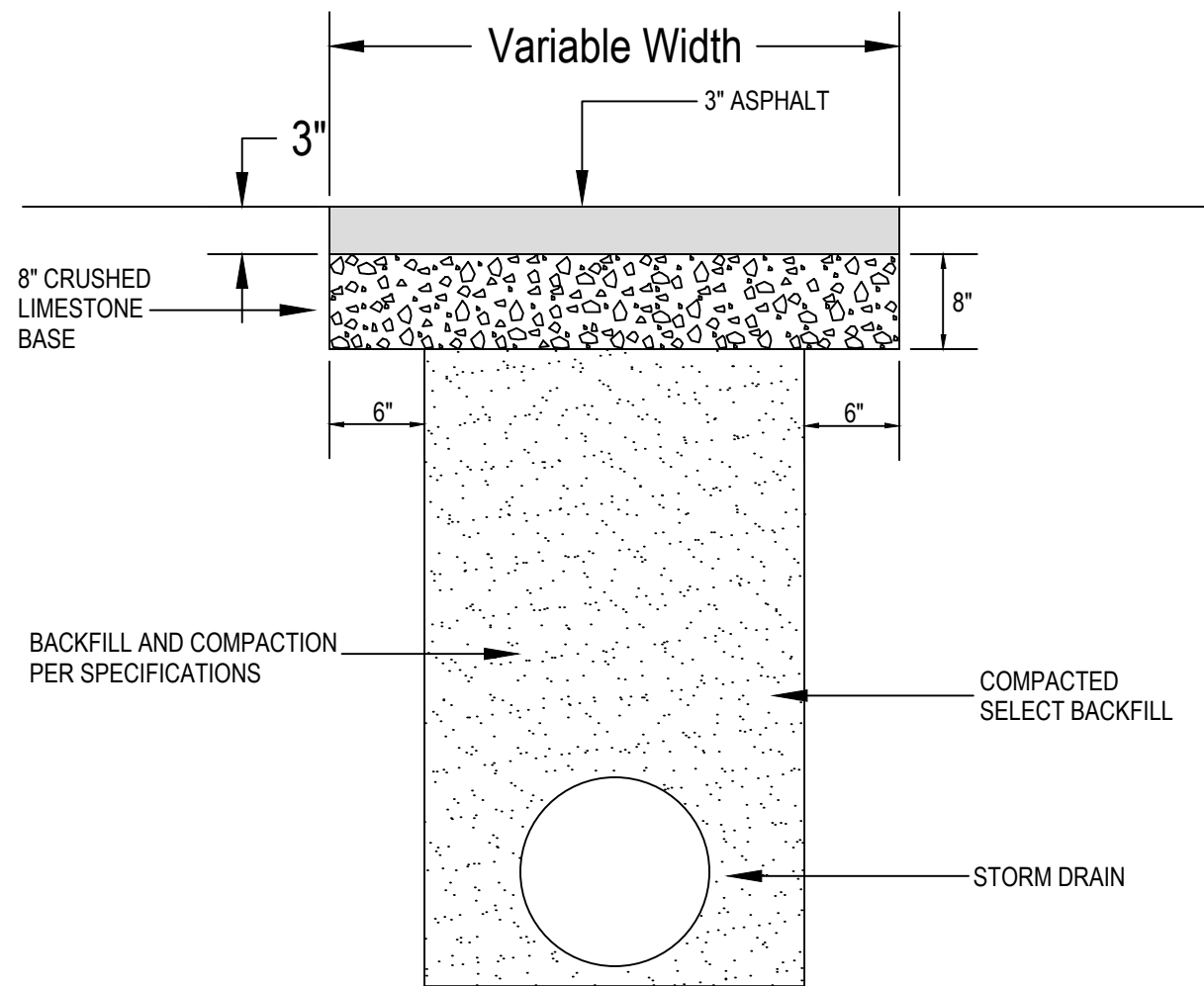
BACKFILL ALL PIPE UNDER ASPHALT OR CONCRETE SURFACES 2' ABOVE TOP PIPE WITH #610 LIMESTONE IN MAXIMUM LOOSE LIFTS OF 8" COMPACTED TO 85% OF STANDARD PROCTOR.

COMPACTION AND BACKFILL MATERIAL REQUIREMENTS IN ACCORDANCE WITH THE PLAN DRAWINGS AND SPECIFICATIONS AS WARRANTED BY THE OVERLYING SPECIFIED LOADING AND LAND USE CONDITION.

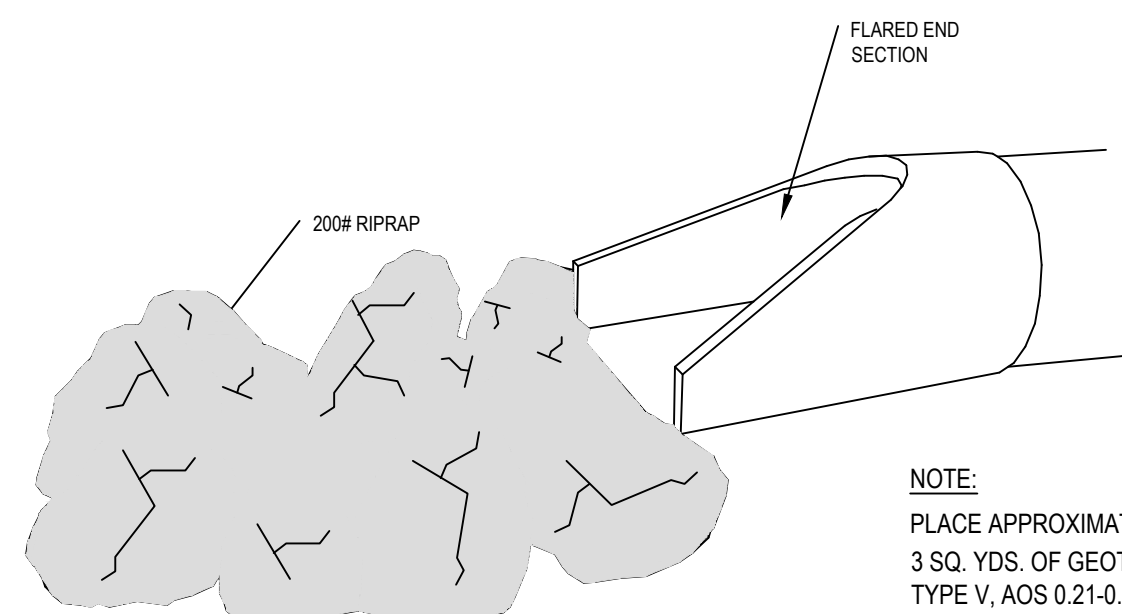
COMPLETED PIPE TRENCH. TEMPORARY SHORING IS TO BE IN ACCORDANCE WITH THE LATEST OSHA REQUIREMENTS AND IS THE RESPONSIBILITY OF THE CONTRACTOR. PROVIDE CERTIFIED PROOF OF COMPLIANCE WITH SAID REGULATIONS TO THE ENGINEER OR CONTRACTING OFFICER PRIOR TO COMMENCING WITH THE EXCAVATION.



TYPICAL STORM DRAIN TRENCH DETAIL

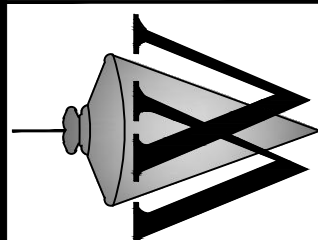


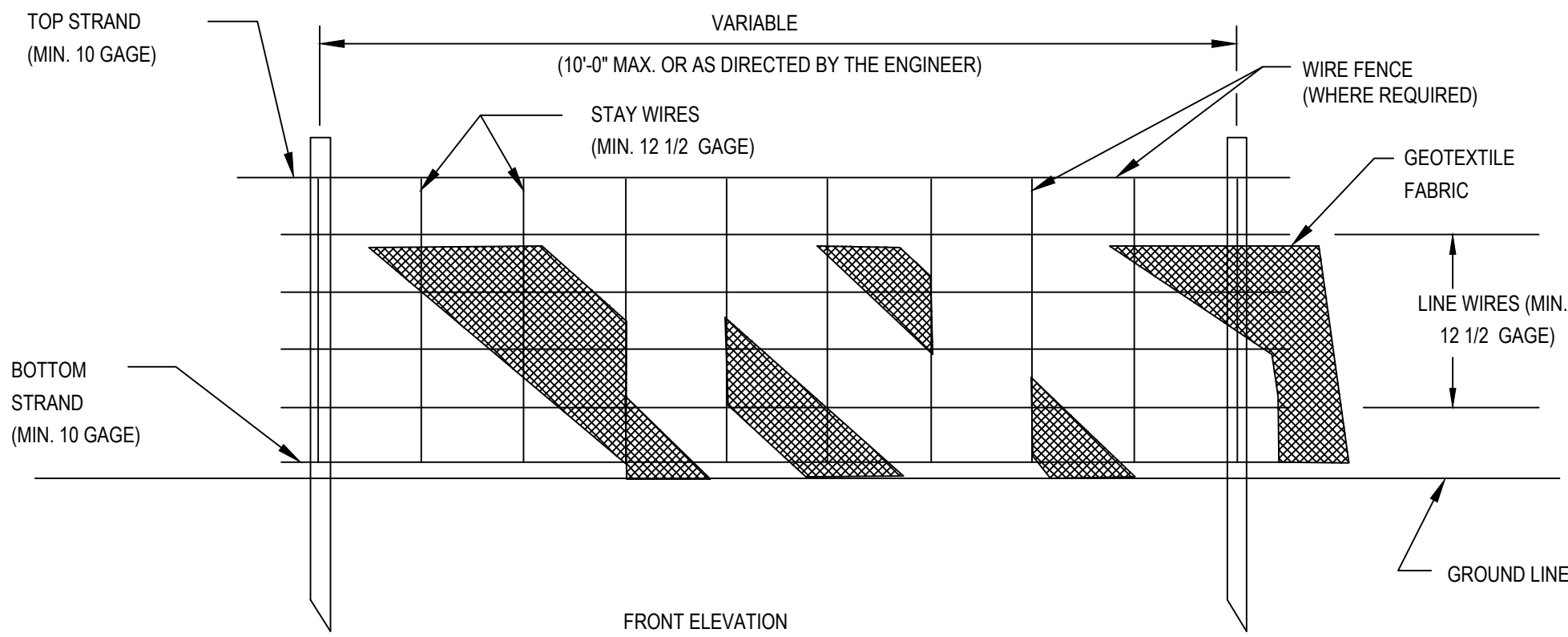
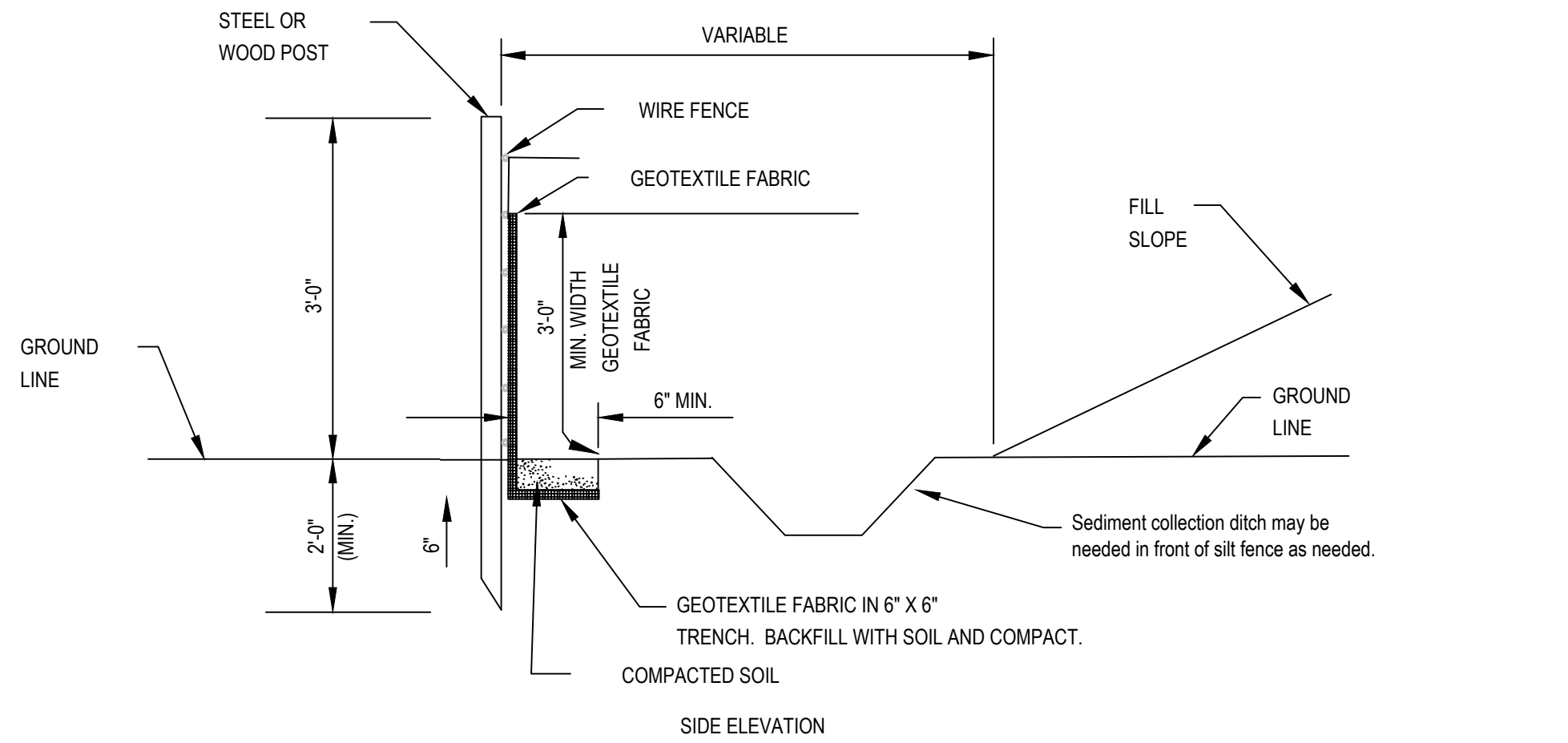
ASPHALT PAVEMENT REPAIR DETAIL



TYPICAL RIPRAP BASIN DETAIL

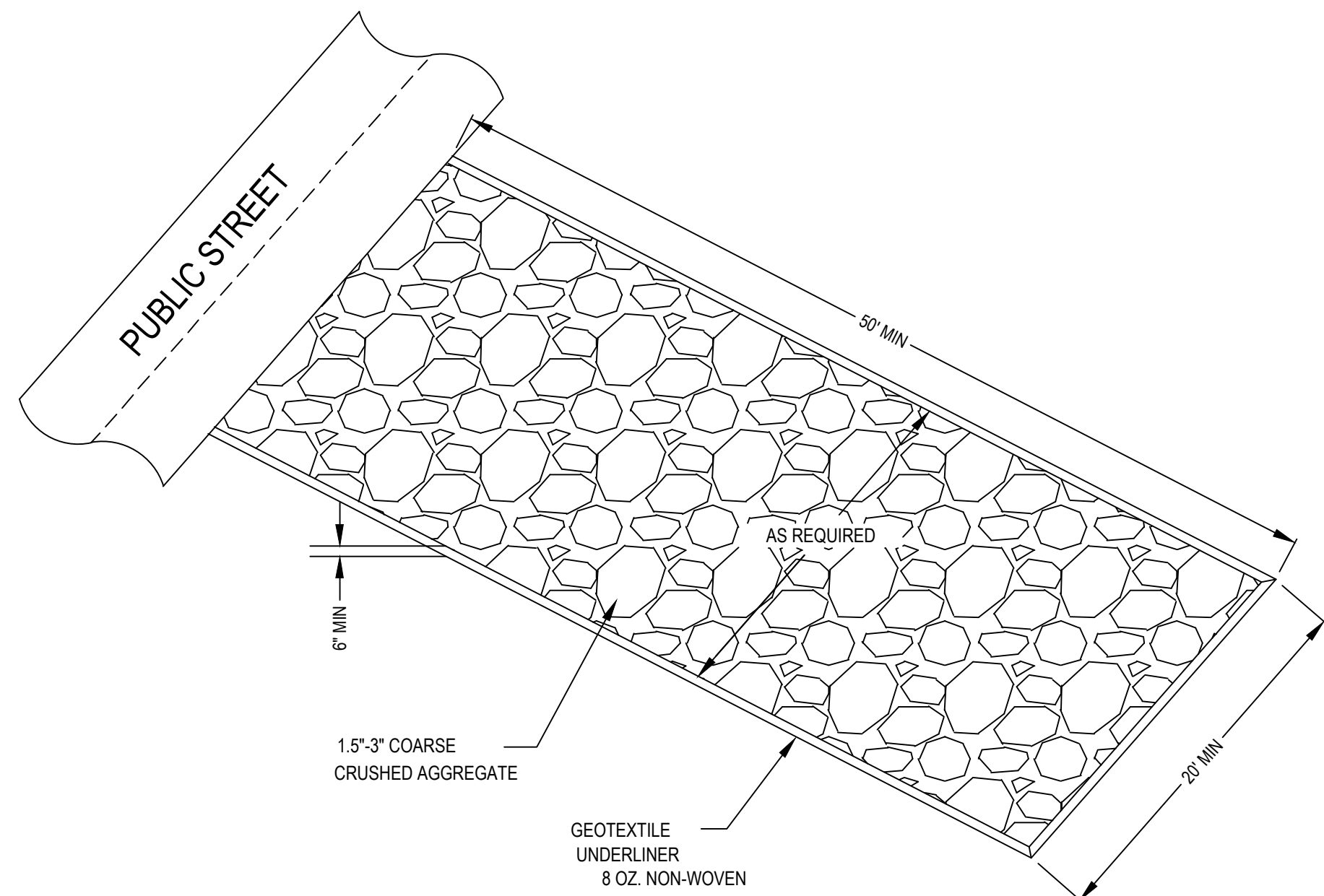
*** GROUTED RIPRAP SHALL BE USED AT OUTFALL TIE-IN.





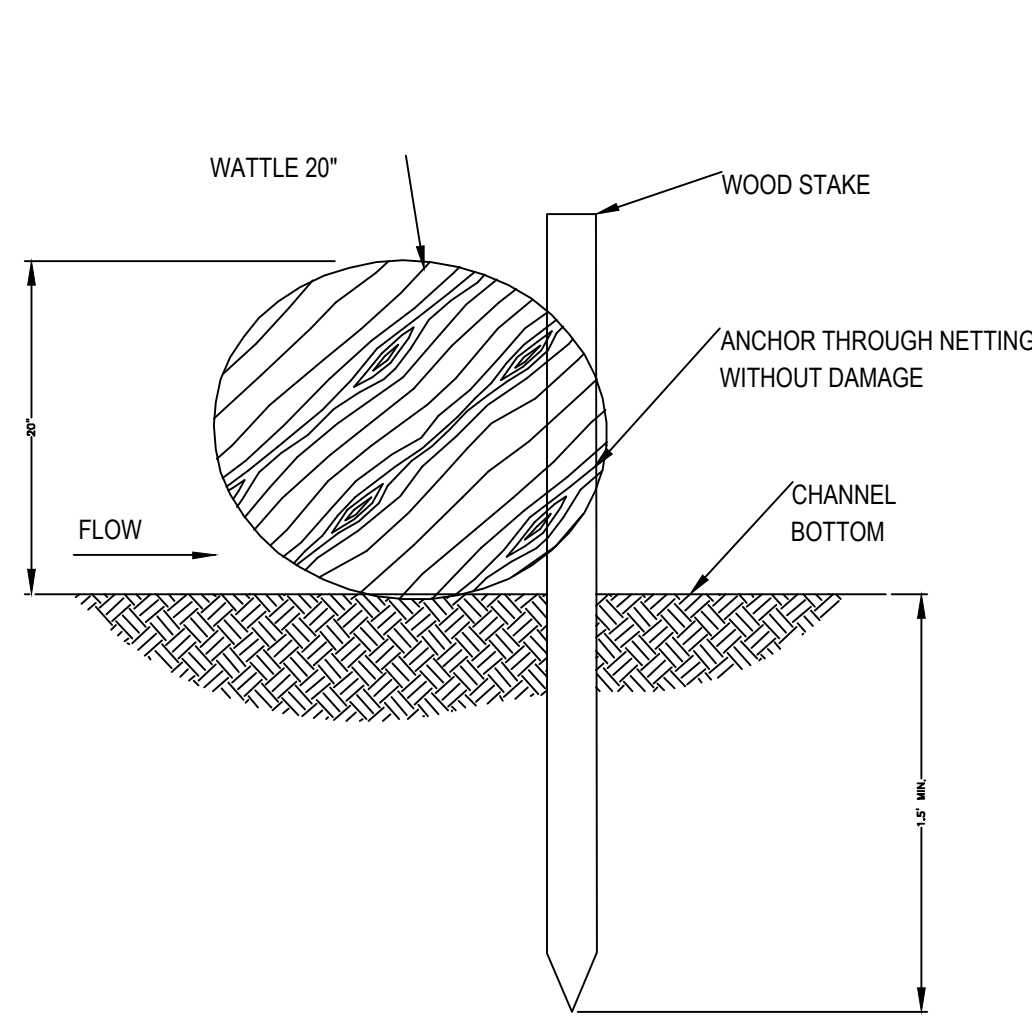
NOTES:

1. WIRE SHALL BE MINIMUM OF 32" IN WIDTH AND SHALL HAVE A MINIMUM OF 6 LINE WIRES WITH 12" STAY SPACING.
2. GEOTEXTILE FABRIC SHALL BE A MINIMUM OF 36" IN WIDTH AND SHALL BE FASTENED ADEQUATELY TO THE WIRE AS DIRECTED BY THE ENGINEER.
3. STEEL POST SHALL BE 5'-0" IN HEIGHT AND OF THE SELF-FASTENER ANGLE STEEL TYPE. WOOD POST SHALL BE A MINIMUM OF 5'-0" IN HEIGHT AND 3" OR MORE IN DIAMETER. WIRE FENCE SHALL BE FASTENED TO WOODEN POST WITH NOT LESS THAN 9 GAGE WIRE STAPLES 1" LONG.
4. GEOTEXTILE FABRIC MEETING THE TYPE II MATERIAL REQUIREMENTS AND INSTALLED ACCORDING TO SPECIFICATIONS MAY BE USED WITHOUT WIRE FENCE.

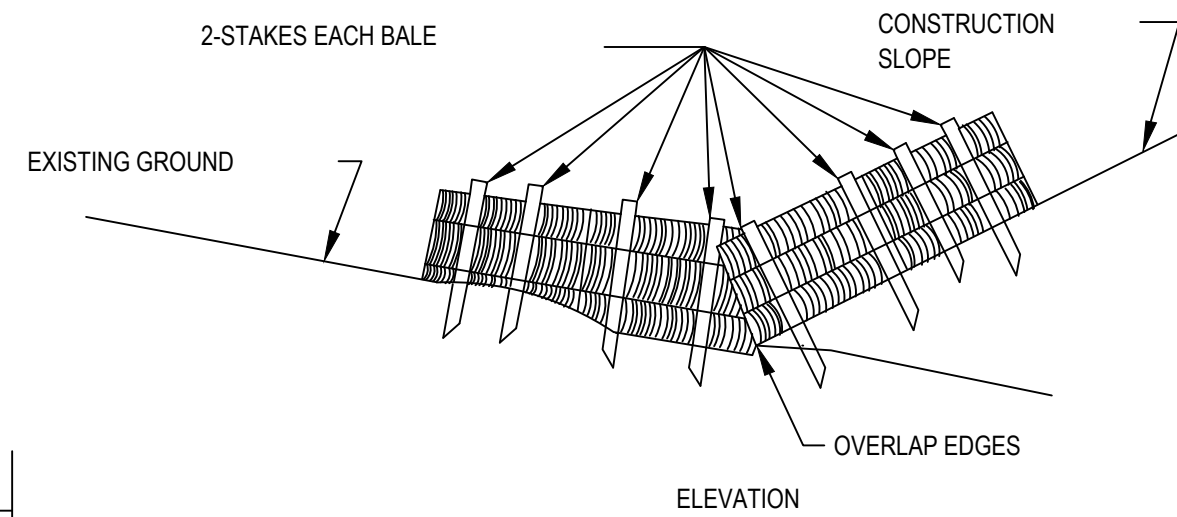
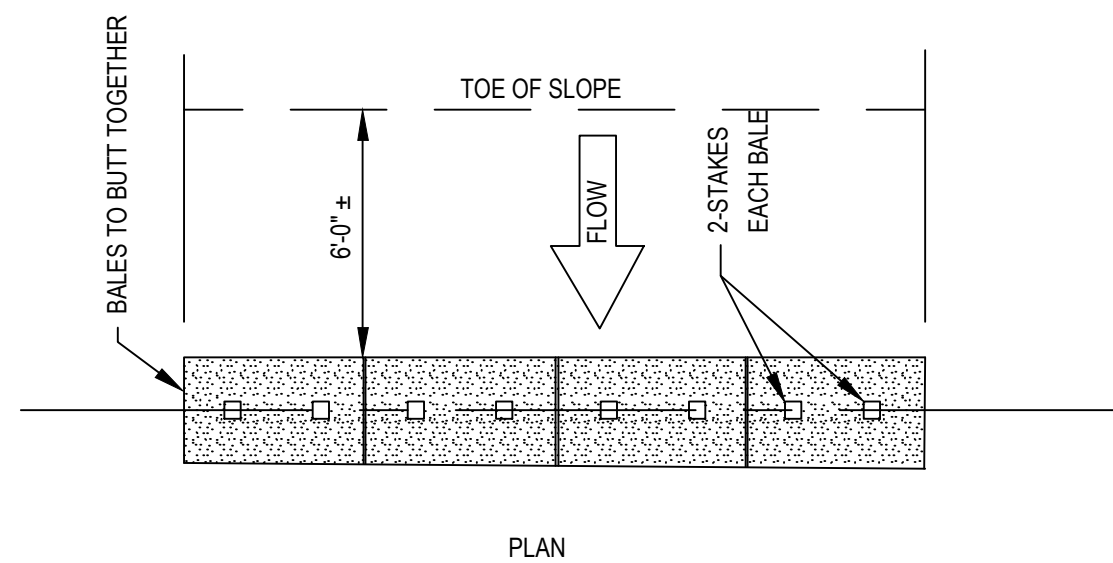
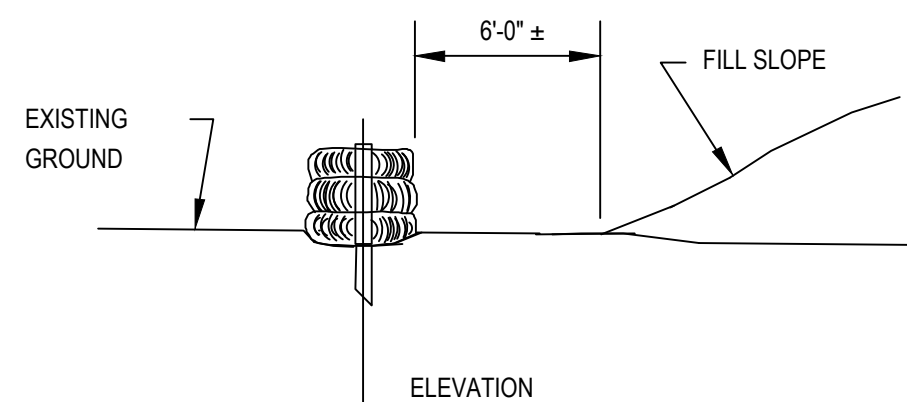


CONSTRUCTION EGRESS DETAIL

NOTES: DETAILS PROVIDED ARE MINIMUM REQUIREMENTS. CONTRACTOR IS RESPONSIBLE FOR INSTALLING AND IMPLEMENTING SUCH ADDITIONAL MEASURES AS MAY BE REQUIRED TO ENSURE SEDIMENT CONTROL.

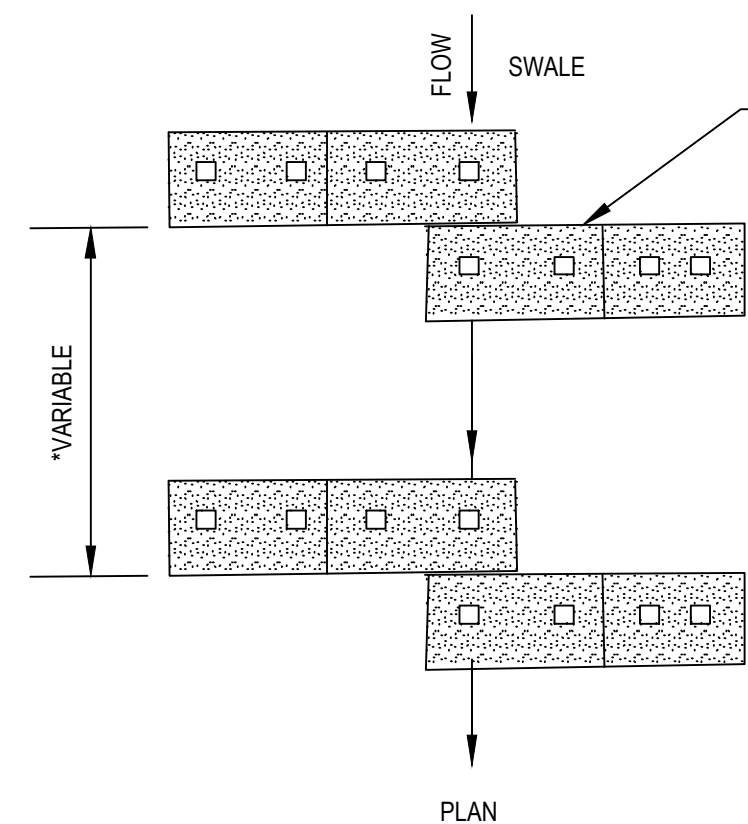
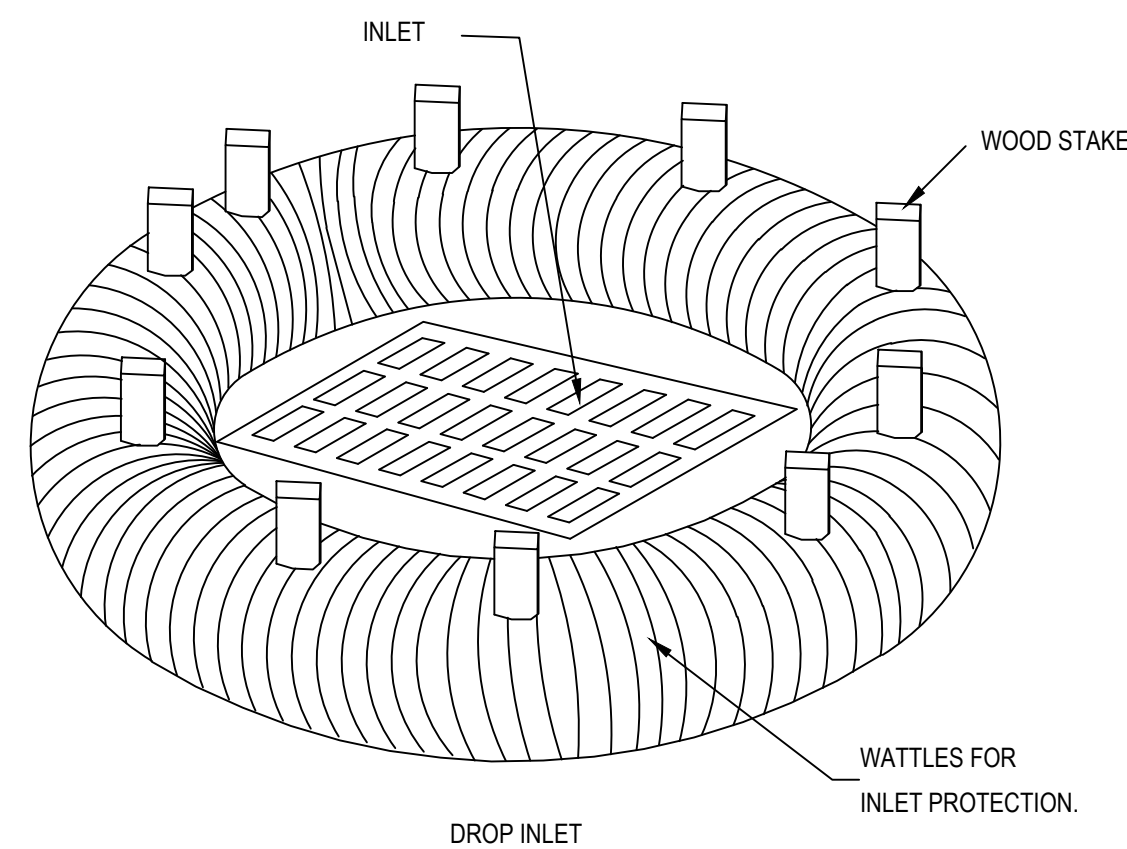
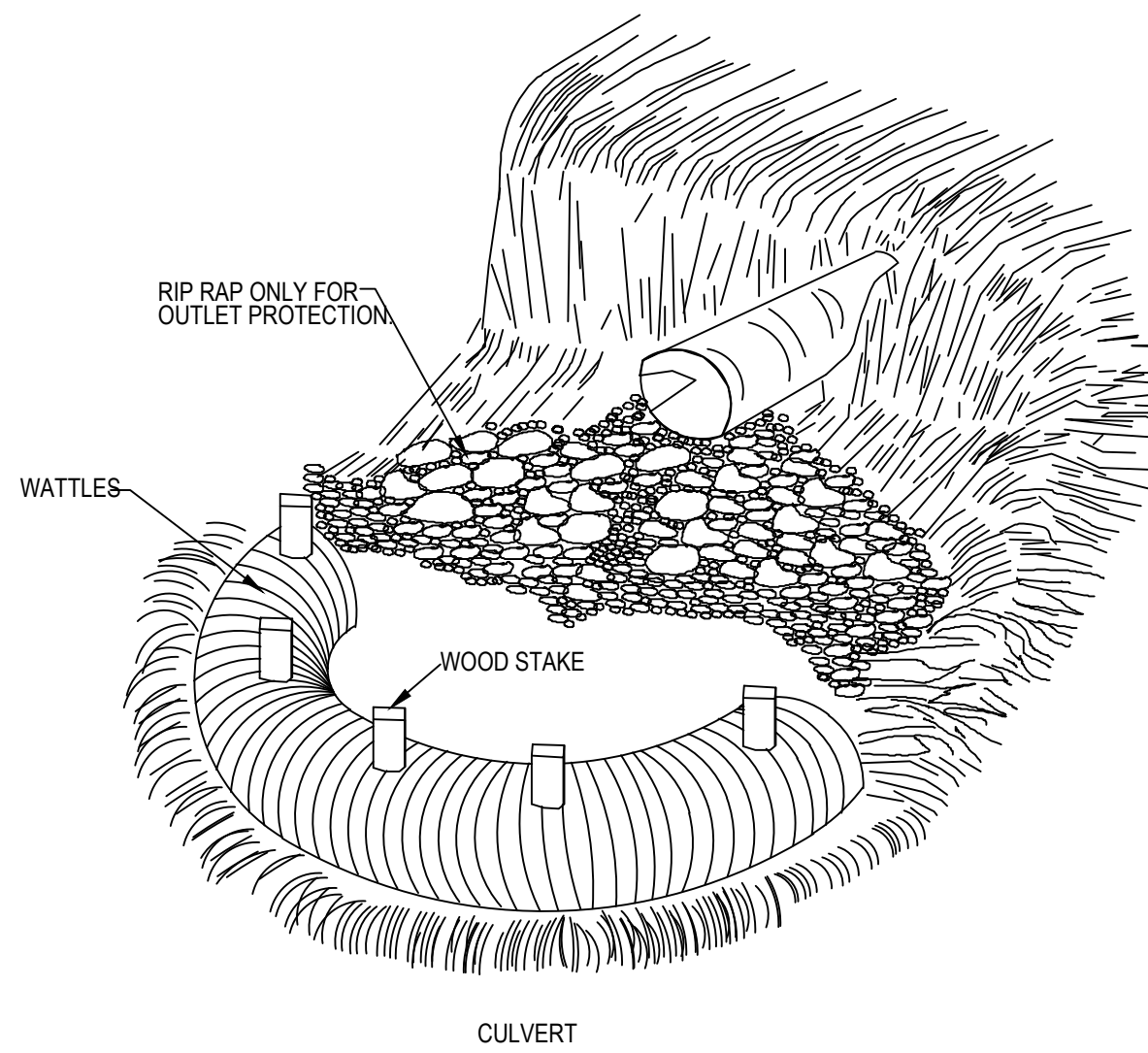


WATTLE DETAIL



FALL OF DITCH (%)	DISTANCE* (ft)
0 - 1	100'
1 - 2	50'
>2	25'

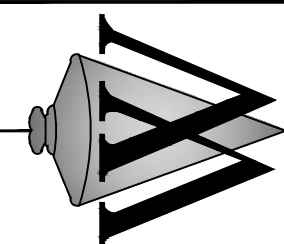
NOTE: EMBED ALL BALES 3" MINIMUM INTO GROUND AND STAKE (2" X 2" X 36") SECURELY.



TEMPORARY EROSION CHECKS USING HAY OR STRAW BALES

1. THE OWNER OR OWNER'S REPRESENTATIVE SHALL MONITOR RUNOFF FROM THE PROJECT SITE DURING AND IMMEDIATELY FOLLOWING RAINFALL AND SHALL TAKE CORRECTIVE ACTION AS NECESSARY WITHIN 24 HOURS OF DISCOVERY OF A PROBLEM OR AS SOON AS FIELD CONDITIONS ALLOW.
2. ALL EROSION CONTROLS SHALL BE INSPECTED AT LEAST ONCE EVERY CALENDAR WEEK.
3. COMMON BERMUDA GRASS SHALL BE PLANTED ON ALL SLOPES. RESOWING WILL BE REQUIRED IF SUBSEQUENT GROWTH AND COVERAGE WARRANT THE NECESSITY.
4. GROUND PREPARATION FOR VEGETATIVE PRACTICES REQUIRED FOR EROSION CONTROL SHALL CONSIST OF PLOWING AND PULVERIZING THE SOIL WITHIN THE AREA TO BE PLANTED OR SEEDED WHEN REQUIRED.
5. PRIOR TO CONSTRUCTION, TEMPORARY SILT FENCE SHALL BE INSTALLED WHERE APPLICABLE. FOR THE DURATION OF CONSTRUCTION ALL EROSION CONTROL MEASURES SHALL BE IN PLACE AND MAINTAINED AT ALL TIMES. WHEN WORK IS DISCONTINUED IN A DISTURBED AREA, APPROPRIATE VEGETATIVE PRACTICES, (SEEDING AND MULCHING), AND STRUCTURAL PRACTICES, (I.E.: RIP RAP) MUST BE INITIATED WITHIN SEVEN CALENDAR DAYS.
6. ALL ACCUMULATED SEDIMENT SHALL BE REMOVED FROM CONTROLS WHEN IT REACHES 1/3 TO 1/2 THE HEIGHT OF THE CONTROL.
7. ADDITIONAL STANDARDS AND PRACTICES CAN BE FOUND IN THE PLANNING AND DEVELOPMENT MANUAL FOR THE CONTROL OF EROSION, SEDIMENT, AND STORMWATER.
8. THE PURCHASER SHALL BE REQUIRED TO MAINTAIN THE PROPERTY IN SUCH A CONDITION AS TO MINIMIZE OFF-SITE DAMAGE FROM EROSION, SEDIMENT DEPOSITS AND STORMWATER. THIS REQUIREMENT WILL BE IN EFFECT FROM THE BEGINNING OF SITE PREPARATION AND CONTINUED THROUGH THE ESTABLISHMENT OF PERMANENT VEGETATIVE COVER. PURCHASER ACKNOWLEDGES AND AGREES THAT SELLER IS NOT RESPONSIBLE FOR DAMAGES WHICH MAY BE SUFFERED BY PURCHASER OR OTHER PROPERTY OWNERS OR PARTIES AS A RESULT OF SITE PREPARATION WORK CARRIED OUT BY PURCHASER AND HIS/her SUBCONTRACTORS. PURCHASER AGREES TO HOLD SELLER HARMLESS FROM ANY SUCH DAMAGES SUSTAINED IN CONNECTION THEREWITH.
9. IT IS THE OWNER'S AND CONTRACTOR'S RESPONSIBILITY TO ENSURE SEDIMENT AND CONSTRUCTION DEBRIS DOES NOT LEAVE THE SITE.

*SOURCES FOR NOTES MISSISSIPPI STANDARD SPECIFICATIONS FOR STATE AID ROAD AND BRIDGE CONSTRUCTION AND MISSISSIPPI'S PLANNING AND DESIGN MANUAL FOR THE CONTROL OF EROSION, SEDIMENT, AND STORMWATER.



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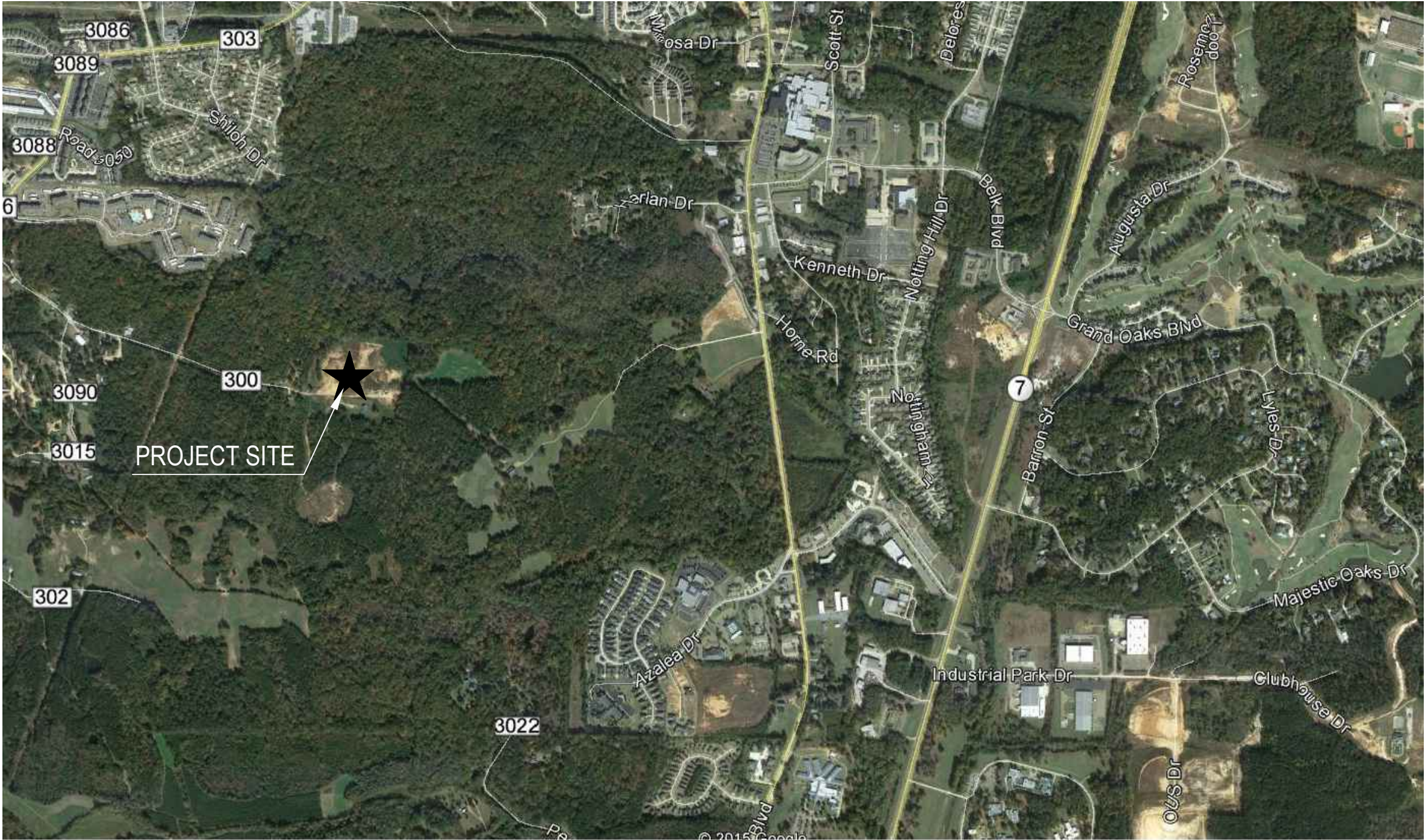
Drawn By: JRM

Checked By: JWW

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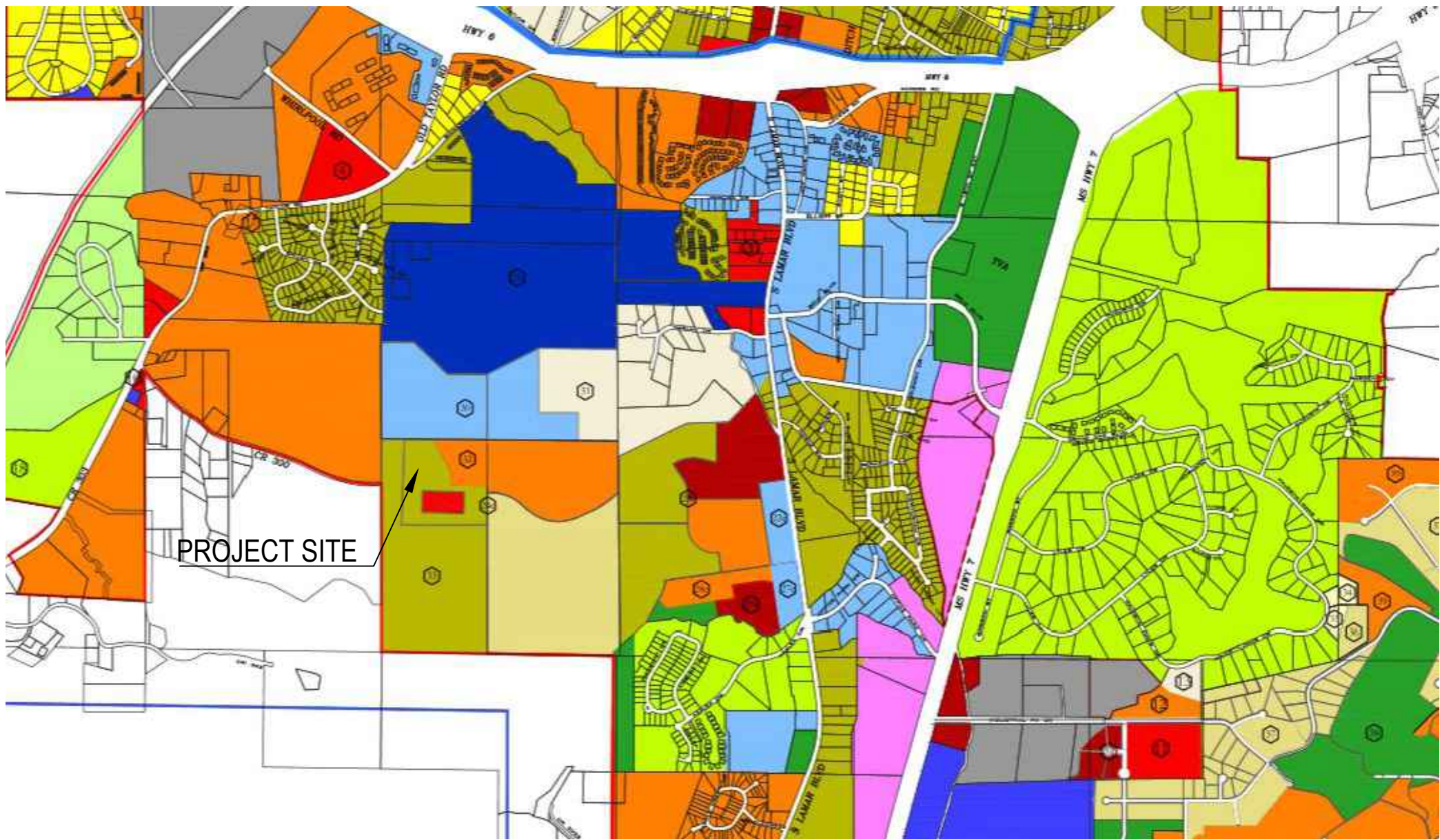
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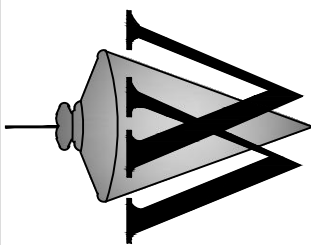
AERIAL PHOTO OF SURROUNDING AREAS



GENERAL MAP OF SURROUNDING AREAS



ZONING MAP OF SURROUNDING AREAS



WILLIAMS ENGINEERING CONSULTANTS, INC.
Professional Engineers | Professional Land Surveyors

720 NORTH LAMAR BOULEVARD, SUITE A
P.O. BOX 1197 OXFORD, MISSISSIPPI 38655
662.236.9675

Construction Plans For:
208 South Lamar
City of Oxford, Lafayette County, Mississippi

REVISION	DATE

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Date:	xx/xx/xxxx
File:	FILE
Proj.No.:	XXXXXX
Drawn By:	JRM
Checked By:	JWW

Sheet Title:

Maps

Sheet No.:

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Case 2827

To: Oxford Planning Commission
From: Robert Baxter, AICP; Senior Planner
Date: February 14, 2022

Applicant: West Jackson, LLC
Owner: Same
Request: Variance from Section 98-112 - Applicability of the Stormwater Ordinance
Location: 208 South Lamar Boulevard (PPIN #6046)
Zoning: (HUCN) Historic Urban Center

Surrounding Zoning: (HUCN) Historic Urban Center

Staff Comments: The subject property is located at the northwest corner of South Lamar and Harrison Avenue and was the former site of several restaurants over the years. The previous building was demolished in March 2020 and the site has been vacant since. The applicant has proposed a new building at that site and the site plan is currently under review by staff. This request is for a variance from the applicability standards of the Stormwater Ordinance.

Stormwater Management

The application for variance is for relief from all of the City of Oxford's Stormwater Management Ordinance. The stormwater management requirements are triggered by Section 98-112.

Section 98-112. APPLICABILITY

A. Development and Redevelopment. The standards found in this article apply to any new development or redevelopment site that meets one or more of the following:

- 1. Any development which requires a Site Plan Review according to the City of Oxford's Land Development Code; or*
- 2. Any new commercial development that involves the creation or addition of any impervious cover greater than 2000 square feet; or*
- 3. Any new development that involves land development activities of one disturbed acre or more; or*
- 4. Any Commercial Redevelopment that includes the addition or creation of 500 square feet or more of impervious cover.*

B. Exemptions. The City Engineer, in conjunction with the Planning Director, may exempt from any requirements of this article any minor project(s), that in the engineer's professional judgment, an exemption would be in the best interest of the City of Oxford. Examples of minor work include but are not limited to:

- 1. Installations or modifications to existing structures to accommodate Americans with Disability Act (ADA) requirements, including elevator shafts, handicapped access ramps and parking, and enlarged entrances or exits;*
- 2. Installation of hardscape less than 2,000 square feet, such as uncovered parking, pedestrian, or patio areas, which utilize pervious pavement or other appropriate infiltration techniques; and*
- 3. Construction of a new driveway or the replacement of an existing driveway to access a single-family residential development.*

Generally, stormwater management ordinance variance requests seek relief from a specific element involving construction issues that have led to the inability to meet performance criteria or related to design elements such as slopes or wall height. These requests are supported with engineering analysis that can be reviewed. There has also been some amount of stormwater management provided on site as well with these previous requests. The variance considered in this particular case seeks exemption from the entire stormwater management ordinance on the primary basis that the site is small and that there has never been stormwater management on site.

The City's stormwater management ordinance has never been retroactive. Rather, the intent has been to bring properties into compliance as they are redeveloped. This property is no exception. Regarding the site size, the City required the Funky's expansion at 1012 Jackson Avenue to do stormwater management and that project was only 1,285 square feet. The exemption available under Section 98-112.B was added in the most recent stormwater ordinance revision with the intent of allowing consideration for minor additions to existing sites for small parking additions, covered walkways, small building additions, etc. without requiring additional demolition or construction for a stormwater management system for the entire site. This exemption considers square footage (which this project exceeds) among other factors and is not automatic for any construction smaller than 2,000. Exemptions granted by the City for additions smaller than 2,000 square feet have also still required some effort be made to provide stormwater benefit, typically via a reduction in stormwater runoff through the decrease in impervious area. This site has not offered any reduction in the impervious area.

There are known flooding issues on Tyler and Harrison Avenues that runoff from this property contributes to. An engineering analysis to quantify the amount of runoff generated by the proposed project and how that compares to predevelopment requirements has not been provided. Additionally, a list or narrative of what stormwater management methods were considered and why they were rejected has not been provided. It is staff's opinion that there are viable options to do at least some stormwater management, if not full compliance with the ordinance. The applicant states that the existence of underground utilities and the lack of immediately adjacent storm sewer pipes are hardships. However, there are other examples of sites within the City that discharge stormwater outside of a storm drain in a way that does not

create maintenance or other issues for users of the public right-of-way. The Shaw House property is one example where the water discharges from what appears to be a curb inlet and runs along the gutter pan until it reaches an actual inlet. Staff feels that an efficient and appropriate engineering solution to the conflicts or hardships stated exists.

Staff has not received an engineering analysis regarding stormwater and has no engineering evidence to support the requested variance at this time. To the contrary, Staff is aware of similar projects that provided stormwater benefits and existing flooding issues in the area and therefore does not support the requested variance.



APPLICATION FOR VARIANCE TO ZONING ORDINANCE

Applicant's Name West Jackson, LLC

Mailing Address P.O. Box 92, Oxford, MS 38655

Address of Property in Question 208 South Lamar Blvd. PPIN # 6046

Telephone Number (s) Day 662-232-8887

Interest in Property () Owner () Leaseholder () Option to Purchase () Other

Describe the Nature of the Variance _____

We are requesting a variance to the Storm water detention requirements as defined in Section 98-112.

What special conditions and/or circumstances exist which are peculiar to the land(s), structure(s) or building(s) involved which are not applicable to other lands, structures or buildings located within the same zoning districts?

see attached

Describe how a strict application of the provisions of the Zoning Ordinance results in practical difficulties or unnecessary hardship?

see attached

Describe how the granting of the variance will not be materially detrimental to the public welfare or injurious to adjoining properties or to the neighborhood in which the property is located.

see attached

Attach a map or sketch of what you propose including applicable measurements along with a filing fee made payable to the City of Oxford.

Signature of Owner or Authorized Agent Carey Alger For MR. Tim Smith Date 24 Jan 2022

FOR CITY USE ONLY

Date Filed _____

Date of Public Hearing _____

Decision of Board of Adjustment _____

Effective Date _____

Zoning Administrator

Date

19 January 2022

Planning Commission
City of Oxford
107 Courthouse Square
Oxford, MS 38655

re: 208 South Lamar

Dear Commission Members,

We are requesting a variance to the storm water requirement as defined in Section 98-112 for the property located at 208 south Lamar.

The 208 Site is very small totaling 2,032 total square feet or about 45 feet square. This is much smaller than virtually any property developed in the modern era, commercial or residential.

The site has unique conditions in that there was never any storm sewer inlets or detention associated with this property (or the entire block for that matter). In addition, the nearest existing storm inlet is 160 feet away from the property (see attached exhibit). Lastly, the underground utilities located on the two public streets adjacent to the building (electrical, water, communications, sanitary sewer) make it impossible for any storm water discharge pipe to navigate these utilities and tie into the nearest shallow inlet.

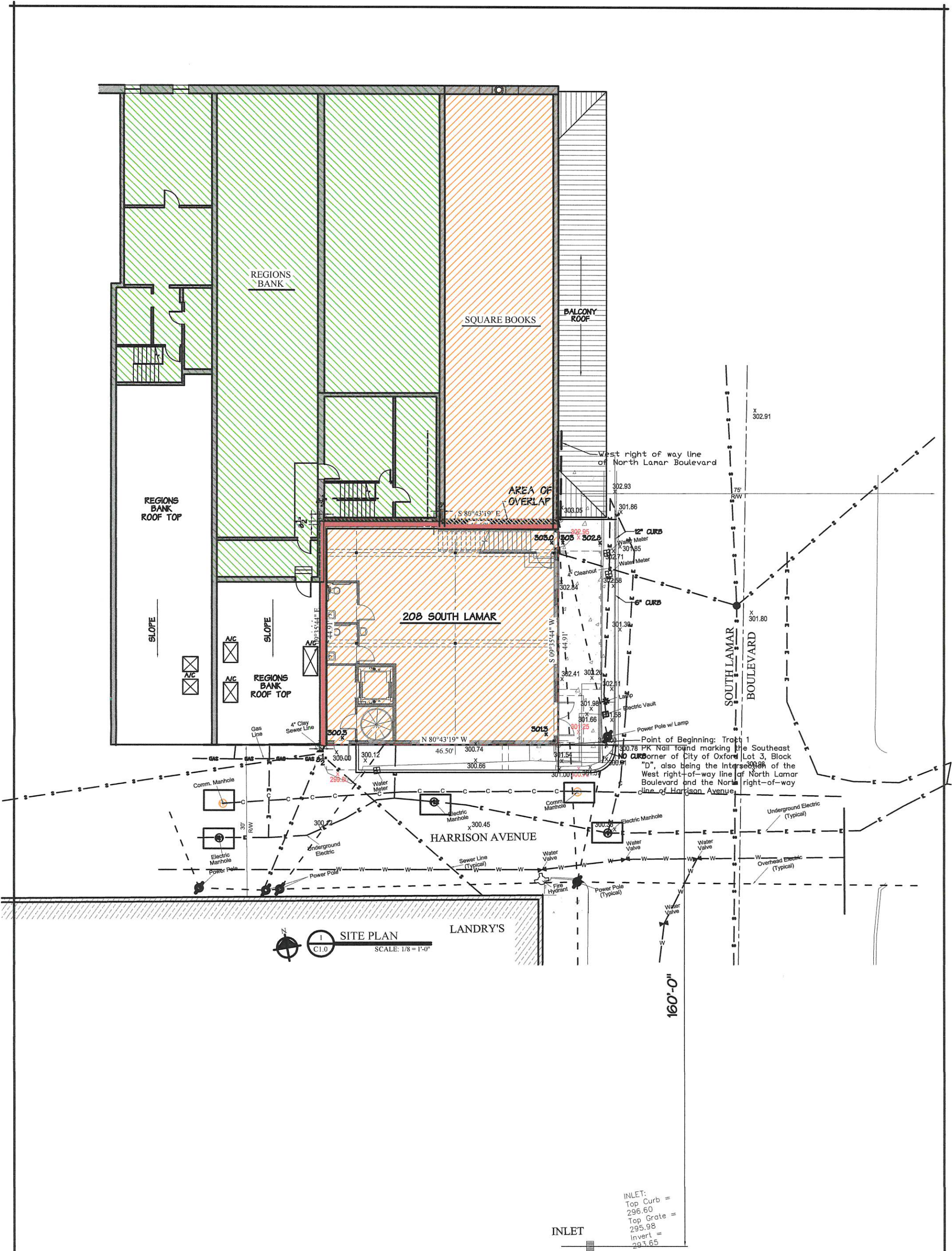
We feel this request is warranted given the unique city utility encumbrances and the very small size of the site.

We appreciate your consideration and look forward to our meeting.

Sincerely,



Corey Almo Alger, Architect, AIA



C1.0
SHEET #

208 SOUTH LAMAR

OXFORD, MS 38655

ISSUE DATE: 15 AUG. 2021

REVISION	DATE

ADS ALGER
design studio

Architecture + Planning

1403 Van Buren Ave., #102, Oxford, MS 38655 ADS-ARC.com



Memorandum

To: Mayor and Board of Alderman
From: Robert Baxter, AICP; Senior Planner
Date: April 5, 2022
RE: Request approval for a Final Plat for Case #2846, Mac Monteith, for 'The Lamar, Phase 4', for property located at the west end of Cincinnati Boulevard in the Lamar TND (PPIN #5067)

The applicant is requesting final plat approval for 'The Lamar – Phase 4.' This +/- 20.06-acre phase will connect Chickasaw Road to the existing Phase 2 of the Lamar. There are 82 residential lots as well as civic space proposed. Some of the open space will double as stormwater detention. Tree mitigation will be provided for the sections of the phase that were undisturbed prior to the 2019 LDC change that required TNDs to have mitigation.

Engineering provided comments related to Streets, Retaining Walls, Water & Sewer, Stormwater Drainage, Stormwater System Ownership, Stormwater Management Facilities, Street Construction, and Traffic Issues.

Bonds are required for any final plat in an amount determined by a cost estimate of any work the City may have to complete in order to provide City infrastructure within the subdivision. If all infrastructure is complete and has been accepted by the City, then a warranty bond is all that is required. The entirety of the infrastructure within the Lamar Phase 4 has not been constructed at the time of this report. A final inspection is anticipated to be performed the week of April 4 for that infrastructure that has been completed and could be considered for acceptance by the City. The amount of the bond required will therefore change based on the findings of the final inspection.

At the March 14, 2022 Planning Commission meeting, the Planning Commission unanimously recommended approval of the request for Final Plat approval for 'The Lamar, Phase 4' with the conditions that are listed in the staff report.

Recommendation: Staff recommends approval of the Final Plat for 'The Lamar, Phase 4' with the following conditions:

1. Approval is for the plan as submitted. (Planning)

2. Prior to the issuance of a Certificate of Occupancy, a stamped recorded copy of the covenants for this subdivision shall be provided to the Planning Department. (Planning)
3. Installation of infrastructure to be owned and maintained by the City cannot begin until staff has approved the construction plans. (Engineering)
4. Approval is contingent on the receipt of the appropriate bonds and building permits shall not be issued until those bonds are received. (Engineering)



Case 2846

To: Oxford Planning Commission
From: Robert Baxter, AICP; Senior Planner
Date: March 14, 2022

Applicant: Mac Monteith
Owner: Same
Request: Final Plat Approval for 'The Lamar – Phase 4'
Location: West end of Cincinnati (PPIN #5067)
Zoning: (TND) Traditional Neighborhood Development

Surrounding Zoning:

North: (TSR) Traditional Suburban Residential
East: (TND) Traditional Neighborhood Development
South: (TER) Traditional Estate Residential
West: (TSR) Traditional Suburban Residential

Case History: [Case #2763 – Preliminary Plat Approval](#)

Planning Comments: This phase is +/- 20.06 acres and will connect Chickasaw Road to the existing Phase 2 of The Lamar TND. The most recent land use allocation for The Lamar indicates areas of Single-Family Detached, Single-Family Attached/Detached, Civic Space and Green Space in this phase. 90 lots are planned for this phase, 82 of which are residential. The Single-Family Detached residential lots will measure between 10,273 sf and 3,458 sf with an average size of +/- 5,376 sf. The Single-Family Attached/Detached residential lots will measure between 5,369 sf and 3,325 sf with an average size of +/- 4,158 sf. There will be 201,176 sf of Open Space, portions of which will act as stormwater detention and 42,430 sf of Civic Space.

A planting plan for mitigation trees is provided by the applicant that indicates 183 new trees to be planted between Phases 2 & 4 to mitigate the trees removed. No other changes are indicated on the final plat from the preliminary. Covenants have not been received by the Planning Department at the time of this report and will be required as a condition of approval.

Engineering Comments: There were conditions attached as part of the approval of Case #2763 Preliminary Plat for 'The Lamar, Phase 4' as well as technical items that needed to be corrected before

final plat approval. At the time of this report, not all of the technical items have been addressed to Staff's full satisfaction and the conditions of approval have not been completed. However, it is not anticipated that these corrections will influence the shape, use, or other feature of the lots or dedicated right-of-way. The engineer submitted responses to Staff's previous comments and the preliminary plat case report in July and there were multiple conversations and emails between staff and the engineer, but there was not a formal resolution to each item at that time. These items can all be addressed prior to the case being heard by the Board of Alderman.

Streets: Lamar Phase 4 will include the extension of Cincinnatus Boulevard to Chickasaw, Baldwin Court, and Sumner Avenue along with multiple private access alleys. Cincinnatus Boulevard to Chickasaw, Baldwin Court, and Sumner Avenue will have dedicated right-of-way shown on the plat. All private alleys shall be labeled 'Private' on the plat.

Retaining Walls: Multiple retaining walls are to be owned and maintained by the Homeowners Association per the design engineer's response to comments. Their location shall be shown and noted on the plat and be labeled 'Private'.

Water and Sewer: Water and sewer lines to be maintained by the City of Oxford shall be located within the right-of-way or dedicated easement. Because of the depth of some of the sewer lines present in the right-of-way, the City of Oxford has requested maintenance easements beyond the right-of-way. These easements shall be shown on the plat.

Stormwater Drainage: All storm drain pipes shall be labeled as either public or private and the City will only maintain the storm drain located within the right-of-way. Because of the depth of some of the stormwater drainage lines present in the right-of-way, the City of Oxford has requested maintenance easements beyond the right-of-way. These easements shall be shown on the plat.

Stormwater System Ownership: The stormwater management facilities will be located in Common Open spaces that will serve all phases of the Lamar. It will be up to the developer to determine fair and equitable allocations.

Stormwater Management Facilities: Stormwater management for Phase 4 will be accomplished using multiple permanent and temporary stormwater management facilities. An approximately 0.86-acre permanent detention (dry) basin will be located in the southwest corner of the development.

A permanent bio-retention basin will be located in the central portion of the development, west of the amenity facilities. The purpose of this stormwater management facility is to function as an intermediate step to reduce the overall amount of runoff.

There are two (2) temporary detention basins, northwest and northeast central, that provide detention for areas of mass grading that are outside of this phase of development. The northeast central temporary detention basin discharges to the storm drain pipe network that drains to the permanent detention basin. The northwestern temporary detention basin discharges to the northwest and does not connect to the Phase 4 stormwater management facilities at this time.

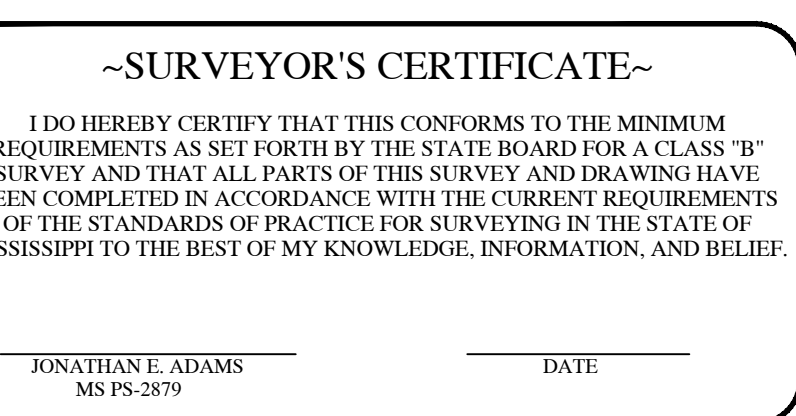
At the time of this case report, Staff has not approved the stormwater management plan for the Lamar Phase 4 though it is approvable.

Street Construction: The striping plan needs to meet the requests of the Pathways Commission regarding pedestrian crossings and previous staff comments regarding yellow curb.

Traffic Issues: The traffic impact study is under staff review for any recommendations to be implemented because of this phase of development. The Board of Alderman has approved a Tax Increment Financing Plan and agreement with the developer that includes improvements to Chickasaw, South Lamar, and a roundabout at Chickasaw and Molly Barr to address traffic issues related to the development of all phases of the Lamar.

Recommendation: Staff recommends approval of the Final Plat for 'The Lamar - Phase 4' with the following conditions:

1. Approval by the Mayor and Board of Aldermen for 'The Lamar – Phase 4'. (Planning)
2. Approval is for the plan as submitted. (Planning)
3. Prior to the issuance of a Certificate of Occupancy, a stamped recorded copy of the covenants for this subdivision shall be provided to the Planning Department. (Planning)
4. All technical corrections to the stormwater management plan, site plan, and final plat must be made before it is considered by the Board of Aldermen. (Engineering)
5. Installation of infrastructure to be owned and maintained by the City cannot begin until staff has approved the construction plans. (Engineering)



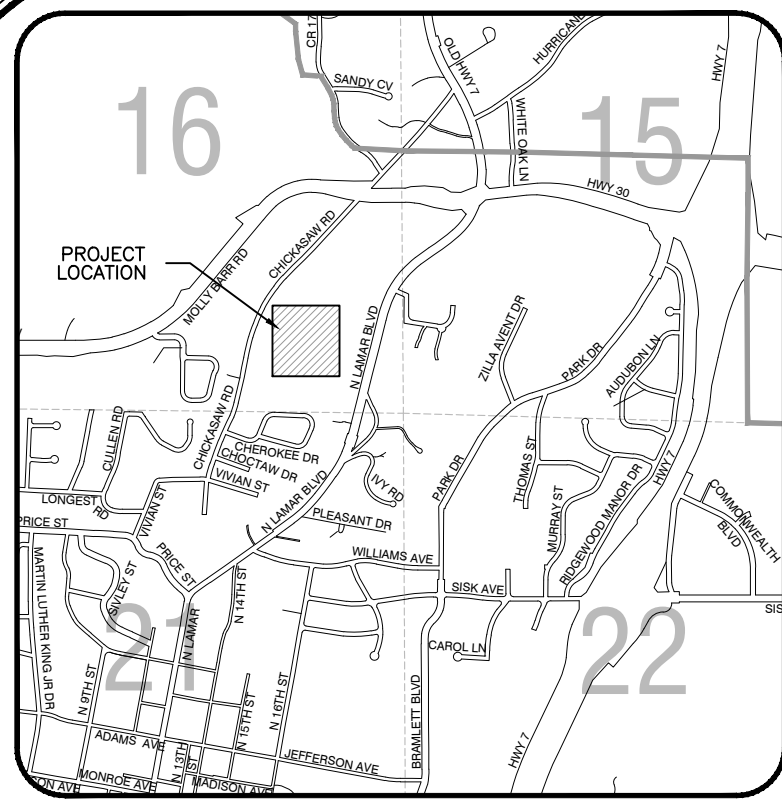
CURVE	RADIUS	ARC LENGTH	CHORD	LENGTH	CHORD BEARING	DYLA ANGLE
C1	36.00	62.68	55.06	N 37°36'09" W	99°54'44"	
C2	725.50	103.29	103.20	S 63°24'36" E	8'09'26"	
C3	771.50	119.06	119.02	S 63°24'36" E	8'50'11"	
C4	2809.85	59.10	59.10	N 21°15'12" E	1°12'19"	
C5	2809.85	50.00	50.00	N 22°21'56" E	1°10'11"	
C6	2809.85	46.00	46.00	N 23°20'40" E	0°56'17"	
C7	2809.85	50.00	50.00	N 24°53'39" E	1°10'11"	
C8	2809.85	33.90	33.90	N 25°44'58" E	0°41'28"	
C9	682.69	87.80	87.80	S 31°39'36" E	0°43'48"	
C10	682.69	57.54	57.53	S 34°29'23" E	0°49'48"	
C11	86.00	71.08	69.08	N 57°07'42" E	4°27'21" S	
C12	2759.72	86.29	86.28	N 25°21'47" E	1°49'59"	
C13	2759.72	19.34	19.34	N 25°21'47" E	67°10'02"	
C14	729.69	65.55	65.53	S 34°35'55" E	1°58'40"	
C15	2752.01	91.79	91.79	N 22°54'40" E	0°50'50"	
C16	729.69	84.39	84.34	N 42°41'03" W	6°37'34"	
C17	66.00	34.00	33.50	S 85°49'58" E	26°43'07"	
C18	66.00	30.78	30.50	S 85°49'58" E	26°43'07"	
C19	2759.72	104.24	104.23	N 18°02'40" E	0°29'51"	
C20	222.00	43.14	43.14	N 73°25'14" E	1°19'02"	
C21	222.00	35.30	35.26	S 83°15'25" E	9°06'39"	
C22	222.00	98.94	98.12	N 79°25'14" E	25°43'23"	
C23	78.00	20.04	19.19	S 08°31'00" E	14°32'04"	
C24	238.00	54.36	54.25	N 60°50'57" W	1°30'14"	
C25	2759.72	108.30	108.29	S 14°23'17" W	2°14'55"	
C26	262.00	26.34	26.33	S 86°30'26" E	5°45'37"	
C27	262.00	33.51	33.48	S 86°30'26" E	7°19'38"	
C28	462.00	25.66	25.65	S 74°42'32" E	3°10'54"	
C29	462.00	45.30	45.28	N 70°18'32" E	5°37'05"	
C30	462.00	46.04	45.04	S 70°18'32" E	5°37'05"	
C31	462.00	36.28	36.28	S 93°29'24" E	4°30'01"	
C32	88.00	26.03	26.02	S 65°45'51" E	1°56'55"	
C33	578.50	4.05	4.05	S 57°29'28" E	0°24'05"	
C34	578.50	47.00	46.99	N 62°01'08" E	4°50'17"	
C35	578.50	46.04	46.02	S 64°37'34" E	4°33'34"	
C36	578.50	45.45	45.45	S 69°09'16" E	4°29'50"	
C37	578.50	11.74	11.74	S 69°09'16" E	13°04'44"	
C38	178.50	0.78	0.78	S 72°41'26" E	1°05'01"	
C39	178.50	45.20	45.08	S 80°04'10" E	1°13'30'21"	
C40	178.50	56.61	56.48	N 83°54'44" E	17°31'45"	
C41	624.50	25.37	24.71	N 83°54'44" E	60°39'40"	
C42	624.50	41.77	41.76	S 61°22'46" E	3°49'56"	
C43	624.50	41.77	41.76	S 65°12'42" E	3°49'56"	
C44	624.50	41.77	41.76	S 69°02'38" E	3°49'56"	
C45	624.50	17.50	17.50	S 75°45'46" E	1°36'19"	
C46	224.50	30.08	30.05	S 76°24'31" E	7°40'34"	
C47	224.50	72.42	72.11	N 84°23'21" E	18°28'57"	
C48	6.00	12.07	10.13	N 25°41'00" W	11°51'44"	

SUBDIVISION NOTES:

- A. DECLARANT SHALL BE RESPONSIBLE FOR CONTINUED MAINTENANCE OF ALL COMMON AREAS, INCLUDING THE REGIONAL DETENTION POND, UNTIL SUCH A TIME THE PROPERTY IS TURNED OVER TO THE HOME OWNERS ASSOCIATION, AT THAT TIME THE HOME OWNERS ASSOCIATION SHALL ASSUME RESPONSIBILITY AND MAINTENANCE.
- B. THE REGIONAL DETENTION POND SHALL REMAIN AS PRIVATE PROPERTY, OWNED BY THE ASSOCIATION, MAINTENANCE, REPAIR, AND ALL LIABILITIES ASSOCIATED WITH THE REGIONAL DETENTION POND SHALL BE THE RESPONSIBILITY OF THE ASSOCIATION AND ITS SUCCESSORS. THE CITY OF OXFORD SHALL HAVE NO RESPONSIBILITY FOR MAINTENANCE, REPAIR, OR LIABILITIES ASSOCIATED WITH THE REGIONAL DETENTION POND. DECLARANT SHALL PROVE THAT OBLIGATIONS ASSOCIATED WITH THE REGIONAL DETENTION POND BE TRANSFERRED TO ALL SUCCESSORS AND ASSIGNS OF PROPERTY, AND SHALL ACCEPT RESPONSIBILITY FOR INFORMING SUCH SUCCESSORS AND ASSIGNS OF SAID OBLIGATIONS. THE REGIONAL DETENTION POND SHALL REMAIN IN PLACE AS APPROVED AND AS-BUILT CERTIFIED IN PERPETUITY AND SHALL NOT BE ENCLOSED UPON FOR ANY REASON OR DEVELOPED FOR ANY OTHER USE WHICH WOULD LIMIT OR CAUSE TO LIMIT THE USE OF THE REGIONAL DETENTION POND.
- C. IN THE EVENT THAT THE LAMAR HOMEOWNERS' ASSOCIATION, INC. IS DISSOLVED OR CEASES TO FUNCTION FOR ANY REASON, THE OWNERS OF ALL LOTS WITHIN ALL PHASES OF THE LAMAR SUBDIVISION SHALL BE JOINTLY RESPONSIBLE IN EQUAL SHARES FOR THE OWNERSHIP, MAINTENANCE, REPAIR, AND ALL LIABILITIES ASSOCIATED WITH THE REGIONAL DETENTION POND, TO THE SAME EXTENT THE LAMAR HOMEOWNERS' ASSOCIATION, INC. WAS SO RESPONSIBLE.
- D. THE DETENTION POND COMMON AREA PARCEL'S AD VALOREM TAX VALUE SHALL BE ASSESSED TO EACH LOT OWNER ON A PRORATED BASIS AS PART OF EACH LOT OWNER'S TOTAL ASSESSMENT.
- E. OWNERS OF ALL LOTS WITHIN ALL PHASES OF THE LAMAR SUBDIVISION SHALL HAVE AN EQUAL UNDIVIDED INTEREST IN THE COMMON AREA AS TENANTS IN COMMON AND SHALL SHARE EQUALLY IN THE MAINTENANCE, REPAIR, AND UPKEEP OF BOTH THE COMMON AREA AND LIMITED COMMON ELEMENT AREA.
- F. A LOT OWNER'S INTEREST IN THE COMMON AREA MAY NOT BE SEVERED FROM THE INTEREST IN THE LOT.
- G. THE RETAINING WALLS SHOWN ON THIS PLAT SHALL BE OWNED AND MAINTAINED BY THE LAMAR HOMEOWNERS' ASSOCIATION. THE SIDE AND REAR YARD SETBACKS WITHIN THE VICINITY OF THE RETAINING WALLS SHALL BE CONSIDERED ACCESS EASEMENTS FOR PURPOSES OF MAINTENANCE AND REPAIR OF THE RETAINING WALLS.
- H. THE ARCHITECTURAL REVIEW COMMITTEE (ARC) RESERVES THE RIGHT TO APPROVE OR DENY THE CONSTRUCTION OF ANY IMPROVEMENTS THAT ARE PROPOSED TO BE CONSTRUCTED WITHIN THE SETBACKS ADJACENT TO RETAINING WALLS THAT MAY INTERFERE WITH THE REQUIRED ROUTINE MAINTENANCE AND/OR REPAIR OF THE RETAINING WALLS.
- I. THE DUTIES AND RESPONSIBILITIES OF THE ASSOCIATION SHALL BE AS SET FORTH IN ARTICLE II OF THE DECLARATION OF COVENANTS, EASEMENTS AND RESTRICTIONS FOR THE LAMAR SUBDIVISION.

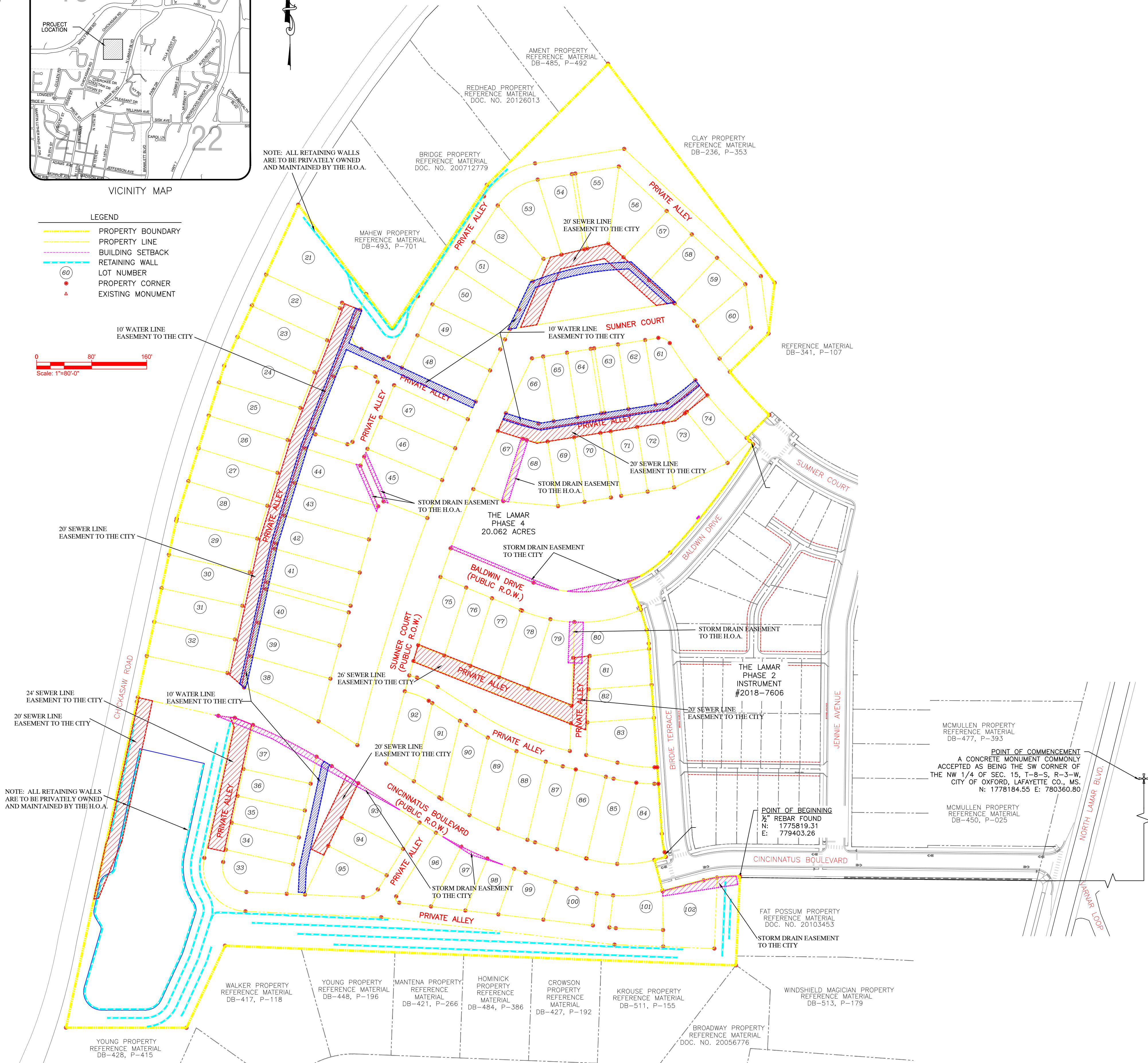
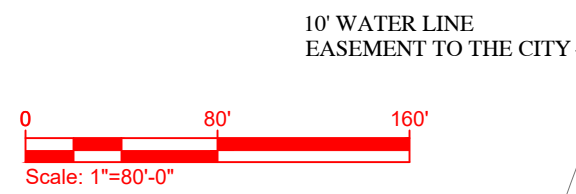
PAGE NO.: 1

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VICINITY MAP

- LEGEND
- PROPERTY BOUNDARY
 - PROPERTY LINE
 - BUILDING SETBACK
 - RETAINING WALL
 - LOT NUMBER
 - PROPERTY CORNER
 - EXISTING MONUMENT



~SURVEYOR'S CERTIFICATE~

I DO HEREBY CERTIFY THAT THIS CONFORMS TO THE MINIMUM REQUIREMENTS AS SET FORTH BY THE STATE BOARD FOR A CLASS "B" SURVEY AND THAT ALL PARTS OF THIS SURVEY AND DRAWING HAVE BEEN COMPLETED IN ACCORDANCE WITH THE CURRENT REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR SURVEYING IN THE STATE OF MISSISSIPPI TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

JONATHAN E. ADAMS
MS PS-2879

DATE



EMAIL: OXFORD@PECORPMS.COM
PHONE: (662) 234-8539 FAX: (662) 234-8639
WEB SITE: PECORPMS.COM

REVISIONS:

NO.	DATE	DESCRIPTION	BY

FINAL PLAT
FOR
THE LAMAR PHASE 4 (EASEMENTS)
(A Traditional Neighborhood Development)

DRAWN BY:	C.B.	DATE:	03/30/2022
CHECKED BY:	J.A.	SCALE:	AS NOTED
PROJECT NO.:	6608		

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PAGE NO.:

2

DESCRIPTION OF PROPERTY

THE FOLLOWING DESCRIPTION IS BASED ON THE MISSISSIPPI EAST STATE PLANE COORDINATE SYSTEM GRID NORTH AS DETERMINED BY GPS OBSERVATIONS WITH A CONVERGENCE OF (-0° 22' 54") AND A SCALE FACTOR OF 0.999997587 CALCULATED AT THE POINT OF COMMENCEMENT.

A FRACTION OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP 8 SOUTH, RANGE 3 WEST, IN THE CITY OF OXFORD, LAFAYETTE COUNTY, MISSISSIPPI AND CONTAINING 20.063 ACRES. SAID PARCEL BEING DESCRIBED IN MORE DETAIL AS FOLLOWS:

COMMENCING AT AN EXISTING CONCRETE MONUMENT COMMONLY ACCEPTED AS BEING THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 8 SOUTH, RANGE 3 WEST, CITY OF OXFORD, LAFAYETTE COUNTY, MISSISSIPPI, SAID POINT BEING FURTHER DEFINED BY MISSISSIPPI EAST STATE PLANE COORDINATES OF N: 1.778,184.55 AND E: 780,360.80; RUN THENCE DUE SOUTH A DISTANCE OF 2365.24 FEET TO A POINT; THENCE DUE WEST A DISTANCE OF 957.54 FEET TO A 1/2" IRON ROD FOUND, HEREINAFTER REFERRED AS THE POINT OF BEGINNING AND BEING FURTHER DEFINED BY MISSISSIPPI EAST STATE PLANE COORDINATES OF N: 1775819.31 AND E: 779403.26;

FROM SAID POINT OF BEGINNING, RUN S 02°30'32" W A DISTANCE OF 127.61 FEET TO A 1/2" IRON ROD FOUND; THENCE N 87°48'05" W A DISTANCE OF 742.80 FEET TO A 1/2" IRON ROD FOUND; THENCE S 25°09'20" W A DISTANCE OF 131.76 FEET TO A 1/2" IRON ROD FOUND; THENCE N 89°55'55" W A DISTANCE OF 175.08 FEET TO A 1" IRON PIPE FOUND; THENCE N 12°16'44" E A DISTANCE OF 756.80 FEET TO A 1/2" IRON ROD SET; THENCE N 17°13'56" E A DISTANCE OF 232.52 FEET TO A 1/2" IRON ROD SET; THENCE N 24°40'56" E A DISTANCE OF 257.65 FEET TO A 1-1/2" IRON PIPE FOUND; THENCE S 37°13'54" E A DISTANCE OF 225.60 FEET TO A 1/2" IRON ROD SET; THENCE N 33°23'26" E A DISTANCE OF 249.82 FEET TO A 1/2" IRON ROD SET; THENCE N 44°59'47" E A DISTANCE OF 248.98 FEET TO A 1" IRON PIPE FOUND; THENCE S 37°15'20" E A DISTANCE OF 399.83 FEET TO A 3/4" IRON ROD FOUND; THENCE S 06°51'43" W A DISTANCE OF 74.28 FEET TO A 1/2" IRON ROD SET; THENCE S 45°23'46" W A DISTANCE OF 79.04 FEET TO A 1/2" IRON ROD SET; THENCE WITH A CURVE TURNING TO THE LEFT WITH A RADIUS OF 682.68 FEET, AN ARC LENGTH OF 84.99 FEET, A CHORD BEARING OF S 42°26'58" E, AND A CHORD LENGTH OF 84.93 FEET TO A POINT; THENCE S 44°16'25" W A DISTANCE OF 47.00 FEET TO A 1/2" IRON ROD SET; THENCE S 45°31'26" E A DISTANCE OF 7.74 FEET TO A POINT; THENCE WITH A CURVE TURNING TO THE LEFT WITH A RADIUS OF 784.35 FEET, AN ARC LENGTH OF 5.35 FEET, A CHORD BEARING OF S 44°49'23" E, AND A CHORD LENGTH OF 5.35 FEET TO A POINT; THENCE WITH A CURVE TURNING TO THE RIGHT WITH A RADIUS OF 1057.60 FEET, AN ARC LENGTH OF 198.45 FEET, A CHORD BEARING OF S 37°26'06" W, A CHORD LENGTH OF 198.16 FEET TO A POINT; THENCE WITH A CURVE TURNING TO THE RIGHT WITH A RADIUS OF 177.95 FEET, AN ARC LENGTH OF 73.82 FEET, A CHORD BEARING OF S 54°41'29" W, AND A CHORD LENGTH OF 73.29 FEET TO A POINT; THENCE S 23°25'40" E A DISTANCE OF 34.50 FEET TO A POINT; THENCE S 27°37'38" E A DISTANCE OF 4.51 FEET TO A POINT; THENCE S 16°04'52" E A DISTANCE OF 35.60 FEET TO A POINT; THENCE WITH A CURVE TURNING TO THE RIGHT WITH A RADIUS OF 78.00 FEET, AN ARC LENGTH OF 20.04 FEET, A CHORD BEARING OF S 08°43'10" E, AND A CHORD LENGTH OF 19.99 FEET TO A POINT; THENCE S 03°56'22" E A DISTANCE OF 277.13 FEET TO A 1/2" IRON ROD SET; THENCE WITH A CURVE TURNING TO THE LEFT WITH A RADIUS OF 122.00 FEET, AN ARC LENGTH OF 27.07 FEET, A CHORD BEARING OF S 08°29'44" E, AND A CHORD LENGTH OF 27.01 FEET TO A POINT; THENCE S 14°51'08" E A DISTANCE OF 7.11 FEET TO A 1/2" IRON ROD SET; THENCE S 75°08'52" W A DISTANCE OF 17.23 FEET TO A 1/2" IRON ROD SET; THENCE S 14°51'08" E A DISTANCE OF 47.00 FEET TO A 1/2" IRON ROD SET; THENCE N 75°08'52" E A DISTANCE OF 61.68 FEET TO A 1/2" IRON ROD SET; THENCE WITH A CURVE TURNING TO THE RIGHT WITH A RADIUS OF 180.97 FEET, AN ARC LENGTH OF 52.95 FEET, A CHORD BEARING OF N 83°37'59" E, AND A CHORD LENGTH OF 52.76 FEET TO A POINT; THENCE S 03°30'37" W A DISTANCE OF 1.89 FEET BACK TO THE POINT OF BEGINNING.

ENGINEER'S CERTIFICATE

I CERTIFY THAT THE LAMAR SUBDIVISION, PHASE 4, IS IN CONFORMANCE WITH THE DESIGN REQUIREMENTS OF THE SUBDIVISION REGULATIONS AND SPECIFIC CONDITIONS IMPOSED ON THIS DEVELOPMENT, AND TAKES INTO ACCOUNT ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS AND REGULATIONS.

WITNESS MY HAND AND SIGNATURE THIS THE ____ DAY OF _____, 20____.

MICHAEL SHANE CARDWELL
MISSISSIPPI PE #20243

SURVEYOR'S CERTIFICATE

I CERTIFY THAT THE WITHIN PLAT OF THE LAMAR SUBDIVISION - PHASE 4 IN LAFAYETTE COUNTY, MISSISSIPPI, IS A TRUE AND CORRECT REPRESENTATION OF SAID SUBDIVISION AND THAT I SIGNED AND DELIVERED IT AS MY OWN ACT AND DEED.

WITNESS MY HAND AND SIGNATURE THIS THE ____ DAY OF _____, 20____.

JONATHAN E. ADAMS
MISSISSIPPI PS. #2879

CITY OF OXFORD
STATE OF MISSISSIPPI

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD PLANNING COMMISSION, THIS THE ____ DAY OF _____, 20____.

JR RIGBY, CHAIRMAN
CITY OF OXFORD PLANNING COMMISSION

CITY OF OXFORD
COUNTY OF LAFAYETTE
STATE OF MISSISSIPPI

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD, BOARD OF ALDERMEN, THIS THE ____ DAY OF _____, 20____.

ROBYN TANNEHILL
MAYOR, CITY OF OXFORD

CITY ENGINEER'S CERTIFICATE

I CERTIFY THAT UPDRAFT INVESTMENTS, LLC HAS COMPLIED WITH ONE OF THE FOLLOWING ALTERNATIVES FOR THE LAMAR SUBDIVISION, PHASE 4:

- ALL IMPROVEMENTS HAVE BEEN INSTALLED BY THE SUB-DIVIDER IN ACCORDANCE WITH THE REQUIREMENTS OF THESE REGULATIONS AND WITH THE ACTION OF THE BOARD OF ALDERMEN, GIVING APPROVAL OF THE FINAL PLAT, AND ACCEPTING MAINTENANCE OF UTILITIES AND STREETS.
- A BOND OR CERTIFIED CHECK HAS BEEN POSTED BY THE SUB-DIVIDER WHICH IS AVAILABLE TO THE CITY IN A SUFFICIENT AMOUNT TO ENSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS,

AS OF THIS THE ____ DAY OF _____, 20____.

REANNA MAYORAL, P.E.
CITY ENGINEER, CITY OF OXFORD

RESTRICTIVE COVENANTS

RECORDED IN INSTRUMENT NUMBER _____, OF THE LAND RECORDS IN THE CHANCERY CLERK'S OFFICE OF LAFAYETTE COUNTY, MISSISSIPPI.

OWNERS CERTIFICATE

I, MAC MONTEITH, AS MANAGER OF UPDRAFT INVESTMENTS, LLC, AND AS OWNERS OF THE TRACT OF LAND HEREIN DESCRIBED, CERTIFY THAT WE DID CAUSE SAID LAND TO BE SUBDIVIDED AND PLATTED, AS SHOWN ON THE ATTACHED PLAT OF THE LAMAR SUBDIVISION, PHASE 4, AND THE STREETS ARE DEDICATED TO THE USE OF THE PUBLIC FOREVER. STREETS ARE HEREBY DEDICATED TO THE USE BY THE PUBLIC AND/OR PRIVATE UTILITY COMPANIES WHICH SERVE THIS SUBDIVISION, SUBJECT TO THE REGULATIONS OF AND APPROVAL BY THE BOARD OF ALDERMAN OF OXFORD, MISSISSIPPI. UTILITY EASEMENTS ARE ALSO DEDICATED TO THE PUBLIC AND/OR PRIVATE UTILITY COMPANIES WHICH SERVE THIS SUBDIVISION. SUCH SUBDIVISION AND DEDICATION IS THE OWNER'S OWN ACT AND DEED OF THEIR OWN FREE WILL.

WITNESS MY HAND AND SIGNATURE THIS THE ____ DAY OF _____, 20____.

MAC MONTEITH, MANAGER
UPDRAFT INVESTMENTS, LLC
P. O. BOX 2701
OXFORD, MS 38655

STATE OF MISSISSIPPI
COUNTY OF LAFAYETTE

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR THE STATE AND COUNTY AFORESAID, THE WITHIN NAMED MAC MONTEITH, WHO ACKNOWLEDGED THAT HE EXECUTED AND DELIVERED THE ABOVE AND FOREGOING OWNER'S CERTIFICATE ON THE DATE AND IN THE YEAR THEREIN MENTIONED, FOR THE CONSIDERATION THEREIN RECITED, FIRST BEING AUTHORIZED SO TO DO.

WITNESS MY HAND AND OFFICIAL SEAL THIS THE ____ DAY OF _____, 20____.

NOTARY PUBLIC



EMAIL: OXFORD@PECORPMS.COM FAX: (662) 234-8539
PHONE: (662) 234-8539 WEB SITE: PECORPMS.COM

REVISIONS:

NO.	DATE	DESCRIPTION	BY

CERTIFICATE SHEET

FOR

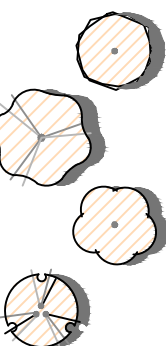
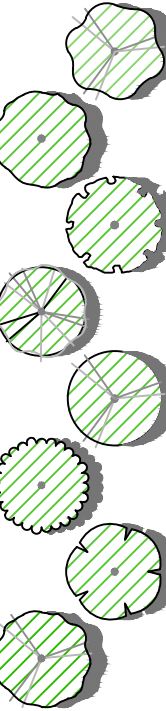
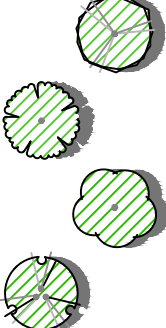
THE LAMAR PHASE 4

(A Traditional Neighborhood Development)

DRAWN BY:	C.B.	DATE:	03/30/2022
CHECKED BY:	J.A.	SCALE:	NA
PROJECT NO.:	6608		

ALL ENGINEERING DRAWINGS ARE IN CONFIDENCE AND DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF THE ENGINEER. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.	PAGE NO.: 3
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PLANT_SCHEDULE						
<u>EXISTING TREES - PHASE 2</u>						
	<u>CODE</u>	<u>BOTANICAL / COMMON NAME</u>	<u>CONT</u>	<u>CAL</u>	<u>SIZE</u>	<u>QTY</u>
	AP2	Acer palmatum / Japanese Maple	2" Cal.	B&B	4'-5' H, 2'-3' W	3
	AA2	Acer rubrum 'Autumn Flame' / Autumn Flame Red Maple	2" Cal.	B&B	10'-12' H, 3'-4' W	2
	ML2	Magnolia grandiflora 'Little Gem' / Little Gem Dwarf Southern Magnolia	2" Cal.	B&B	9'-10' H, 2'-3' W	2
	MS2	Magnolia virginiana / Sweetbay Magnolia	2" Cal.	B&B	6'-7' H, 2'-3' W	17
<u>MITIGATION TREES - LARGE</u>						
	<u>CODE</u>	<u>BOTANICAL / COMMON NAME</u>	<u>CONT</u>	<u>CAL</u>	<u>SIZE</u>	<u>QTY</u>
	AA	Acer rubrum 'Autumn Flame' / Autumn Flame Red Maple	2" Cal.	B&B	10'-12' H, 3'-4' W	25
	CB	Catalpa bignonioides / Southern Catalpa	2" Cal.	B&B	6'-8' H, 3'-4' W	1
	FG2	Fraxinus pennsylvanica / Green Ash	2" Cal.	B&B	12'-13' H, 3'-4' W	2
	LT	Liriodendron tulipifera / Tulip Poplar	2" Cal.	B&B	12'-13' H, 3'-4' W	11
	PO	Platanus occidentalis / American Sycamore	2" Cal.	B&B	12'-13' H, 3'-4' W	3
	QL	Quercus lyrata / Overcup Oak	2" Cal.	B&B	10'-12' H, 3'-4' W	3
	QP2	Quercus phellos / Willow Oak	2" Cal.	B&B	10'-12' H, 3'-4' W	13
	UD	Ulmus parvifolia 'Drake' / Drake Lacebark Elm	2" Cal.	B&B	12'-13' H, 3'-4' W	12
<u>MITIGATION TREES - SMALL</u>						
	<u>CODE</u>	<u>BOTANICAL / COMMON NAME</u>	<u>CONT</u>	<u>CAL</u>	<u>SIZE</u>	<u>QTY</u>
	AP	Acer palmatum / Japanese Maple	2" Cal.	B&B	4'-5' H, 2'-3' W	2
	CA	Cornus x 'Rutban' / Aurora Flowering Dogwood	2" Cal.	B&B	6'-7' H, 2'-3' W	29
	ML	Magnolia grandiflora 'Little Gem' / Little Gem Dwarf Southern Magnolia	2" Cal.	B&B	6'-8' H, 3'-4' W	7
	MS	Magnolia virginiana / Sweetbay Magnolia	2" Cal.	B&B	4'-5' H, 2'-3' W	75

CITY OF OXFORD, MS LANDSCAPE REQUIREMENTS

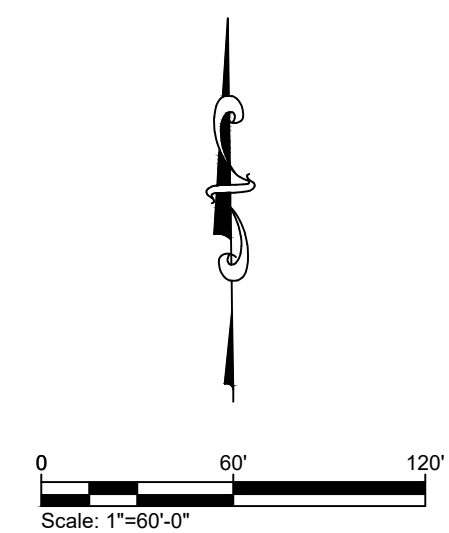
6.1.9.6 Replanting.

a. each existing significant tree removed, replacement trees shall be planted at one, two-inch caliper tree per five inches of trees removed, measured at DBH.

b. In the Old Town Conservation Overlay District, and on sites greater than five acres, replacement of heritage trees shall be planted at rate of one, two-inch caliper tree per two inches of trees removed, measured at DBH.

c. Smaller Trees. The Director of Planning may approve the use of trees less than two-inch caliper for the planting of medium tree species (dogwoods and red buds) and/or greater than two-inch caliper on an equal total caliper basis, e.g. two, three-inch caliper trees equals three, two-inch caliper trees.

TREE MITIGATION DATA TABLE:	
TOTAL 2-INCH CALIPER TREES REQUIRED FOR REPLANTING:	207 2-INCH CALIPER TREES
TOTAL INCHES REQUIRED FOR REPLANTING:	414 INCHES
2-INCH CALIPER TREES TO BE REPLANTED:	183 2-INCH CALIPER TREES (366 INCHES TOTAL)
2-INCH CALIPER TREES EXISTING IN PHASE 2:	24 2-INCH CALIPER TREES (48 INCHES TOTAL)
TOTAL PROPOSED INCHES TO REPLANT:	414 INCHES



EMAIL: OXFORD@PECORPMS.COM
PHONE: (662) 234-8539
WEB SITE: PECORPMS.COM
FAX: (662) 234-8639

REVISIONS:			
NO.	DATE	DESCRIPTION	BY
1.	3.2.2022	ADDRESS CITY COMMENTS	C.B.

NOT FOR CONSTRUCTION

TREE MITIGATION PLAN
FOR
THE LAMAR PHASE 4
(A Traditional Neighborhood Development)

DRAWN BY:	C.B.	DATE:	03/03/2022
CHECKED BY:	P.K.	SCALE:	AS NOTED
PROJECT NO.:	6608		

ALL ENGINEERING DRAWINGS ARE IN CONFIDENCE AND DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF THE ENGINEER. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.

PAGE NO.:
L101

1 LANDSCAPE - TREE MITIGATION PLAN
SCALE: 1" = 60'



Memorandum

To: Mayor and Board of Aldermen
From: Hollis Green, Development Services Director
Date: March 15, 2022
Re: First Reading of an Ordinance Amending Chapter 22 Buildings, Article II Building Code.

This is a proposed modification to Chapter 22 Buildings, Article II Building Code. The proposed modifications are as follows:

Modify – Sec. 22-24. – Revisions

~~(a) The building code adopted by the provisions of this article is hereby revised as follows:
Section 112. Board of Appeals.
112.1. General. There is hereby established a board to be called the construction board of adjustment an appeals. Such board shall be the board of adjustment as prescribed in section 620 of the city zoning ordinance.~~

...

ADD – Sec. 22-25 – Appeals

- (a) General. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this code, there shall be and is hereby created a Building Board of Appeals. The Building Board of Appeals shall consist of 4 members; the Planning Commission Chairman shall serve as the non-voting chairman and shall appoint two (2) Planning Commissioners and one at-large subject matter expert to serve on this board.
- (b) Limitations on Authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been correctly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.
- (c) Administration. An appeal of a decision or interpretation made by the Building Official may be filed by the permit holder, contractor or property owner and shall be filed within 14 days after the decision or interpretation is rendered.
 - 1) The appeal shall be filed with the Development Services Director.
 - 2) The Development Services Director or his designee shall transmit to the Building Board of Appeals, as appropriate, all papers constituting the record upon which the action appealed from was taken.
 - i. Date of the Hearing. Appeal hearings for the Building Board of Appeals shall be

called by the Planning Commission Chairman as needed. At the hearing, any party may appeal in person or by agent or by attorney.

- ii. Notice of the Hearing. At least 24 hours prior to the meeting, public notice shall be provided on the City's website.

- 3) The concurring vote of a majority of members of the Building Board of Appeals present and voting shall be necessary to reverse any order, requirement, decision or determination of the Building Official.

(d) Appeals to the Mayor and Board of Aldermen. An appeal of a decision by the Building Board of Appeals may be made to the Mayor and Board of Aldermen by the appellant or Building Official within 5 days after a decision is rendered. Once such appeal is made, the designated Administrative Official (Mayor, City Clerk & Development Services Director) shall transmit to the Mayor and Board of Aldermen, as appropriate, all papers constituting the record upon which the action appealed from was taken.

- 1) The appeal shall be filed with the Administrative Official.

- 2) The Administrative Official shall set the date of the public hearing for an appeal.

- 3) The concurring vote of a majority of members of the Mayor and Board of Aldermen present and voting shall be necessary to reverse any order, requirement, decision or determination of the Building Board of Appeals.



Memorandum

To: Mayor and Board of Aldermen
From: Hollis Green, Development Services Director
Date: April 5, 2022
Re: Second Reading and Public Hearing of an Ordinance Amending Chapter 22 Buildings, Article II Building Code.

This is a proposed modification to Chapter 22 Buildings, Article II Building Code. The proposed modifications are as follows:

Modify – Sec. 22-24. – Revisions

- ~~(a) The building code adopted by the provisions of this article is hereby revised as follows:~~
~~Section 112. Board of Appeals.~~
~~112.1. General. There is hereby established a board to be called the construction board of adjustment an appeals. Such board shall be the board of adjustment as prescribed in section 620 of the city zoning ordinance.~~

...

ADD – Sec. 22-25 – Appeals

- (a) General. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this code, there shall be and is hereby created a Building Board of Adjustment. The Building Board of Adjustment shall consist of 4 members; the Planning Commission Chairman shall serve as the non-voting chairman and shall appoint two (2) Planning Commissioners and one at-large subject matter expert to serve on this board.
- (b) Limitations on Authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been correctly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.
- (c) Administration. An appeal of a decision or interpretation made by the Building Official may be filed by the permit holder, contractor or property owner and shall be filed within 14 days after the decision or interpretation is rendered. All questions of interpretation and enforcement are to be first presented to the Development Services Director, and any such questions will be presented to the Building Board of Adjustment only on appeal from the decision of the Building Official, and that recourse from decisions of the Building Board of Adjustment regarding interpretations and enforcement, are to the courts as provided by law.

- 1) The appeal shall be filed with the Development Services Director.

- 2) The Development Services Director or his designee shall transmit to the Building Board of Adjustment, as appropriate, all papers constituting the record upon which the action appealed from was taken.
 - i. Date of the Hearing. Appeal hearings for the Building Board of Adjustment shall be called by the Planning Commission Chairman as needed. At the hearing, any party may appeal in person or by agent or by attorney.
 - ii. Notice of the Hearing. At least 24 hours prior to the meeting, public notice shall be provided on the City's website.
- 3) The concurring vote of a majority of members of the Building Board of Adjustment present and voting shall be necessary to reverse any order, requirement, decision or determination of the Building Official.



HOUSTON, MS Phone: 662-456-3391
TUPELO, MS Phone: 662-842-2232
RIPLEY, MS Phone: 662-837-7676
www.chickasawequipment.com

SOLD TO
ADAM18 ADAM PATTON
OXFORD FIRE DEP
PO BOX 863
OXFORD, MS 38655

SHIP TO

Mailing Address:
552 West Madison
Houston, MS 38851

Sold By: MDG PO #: Date 3/16/22 EQUIPMENT SALE EX09138
Ship By: Tax #: 13:44:42 Open

Tax	D	Qty	Description	Price	Amount
			DOCUMENT FEES		149.00
E			EQUIPMENT SALE		
E		003847	POLARIS CREW 1000 UTV		18499.00
		SER#:4XAT6E992N8003847	WAR:12 EXP: 3/17/23		
			PARTS COUNTER		
E		1	POL 2889223 K-ACCY, ROOF	599.99	599.99
E		1	POL 2883300 K-ACCY, WNDS 75-BOT	529.99	529.99
E		1	POL 2882714 K-WINCH, 450	639.99	639.99
			** TOTAL PARTS COUNTER		1769.97

No return on electrical parts.
25% restocking fee on special order parts.

** SUBTOTAL 20417.97

X _____ SIGNATURE Cash Sale

Phone: (662) 419-2668

PAY THIS
AMOUNT



\$20417.97

RECEIVED
NOV 16 2021



STATE OF MISSISSIPPI
TATE REEVES, GOVERNOR
DEPARTMENT OF PUBLIC SAFETY
SEAN J. TINDELL, COMMISSIONER

SUBRECIPIENT GRANT AWARD

Subrecipient:

OXFORD FIRE DEPARTMENT
(Polaris Ranger Crew, Utility Trailer and Strokes Basket)

Project Title(s):

FY'20 Homeland Security Grant Program-Reallocation Funds

Grant Period:

10/01/21 – 09/30/22

Date of Award:

10/01/2021

Total Amount of Award:

\$20,000.00

Grant No.:

20HS268

In accordance with the provisions of Federal Fiscal Year 2020 Homeland Security Grant Program, the Mississippi Office of Homeland Security (MOHS), State Administrative Agency (SAA), hereby awards to the foregoing Subrecipient a grant in the federal amount shown above. The CFDA number is 97.067 and MOHS federal grant number is **EMW-2020-SS-00033**. Authorizing Authority for Program: Section 2002 of the *Homeland Security Act of 2002*, as amended (Pub. L. No. 107-296), (6 U.S.C. 603).

Payment of Funds: The original signed copy of this Award must be signed by the Official Authorized to Sign in the space below and returned to the MOHS **no later than December 15, 2021. The grant shall be effective upon return of this form and final approval the MOHS of the grant budget and program narrative.** Grant funds will be disbursed to subgrantees (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

I certify that I understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. I also certify that I understand and agree to comply with the general and fiscal terms and conditions of the grant including special conditions and the Mississippi Department of Public Safety, Office of Homeland Security, Homeland Security Grant Program, Policies and Procedures Manual; to comply with provisions of the Act governing these funds and all other federal laws and regulations; that all information is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the subrecipient; and that all agencies involved with this project understand that all federal funds are limited to a twelve-month period.

Supplantation: The Act requires that subrecipients provide assurance that subrecipient funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, I certify that the receipt of federal funds through the MOHS shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

ACCEPTANCE FOR THE SUBRECIPIENT


Signature of Official Authorized to Sign


Signature of Acting MOHS Director

SUBRECIPIENT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY THE MOHS OF THE SUBRECIPIENT'S GRANT PROGRAM BUDGET AND NARRATIVE.

Article XI. Execution

IN WITNESS WHEREOF, the parties names herein have duly executed this Cooperative Agreement on the date set forth below:

SUBRECIPIENT: CITY OF OXFORD FIRE DEPARTMENT TASK FORCE
ATTESTS:

By: Robyn Tannehill Date: 11/15/21
Authorized Official

DUNS Number: 168815181

APPROVED: State of Mississippi

By: [Signature] Date: 12/02/21
Acting Executive Director
Mississippi Office of Homeland Security



STATE OF MISSISSIPPI
TATE REEVES, GOVERNOR
DEPARTMENT OF PUBLIC SAFETY
SEAN J. TINDELL, COMMISSIONER

Award and Activation of FY21 Homeland Security Grant Program

Date: December 20, 2021

Project Title: FY2021 Homeland Security Grant Program

Grant Period: October 1, 2021-September 30, 2024

Subrecipient: Oxford Fire Dept

Grant Number: 21HS286T

Total Amount of Award: \$46,685.00

In accordance with the provisions of Federal Fiscal Year 2021 Homeland Security Grant Program, the Mississippi Office of Homeland Security (MOHS), State Administrative Agency (SAA), hereby awards and activates the foregoing sub-recipient a grant in the federal amount shown above. The CFDA number is 97.067 and MOHS federal grant number is EMW-2021-SS-00014 Authorizing Authority for Program: Section 2002 of the *Homeland Security Act of 2002*, as amended (Pub. L. No. 107-296), (6 U.S.C. 603).

As the State Administrative Agency (SAA), this letter will serve as your **award and activation** of the above referenced grant. Attached to this correspondence is an executed Award Letter and Article XI of the Cooperative Agreement, with the SAA's signature. These documents will serve as the MOHS' firm commitment to provide the sub-recipient with a full executed award packet.

The FY21 Homeland Security Grant Program award packet, which included a previous unsigned Award Letter, Cooperative Agreement (unsigned Article XI), Grant Agreement, Special Condition, Audit, and Implementation Forms have already been provided to the awarded jurisdiction. A copy of the attached documents executed by the SAA (Award Letter and Article XI), should be provided back to the MOHS for our records.

Per FEMA requirements, the SAA must meet the following four requirements.

1. The SAA must make a firm commitment to passing through the grant funds to the sub-recipients.
2. The SAA's commitment must be unconditional (i.e., no contingencies for the availability of funds).
3. There must be documentary evidence (i.e., award document, terms, and conditions) of the commitment; and
4. The award terms must be communicated to the sub-recipient.

As the SAA, I commit to the above referenced requirements. Due to all requirements being committed and met, the grant mentioned above is **activated** and the sub-recipient may begin grant activities for the above

referenced grant program. Please continue to submit all required paperwork and back up documentation in accordance with the grant program.

If you should have any questions or concerns, please do not hesitate to contact MOHS Grants Director, Beth Loflin, at beth.loflin@dps.ms.gov.



Baxter Kruger
Executive Director and SAA
Mississippi Office of Homeland Security

BK/bl



STATE OF MISSISSIPPI
TATE REEVES, GOVERNOR
DEPARTMENT OF PUBLIC SAFETY
SEAN J. TINDELL, COMMISSIONER

RECEIVED
OCT 26 2021
OCT 29 2021

SUBRECIPIENT GRANT AWARD

Subrecipient: **CITY OF OXFORD FIRE DEPARTMENT TASK FORCE**
(USAR Dodge Ram 3500 1-Ton Dual rear Wheel 4x4 6.7 Cummings)

Project Title(s): FY'21 Homeland Security Grant Program

Grant Period: 10/01/2021 – 09/30/2022 Date of Award: 09/01/2021

Total Amount of Award: **\$46,685.00** Grant No.: **21HS286T**

In accordance with the provisions of Federal Fiscal Year 2021 Homeland Security Grant Program, the Mississippi Office of Homeland Security (MOHS), State Administrative Agency (SAA), hereby awards to the foregoing Subrecipient a grant in the federal amount shown above. The CFDA number is 97.067 and MOHS federal grant number is **EMW-2021-SS-00014-S01**. Authorizing Authority for Program: Section 2002 of the *Homeland Security Act of 2002*, as amended (Pub. L. No. 107-296), (6 U.S.C. 603).

Payment of Funds: The original signed copy of this Award must be signed by the Official Authorized to Sign in the space below and returned to the MOHS **no later than November 15, 2021. The grant shall be effective upon return of this form and final approval the MOHS of the grant budget and program narrative.** Grant funds will be disbursed to subgrantees (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

I certify that I understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. I also certify that I understand and agree to comply with the general and fiscal terms and conditions of the grant including special conditions and the Mississippi Department of Public Safety, Office of Homeland Security, Homeland Security Grant Program, Policies and Procedures Manual; to comply with provisions of the Act governing these funds and all other federal laws and regulations; that all information is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the subrecipient; and that all agencies involved with this project understand that all federal funds are limited to a twelve-month period.

Supplantation: The Act requires that subrecipients provide assurance that subrecipient funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, I certify that the receipt of federal funds through the MOHS shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

ACCEPTANCE FOR THE SUBRECIPIENT

Signature of Official Authorized to Sign

Signature of MOHS Director

SUBRECIPIENT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY THE MOHS OF THE SUBRECIPIENT'S GRANT PROGRAM BUDGET AND NARRATIVE.

Article XI. Execution

IN WITNESS WHEREOF, the parties names herein have duly executed this Cooperative Agreement on the date set forth below:

**SUBRECIPIENT: CITY OF OXFORD FIRE DEPARTMENT TASK FORCE
ATTESTS:**

By: 
Authorized Official

Date: 10/21/21

DUNS Number: 168815181

APPROVED: State of Mississippi

By: 
Acting Executive Director
Mississippi Office of Homeland Security

Date: 12/20/21

OXFORD POLICE DEPARTMENT

Chief of Police

Chief Jeff McCutchen

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT

In accordance with City of Oxford Municipal Code, 102-637, The City of Oxford Police Department does hereby grant the petitioner, permission to hold an event on the following date(s), time(s), and location: Upon approval by the Chief of Police.

No permit received with less than 14 days prior to the event date will be approved.

102-640. - Fees. A nonrefundable fee of \$25.00 to cover administrative costs of processing the permit shall be paid to the City of Oxford by the applicant when the application is filed.

Name of Applicant: Captain Randy Muffley

Address: 3104 Magnolia Street, Pascagoula, MS 39567

Telephone: 228-327-4921

Name of Organization: Law Enforcement Torch Run, Special Olympics Mississippi

Address: 2906 N. State St, Suite 206, Jackson, MS 39216

Telephone: 601-856-7748

Organization Director: Monica Daniels

Email: monica.daniels@specialolympicsms.org

On Site Contact Person: Lt. Shala McGuir (Ole Miss Campus Police)

Name:

Telephone: 662-915-2087

Requested Date(s): May 9, 2022

Requested Time(s): 1015 a.m - 1100 a.m.

Requested Location(s): Oxford Square

Type of Event: Law Enforcement Torch Run

Designation of any Public Facilities and / or Equipment to be utilized:

Detailed Route Information, Start to Finish:

Oxford Square to Ole Miss Campus

Spacing Intervals to be maintained between units of such parade or assembly:
None

Area/Width of Street, Sidewalk, or Public Area to be used by event: Expected Number of Participants and/or vehicles, animals, etc.:

3 vehicles, unknown amount of runners at this time

Number of expected Spectators:

Assembly Point and time of Participants: Oxford Square, 10:15 am

Description of any type of recording equipment, signs, banners, attention getting devices to be used for the event:

Special Detail Instructions:


Applicant

03/10/22
Date

1535
Time

Permit Approved By:

Chief of Police

Date

Time

OXFORD POLICE DEPARTMENT

Chief of Police

Jeff McCutchen

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT

In accordance with City of Oxford Municipal Code, 2008-12, The City of Oxford Police Department does hereby grant the petitioner, permission to hold speaking event on the following date(s), time(s), and location:

102-640. - Fees.

A nonrefundable fee of \$25.00 to cover administrative costs of processing the permit shall be paid to the City of Oxford by the applicant when the application is filed.

Name of Applicant: _____

Address: _____

Telephone: _____

Name of Organization: _____

Address: _____

Telephone: _____

Organization Director: _____

Telephone: _____

On Site Contact Person: _____

Name: _____

Telephone: _____

Requested Date(s): _____

Requested Time(s): _____

Requested Location(s): _____

Type of Event: _____

Designation of any Public Facilities and / or Equipment to be utilized:

Detailed Route Information, Start to Finish:

10K Route - <https://www.plotaroute.com/route/1825124>

5K Route - <https://www.plotaroute.com/route/1825131>

Spacing Intervals to be maintained between units of such parade or assembly: _____

Area/Width of Street, Sidewalk, or Public Area to be used by event: _____

Expected Number of Participants and/or vehicles, animals, etc.: _____

Number of expected Spectators: _____

Assembly Point and time of Participants: _____

Description of any type of recording equipment, signs, banners, attention getting devices to be used for the event:

Special Detail Instructions:

Adam Shelton
Applicant

Date

Time**Permit Approved By:**

Chief of Police

Date

Time

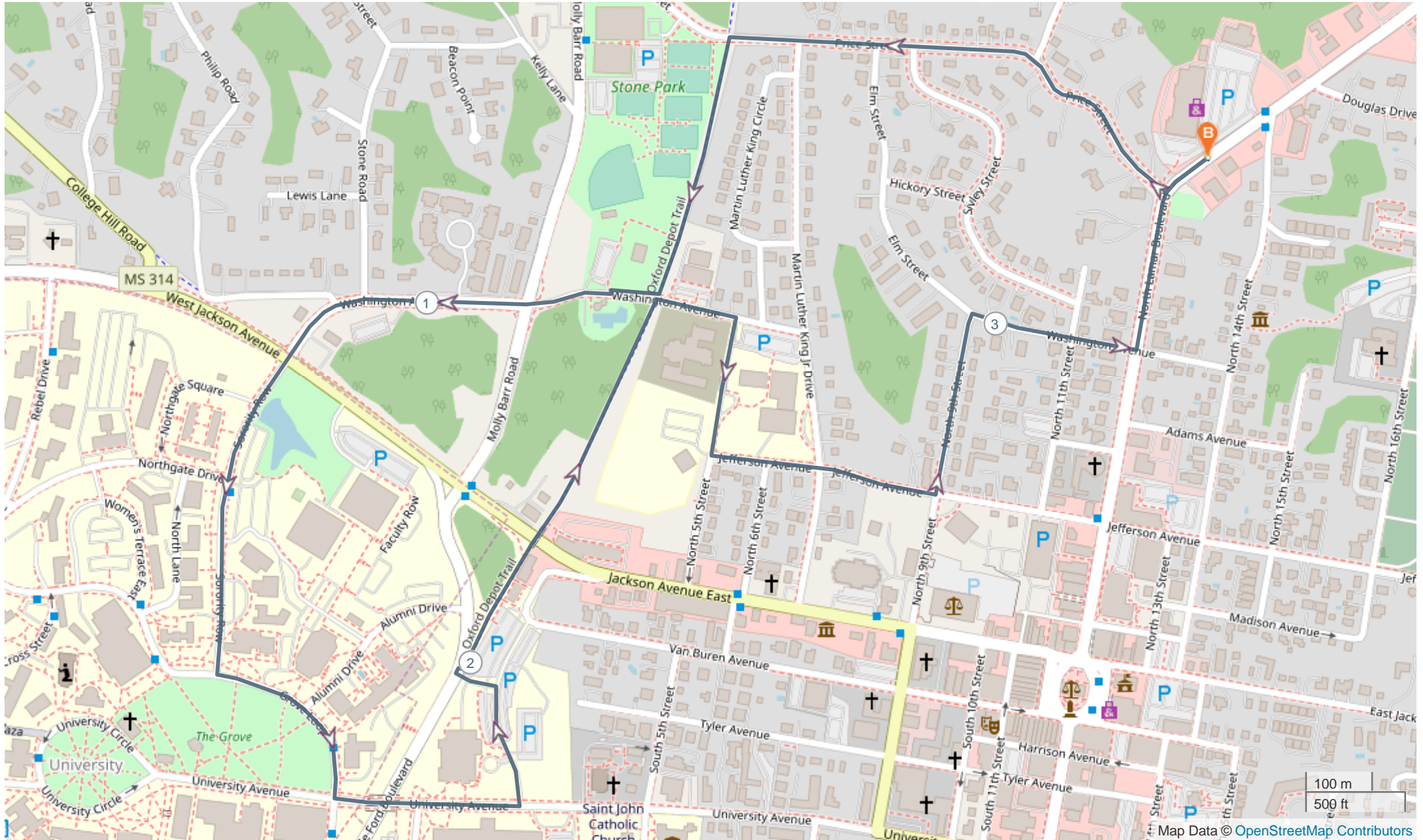
Copies To:

_____ **Mayor**
 _____ **City Attorney**
 _____ **Fire Chief**
 _____ **City Engineer**
 _____ **Other**

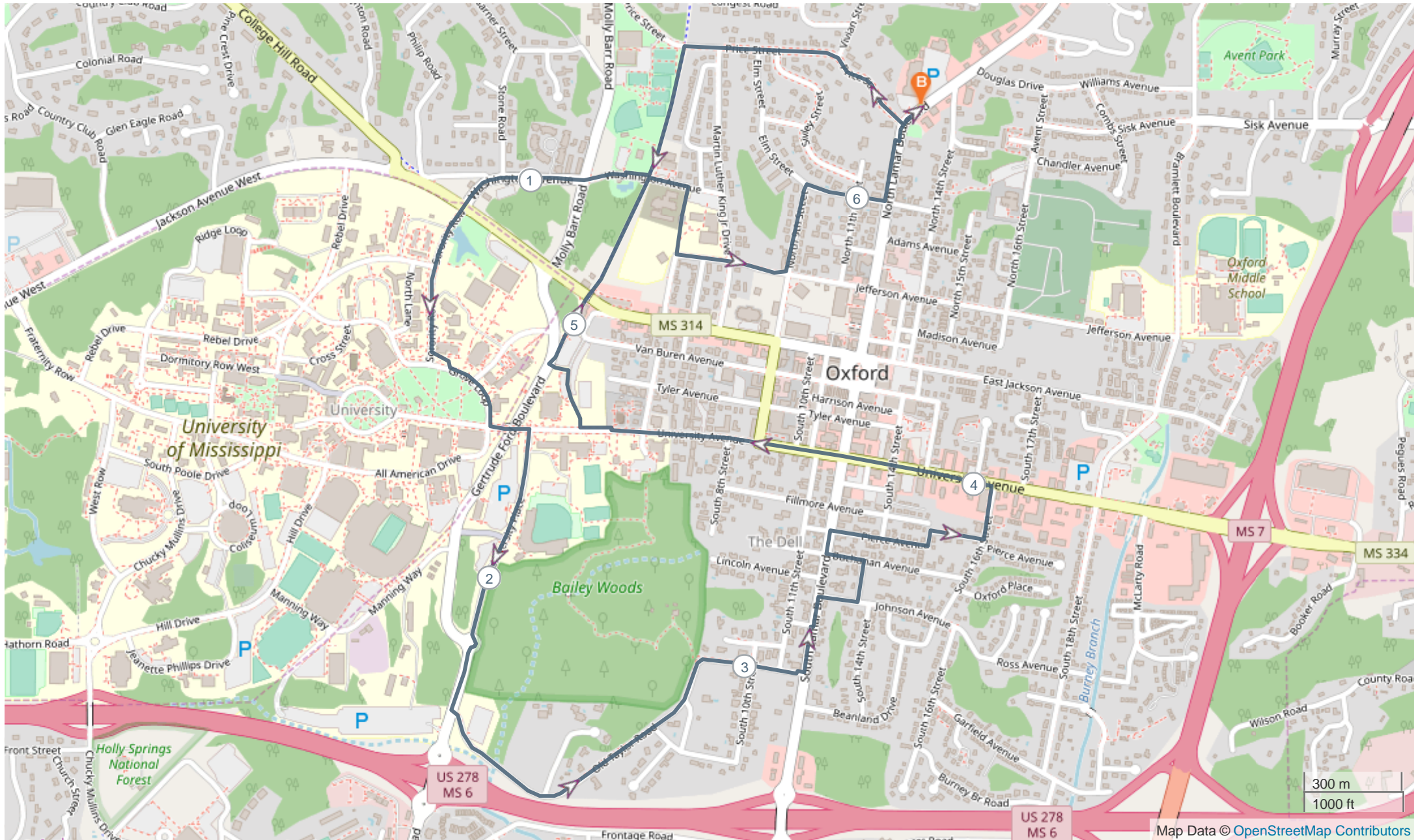
Attachments:

course maps are attached.

2022 Double Decker 5K



2022 Double Decker 10K



FY22 Mississippi Homeland Security Grant Program Application

I. Agency Applicant Information

Date	1.03/08/2022		
Name of Agency	2.Oxford Police Department		
Mailing Address	3. 715 Molly Barr Rd. Oxford, MS 38655		
County of Agency	4. Lafayette		
Agency Contact Name	5. Joe Bishop		
Agency Contact Phone Number	6. 662-801-1421		
Agency Contact Email Address	7. jbishop@oxfordpolice.net		
DUNS Number	8.	Unique Entity ID #:	8.a.
Congressional District	9.		

Cost Category		Source of Funds	
Personal Services-Salary	\$53,768.00	Federal	
Personal Services-Fringe	\$16,242.96	State	\$0.00
Contractual Service		Local	\$0.00
Training/Travel	\$42,761.00	Other	\$0.00
Equipment	\$297,368.00	Total	
Commodities/Supplies			
Other	\$11,500.00		
Total of Grant	\$421,639.96		

Approved Signature of Authorized Official for Jurisdiction to Apply:

Robyn Tannehill

FY22 Mississippi Homeland Security Grant Program Application

II. Problem Identification	
This section must be completed.	
Surrounding Counties	Marshall, Union, Pontotoc, Calhoun, Yalobusha, Panola, Tate
Number of Square Miles	26.71 (city); 679 (county)
Number of Population	24,000 (full-time), 25,000 (student)
Number of Officers/Staff Working in Agency	105
III. Jurisdiction's Top Three Threats	
FEMA describes a "threat" as a natural, technological or human caused occurrence, individual, entity or action that has or indicated potential to harm life, information, operations, the environment and/or property.	
Briefly describe the jurisdiction's first top threat:	
<p>Oxford has two school districts inside the city limits, Oxford School District and Lafayette County School District. Oxford School District has 4,323 students across 6 schools, is an "A" rated school district and participates in 6A interscholastic athletics. Lafayette County School District 2,888 students, is an "A" rated school district and participates in 5A interscholastic athletics. Both school districts represent a potential threat for harm to the children that attend these schools.</p>	
Briefly describe the jurisdiction's second top threat:	
<p>The City of Oxford, Mississippi is 26.7 square miles located in central Lafayette County in north central Mississippi. It is the county seat for Lafayette County and is the home of the University of Mississippi, the largest institute of higher learning in the state of Mississippi. It is also home to a Federal Courthouse which serves the Northern District of Mississippi. There is a Municipal and Justice Court inside the city limits along with a Chancery Building and Circuit Court located in the center of the Oxford Square. The Oxford Square is patrolled by the Oxford Police Department's Downtown Unit, which works to provide a safe location for the citizens that visit this area.</p>	
Briefly describe the jurisdiction's third top threat:	
<p>The University of Mississippi is situated inside the city limits and is a multi-racial, multi-ethnic institute of higher learning that boasts students from 44 countries and 47 of the 50 states. The University of Mississippi is a cultural and entertainment hub. The University's athletic teams compete in the NCAA's Division 1 athletic tier and is a founding member of the Southeastern Conference, an inter-collegiate athletic conference currently made up of 14 universities. The University employees approximately 1,355 people. Additionally, the University of Mississippi's Clegg Field, a single runway airport, is located inside the city limits of Oxford and is serviced by the Oxford Fire Department.</p>	

FY22 Mississippi Homeland Security Grant Program Application

IV. Jurisdiction's Top Three Hazards

FEMA describes a "Hazard" as something that is potential dangerous or harmful, often the root cause of an unwanted outcomes.

Briefly describe the jurisdiction's top threat hazard:

Active Attack/Active Shooter in the Oxford School District and Lafayette County School District. The Oxford School District serves over 7,000 students. Over the past 12 years Oxford Police Department has received multiple credible threats against the schools it serves. Through investigations we were able to identify and arrest individuals responsible for these threats. However, we know this is a growing trend nationwide and Oxford has, unfortunately, become a target of this activity.

Briefly describe the jurisdiction's second threat hazard:

Active Attack/Active Shooter in our downtown district. The Oxford Square is just over one mile in circumference. Inside the district are numerous restaurants and shops. Most of the buildings are over 100 years old. This area of town is where a large number of citizens shop and dine but is a primary location for our student population to go for entertainment. The Oxford Police Department staffs the downtown district with officers from Wednesday through Saturday nights. However, we do not have the personnel to keep officers on the square at all times. With this location being one of the top tourist attractions for Oxford, it makes it a target for potential violators. Due to the structural integrity of these buildings a fire or bombing event would turn those structures into areas of mass casualty. During a busy weekend we have approximately 6,000 people inside this one mile area.

Briefly describe the jurisdiction's third threat hazard:

Active Attack/Active Shooter on the University of Mississippi campus. As stated above, the University has a large student body and they host major events such as NCAA Division 1 athletic events (football, baseball, basketball, etc.). These events bring over 800,000 spectators and visitors annually. The Oxford Police Department works alongside the University of Mississippi Police Department on these events. We are the closest department to the University and we are the quickest responding agency to provide support and personnel. Our ability to respond and assist would be critical for a safe resolution of critical events on their campus.

FY22 Mississippi Homeland Security Grant Program Application

V. Capability Gaps

Provide a description of any capability gap(s) which inhibits the jurisdiction's ability to Prevent, Protect, Mitigate, Respond and/or Recovery. Explain how you determined the capability gaps (i.e. a response to a real life event, an exercise, training event or threat assessment). Please address how utilization of existing state-wide assets (task forces, force protection units, bomb teams, etc.) may/may not mitigate the threats and hazards that have been identified.

Due to the constantly varying population increases throughout our year it is hard to sustain a budget that adequately staffs and funds the resources we need to be fully prepared for high levels of services of mass casualty events. At times, the population of Oxford can be as low as 25,000 citizens while, at other times of the year, we experience population increases of over 150,000. Unfortunately, our budget does not allow us to fulfill the needs that would adequately protect our population increases. It is our hope that the Homeland Security Grant will provide funds to our agency that will allow us to continue to develop and enhance the technology and equipment we have to professionally handle any large scale operation and address current issues when integrating a multi-jurisdictional operation. As stated in our threat assessments, we have responded to real-life situations that called for better technology, training and operational capabilities. We've conducted multiple bomb threat investigations and found a homemade improvised explosive device. In these cases we were placed in a standby role to wait for an agency that had the capability to handle these situations appropriately. Our goal is to be better able to handle these situations timely and efficiently for the citizens of Oxford.

VI. National Priority, Mission Area and Core Capabilities

Please mark the National Priority that the Agency will support with funding received.

<input type="checkbox"/> Cybersecurity	<input checked="" type="checkbox"/> Soft Targets/Crowded Places
<input checked="" type="checkbox"/> Information and Intelligence Sharing	<input type="checkbox"/> Domestic Violent Extremism
<input checked="" type="checkbox"/> Emerging Threats	

Please describe how the funding will be used to support the National Priority.

Soft Targets/Crowded Places - Deployment of LPR's, Active Shooter Training and purchase of an explosives detecting K9 would give us the ability to better monitor, respond and potentially detect these threats in our community.

Emerging Threats - The addition of a data analyst would allow us the ability to study crimes and crime trends to provide better, more efficient and effective crime prevention techniques and assets to our community.

Information and Intelligence Sharing - LPR's for example will allow us to share movement of vehicles of interest with other agencies throughout the community, state and region. Our goal is to be better able to intercept and deter criminal activity by locating persons of interest more quickly.

Please mark the Mission Area(s) that the Agency will support with funding received.

<input checked="" type="checkbox"/> Prevention	<input checked="" type="checkbox"/> Response
<input checked="" type="checkbox"/> Protection	<input checked="" type="checkbox"/> Recovery
<input checked="" type="checkbox"/> Mitigation	

FY22 Mississippi Homeland Security Grant Program Application

Please describe how the funding will be used to support the Mission Area(s).
Interdiction and Disruption-Purchase of LPR's and explosives detection K9
Long-term Vulnerability Reduction - employment of a data analyst to study crime trends and develop strategies to deter crime
Threats and Hazard Identification - LPR's and Active Shooter Training
On-scene Security and Protection - Developing a state-of-the-art crime scene response through the purchase of a trailer and enhancement of equipment
Planning - Training and Data Analysis

Please mark which Core Capability that the Agency will support with funding.			
	Community Resilience		Situational Assessment
	Environmental Response/Health & Safety	X	Threats & Hazard Identification
X	Interdiction and Disruption		Cybersecurity
	Operational Communications		Mass Care Services
	Access Control and Identity Verification		Search & Rescue Operations
	Fatality Management Services	X	On-Scene Security & Protection
	Intelligence and Information Sharing		Operational Coordination
X	Long-term Vulnerability Reduction	X	Planning
	Physical Protective Measures		Critical Transportation
	Public Health and Medical Services		Forensics and Attribution
	Risk & Disaster Resilience Assessment		Health and Social Services
	Housing		Public/Private Service & Resource
	Infrastructure Systems		Public Information and Warning
	Risk Mgt.-Protection Programs/Activities		Economic Recovery
	Screening, Search, and Detection		Supply Chain Integrity & Security
	Natural and Cultural Resources		

Please describe how the funding will be used to support the Core Capabilities marked above.
Funds awarded will be used to purchase equipment to allow us to better monitor crime, respond appropriately and also allow us the ability to harden our most vulnerable targets.

FY22 Mississippi Homeland Security Grant Program Application

VII. Grant Budget			
I. Personnel-Salary			
Submit information for proposed project staff that will be funded with federal funds under the grant agreement. All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)			
Personnel Title:	Rate of Pay	# of Hours	Total
Crime Data Analyst	\$28.85	40	\$53,768.00
Total Salary			\$53,768.00
The regular and overtime rate of pay noted above should be the rate of pay the officer is paid by your agency. The rate of pay should not be increased for grant purposes. If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.			
II. Personnel-Fringe			
Submit information for proposed project staff that will be funded with federal funds under the grant agreement. All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)			
Personnel Title:	Fringe Item:	%	Total
Data Analyst	Retirement	17.40	\$10,092
	Health Benefits	11.28	\$6,065.88
	Life Insurance	.16	\$85.08
Total Fringe			16,242.96
If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.			
III. Contractual Services			
Include a detailed assessment of contractual services within the program area in which you will be applying. Also, include a cost estimate for all contractual needs (rental, shipping costs, etc.). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)			
Type of Contractual	Amount of Service/Amount per	Quantity of Service	Total
Total Contractual			
If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.			

FY22 Mississippi Homeland Security Grant Program Application

IV. Training/Travel

Include a detailed assessment of travel needs within the program area in which you will be applying. Also, include a cost estimate for all travel needs (airfare, hotel, hotel taxes, registration, per diem, mileage, parking, baggage, and gratuity). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)

Type of Travel	Number of People	Cost	Total
Training-Lodging/Meals (T3)	24	295.625	7,095
Training-Lodging/Meals (ERASE)	40	296.55	11,862
Training-Lodging/Meals (Level 1)	48	167.50	8,040
Training-Lodging/Meals (AAIR)	52	148.548	7,724
Training-Lodging/Meals (SORD)	48	167.50	8,040
Total Travel Expense			42,761

If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation. ACTIVE SHOOTER TRAINING -Applied Gov't rate for lodging and State per diem. Details attached

V. Equipment

Please list the cost for each piece of equipment requested.

All equipment must be allowable, reasonable and essential to the project and the mission of the MOHS. All equipment must be on the FEMA Authorized Equipment List. Unallowable equipment: Guns, ammunition, body cameras and unmanned aircraft. See Guidance for more information.

AEL Number:	03OE-01-APR	Discipline	LE
Cost of Equipment	\$41,390.00	Quantity	2
Total Equipment Cost	\$82,780.00		
Item Description	Wireless camera and LPR system mounted on a towable trailer.		

How will equipment be used to reduce Threats and Hazard?

This system will allow us the ability to deploy into areas that have been determined to be hotspots or gaps on a fixed camera/LPR system.

AEL Number:	03OE-01-APR	Discipline	LE
Cost of Equipment	\$30,000.00	Quantity	2
Total Equipment Cost	\$60,000.00		
Item Description	Two lane fixed LPR system for MS. Hwy 7 entering the city limits from north and south.		

How will equipment be used to reduce Threats and Hazard?

Addition of this equipment will allow us to place LPR's at the city limits of MS. Hwy 7, a major artery to the City of Oxford and will augment LPR's awarded in FY21 and placed on US 278.

FY22 Mississippi Homeland Security Grant Program Application

AEL Number:	03OE-01-NLTA	Discipline	LE/Fire/EMS
Cost of Equipment	\$86,988.00	Quantity	3 kits, 9 cases
Total Equipment Cost	\$86,988.00		
Item Description	ALERRT AAIR/ERASE/SORD Active Shooter Response Kit		
How will equipment be used to reduce Threats and Hazard?			
This kit will be used to enhance the capabilities of our department to teach appropriate responses to active shooter events for all first responders (LE, Fire, EMS). This course covers exterior movements and approaches as well as integrated responses to events for all first responders.			
AEL Number:	21GN-00-TRNG	Discipline	LE
Cost of Equipment	\$20,000.00	Quantity	2
Total Equipment Cost	\$40,000.00		
Item Description	ChimeraX Virtual Reality Training System used to train officers in appropriate use-of-force		
How will equipment be used to reduce Threats and Hazard?			
ChimeraX Virtual Reality systems are scenario based system used to simulated force on force situations and develop de-escalation capabilities.			
AEL Number:	12TR-00-TEQP	Discipline	LE
Cost of Equipment	\$6,800.00 (trailer) \$15,000 (vpfit)	Quantity	1
Total Equipment Cost	\$21,800.00		
Item Description	16' enclosed trailer with rear barn doors and side door.		
How will equipment be used to reduce Threats and Hazard?			
This trailer will be used to develop a crime scene response command center to allow us to better respond to potential mass casualty or critical events. Equipment cost includes an estimate of the cost of purchasing equipment needed to respond to events.			
AEL Number:	12TR-00-TEQP	Discipline	LE/Fire/EMS
Cost of Equipment	\$3,800 (trailer) \$2,000 (lettering)	Quantity	1
Total Equipment Cost	\$5,800		
Item Description	4 x 8 enclosed trailer		
How will equipment be used to reduce Threats and Hazard?			
This trailer will be used to allow for transport of Active Shooter equipment to various training locations in a water-resistant, lockable manner. Use of the trailer will allow the equipment to be transported by various vehicles without the need for a large pickup or SUV.			
Total Equipment:	\$297,368.00		

FY22 Mississippi Homeland Security Grant Program Application

VI. Commodities/Supplies

Include a detailed assessment of the commodity/supply grant expenses within the program area in which you are applying. Also, include a cost estimate for all additional grant expenses (gloves, traffic safety cones, PPE, flashlights, reflective safety vests, etc.). All expenses must be in accordance to current state and federal guidelines. Items are not identified as equipment.

Type of Commodity/Supply	Quantity	Cost Per Item	Total
Total Commodity			

VII. Other

Include a detailed assessment of other grant expenses within the program area in which you are applying. Also, include a cost estimate for all additional grant expenses (gloves, traffic safety cones, flashlights, reflective safety vests, etc.). All expenses must be in accordance to current state and federal guidelines.

Other	Quantity	Cost Per Item	Total
Explosives Detection K9	1	\$11,500	\$11,500
Total Commodity			\$11,500

Additional Information:

The \$11,500 listed for the Explosives Detection K9 includes money to adequately train a handler for this K9.

Total Grant Amount	\$421,639.96
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VIII. Prior Experience

Please answer YES or NO to the Following Questions.	YES	NO
Has your agency received federal and/or state grants similar to the Mississippi Office of Homeland Security grant?	X	
Does your agency have at least three (3) years of receive federal grant funds? Does not have to be MOHS related.	X	
Has your agency received MOHS Grant funds within the past three (3) years?	X	
Does your agency use a property management system?	X	
Has your agency ever received any corrective actions from a Single Audit Report regarding your agency's financial system?		X
Has the jurisdiction administration remained unchanged during the 2021 grant year? For example, Chief, Sheriff, SGA, Program Staff.	X	

IX. NIMS Compliance Form

The National Incident Management System (NIMS) guides all levels of government, nongovernmental organizations (NGO), and the private sector to work together to prevent, protect against, mitigate, respond to, and recover from incidents. NIMS provides stakeholders across the whole community with the shared vocabulary, systems, and processes to successfully deliver the capabilities described in the National Preparedness System. As recipients and subrecipients of federal preparedness (non-disaster) grant awards, jurisdictions and organizations must achieve, or be actively working to achieve, all of the NIMS Implementation Objectives. The objectives can be found on the NIMS webpage at: <https://training.fema.gov/nims/>

Under Executive Order #932, Mississippi established NIMS as the standard for incident management within the State. The U.S. Department of Homeland Security/Federal Emergency Management Agency guidance provides that accepting grant funding is conditioned upon NIMS compliance. This jurisdiction attests that we continue to strive toward NIMS compliance, as provided under federal and State NIMS guidance. This jurisdiction understands receiving and/or using U.S. Department of Homeland Security grant funds remains conditional upon NIMS compliance. Non-compliance of NIMS can result in funds being withheld or reallocated from our jurisdiction because of ineffective NIMS support and participation.

This agency understand and attests to:

Authorized Signatory Official Name:	Jeff McCutchen
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Authorized Signatory Official Signature:	
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X. Submission Compliance


The application submitted to the Mississippi Office of Homeland Security is a request for funding. Funding based on available funds to the MOHS through federal and state funds. Application requests received are not guaranteed and will be subject to adjustment, as funding is available. Application requests will be funded based on national priorities, mission area, threats and hazards, agency needs and proposed projects that fit with the State's overall mission for homeland security.

Each application will be reviewed by MOHS staff, Peer Committee and an Executive Committee for application completeness, threat and hazards, budget requests and expenses requested to enhance the existing program. Grants will also be funded based on the review of past grant performance, expenditures and information from program documentation and assessments.

Incomplete Applications:

All sections of the application are required to be filled out. Sections on the budget should only be filled out, if applicable to the project. All required documentation should be provided at the time of the application. If sections are incomplete, documentation not provided or the application has missing signature, the application will be considered incomplete and will not be considered for review.

FY22 Mississippi Homeland Security Grant Program Application

Applicant Authorization:	
I certify that I am an employee of the aforementioned agency and/or jurisdiction or have been hired by the agency/jurisdiction to apply on their behalf of this grant.	
Applicant Name	Joseph S. Bishop
Applicant Title	Sergeant
Date	3/8/22
Applicant Signature	

General Fund Amendments & Reallocations

Revenue

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
001-000-259	\$ 25,000.00	\$ 30,000.00	\$ 5,000.00	Sales Tax-Rental Car Settlement
001-000-277	\$ -	\$ 20,000.00	\$ 20,000.00	E Jackson Ave Lease Revenue
001-000-310	\$ -	\$ 10,000.00	\$ 10,000.00	Income from ARC-Adoptions
001-000-313	\$ -	\$ 10,000.00	\$ 10,000.00	Income from ARC-Misc.
001-000-312	\$ 5,000.00	\$ 15,000.00	\$ 10,000.00	Income from ARC-Donations/Fundraising
001-000-339	\$ -	\$ 60,000.00	\$ 60,000.00	Donations
001-000-395	\$ 861,500.00	\$ 1,061,000.00	\$ 199,500.00	Transfers-T & A Funds
	<u>\$ 891,500.00</u>	<u>\$ 1,206,000.00</u>	<u>\$ 314,500.00</u>	Net Change to Revenue

Expenses

Legislative

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
001-001-610	\$ 10,000.00	\$ 8,900.00	\$ (1,100.00)	
001-001-730	\$ 6,000.00	\$ 7,100.00	\$ 1,100.00	
			<u>\$ -</u>	net change to dept.

Fire Department

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
001-160-535	\$ 70,723.00	\$ 69,723.00	\$ (1,000.00)	
001-160-740	\$ 50,630.00	\$ 51,630.00	\$ 1,000.00	
			<u>\$ -</u>	net change to dept.

Animal Resource Center

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
001-553-555	\$ 143,000.00	\$ 100,000.00	\$ (43,000.00)	
001-553-720	\$ 12,000.00	\$ 55,000.00	\$ 43,000.00	
			<u>\$ -</u>	net change to dept.

Total Increase/Decrease in Revenue	\$ 314,500.00
Total Increase/Decrease in Expenses	\$ -
Total	<u>\$ 314,500.00</u>

Environmental Services

Environmental Services-Street Cleaning

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
020-221-730	\$ 2,000.00	\$ 5,200.00	\$ 3,200.00	
			<u>\$ 3,200.00</u>	net change to fund

Environmental Services-Waste Collection

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
020-222-525	\$ 75,000.00	\$ 55,000.00	\$ (20,000.00)	
020-222-730	\$ 75,000.00	\$ 95,000.00	\$ 20,000.00	
			<u>\$ -</u>	net change to fund

Total Increase in Revenue	\$ -
Total Increase/Decrease in Expenses	\$ 3,200.00
Total	<u>\$ (3,200.00)</u>

Development Services

Development Services-Administration

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
025-088-555	\$ 3,000.00	\$ -	\$ (3,000.00)
025-088-730	\$ 7,800.00	\$ 10,800.00	\$ 3,000.00

\$ - net change to fund

Total Increase in Revenue	\$ -
Total Increase/Decrease in Expenses	\$ -
Total	<u>\$ -</u>

Other Funds

2022 GO Note

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
012-000-396	\$ -	\$ 2,900,000.00	\$ 2,900,000.00	to acct for receipt of GO Note
			<u>\$ 2,900,000.00</u>	net change to fund

Metro Narcotics

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
100-000-333	\$ 300,000.00	\$ 375,000.00	\$ 75,000.00	
			<u>\$ 75,000.00</u>	net change to fund

Federal Seized Funds

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
105-100-690	\$ 5,000.00	\$ 5,500.00	\$ 500.00	
105-100-730	\$ 15,000.00	\$ 14,500.00	\$ (500.00)	
			<u>\$ -</u>	net change to fund

2009 GO Bonds

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
230-000-341	\$ 15,000.00	\$ 13,300.00	\$ (1,700.00)	
230-093-840	\$ 2,100.00	\$ 3,800.00	\$ 1,700.00	
			<u>\$ -</u>	net change to fund

2017A-GO Bonds-\$7.5M

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
255-000-205	\$ 7,500.00	\$ -	\$ (7,500.00)	
255-000-346	\$ -	\$ 7,500.00	\$ 7,500.00	
			<u>\$ -</u>	net change to fund

DARE Project

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>	
610-710-535	\$ 3,500.00	\$ -	\$ (3,500.00)	
610-710-555	\$ 17,000.00	\$ 3,000.00	\$ (14,000.00)	
610-710-740	\$ -	\$ 20,000.00	\$ 20,000.00	
			<u>\$ 2,500.00</u>	net change to fund

Trust & Agency-Misc.

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
619-719-575	\$ -	\$ 20,000.00	\$ 20,000.00
619-719-910	\$ 285,000.00	\$ 265,000.00	\$ (20,000.00)

\$ - net change to fund

Oxford Square Park Project

646-093-600	\$ -	\$ 10,000.00	\$ 10,000.00
646-093-700	\$ -	\$ 10,000.00	\$ 10,000.00
646-305-720	\$ 500,000.00	\$ -	\$ (500,000.00)
646-093-720	\$ -	\$ 480,000.00	\$ 480,000.00

\$ - net change to fund

Street Dept-Capital Project Fund

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
647-201-575	\$ -	\$ 10,000.00	\$ 10,000.00
647-201-700	\$ 743,320.00	\$ 733,320.00	\$ (10,000.00)

\$ - net change to fund

New OFD Commons Station Project

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
650-093-555	\$ -	\$ 1,000.00	\$ 1,000.00
650-093-720	\$ 468,271.00	\$ 467,271.00	\$ (1,000.00)

\$ - net change to fund

RSVP 5310 Grant-County Transit

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
679-000-333	\$ -	\$ 57,084.00	\$ 57,084.00

\$ 57,084.00 net change to fund

OPD Grant Funds

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
684-115-690	\$ 60,000.00	\$ 55,000.00	\$ (5,000.00)
684-115-730	\$ 55,267.00	\$ 60,267.00	\$ 5,000.00

\$ - net change to fund



OXFORD
DEVELOPMENT
SERVICES

MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC: Micah Quinn, Oxford Conference Center

Date: April 5, 2022

Re: Change Order 2 for Final Quantities-Oxford Conference Center Roof Project

Staff requests consideration of Change Order number 2 for final quantities for the Oxford Conference Center Roof Project. This change order is for a deduct in the amount of \$27,500.00 for unused allowances regarding inspecting and testing and curb extensions for seven (7) exhaust fans.

Staff recommends approval of Change Order number 2 with B Four Plie, Inc. for a deduction in the amount of \$27,500.00

AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Oxford Conference Center Re-Roof 102 Ed Perry Blvd. Oxford, MS 38655	CONTRACT INFORMATION: Contract For: General Construction Date: August 03, 2021	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: February 22, 2022
OWNER: <i>(Name and address)</i> City of Oxford 107 Courthouse Square Oxford, MS 38655	ARCHITECT: <i>(Name and address)</i> A2H, PLLC 1308 North Lamar Blvd., Suite 1 Oxford, MS 38655	CONTRACTOR: <i>(Name and address)</i> B Four Plid, Inc. 3980 Winchester Rd. Memphis, TN 38118

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Removal of the unused allowance of \$27,500 for Roof Section A - Inspecting and Testing Allowance for \$10,000 and Curb Extension Allowance for exhaust fans 7 fans at \$2,500 each totaling \$17,500.


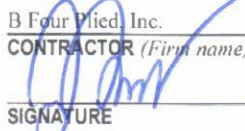
The original Contract Sum was	\$ 156,973.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 156,973.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 27,500.00
The new Contract Sum including this Change Order will be	\$ 129,473.00

The Contract Time will be increased by twenty-one (21) days.

The new date of Substantial Completion will be January 7, 2022.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

A2H, PLLC	B Four Plid, Inc.	City of Oxford, MS
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
		
SIGNATURE	SIGNATURE	SIGNATURE
Kelly Roeder, Project Architect	Josh Boaz, Vice President	Reanna Mayoral, PE, City Engineer
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
02/22/22	3/11/2022	
DATE	DATE	DATE



OXFORD
DEVELOPMENT
SERVICES

MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC:

Date: April 5, 2022

Re: Change Order 1 for Final Quantities-Oxford Way Traffic Signal

Staff requests consideration of Change Order number 1 in the amount of \$4,000.85 for the Oxford Way Traffic Signal Project. This change order is for final quantities and the addition of a sign (\$328.90). There are funds available for this change order.

Staff recommends approval of Change Order number 1 with Desoto County Electric in the amount of \$4,000.85 for the Oxford Way Traffic Signal Project.



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Change Order

PROJECT: Oxford Way at Lamar Ave
Intersection Improvements

CONTRACT INFORMATION:
Contract For: Construction
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 01
Date: 03/30/2022

OWNER: City of Oxford
107 Courthouse Square
Oxford, MS 38655

ARCHITECT: Porter Consulting, LLC
395 E Oak Grove Rd
Hernando, MS 38632

CONTRACTOR: Desoto County Electric, Inc.
2298 Nail Rd
Horn Lake, MS 38637

The Contract is changed as follows: Revised for final billings and closeout based on pay item unit price and quantities. Includes cost of field revisions from construction

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	312,557.45
The net change by previously authorized Change Orders	\$	0.00
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$	312,557.45
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$	4,000.86
The new (Contract Sum) (Guaranteed Maximum Price), including this Change Order, will be	\$	316,558.31
The Contract Time will be (increased) (decreased) (unchanged) by		(0) days.
The new date of Substantial Completion will be		

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Porter Consulting, LLC
ARCHITECT (Firm name)

Desoto County Electric, Inc.
CONTRACTOR (Firm name)

City of Oxford
OWNER (Firm name)

Hunter Porter
SIGNATURE

[Signature]
SIGNATURE

[Signature]
SIGNATURE

Hunter Porter, PE, Owner
PRINTED NAME AND TITLE

Mark T. Wack, Treasurer
PRINTED NAME AND TITLE

[Signature]
PRINTED NAME AND TITLE

03/30/2022
DATE

3/30/2022
DATE

[Signature]
DATE

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

City of Oxford		Lamar Ave. at Oxford Way Signal				Final		Final		Over/(Under)
Line No.	Item Code	Description	Unit	Quantity	Unit Price	Extended	Quantity	Extended		
1	201-A001	Clearing and Grubbing	LS	1	\$ 5,750.00	\$ 5,750.00	1.00	\$ 5,750.00	\$ -	
2	202-B080	Removal of Concrete Sidewalk	SY	212	\$ 28.75	\$ 6,095.00	285.13	\$ 8,197.49	\$ 8,168.74	
3	202-B088	Removal of Curb & Gutter, All Types	LF	35	\$ 28.75	\$ 1,006.25	66.00	\$ 1,897.50	\$ 1,868.75	
4	202-B127	Removal of Fire Hydrant	EACH	1	\$ 5,750.00	\$ 5,750.00		\$ -	\$ (5,750.00)	
5	202-B240	Removal of Traffic Stripe	LF	1500	\$ 4.80	\$ 7,200.00	1378.00	\$ 6,614.40	\$ 6,609.60	
6	203-EX001	Borrow Excavation	CY	386	\$ 34.50	\$ 13,317.00	437.00	\$ 15,076.50	\$ 15,042.00	
7	216-B001	Solid Sodding, Bermuda	SY	91	\$ 9.20	\$ 837.20	212.50	\$ 1,955.00	\$ 1,945.80	
8	225-A001	Grassing	Acre	1	\$ 1,380.00	\$ 1,380.00	1.00	\$ 1,380.00	\$ -	
9	235-A001	Temporary Silt Fence	LF	330	\$ 4.02	\$ 1,326.60	400.00	\$ 1,608.00	\$ 1,603.98	
10	608-A001	Concrete Sidewalk, Without Reinforcement	SY	200	\$ 80.50	\$ 16,100.00	283.02	\$ 22,783.11	\$ 22,702.61	
11	907-608-C001	Detectable Warning Panels	SF	40	\$ 57.50	\$ 2,300.00	56.00	\$ 3,220.00	\$ 3,162.50	
12	609-D001	Combination Concrete Curb and Gutter, Type 1	LF	35	\$ 80.50	\$ 2,817.50	95.00	\$ 7,647.50	\$ 7,567.00	
13	618-A001	Maintenance of Traffic	LS	1	\$ 17,950.00	\$ 17,950.00	1.00	\$ 17,950.00	\$ -	
14	620-A001	Mobilization	LS	1	\$ 32,225.00	\$ 32,225.00	1.00	\$ 32,225.00	\$ -	
15	626-A002	6" Thermoplastic Traffic Stripe, Skip White	LF	640	\$ 2.40	\$ 1,536.00	201.00	\$ 482.40	\$ 480.00	
16	907-626-B001	Thermoplastic Detail Stripe, White	LF	803	\$ 3.00	\$ 2,409.00	580.00	\$ 1,740.00	\$ 1,737.00	
17	626-E001	Thermoplastic Detail Stripe, Yellow	LF	760	\$ 3.00	\$ 2,280.00	1596.00	\$ 4,788.00	\$ 4,785.00	
18	626-H004	Thermoplastic Legend, White	SF	291	\$ 12.00	\$ 3,492.00	414.65	\$ 4,975.80	\$ 4,963.80	
19	626-H005	Thermoplastic Legend, White	LF	565	\$ 4.80	\$ 2,712.00	268.00	\$ 1,286.40	\$ 1,281.60	
20	907-632-A007	Solid State Traffic Cabinet Assembly, Type 111 cabin	EACH	1	\$ 27,170.00	\$ 27,170.00	1.00	\$ 27,170.00	\$ -	
21	907-634-A083	Traffic Signal Equipment Pole, Type 11,17'shaft, 45'	EACH	1	\$ 13,410.00	\$ 13,410.00	1.00	\$ 13,410.00	\$ -	
22	907-634-A367	Traffic Signal Equipment Pole, type 111,17' shaft 30'	EACH	1	\$ 18,390.00	\$ 18,390.00	1.00	\$ 18,390.00	\$ -	
23	907-634-A545	Traffic Signal Equipment Pole, Type V1,8' Shaft	EACH	3	\$ 1,050.00	\$ 3,150.00	3.00	\$ 3,150.00	\$ 2,100.00	
24	907-634-C001	Pole Foundation, Class "B" Concrete	CY	6	\$ 900.00	\$ 5,400.00	12.81	\$ 11,529.00	\$ 10,629.00	
25	635-A059	Traffic Signal Heads, Type 1	EACH	2	\$ 878.00	\$ 1,756.00	2.00	\$ 1,756.00	\$ 878.00	
26	635-A061	Traffic Signal Heads, Type 2	EACH	1	\$ 878.00	\$ 878.00	1.00	\$ 878.00	\$ -	
27	635-A074	Traffic Signal Heads, Type 4R	EACH	1	\$ 1,350.00	\$ 1,350.00	1.00	\$ 1,350.00	\$ -	
28	635-A076	Traffic Signal Heads, Type 6	EACH	4	\$ 754.00	\$ 3,016.00	4.00	\$ 3,016.00	\$ 2,262.00	
29	635-A078	Traffic Signal Heads, Type 7	EACH	1	\$ 1,918.00	\$ 1,918.00	1.00	\$ 1,918.00	\$ -	
30	635-A079	Traffic Signal Heads, Type 7R	EACH	1	\$ 1,918.00	\$ 1,918.00	1.00	\$ 1,918.00	\$ -	
31	907-636-B012	Electric Cable,UG in Conduit, IMSA20-1 14,3 conduc	LF	959	\$ 1.50	\$ 1,438.50	912.00	\$ 1,368.00	\$ 1,366.50	
32	907-636-B014	Electric Cable,UG in Conduit, IMSA20-1 14,5 conduc	LF	217	\$ 1.80	\$ 390.60		\$ -	\$ (1.80)	
33	907-636-B015	Electric Cable,UG in Conduit,IMSA20-1 14,7 conduct	LF	95	\$ 2.10	\$ 199.50		\$ -	\$ (2.10)	
34	907-636-B016	Electric Cable,UG in Conduit,IMSA20-1 14,8 conduct	LF	562	\$ 2.40	\$ 1,348.80	552.00	\$ 1,324.80	\$ 1,322.40	
35	907-637-A002	Pullbox Enclosure, Type 2	EACH	6	\$ 900.00	\$ 5,400.00	5.00	\$ 4,500.00	\$ 3,600.00	
36	907-637-A002	Pullbox Enclosure, Type 3	EACH	1	\$ 1,200.00	\$ 1,200.00	2.00	\$ 2,400.00	\$ 1,200.00	
37	907-637-C009	Traffic Signal Conduit, Underground, Rolled Pipe 2"	LF	353	\$ 30.00	\$ 10,590.00	290.00	\$ 8,700.00	\$ 8,670.00	
38	907-637-C028	Traffic Signal Conduit, Underground, Type 4, 2"	LF	305	\$ 15.00	\$ 4,575.00	85.00	\$ 1,275.00	\$ 1,260.00	
39	907-639-B001	Type 1 Optical Detector	EACH	3	\$ 770.00	\$ 2,310.00	3.00	\$ 2,310.00	\$ 1,540.00	
40	907-639-C001	Type 1 Optical Detector Cable	LF	451	\$ 1.50	\$ 676.50	467.00	\$ 700.50	\$ 699.00	
41	907-639-D001	Multimode Phase Selector	EACH	1	\$ 3,469.00	\$ 3,469.00	1.00	\$ 3,469.00	\$ -	
42	907-639-G001	Confirmation Light	EACH	3	\$ 700.00	\$ 2,100.00	3.00	\$ 2,100.00	\$ 1,400.00	
43	907-634-A002	Video Detection System, 3 sensors, Type 111	EACH	1	\$ 40,000.00	\$ 40,000.00	1.00	\$ 40,000.00	\$ -	
44	907-632-I001	GPS Time Clocks	EACH	2	\$ 1,050.00	\$ 2,100.00	2.00	\$ 2,100.00	\$ 1,050.00	
45	907-643-A003	APS Pedestrian Detection Assembly (4Buttons)	EACH	1	\$ 3,720.00	\$ 3,720.00	1.00	\$ 3,720.00	\$ -	
46	907-653-B001	Street Name Sign	EACH	3	\$ 700.00	\$ 2,100.00	3.00	\$ 2,100.00	\$ 1,400.00	
47	Allowance	Utility Relocation Allowance	LS	1	\$ 10,000.00	\$ 10,000.00		\$ -	\$ (10,000.00)	
48	699-A001	Roadway Construction Stakes	LS	1	\$ 16,100.00	\$ 16,100.00	1.00	\$ 16,100.00	\$ -	
Total						\$ 312,557.45		\$ 316,229.40	\$ 3,671.95	
Additional Pay item added										
49		R10x15 Sign, "Turning Vehicles Yield to Pedestrians"	Each	0	\$ -		1.00	328.9	\$ 4,000.85	



MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC: Jimmy Allgood, Emergency Management Director

Date: April 5, 2022

Re: Contract with Headwaters Natural Resources Consulting for professional services related to the Maplewood Cove Hazard Mitigation Grant Program project

Staff recommends that the Board enter into a contract for professional services with Headwater Natural Resources Consulting to prepare an Environmental Assessment (EA) as requested and required by FEMA/MEMA for further consideration of the Maplewood Cove improvement project. The City applied for the \$498,000, grant through the Hazard Mitigation Grant Program in 2021 and the application has been successful in the first phases of consideration. An Environmental Assessment is now required and the scope is beyond what Engineering Staff has resources to complete. There are funds available in the current budget.

Staff recommends the Board enter into a contract with Headwaters Natural Resources Consulting for professional services related to the Maplewood Cove Hazard Mitigation Grant Program project.



MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC:

Date: April 5, 2022

Re: Accept Warranty Deeds and Easements for Right-of-way, Water, Sewer and Sidewalk Infrastructure in the Eastover Development

Staff recommends that the Board consider separate motions and votes to accept the attached warranty deeds for the right-of-way within the Eastover, easements for a water line from F.D. "Buddy" East Parkway, a sewer line connection from Canon to Brittany Woods, and small portions of sidewalk, and accept infrastructure within the development. As an affordable housing development, Eastover did not require a plat to divide the property and dedicate the roads and dedication is therefore by Warranty deed. A final inspection was conducted on May 24, 2020. All punchlist items from the final inspection have been completed and as-builts have been received.

Staff requests direction regarding the requirement of a warranty bond for the streets, water and sewer. A one-year warranty bond is required for platted subdivisions upon acceptance from the City and completion of all punch list items. In consideration of the development's affordable housing status and the fact that the infrastructure has been in place for a number of years, the Board may choose to waive the requirement for a warranty bond.

The Eastover Development includes an extension of Cannon and the construction of two new roadways, Blount and Eastover Drive.

Due to the nature of the project, there are multiple dedications. Staff has broken the requests down for a possible Board vote together or separately as follows with a note that City Legal Counsel has not yet reviewed and approved these documents:

- 1. Accept dedication of Right-of-Way of Eastover Drive by Warranty Deed pending Legal Counsel approval. (Deed and exhibit attached).**
- 2. Accept dedication of water main between F.D. "Buddy" East Parkway and Eastover Development for ownership and maintenance and accept easement on each side of**

the water main pending Legal Counsel approval . (Deed and exhibit attached).The water main was inspected and met all city requirements and has been in use for more than a year. The easement grants permission to access this line.

3. Accept dedication of Right-of-Way of Blount Drive and the extension of Cannon Road by Warranty deed (deed and exhibit attached) pending Legal Counsel approval and accept utilities installed within this area. This area was owned by multiple parties other than the Eastover development group. This deed transfers both the roadway and the utilities to the City.

4. Accept dedication of Easement for Lift Station pending Legal Counsel approval . (Deed and exhibit attached). The lift station is located outside of the dedicated right-of-way of Blount Drive and requires an easement for City maintenance and operation. The warranty deed dedicates the lift station infrastructure to the City.

5. Accept Dedication and Easement Brandywine Connection pending Legal Counsel approval. (Deed and exhibit attached). The warranty deed transfers ownership of the sewer line that was installed between Cannon Road and Brandywine to serve Eastover. The easement grants access for City maintenance of the sewer line.

6. Accept Easement for sidewalk and onsite water line pending Legal Counsel approval . (Deed and exhibit attached). This easement is for the portion of the water line between F.D. Buddy East and Eastover Drive and for small portions of sidewalk that are outside of the right-of-way.

7. Accept water, street, and sewer infrastructure within the right-of-way of the Eastover Development with direction provided regarding any requirement for a warranty bond. All punchlist items have been completed and the infrastructure has been in place for a number of years. A letter of certification is included from the Project Engineer.

Drafted by and returned to:

Matthew S. McKenzie, MSB: 102361
 Tannehill, Carmean and McKenzie, PLLC
 829 North Lamar Boulevard, Suite 1
 Oxford, Mississippi 38655
 Telephone: (662) 236-9996

[SPACE ABOVE THIS LINE RESERVED FOR CLERK’S USE]

WARRANTY DEED
Right of Way and Utility Dedication

GRANTOR:

Eastover 2017, LP
 1739 University Avenue, Suite 116
 Oxford, MS 38655
 Telephone: (662) 236-9975

GRANTEE:

The City of Oxford, Mississippi
 107 Courthouse Square
 Oxford, MS 38655
 Telephone: (662) 236-1310

INDEXING INSTRUCTIONS: The real property described herein is situated in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi

THIS WARRANTY DEED, made this ____ day of _____, 2022, is by and between **EASTOVER 2017, LP**, a Mississippi limited partnership (“Grantor”), and **THE CITY OF OXFORD, MISSISSIPPI**, a body politic and corporate, and political subdivision of the State of Mississippi (“Grantee”). (The words/terms “Grantor” and “Grantee” shall include their respective successors, heirs, devisees, and assigns where the context requires or permits, and shall include the singular and plural, and the masculine, feminine, and neuter, as the context requires.)

WITNESSETH:

Grantor, for and in consideration of the sum of ONE AND 00/100 (\$1.00) DOLLAR, in hand paid and other good, legal and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, does hereby sell, convey, and warrant unto the said Grantee, the following property located in Lafayette County, Mississippi, including all of the roadway and sidewalks contained therein and all of the water, sanitary sewer, and storm sewer utility improvements (the “Improvements”) contained therein, as is more fully described on **EXHIBIT “A”** and depicted in **EXHIBIT “B”** attached hereto and incorporated herein by reference, (the “Property”).

TOGETHER WITH all and singular the rights, members, improvements, and appurtenances to the Property and Improvements in anyway appertaining and belonging. The purpose of this Warranty Deed is to dedicate to the Grantee for public use the Property, consisting of that certain street, sidewalks, and right of way, as more particularly described on Exhibit A and depicted on Exhibit B, as incorporated herein by reference, as well as any and all of Grantor's rights, title, and interest in the Improvements.

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

EASTOVER 2017, LP,
a Mississippi limited partnership

By: Eastover 2017 GP, LLC,
a Mississippi limited liability company
Its: General Partner

By: _____
Stewart Rutledge, Manager

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named Stewart Rutledge, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:_____

[SEAL]

EXHIBIT "A"

Legal Description

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of (-0° 21' 54") and a scale factor of 0.999993567 calculated at the Point Of Beginning.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.969 Acres. This parcel described in more detail as follows:

Commencing at a 2" Iron Pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.50 and E:790958.76, Run thence due West a distance of 2021.99 Feet to a point; Thence due North a distance of 401.13 Feet to a point, said point being further defined by State Plane Coordinates of N:1,770,415.63 and E:788,936.77 and hereinafter referred to as the POINT OF BEGINNING.

From said Point of Beginning, run along the proposed right-of-way line of Eastover Drive the following courses and distances: 1) North 65 Degrees 38 Minutes 16 Seconds West a distance of 44.12 Feet to a point; 2) North 20 Degrees 11 Minutes 54 Seconds East a distance of 374.05 Feet to a point; 3) with a curve turning to the right with an arc distance of 159.83 Feet, a radius of 182.38 Feet, a chord bearing of North 20 Degrees 11 Minutes 54 Seconds East, and a chord distance of 154.77 Feet to a point; 4) North 20 Degrees 11 Minutes 54 Seconds East a distance of 346.96 Feet to a point; 5) South 69 Degrees 48 Minutes 06 Seconds East a distance of 44.00 Feet to a point; 6) South 20 Degrees 11 Minutes 54 Seconds West a distance of 345.32 Feet to a point; 7) South 08 Degrees 48 Minutes 03 Seconds West a distance of 3.19 Feet to a point; 8) with a curve turning to the right with an arc distance of 157.53 Feet, a radius of 180.98 Feet, a chord bearing of South 20 Degrees 18 Minutes 42 Seconds West, and a chord distance of 152.60 Feet to a point; 9) South 27 Degrees 46 Minutes 33 Seconds West a distance of 2.50 Feet to a point; 10) South 20 Degrees 11 Minutes 54 Seconds West a distance of 375.45 Feet back to the Point of Beginning.

EXHIBIT “B”

Right of Way and Utility Dedication Drawing

See attached.

1.



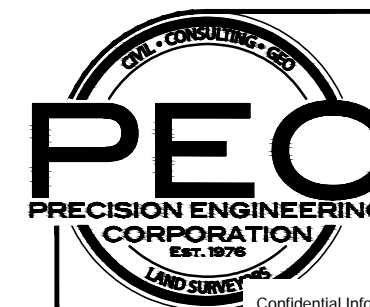
From said Point of Beginning, run along the proposed right-of-way line of Eastover Drive the following courses and distances: 1) North 65 Degrees 38 Minutes 16 Seconds West a distance of 44.12 Feet; 2) North 20 Degrees 11 Minutes 54 Seconds East a distance of 374.05 Feet; 3) with a curve turning to the right with an arc distance of 159.83 Feet, a radius of 182.38 Feet, a chord bearing of North 20 Degrees 11 Minutes 54 Seconds East, and a chord distance of 154.77 Feet; 4) North 20 Degrees 11 Minutes 54 Seconds East a distance of 346.96 Feet; 5) South 69 Degrees 48 Minutes 06 Seconds East a distance of 44.00 Feet; 6) South 20 Degrees 11 Minutes 54 Seconds West a distance of 345.32 Feet; 7) South 08 Degrees 48 Minutes 03 Seconds West a distance of 3.19 Feet; 8) with a curve turning to the right with an arc distance of 157.53 Feet, a radius of 180.98 Feet, a chord bearing of South 20 Degrees 18 Minutes 42 Seconds West, and a chord distance of 152.60 Feet; 9) South 27 Degrees 46 Minutes 33 Seconds West a distance of 2.50 Feet; 10) South 20 Degrees 11 Minutes 54 Seconds West a distance of 375.45 Feet back to the Point of Beginning.

~SURVEYORS NOTES~

1. This Property Has A Land Use Classification Of Class "B" As Defined In Appendix "A" And The Boundary Survey Meets The Minimum Quality Requirements For Condition "B" As Defined In Appendix "B" Of The "MISSISSIPPI STANDARDS OF PRACTICE FOR SURVEYING".
2. All Bearings are based on Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of $(-0^{\circ} 21' 54'')$ and a scale factor of 0.999993567 calculated at the Point Of Beginning.
3. Horizontal Datum based on NAD 83(2011) and Vertical Datum based on NAVD 88 as posted on below station

GCGC Real Time Network
CORS - This is a GPS Continuously Operating Reference Station
Designation - Oxford Cors ARP
CORS ID - MSOX
PID - DK6714
Lat - $34^{\circ} 21' 50.93047''$
Lon - $89^{\circ} 31' 56.51638''$
4. Adjoining property owners shown hereon were obtained from Tri State Consulting Services Inc. as shown at the time of survey.
5. This entire property that is located in Zone "X" according to the flood insurance rate map no. 28071C0300C, Community No. 280094, Panel No. 0143, Suffix C, dated 11/26/2010.

*EXHIBIT
FOR
EASTOVER DRIVE R-O-W DEDICATION
IN THE CITY OF OXFORD, LAFA YETTE CO., MISSISSIPPI*



DRAWN BY: J. ADAMS, PS		SCALE: 1" = 100'	DATE: 10-6-2021
CHECKED BY: J. ADAMS, PS		DRAWING NUMBER: 17207	
NO.	DATE	REVISIONS	BY:
Precision Engineering Corp. 276 County Road 101 Oxford, MS 38655 662 234-8539 oxford@pecorncms.com			PAGE 1.

Drafted by and returned to:

Matthew S. McKenzie, MSB: 102361
Tannehill, Carmean and McKenzie, PLLC
829 North Lamar Boulevard, Suite 1
Oxford, Mississippi 38655
Telephone: (662) 236-9996

[SPACE ABOVE THIS LINE RESERVED FOR CLERK’S USE]

WARRANTY DEED Water Utilities Dedication

GRANTORS:

Eastover 2017, LP
1739 University Avenue, Suite 116
Oxford, MS 38655
Telephone: (662) 236-9975

Blackburn Holdings, LLC
2088 Old Taylor Road
Oxford, MS 38655
Telephone: (662) 573-4194

Ideal Property Investments, LLC
PO Box 210
New Albany, MS 38652
Telephone: (662) 316-7000

GRANTEE:

The City of Oxford, Mississippi
107 Courthouse Square
Oxford, MS 38655
Telephone: (662) 236-1310

INDEXING INSTRUCTIONS: The real property described herein is situated in the South Half of Section 26, Township 8 South, Range 3 West, Lafayette County, Mississippi

THIS CONVEYANCE, made this ____ day of _____, 2022, is by and between **BELLE RIVERS 2017, LP**, a Mississippi limited partnership, **IDEAL PROPERTY INVESTMENTS, LLC**, a Mississippi limited liability company, and **BLACKBURN HOLDINGS, LLC**, a Mississippi limited liability company (collectively, “Grantor”), and **THE CITY OF OXFORD, MISSISSIPPI**, a body politic and corporate, and political subdivision of the State of Mississippi (“Grantee”). (The words/terms “Grantor” and “Grantee” shall include their respective successors, heirs, devisees, and assigns where the context requires or permits, and shall include the singular and plural, and the masculine, feminine, and neuter, as the context requires.)

WITNESSETH:

Grantor, for and in consideration of the sum of ONE AND 00/100 (\$1.00) DOLLAR, in hand paid and other good, legal and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, does hereby sell, convey, and warrant unto the said Grantee, all of the

water utility improvements (the “Improvements”) located on that certain property located in Lafayette County, Mississippi, as is more fully described on **EXHIBIT “A”** and depicted in **EXHIBIT “B”** attached hereto and incorporated herein by reference, (the “Property”).

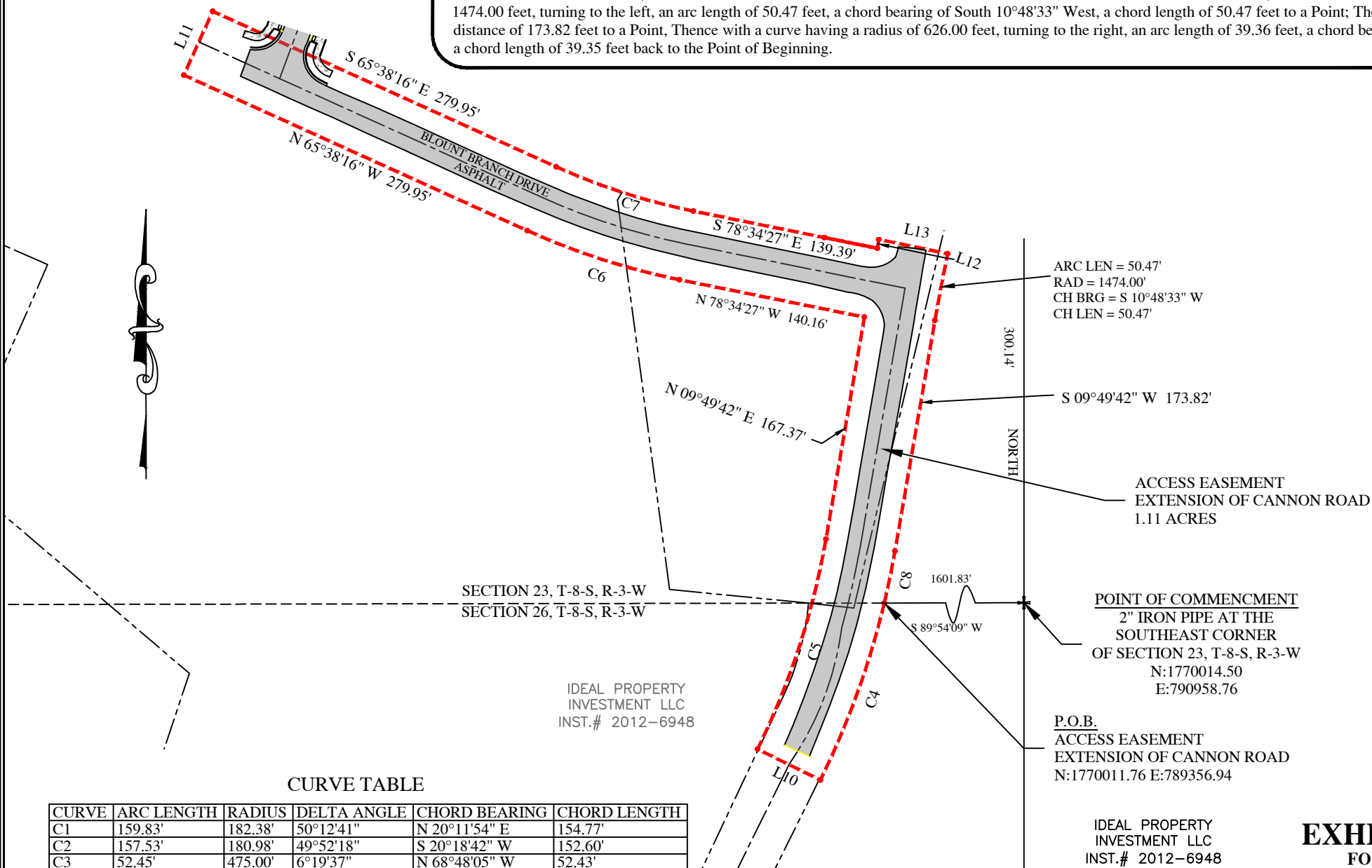
TOGETHER WITH all and singular the rights, members, hereditaments and appurtenances to said Improvements belonging or in any wise incident or appertaining. The purpose of this Warranty Deed is to dedicate to the Grantee for public use the Improvements.

LINE	BEARING	DISTANCE
L1	N 20°11'54" E	374.05'
L2	N 20°11'54" E	1.62'
L3	N 20°11'54" E	345.34'
L4	S 69°48'06" E	44.00'
L5	S 20°11'54" W	345.32'
L6	S 08°48'03" W	3.19'
L7	S 27°46'33" W	2.50'
L8	S 20°11'54" W	375.45'
L9	N 65°38'16" W	44.12'
L10	N 63°44'43" W	52.00'
L11	N 24°21'44" E	52.02'
L12	N 09°49'42" E	6.71'
L13	S 78°12'35" E	52.21'
L14	N 78°34'27" W	20.00'
L15	S 09°49'42" W	20.00'
L16	S 78°34'27" E	20.00'
L17	N 09°49'42" E	20.00'
L18	S 17°19'11" W	20.51'
L19	N 49°39'07" W	30.84'
L20	N 40°20'53" E	20.00'
L21	S 49°39'07" E	29.05'

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of $(-0^{\circ} 21' 42'')$ and a scale factor of 0.999992769 calculated at the Point Of Commencement.

Commencing at a 2" Iron Pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.50 and E:790958.76, Thence South 89°54'09" West for a distance of 1601.83 feet to Point on the East right-of-way of Cannon Road, hereinafter referred as the POINT OF BEGINNING, further defined by Mississippi East State Plane Coordinates of N:1,770,011.76 and E:789,356.94.

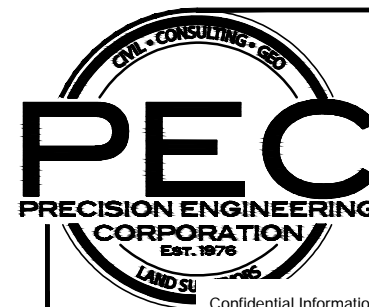
From Point of Beginning, Run thence with a curve having a radius of 626.00 feet, turning to the right, an arc length of 140.11 feet, a chord bearing of South 19°50'34" West, a chord length of 139.82 feet to a Point; Thence North 63°44'43" West a distance of 52.00 feet to a Point, Thence with a curve having a radius of 574.00 feet, turning to the left, an arc length of 164.56 feet, a chord bearing of North 18°02'29" East, a chord length of 164.00 feet to a Point; Thence North 09°49'42" East a distance of 167.37 feet to a Point, Thence North 78°34'27" West a distance of 140.16 feet to a Point, Thence with a curve having a radius of 527.00 feet, turning to the right, an arc length of 118.99 feet, a chord bearing of North 72°06'22" West, a chord length of 118.73 feet to a Point; Thence North 65°38'16" West a distance of 279.95 feet to a Point, Thence North 24°21'44" East a distance of 52.02 feet to a Point, Thence South 65°38'16" East a distance of 279.95 feet to a Point, Thence with a curve having a radius of 475.00 feet, turning to the left, an arc length of 107.25 feet, a chord bearing of South 72°06'22" East, a chord length of 107.02 feet to a Point; Thence South 78°34'27" East a distance of 139.39 feet to a Point, Thence North 09°49'42" East, a distance of 6.71 feet to a Point; Thence South 78°12'35" East a distance of 52.21 feet to a Point, Thence with a curve having a radius of 1474.00 feet, turning to the left, an arc length of 50.47 feet, a chord bearing of South 10°48'33" West, a chord length of 50.47 feet to a Point; Thence South 09°49'42" West a distance of 173.82 feet to a Point, Thence with a curve having a radius of 626.00 feet, turning to the right, an arc length of 39.36 feet, a chord bearing of South 11°37'46" West, a chord length of 39.35 feet back to the Point of Beginning.



CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	159.83'	182.38'	50°12'41"	N 20°11'54" E	154.77'
C2	157.53'	180.98'	49°52'18"	S 20°18'42" W	152.60'
C3	52.45'	475.00'	6°19'37"	N 68°48'05" W	52.43'
C4	140.11'	626.00'	12°49'27"	S 19°50'34" W	139.82'
C5	164.56'	574.00'	16°25'35"	N 18°02'29" E	164.00'
C6	118.99'	527.00'	12°56'11"	N 72°06'22" E	118.73'
C7	107.25'	475.00'	12°56'11"	S 72°06'22" E	107.02'
C8	39.36'	626.00'	3°36'08"	S 11°37'46" W	39.35'

These standard symbols may
be found in the drawing.

- | | |
|--|----------------------------|
| | PROPERTY LINES |
| | ADJOINING PROPERTY LINES |
| | EASEMENT LINES |
| | SETBACK LINES |
| | EDGE OF PAVEMENT |
| | CENTERLINE OF ROAD |
| | UNDERGROUND COMMUNICATION |
| | UNDERGROUND ELECTRIC LINES |
| | OVER HEAD ELECTRIC LINES |
| | GAS LINES |
| | WATER LINES |
| | WOODEN FENCE LINES |
| | BARBED FENCE LINES |
| | BUILDING |
| | RETAINING WALL |
| | PROPERTY CORNERS |
| | EXISTING MONUMENTS |
| | PROPERTY CORNERS NOT SET |
| | WATER VALVE |
| | WATER METER |
| | TELEPHONE PED |
| | ELECTRIC BOX |
| | SANITARY SEWER MANHOLE |
| | SEWER CLEAN OUT |
| | GAS METER |
| | ROOF DOWN SPOUT |
| | POWER POLE |
| | LIGHT POLE |
| | FIRE HYDRANT |
| | SPOT GRADE |
| | HARDWOOD TREES |
| | EVERGREEN TREES |
| | POINT OF COMMENCEMENT |



DRAWN BY: J. ADAMS, PS		SCALE: 1"= 100'		DATE: 10-22-2021	
CHECKED BY: J. ADAMS, PS		DRAWING NUMBER: 17207			
NO.	DATE:	REVISIONS			BY

Precision Engineering Corp.
276 County Road 101
Oxford, MS 38655
662 234-8539
oxford@pecorams.com

PAGE
1.

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

BELLE RIVERS 2017, LP

a Mississippi limited partnership

By: Belle Rivers 2017 GP, LLC,
a Mississippi limited liability company
Its: General Partner

By: _____
Stewart Rutledge, Managing Member

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named Stewart Rutledge, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

IDEAL PROPERTY INVESTMENTS, LLC,
a Mississippi limited liability company

By: _____
James E. Morris, Manager

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named James E. Morris, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:_____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

BLACKBURN HOLDINGS, LLC,
a Mississippi limited liability company

By: _____
David B. Blackburn, Manager

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named David B. Blackburn, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:_____

[SEAL]

EXHIBIT "A"

Legal Description

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0° 21'42") and a scale factor of 0.999992769 calculated at the Point Of Commencement.

A parcel of land to be used as an easement located in the South Half of Section 26, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.750 Acre. This property being described in more detail as follows:

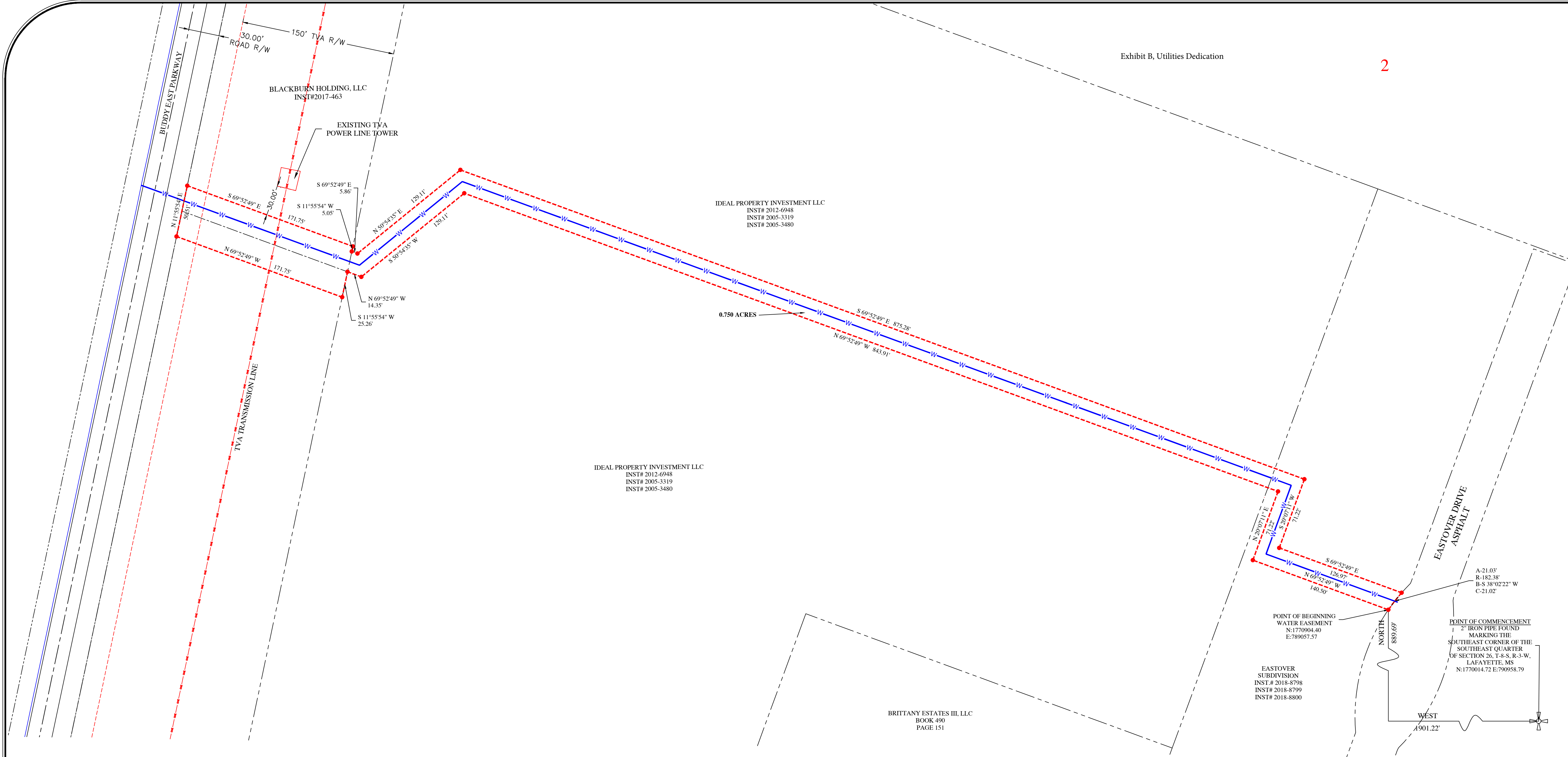
Commencing at a 2" Iron Pipe Found marking the Southeast corner of the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi, Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.72 and E:790,958.79, Run thence West a distance of 1901.22 feet to a point, Thence North a distance of 889.69 feet to a 1/2" iron rod set being the POINT OF BEGINNING for this Easement, further defined by Mississippi East State Plane Coordinates of N:1,770,904.40 and E:789,057.57.

From said Point of Beginning, Run thence N 69°52'49" W a distance of 140.50 feet to a point; Thence N 20°07'11" E a distance of 71.22 feet to a point; Thence N 69°52'49" W a distance of 843.91 feet to a point; Thence S 50°54'35" W a distance of 129.11 feet to a point; Thence N 69°52'49" W a distance of 14.35 feet to point; Thence S 11°55'54" W a distance of 25.26 feet to a point; Thence N 69°52'49" W a distance of 171.75 feet to a point on the eastern right-of-way line of Buddy East Parkway; Thence N 11°55'54" E along said right-of-way line a distance of 50.51 feet to a point; Thence S 69°52'49" E leaving said right-of-way line a distance of 171.75 feet to a point; Thence S 11°55'54" W a distance of 5.05 feet to a point; Thence S 69°52'49" E a distance of 5.86 feet to a point; Thence N 50°54'35" E a distance of 129.11 feet to a point; Thence S 69°52'49" E a distance of 875.28 feet to a point; Thence S 20°07'11" W a distance of 71.22 feet to a point; Thence S 69°52'49" E a distance of 126.97 feet to a point on the western right-of-way line of Eastover Drive; Thence along said right-of-way line with a curve turning to the left having an arc length of 21.03 feet, a radius of 182.38', a chord bearing of S 38°02'22" W, and a chord length of 21.02 feet, to a back to the Point of Beginning.

EXHIBIT “B”

Utility Dedication Drawing

See attached.



LEGEND

- These standard symbols may be found in the drawing.
- PROPERTY LINES
 - ADJOINING PROPERTY LINES
 - EASEMENT LINES
 - SETBACK LINES
 - EDGE OF PAVEMENT
 - CENTERLINE OF ROAD
 - WOODEN FENCE LINES
 - BARBED FENCE LINES
 - BUILDING
 - PROPERTY CORNERS
 - EXISTING MONUMENTS
 - CORNERS NOT SET
- 0 50 100 150



Exhibit B, Utilities Dedication

2



PHONE: (662) 234-8539
EMAIL: OXFORD@PECORPMS.COM
WEB SITE: PECORPMS.COM
FAX: (662) 234-8639

REVISIONS:			
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:

WATER LINE EXHIBIT
FOR
EASTOVER SUBDIVISION
A FRACTION OF THE S ¹/₂ SEC. 23, T-8-S, R-3-W,
LAFAYETTE CO., MS

~DESCRIPTION OF WATER EASEMENT~

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0° 21'42") and a scale factor of 0.999992769 calculated at the Point Of Commencement.

A parcel of land to be used as an easement located in the South Half of Section 26, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.750 Acre. This property being described in more detail as follows:

Commencing at a 2" Iron Pipe Found marking the Southeast corner of the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi, Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.72 and E:790,958.79, Run thence West a distance of 1901.22 feet to a point, Thence North a distance of 889.69 feet to a 1/2" iron rod set being the POINT OF BEGINNING for this Easement, further defined by Mississippi East State Plane Coordinates of N:1,770,904.40 and E:789,057.57.

From said Point of Beginning, Run thence N 69°52'49" W a distance of 140.50 feet to a point; Thence N 20°07'11" E a distance of 71.22 feet to a point; Thence N 69°52'49" W a distance of 843.91 feet to a point; Thence S 50°54'35" W a distance of 129.11 feet to a point; Thence N 69°52'49" W a distance of 14.35 feet to point; Thence S 11°55'54" W a distance of 25.26 feet to a point; Thence N 69°52'49" W a distance of 171.75 feet to a point on the eastern right-of-way line of Buddy East Parkway; Thence N 11°55'54" E along said right-of-way line a distance of 50.51 feet to a point; Thence S 69°52'49" E leaving said right-of-way line a distance of 171.75 feet to a point; Thence S 11°55'54" W a distance of 5.05 feet to a point; Thence S 69°52'49" E a distance of 5.86 feet to a point; Thence N 50°54'35" E a distance of 129.11 feet to a point; Thence S 69°52'49" E a distance of 875.28 feet to a point; Thence S 20°07'11" W a distance of 71.22 feet to a point; Thence S 69°52'49" E a distance of 126.97 feet to a point on the western right-of-way line of Eastover Drive; Thence along said right-of-way line with a curve turning to the left having an arc length of 21.03 feet, a radius of 182.38', a chord bearing of S 38°02'22" W, and a chord length of 21.02 feet, to a back to the Point of Beginning.

DRAWN BY: J. ADAMS, PS	DATE: 02/01/2022
CHECKED BY: J. ADAMS, PS	SCALE: 1"=50'
DRAWING NO.: 17207	

ALL ENGINEERING
DRAWINGS ARE IN
CONFIDENCE AND
DISSEMINATION MAY NOT
BE MADE WITHOUT PRIOR
WRITTEN CONSENT OF THE
ENGINEER. ALL COMMON
LAW RIGHTS OF COPYRIGHT
AND OTHERWISE ARE
HEREBY SPECIFICALLY
RESERVED.

PAGE NO.:

1.0

Drafted by and returned to:

Matthew S. McKenzie, MSB: 102361
Tannehill, Carmean and McKenzie, PLLC
829 North Lamar Boulevard, Suite 1
Oxford, Mississippi 38655
Telephone: (662) 236-9996

[SPACE ABOVE THIS LINE RESERVED FOR CLERK’S USE]

WARRANTY DEED
Right of Way and Utility Dedication

GRANTORS:

Terry Joe Blount
1039 County Road 108
Ecru, MS 38841
Telephone: (662) 816-5959

Sherry Chrestman

Telephone: _____

Ideal Property Investments, LLC
PO Box 210
New Albany, MS 38652
Telephone: (662) 316-7000

Sally Ann Blount

Telephone: _____

J.E. Morris Investments, LLC
206 State Highway 15 S
New Albany, MS 38625
Telephone: (662) 262-8778

GRANTEE:

The City of Oxford, Mississippi
107 Courthouse Square
Oxford, MS 38655
Telephone: (662) 236-1310

INDEXING INSTRUCTIONS: The real property described herein is situated in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi

THIS CONVEYANCE, made this ____ day of _____, 2022, is by and between **TERRY JOE BLOUNT**, an individual, **SALLY ANN BLOUNT**, an individual, **SHERRY CHRESTMAN**, an individual, **IDEAL PROPERTY INVESTMENTS, LLC**, a Mississippi limited liability company, and **J.E. MORRIS INVESTMENTS, LLC**, a Mississippi limited liability company (collectively, “Grantor”), and **THE CITY OF OXFORD, MISSISSIPPI**, a body politic and corporate, and political subdivision of the State of Mississippi (“Grantee”). (The words/terms “Grantor” and “Grantee” shall include their respective successors, heirs, devisees, and assigns where the context requires or permits, and shall include the singular and plural, and the masculine, feminine, and neuter, as the context requires.)

WITNESSETH:

Grantor, for and in consideration of the sum of ONE AND 00/100 (\$1.00) DOLLAR, in hand paid and other good, legal and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, does hereby sell, convey, and warrant unto the said Grantee, the following property located in Lafayette County, Mississippi, including all of the roadway contained therein and all of the sanitary sewer and storm sewer utility improvements (the "Improvements") contained therein, as is more fully described on **EXHIBIT "A"** and depicted in **EXHIBIT "B"** attached hereto and incorporated herein by reference, (the "Property").

TOGETHER WITH all and singular the rights, members, improvements, and appurtenances to the Property and Improvements in anyway appertaining and belonging. The purpose of this Warranty Deed is to dedicate to the Grantee for public use the Property, consisting of that certain street and right of way, as more particularly described on Exhibit A and depicted on Exhibit B, as incorporated herein by reference, as well as any and all of Grantor's rights, title, and interest in the Improvements.

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

Terry Joe Blount

STATE OF MISSISSIPPI

COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named Terry Joe Blount, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:_____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

Sally Ann Blount

STATE OF MISSISSIPPI

COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named Sally Ann Blount, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:_____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

Sherry Chrestman

STATE OF MISSISSIPPI

COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named Sherry Chrestman, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____
[SEAL]

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

IDEAL PROPERTY INVESTMENTS, LLC,
a Mississippi limited liability company

By: _____
James E. Morris, Manager

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named James E. Morris, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:_____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

J.E. MORRIS INVESTMENTS, LLC
a Mississippi limited liability company

By: _____
James E. Morris, Managing Member

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named James E. Morris, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____

[SEAL]

EXHIBIT "A"

Legal Description

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of $(-0^{\circ} 21' 42")$ and a scale factor of 0.999992769 calculated at the Point of Commencement.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 1.11 Acres. This parcel described in more detail as follows:

Commencing at a 2" Iron Pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.50 and E:790958.76, Thence South $89^{\circ}54'09"$ West for a distance of 1601.83 feet to Point on the East right-of-way of Cannon Road, hereinafter referred as the POINT OF BEGINNING, further defined by Mississippi East State Plane Coordinates of N:1,770,011.76 and E:789,356.94.

From Point of Beginning, Run thence with a curve having a radius of 626.00 feet, turning to the right, an arc length of 140.11 feet, a chord bearing of South $19^{\circ}50'34"$ West, a chord length of 139.82 feet to a Point; Thence North $63^{\circ}44'43"$ West a distance of 52.00 feet to a Point, Thence with a curve having a radius of 574.00 feet, turning to the left, an arc length of 164.56 feet, a chord bearing of North $18^{\circ}02'29"$ East, a chord length of 164.00 feet to a Point; Thence North $09^{\circ}49'42"$ East a distance of 167.37 feet to a Point, Thence North $78^{\circ}34'27"$ West a distance of 140.16 feet to a Point, Thence with a curve having a radius of 527.00 feet, turning to the right, an arc length of 118.99 feet, a chord bearing of North $72^{\circ}06'22"$ West, a chord length of 118.73 feet to a Point; Thence North $65^{\circ}38'16"$ West a distance of 279.95 feet to a Point, Thence North $24^{\circ}21'44"$ East a distance of 52.02 feet to a Point, Thence South $65^{\circ}38'16"$ East a distance of 279.95 feet to a Point, Thence with a curve having a radius of 475.00 feet, turning to the left, an arc length of 107.25 feet, a chord bearing of South $72^{\circ}06'22"$ East, a chord length of 107.02 feet to a Point; Thence South $78^{\circ}34'27"$ East a distance of 139.39 feet to a Point, Thence North $09^{\circ}49'42"$ East, a distance of 6.71 feet to a Point; Thence South $78^{\circ}12'35"$ East a distance of 52.21 feet to a Point, Thence with a curve having a radius of 1474.00 feet, turning to the left, an arc length of 50.47 feet, a chord bearing of South $10^{\circ}48'33"$ West, a chord length of 50.47 feet to a Point; Thence South $09^{\circ}49'42"$ West a distance of 173.82 feet to a Point, Thence with a curve having a radius of 626.00 feet, turning to the right, an arc length of 39.36 feet, a chord bearing of South $11^{\circ}37'46"$ West, a chord length of 39.35 feet back to the Point of Beginning.

EXHIBIT “B”

Right of Way and Utility Dedication Drawing

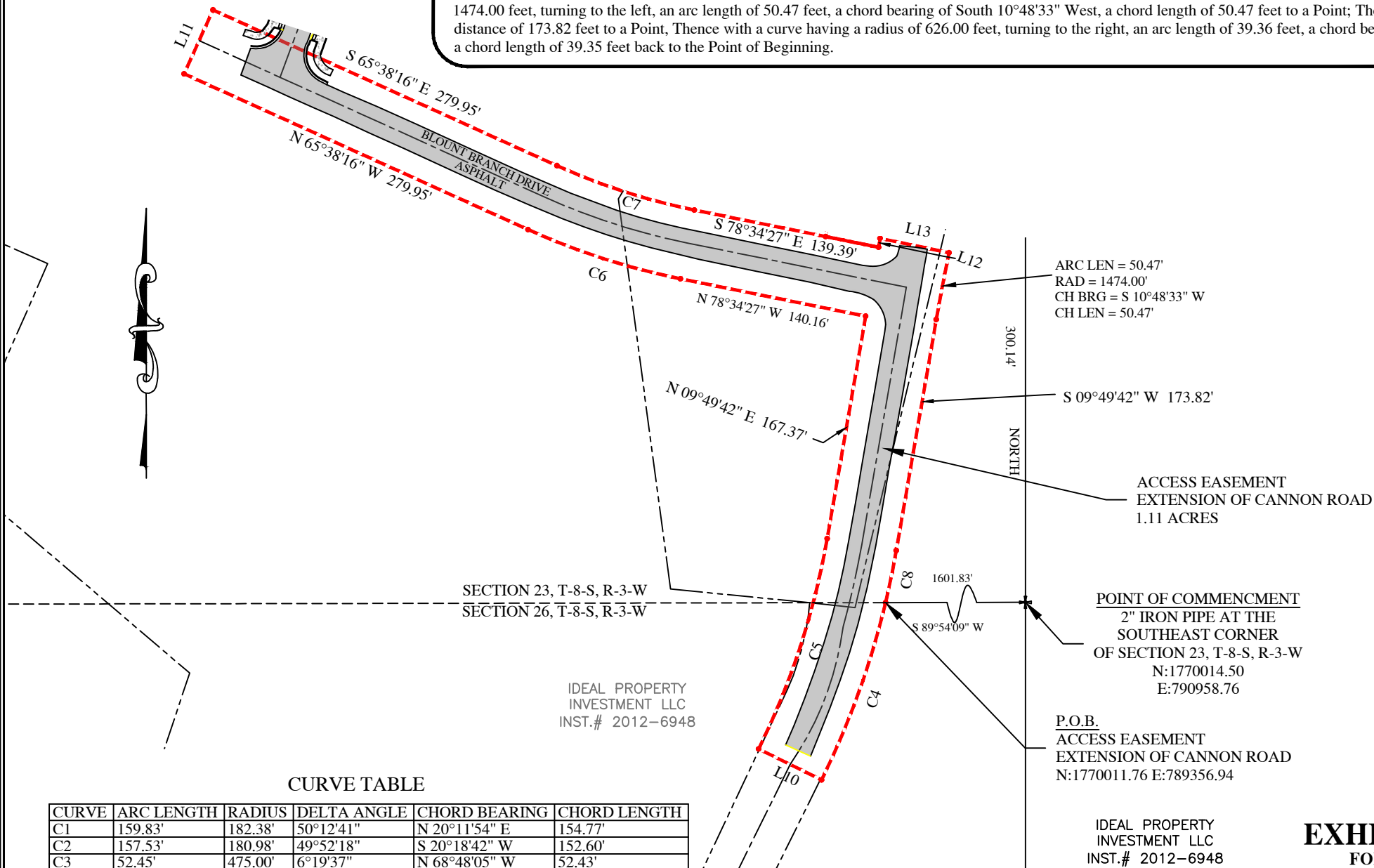
See attached.

LINE	BEARING	DISTANCE
L1	N 20°11'54" E	374.05'
L2	N 20°11'54" E	1.62'
L3	N 20°11'54" E	345.34'
L4	S 69°48'06" E	44.00'
L5	S 20°11'54" W	345.32'
L6	S 08°48'03" W	3.19'
L7	S 27°46'33" W	2.50'
L8	S 20°11'54" W	375.45'
L9	N 65°38'16" W	44.12'
L10	N 63°44'43" W	52.00'
L11	N 24°21'44" E	52.02'
L12	N 09°49'42" E	6.71'
L13	S 78°12'35" E	52.21'
L14	N 78°34'27" W	20.00'
L15	S 09°49'42" W	20.00'
L16	S 78°34'27" E	20.00'
L17	N 09°49'42" E	20.00'
L18	S 17°19'11" W	20.51'
L19	N 49°39'07" W	30.84'
L20	N 40°20'53" W	20.00'
L21	S 49°39'07" E	29.05'

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of $(-0^{\circ} 21' 42'')$ and a scale factor of 0.999992769 calculated at the Point Of Commencement.

Commencing at a 2" Iron Pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.50 and E:790958.76, Thence South 89°54'09" West for a distance of 1601.83 feet to Point on the East right-of-way of Cannon Road, hereinafter referred as the POINT OF BEGINNING, further defined by Mississippi East State Plane Coordinates of N:1,770,011.76 and E:789,356.94.

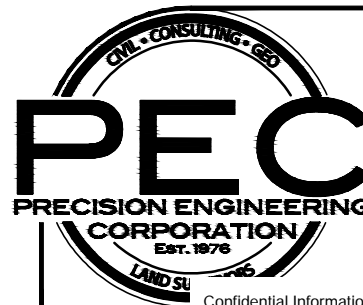
From Point of Beginning, Run thence with a curve having a radius of 626.00 feet, turning to the right, an arc length of 140.11 feet, a chord bearing of South 19°50'34" West, a chord length of 139.82 feet to a Point; Thence North 63°44'43" West a distance of 52.00 feet to a Point, Thence with a curve having a radius of 574.00 feet, turning to the left, an arc length of 164.56 feet, a chord bearing of North 18°02'29" East, a chord length of 164.00 feet to a Point; Thence North 09°49'42" East a distance of 167.37 feet to a Point; Thence North 78°34'27" West a distance of 140.16 feet to a Point, Thence with a curve having a radius of 527.00 feet, turning to the right, an arc length of 118.99 feet, a chord bearing of North 72°06'22" West, a chord length of 118.73 feet to a Point; Thence North 65°38'16" West a distance of 279.95 feet to a Point, Thence North 24°21'44" East a distance of 52.02 feet to a Point, Thence South 65°38'16" East a distance of 279.95 feet to a Point, Thence with a curve having a radius of 475.00 feet, turning to the left, an arc length of 107.25 feet, a chord bearing of South 72°06'22" East, a chord length of 107.02 feet to a Point; Thence South 78°34'27" East a distance of 139.39 feet to a Point, Thence North 09°49'42" East, a distance of 6.71 feet to a Point; Thence South 78°12'35" East a distance of 52.21 feet to a Point, Thence with a curve having a radius of 1474.00 feet, turning to the left, an arc length of 50.47 feet, a chord bearing of South 10°48'33" West, a chord length of 50.47 feet to a Point; Thence South 09°49'42" West a distance of 173.82 feet to a Point, Thence with a curve having a radius of 626.00 feet, turning to the right, an arc length of 39.36 feet, a chord bearing of South 11°37'46" West, a chord length of 39.35 feet back to the Point of Beginning.



CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	159.83'	182.38'	50°12'41"	N 20°11'54" E	154.77'
C2	157.53'	180.98'	49°52'18"	S 20°18'42" W	152.60'
C3	52.45'	475.00'	6°19'37"	N 68°48'05" W	52.43'
C4	140.11'	626.00'	12°49'27"	S 19°50'34" W	139.82'
C5	164.56'	574.00'	16°25'35"	N 18°02'29" E	164.00'
C6	118.99'	527.00'	12°56'11"	N 72°06'22" W	118.73'
C7	107.25'	475.00'	12°56'11"	S 72°06'22" E	107.02'
C8	39.36'	626.00'	3°36'08"	S 11°37'46" W	39.35'

These standard symbols may
be found in the drawing.

- | | |
|--|----------------------------|
| | PROPERTY LINES |
| | ADJOINING PROPERTY LINES |
| | EASEMENT LINES |
| | SETBACK LINES |
| | EDGE OF PAVEMENT |
| | CENTERLINE OF ROAD |
| | UNDERGROUND COMMUNICATION |
| | UNDERGROUND ELECTRIC LINES |
| | OVER HEAD ELECTRIC LINES |
| | GAS LINES |
| | WATER LINES |
| | WOODEN FENCE LINES |
| | BARBED FENCE LINES |
| | BUILDING |
| | RETAINING WALL |
| | PROPERTY CORNERS |
| | EXISTING MONUMENTS |
| | PROPERTY CORNERS NOT SET |
| | WATER VALVE |
| | WATER METER |
| | TELEPHONE PED |
| | ELECTRIC BOX |
| | SANITARY SEWER MANHOLE |
| | SEWER CLEAN OUT |
| | GAS METER |
| | ROOF DOWN SPOUT |
| | POWER POLE |
| | LIGHT POLE |
| | FIRE HYDRANT |
| | SPOT GRADE |
| | HARDWOOD TREES |
| | EVERGREEN TREES |
| | POINT OF COMMENCEMENT |



DRAWN BY: J. ADAMS, PS		SCALE: 1" = 100'		DATE: 10-22-2021	
CHECKED BY: J. ADAMS, PS		DRAWING NUMBER: 17207			
NO.	DATE:	REVISIONS			BY:
Precision Engineering Corp. 276 County Road 101 Oxford, MS 38655 662 234-8539 oxford@necorrms.com					PAGE 1.

Drafted by and returned to:

Matthew S. McKenzie, MSB: 102361
 Tannehill, Carmean and McKenzie, PLLC
 829 North Lamar Boulevard, Suite 1
 Oxford, Mississippi 38655
 Telephone: (662) 236-9996

[SPACE ABOVE THIS LINE RESERVED FOR CLERK’S USE]

WARRANTY DEED AND EASEMENT AGREEMENT
Lift Station Dedication and Easement Agreement

GRANTORS:

Eastover 2017, LP
 1739 University Avenue, Suite 116
 Oxford, MS 38655
 Telephone: (662) 236-9975

Terry Joe Blount
 1039 County Road 108
 Ecpu, MS 38841
 Telephone: (662) 816-5959

J.E. Morris Investments, LLC
 206 State Highway 15 S
 New Albany, MS 38652
 Telephone: (662) 262-8778

GRANTEE:

The City of Oxford, Mississippi
 107 Courthouse Square
 Oxford, MS 38655
 Telephone: (662) 236-1310

INDEXING INSTRUCTIONS: The real property described herein is situated in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi

THIS WARRANTY DEED AND EASEMENT AGREEMENT (“Agreement”), made this ____ day of _____, 2022, is by and between **EASTOVER 2017, LP**, a Mississippi limited partnership, **J.E. MORRIS INVESTMENTS, LLC**, a Mississippi Limited Liability Company, and **TERRY JOE BLOUNT**, an individual (collectively, “Grantor”), and **THE CITY OF OXFORD, MISSISSIPPI**, a body politic and corporate, and political subdivision of the State of Mississippi (“Grantee”). (The words/terms “Grantor” and “Grantee” shall include their respective successors, heirs, devisees, and assigns where the context requires or permits, and shall include the singular and plural, and the masculine, feminine, and neuter, as the context requires.)

WITNESSETH:

Grantor, for and in consideration of the sum of ONE AND 00/100 (\$1.00) DOLLAR, in hand paid and other good, legal and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, does hereby sell, convey, and warrant unto the said Grantee, all of the lift station improvements (the “Improvements”) located on that certain property located in Lafayette County, Mississippi, as is more fully described on **EXHIBIT “A”** and depicted in **EXHIBIT “B”** attached hereto and incorporated herein by reference, (the “Property”). Provided however, Grantor is not conveying its interest in the Property except the Improvements.

Further, Grantor hereby irrevocably and unconditionally grants and conveys to Grantee, its guests, invitees, employees, agents, contractors, subcontractors, successors, successors-in-title and assigns, for the benefit Grantee, an unobstructed perpetual non-exclusive easement over, upon, across and through the Property to access, construct, install, improve, use, inspect, maintain, repair and replace the Improvements (the “Easement”), subject to the terms and conditions contained herein.

TOGETHER WITH all and singular the rights, members, hereditaments and appurtenances to said Improvements belonging or in any wise incident or appertaining. The purpose of this Warranty Deed is to dedicate to the Grantee for public use the Improvements and to provide the Grantee with an easement over the Property to maintain the Improvements.

1. Maintenance. Grantee shall be solely responsible for all maintenance and repair of the Improvements. After Grantee’s completion of any activity within the Property, pursuant to the terms of this Agreement, Grantee shall leave the Property in a clean and good condition with all debris generated by Grantee’s activity removed therefrom. Notwithstanding the above, in no event shall Grantee unreasonably interfere with the use of the Property, nor shall Grantee damage or remove any buildings or other improvements thereon, as applicable.

2. Default. In the event that either party to this Agreement breaches any of the terms hereof, the non-breaching party shall have the right to pursue any and all remedies available at law or in equity (including, without limitation, damages, specific performance and injunctive relief), except that this Agreement may not be canceled, rescinded, or terminated on account of such breach. The prevailing party in any legal action to enforce the terms of this Agreement shall be entitled to recover all reasonable costs and fees incurred in connection therewith, including, without limitation, reasonable attorney’s fees actually incurred, and the parties hereto acknowledge and agree if legal action is undertaken by a party hereto to enforce the rights and obligations herein contained, the non-prevailing party shall promptly reimburse the prevailing party for any and all reasonable costs and fees incurred in connection with the enforcement of the terms of this Agreement.

3. Covenants Running With the Land. The rights, agreements, duties, obligations and easements set forth in this Agreement shall run with the Property and Improvements and shall be binding upon and benefit the owner of the Property and Improvements as herein specified. Any transferee of the Property shall automatically be deemed, by acceptance of the title to said property, to have assumed all obligations of this Agreement relating thereto to the extent of its interest in said property.

4. Authority. Grantor represents and warrants that it (i) owns the Property and Improvements in fee simple, (ii) has the right to execute this Agreement and to grant the easements set forth herein, and (iii) has obtained all necessary consents and authorizations for its execution and delivery hereof. Grantee represents and warrants that it (i) has the right to execute this Agreement, and (ii) has obtained all necessary consents and authorizations for its execution and delivery hereof.

5. Miscellaneous.

a) Severability. Every provision of this Agreement is hereby declared to be independent of, and separable from, every other provision hereof. If any provision shall be held to be invalid or unenforceable, that holding shall be without effect upon the validity, enforceability or running of any other provision of this Agreement.

b) Governing Law. This Agreement shall be governed in accordance with the laws of the State of Mississippi.

c) Headings. The paragraph headings in this Agreement are for convenience only, shall in no way define or limit the scope or content of this Agreement, and shall not be considered in any construction or interpretation of this Agreement or any part hereof.

d) No Joint Venture. Nothing in this Agreement shall be construed to make the parties hereto partners or joint venturers. No party hereto shall be obligated to take any action to enforce the terms of this Agreement or to exercise any easement, right, power, privilege or remedy granted, created, conferred or established hereunder.

e) Amendment. This Agreement may be amended, modified or terminated only in writing, executed and acknowledged by all parties to this Agreement or their respective successors or assigns.

f) Counterparts. This Agreement may be executed in any number of identical counterparts, and each counterpart hereof shall be deemed to be an original, but all counterparts hereof taken together shall constitute one and the same document.

g) Successors and Assigns. The terms "Grantor" and "Grantee" as used herein shall be deemed to mean their respective successors and assigns, and this Agreement shall run with the land, inure to the benefit of, and be binding upon Grantor, Grantee and their respective successors and assigns.

h) Entire Agreement. This Agreement contains that entire understanding among the parties as to the subject matter hereof and supersedes any prior understanding and agreements between them respecting said subject matter

SIGNATURE PAGE TO WARRANTY DEED AND EASEMENT AGREEMENT

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

EASTOVER 2017, LP,
a Mississippi limited partnership

By: Eastover 2017 GP, LLC,
a Mississippi limited liability company
Its: General Partner

By: _____
Stewart Rutledge, Managing Member

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named Stewart Rutledge, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED AND EASEMENT AGREEMENT

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

J.E. MORRIS INVESTMENTS, LLC
a Mississippi limited liability company

By: _____
James E. Morris, Managing Member

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named James E. Morris, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED AND EASEMENT AGREEMENT

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

Terry Joe Blount

STATE OF MISSISSIPPI

COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named Terry Joe Blount, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above, and that by his signature on the instrument, executed the above and foregoing instrument.

NOTARY PUBLIC

My Commission Expires:_____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED AND EASEMENT AGREEMENT

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTEE:

THE CITY OF OXFORD, MISSISSIPPI,
a body politic and corporate, and political
subdivision of the State of Mississippi

By: _____

Name: _____

Its: _____

STATE OF MISSISSIPPI

COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entities upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____

[SEAL]

EXHIBIT "A"

Legal Description

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of $(-0^{\circ} 21' 42")$ and a scale factor of 0.999992769 calculated at the Point of Commencement.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.037 Acres. This parcel described in more detail as follows:

Commencing at a 2" Iron Pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.50 and E:790958.76; Run thence due North a distance of 300.14 Feet; Thence due West a distance of 1600.19 Feet to a point, said point being further defined by State Plane Coordinates of N:1770314.63 and E:789358.57, and hereinafter referred to as the POINT OF BEGINNING.

From said Point of Beginning, run thence North 78 Degrees 34 Minutes 27 Seconds West a distance of 40.00 Feet to a point; Thence South 09 Degrees 49 Minutes 42 Seconds West a distance of 40.00 Feet to a point on the northern right-of-way line of Blount Branch Drive; Thence along said right-of-way line South 78 Degrees 34 Minutes 27 Seconds East a distance of 40.00 Feet to a point; Thence North 09 Degrees 49 Minutes 42 Seconds East a distance of 40.00 Feet back to the Point of Beginning.

EXHIBIT “B”

Lift Station Dedication and Easement Drawing

See attached.

LINE	BEARING	DISTANCE
L1	N 20°11'54" E	374.05'
L2	N 20°11'54" E	1.62'
L3	N 20°11'54" E	345.34'
L4	S 69°48'06" E	44.00'
L5	S 20°11'54" W	345.32'
L6	S 08°48'03" W	3.19'
L7	S 27°46'33" W	2.50'
L8	S 20°11'54" W	375.45'
L9	N 65°38'16" W	44.12'
L10	N 63°44'43" W	52.00'
L11	N 24°21'44" E	52.02'
L12	N 09°49'42" E	6.71'
L13	S 78°12'35" E	52.21'
L14	N 78°34'27" W	20.00'
L15	S 09°49'42" W	20.00'
L16	S 78°34'27" E	20.00'
L17	N 09°49'42" E	20.00'
L18	S 17°19'11" W	20.51'
L19	N 49°39'07" W	30.84'
L20	N 40°20'53" W	20.00'
L21	S 49°39'07" E	29.05'

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of (-0° 21' 42") and a scale factor of 0.999992769 calculated at the Point Of Commencement.

Commencing at a 2" Iron Pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.50 and E:790958.76; Run thence due North a distance of 300.14 Feet; Thence due West a distance of 1600.19 Feet to a point, said point being further defined by State Plane Coordinates of N:1770314.63 and E:789358.57, and hereinafter referred to as the POINT OF BEGINNING.

SEWER LIFT STATION
EASEMENT 0.037 ACRES

P.O.B. OF SEWER LIFT
STATION EASEMENT
N:1770314.63
E:789358.57

S 09°49'42" W
40.00'

N 78°34'27" W
40.00'

1600.19'
WEST

S 78°34'27" E
40.00'

300.14'


































NORTH

POINT OF COMMENCEMENT
2" IRON PIPE AT THE
SOUTHEAST CORNER
OF SECTION 23, T-8-S, R-3-W
N:1770014.50
E:790958.76

RD LENGTH
7'
60'
6'

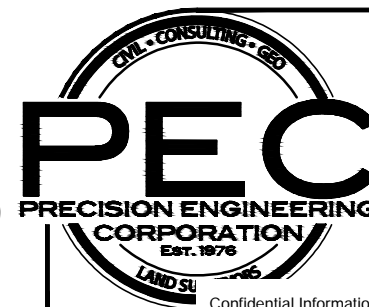
CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	159.83'	182.38'	50°12'41"	N 20°11'54" E	154.77'
C2	157.53'	180.98'	49°52'18"	S 20°18'42" W	152.60'
C3	52.45'	475.00'	6°19'37"	N 68°48'05" W	52.43'
C4	140.11'	626.00'	12°49'27"	S 19°50'34" W	139.82'
C5	164.56'	574.00'	16°25'35"	N 18°02'29" E	164.00'
C6	118.99'	527.00'	12°56'11"	N 72°06'22" W	118.73'
C7	107.25'	475.00'	12°56'11"	S 72°06'22" E	107.02'
C8	39.36'	626.00'	3°36'08"	S 11°37'46" W	39.35'

4

	PROPERTY LINES
	ADJOINING PROPERTY LINES
	EASEMENT LINES
	SETBACK LINES
	EDGE OF PAVEMENT
	CENTERLINE OF ROAD
	UNDERGROUND COMMUNICATION
	UNDERGROUND ELECTRIC LINES
	OVER HEAD ELECTRIC LINES
	GAS LINES
	WATER LINES
	WOODEN FENCE LINES
	BARBED FENCE LINES
	BUILDING
	RETAINING WALL
	PROPERTY CORNERS
	EXISTING MONUMENTS
	PROPERTY CORNERS NOT SET
	WATER VALVE
	WATER METER
	TELEPHONE PED
	ELECTRIC BOX
	SANITARY SEWER MANHOLE
	SEWER CLEAN OUT
	GAS METER
	ROOF DOWN SPOUT
	POWER POLE
	LIGHT POLE
	FIRE HYDRANT
	SPOT GRADE
	HARDWOOD TREES
	EVERGREEN TREES
	POINT OF COMMENCEMENT



**EXHIBIT
FOR
EASTOVER
(LIFT STATION EASEMENT)
A FRACTION OF THE SE ¼ SEC. 23, T-8-S, R-3-W,
LAFAYETTE CO., MS**



DRAWN BY: J. ADAMS, PS		SCALE: 1" = 100'		DATE: 10-22-2021	
CHECKED BY: J. ADAMS, PS		DRAWING NUMBER: 17207			
NO.	DATE:	REVISIONS			BY:
Precision Engineering Corp. 276 County Road 101 Oxford, MS 38655 662 234-8539 oxford@necorams.com					PAGE 1.

Drafted by and returned to:

Matthew S. McKenzie, MSB: 102361
 Tannehill, Carmean and McKenzie, PLLC
 829 North Lamar Boulevard, Suite 1
 Oxford, Mississippi 38655
 Telephone: (662) 236-9996

[SPACE ABOVE THIS LINE RESERVED FOR CLERK’S USE]

WARRANTY DEED AND EASEMENT AGREEMENT
Sanitary Sewer Line Dedication and Easement Agreement

GRANTORS:

Ideal Property Investments, LLC
 PO Box 210
 New Albany, MS 38652
 Telephone: (662) 316-7000

GRANTEE:

The City of Oxford, Mississippi
 107 Courthouse Square
 Oxford, MS 38655
 Telephone: (662) 236-1310

INDEXING INSTRUCTIONS: The real property described herein is situated in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi

THIS WARRANTY DEED AND EASEMENT AGREEMENT (“Agreement”), made this ____ day of _____, 2022, is by and between **IDEAL PROPERTY INVESTMENTS, LLC**, a Mississippi limited liability company (collectively, “Grantor”), and **THE CITY OF OXFORD, MISSISSIPPI**, a body politic and corporate, and political subdivision of the State of Mississippi (“Grantee”). (The words/terms “Grantor” and “Grantee” shall include their respective successors, heirs, devisees, and assigns where the context requires or permits, and shall include the singular and plural, and the masculine, feminine, and neuter, as the context requires.)

WITNESSETH:

Grantor, for and in consideration of the sum of ONE AND 00/100 (\$1.00) DOLLAR, in hand paid and other good, legal and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, does hereby sell, convey, and warrant unto the said Grantee, all of that certain sanitary sewer line (the “Improvements”) located on that certain property located in Lafayette County, Mississippi, as is more fully described on **EXHIBIT “A”** and depicted in **EXHIBIT “B”** attached hereto and incorporated herein by reference, (the “Property”). Provided however, Grantor is not conveying its interest in the Property except the Improvements.

Further, Grantor hereby irrevocably and unconditionally grants and conveys to Grantee, its guests, invitees, employees, agents, contractors, subcontractors, successors, successors-in-title and assigns, for the benefit Grantee, an unobstructed perpetual non-exclusive easement over, upon, across and through the Property to access, construct, install, improve, use, inspect, maintain, repair and replace the Improvements (the “Easement”), subject to the terms and conditions contained herein.

TOGETHER WITH all and singular the rights, members, hereditaments and appurtenances to said Improvements belonging or in any wise incident or appertaining. The purpose of this Warranty Deed is to dedicate to the Grantee for public use the Improvements and to provide the Grantee with an easement over the Property to maintain the Improvements.

1. Maintenance. Grantee shall be solely responsible for all maintenance and repair of the Improvements. After Grantee’s completion of any activity within the Property, pursuant to the terms of this Agreement, Grantee shall leave the Property in a clean and good condition with all debris generated by Grantee’s activity removed therefrom. Notwithstanding the above, in no event shall Grantee unreasonably interfere with the use of the Property, nor shall Grantee damage or remove any buildings or other improvements thereon, as applicable.

2. Default. In the event that either party to this Agreement breaches any of the terms hereof, the non-breaching party shall have the right to pursue any and all remedies available at law or in equity (including, without limitation, damages, specific performance and injunctive relief), except that this Agreement may not be canceled, rescinded, or terminated on account of such breach. The prevailing party in any legal action to enforce the terms of this Agreement shall be entitled to recover all reasonable costs and fees incurred in connection therewith, including, without limitation, reasonable attorney’s fees actually incurred, and the parties hereto acknowledge and agree if legal action is undertaken by a party hereto to enforce the rights and obligations herein contained, the non-prevailing party shall promptly reimburse the prevailing party for any and all reasonable costs and fees incurred in connection with the enforcement of the terms of this Agreement.

3. Covenants Running With the Land. The rights, agreements, duties, obligations and easements set forth in this Agreement shall run with the Property and Improvements and shall be binding upon and benefit the owner of the Property and Improvements as herein specified. Any transferee of the Property shall automatically be deemed, by acceptance of the title to said property, to have assumed all obligations of this Agreement relating thereto to the extent of its interest in said property.

4. Authority. Grantor represents and warrants that it (i) owns the Property and Improvements in fee simple, (ii) has the right to execute this Agreement and to grant the easements set forth herein, and (iii) has obtained all necessary consents and authorizations for its execution and delivery hereof. Grantee represents and warrants that it (i) has the right to execute this Agreement, and (ii) has obtained all necessary consents and authorizations for its execution and delivery hereof.

5. Miscellaneous.

a) Severability. Every provision of this Agreement is hereby declared to be independent of, and separable from, every other provision hereof. If any provision shall be held to be invalid or unenforceable, that holding shall be without effect upon the validity, enforceability or running of any other provision of this Agreement.

b) Governing Law. This Agreement shall be governed in accordance with the laws of the State of Mississippi.

c) Headings. The paragraph headings in this Agreement are for convenience only, shall in no way define or limit the scope or content of this Agreement, and shall not be considered in any construction or interpretation of this Agreement or any part hereof.

d) No Joint Venture. Nothing in this Agreement shall be construed to make the parties hereto partners or joint venturers. No party hereto shall be obligated to take any action to enforce the terms of this Agreement or to exercise any easement, right, power, privilege or remedy granted, created, conferred or established hereunder.

e) Amendment. This Agreement may be amended, modified or terminated only in writing, executed and acknowledged by all parties to this Agreement or their respective successors or assigns.

f) Counterparts. This Agreement may be executed in any number of identical counterparts, and each counterpart hereof shall be deemed to be an original, but all counterparts hereof taken together shall constitute one and the same document.

g) Successors and Assigns. The terms "Grantor" and "Grantee" as used herein shall be deemed to mean their respective successors and assigns, and this Agreement shall run with the land, inure to the benefit of, and be binding upon Grantor, Grantee and their respective successors and assigns.

h) Entire Agreement. This Agreement contains that entire understanding among the parties as to the subject matter hereof and supersedes any prior understanding and agreements between them respecting said subject matter.

[SIGNATURE PAGE(S) TO FOLLOW]

SIGNATURE PAGE TO WARRANTY DEED AND EASEMENT AGREEMENT

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

IDEAL PROPERTY INVESTMENTS, LLC,
a Mississippi limited liability company

By: _____
James E. Morris, Manager

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named James E. Morris, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____

[SEAL]

SIGNATURE PAGE TO WARRANTY DEED AND EASEMENT AGREEMENT

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTEE:

THE CITY OF OXFORD, MISSISSIPPI,
a body politic and corporate, and political
subdivision of the State of Mississippi

By: _____

Name: _____

Its: _____

STATE OF MISSISSIPPI

COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2022, within my jurisdiction, the within named _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entities upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____

[SEAL]

EXHIBIT "A"

Legal Description

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of $(-0^{\circ} 21' 42")$ and a scale factor of 0.999992769 calculated at the Point of Commencement.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.037 Acres. This parcel described in more detail as follows:

Commencing at a 2" Iron Pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.50 and E:790958.76; Run thence due North a distance of 300.14 Feet; Thence due West a distance of 1600.19 Feet to a point, said point being further defined by State Plane Coordinates of N:1770314.63 and E:789358.57, and hereinafter referred to as the POINT OF BEGINNING.

From said Point of Beginning, run thence North 78 Degrees 34 Minutes 27 Seconds West a distance of 40.00 Feet to a point; Thence South 09 Degrees 49 Minutes 42 Seconds West a distance of 40.00 Feet to a point on the northern right-of-way line of Blount Branch Drive; Thence along said right-of-way line South 78 Degrees 34 Minutes 27 Seconds East a distance of 40.00 Feet to a point; Thence North 09 Degrees 49 Minutes 42 Seconds East a distance of 40.00 Feet back to the Point of Beginning.

EXHIBIT "B"

Sewer Line Dedication and Easement Drawing

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of (-0° 21' 42") and a scale factor of 0.999992769 calculated at the Point of Commencement.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.092 Acres. This parcel described in more detail as follows:

Commencing at a 2" iron pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East state plane coordinates of N:1,770,014.50 and E:790958.76; Run thence due South a distance of 583.79 feet to a point, Thence due West a distance of 1871.97 feet to a point on the West right-of-way of Cannon Road, being the POINT OF BEGINNING of this easement, said point being further defined by Mississippi East State Plane Coordinates of N:1,769,430.72 and E:789,086.65.

From said Point of Beginning, run thence North 59°53'56" West a distance of 166.93 feet to a point, Thence North 49°39'07" West a distance of 29.05 feet to a point, Thence South 40°20'53" West a distance of 20.00 feet to a point, Thence South 49°39'07" East a distance of 30.84 feet to a point, Thence South 59°53'56" East a distance of 173.26 feet to a point on the West right-of-way of Cannon Road, Thence North 17°19'11" East along said right-of-way a distance of 20.51 feet back to the Point of Beginning.

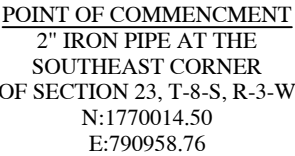
LINE	BEARING	DISTANCE
L1	N 20°11'54" E	374.05'
L2	N 20°11'54" E	1.62'
L3	N 20°11'54" E	345.34'
L4	S 69°48'06" E	44.00'
L5	S 20°11'54" W	345.32'
L6	S 08°48'03" W	3.19'
L7	S 27°46'33" W	2.50'
L8	S 20°11'54" W	375.45'
L9	N 65°38'16" W	44.12'
L10	N 63°44'43" W	52.00'
L11	N 24°21'44" E	52.02'
L12	N 09°49'42" E	6.21'
L13	S 78°12'35" E	52.21'
L14	N 78°34'27" W	20.00'
L15	S 09°49'42" W	20.00'
L16	S 78°34'27" E	20.00'
L17	N 09°49'42" E	20.00'
L18	S 17°19'11" W	20.51'
L19	N 49°39'07" W	30.84'
L20	N 40°20'53" E	20.00'
L21	S 49°39'07" E	29.05'

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of (-0° 21' 42") and a scale factor of 0.999992769 calculated at the Point Of Commencement.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.092 Acres. This parcel described in more detail as follows:

































Commencing at a 2" iron pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East state plane coordinates of N:1,770,014.50 and E:790958.76; Run thence due South a distance of 583.79 feet to a point, Thence due West a distance of 1871.97 feet to a point on the West right-of-way of Cannon Road, being the POINT OF BEGINNING of this easement, said point being further defined by Mississippi East State Plane Coordinates of N:1,769,430.72 and E:789,086.65.

From said Point of Beginning, run thence North 59°53'56" West a distance of 166.93 feet to a point, Thence North 49°39'07" West a distance of 29.05 feet to a point, Thence South 40°20'53" West a distance of 20.00 feet to a point, Thence South 49°39'07" East a distance of 30.84 feet to a point, Thence South 59°53'56" East a distance of 173.26 feet to a point on the West right-of-way of Cannon Road, Thence North 17°19'11" East along said right-of-way a distance of 20.51 feet back to the Point of Beginning.



5

These standard symbols may
be found in the drawing.

- | | |
|---|----------------------------|
|  | PROPERTY LINES |
|  | ADJOINING PROPERTY LINES |
|  | EASEMENT LINES |
|  | SETBACK LINES |
|  | EDGE OF PAVEMENT |
|  | CENTERLINE OF ROAD |
|  | UNDERGROUND COMMUNICATION |
|  | UNDERGROUND ELECTRIC LINES |
|  | OVER HEAD ELECTRIC LINES |
|  | GAS LINES |
|  | WATER LINES |
|  | WOODEN FENCE LINES |
|  | BARBED FENCE LINES |
|  | BUILDING |
|  | RETAINING WALL |
|  | PROPERTY CORNERS |
|  | EXISTING MONUMENTS |
|  | PROPERTY CORNERS NOT SET |
|  | WATER VALVE |
|  | WATER METER |
|  | TELEPHONE PED |
|  | ELECTRIC BOX |
|  | SANITARY SEWER MANHOLE |
|  | SEWER CLEAN OUT |
|  | GAS METER |
|  | ROOF DOWN SPOUT |
|  | POWER POLE |
|  | LIGHT POLE |
|  | FIRE HYDRANT |
|  | SPOT GRADE |
|  | HARDWOOD TREES |
|  | EVERGREEN TREES |
| | POINT OF COMMENCEMENT |



**EXHIBIT
FOR
EASTOVER
(20' SEWER EASEMENT)
A FRACTION OF THE SE ¼ SEC. 23, T-8-S, R-3-W,
LAFAYETTE CO., MS**



DRAWN BY: J. ADAMS, PS		SCALE: 1"= 100'	DATE: 10-22-2021
CHECKED BY: J. ADAMS, PS		DRAWING NUMBER: 17207	
NO.	DATE:	REVISIONS	BY:
Precision Engineering Corp. 276 County Road 101 Oxford, MS 38655 662 234-8539 oxford@necornms.com			PAGE 1.

After recording, return to:

Tannehill, Carmean & McKenzie, PLLC
 Matthew S. McKenzie
 829 North Lamar Boulevard., Suite 1
 Oxford, Mississippi 38655

EASEMENT AGREEMENT

(UTILITIES AND SIDEWALKS)

THIS EASEMENT AGREEMENT (this "Agreement") is made and entered into as of the ____ day of _____, 2022, by and among **EASTOVER 2017, LP**, a Mississippi limited partnership ("Grantor") and **THE CITY OF OXFORD, MISSISSIPPI**, a body politic and corporate, and political subdivision of the State of Mississippi ("Grantee") (Grantor and Grantee, together with their respective heirs, successors and assigns, may hereinafter be collectively referred to as "Parties").

WITNESSETH:

WHEREAS, Grantor is the owner of that certain real property being more particularly described on Exhibit A attached hereto and by this reference made a part hereof (the "Grantor Property");

WHEREAS, Grantor has agreed to grant to Grantee certain easements as set forth herein over, upon, under, across and through portions of the Grantor Property as set forth herein;

NOW, THEREFORE, in consideration of the covenants contained herein, the sum of TEN DOLLARS (\$10.00) in hand paid to each of the parties hereto, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. Incorporation of Recitals and Exhibits. The recitals set forth above and all Exhibits attached hereto are hereby incorporated into the substantive body of this Agreement.

2. Utility Easement. Grantor hereby irrevocably and unconditionally grants and conveys to Grantee, its guests, invitees, employees, agents, contractors, subcontractors, successors, successors-in-title and assigns, for the benefit of the Grantee, an unobstructed perpetual non-exclusive easement over, upon, under, across and through that certain portion of the Grantor Property, being more particularly described and shown on Exhibit B attached hereto and by this reference made a part hereof (“Utility Easement Area”), for the construction, operation, installation, access, repair, use, inspection and maintenance of underground and aboveground water utility improvements to and from the Grantor Property and existing public utilities (“Utility Easement”).

3. Sidewalk Easement. Grantor hereby irrevocably and unconditionally grants and conveys to Grantee, its guests, invitees, employees, agents, contractors, subcontractors, successors, successors-in-title and assigns, for the benefit of the Grantee, an unobstructed, perpetual, non-exclusive easement over, upon, across and through those certain sidewalks on the Grantor Property, being more particularly shown as the sidewalks at Inset 1 and Inset 2 on Exhibit C attached hereto and by this reference made a part hereof (“Sidewalk Easement Area” and together with the Utility Easement Area, the “Easement Area”) for the following purposes (the “Sidewalk Access Easement” and together with the Utility Easement, the “Easement”): (i) pedestrian access, ingress and egress over such sidewalks; and (ii) to access, construct, install, improve, grade, pave, use, inspect, maintain, repair and replace the sidewalks.

4. Reservation of Rights. Grantor shall have the right to use the Easement Area, provided that such use of the Easement Area does not unreasonably interfere with Grantee’s proposed or actual use and enjoyment of the Easement.

4. Default. In the event that either party to this Agreement breaches any of the terms hereof, the non-breaching party shall have the right to pursue any and all remedies available at law or in equity (including, without limitation, damages, specific performance and injunctive relief), except that this Agreement may not be canceled, rescinded, or terminated on account of such breach. The prevailing party in any legal action to enforce the terms of this Agreement shall be entitled to recover all reasonable costs and fees incurred in connection therewith, including, without limitation, reasonable attorney’s fees actually incurred, and the parties hereto acknowledge and agree if legal action is undertaken by a party hereto to enforce the rights and obligations herein contained, the non-prevailing party shall promptly reimburse the prevailing party for any and all reasonable costs and fees incurred in connection with the enforcement of the terms of this Agreement.

5. Covenants Running With the Land. The rights, agreements, duties, obligations and easements set forth in this Agreement shall run with the land and shall be binding upon and benefit the owner of the Property as herein specified. Any transferee of the Property shall automatically be deemed, by acceptance of the title to said property, to have assumed all obligations of this Agreement relating thereto to the extent of its interest in said property.

6. Authority. Grantor represents and warrants that it (i) owns the Property in fee simple, (ii) has the right to execute this Agreement and to grant the easements set forth herein, and (iii) has obtained all necessary consents and authorizations for its execution and delivery

hereof. Grantee represents and warrants that it (i) has the right to execute this Agreement, and (ii) has obtained all necessary consents and authorizations for its execution and delivery hereof.

7. Miscellaneous.

a) Severability. Every provision of this Agreement is hereby declared to be independent of, and separable from, every other provision hereof. If any provision shall be held to be invalid or unenforceable, that holding shall be without effect upon the validity, enforceability or running of any other provision of this Agreement.

b) Governing Law. This Agreement shall be governed in accordance with the laws of the State of Mississippi.

c) Headings. The paragraph headings in this Agreement are for convenience only, shall in no way define or limit the scope or content of this Agreement, and shall not be considered in any construction or interpretation of this Agreement or any part hereof.

d) No Joint Venture. Nothing in this Agreement shall be construed to make the parties hereto partners or joint venturers. No party hereto shall be obligated to take any action to enforce the terms of this Agreement or to exercise any easement, right, power, privilege or remedy granted, created, conferred or established hereunder.

e) Amendment. This Agreement may be amended, modified or terminated only in writing, executed and acknowledged by all parties to this Agreement or their respective successors or assigns.

f) Counterparts. This Agreement may be executed in any number of identical counterparts, and each counterpart hereof shall be deemed to be an original, but all counterparts hereof taken together shall constitute one and the same document.

g) Successors and Assigns. The terms "Grantor" and "Grantee" as used herein shall be deemed to mean their respective successors and assigns, and this Agreement shall run with the land, inure to the benefit of, and be binding upon Grantor, Grantee and their respective successors and assigns.

h) Entire Agreement. This Agreement contains that entire understanding among the parties as to the subject matter hereof and supersedes any prior understanding and agreements between them respecting said subject matter

[Signatures Begin on the Following Page]

SIGNATURE PAGE TO EASEMENT AGREEMENT

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTOR:

EASTOVER 2017, LP,
a Mississippi limited partnership

By: Eastover 2017 GP, LLC,
a Mississippi limited liability company
Its: General Partner

By: _____
Stewart Rutledge, Managing Member

STATE OF MISSISSIPPI
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2021, within my jurisdiction, the within named Stewart Rutledge, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:_____

[SEAL]

[Signatures Continue on the Following Page]

SIGNATURE PAGE TO EASEMENT AGREEMENT

IN WITNESS WHEREOF, the undersigned Grantor has executed and delivered this instrument as of the date set forth in the acknowledgment below.

GRANTEE:

THE CITY OF OXFORD, MISSISSIPPI,

a body politic and corporate, and political subdivision of
the State of Mississippi

By: _____

Name: _____

Its: _____

STATE OF MISSISSIPPI

COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2021, within my jurisdiction, the within named _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entities upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires: _____

[SEAL]

EXHIBIT A

GRANTOR PROPERTY

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of (-0° 21' 42") and a scale factor of 0.999992769 calculated at the Point Of Commencement.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 11.75 Acres. This parcel described in more detail as follows:

Commencing at a 2" Iron Pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,014.50 and E:790958.76, Thence South 89 Degree 54 Minutes 09 Seconds West for a distance of 1658.08 feet to Point on the West prescriptive right-of-way of Cannon Road(public road), Thence North 84 Degrees 23 Minutes 26 Seconds West a distance of 103.70 feet to a Point in the Center of Found Stump, Thence North 07 Degrees 36 Minutes 47 Seconds West a distance of 291.90 feet to a Point, Thence North 30 Degrees 53 Minutes 13 Seconds East a distance of 6.53 feet to a 1/2" Iron Rod Set, hereinafter referred as the POINT OF BEGINNING, further defined by Mississippi East State Plane Coordinates of N:1770316.75 and E: 789162.16.

From said Point of Beginning, Run Thence with a curve having a radius of 475.00 feet, turning to the right, an arc length of 52.45 feet, a chord bearing of North 68°48'05" West, a chord length of 52.43 feet to a 1/2" Iron Rod Set; Thence North 65°38'03" West a distance of 400.42 feet to a 1/2" Iron Rod Set, Thence North 20°07'36" East a distance of 286.40 feet to a 1/2" Iron Rod Set, Thence North 20°11'54" East a distance of 580.00 feet to a 1/2" Iron Rod Set, Thence South 69°52'49" East a distance of 448.45 feet to a 1/2" Iron Rod Set, Thence South 26°49'12" West a distance of 123.33 feet to a 1/2" Iron Rod Set, Thence South 69°04'04" East a distance of 243.36 feet to a 1/2" Iron Rod Set, Thence South 26°49'12" West a distance of 565.66 feet to a 1/2" Iron Rod Set, Thence North 73°02'59" West a distance of 79.95 feet to a 1/2" Iron Rod Set, Thence South 67°57'01" West a distance of 67.98 feet to a 1/2" Iron Rod Set, Thence South 30°53'13" West a distance of 162.10 feet back to the Point of Beginning.

EXHIBIT B

UTILITY EASEMENT AREA AND DRAWING

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of $(-0^{\circ} 21' 42'')$ and a scale factor of 0.999992769 calculated at the Point of Commencement.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.103 Acres. This parcel described in more detail as follows:

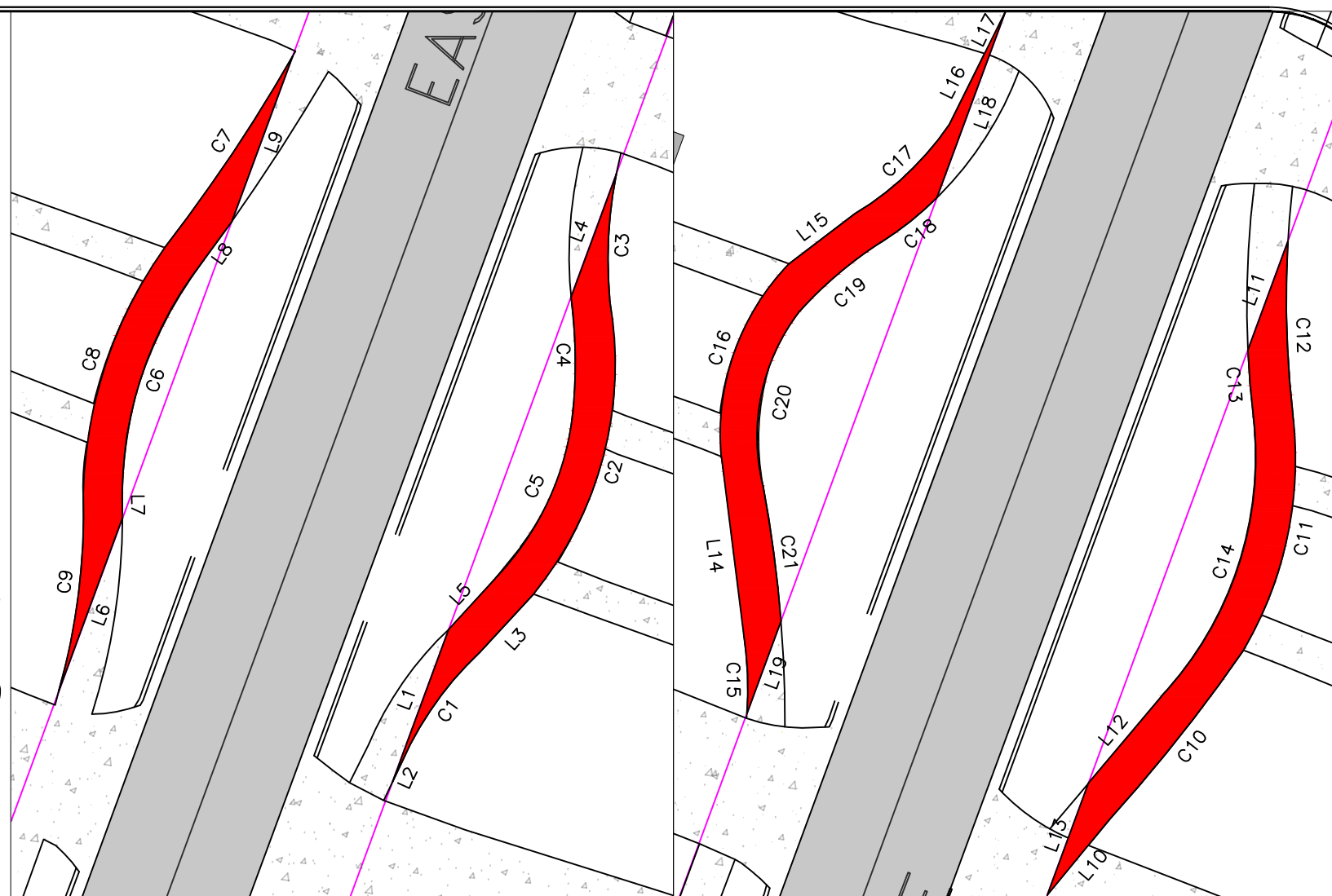
Commencing at a 2" iron pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East state plane coordinates of N:1,770,014.50 and E:790958.76; Run thence due North a distance of 889.91 Feet to a point; Thence due West a distance of 1901.19 Feet to a point, said point being further defined by State Plane Coordinates of N:1770904.40 and E:789057.57 and herein after referred to as the POINT OF BEGINNING.

From said Point of Beginning, Run thence North 69 Degrees 52 Minutes 49 Seconds West a distance of 140.50 Feet to a point; Thence North 20 Degrees 07 Minutes 11 Seconds East a distance of 71.22 Feet to a point; Thence North 69 Degrees 52 Minutes 49 Seconds West a distance of 10.47 Feet to a point on the western boundary of that certain tract or parcel of land now or formerly owned by Eastover 2017, LP; Thence North 20 Degrees 07 Minutes 11 Seconds East along said property line a distance of 20.00 Feet to a point; Thence South 69 Degrees 52 Minutes 49 Seconds East leaving said property line a distance of 30.47 Feet to a point; Thence South 20 Degrees 07 Minutes 11 Seconds West a distance of 71.22 Feet to a point; Thence South 69 Degrees 52 Minutes 49 Seconds East a distance of 126.97 Feet to a point on the proposed right-of-way line of Eastover Drive; Thence along said proposed right-of-way line with a curve turning to the left with an arc distance of 21.03 Feet, a radius of 182.38 Feet, a chord bearing of South 38 Degrees 02 Minutes 22 Seconds West, and a chord distance of 21.02 Feet back to the Point of Beginning.

EXHIBIT C

SIDEWALK EASEMENT AREA

See attached.



INSET 2

LINE	BEARING	DISTANCE
L1	S 20°11'54" W	20.73'
L2	N 25°12'24" E	2.74'
L3	N 42°36'22" E	10.07'
L4	S 20°11'54" W	16.69'
L5	S 42°25'32" W	8.79'
L6	N 20°11'54" E	23.67'
L7	N 00°46'49" W	3.20'
L8	N 35°56'04" E	6.26'
L9	N 20°11'54" E	22.48'
L10	N 39°24'45" E	12.64'
L11	S 20°11'54" W	14.78'
L12	S 40°05'37" W	14.46'
L13	S 20°11'54" W	15.27'
L14	N 07°11'30" W	25.25'
L15	N 52°46'06" E	10.55'
L16	N 26°24'01" E	10.10'
L17	N 26°24'01" E	6.00'
L18	S 20°11'54" W	25.38'
L19	S 20°11'54" W	12.57'

PECO
PRECISION ENGINEERING CORPORATION
EST. 1976
CIVIL • CONSULTING • GEO
LAND SURVEYING

DRAWN BY: J. ADAMS, PS		SCALE: 1"= 100'	DATE: 02-07-2022
CHECKED BY: J. ADAMS, PS		DRAWING NUMBER: 17207	
NO.	DATE:	REVISIONS	

Precision Engineering Corp.
276 County Road 101
Oxford, MS 38655
 662 234-8539
oxford@precisionms.com

PAGE

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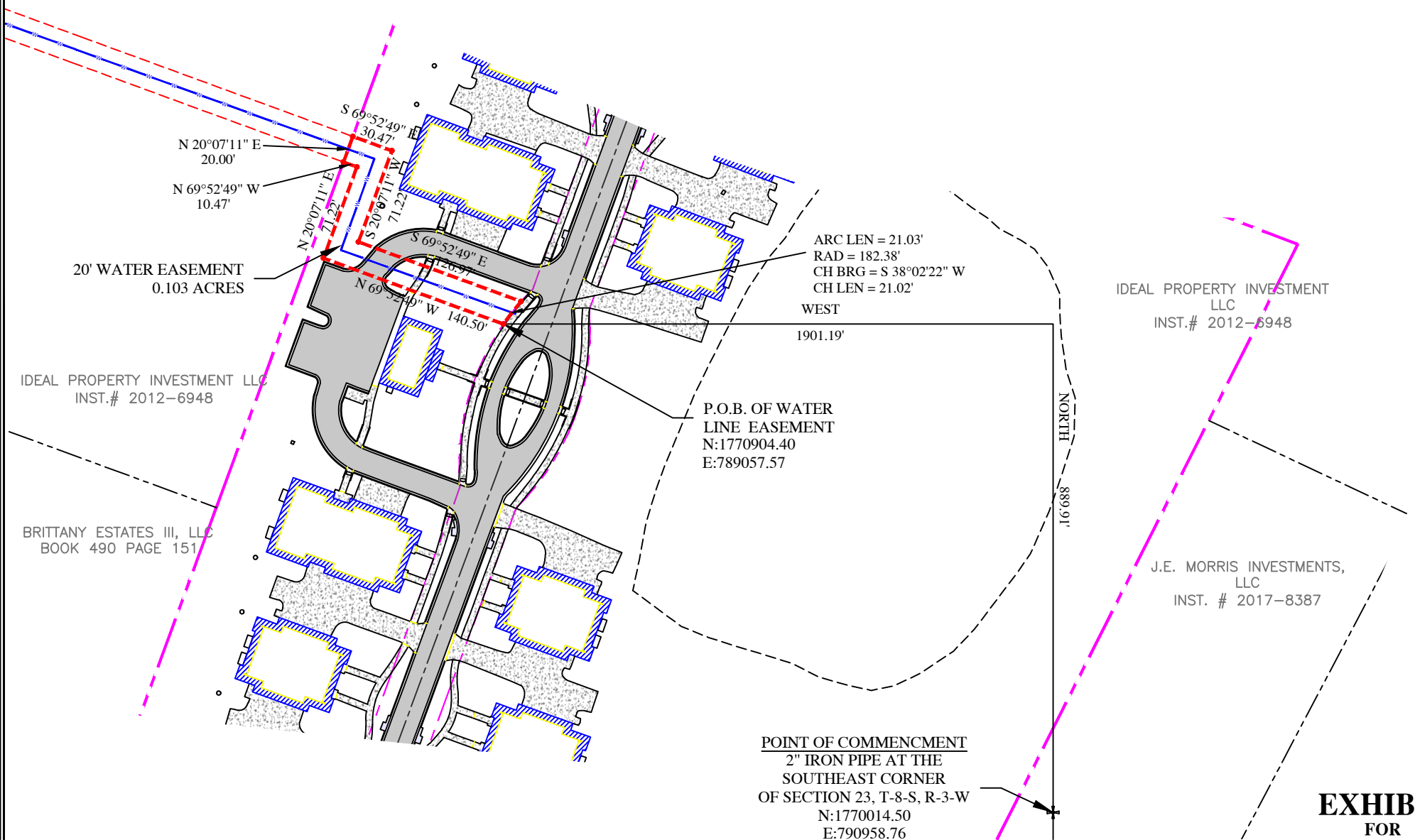
~DESCRIPTION OF 20' WATER LINE EASEMENT~

The following description is based on the Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of (-0° 21' 42") and a scale factor of 0.999992769 calculated at the Point Of Commencement.

A parcel of land located in the Southeast Quarter of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi and containing 0.103 Acres. This parcel described in more detail as follows:

Commencing at a 2" iron pipe found recognized as being the Southeast Corner of Section 23, Township 8 South, Range 3 West Lafayette County, Mississippi. Said point being further defined by Mississippi East state plane coordinates of N:1,770,014.50 and E:790958.76; Run thence due North a distance of 889.91 Feet to a point; Thence due West a distance of 1901.19 Feet to a point, said point being further defined by State Plane Coordinates of N:1770904.40 and E:789057.57 and herein after referred to as the POINT OF BEGINNING.

From said Point of Beginning, Run thence North 69 Degrees 52 Minutes 49 Seconds West a distance of 140.50 Feet to a point; Thence North 20 Degrees 07 Minutes 11 Seconds East a distance of 71.22 Feet to a point; Thence North 69 Degrees 52 Minutes 49 Seconds West a distance of 10.47 Feet to a point on the western boundary of that certain tract or parcel of land now or formerly owned by Eastover 2017, LP; Thence North 20 Degrees 07 Minutes 11 Seconds East along said property line a distance of 20.00 Feet to a point; Thence South 69 Degrees 52 Minutes 49 Seconds East leaving said property line a distance of 30.47 Feet to a point; Thence South 20 Degrees 07 Minutes 11 Seconds West a distance of 71.22 Feet to a point; Thence South 69 Degrees 52 Minutes 49 Seconds East a distance of 126.97 Feet to a point on the proposed right-of-way line of Eastover Drive; Thence along said proposed right-of-way line with a curve turning to the left with an arc distance of 21.03 Feet, a radius of 182.38 Feet, a chord bearing of South 38 Degrees 02 Minutes 22 Seconds West, and a chord distance of 21.02 Feet back to the Point of Beginning.



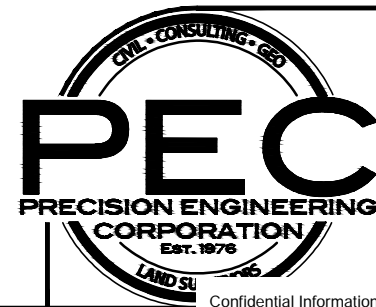
LEGEND

These standard symbols may be found in the drawing.

- PROPERTY LINES
- ADJOINING PROPERTY LINES
- EASEMENT LINES
- SETBACK LINES
- EDGE OF PAVEMENT
- CENTERLINE OF ROAD
- UNDERGROUND COMMUNICATION
- UNDERGROUND ELECTRIC LINES
- OVER HEAD ELECTRIC LINES
- GAS LINES
- WATER LINES
- WOODEN FENCE LINES
- BARBED FENCE LINES
- BUILDING
- RETAINING WALL
- PROPERTY CORNERS
- EXISTING MONUMENTS
- PROPERTY CORNERS NOT SET
- WATER VALVE
- WATER METER
- TELEPHONE PED
- ELECTRIC BOX
- SANITARY SEWER MANHOLE
- SEWER CLEAN OUT
- GAS METER
- ROOF DOWN SPOUT
- POWER POLE
- LIGHT POLE
- FIRE HYDRANT
- SPOT GRADE
- HARDWOOD TREES
- EVERGREEN TREES
- POINT OF COMMENCEMENT



EXHIBIT
FOR
EASTOVER
(20' WATER LINE EASEMENT)
A FRACTION OF THE SE 1/4 SEC. 23, T-8-S, R-3-W,
LAFAYETTE CO., MS



DRAWN BY: J. ADAMS, PS		SCALE: 1"= 100'	DATE: 10-22-2021
CHECKED BY: J. ADAMS, PS		DRAWING NUMBER: 17207	
NO.	DATE:	REVISIONS	BY:
Precision Engineering Corp. 276 County Road 101 Oxford, MS 38655 662 234-8539 oxford@pecorams.com			PAGE 1.



Eley/Barkley P.A. 306 Third Street
 P.O. Box 1196 Cleveland, MS 38732
 p.662.846.0180
 f. 662.846.0948
www.eleybarkley.com

07/21/2020

Reanna Mayoral, P.E., City Engineer
 City of Oxford Engineering
 107 Courthouse Square
 Oxford, Mississippi 38655

Dear Reanna Mayoral,

In addition to the storm drainage, this certifies that all infrastructure for Eastover was constructed according to the plans and specifications of the City of Oxford. This includes, but is not limited to, sub grade, pavement, storm drains, water, sewer, and sidewalks.

Refer to the Precision Engineering's attached as-builts certifying the as-builts were completed on 4/22/2020.

Eley Barkley visited the site, reviewed during monthly inspections, and construction was completed in accordance with construction documents and verified in generation of as-built drawings dated 4/22/2020 by Precision Engineering.

Sincerely,



Robert B. Eley, P.E.



MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC: Rob Neely, P.E., Oxford Utilities

Date: April 5, 2022

Re: Consider bids received for the Goose Creek Sewer Force Main Remediation Project (Phase 1)

Staff requests consideration of bids received for Phase 1 of the Goose Creek Sewer Force Main Remediation Project (also referred to as the Surge Vessel at Anderson Lift Station). A total of three bids were received on Wednesday, March 23rd. The attached bid tabulation records that Hemphill Construction provided the lowest bid of \$395,000.00. The highest bid received was \$418,555.00. The project is budgeted in the current Fiscal Year and there are Water and Sewer funds available.

Staff recommends acceptance and award of the bid for the Goose Creek Sewer Force Main Remediation Project (Phase 1) to Hemphill Construction in the amount of \$395,000.00.


City of Oxford
 107 Courthouse Square
 Oxford, MS 38655
 March 23, 2022 - 2:00 P.M.

BID TABULATION
SURGE VESSEL AT ANDERSON LIFT STATION

Page 1 of 1

				Hemphill Construction Florence, MS Certificate No. 02449-MC		Cleveland Construction Hernando, MS Certificate No. 03884-SC		Aldridge Construction Batesville, MS Certificate No. 19523-MC	
LUMP SUM ITEMS									
Item No.	Description			Amount		Amount		Amount	
1.	5,000 Gallon Surge Vessel			\$324,090.00		\$340,450.00		\$336,611.00	
2.	Yard & Plant Piping			50,000.00		34,800.00		52,132.00	
3.	Soil Testing			2,800.00		1,750.00		4,371.00	
4.	Project Site Restoration			3,050.00		4,500.00		7,242.00	
UNIT PRICE ITEMS									
Item No.	Description	Unit	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	Select Backfill	C.Y.	200.0	\$36.00	\$7,200.00	\$50.00	\$10,000.00	\$28.73	\$5,746.00
2.	Excess Excavation	C.Y.	200.0	21.40	4,280.00	25.00	5,000.00	24.24	\$4,848.00
3.	Limestone	Tons	50.0	61.60	3,080.00	75.00	3,750.00	123.90	\$6,195.00
4.	Limestone	S.Y.	100.0	5.00	500.00	12.00	1,200.00	14.10	\$1,410.00
TOTAL BASE BID				\$395,000.00		\$401,450.00		\$418,555.00	

This is certified to be a true and correct tabulation of bids received.


 David G. Daniels, PE
 Daniels & Associates, Inc.
 1328 N Lamar Blvd, Ste D
 Oxford, MS 38655

Change Order #1-Old RSVP Building Demolition-JE Shurden Construction, LLC

PROJECT NAME	Old RSVP Building Demolition		
LOCATION OF WORK	109 Courthouse Square, Oxford, MS 38655		
CONTRACT NO.	NA	CHANGE ORDER NO.	1
REQUESTING PARTY	J.E. Shurden Construction, LLC	DATE OF REQUEST	04/05/2022
PROJECT MANAGER	Brent Monroe	CONTRACTOR	J.E. Shurden Construction, LLC
OWNER	City of Oxford	PROJECT ADMIN	Mark Levy

CHANGE OVERVIEW

DESCRIPTION OF CHANGE	<p><i>List and attach any pertinent documentation.</i></p> <p>The City is requesting for JE Shurden to remove the existing 24" x 24" x 2" existing concrete pavers for future use. The proposed Change Order includes packaging and pallets.</p>
REASON FOR CHANGE	<p>The pavers are in excellent condition and may be used for future projects in a variety of applications. New, the pavers are valued at more than \$20.00 per piece. The pavers can be stored outside until they are needed with no chance of damage.</p>
ACTIONS REQUESTED	<p>The packaged pavers will be capped at 500 for a total cost of \$2,250.00 to the City of Oxford</p>

CHANGE IN CONTRACT PRICE

ORIGINAL PRICE	\$46,850.00
NET CHANGES OF PREVIOUS CHANGE ORDERS	\$0.00
NET INCREASE / DECREASE	\$2,250.00
TOTAL CONTRACT PRICE WITH APPROVED CHANGES	\$49,100.00

CHANGE IN CONTRACT TIMES

ORIGINAL TIMES	30 days for substantial completion 45 days for final completion
NET CHANGES OF PREVIOUS CHANGE ORDERS IN DAYS	0
NET INCREASE / DECREASE	0
TOTAL CONTRACT TIME WITH APPROVED CHANGES	Substantial completion 4/27/2022 Final payment 5/12/2022

ACCEPTED BY JE Shurden Construction, LLC		APPROVED BY Mayor Robyn Tannehill	
DATE	3/31/2022	DATE	



J.E. SHURDEN
CONSTRUCTION

393 Maben Industrial Park Rd, Maben, MS 39750

Office: 662-324-0850

jeshurdenconstruction@gmail.com

OLD RSVP CHANGE ORDER #1

March 8, 2022

Pallet and package pavers (+/- 450) from the Old RSVP Building the City of Oxford.

The price for this change order will be \$4.50 each paver



THE CITY OF
OXFORD

MEMORANDUM

To: Board of Aldermen
From: Mark Levy
CC: Bart Robinson
Date: April 5, 2022
Re: Request permission to advertise for the City Hall Pocket Park

The Board previously approved bids to demolish the Old RSVP Building in March of 2022. The demolition by JE Shurden Construction, LLC is underway and is expected to be completed by mid-April. Schematic plans for the City Hall Park were approved by the Courthouse Square Commission in order to begin the demolition. The Board has examined the schematic plans at multiple work sessions. The conceptual plans are enclosed. The design documents, with very minor changes from the conceptual plans, are set to be completed before the next Board meeting on April 19th.



**INTERLOCAL AGREEMENT
CREATING THE
LAFAYETTE-OXFORD-UNIVERSITY TRANSPORTATION IMPROVEMENT
COMMISSION**

This Interlocal Agreement (this “Agreement”) is made and entered into between and among Lafayette County, Mississippi, a political subdivision of the State of Mississippi (the “County”), the City of Oxford, Mississippi, a municipal corporation in and of the State of Mississippi (the “City”), and the University of Mississippi, an institution of higher learning of the State of Mississippi (the “University” and, together with the City and the County, the “Constituent Members”), in accordance with Section 17-13-1 *et seq.*, Mississippi Code of 1972, as amended, known as the Interlocal Cooperation Act of 1974 (the “Act”), and other applicable laws.

RECITALS:

- A. The Constituent Members have heretofore caused the design and preparation of the Lafayette-Oxford-University (LOU) Transportation Plan (2019) (the “Transportation Plan”) to serve as the framework for transportation improvements within the Lafayette County-City of Oxford-University of Mississippi Community (the “LOU Community”).
- B. The Transportation Plan conceptually addresses existing and future needs of the LOU Community through development, construction and implementation of a multimodal transportation network that fosters growth and addresses accessibility and mobility while preserving the character of the LOU Community, minimizing impacts to important community resources and facilities, and maintaining the integrity of existing neighborhoods.
- C. The Constituent Members recognize and agree that a formal organization that brings together multiple resources will play a critical role in the success of implementation of the Transportation Plan and will help (i) ensure that stakeholder concerns and opportunities are duly considered and stakeholder initiatives are aligned, (ii) facilitate decision making and communications, and (iii) establish a framework for accountability and performance management.
- D. The Constituent Members desire to form the Lafayette-Oxford-University Transportation Improvement Commission (the “Commission”) under the Act to establish a single organizational entity to coordinate planning, assessment and implementation of improvements (“Transportation Improvements”) in furtherance of the Transportation Plan.

In recognition of the foregoing recitals, and in consideration of the mutual covenants, promises and benefits set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Constituent Members agree as follows:

ARTICLE 1
STATEMENT OF PURPOSE:
LOU COMMUNITY TRANSPORTATION PLANNING AND IMPROVEMENT

The purpose of this Agreement is to allow the Constituent Members to more efficiently and effectively utilize their governmental powers to implement the Transportation Plan for the benefit of the entire LOU Community.

ARTICLE 2
LAFAYETTE-OXFORD-UNIVERSITY OF MISSISSIPPI TRANSPORTATION
IMPROVEMENT COMMISSION

- 2.1. The Constituent Members hereby create a commission to be known as the “Lafayette-Oxford-University Transportation Improvement Commission” (the “Commission”) to accomplish the purposes of this Agreement.
- 2.2. The Commission shall be comprised of the Mayor of the City, or his or her designee, the President of the Board of Supervisors of the County, or his or her designee, and the Chancellor of the University, or his or her designee (each, a “Commissioner”). Any Commissioner may appoint a designee to appear at and participate in any meeting of the Commission in writing. Such designee will have full voting power of the Commissioner represented.
- 2.3. The Commissioner of Higher Education acting on behalf of the Board of Trustees of the Institutions of Higher Learning of the State of Mississippi (“IHL”), an agency of the State of Mississippi, and the Executive Director of the Mississippi Department of Transportation (“MDOT”), shall each be ex-officio members of the Commission (the “Ex-Officio Members”), entitled to notice of all meetings and other proceedings of the Commission, but shall not be entitled to vote on any matter submitted to the Commission or have any obligation for payment of any amounts in support of the Commission. Any Ex-Officio Member may appoint a designee to appear at and participate in any meeting of the Commission.
- 2.4. The Commission shall be responsible for administration of the joint undertakings by the Constituent Members pursuant to this Agreement, and the Commission shall have and may exercise all powers and authority granted to the Commission in this Agreement and under applicable law.
- 2.5. The Commission shall organize its activities and establish its internal operating rules pursuant to bylaws to be adopted by the unanimous vote of the Commission. The bylaws of the Commission and all amendments thereto shall require the unanimous approval of the Commissioners. Any actions taken by the Commission, including, but not limited to, approval of Transportation Improvements to be undertaken and budgeting and funding of

the operation of the Commission, shall require the unanimous vote of the Commissioners. The Commission shall establish a regular monthly meeting date.

- 2.6. A majority of Commissioners present in person or participating by telephone or videoconference in accordance with the provisions of the Mississippi Open Meetings Act, Section 25-41-1 *et seq.*, Mississippi Code of 1972, as amended (the “Open Meetings Act”), shall constitute a quorum of the Commission for all purposes.
- 2.7. At the initial meeting of the Commission, the Commissioners shall appoint one of the Constituent Members to serve as the lead governmental unit for the Commission (the “Lead Agency”). Monies disbursed to the Commission for use in connection with any Transportation Improvement or the operations of the Commission as a result of a grant, appropriation or otherwise shall be held by the Lead Agency in trust for the Commission. The Lead Agency shall provide initial staff and support services for the Commission through the departments and employees of the Lead Agency, at no cost to the Commission. In addition, the Lead Agency’s disbursing officer shall receive, disburse and account for all funds of the Commission, and the Lead Agency shall serve as the local government contact and participating local entity for the Commission with the State of Mississippi and the federal government of the United States.
- 2.8. Notwithstanding the foregoing, the Constituent Members acknowledge, agree and anticipate that each will contribute such staff, support services and funding as may be necessary and appropriate to accomplish the purposes of this Agreement. In furtherance of the foregoing, the Constituent Members hereby create an administrative fund (the “Administrative Fund”) to be managed and administered by the Lead Agency on behalf of the Commission to help pay the nonreimbursable portion of the costs of any Transportation Improvements and to help pay the costs of the Commission. The Constituent Members agree to appropriate and contribute money to the Administrative Fund in whatever amounts may be determined by the Commission as necessary and appropriate in connection with the operation of the Commission and accomplishment of specified Transportation Improvements, each Constituent Member being responsible for and hereby agreeing to contribute a prorata share of the total amount determined by the Commission. The Constituent Members shall make initial appropriations to the Lead Agency within thirty (30) days after final approval of this Agreement by the Attorney General of the State of Mississippi, approval by resolution on the minutes of the governing authorities of the local governmental units, and the filing of this Agreement with Chancery Clerk of Lafayette County, Mississippi and the Secretary of State of the State of Mississippi. The Commission shall determine the amounts. In no event shall the amount contributed to the Administrative Fund by the Constituent Members exceed \$50,000.00, in the aggregate, in any fiscal year without the unanimous approval of all Constituent Members. No Constituent Member shall be required to make a contribution to the Administrative Fund if legally prevented from doing so.

- 2.9. The Lead Agency shall ensure that all correspondence received by, or sent to, the Commission is distributed to each of the other Constituent Members.
- 2.10. The obligations of the Lead Agency under this Agreement may be delegated to an Executive Director hired by the Commission. The Executive Director shall, at all times, be subject to the direction and control of the Commission.

ARTICLE 3 POWERS AND AUTHORITIES

- 3.1. The Commission shall have the following powers and authorities:
- (a) To develop a strategic plan for implementation of the Transportation Plan.
 - (b) To pursue funding for implementation of the various components of the Transportation Plan from all appropriate sources.
 - (c) To develop or assist in the development of additional infrastructure necessary or appropriate to the implementation of the Transportation Plan.
 - (d) To enter into contracts for the design, planning, funding, implementation and maintenance of Transportation Improvements.
 - (e) To assist, as appropriate, in the formation and development of public improvement districts, business improvement districts and other similar systems for development and financing of Transportation Improvements.
 - (f) To encourage, facilitate, coordinate and enter into public-private partnerships in furtherance of implementation of Transportation Improvements.
 - (g) To cooperate and coordinate with MDOT, the Federal Highway Administration, the Federal Transit Administration and other federal and state agencies in the development and implementation of the Transportation Plan and Transportation Improvements.
 - (h) To enter into contracts for professional and personal services necessary or beneficial in connection with Transportation Improvements.
 - (i) To hire professional staff and incur office expenses on behalf of the Commission.
 - (j) To apply for and accept federal and state grants, appropriations and donations.
 - (k) To draft and sponsor legislation which will aid implementation of the Transportation Plan.

- (l) To acquire real and personal property necessary or appropriate for the development and implementation of Transportation Improvements or for related infrastructure or other appropriate purposes by purchase, gift, devise or other means.
 - (m) To coordinate with community and neighborhood organizations, including churches, business associations, chambers of commerce, neighborhood associations, nonprofit organizations and related government agencies.
- 3.2. The Commission shall have full power and authority to acquire real property necessary for any Transportation Improvements, any such real property to be titled in the name of the University if located within the boundaries of the University, in the name of the City if located within the municipal boundaries of the City but outside the boundaries of the University, and in the name of the County in all other cases.
- 3.3. The Commission shall not have the authority to incur debt on behalf of any Constituent Member or enter into any agreement in the name of any Constituent Member. Any and all contracts entered into by the Commission shall clearly state that the Commission does not have the authority to obligate any of the Constituent Members and shall further provide that any obligations incurred by the Commission are payable solely from grants, loans, appropriations and other funds of the Commission.
- 3.4. In furtherance of this Agreement and the goals and purposes of the Commission, the Constituent Members explicitly acknowledge that notwithstanding grants of power to the Commission in this Agreement, each Constituent Member retains the capacity to exercise all such rights and authority in its own name and individually in furtherance of the Transportation Plan. Each Constituent Member agrees not to take any action in its own name contrary or in opposition to the actions of the Commission.
- 3.5. The Commission shall comply with all public procurement and bid laws which would otherwise apply were any individual Constituent Member contracting for property, goods or services.
- 3.6. The Commission shall not have the power or authority to levy taxes.

ARTICLE 4

ADDITIONAL MEMBERS

- 4.1. The Commission may admit additional members, as voting or non-voting members, with the unanimous approval of all the Constituent Members (each, an “Additional Member”).
- 4.2. As a condition to being admitted to the Commission, each Additional Member shall join in this Agreement and agree to be bound by each of its provisions.

- 4.3. Prior to admission of any Additional Member, the Commission shall seek the approval or concurrence, as appropriate, of the Attorney General of the State of Mississippi.

ARTICLE 5 TERM AND TERMINATION

- 5.1. In consideration of the size, complexity and expected effort required in the implementation of the Transportation Plan, the initial term of this Agreement shall be twenty-five (25) calendar years from the last date of execution by the initial Constituent Members, but may be extended for such additional periods of time as the Constituent Members may unanimously agree.
- 5.2. Any Constituent Member may terminate its participation in the Commission or otherwise withdraw from the Commission upon not less than ninety (90) days prior written notice to the other Constituent Members. No withdrawal or termination of participation by any Constituent Member shall terminate the Commission, nor shall any termination by any Constituent Member void or terminate any obligations already undertaken pursuant to this Agreement by that Constituent Member or by the Commission. No Constituent Member withdrawing from the Commission under this provision shall be entitled to demand return of any money or property contributed to the Commission or to distribution of any assets of the Commission.
- 5.3. The Constituent Members may, with the unanimous approval of all Constituent Members, terminate this Agreement and the existence of the Commission at any time. As a condition to termination of this Agreement and the existence of the Commission, the Commission shall (i) make adequate provision for satisfaction of all obligations of the Commission, and (ii) unanimously adopt a plan for distribution of all assets of the Commission to one or more governmental entities (who may be, but are not required to be, Constituent Members of the Commission).

ARTICLE 6 RIGHTS AND OBLIGATIONS UPON TERMINATION

- 6.1. Upon termination of this Agreement, the Commission shall deliver to each Constituent Member, or such other person or persons designated by each Constituent Member, copies of all books and records of the Commission. All funds in the possession of the Commission, including funds being held in trust by the Lead Agency, belonging to each Constituent Member or received by the Commission pursuant to the terms of this Agreement, shall either be (i) returned to the contributing Constituent Member or (ii) disbursed to one or more governmental entities to be used in furtherance of Transportation Improvements.

- 6.2. Upon termination of the Commission, the prospective obligations of the Constituent Members under this Agreement shall cease as of the date specified in the notice of termination of the Commission.
- 6.3. The Lead Agency shall, or, if the Commission has hired an Executive Director, the Executive Director shall, within thirty (30) days of the date of expiration or termination of this Agreement, deliver to each other Constituent Member the following:
- (a) An accounting reflecting the balance of income and expenses of the Commission to the date of termination or expiration of the Agreement.
 - (b) The balance of funds if any then held by the Commission or by the Lead Agency for the Commission as applicable.
 - (c) Copies of all executed contracts, receipts for deposits, insurance policies, unpaid bills, correspondence and other documents, books and records, on behalf of the Commission.
- 6.4. Each Constituent Member shall have a period of ninety (90) days from the date of delivery of the foregoing within which to deliver to the Lead Agency or Executive Director, as applicable, a written statement approving or disapproving, as the case may be, the foregoing as:
- (a) A correct accounting of the income and expenses of the Commission.
 - (b) The correct balance of monies of any Constituent Member then held by the Commission or the Lead Agency on behalf of the Commission.

In the event of disapproval, the disapproving Constituent Member shall set forth in reasonable detail why such approval cannot be given, including any inaccuracy in the accounting. In the event a Constituent Member fails to respond within the ninety-day period, the Constituent Member will be deemed to have approved the accounting. Upon approval by each Constituent Member (including any deemed approval), the Commission and the Lead Agency shall be deemed to have fully performed all of their respective obligations under this Agreement and shall be fully released from any and all liability and obligation to the Constituent Members under this Agreement.

ARTICLE 7

SMALL, MINORITY AND DISADVANTAGED BUSINESSES

- 7.1. The Constituent Members agree that the Commission shall have a goal of not less than _____ percent (____%) for participation by small, minority and disadvantaged business enterprises in the purchase of goods and services by the Commission. The Commission

shall, to the extent possible, take advantage of Section 31-7-13(s), Mississippi Code of 1972, as amended, in the purchase of commodities. The Commission may set goals for participation by small, minority or disadvantaged businesses in each contract let by the Commission.

ARTICLE 8 APPROVAL AND FILING OF AGREEMENT

- 8.1. The Constituent Members recognize and acknowledge that pursuant to the Act, this Agreement must be filed with, and the Constituent Members agree to submit the Agreement to, the Attorney General of the State of Mississippi for determination as to whether the Agreement is in proper form and compatible with applicable law. This Agreement shall not be effective until approval from the Attorney General of the State of Mississippi has been so given.
- 8.2. The Constituent Members recognize and acknowledge that, pursuant to the Act, prior to its being enforced, a copy of this Agreement must be filed with, and the Constituent Members agree to file a copy of the Agreement with, the Chancery Clerk of Lafayette County, Mississippi and the Secretary of State of the State of Mississippi.

ARTICLE 9 AUTHORITY

- 9.1. By execution of this Agreement, each Constituent Member represents and warrants that it has full statutory and regulatory authority to enter into this Agreement and carry out the provisions of this Agreement, that its governing authority has approved this Agreement by resolution recorded in the minutes of the governing authority, and that the individual executing this Agreement on its behalf is authorized to execute this Agreement on behalf of the Constituent Member. Notwithstanding the foregoing, the Agreement is not binding on the local governing unit if its governing authority has not actually approved the Agreement by resolution recorded in its minutes.
- 9.2. The legal authority for each Constituent Member to enter into this Agreement and undertake its obligations hereunder is as follows:
 - (a) For the City: among others, §§ 21-17-5 and 21-19-44 of the Mississippi Code of 1972, as amended.
 - (b) For the County: among others, §§ 19-3-41 and 65-7-79 of the Mississippi Code of 1972, as amended.
 - (c) For the University: among others, § 37-115-1 of the Mississippi Code of 1972, as amended.

ARTICLE 10
MISCELLANEOUS PROVISIONS

- 10.1. Except as otherwise provided in this Agreement, any and all amendments, additions or deletions to this Agreement shall be null and void unless made by the parties in writing and authorized by the governing authorities of each Constituent Member which is a party to this Agreement.
- 10.2. If any provision of this Agreement, with the application of the provision to any entity or circumstance, shall be held invalid, for the remainder of this Agreement the application of that provision to entities or circumstances other than those with respect to which it is held invalid shall not be affected thereby.
- 10.3. This Agreement contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous arrangements or understandings with respect thereto.

[SIGNATURE PAGES FOLLOW]

LAFAYETTE COUNTY, MISSISSIPPI

Date: _____

By: _____

Mike Roberts, President
Board of Supervisors

WITNESS:

Sherry Wall, Chancery Clerk

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

PERSONALLY APPEARED BEFORE ME, the undersigned Notary Public in and for the aforesaid jurisdiction, the within named Mike Roberts and Sherry Wall, to me known, who acknowledged that they are, respectively, the President of the Board of Supervisors and Chancery Clerk of Lafayette County, Mississippi, and that for and on behalf of said county and as its act and deed, they signed and delivered the foregoing Interlocal Agreement as of the date hereof, after having been duly authorized so to do.

IN WITNESS WHEREOF, I hereunto set my hand and official seal, this the ____ day of _____, 20____.

Notary Public

My Commission Expires:

[S E A L]

S-1

CITY OF OXFORD, MISSISSIPPI

Date: _____

By: _____
Robyn Tannehill, Mayor

WITNESS:

Ashley Atkinson, City Clerk

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

PERSONALLY APPEARED BEFORE ME, the undersigned Notary Public in and for the aforesaid jurisdiction, the within named Robyn Tannehill and Ashley Atkinson, to me known, who acknowledged that they are, respectively, the Mayor and City Clerk of the City of Oxford, Mississippi, a municipal corporation in and of the State of Mississippi, and that for and on behalf of said municipal corporation and as its act and deed, they signed and delivered the foregoing Interlocal Agreement as of the date hereof, after having been duly authorized so to do.

IN WITNESS WHEREOF, I hereunto set my hand and official seal, this the ____ day of _____, 20____.

Notary Public

My Commission Expires:

[S E A L]

S-2

UNIVERSITY OF MISSISSIPPI

Date: _____

By: _____

WITNESS:

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

PERSONALLY APPEARED BEFORE ME, the undersigned Notary Public in and for the aforesaid jurisdiction, the within named _____ and _____ (as witness), to me known, who acknowledged that they are the _____ and _____, respectively, of the University of Mississippi, an institution of higher learning of the State of Mississippi, and that for and on behalf of said institution of higher learning, and as its act and deed, they signed and delivered the foregoing Interlocal Agreement as of the date hereof, after having been duly authorized so to do.

IN WITNESS WHEREOF, I hereunto set my hand and official seal, this the _____ day of _____, 20____.

Notary Public

My Commission Expires:

[S E A L]

S-3

Ashley Atkinson

From: Bart Robinson
Sent: Tuesday, March 29, 2022 11:44 AM
To: Ashley Atkinson
Subject: Fwd: Sec. 98-138 [Cemetery Ditch Project tree plan]
Attachments: image001.png; consider bidscemetery creek.pdf; 20220328_142101.pdf; Fwd__Cemetery_Creek_Stabilization_-_Landscaping_Plan_(Not_used_in_contract) (1).zip

Bart Robinson
City of Oxford

Begin forwarded message:

From: Pope Mallette <PMallette@mayomallette.com>
Date: March 28, 2022 at 4:06:00 PM CDT
To: Bart Robinson <BartR@oxfordms.net>, Robyn Tannehill <robyn@oxfordms.net>
Subject: FW: Sec. 98-138 [Cemetery Ditch Project tree plan]

Pope S. Mallette
Mayo Mallette

E: pmallette@mayomallette.com
O: 662.236.0055 J: 601.487.4405
D: 662.513.4898 C: 662.801.0633
2094 Old Taylor Road, Suite 200 | Oxford, MS 38655
4450 Old Canton Road, Suite 111 | Jackson, MS 39211
mayomallette.com

From: Drew Stevens <drew@johnweltyrealty.com>
Sent: Monday, March 28, 2022 3:35 PM
To: aatkinson@oxfordms.net
Cc: Jill Stevens <jmstevens829@gmail.com>; Pope Mallette <pmallette@mayomallette.com>
Subject: Sec. 98-138 [Cemetery Ditch Project tree plan]

Good afternoon Ashley,

Drew Stevens here from 310 Combs St. (at end of the Combs St. cul dec sac).

Hope your Monday is going well.

I wanted to see about the possibility of getting on the mayor & board of aldermen's agenda for the upcoming meeting on Tuesday, April 5th. Our singular intent here is to gain an official interpretation from the board of the city ordinance cited below in reference to tree preservation in regard to removal of trees on city property.

Our property adjoins the city property along the north-east section of the cemetery wastewater drainage ditch where a major construction project commenced nearly three weeks ago to repair the ditch. It's been a decade-long struggle for us to get this project going, working with two mayors, select aldermen, Reanna, Bart, and Jeff Williams along the way. Toss in some red tape from FEMA and MEMA for the significant grant funding, and we're finally here.

Most of the trees bordering our property and the cemetery, (specifically the mature trees located on city property side,) were cleared and removed as work on the ditch project commenced on Wednesday, March 9th.

Many of our immediate Combs St neighbors held an informational meeting about the project—we met in the front side yard of our home on the morning of Monday, March 14th—with various city officials and a representative of the construction company Ensco in attendance, to address issues with the project—specifically construction access to the project via Combs St and our property, overall scope, duration, and the final landscaping plan. At that meeting Reanna outlined that the final landscaping after construction will consist of some elaeagnus bushes being planted (perhaps donated by the garden club) and a black chain length fence. No other plans or funds for landscaping were promised or offered as available at that time. Although we expressed a sincere desire for tree replacement at many points during the meeting. This meeting was followed up with an official letter from Reanna delivered to us later that day, describing the final "look" of the project as similar to that of the Bramlett Blvd. portion of the ditch. That letter is attached.

Since then, my wife Jill and I have received conflicting interpretations from Bart on how the attached city ordinance is interpreted—specifically if city construction projects that are approved by the mayor & board (such as this one) are exempt from all of the stated requirements associated with removing/replacing trees on city property—or if this law is only exempting the city from obtaining a permit for tree removal, but not exempting the city from the requirements of obtaining a site survey/recommendation, and also having to include either an allowance for tree replanting, or that a tree replanting plan be included in the official construction documents prior to commencement of the construction project.

Bart had said in one initial phone call on March 16th, and in a subsequent email, that the city is exempt from any requirements associated with this ordinance. But in another phone call approximately 30 minutes later the same day of March 16th, Bart called me back with an apology and stated that he and Reanna discussed the ordinance and concluded that, after reading the specific language of the ordinance, he agreed with our interpretation that the city is bound by this ordinance to follow the requirements outlined referencing the need for a tree study/recommendation, and that a tree plan or allowance be included in construction docs prior to start of project; but not required to obtain an official permit.

Within 24 hours after citing this ordinance with multiple city officials on Wednesday, March 16th via email(s) and phone calls, both Bart and Rick Addy expressed an interest in a future attempt to budget in funding for implementing the prior tree replacement plan from 2019 that was removed from the project at some point over the past three years. They also noted there is currently \$50k of funds left in the budget for this project and that money can be allocated toward implementing a portion of this tree replanting plan (attached). Bart also noted in an email last Monday that the estimate in 2019 for implementing this removed tree replanting plan was just under \$90k.

An email with a specific request for clarification on this ordinance that I sent to Bart and Reanna last Tuesday, March 22nd, has gone unanswered as of this time.

So, we would like to, at this time, request a clear understanding on the interpretation of this ordinance so that we may fully understand the city's lawful obligations to seeing this tree replanting plan fully implemented in the official construction project documents and budget.

There is currently no funding allowance for final landscaping officially attached to this project, nor a tree planting plan officially included in the docs as well.

I've attached both the removed 2019 tree replanting plan as well as the approved bid on this construction project, currently underway. And, again, the ordinance in question is below as well.

Please reach out to me anytime if I can provide more information or clear up any questions so that we're all on the same page here.

I can also provide photos of the trees, existing tree stumps, emails, and contemporaneous notes I've kept immediately after phone call communications regarding this project overall.

Thank You in advance for your time and consideration. Both Pope and my wife Jill are copied here as well.

Sec. 98-138. - Removal of trees on municipal property and preservation of trees on construction projects on municipal property.

(a)

It shall be unlawful for any person, utility, or department to remove any tree from municipal property without having first obtained a tree permit therefore. Provided, however, that no such permit shall be required for municipal construction projects approved by the mayor and board of aldermen. **Such construction projects shall include a tree planting plan or contain an allowance for tree planting as a part of the construction documents for such project. Prior to commencement of any construction project on municipal property, the superintendent shall review the status of trees on the property, as well as any plans for planting or removal of trees from the property, and shall make recommendations for the retention, preservation, removal and replanting of trees on the property.** Four-foot high protective fencing shall be installed and maintained around the dripline of any trees on the construction site which are to be preserved. Such fencing shall be inspected and approved by the superintendent. During construction, the superintendent may visit the site periodically to insure that the protective fencing is properly maintained.

<consider bids cemetery creek.pdf>

<Fwd__Cemetery_Creek_Stabilization_-_Landscaping_Plan_(Not_used_in_contract) (1).zip>

<20220328_142101.pdf>

Drew Stevens
662-316-5777, direct
662-234-6637, office

John Welty Realty
102 Douglas Drive
Oxford, Mississippi 38655



To: FY20 Mississippi Office of Homeland Security Grant Awardees

From: Jim Brinson, Interim Executive Director

Date: October 8, 2021

Re: Award Notification and Grant Orientation Meeting for FY2020 Homeland Security Grant Reallocation Program Funds

Congratulations..... Your jurisdiction has been **approved** to receive grants funding for the FY2020 Mississippi Homeland Security Grant Program.

The Mississippi Office of Homeland Security (MOHS) will hold one (1) Grant Orientation meeting for the upcoming FY2020 Homeland Security Grants Reallocation Program grant year. Due to the increase in COVID-19 illnesses in and around the State and as an extra precaution, the MOHS will hold the required Grant Orientation virtually this year. Your agency will only need to attend (1) one session.

The virtual meetings will be held:

Date: Wednesday, October 20, 2021

Time: 9:30 a.m.-11:00 a.m.

Virtual Platform: ZOOM Call

Log-In Information will be emailed upon confirmation of attendance.

It is imperative that all sub-recipients involved in the grant process from the programmatic to the financial, attend the virtual meeting. Information will be provided about the grant, how to fill out grant forms, request reimbursement and provide information on the management of the grant.

After the virtual meeting, grant award packets will be emailed, which will include a copy of the Award Letter, Cooperative Agreement, along with all necessary documents to implement the project. All documents will need to be signed and returned to the MOHS, before any grant funds can be spent and reimbursed.

Please confirm your attendance, along with your attendees' email addresses, no later than **Friday, October 15, 2021**, to grantapplication@dps.ms.gov. If you should have any questions or need additional information, please do not hesitate to contact our staff at (601) 346-1500.

JB/bl



**City of Oxford
Board of Aldermen
Regular Meeting
April 19, 2022, 5:00 pm - 7:00 pm
City Hall Courtroom**

DOCUMENTS

Table of Contents

Cover Page	1
Table of Contents	2
Signed_approved_minutes_04192022	3
OPD_surplus	7
Surplus Gefen Digital Signage	8
Unpaid Internships - OPD	9
Blue and Green Organ Donation	10
Water_sewer_adj	11
donations	14
Agenda Addition- Dev Svcs Travel	15
Tom Sharpe Resolution	16
Proposed_alcohol_amendment	17
opc pool memberships 2022	18
Case 2856 First Reading MBoA	19
special-event-permit	24
SRO Agreement 2023	26
Proposed_abolishment_election_commission	40
MEMO_mapping_error	43
AG_opinion	44
change order 9-highway 314 sewer	46
accept infrastructure-Lamar Phase 4A	50
SRO Agreement 2022	52
Signed_Advertisement_agreement_OCC	66

MINUTES

City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, April 19, 2022, 5:00 pm - 7:00 pm
City Hall Courtroom



1. Call to order.

The meeting of the Mayor and Board of Alderman of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 5:00pm on Tuesday, April 19, 2022, in the courtroom of Oxford City Hall when and where the following were present:

Robyn Tannehill, Mayor
Rick Addy, Alderman Ward I-via Microsoft Teams
Mark Hulse, Alderman Ward II
Brian Hyneman, Alderman Ward III
Kesha Howell-Atkinson, Alderman Ward IV
Preston Taylor, Alderman Ward V
Jason Bailey, Alderman Ward VI
John Morgan, Alderman At Large

Mayo Mallette, PLLC- Of Counsel
Ashley Atkinson- City Clerk
Bart Robinson- Chief Operating Officer
Reanna Mayoral- City Engineer
Ben Requet- Director of Planning
Jeff McCutchen- Police Chief
Matt Davis- Director of Parking Enforcement
Braxton Tullos- Human Resources Director
Joey Gardner- Fire Chief
Seth Gaines- Director of Oxford Park Commission
Mike Young- Asst. Director of Oxford Park Commission
Arledia Bennett- RSVP Director-absent
Rob Neely- General Manager of Oxford Utilities
Lynwood Jones- Superintendent of City Shop- absent
Jimmy Allgood- Director of Emergency Management-absent
Amberlyn Liles- Environmental Services Director
Greg Pinion- Buildings & Grounds Superintendent
Donna Fisher- Municipal Court Clerk-absent
Kara Giles- Executive Assistant to the Mayor
Hollis Green- Director of Development Services
John Crawley- Asst. City Engineer-absent
Chris Carter- Senior Building Inspector-absent
Brad Freeman- mTrade Park Director-absent
Clay Brownlee- mTrade Park Assistant Director-absent
Michael Temple- IT Department
Chris Simmons- IT Director
Mark Levy- General Government-absent

2. Adopt the agenda for the meeting.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to adopt the agenda with the deletion of items 6(b)ii, 14, and 17 and the addition of items 6(b)ix and 6(d)vii. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Mayor's Report

4. Authorize the approval of the minutes of the Regular Meeting on April 5, 2022. (Ashley Atkinson)

It was moved by Alderman Taylor, seconded by Alderman Howell-Atkinson to approve the minutes of the Regular Meeting on April 5, 2022. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5. Authorize the approval of accounts for all city departments. (Ashley Atkinson)

It was moved by Alderman Morgan, seconded by Alderman Hyneman to approve the accounts for all city departments including a claims docket showing General Fund claims numbered 121059-121226, Water & Sewer claims numbered 37209-37239, Trust & Agency claims numbered 40538-40588, RSVP (non-federal) claims numbered 6026-6028, SB2971 claims numbered 1003-1005, and Metro Narcotics claims numbered 8025-8031, and totaling \$1,303,118.50. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6. Consider the consent agenda:

It was moved by Alderman Hyneman, seconded by Alderman Taylor to approve the following consent agenda. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

a. Fixed Assets Management:

- i. Request permission to declare three Dell computers, with service tag numbers 3HKRH02, 60HC282, and 60HX182 respectively, surplus in the Oxford Police Department and authorize their disposal. (Jeff McCutchen)
- ii. Request permission to declare a Gefen Digital Sign Player with SN XMP-3250 and asset tag #1098 surplus in the Oxford Conference Center Department and authorize its disposal. (Micah Quinn)

b. Human Resources:

- i. Request permission to hire Tyveon Mathis, Roy Liggins, Aleric Dortch, and Tylen Kinds as Seasonal workers in the Environmental Services Department, each with an hourly rate of \$14.00. (Amberlyn Liles)
- ii. Request permission to hire an employee in the Oxford Police Department. (Braxton Tullos)

This item was removed from the agenda.
- iii. Request permission to allow Shelby Rowsey, Michael Biggs, and Miguel Dox Acevedo to intern with the Oxford Police Department for the summer semester. (Braxton Tullos)
- iv. Request permission to hire Marley Newton as a Full-Time Patrol Officer in the Oxford Police Department, with an annual salary of \$53,919.95. (Braxton Tullos)
- v. Request permission to accept the resignation of Sophia Serafin in the Oxford Utilities-Electric Division, effective April 22, 2022, and advertise for a replacement. (Braxton Tullos)
- vi. Request permission to accept the resignation of Andrew Bridgman in the Oxford Utilities-Electric Division, effective April 20, 2022. (Braxton Tullos)
- vii. Request permission to hire Jonathan Mizell as a Building Inspector in the Development Services-Building Department, with an annual salary of \$58,000.00. (Braxton Tullos)
- viii. Request permission to accept the resignation of Christian Walters in the City Shop Department, effective April 29, 2022. (Braxton Tullos)
- ix. Request permission to accept the resignation of Jayson Treadwell in the Oxford Fire Department, effective April 6, 2022. (Braxton Tullos)
- x. Request permission to approve Michael Warhurst, William Jenkins, Molly Boes, Marissa Maatallah, Tiamauve Muu, Madison Aivaz, Maria Haywood, Sarah Burpo, Lucy Moore, Brynn Sims, and Robert Cascio as unpaid volunteers for the Oxford Animal Resource Center. (Kelli Briscoe)

c. Miscellaneous:

- i. Adopt a proclamation to recognize April 22, 2022 as Blue & Green Day Mid-South for National Donate Life.
- ii. Request approval of water and/or sewer adjustments in accordance with the Oxford Utilities Leak Adjustment Policy. (Rob Neely)
- iii. Request permission to accept donations for the benefit of the Oxford Animal Resource Center. (Kelli Briscoe)

d. Travel Requests:

- i. Request permission for an employee to attend Domestic Violence training on Friday, April 29, 2022 in Olive Branch, MS at an estimated cost of \$300.00 (registration only). (Jeff McCutchen)
- ii. Request permission for an employee to attend Human Trafficking training on Saturday, April 30, 2022 in Olive Branch, MS at an estimated cost of \$300.00 (registration only). (Jeff McCutchen)
- iii. Request permission for an employee to attend the Building Officials Association of MS Summer Conference in Gulfport, MS on June 13-17, 2022 at an estimated cost of \$1,725.00. (Chris Carter)
- iv. Request permission for two officers to attend STORM training on May 2- May 5, 2022, in Biloxi, MS, at an estimated cost of \$468.00. (Jeff McCutchen)
- v. Request permission for one officer to attend Tactical Medical for First Responders Training on May 12, 2022, in Greenville, MS. The only cost to attend this training will be fuel costs in the City-owned vehicle. (Jeff McCutchen)
- vi. Request permission for an employee to attend the MDOT Storm Water Management Certification training in Tupelo, MS on May 10, 2022 at an estimated cost of \$250.00. (Chris Carter)
- vii. Request permission for an employee to attend the Association of Floodplain Managers of

7. Recognition of Tom Sharpe for his service on the Downtown Parking Advisory Commission.

The Board recognized Dr. Tom Sharpe for his service to Oxford, and most recently on the Downtown Parking Advisory Commission. It was moved by Alderman Bailey, seconded by Alderman Huelse to adopt a resolution honoring his lifelong service to the community as a whole. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

8. Third Reading and Vote on a proposed Ordinance amending Chapter 14, Article 2, Section 14-48 of the Alcohol Ordinance. (Kinney Ferris)

It was moved by Alderman Morgan, seconded by Alderman Huelse to approve the proposed Ordinance amending Chapter 14, Article 2, Section 14-48 of the Alcohol Ordinance. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

9. Discuss pool membership pricing for Summer 2022. (Seth Gaines)

After a brief discussion, it was moved by Alderman Bailey, seconded by Alderman Huelse to affirm the Oxford Park Commission Board's decision to increase the prices for Individual and Family passes for the City Pool. Individual passes are now \$75.00 and Family passes are now \$225.00. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

10. First Reading of a proposed Ordinance, for Case #2856, to amend Articles 2, 3, and 5 of the Land Development Code. (Robert Baxter)

The second reading and public hearing on this proposed ordinance will be at the next meeting.

11. Request permission to approve a parade/assembly permit for Danielle Maury for a Sexual Assault Awareness Walk on Thursday, April 28, 2022 from 7:00pm-8:30pm. (Jeff McCutchen)

It was moved by Alderman Morgan, seconded by Alderman Bailey to approve a parade/assembly permit for Danielle Maury for a Sexual Assault Awareness Walk on Thursday, April 28, 2022 from 7:00pm-8:30pm. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

12. Request permission to apply for the Bulletproof Vest Program grant. (Jeff McCutchen)

It was moved by Alderman Bailey, seconded by Alderman Huelse to apply for the Bulletproof Vest Program grant, with no required match. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

13. Request permission for the Mayor to sign the SRO Agreement with the Oxford School District for the 2022-2023 school year. (Jeff McCutchen)

It was moved by Alderman Morgan, seconded by Alderman Bailey to sign the SRO Agreement with the Oxford School District for the 2022-2023 school year. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

14. Request permission to approve a Parade/Assembly Permit for Chris Stephenson to host a car show in the City Parking Lot next to the old DHS building on May 14, 2022 from 9:00am-2:00pm. (Jeff McCutchen)

This item was removed from the agenda.

15. First Reading of a proposed Ordinance amending Chapter 2-Administration, Article II-The Mayor and Board of Aldermen, Division I-Generally, Section 2-24-Officers & Employees-Appointment and Adding Section 2-30-To Abolish the Municipal Election Commission and to Establish an Agreement with the Lafayette County Circuit Clerk's Office to have the County Election Commissioners conduct Municipal Elections. (Ashley Atkinson)

The second reading and public hearing on this proposed Ordinance will be at the next meeting.

16. Request permission to refund penalties and interest on seven parcels, due to a mapping/assessment error. (Ashley Atkinson)

It was moved by Alderman Bailey, seconded by Alderman Morgan to refund the penalties and interest on the following PPINs: 14176, 16804, 19223, 34543, 7983, 7984, and 37367, due to a mapping/assessment error. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

17. Consider the renewal of the Nixle contract.

This item was removed from the agenda.

18. Consider Change Order #9 for the Highway 314 Sewer Project for a deduction of \$12,000.00. (Reanna Mayoral)

It was moved by Alderman Bailey, seconded by Alderman Addy to approve Change Order #9 for the Highway 314 Sewer Project for a deduction of \$12,000.00. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

19. Consider the acceptance of water, sewer, and street infrastructure in The Lamar, Phase 4A. (Reanna Mayoral)

It was moved by Alderman Bailey, seconded by Alderman Addy to accept the water, sewer, and street infrastructure in The Lamar, Phase 4A, subject to the conditions noted by the City Engineer, and contingent on the receipt of the applicable bonds and drawings. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

20. Discuss and consider the transfer of Punkin Water Association. (Bart Robinson)

After a brief discussion, it was moved by Alderman Bailey, seconded by Alderman Huelse to adopt a Resolution granting a 30-day extension of the due diligence period, to allow the Public Service Commission enough time to review the details of the transfer and render a decision. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

21. Consider an executive session.

It was moved by Alderman Bailey, seconded by Alderman Morgan to consider an executive session for a personnel matter. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to enter into an executive session for a personnel matter in the Development Services-Building Department. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Bailey to place the Building Official, Chris Carter, on administrative leave for two weeks. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

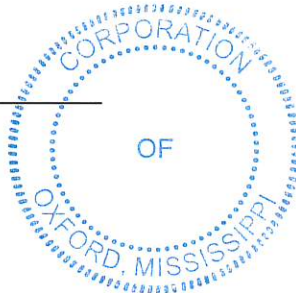
It was moved by Alderman Bailey, seconded by Alderman Huelse to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

22. Adjourn.

It was moved by Alderman Hyneman, seconded by Alderman Bailey to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.


Robyn Tannehill, Mayor


Ashley Atkinson, City Clerk





THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 04/19/2022

Department that owns Fixed Asset: OPD

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: CID - Inventory Room

If the item being surplused is a vehicle or a piece of equipment, please provide:

_____	_____	_____
Make	Model	Year
_____		_____
VIN / Serial Number		Color

If the item being surplused is a tool, please provide:

Description of Tool (including brand): Old Dell Computers
see description for service tags

_____	_____
Serial Number (if none, write N/A)	Color

For all other assets, please provide a complete description of the asset to be surplused:

Service Tags for old Dell Computers:
3HKRH02, 60HC282, 60HX182

Name of Person Submitting Surplus Request: Matt Davis

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUS. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: _____

Department that owns Fixed Asset: _____

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: _____

If the item being surplus is a vehicle or a piece of equipment, please provide:

_____	_____	_____
Make	Model	Year
_____		_____
VIN / Serial Number		Color

If the item being surplus is a tool, please provide:

Description of Tool (including brand): _____	
_____	_____
Serial Number (if none, write N/A)	Color

For all other assets, please provide a complete description of the asset to be surplus:

Name of Person Submitting Surplus Request: _____

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



MEMORANDUM

To: Board of Alderman
Thru: Braxton Tullos, Human Resources Director
From: Jeff McCutchen, Chief of Police
Date: April 22, 2022
Re: Request Approval of Unpaid Internships

The City of Oxford's Police Department requests approval from the Mayor and Board of Alderman to accept the following unpaid internships:

Shelby Rowsey
Michael Biggs
Miguel Dox Acevedo

I recommend approval.



OXFORD MISSISSIPPI

Proclamation to recognize April 22nd, 2022 as *Blue & Green Day Mid-South*

WHEREAS, Every year, National Donate Life observes Blue & Green Day to amplify the importance of registering as an organ and tissue donor, and encourage the public to wear blue and green to raise awareness; and

WHEREAS, More than 106,000 Americans, including 4,000 in the Mid-South area, are currently on the national transplant waiting list; and

WHEREAS, Another person is added to the waiting list every ten minutes, and on average, twenty people die every day because the organs they need are not donated in time; and

WHEREAS, We can all do our part to save lives by educating and encouraging our peers and loved ones to register as an organ and tissue donor; and

WHEREAS, the City of Oxford, MS supports National Donate Life and Mid-South Transplant Foundation and its efforts to bring new life to men, women and children in need of lifesaving organ and tissue transplants; and

WHEREAS, We hold those that have saved lives through the gift of donation in the highest regard and are grateful for their selflessness.

NOW, THEREFORE, I, Robyn Tannehill, Mayor of Oxford, Mississippi do hereby proclaim the 22nd day of April of 2022 in honor of Blue & Green Day Mid-South in the City of Oxford, and thus encourage all residents to promote the importance of organ and tissue donation.

Mayor Robyn Tannehill

Alderman Rick Addy Alderman Jason Bailey Alderman Kesha Howell-Atkinson Alderman Mark Hulse
Alderman Brian Hyneman Alderman John Morgan Alderman Preston Taylor

ROBERT M. NEELY III, P.E.
GENERAL MANAGER



ROBYN M. TANNEHILL
MAYOR

MEMO:

DATE: 04-13-22
TO: MAYOR TANNEHILL & BOARD OF ALDERMEN
CC: ASHLEY ATKINSON
FROM: ROB NEELY
RE: AGENDA ITEMS

I have the following agenda item for the Tuesday, April 19, 2022 Board Meeting.

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

Please find a description for each agenda item on the following page. If you have any questions, please feel free to contact me.

Thanks

A handwritten signature in dark ink, appearing to read "Robert M. Neely III", followed by a stylized flourish or set of initials.

Robert M. Neely III, P.E., C.P.E.
General Manager

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

The Oxford Utilities Billing Supervisor has reviewed the accounts listed in the attached spreadsheet and confirmed that 1) The leaks associated with the referenced accounts meet the criteria of the Board approved leak adjustment policy and 2) The customer did not receive the benefit of the utility service being adjusted. Based on those findings, Oxford Utilities recommends that the board approve the adjustment of the referenced accounts.

WATER/SEWER ADJUSTMENTS | OXFORD UTILITIES
MARCH 31, 2022-APRIL 12, 2022
TO BE APPROVED: APRIL 19, 2022

ACCOUNT NUMBER	CUSTOMER NAME	ADDRESS	WATER ADJUSTMENT	SEWER ADJUSTMENT	ADJUSTMENT TYPE
002101-016591	GLENDA THERRELL	105 WESTBURY CIRCLE	-\$36.04	-\$40.48	INSIDE
209479-103890	GLENN AQUINO	504 CANTERBURY DRIVE	-\$99.84	-\$112.14	INSIDE
203270-026766	JESSICA MARQUIS	227 BIRCH TREE LOOP	-\$15.58	-\$35.01	OUTSIDE
209733-040086	DENNIS WILSON	1001 WHISPERING VALLEY COVE	-\$252.27	X	WT ONLY
000467-002530	CHARLEY TERRELL	15 COUNTY ROAD 230	-\$46.86	X	WT ONLY
000501-038750	CHAD BLACKMON	20B COUNTY ROAD 276	-\$59.64	X	WT ONLY
209154-033426	ANTHONY THOMAS	281 COUNTY ROAD 101	-\$36.21	X	WT ONLY
TOTAL:			-\$546.44	-\$187.63	



MEMORANDUM

To: Board of Aldermen
From: Kelli Briscoe
CC:
Date: April 19, 2022
Re: Authorize the approval of donations

The Oxford Animal Resource Center requests approval from the Mayor and Board of Aldermen to accept the following donations.

- Neighborhood Realty (Brooke Worthy)- \$200.00
- William Jenkins- \$52.07
- Teno West- \$1,000.00
- Amy Geiger- \$40

I recommend approval

Jessi Tolleson

From: Jessi Tolleson
Sent: Monday, April 18, 2022 4:30 PM
To: 'Ashley Atkinson (aatkinson@oxfordms.net)'
Subject: Agenda Addition- 4/19/2022

Agenda addition is to the Consent Agenda- Travel Section:

- Request permission for one employee to attend the Association of Floodplain Managers of MS Annual Conference on May 2- 4, 2022, in Biloxi, MS, at an estimated cost of \$731.71. (Hollis Green)



Jessi Tolleson, CPA

Deputy Clerk - Accountant/ Auditor

City Clerk's Office

107 Courthouse Square
Oxford, MS 38655

t: (662) 232-2303 e: jtolleson@oxfordms.net
f: (662) 232-2337 w: www.oxfordms.net



THE CITY OF OXFORD

Resolution to Recognize Doctor Thomas “Tom” R. Sharpe

Whereas, Dr. Thomas “Tom” R. Sharpe moved to Oxford, Mississippi in 1974 to pursue education and research as an Assistant Professor of Health Care Administration at the University of Mississippi where he instilled himself as a longstanding and exemplary Oxonian; and

Whereas, Dr. Tom Sharpe’s love for learning, education, research, and business development has been demonstrated through-out his professional career in numerous accomplishments including the establishment of the National Center for the Development of Natural Products, the Mississippi University Research Authority Act, the North Mississippi Enterprise Initiative, and the Mississippi Research Consortium; and

Whereas, Dr. Tom Sharpe, through his professional career, created opportunities for himself by holding prominent positions nationally and at the University of Missouri and the University of Iowa after his retirement from the University of Mississippi, only to return to his home in Oxford to continue his service to his community; and

Whereas, Dr. Tom Sharpe in his personal life has been a leader, mentor, and friend to fellow Oxonians, fellow board members, and his family; and

Whereas, Dr. Tom Sharpe has modeled outstanding civic duty through his servant mentality by serving in numerous volunteer, appointed and elected positions including Habitat for Humanity, where he was able to create homes for families in and around Oxford, the Oxford Tourism Council, where he was instrumental in establishing Oxford’s 2% Motel Tax, the Lafayette-Oxford Economic Development Foundation, where he was able to improve the vitality and grow Oxford’s economy, and the Board of Aldermen, as Alderman-at-Large, where his six year tenure created a better Oxford for all its citizens; and

Whereas, Dr. Tom Sharpe’s most recent servant opportunity for Oxford and her citizens has come through the Downtown Parking Advisory Commission where he served dutifully for 10 years, eventually as Chairman, successfully managing and expanding Oxford’s downtown parking opportunities through the construction of a 400 space parking garage in the historic downtown; and

Whereas, Dr. Tom Sharpe has made an indelible mark on the City of Oxford, through his humbleness, his devotion, and his desire to improve Oxford and Mississippi for all citizens and visitors and has positively touched many lives; and that his legacy will be remembered and celebrated for many years to come.

Therefore, be it resolved

that the Mayor and Board of Aldermen of the City of Oxford express their sincere appreciation and gratitude to

DOCTOR THOMAS “TOM” R. SHARPE

for his work on behalf of the community of Oxford, Mississippi. Be it further resolved that a copy of this resolution be spread upon the minutes of the City of Oxford and that a copy of same be presented to Dr. Thomas R. Sharpe.

Mayor Robyn Tannehill

Alderman Rick Addy Alderman Jason Bailey Alderwoman Kesha Howell-Atkinson

Alderman Brian Hyneman Alderman Mark Hulse Alderman John Morgan Alderman Preston Taylor

Ordinance No.

**AN ORDINANCE AMENDED CHAPTER 14, ARTICLE 2, SECTION
48 OF THE CODE OF ORDINANCES OF THE CITY OF OXFORD,
MISSISSIPPI ALCOHOLIC BEVERAGES ORDINANCE.**

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF OXFORD, MISSISSIPPI:

SECTION I. That Chapter 14, Article 2, Section 48 of the Code of Ordinances of the City of Oxford is hereby amended to read as follows:

**Sec. 14-48. - Consumption on streets, sidewalks and other public ways; exception
for City events.**

It shall be unlawful within the corporate limits for any person to consume or have in his possession any open container containing alcoholic beverages, light wine or beer on any street, sidewalk, alley or other public way; **provided, however, that this section does not apply to the possession and consumption of alcoholic beverages, light wine, and/or beer at or during an event sponsored, in whole or in part, by the City of Oxford, if the City's Mayor and Board of Aldermen approve such possession and consumption in advance.**

Any such possession and consumption of alcoholic beverages, light wine, and/or beer shall be subject to all applicable State and local regulations, as well as any additional conditions imposed by the Mayor and Board of Aldermen. Alcoholic beverages, light wine and/or beer shall only be sold or distributed at any such event by vendors approved by the Mayor and Board of Aldermen or their designee.

Consumption of alcoholic beverages, light wine, and/or beer at any City-sponsored event may only take place in areas designated by the Mayor and Board of Aldermen. All such designated areas shall be fenced or otherwise closed off from other portions of the street, sidewalk, alley, or public way.

SECTION II. Repealing Clause

All ordinances or parts of ordinances in conflict herein shall be, and the same are hereby repealed.

SECTION III. EFFECTIVE DATE

This ordinance shall take effect and be in force as provided by law.

The above ordinance having been first reduced to writing and read and considered at a public meeting of the governing authorities of the City of Oxford, Mississippi, on motion of [] and the roll being called, the same was adopted by the following vote:

Memo



Date: 4-11-2022

To: OPC Board

From: Seth Gaines

Subject: pool memberships 2022

Discuss/Approve pool memberships for summer 2022.

Recommended individual pass - \$75

Recommended family (4) pass - \$225



Memorandum

To: Mayor and Board of Aldermen
From: Benjamin Requet, AICP, Director of Planning
Date: April 19, 2022
Regarding: **Case 2856 - First Reading** - Modifications to Articles 2, 3, & 5 of the Land Development Code

Planning Comments: The changes proposed address concerns that have surfaced. The changes include:

- Clarification of the Maximum Dwelling Unit Density in the TSR and TNR Districts
- A reference change for retaining walls.
- Clarification in the standards for townhouses.
- A new use for *Small Craft Brewery* after recent modifications to state legislation.
- Establishing the ability to request a screen wall for HVAC/mechanical equipment by Special Exception.
- The incorporation of new definitions for *Small Craft Brewery*.

Article 2

A change to clarify the Maximum Dwelling Unit Density in the TSR and TNR Districts.

2.6.4.1 Traditional Suburban Residential. The Traditional Suburban Residential Overlay shall consist of certain neighborhoods and subdivisions (indicated on the zoning map) in which the following use, otherwise allowed in the Suburban Residential District by Special Exception, is not allowed: Zero Lot Line, Patio Dwellings. The standard lot size shall be no less than 7,500 square feet. **Dwelling Unit Density, Maximum: 5.8 dwellings per acre.**

2.6.5.1 Traditional Neighborhood Residential. The district shall consist of certain older areas of Oxford (indicated on the zoning map) in which the following uses, otherwise allowed in the Neighborhood Residential District, are allowed only by Special Exception: Townhomes, Attached Triplexes and Quadplexes. In addition:

a. In a subdivision, the standard lot size shall be no less than 7,500 square feet for detached, 15,000 square feet for duplex, ~~22,500 square feet for a triplex and 30,000 square feet for a quadplex.~~

b. All attached dwellings will require a Special Exception approval if more than 25% are proposed to be 3-bedroom units, or if any are proposed to be 4-bedroom units.

c. Unless otherwise approved by a Special Exception, a development of more than one structure in NR shall require a minimum of 50% detached units, and a development of more than four structures shall require a minimum of 25% of detached units.

d. Dwelling Unit Density, Maximum: 5.8 dwellings per acre.

Article 3

3.2.8 Fences, Walls, and Hedges. Fences, walls, and hedges may be permitted in any required yard, or along the edge of any yard, provided that no fence, wall, or hedge along the side or edge of any yard that fronts on a public street shall be over four feet in height and any fence must allow for visibility. Article 5, Site and Design Standards, may allow taller fences, walls, and hedges to serve as screens in certain circumstances. These requirements do not pertain to retaining walls governed in Section 3.2.~~16 18~~ below.

Table 3.3

Hotels, Motels, or Inns – SMF – ~~S/SE~~ SE

Small Craft Brewery – TNB & HUCN – SE SCN, SCO, UCO, UCN, IND, PUD and TND – S

Townhomes

3.5.3.2 Districts Permitted:

- a. Townhouses are Special uses in NR, SMF, TNB, SCN, SCO, UCO, UCN, and HUCN ~~unless more than 25% of the dwellings proposed have four or more bedrooms. when fewer than 25% of the dwellings proposed have four or more bedrooms.~~
- b. Townhouses are Special Exception uses in NR, SMF, TNB, SCN, SCO, UCO, UCN, and HUCN when more than 25% of the dwellings proposed have four or more bedrooms; or if any are proposed to have five or more bedrooms.
- c. ~~Townhouses are special exceptions in TNB, UCN, UCO, and HUCN when more than 25% of dwellings proposed have four or more bedrooms.~~

3.6.10 Schools. 3.6.10.1 Definitions: a. Preschool through High School: A public or private institution at which persons are instructed in the specifics of learning; for purposes of this Code including kindergarten through grade 12.

b. Post-Secondary School: A public or private institution (for profit or non-profit), college, university, business or trade school that offers education beyond grade 12.

3.6.10.2 Districts Allowed:

a. Preschools and Kindergartens

- i. Preschools and Kindergartens are permitted in the SCO, SCN, and INST districts.
- ii. Preschools and Kindergartens are special exceptions in the AG, RCN, ER, SR, NR, SMF, TNB, and SCO districts.

b. Elementary and Middle Schools

- i. Elementary and Middle Schools are permitted in the INST district.
- ii. Elementary and Middle Schools are special exceptions in the AG, RCN, ER, SR, SCO, NR and SCN districts.

c. High Schools

- i. High Schools are permitted in the INST district.
- ii. High Schools are special exceptions in the A, ER, and SR districts.

d. Post-Secondary School

- i. Post-Secondary Schools are permitted in the SCN, SCO, UCN, ~~and~~ UCO, ~~and~~ INST districts.
- ii. Post-Secondary Schools are special exceptions in the AG, RCN, and TNB districts.

3.8.11 ~~Taverns. See restaurants serving alcoholic beverages.~~ Small Craft Brewery

3.8.11.1 Definition: A small scale brewery that produces beer and light wine for consumption on site, direct consumer sales, and/or wholesale distribution. This use may also have a tap room, restaurant, live entertainment, or retail space for on-site consumption subject to Mississippi laws and regulations for beer and light wines. Please see the Brewery (Types) definition in Section 10.2.30.

3.8.11.2 Districts Permitted: Small Craft Brewery is allowable by Special Exception in the TNB and HUCN districts. They are allowable by Special Use in the SCN, SCO, UCO, UCN, IND, PUD and TND districts.

3.8.11.3 Parking Requirements: 1 parking space is required per 4 customer seats, plus 1 parking space for each employee working during the largest shift of the day.

3.8.11.4 Loading Requirements: See Article 4 for general requirements.

3.8.11.5 Additional Standards:

- 1) When adjacent to a residential use, loading times for beer distribution shall be limited to 8am to 6pm Monday through Friday, and 10am to 5pm on Saturday.

- 2) When adjacent to a residential use, the use of fork lifts outside of any structure shall be prohibited.
- 3) An odor prevention plan shall be provided by the applicant to mitigate any potential odors associated with the brewing of beer and light wine.
- 4) Any by-product waste (spent grain) shall not be stored outside of the facility.

Article 5

5.5.4.2 Utility apparatus and all HVAC equipment shall be screened by architectural elements consistent with the design of the principal structure. Parapets shall ~~be~~ extend above the highest level of any roof mounted equipment. ~~Alternatively, screen walls may be considered by Special Exception.~~

Article 10

10.2.30 ~~Brewpub: An establishment selling beer brewed on the premises, see, Tavern Brewery (Types)~~ As defined by the State of Mississippi:

- ~~Brewery means a person having a permit to brew beer or light wine without any production limitations but is not allowed to sell directly to consumers on site. They are allowed to provide limited amounts of beer for sampling on site between 8:00 a.m. and 10:00 p.m. as part of a structured tour of the brewery. This term does not include a brewpub, microbrewery or a small craft brewery. A brewery is allowed as an Industrial Use Type under 3.10.2 Manufacturing Uses.~~
- ~~Brewpub means the premises of any location in which light wine, light spirit product or beer is manufactured or brewed, for retail sale if the total amount of light wine, light spirit product or beer produced on the premises does not exceed the production limitation imposed in Section 67-3-22, and the light wine, light spirit product or beer is produced for consumption on the premises, although without prohibition on sales for off-premises consumption. A brewpub is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.~~
- ~~Microbrewery means a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer in this state and who manufactures or brews not more than three thousand (3,000) barrels of light wine, light spirit product or beer at its~~

permitted location. A microbrewery is limited to selling a maximum of 80% of their annual production on site. At least 20% of the annual productions must be distributed without any limit on the amount that can be distributed. A microbrewery is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.

- Small Craft Brewery means a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer in this state and who manufactures or brews not more than sixty thousand (60,000) barrels of light wine, light spirit product or beer at all breweries that such person or its affiliates, subsidiary or parent company owns or controls or with whom such person contracts with for the manufacture of light wine, light spirit product or beer. For purposes of this paragraph, contract-brewed beer manufactured by a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer shall be included in the sixty-thousand-barrel limitation. A small craft brewery is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.

Recommendation: Staff recommends approval of the requested changes.

At their regularly scheduled meeting on April 11, 2022, the Planning Commission unanimously recommended approval of the proposed modifications.

As this is a first reading, no voting action is required by the Mayor and Board of Alderman.

OXFORD POLICE DEPARTMENT

Chief of Police

Chief Jeff McCutchen

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT

In accordance with City of Oxford Municipal Code, 102-637, The City of Oxford Police Department does hereby grant the petitioner, permission to hold an event on the following date(s), time(s), and location: Upon approval by the Chief of Police.

No permit received with less than 14 days prior to the event date will be approved.

102-640. - Fees. A nonrefundable fee of \$25.00 to cover administrative costs of processing the permit shall be paid to the City of Oxford by the applicant when the application is filed.

Name of Applicant: Danielle Maury/Tanisha Bankston

Address: 213 Sweet Bay Drive, Oxford, MS 38655

Telephone: 662-715-8710

Name of Organization: Jeweled Events Company/My Pain is My Power LLC

Address: 213 Sweet Bay Drive, Oxford, MS 38655

Telephone: 662-715-8710

Organization Director: Danielle Maury/Tanisha Bankston

Email: jeweledeventsco@gmail.com/ Mypainismypowerllc@gmail.com

On Site Contact Person: Danielle Maury

Name: Danielle Maury

Telephone: 662-715-8710

Requested Date(s): Thursday, April 28th, 2022

Requested Time(s): 7 pm-8:30 pm

Requested Location(s): Downtown Oxford “the inner circle around the white Courthouse.

Type of Event: Sexual Assault Awareness Walk

Designation of any Public Facilities and / or Equipment to be utilized: Yard of the Courthouse

Detailed Route Information, Start to Finish:

Start from the front of the white courthouse (by the statue) and walk going to the right around the courthouse on the road that is closest (not by Nielsons) and ending back at the front of the courthouse

Spacing Intervals to be maintained between units of such parade or assembly:
None

Area/Width of Street, Sidewalk, or Public Area to be used by event:


Expected Number of Participants and/or vehicles, animals, etc.: 20; no vehicles, no animals unless they are pets

Number of expected Spectators: 20

Assembly Point and time of Participants: 7 pm for ceremony; 7:30pm for walk; 8 pm for ending and clean up

Description of any type of recording equipment, signs, banners, attention getting devices to be used for the event: posters, candles

Special Detail Instructions:



Applicant

__04/07/22__
Date

7:03 pm
Time

Permit Approved By:

Chief of Police

Date

Time

**LOCAL COOPERATION AGREEMENT AMONG THE CITY OF
OXFORD, MISSISSIPPI, AND THE OXFORD SCHOOL DISTRICT
REGARDING THE SCHOOL RESOURCE OFFICER PROGRAM**

THIS AGREEMENT is entered into as of the date shown at the end of this agreement by the City of Oxford, Mississippi, a municipality duly authorized, established and existing under the laws of the State of Mississippi (the “City”), and the Oxford School district, a separate municipal school district authorized, established and existing under the laws of the State of Mississippi (the “District”) (collectively, the “Parties”). This Agreement is entered in accordance with the provisions of Section 17-13-1 *et seq.* of the Mississippi Code of 1972, Annotated, as amended (“Interlocal Cooperation Act of 1974”).

WHEREAS, the Interlocal Cooperation Act of 1974 authorizes any two or more local governmental units to enter into a written contractual agreement with one another to jointly provide services and facilities and to jointly exercise and carry out power, authority, or responsibility exercised or capable of being exercised by a local governmental unit; and

WHEREAS, the City and the District are local governmental units as defined by MISS. CODE ANN. § 17-13-S (a) and are each governed by a Governing Authority as defined by MISS. CODE ANN. § 17-13-S (b); and

WHEREAS, the City has the authority to provide police protection and to receive and spend funds related to the provision of such police protection; and

WHEREAS, the City and the District have each found that there is a need for uniformed police officers (“School Resource Officers”) to patrol the buildings and grounds of the District, to deter crime at the schools, to assist the District if a crime occurs on school property or at a school event, and to assist in providing educational training when requested to do so by the District; and

WHEREAS, the City and District desire to cooperate and work with each other to retain School Resource Officers whose primary responsibilities will be to patrol the buildings and campuses of the District and be on duty at certain extracurricular school functions and will also perform the regular duties required of an Officer of the City's Police Department.

NOW, THEREFORE, pursuant to the provisions of the Interlocal Cooperation Act of 1974, MISS. CODE ANN. §§ 21-19-49 and 37-7-321, the approval of the City's Board of Aldermen by resolution entered on its minutes dated _____, and the approval of the District's Board of Trustees by resolution entered on its minutes _____, the parties do hereby adopt this Agreement:

SECTION I. GENERAL PROVISIONS

This agreement (the "Agreement") is entered in accordance with the authorization of the Interlocal Cooperation Act of 1974 as it now appears. All provisions set forth in the Act are incorporated herein and made a part hereof. It is the intent of the parties to this Agreement that such authority as is granted by the Act shall be exercisable by the Parties to enable them to accomplish the purposes of this Agreement.

SECTION II. PURPOSE

The purpose of this Agreement is to provide authority for the City to receive monetary contributions from the District to assist in funding the positions of School Resource Officers to be assigned for duty with the District. This Agreement is also made to provide authority for the City to assist in providing such funding and to appoint certain employees of its Police Department ("the Department") as School Resource Officers ("SROs") in the District's various schools.

SECTION III. AUTHORITY

MISS. CODE. ANN § 21-21-3 authorizes the City to provide police protection. MISS. CODE ANN. § 37-7-321 authorizes the District to appoint security personnel and to enter into interlocal agreements for the provision of law enforcement duties. MISS. CODE ANN. § 21-19-49 authorizes the City to contract to provide police protection to the District on such terms and for such reimbursement as the Parties agree. This Agreement does not afford the Parties any authority, power, or responsibility they do not otherwise possess.

This Agreement shall be submitted to the Attorney General of this State for a determination of whether the Agreement is in proper form and compatible with the laws of the State pursuant to MISS. CODE ANN. § 17-3-11 and shall become effective upon approval as provided by law. On approval by the Attorney General, or the passing of sixty days after submission without his disapproval, copies of this Agreement shall be filed with the Chancery Clerk of Lafayette County, the Secretary of State of the State of Mississippi, and the State Department of Audit.

SECTION IV. DURATION, STAFFING, AND PAYMENT

A. Duration

The duration of this Agreement shall be for the period July 1, 2022- June 30, 2023.

B. Staffing

The City agrees to provide a minimum of one Lead School Resource Officer (Sgt.) and four (5) additional School Resource Officers for a total of (6) five for assignment within the District. Each such Officer shall be certified by the MS Board of Law Enforcement Officers Standards and Training. The City may, in its discretion, assign additional School Resource Officers to the District, subject to the approval of the District's Superintendent or his designee. Each School Resource Officer shall remain an employee of the City under the direct control and

supervision of the City's Chief of Police and within the chain of command of the City's Police Department. The City shall maintain insurance coverage for each School Resource Officer to the same extent it maintains such coverage for its other employees and police officers. The City shall provide fringe benefits, including health insurance and retirement plan enrollment, to School Resource Officers to the same extent it provides such benefits to its other employees and police officers. All of the City's employment policies shall remain in force with respect to School Resource Officers. No School Resource Officer shall accept or be paid any compensation from any source except his or her regular salary and benefits through the City.

The Parties recognize that the duties of a School Resource Officer may require the Officer to be away from his or her assigned campus during the school day. School Resource Officers shall notify the school principal, an assistant principal, or the school office manager any time the Officer leaves his or her assigned campus.

The Parties recognize that, in the event of an emergency or natural disaster, the Chief of Police may order School Resource Officers to perform duties away from their normal on-campus assignments. In the event that such temporary reassignments become necessary, the Lead School Resource Officer or his or her designee will inform the Superintendent of all reassignments. To the extent possible under the circumstances, the City agrees to provide adequate police protection to the District's various campuses during any emergency or natural disaster.

C. Payment

The District agrees to reimburse the City in an amount equal to the salary and fringe benefits paid to the Lead School Resource Officer (Sgt.) and four additional (5) School Resource Officers. The District recognizes that the salary and benefit levels of School Resource Officers are set according to the policies of the City and its Police Department and may not be altered by

the District. In the event that any of the above-named officers are reassigned, the District agrees to reimburse the City for the salaries and fringe benefits of their replacements. The District also agrees to reimburse the City an additional amount not to exceed Five Thousand Dollars (\$5,000.00) as a stipend for the Lead School Resource Officer's service as the school safety coordinator. The City will invoice the District for these expenses on an annual basis. The City will pay all salary, fringe benefits, and expenses associated with any additional School Resource Officer it assigns to the District.

D. Hours and Overtime

Unless otherwise requested by the Superintendent or the school principal, each School Resource Officer's normal hours of work shall be Monday through Friday, 7:00 a.m. to 4:00 p.m. School Resource Officers may also be requested to attend various District-sponsored events and extracurricular activities at their assigned campuses, at other District property, or in other locations. All such additional assignments shall be approved by the Lead School Resource Officer (Sgt.).

All overtime for School Resource Officers shall be requested and approved according to the City's policies. School Resource Officers may elect to receive "comp time" in lieu of overtime pay as approved by the Lead School Resource Officer, but no School Resource Officer may accumulate more than 480 hours of "comp time." School Resource Officers may use "comp time" or vacation leave when it has been approved by the Lead School Resource Officer, but the Oxford School District would prefer that it be taken when their assigned schools are closed or recessed for holidays in accordance with the City's Leave policy.

The City will compensate School Resource Officers for overtime pay accrued in the performance of duties that are solely for the City and not for the School District. Otherwise, the

District will compensate the City for overtime pay earned for duties performed at District events or functions, only to the extent it is informed in advance that a School Resource Officer has elected to receive overtime pay rather than “comp time.” The City agrees to inform the District of any such election by any School Resource Officer.

SECTION V. QUALIFICATION, APPOINTMEN, AND REMOVAL

A. Qualifications

Each applicant for the position of School Resource Officer:

- should be an officer of the Oxford Police Department with at least three (3) years of experience;
- must be certified by the MS Board of Law Enforcement Officers Standards and Training;
- must complete the Basic SRO Training Class within one year of his or her initial appointment;
- must have the necessary demeanor and communication skills to work with students, parents, and school personnel; and
- must possess such other qualifications and traits as deemed necessary by the City and the District.

Each applicant for the position of Lead School Resource Officer:

- must meet all qualifications required of a School Resource Officer;
- must have served as a School Resource Officer for a minimum of three (3) years;
- must be an officer of the Oxford Police Department with a minimum rank of senior officer; and
- must have supervisory and management experience.

B. Appointment

Candidates for School Resource Officer positions shall be interviewed by the City's Chief of Police, the Lead School Resource Officer, and the principal of the school at which the School Resource Officer is to be assigned. No candidate shall be appointed without the approval of the school principal and the Chief of Police.

If the District's Superintendent finds that a School Resource Officer or the Lead School Resource Officer is not effectively performing his or her duties and should possibly be removed from his or her assignment, the Superintendent shall notify the Chief of Police. If the principal of a District school finds that the School Resource Officer assigned to his or her school is not effectively performing his or her duties, he or she shall notify the Lead School Resource Office and the District's Superintendent or his/her designee and detail his or her complaints.

Upon receipt of any such request, the Chief of Police may schedule a meeting with the Lead School Resource Officer, the District's Superintendent, and any other District personnel deemed necessary by both the Superintendent and the Chief of Police in order to attempt to resolve the problem.

If no resolution is reached that is satisfactory to the Chief of Police, the Lead School Resource Officer, and the Superintendent, the Chief of Police will transfer the School Resource Officer from the school and a replacement School Resource Officer shall be sought.

The Chief of Police retains the discretion to reassign any School Resource Officer at any time. The Chief of Police will attempt to avoid reassignments in the middle of a school year. Any School Resource Officer who wishes to be reassigned shall inform the Lead School Resource Officer of that request in writing.

SECTION VI. DUTIES AND RESPONSIBILITIES

A. School Resource Officer Duties

The School Resource Officer shall:

- be familiar with his or her assigned District campus and its administration, staff, students, and faculty.
- take all necessary law enforcement actions and promptly inform the school principal of any such action.
- give assistance to other law enforcement officers in matters related to his or her school assignment(s) whenever necessary.
- act as an instructor for specialized, short term programs at the school as requested by the school principal.
- serve as a guest speaker when requested by the school principal.
- coordinate all of his or her activities with the school principal and affected staff members and seek permission and guidance before enacting any program at the school.
- attend parent/faculty meetings as requested in order to solicit support and understanding of the School Resource Officer program.
- be available to conference with students, parents and faculty members in order to assist them with problems of a law enforcement or crime prevention nature. Confidential information shall not be disclosed except as provided by law or court order.
- make necessary referrals to community agencies offering assistance to students and their families such as: mental health clinics, drug treatment centers, etc.
- assist the school principal and staff in developing plans and strategies to prevent and manage potentially dangerous situations.
- adhere to Oxford Police Department policy with respect to any and all formal police activities.
- assist with lunchroom duties or hall monitoring duties when there is a pattern of crime in an area or when requested by a school principal or assistant principal.
- provide assistance and police protection at school-related events and extracurricular activities.
- conduct student safety and security assessments when deemed necessary and forward the findings to the school principal, the District's Superintendent, and the Chief of Police for corrective actions.
- Assist in day-to-day operations to ensure safe and orderly schools, provided, however

that School Resource Officers shall have no authority, duty, or responsibility to enforce the District's disciplinary policies except to the extent a disciplinary infraction separately warrants law enforcement actions.

B. Lead School Resource Officer Duties

The Lead School Resource Officer shall have the same duties as a School Resource Officer, as well as the following duties:

- The Lead School Resource Officer is responsible for the immediate supervision, scheduling, and training of all School Resource Officers.
- The Lead School Resource Officer shall assist School Resource Officer; G.R.E.A.T. Officers, night security officers, and School Safety Officers as needed.
- The Lead School Resource Officer shall promptly notify affected school principals of any changes to the School Resource Officer schedule.
- The Lead School Resource Officer shall maintain an Incident Log and provide monthly reports to the District's Superintendent and the Chief of Police or his designee.
- The Lead School Resource Officer shall approve School Resource Officer reports and monitor all School Resource Officer activity to ensure compliance with all Oxford Police Department policies.
- The Lead School Resource Officer shall serve as liaison to the District. All complaints or problems with a School Resource Officer shall first be brought to the attention of the Lead School Resource Officer through the principal of a District school or the Superintendent or their designee.
- The Lead School Resource Officer shall maintain detailed and accurate records of the operations of the School Resource Officer Program and shall submit any other reports as required by District Staff.
- The Lead School Resource Officer shall notify only the School Superintendent or his/her designee anytime the schools are placed in either a hard or soft lock-down for security purposes.
- The Lead School Resource Officer shall serve as the District's school safety coordinator and shall be responsible for security threat assessment training and active shooter drills as required by law. The District understands and agrees the Lead School Resource Officer may use other available City of Oxford personnel and resources to help fulfill these responsibilities, including but not limited to Emergency Management personnel.

C. District Responsibilities

The District shall:

- Provide each full-time School Resource Officer with:
 - Access to a heated and air-conditioned private office that is properly lighted and contains a telephone which may be used for general business purposes.
 - A desk with drawers, a chair, a lockable file cabinet, office supplies, computer and computer supplies when needed.
 - A school radio.
- Pay SRO Conference (MS Association of School Resource Officers, MASRO) fees, to include registration and hotel.
- Have full responsibility of notifying the general public or parents of any school security measures such as a lock-down.

SECTION VII. GENERAL PROVISIONS

A. Extension and Amendment

This Agreement shall terminate at the end of the 2020-2021 school year unless the Parties both agree to extend it. The Parties may terminate or amend this Agreement earlier, but only with approval of the governing authorities of both Parties. Any amendments must be approved by the Attorney General of the State of Mississippi.

B. Approval

The District and the City have each approved the entering into of this Agreement by resolution entered on the minutes of the governing authorities.

C. Laws in Effect.

Upon approval of this Agreement by the Attorney General of the State of Mississippi, the City and District will be authorized to implement this Agreement; provided, however, all laws in regard to purchases, auditing, depositories and expenditures in general which limit the authority of the City and District shall continue to apply.

D. Rights in Effect

Nothing in this Agreement shall be construed to abridge any of the rights, privileges, and immunities enjoyed by the governmental entities and public officials which are parties hereto.

E. Severance

If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any law of a federal, state or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected thereby.

F. Entire Agreement

The agreements set forth herein constitute the entire agreement by and between the District and City.

G. Applicable Law

This Agreement is governed by Mississippi law.

H. Organization

This Agreement creates no new board, agency or entity of any kind.

I. Joint property

This agreement creates no joint property not existing before its execution.

J. Liability

Each Party to this Agreement shall assume responsibility for any acts of negligence which may be attributed to it or its employees or agents, but only to the extent contemplated by MISS. CODE ANN. §§ 11-46-1 *et seq.* of the Mississippi Code of 1972, Annotated, as amended; the Mississippi Tort Claims Act, and any other applicable federal, state, or local laws or regulations. Nothing in this Agreement shall be construed as an obligation by either party to indemnify the other that would not be authorized under applicable law.

WITNESS THE SIGNATURES of the proper officers of each of the Parties on the dates

herein indicated.

OXFORD SCHOOL DISTRICT

By: BRADLEY ROBERSON, SUPERINTENDENT

Date: _____

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

Personally, appeared before me, the undersigned authority in and for the jurisdiction aforesaid, BRADLEY ROBERSON, who, being first duly sworn, states under oath that he is the Superintendent of Education of the OXFORD SCHOOL DISTRICT, who acknowledged before me that he signed, sealed and delivered the foregoing INTERLOCAL AGREEMENT for and on behalf of the OXFORD SCHOOL DISTRICT after being first authorized to do so.

GIVEN under my hand and official seal of office on this the ____ day of _____, 2022.

Notary Public

My Commission Expires: _____

CITY OF OXFORD, MISSISSIPPI

By: ROBYN TANNEHILL, MAYOR

Date: _____

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

Personally, appeared before me, the undersigned authority in and for the jurisdiction aforesaid, ROBYN TANNEHILL, who, being first duly sworn, states under oath that she is the Mayor of the City of Oxford, Mississippi, and who acknowledged before me that she signed, sealed and delivered the foregoing INTERLOCAL AGREEMENT for and on behalf of the CITY OF OXFORD, MISSISSIPPI, after being first authorized to do so.

GIVEN under my hand and official seal of office on this the ____ day of _____, 2022.

Notary Public

My Commission Expires _____

AN ORDINANCE AMENDING CHAPTER 2- ADMINISTRATION, ARTICLE II-THE MAYOR AND BOARD OF ALDERMEN, DIVISION I-GENERALLY, SECTION 2-24-OFFICERS & EMPLOYEES-APPOINTMENT AND ADDING SECTION 2-30- TO ABOLISH THE MUNICIPAL ELECTION COMMISSION AND TO ESTABLISH AN AGREEMENT WITH THE LAFAYETTE COUNTY CIRCUIT CLERK’S OFFICE TO HAVE THE COUNTY ELECTION COMMISSIONERS CONDUCT MUNICIPAL ELECTIONS AND OTHER FUNCTIONS PERFORMED BY MUNICIPAL ELECTION COMMISSIONERS FOR THE BENEFIT OF THE VOTERS OF THE CITY OF OXFORD AND MUNICIPAL SEPARATE SCHOOL DISTRICT AND TO IMPROVE THE EFFICIENCY AND CONFORMITY OF FUTURE ELECTIONS TO THE CODE OF ORDINANCES OF THE CITY OF OXFORD, MISSISSIPPI

WHEREAS, pursuant to MS Code Section 23-15-221, the City of Oxford, Mississippi has appointed municipal elections commissioners as provided for therein; and

WHEREAS, the City of Oxford, despite having an established election commission with appointed commissioners, was authorized by law to contract with the Lafayette County Circuit Clerk’s Office to handle many, if not all, aspects of municipal elections; and

WHEREAS, on July 1, 2017, an Amendment to MS Code Section 23-15-221 became effective, which mandated that any municipality desiring to avail itself of the provisions of the MS Election Code (i.e., use the county election commission) regarding the duties of municipal election commissioners shall adopt an Ordinance declaring its intention to enter into an agreement with the municipality’s county to have the county election commissioners conduct municipal elections and other functions that are performed by municipal election commissioners for the benefit of the efficiency and conformity of elections; and

WHEREAS, this Amendment has been interpreted by the Attorney General’s office to compel all municipalities that wish to use their respective county election commission in conducting elections, to adopt an Ordinance stating their intention to solely use the services of the county election commission, and if the municipalities fail to do so, then the municipalities shall be required the conduct all municipal election functions on their own with no ability to enter into a contract with their county election commission for assistance with any aspect of a municipal election; and

WHEREAS, the Mayor and Board of Aldermen understand the City of Oxford’s need for the services of the Lafayette Count Circuit Clerk’s Office and the Lafayette County Election Commission for municipal elections, and therefore finds that entering into an agreement with the Lafayette County Circuit Clerk’s Office to have the Lafayette County Election Commission conduct municipal elections and other functions that are performed by municipal election commissioners will benefit the City, and all of its citizens, by making the elections more efficient.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OXFORD, MISSISSIPPI AS FOLLOWS:

SECTION I. That Section 2-24 be amended to read: The Mayor and Board of Aldermen shall have the power to appoint a city tax assessor, tax collector, clerk, engineer, building inspector, light and water superintendent, gas and plumbing inspector, street commissioner, and such other officers and employees as may be necessary for the conduct of city business. A member of the Board of Aldermen may be appointed to the office of street commissioner.

SECTION II. That Section 2-30 be created and titled “Abolishment of Municipal Election Commission” and shall read as follows:

It is the Mayor and Board of Aldermen’s intent and desire to abolish the City of Oxford’s Municipal Election Commission and to authorize the Lafayette County Circuit Clerk’s Office, along with the Lafayette County Election Commission, to conduct the municipal election commissioner’s duties. By adoption of this Ordinance, it is the City’s intent to enter into an Agreement with the Lafayette County Circuit Clerk to have the Lafayette County Election Commission conduct municipal elections and other functions that are performed by municipal elections commissioners, which will benefit the City, and all of its citizens, by making the elections more efficient. As a result of this Ordinance, all current members of the municipal election commission are removed.

Pursuant to MS Code Section 23-15-221, the Lafayette County Circuit Clerk’s Office, along with the Lafayette County Election Commission, shall conduct all of the duties of the municipal election commissioners including, but not limited to:

- (a) Canvass the results of bond elections in a municipality;
- (b) Canvass the returns of special and general elections for Mayor and Aldermen and within (5) days after any special or general election, deliver to each person receiving the highest number of votes, a certificate of election;
- (c) Certify to the Secretary of State the name or names of the person or persons elected at special or general elections within (10) days after any special or general election;
- (d) Revise the primary pollbooks for municipalities at the time and in the manner in accordance with the laws now fixed and in force for revising pollbooks, except that they shall not remove from the pollbook any person who is qualified to participate in primary elections;
- (e) Print the pollbooks that are to be used in municipal elections
- (f) Print and distribute the “official ballots”
- (g) Perform the duties of poll managers in the event that there is only (1) election precinct in the municipality
- (h) Perform any of the duties required of the municipal executive committee pursuant to Section 23-15-239, if the municipal executive committee has entered into a written agreement with the municipal clerk or the municipal or county election commission that gives such authorization;
- (i) Determine whether each party candidate in the municipal general election is a qualified elector of the municipality, and of the ward if the office sought is a ward office, whether each candidate either meets all other qualifications to hold the office he or she is seeking or presents absolute proof that he or she will, subject to no contingencies, meet all qualifications on or before the date of the general or special election at which he or she could be elected to office, and whether any candidate has been convicted of any felony in a court of this state, or has been convicted on or after December 8, 1992, of any offense in another state which is a felony under the laws of this state, or has been convicted of any felony in a federal court on or after December 8, 1992;
- (j) Declare each candidate elected without opposition, if the candidate meets all the qualifications to hold the office as determined pursuant to a review by the commission in accordance with the provisions of paragraph (i) of this subsection (3);
- (k) Canvass the returns for municipal elections received from all voting precincts and within ten (10) days after the election, deliver to each person receiving the highest number of votes a certificate of election. If it shall appear that any two (2) or

more of the candidate receiving the highest number of votes shall have received an equal number of votes, the election shall be decided by the toss of a coin, or by lot, fairly and publicly drawn by the election commissioners;

- (l) Transmit the statement provided in Section 23-152-611 to the Secretary of State certifying the name or names of the person or persons elected at municipal elections, and such person or person shall be issued commissions by the Governor;
- (m)Receiving the filed document by any person desiring to contest the qualifications of another person who has qualified pursuant to the provisions of Section 23-15-361 as a candidate for municipal office elected on the date designated by law for regular municipal elections that specifically sets forth the grounds of the challenge no later than thirty-one (31) days after the date of the first primary election set forth in Section 23-15-309; and
- (n) Perform all other duties with respect to the municipal election as prescribed by law

SECTION III. REPEALING CLAUSE

All ordinances or parts of ordinances in conflict or inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

SECTION IV. EFFECTIVE DATE

This ordinance shall be in full force and effect on July 1, 2022, as provided by law. The City Clerk shall cause the ordinance to be published in a local newspaper of general circulation.

The above ordinance having being first reduced to writing and read and considered section by section at a public meeting or the governing authorities of the City of Oxford Mississippi on motion of Alderman _____, seconded by Alderman _____, and the roll being called, the same by the following votes:

Alderman Addy	voted
Alderman Hulse	voted
Alderman Hyneman	voted
Alderman Howell Atkinson	voted
Alderman Taylor	voted
Alderman Bailey	voted
Alderman Morgan	voted

APPROVED, this the __ day of ____, 2022.

ROBYN TANNEHILL, MAYOR

ASHLEY ATKINSON, CITY CLERK



TO: Mayor and Board of Aldermen

FROM: Ashley Atkinson, City Clerk

RE: Mapping Error Issue

DATE: April 11, 2022

I am asking the Board for permission to refund/waive the penalties and interest due on the seven parcels affected by the county's mapping error. Back in January, I had you approve amendments to those seven parcels, which included accrued penalties and interest for the prior years.

After doing more research, I found an Attorney General's opinion, #2015-00127, in which they opine that if there is an assessment error, then penalties and interest may be waived.

I have also had a conversation with our auditors and they agree with the opinion.

Five of the seven parcels have paid in full. The largest two have not and it's possible that the removal of the penalties and interest will result in them paying what they owe.

Thank you.

Scott F. Slover, Esquire

Office of the Attorney General
May 15, 2015

2015 WL 3805997 (Miss.A.G.)

Office of the Attorney General

State of Mississippi

*1

Opinion No. 2015-00127

*1 May 15, 2015

Re: Refund of Ad Valorem Taxes, Penalties and Interest

*1 Scott F. Slover, Esquire

*1 Attorney for the Adams County Board of Supervisors

*1 Post Office Box 846

*1 Natchez, Mississippi 39121

Dear Mr. Slover,

*1 Attorney General Hood is in receipt of your opinion request and has assigned it to me for research and reply.

Facts

*1 In your letter you provide the following information:

*1 The Board of Supervisors has requested an opinion from your office regarding the repayment of interest and penalties for taxes from two separate business entities: a) Siemens Financial (Financial) and b) Siemens Healthcare (Healthcare). Healthcare and Financial have the same ownership (Owner). For 2014, all personal property of Healthcare was erroneously assessed to Financial. Owner realized this mistake and requested a correction to the Tax Assessor's office. At the time of the request for correction, the taxes had not been subject to penalties and interest. Owner asked Tax Assessor if Owner should go ahead and pay the taxes to avoid penalties and interest. Tax Assessor's office advised the Owner that Owner should not pay the taxes, but should wait until the bill is corrected. The tax bill was corrected, but the delay in the correction subjected Healthcare and Financial to penalties and interest. Owner paid the taxes along with the penalties and interest under protest and now requests reimbursement/refunding for penalties and interest because Owner was advised not to pay the taxes until there was a correction, which made the taxes subject to the penalties and interest and because the original tax bill incorrectly assessed Financial and Healthcare.

Question Presented

*1 Assuming the Board has made a finding that the above fact pattern is true and correct and there are no other material facts to the contrary, may the Board of Supervisors reimburse/refund the Owner, Healthcare, and/or Financial for the penalties and interest because of the mistakes made by the Tax Assessor's office (bad advice & under/over taxing)?

Legal Research and Response

*1 The assessment of penalties and interest for nonpayment of taxes is authorized by Miss. Code Ann., Section 27-41-11, which provides as follows:

*1 It shall be the duty of every person assessed with state, county, school, road, levee and other taxing district and municipal ad valorem taxes to pay all such taxes to the tax collector on or before the due dates fixed and prescribed in Section 27-41-1 hereof, and if not paid, it shall be the duty of the tax collector to enforce payment thereof as hereinafter provided. If any person fails or neglects to pay the taxes levied and assessed against him as provided in this chapter on or before the due date fixed in Section 27-41-1 of this chapter, he shall be required to pay, in addition to the amount of taxes then due, all other fees, penalties and costs prescribed by law for failure to pay taxes when due, and in addition to the interest prescribed in Section 27-41-9 of this chapter.

*2 We have opined on a number of occasions that a board of supervisors is authorized to determine that a property owner does not owe penalties and interest for unpaid taxes under 27-41-11, when an error by the tax assessor resulted in the owner not having been assessed. MS AG Op., Mangum (May 11, 2012); MS AG Op., Martin (June 10, 2011); MS AG Op., Yancey (August 07, 2009); MS AG Op., Dulaney (December 12, 2008).

*2 In your factual scenario, Healthcare was erroneously assessed for personal property owned by Financial. Healthcare notified the Tax Assessor of her error and was instructed to not pay taxes until the tax bill was corrected and a new one provided to both owners. Both property owners were willing to pay owed taxes but waited on the Tax Assessor to correct her mistake. Despite these instructions, both owners were asked to pay not only the corrected tax amount, but also penalties and interest for not timely paying assessed taxes.

*2 It is the opinion of this office, that the Board of Supervisors would be authorized to determine that a property owner does not owe penalties and interest for unpaid taxes under 27-41-11, when an **error** by the **tax** assessor resulted in the owner's delinquency of the **tax** payment. Any such penalties and interest having been paid may be refunded to the taxpayer.

*2 If this office may be of any further assistance to you, please let us know.
Sincerely,

*2 Jim Hood
*2 Attorney General
*2 By: Avery Mounger Lee
*2 Special Assistant Attorney General

2015 WL 3805997 (Miss.A.G.)

END OF DOCUMENT



MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC: Rob Neely, P.E., Oxford Utilities

Date: April 19, 2022

Re: Change Order Number 9-- Highway 314 Sewer Project

Staff requests consideration of Change Order number 9 for the Highway 314 Lift Station Improvements and Davidson Creek Sewer Extension project for a deduction in contract price in the amount of \$12,000.00 for final quantities to close out the contract.

Staff recommends approval of Change Order number 9 with Eubanks Construction for a contract price deduction in the amount of \$19,549.10.

DRAFT AIA® Document G701™ - 2017

Change Order

PROJECT: (Name and address)
Hwy 314 Lift Station Improvements and
Davidson Creek Sewer Extension

Hwy 314, Oxford MS
PEC#06965

OWNER: (Name and address)
The City of Oxford
107 Courthouse Square
Oxford, MS 38655
(662) 232-2306 phone

CONTRACT INFORMATION:
Contract For: Hwy 314 Lift Station
Improvements and Davidson Creek
Sewer Extension
Date: 8-27-18

ARCHITECT: (Name and address)
Precision Engineering Corporation
276 CR 101
Oxford, MS 38655

CHANGE ORDER INFORMATION:
Change Order Number: 009

Date: 4-13-22

CONTRACTOR: (Name and address)
Eubank Construction Co., LLC
2011 North Second Street
Booneville, MS 38829

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached Exhibit

The original Contract Sum was
The net change by previously authorized Change Orders
The Contract Sum prior to this Change Order was
The Contract Sum will be decreased by this Change Order in the amount of
The new Contract Sum including this Change Order will be

\$	3,082,846.60
\$	275,600.14
\$	3,358,446.74
\$	12,000.00
\$	3,346,446.74

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be 2-3-2021

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Precision Engineering Corporation
ARCHITECT (Firm name)

Eubank Construction Co., LLC
CONTRACTOR (Firm name)

City of Oxford
OWNER (Firm name)

SIGNATURE

Paul Koshenina, President
PRINTED NAME AND TITLE

SIGNATURE

Alan Thompson, Project Manager
PRINTED NAME AND TITLE

SIGNATURE

Reanna Mayoral, City Engineer
PRINTED NAME AND TITLE

DATE

DATE

DATE

APPLICATION FOR PARTIAL PAYMENT

PROJECT: HWY 314 LIFT STATION IMPROVEMENTS AND DAVIDSON CREEK SEWER EXTENSION
OWNER: CITY OF OXFORD
CONTRACTOR: EUBANK CONSTRUCTION CO., INC.

DATE PREPARED: 4/4/2022

ORIGINAL CONTRACT AMOUNT: \$ 3,082,846.60
CONTRACT AMOUNT REVISED BY CO: \$ 3,308,545.50

PARTIAL PAYMENT REQUEST NO. : 27 and Final PERIOD of REQUEST: 8/13/2021 to 3/31/2022

Item No.	Item	Quantities On Contract	Quantities Last Request	Quantities This Request	Quantities Allowed To Date	Unit	Unit Price	Amount
1	Mobilization	1	1		1	LS	\$105,000.00	\$105,000.00
2	Traffic Control	1	1		1	LS	\$15,000.00	\$15,000.00
3	Trench Safety (>5' Deep)	1	1		1	LS	\$70,000.00	\$70,000.00
4	Select Backfill (Misc. Locations)	500	3,875		3,875	CY(LVM)	\$18.00	\$69,750.00
5	Bedding Material	4,000	3,640.75		3,640.75	CY	\$50.00	\$182,037.50
6	Erosion Control	1	1		1	LS	\$5,000.00	\$5,000.00
7	Clearing of Trees in Sewer Easements	1	1		1	LS	\$75,000.00	\$75,000.00
8	Bennett # 1 Lift Station Demo/Temp. By Pass	1				LS	\$6,000.00	
9	Bennett # 2 Lift Station Demo/Temp. By Pass	1				LS	\$6,000.00	
10	FNC Lift Station Existing FNC Lift Station Demo/Temp. By Pass	1	1		1	LS	\$315,000.00	\$315,000.00
11	Proposed 48" Dia. Sewer Manhole (0'-6")	42	44		44	EA	\$2,600.00	\$114,400.00
12	Proposed 48" Dia. Sewer Manhole (>6")	181.9	265.45		265.45	VF	\$150.00	\$39,817.50
13	Tie to Existing SMH	4	5		5	EA	\$2,000.00	\$10,000.00
14	Air Release Valves	6	4		4	EA	\$4,000.00	\$16,000.00
15	14" C900 DR25 (CL185) Force Main (Open Cut)	13,365	12,892		12,892	LF	\$30.00	\$386,760.00
16	10" SDR 26 PVC Gravity Main	34.3	217		217	LF	\$48.00	\$10,416.00
17	18" SDR 26 PVC Gravity Main (Open Cut) (0'-6")	5,064.2	3,800		3,800	LF	\$90.00	\$342,000.00
18	18" SDR 26 PVC Gravity Main (Open Cut) (6'-10")	1,080.9	2,376		2,376	LF	\$98.00	\$232,848.00
19	18" SDR 26 PVC Gravity Main (Open Cut) (10'-14")	2,361.2	2,515		2,515	LF	\$110.00	\$276,650.00
20	18" SDR 26 PVC Gravity Main (Open Cut) (14'-16")	1,221.8	1,222		1,222	LF	\$150.00	\$183,300.00
21	18" SDR 26 PVC Gravity Main (Open Cut) (>18")	376.4	376		376	LF	\$180.00	\$67,680.00
22	Ductile Iron Mechanical Joint Fittings	1,200	4,964		4,964	LBS	\$6.00	\$29,784.00
23	14" DR 11 HDPE (Fused Joing HDPE) (Uncased Bore)	1,865	2,128		2,128	LF	\$140.00	\$297,920.00
24	18" DR 17 HDPE (Fused Joing HDPE) (Uncased Bore)	675	880		880	LF	\$280.00	\$246,400.00
25	10" DR 17 HDPE (Fused Joint HDPE) (Uncased Bore)	103	287		287	LF	\$215.00	\$61,705.00
26	18" Steel Casing Pipe (Bituminous Coating)	156	290		290	LF	\$110.00	\$31,900.00
27	24" Steel Casing Pipe (Bituminous Coating)	325	170		170	LF	\$138.00	\$23,460.00
28	12" HDPE N12 Storm Drain Replacement	100				LF	\$15.00	
29	18" HDPE N12 Storm Drain Replacement	100				LF	\$20.00	
30	24" HDPE N12 Storm Drain Replacement	100				LF	\$30.00	
31	Pavement Removal (Asphalt)	485	146		146	SY	\$10.00	\$1,460.00
32	Pavement Replacement (2" Asphalt- Base Mix)	700	536		536	SY	\$20.00	\$10,720.00
33	Crushed Limestone Base	200	171.12		171.12	Tons	\$50.00	\$8,556.00
34	Clay Gravel	200				CY	\$45.00	
35	Solid Sod	1,000	150		150	SY	\$4.00	\$600.00
36	Seed & Mulch	14.5	11.22		11.22	Acre	\$3,000.00	\$33,660.00
*37	Remove Trees along Hwy 314 (approx. 250 LF)	1	1		1	LS	\$17,325.00	\$17,325.00
*38	Connect 10" GSL to MH A-7-1	1	1		1	EA	\$2,000.00	\$2,000.00
*39	Connect Existing Gravity Sewer Line to New MH A-8	1	1		1	EA	\$1,000.00	\$1,000.00

*40 Sealed Manhole Ring and Cover	1	1		1	LS	\$5,606.16	\$5,606.16
*41 Raise New Manhole Top Elevations	1	1		1	LS	\$3,165.41	\$3,165.41
*42 Extra Cost for Dewatering	1	1		1	LS	\$74,075.27	\$74,075.27
*43 Deduct for Video Inspection	1		1	1	LS	-\$19,549.10	-\$19,549.10
CONSTRUCTION TOTAL							\$3,346,446.74
* Item Added per Change Order							STORED MATERIALS

TOTAL WORK EARNED THIS ESTIMATE (Cons. + Strd Mtls): \$3,346,446.74

SUB-TOTAL AMOUNT DUE: \$3,346,446.74

LESS 2.5% RETAINAGE: _____

SUB-TOTAL DUE-LESS RETAINAGE: \$3,346,446.74

LESS PREVIOUS PAYMENTS: \$3,293,545.94

NET PAYMENT DUE: \$52,900.80

STATE OF MISSISSIPPI
COUNTY OF PRENTISS

I hereby certify that the work covered by this request for payment has been completed in accordance with the Contract Documents and that the labor and materials listed hereon have been used in construction of this work, or that all materials included in this request for payment and not yet incorporated into the construction are now on the site or stored at an approved location; and that payment received from the last request for payment has been used to make payments to all first tier Subcontractors and Suppliers except as listed below.

CONTRACTOR: EUBANK CONSTRUCTION CO., INC.

BY: _____

SUBSCRIBED AND SWORN BEFORE ME THIS 4

DAY OF April, 2022

NOTARY PUBLIC: Felisha H. Green

MY COMMISSION EXPIRES: Oct 18, 2025



RECOMMENDED FOR PAYMENT

Jonny Wilson
FOR PRECISION ENGINEERING

AUTHORIZED FOR PAYMENT

FOR OWNER: CITY OF OXFORD



MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC: Oxford Utilities Department, Environmental Services, Street Department
Ben Requet, AICP, Director of Planning

Date: April 19, 2022

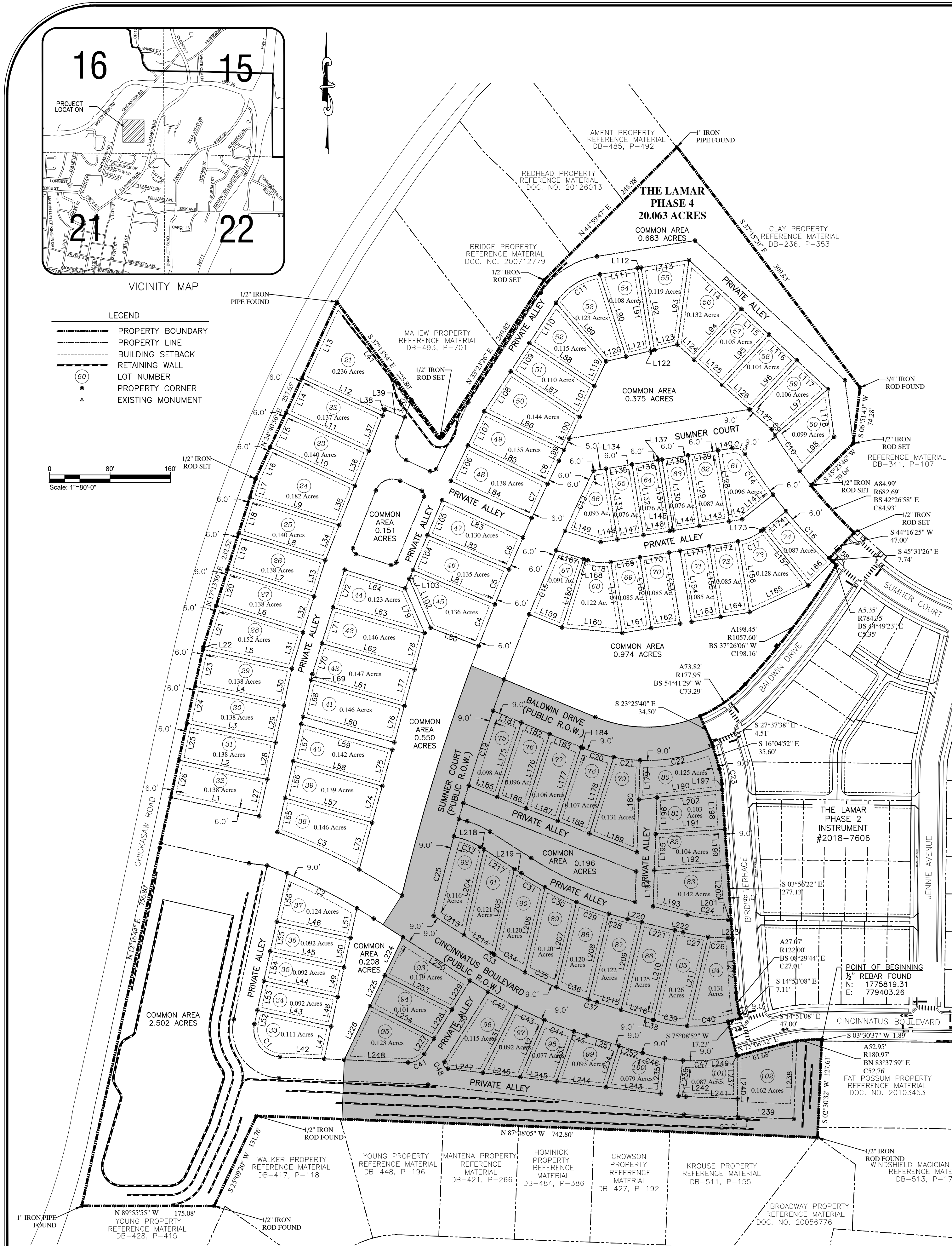
Re: Accept Infrastructure in Lamar Phase 4A

Staff recommends that the Board accept maintenance of the water, sewer and street infrastructure in the Lamar Phase 4A development other than the final lift of asphalt pending completion of all punchlist items and receipt of bonds. Once the punchlist items are complete, a one-year warranty period for the accepted items will begin and a warranty bond will be provided. A small performance bond will remain in place for the final lift of asphalt. A video inspection of the sewer and storm drain infrastructure has been completed. A roadway inspection is scheduled for Monday, April 18th. Staff is awaiting test results for the water infrastructure for our records.

The Lamar Phase 4A consists of 28 lots located along portions of Cincinnatus Boulevard, Birdie Terrace, Baldwin Drive and Sumner Court. The Board of Alderman approved the Final Plat for the entirety of Phase 4 at the April 5, 2022 meeting (Case 2846) pending receipt of the appropriate bonds. The owner-developer has since determined that they only wish to complete the final plat process through recordation for a smaller portion of Phase 4, now known as Phase 4A as shown in the attached exhibit. The owner-developer has determined that they will pursue the remainder of Phase 4 in smaller sections over time as well. A set of as-built drawings has not been provided yet but is anticipated prior to the signing of the plat for Phase 4A.

The City still holds the performance bond for the adjoining portion of Cincinnatus Boulevard connecting to North Lamar and Birdie Terrace (Phase 2) pending a final inspection and subsequent recommendation to the Board for acceptance.

Staff recommends acceptance of the water, sewer and street infrastructure other than the final lift of asphalt pending satisfactory completion of any punchlist items, receipt of the warranty and performance bonds and receipt of the as-built construction drawings and all test results.



LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	S 77°56'19" E	119.80	L100	N 25°31'10" E	16.10	L198	N 03°56'22" W	52.38	C1	36.00	62.68
L2	S 77°43'16" E	119.96	L101	N 25°31'10" E	45.44	L199	N 03°56'22" W	56.02	C2	725.50	103.29
L3	S 77°43'16" E	120.12	L102	N 23°28'21" W	70.66	L200	N 03°56'22" W	72.13	C3	771.50	119.06
L4	S 77°43'16" E	120.28	L103	N 23°28'21" W	70.66	L201	N 03°56'22" W	72.13	C4	2809.85	50.00
L5	S 77°43'16" E	120.44	L104	N 22°41'14" E	50.00	L202	N 03°56'22" W	72.13	C5	2809.85	50.00
L6	S 72°46'04" E	120.23	L105	N 22°41'14" E	50.30	L203	N 03°56'22" W	72.13	C6	2809.85	50.00
L7	S 72°46'04" E	120.17	L106	N 22°41'14" E	50.30	L204	N 03°56'22" W	72.13	C7	2809.85	50.00
L8	S 72°46'04" E	120.12	L107	N 22°41'14" E	50.30	L205	N 03°56'22" W	72.13	C8	2809.85	50.00
L9	S 72°46'04" E	123.94	L108	N 33°26'51" E	63.28	L206	N 03°56'22" W	72.13	C9	682.69	8.70
L10	S 65°19'04" E	123.21	L109	N 33°26'51" E	45.00	L207	N 03°56'22" W	72.13	C10	682.69	8.70
L11	S 65°19'04" E	117.81	L110	N 33°26'51" E	45.00	L208	N 03°56'22" W	72.13	C11	86.00	71.09
L12	S 24°40'56" W	111.36	L111	N 80°48'28" E	50.39	L209	N 03°56'22" W	72.13	C12	2759.72	88.29
L13	S 24°40'56" W	50.00	L112	N 80°48'28" E	5.00	L210	N 03°56'22" W	72.13	C13	16.50	19.34
L14	S 24°40'56" W	50.00	L113	N 80°48'28" E	64.06	L211	N 03°56'22" W	72.13	C14	729.69	65.55
L15	S 24°40'56" W	50.00	L114	N 80°48'28" E	50.00	L212	N 03°56'22" W	72.13	C15	2759.72	88.29
L16	S 24°40'56" W	46.29	L115	S 47°02'57" E	50.00	L213	N 03°56'22" W	72.13	C16	729.69	65.55
L17	S 17°13'56" W	25.53	L116	S 47°02'57" E	50.00	L214	N 03°56'22" W	72.13	C17	66.00	34.00
L18	S 17°13'56" W	50.00	L117	S 47°02'57" E	50.00	L215	N 03°56'22" W	72.13	C18	66.00	34.00
L19	S 17°13'56" W	50.00	L118	S 47°02'57" E	50.00	L216	N 03°56'22" W	72.13	C19	2759.72	88.29
L20	S 17°13'56" W	50.00	L119	N 25°31'10" E	36.31	L217	N 03°56'22" W	72.13	C20	222.00	98.94
L21	S 17°13'56" W	56.99	L120	N 25°31'10" E	36.31	L218	N 03°56'22" W	72.13	C21	222.00	98.94
L22	S 12°16'44" W	50.00	L121	N 25°31'10" E	36.31	L219	N 03°56'22" W	72.13	C22	222.00	98.94
L23	S 12°16'44" W	50.00	L122	N 25°31'10" E	36.31	L220	N 03°56'22" W	72.13	C23	78.00	20.04
L24	S 12°16'44" W	50.00	L123	N 25°31'10" E	36.31	L221	N 03°56'22" W	72.13	C24	238.00	54.36
L25	S 12°16'44" W	50.00	L124	N 25°31'10" E	36.31	L222	N 03°56'22" W	72.13	C25	2759.72	88.29
L26	S 12°16'44" W	50.00	L125	N 25°31'10" E	36.31	L223	N 03°56'22" W	72.13	C26	262.00	26.34
L27	N 12°27'39" E	50.00	L126	N 25°31'10" E	36.31	L224	N 03°56'22" W	72.13	C27	262.00	26.34
L28	N 12°27'39" E	50.00	L127	N 25°31'10" E	36.31	L225	N 03°56'22" W	72.13	C28	462.00	25.66
L29	N 12°27'39" E	50.00	L128	N 25°31'10" E	36.31	L226	N 03°56'22" W	72.13	C29	462.00	25.66
L30	N 12°27'39" E	50.00	L129	N 25°31'10" E	36.31	L227	N 03°56'22" W	72.13	C30	462.00	25.66
L31	N 17°10'12" E	50.00	L130	N 09°11'32" W	95.00	L228	N 03°56'22" W	72.13	C31	462.00	25.66
L32	N 17°10'12" E	50.00	L131	N 09°11'32" W	95.00	L229	N 03°56'22" W	72.13	C32	88.00	26.03
L33	N 17°10'12" E	50.00	L132	N 09°11'32" W	95.00	L230	N 03°56'22" W	72.13	C33	578.50	4.95
L34	N 21°35'48" E	50.15	L133	N 09°11'32" W	95.00	L231	N 03°56'22" W	72.13	C34	578.50	4.95
L35	N 21°35'48" E	55.62	L134	N 09°11'32" W	95.00	L232	N 03°56'22" W	72.13	C35	578.50	4.95
L36	N 21°35'48" E	50.07	L135	N 09°11'32" W	95.00	L233	N 03°56'22" W	72.13	C36	578.50	4.95
L37	N 21°35'48" E	50.07	L136	N 09°11'32" W	95.00	L234	N 03°56'22" W	72.13	C37	578.50	4.95
L38	N 21°35'48" E	8.60	L137	N 09°11'32" W	95.00	L235	N 03°56'22" W	72.13	C38	178.50	0.78
L39	S 68°24'12" E	28.00	L138	N 09°11'32" W	95.00	L236	N 03°56'22" W	72.13	C39	178.50	0.78
L40	N 21°35'48" E	24.46	L139	N 09°11'32" W	95.00	L237	N 03°56'22" W	72.13	C40	178.50	0.78
L41	S 37°13'54" E	163.21	L140	N 09°11'32" W	95.00	L238	N 03°56'22" W	72.13	C41	24.00	25.37
L42	S 87°29'01" E	58.75	L141	N 09°11'32" W	95.00	L239	N 03°56'22" W	72.13	C42	624.50	41.77
L43	S 77°43'16" E	100.00	L142	N 09°11'32" W	95.00	L240	N 03°56'22" W	72.13	C43	624.50	41.77
L44	S 77°43'16" E	100.00	L143	N 09°11'32" W	95.00	L241	N 03°56'22" W	72.13	C44	624.50	41.77
L45	S 77°43'16" E	100.00	L144	N 09°11'32" W	95.00	L242	N 03°56'22" W	72.13	C45	624.50	41.77
L46	S 77°43'16" E	100.00	L145	N 09°11'32" W	95.00	L243	N 03°56'22" W	72.13	C46	624.50	41.77
L47	S 12°16'44" W	43.84	L146	N 09°11'32" W	95.00	L244	N 03°56'22" W	72.13	C47	624.50	41.77
L48	N 12°16'44" W	40.00	L147	N 09°11'32" W	95.00	L245	N 03°56'22" W	72.13	C48	624.50	41.77
L49	N 12°16'44" W	40.00	L148	N 09°11'32" W	95.00	L246	N 03°56'22" W	72.13			
L50	N 12°16'44" W	40.00	L149	N 09°11'32" W	95.00	L247	N 03°56'22" W	72.13			
L51	N 12°16'44" W	40.00	L150	N 09°11'32" W	95.00	L248	N 03°56'22" W	72.13			
L52	N 12°16'44" W	18.32	L151	N 09°11'32" W	95.00	L249	N 03°56'22" W	72.13			
L53	N 12°16'44" W	40.00	L152	N 09°11'32" W	95.00	L250	N 03°56'22" W	72.13			
L54	N 12°16'44" W	40.00	L153	N 09°11'32" W	95.00	L251	N 03°56'22" W	72.13			
L55	N 12°16'44" W	40.00	L154	N 09°11'32" W	95.00	L252	N 03°56'22" W	72.13			
L56	N 12°16'44" W	65.51	L155	N 09°11'32" W	95.00	L253	N 03°56'22" W	72.13			
L57	S 74°17'17" E	119.90	L156	N 09°11'32" W	95.00						
L58	S 74°17'17" E	125.16	L157	N 09°11'32" W	95.00						
L59	S 74°17'17" E	125.16	L158	N 09°11'32" W	95.00						
L60	S 74°17'17" E	125.16	L159	N 09°11'32" W	95.00						
L61	S 74°17'17" E	125.16	L160	N 09°11'32" W	95.00						
L62	S 74°17'17" E	125.16	L161	N 09°11'32" W	95.00						
L63	S 74°18'43" E	125.98	L162	N 09°11'32" W	95.00						
L64	S 72°49'48" E	83.97	L163	N 09°11'32" W	95.00						
L65	N 12°27'39" E	50.08	L164	N 09°11'32" W	95.00						
L66	N 12°27'39" E	50.08	L165	N 09°11'32" W	95.00						
L67	N 12°27'39" E	50.08	L166	N 09°11'32" W	95.00						
L68	N 12°27'39" E	50.08	L167	N 09°11'32" W	95.00						
L69	N 12°27'39" E	50.08	L168	N 09°11'32" W	95.00						
L70	N 17°10'12" E	42.38	L169	N 09°11'32" W	95.00						
L71	N 17°10'12" E	50.02	L170	N 09°11'32" W	95.00						
L72	N 17°10'12" E	52.15	L171	N 09°11'32" W	95.00						
L73	N 15°28'18" E	64.39	L172	N 09°11'32" W	95.00						
L74	N 15°28'18" E	50.00	L173	N 09°11'32" W	95.00						
L75	N 15°28'18" E	50.00	L174	N 09°11'32" W	95.00						
L76	N 15°28'18" E	50.00	L175	N 09°11'32" W	95.00						
L77	N 15°28'18" E	50.00	L176	N 09°11'32" W	95.00						
L78	N 15°28'18" E	50.00	L177	N 09°11'32" W	95.00						
L79	N 15°28'18" E	50.00	L178	N 09°11'32" W	95.00						
L80	S 68°12'43" E	68.13	L179	N 09°11'32" W	95.00						
L81	S 67°18'32" E	117.58	L180	N 02°03'25" E	121.71						
L82	S 67°18'32" E	117.58	L181	N 02°03'25" E	121.71						
L83	S 65°13'06" E	117.96	L182	N 02°03'25" E	121.71						
L84	S 64°15'55" E	117.21	L183	N 02°03'25" E	121.71						
L85	S 64°15'55" E	117.16	L184	N 02°03'25" E	121.71						
L86	S 66°29'33" E	109.50	L185	N 02°03'25" E	121.71						
L87	S 66°29'33" E	109.50	L186	N 02°03'25" E	121.71						
L88	S 66°29'33" E	102.18	L187	N 02°03'25" E	121.71						
L89	S 40°32'59" E	103.23	L188	N 02°03'25" E	121.71						
L90	S 17°37'39" E	114.30	L189	N 02°03'25" E	121.71						
L91	S 09°11'32" E	110.65	L190	N 02°03'25" E	121.71						
L92	S 09°11'32" E	110.29	L191	N 02°03'25" E	121.71						
L93	S 07°47'53" W	112.98	L192	N 02°03'25" E	121.71						
L94	S 42°57'03" W	91.99	L193	N 02°03'25" E	121.71						
L95	S 42°57'03" W	91.99	L194	N 02°03'25" E	121.71						
L96	S 42°57'03" W	91.99	L195	N 02°03'25" E	121.71						
L97	S 42°57'03" W	91.99	L196	N 02°03'25" E	121.71						
L98	S 42°57'03" W	91.99	L197	N 02°03'25" E	121.71						

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	36.00	62.68	55.06	N 37°36'09" E	99°45'26"
C2	725.50	103.29	103.20	N 63°24'36" E	80°09'26"
C3	771.50	119.06	118.94	N 65°30'20" E	8°50'31"
C4	2809.85	50.00	50.00	N 83°16'12" E	112°19'13"
C5	2809.85	50.00	50.00	N 22°21'56" E	1°01'10"
C6	2809.85	46.00	46.00	N 23°20'40" E	0°56'17"
C7	2809.85	50.00	50.00	N 24°53'39" E	1°01'10"
C8	2809.85	33.90	33.90	N 25°44'58" E	0°41'28"
C9	682.69	8.70	8.70	N 31°39'36" E	0°43'48"
C10	682.69	57.54	57.53	N 34°26'23" E	4°49'46"
C11	86.00	71.09	69.08	N 57°07'42" E	4°21'14"

**LOCAL COOPERATION AGREEMENT AMONG THE CITY OF
OXFORD, MISSISSIPPI, AND THE OXFORD SCHOOL DISTRICT
REGARDING THE SCHOOL RESOURCE OFFICER PROGRAM**

THIS AGREEMENT is entered into as of the date shown at the end of this agreement by the City of Oxford, Mississippi, a municipality duly authorized, established and existing under the laws of the State of Mississippi (the “City”), and the Oxford School district, a separate municipal school district authorized, established and existing under the laws of the State of Mississippi (the “District”) (collectively, the “Parties”). This Agreement is entered in accordance with the provisions of Section 17-13-1 *et seq.* of the Mississippi Code of 1972, Annotated, as amended (“Interlocal Cooperation Act of 1974”).

WHEREAS, the Interlocal Cooperation Act of 1974 authorizes any two or more local governmental units to enter into a written contractual agreement with one another to jointly provide services and facilities and to jointly exercise and carry out power, authority, or responsibility exercised or capable of being exercised by a local governmental unit; and

WHEREAS, the City and the District are local governmental units as defined by MISS. CODE ANN. § 17-13-S (a) and are each governed by a Governing Authority as defined by MISS. CODE ANN. § 17-13-S (b); and

WHEREAS, the City has the authority to provide police protection and to receive and spend funds related to the provision of such police protection; and

WHEREAS, the City and the District have each found that there is a need for uniformed police officers (“School Resource Officers”) to patrol the buildings and grounds of the District, to deter crime at the schools, to assist the District if a crime occurs on school property or at a school event, and to assist in providing educational training when requested to do so by the District; and

WHEREAS, the City and District desire to cooperate and work with each other to retain School Resource Officers whose primary responsibilities will be to patrol the buildings and campuses of the District and be on duty at certain extracurricular school functions and will also perform the regular duties required of an Officer of the City's Police Department.

NOW, THEREFORE, pursuant to the provisions of the Interlocal Cooperation Act of 1974, MISS. CODE ANN. §§ 21-19-49 and 37-7-321, the approval of the City's Board of Aldermen by resolution entered on its minutes dated _____, and the approval of the District's Board of Trustees by resolution entered on its minutes _____, the parties do hereby adopt this Agreement:

SECTION I. GENERAL PROVISIONS

This agreement (the "Agreement") is entered in accordance with the authorization of the Interlocal Cooperation Act of 1974 as it now appears. All provisions set forth in the Act are incorporated herein and made a part hereof. It is the intent of the parties to this Agreement that such authority as is granted by the Act shall be exercisable by the Parties to enable them to accomplish the purposes of this Agreement.

SECTION II. PURPOSE

The purpose of this Agreement is to provide authority for the City to receive monetary contributions from the District to assist in funding the positions of School Resource Officers to be assigned for duty with the District. This Agreement is also made to provide authority for the City to assist in providing such funding and to appoint certain employees of its Police Department ("the Department") as School Resource Officers ("SROs") in the District's various schools.

SECTION III. AUTHORITY

MISS. CODE. ANN § 21-21-3 authorizes the City to provide police protection. MISS. CODE ANN. § 37-7-321 authorizes the District to appoint security personnel and to enter into interlocal agreements for the provision of law enforcement duties. MISS. CODE ANN. § 21-19-49 authorizes the City to contract to provide police protection to the District on such terms and for such reimbursement as the Parties agree. This Agreement does not afford the Parties any authority, power, or responsibility they do not otherwise possess.

This Agreement shall be submitted to the Attorney General of this State for a determination of whether the Agreement is in proper form and compatible with the laws of the State pursuant to MISS. CODE ANN. § 17-3-11 and shall become effective upon approval as provided by law. On approval by the Attorney General, or the passing of sixty days after submission without his disapproval, copies of this Agreement shall be filed with the Chancery Clerk of Lafayette County, the Secretary of State of the State of Mississippi, and the State Department of Audit.

SECTION IV. DURATION, STAFFING, AND PAYMENT

A. Duration

The duration of this Agreement shall be for the period July 1, 2022- June 30, 2023.

B. Staffing

The City agrees to provide a minimum of one Lead School Resource Officer (Sgt.) and four (5) additional School Resource Officers for a total of (6) five for assignment within the District. Each such Officer shall be certified by the MS Board of Law Enforcement Officers Standards and Training. The City may, in its discretion, assign additional School Resource Officers to the District, subject to the approval of the District's Superintendent or his designee. Each School Resource Officer shall remain an employee of the City under the direct control and

supervision of the City's Chief of Police and within the chain of command of the City's Police Department. The City shall maintain insurance coverage for each School Resource Officer to the same extent it maintains such coverage for its other employees and police officers. The City shall provide fringe benefits, including health insurance and retirement plan enrollment, to School Resource Officers to the same extent it provides such benefits to its other employees and police officers. All of the City's employment policies shall remain in force with respect to School Resource Officers. No School Resource Officer shall accept or be paid any compensation from any source except his or her regular salary and benefits through the City.

The Parties recognize that the duties of a School Resource Officer may require the Officer to be away from his or her assigned campus during the school day. School Resource Officers shall notify the school principal, an assistant principal, or the school office manager any time the Officer leaves his or her assigned campus.

The Parties recognize that, in the event of an emergency or natural disaster, the Chief of Police may order School Resource Officers to perform duties away from their normal on-campus assignments. In the event that such temporary reassignments become necessary, the Lead School Resource Officer or his or her designee will inform the Superintendent of all reassignments. To the extent possible under the circumstances, the City agrees to provide adequate police protection to the District's various campuses during any emergency or natural disaster.

C. Payment

The District agrees to reimburse the City in an amount equal to the salary and fringe benefits paid to the Lead School Resource Officer (Sgt.) and four additional (5) School Resource Officers. The District recognizes that the salary and benefit levels of School Resource Officers are set according to the policies of the City and its Police Department and may not be altered by

the District. In the event that any of the above-named officers are reassigned, the District agrees to reimburse the City for the salaries and fringe benefits of their replacements. The District also agrees to reimburse the City an additional amount not to exceed Five Thousand Dollars (\$5,000.00) as a stipend for the Lead School Resource Officer's service as the school safety coordinator. The City will invoice the District for these expenses on an annual basis. The City will pay all salary, fringe benefits, and expenses associated with any additional School Resource Officer it assigns to the District.

D. Hours and Overtime

Unless otherwise requested by the Superintendent or the school principal, each School Resource Officer's normal hours of work shall be Monday through Friday, 7:00 a.m. to 4:00 p.m. School Resource Officers may also be requested to attend various District-sponsored events and extracurricular activities at their assigned campuses, at other District property, or in other locations. All such additional assignments shall be approved by the Lead School Resource Officer (Sgt.).

All overtime for School Resource Officers shall be requested and approved according to the City's policies. School Resource Officers may elect to receive "comp time" in lieu of overtime pay as approved by the Lead School Resource Officer, but no School Resource Officer may accumulate more than 480 hours of "comp time." School Resource Officers may use "comp time" or vacation leave when it has been approved by the Lead School Resource Officer, but the Oxford School District would prefer that it be taken when their assigned schools are closed or recessed for holidays in accordance with the City's Leave policy.

The City will compensate School Resource Officers for overtime pay accrued in the performance of duties that are solely for the City and not for the School District. Otherwise, the

District will compensate the City for overtime pay earned for duties performed at District events or functions, only to the extent it is informed in advance that a School Resource Officer has elected to receive overtime pay rather than “comp time.” The City agrees to inform the District of any such election by any School Resource Officer.

SECTION V. QUALIFICATION, APPOINTMEN, AND REMOVAL

A. Qualifications

Each applicant for the position of School Resource Officer:

- should be an officer of the Oxford Police Department with at least three (3) years of experience;
- must be certified by the MS Board of Law Enforcement Officers Standards and Training;
- must complete the Basic SRO Training Class within one year of his or her initial appointment;
- must have the necessary demeanor and communication skills to work with students, parents, and school personnel; and
- must possess such other qualifications and traits as deemed necessary by the City and the District.

Each applicant for the position of Lead School Resource Officer:

- must meet all qualifications required of a School Resource Officer;
- must have served as a School Resource Officer for a minimum of three (3) years;
- must be an officer of the Oxford Police Department with a minimum rank of senior officer; and
- must have supervisory and management experience.

B. Appointment

Candidates for School Resource Officer positions shall be interviewed by the City's Chief of Police, the Lead School Resource Officer, and the principal of the school at which the School Resource Officer is to be assigned. No candidate shall be appointed without the approval of the school principal and the Chief of Police.

If the District's Superintendent finds that a School Resource Officer or the Lead School Resource Officer is not effectively performing his or her duties and should possibly be removed from his or her assignment, the Superintendent shall notify the Chief of Police. If the principal of a District school finds that the School Resource Officer assigned to his or her school is not effectively performing his or her duties, he or she shall notify the Lead School Resource Office and the District's Superintendent or his/her designee and detail his or her complaints.

Upon receipt of any such request, the Chief of Police may schedule a meeting with the Lead School Resource Officer, the District's Superintendent, and any other District personnel deemed necessary by both the Superintendent and the Chief of Police in order to attempt to resolve the problem.

If no resolution is reached that is satisfactory to the Chief of Police, the Lead School Resource Officer, and the Superintendent, the Chief of Police will transfer the School Resource Officer from the school and a replacement School Resource Officer shall be sought.

The Chief of Police retains the discretion to reassign any School Resource Officer at any time. The Chief of Police will attempt to avoid reassignments in the middle of a school year. Any School Resource Officer who wishes to be reassigned shall inform the Lead School Resource Officer of that request in writing.

SECTION VI. DUTIES AND RESPONSIBILITIES

A. School Resource Officer Duties

The School Resource Officer shall:

- be familiar with his or her assigned District campus and its administration, staff, students, and faculty.
- take all necessary law enforcement actions and promptly inform the school principal of any such action.
- give assistance to other law enforcement officers in matters related to his or her school assignment(s) whenever necessary.
- act as an instructor for specialized, short term programs at the school as requested by the school principal.
- serve as a guest speaker when requested by the school principal.
- coordinate all of his or her activities with the school principal and affected staff members and seek permission and guidance before enacting any program at the school.
- attend parent/faculty meetings as requested in order to solicit support and understanding of the School Resource Officer program.
- be available to conference with students, parents and faculty members in order to assist them with problems of a law enforcement or crime prevention nature. Confidential information shall not be disclosed except as provided by law or court order.
- make necessary referrals to community agencies offering assistance to students and their families such as: mental health clinics, drug treatment centers, etc.
- assist the school principal and staff in developing plans and strategies to prevent and manage potentially dangerous situations.
- adhere to Oxford Police Department policy with respect to any and all formal police activities.
- assist with lunchroom duties or hall monitoring duties when there is a pattern of crime in an area or when requested by a school principal or assistant principal.
- provide assistance and police protection at school-related events and extracurricular activities.
- conduct student safety and security assessments when deemed necessary and forward the findings to the school principal, the District's Superintendent, and the Chief of Police for corrective actions.
- Assist in day-to-day operations to ensure safe and orderly schools, provided, however

that School Resource Officers shall have no authority, duty, or responsibility to enforce the District's disciplinary policies except to the extent a disciplinary infraction separately warrants law enforcement actions.

B. Lead School Resource Officer Duties

The Lead School Resource Officer shall have the same duties as a School Resource Officer, as well as the following duties:

- The Lead School Resource Officer is responsible for the immediate supervision, scheduling, and training of all School Resource Officers.
- The Lead School Resource Officer shall assist School Resource Officer; G.R.E.A.T. Officers, night security officers, and School Safety Officers as needed.
- The Lead School Resource Officer shall promptly notify affected school principals of any changes to the School Resource Officer schedule.
- The Lead School Resource Officer shall maintain an Incident Log and provide monthly reports to the District's Superintendent and the Chief of Police or his designee.
- The Lead School Resource Officer shall approve School Resource Officer reports and monitor all School Resource Officer activity to ensure compliance with all Oxford Police Department policies.
- The Lead School Resource Officer shall serve as liaison to the District. All complaints or problems with a School Resource Officer shall first be brought to the attention of the Lead School Resource Officer through the principal of a District school or the Superintendent or their designee.
- The Lead School Resource Officer shall maintain detailed and accurate records of the operations of the School Resource Officer Program and shall submit any other reports as required by District Staff.
- The Lead School Resource Officer shall notify only the School Superintendent or his/her designee anytime the schools are placed in either a hard or soft lock-down for security purposes.
- The Lead School Resource Officer shall serve as the District's school safety coordinator and shall be responsible for security threat assessment training and active shooter drills as required by law. The District understands and agrees the Lead School Resource Officer may use other available City of Oxford personnel and resources to help fulfill these responsibilities, including but not limited to Emergency Management personnel.

C. District Responsibilities

The District shall:

- Provide each full-time School Resource Officer with:
 - Access to a heated and air-conditioned private office that is properly lighted and contains a telephone which may be used for general business purposes.
 - A desk with drawers, a chair, a lockable file cabinet, office supplies, computer and computer supplies when needed.
 - A school radio.
- Pay SRO Conference (MS Association of School Resource Officers, MASRO) fees, to include registration and hotel.
- Have full responsibility of notifying the general public or parents of any school security measures such as a lock-down.

SECTION VII. GENERAL PROVISIONS

A. Extension and Amendment

This Agreement shall terminate at the end of the 2020-2021 school year unless the Parties both agree to extend it. The Parties may terminate or amend this Agreement earlier, but only with approval of the governing authorities of both Parties. Any amendments must be approved by the Attorney General of the State of Mississippi.

B. Approval

The District and the City have each approved the entering into of this Agreement by resolution entered on the minutes of the governing authorities.

C. Laws in Effect.

Upon approval of this Agreement by the Attorney General of the State of Mississippi, the City and District will be authorized to implement this Agreement; provided, however, all laws in regard to purchases, auditing, depositories and expenditures in general which limit the authority of the City and District shall continue to apply.

D. Rights in Effect

Nothing in this Agreement shall be construed to abridge any of the rights, privileges, and immunities enjoyed by the governmental entities and public officials which are parties hereto.

E. Severance

If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any law of a federal, state or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected thereby.

F. Entire Agreement

The agreements set forth herein constitute the entire agreement by and between the District and City.

G. Applicable Law

This Agreement is governed by Mississippi law.

H. Organization

This Agreement creates no new board, agency or entity of any kind.

I. Joint property

This agreement creates no joint property not existing before its execution.

J. Liability

Each Party to this Agreement shall assume responsibility for any acts of negligence which may be attributed to it or its employees or agents, but only to the extent contemplated by MISS. CODE ANN. §§ 11-46-1 *et seq.* of the Mississippi Code of 1972, Annotated, as amended; the Mississippi Tort Claims Act, and any other applicable federal, state, or local laws or regulations. Nothing in this Agreement shall be construed as an obligation by either party to indemnify the other that would not be authorized under applicable law.

WITNESS THE SIGNATURES of the proper officers of each of the Parties on the dates

herein indicated.

OXFORD SCHOOL DISTRICT

By: BRDLEY ROBERSON, SUPERINTENDENT

Date: _____

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

Personally, appeared before me, the undersigned authority in and for the jurisdiction aforesaid, BRADLEY ROBERSON, who, being first duly sworn, states under oath that he is the Superintendent of Education of the OXFORD SCHOOL DISTRICT, who acknowledged before me that he signed, sealed and delivered the foregoing INTERLOCAL AGREEMENT for and on behalf of the OXFORD SCHOOL DISTRICT after being first authorized to do so.

GIVEN under my hand and official seal of office on this the ____ day of _____, 2022.

Notary Public

My Commission Expires: _____

CITY OF OXFORD, MISSISSIPPI

By: ROBYN TANNEHILL, MAYOR

Date: _____

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

Personally, appeared before me, the undersigned authority in and for the jurisdiction aforesaid, ROBYN TANNEHILL, who, being first duly sworn, states under oath that she is the Mayor of the City of Oxford, Mississippi, and who acknowledged before me that she signed, sealed and delivered the foregoing INTERLOCAL AGREEMENT for and on behalf of the CITY OF OXFORD, MISSISSIPPI, after being first authorized to do so.

GIVEN under my hand and official seal of office on this the ____ day of _____, 2022.

Notary Public

My Commission Expires _____



Advertising Agreement

Advertiser Name Oxford Conference Center Account # 1000944388
Address _____
Billing Address 102 Ed Perry Blvd, Oxford, MS 38655
Contact Name Micah Quinn Phone (662) 232-2367 Email micah@oxfordconferencecenter.com
Contract Initiation Date 2/23/2022 ☐ Replacement Contract

CONTRACT LEVELS							
<input type="checkbox"/> Level 1	<input checked="" type="checkbox"/> Level 2 5%	<input type="checkbox"/> Level 3	<input type="checkbox"/> Level 4	<input type="checkbox"/> Level 5	<input type="checkbox"/> Level 6	<input type="checkbox"/> Level 7	<input type="checkbox"/> Level 8

Agreement is hereby made between ALABAMA MEDIA GROUP, hereinafter "Publisher," and the undersigned, hereinafter "Advertiser" and "Agency" (if applicable). This agreement shall be effective on 4/1/2022 ("effective date").

Advertiser and Agency agree to use and pay for advertising space in Publisher's print publication(s) Advance Travel & Tourism (collectively, "Newspaper") and/or on its website currently located at www.AL.com ("Website") and/or on its mobile applications and/or digital newspapers (collectively, "Apps") at a frequency of 4 months, and/or a minimum revenue commitment of \$12,500.00, or as follows: during the period of one year from the effective date of this agreement.

ADDITIONAL INFORMATION:

TERMS AND CONDITIONS:

- Orders for all advertising units in Publisher's Newspaper, Website and/or Apps are non-cancellable. In the event that Advertiser uses or pays for less advertising than that specified herein or the Advertiser or Agency otherwise breaches the terms of this agreement, Advertiser and Agency will be charged ten percent (10%) of the remaining advertising commitment ("short-rate"). In such event, Advertiser and Agency must reimburse Publisher for the short-rate within ten days of Publisher's invoice therefor and Advertiser will thereafter pay for advertising at the open rate or at the newly-determined rate(s) (as applicable).
- Advertiser and Agency shall pay for such advertising at the rates set forth in this contract (if specified herein) or Publisher's rate card applicable at the time of the publication of the advertising. Volume discounts are net rates. No other discounts apply.
- Payment for advertising shall be made on or before the 30th day of the month following that in which advertising is published. All advertising production fees (if any) shall be billed and are immediately due in full within the first month of the ad campaign. Failure of Advertiser and its Agency, if there is one, to comply with this requirement shall, at the option of Publisher, be considered a breach of this agreement. If payment is made by Agency, allowable commissions may be deducted. If any bill is not paid by its due date, commissions shall be deemed not earned and the gross amount of the bill shall be paid in full. Publisher may, at its option, require cash with order or otherwise change the payment terms at any time.

4. This Agreement is not subject to rebates, however it may be resigned for greater or less commitment at any time. If an agreement is for less space, a rate adjustment charge will be made according to the rate earned.

5. Advertiser and Agency, if there be one, each agrees to be jointly and severally liable for the payment of all bills and charges incurred. Advertiser authorizes Publisher, at its election, to tender any bill to Agency, and such tender shall constitute notice to Advertiser of the bill and shall in no way impair the joint and several liability of Advertiser and Agency. Payment by Advertiser to Agency shall not discharge Advertiser's liability to Publisher. The rights of Publisher shall in no way be affected by any dispute or claim as between Advertiser and Agency. Advertiser confirms that it has appointed Agency, if one is specified, to be its authorized representative with respect to all matters relating to advertising placed on Advertiser's behalf with the understanding that Agency may be paid a commission.

6. Advertiser and its Agency, if there be one, represent and warrant that: (i) Advertiser's websites, mobile sites, applications, and/or similar services that are associated with advertising purchased hereunder shall contain all necessary consumer disclosures required by applicable federal, state and local laws, rules and regulations, including, but not limited to, an accurate privacy policy (and Advertiser shall not violate the terms of such disclosures); (ii) there is nothing in any advertisement or other material (including but not limited to software and/or product samples) provided by Advertiser or Agency, or in any material to which the advertisement or other material links or refers, that violates any personal or proprietary right of any third party (including, but not limited to, copyright, trademark, patent, service mark,

Robyn Tannehill (See other side for continuation of terms and conditions)
Advertiser's Signature

107 Conthouse Square
Advertiser's Printed Signature

Municipality
Type of Business

N/A
Name of Person Individually Liable

☐ Corporate ☐ Partnership ☐ Assumed Name

{{ es_signer2_signature }}
Alabama Media Group Advertising Representative

Joseph Dabbs
Alabama Media Group Advertising Director

misappropriation, unfair competition, trade secret, privacy/publicity rights, etc.), constitutes false advertising, is harmful, or violates any law or governmental regulation; (ii) none of the advertisements or other materials provided to Publisher for display on its Websites or Apps cause the download or delivery of any software application, executable code, any virus or malicious or social engineering (e.g., phishing) code or features; and (iv) it will not conduct or undertake, or authorize any third party to conduct or undertake, any unlawful or improper actions in connection with the Websites or Apps, including, but not limited to, generating automated, fraudulent or otherwise invalid clicks or impressions on Publisher's Websites or Apps. As part of the consideration to induce Publisher to publish, distribute, display, perform or transmit (collectively referred to herein as "Publish" or "Published" or "Publishing") such advertisement, Advertiser and its Agency, if there be one, each agrees to jointly and severally defend, indemnify and hold harmless Publisher, its employees, and representatives against all liability, loss, damage and expense of any nature, including but not limited to attorneys' fees, arising out of (a) the Publishing of any advertisement submitted by or on behalf of the Advertiser regardless of whether Publisher participated in the creation of such advertisement, or the linkage of any advertisement to any other material, or the loss, theft, use, or misuse of any credit or debit card or other payment, financial, or personal information; (b) any violation of the CAN-SPAM Act or other laws relating to Advertiser's advertisements, including, but not limited to, commercial messages e-mailed on Advertiser's behalf by Publisher; (c) the products and/or services promoted, sold, presented and/or contained in Advertiser's advertisements; and (d) a breach or alleged breach of its covenants, warranties and obligations under these advertising contract terms and conditions.

7. Advertiser shall have the right to revoke its agency at any time during the period of this agreement effective upon receipt by Publisher of notice in writing; in such event, Publisher may, at its option, terminate this agreement. If Advertiser shall designate another agent Publisher may, at its option, recognize such agent upon receipt of an agreement by said agent to be bound by the terms of this agreement and to become liable for the payment of all bills due and to become due under this agreement.

8. Publisher reserves the right, at its absolute discretion and at any time, to cancel any advertising or reject any advertising copy, whether or not the same has already been acknowledged and/or previously Published, including but not limited to for reasons relating to the contents of the advertisement or any technology associated with the advertisement. In the event of such cancellation or rejection by Publisher, advertising already run shall be paid for at the rate that would apply if the entire order were Published and no short rate will apply. The rejection of copy by the Publisher shall require Advertiser and/or Agency to supply new copy acceptable to the Publisher. Advertisements that simulate editorial content must be clearly labeled "ADVERTISEMENT" or "PROMOTION" or "SPECIAL ADVERTISING SECTION" at the top of the advertisement, and Publisher may, in its sole discretion, so label such copy.

9. Publisher, at its option, may terminate this agreement for the breach of any of the terms hereof, it being specifically understood without limitation that failure on the part of either Advertiser or Agency to pay each bill on or before its due date shall constitute a breach. Should Publisher terminate this agreement, all charges incurred together with short-rate charges shall be immediately due and payable.

10. Any bill tendered by Publisher shall be conclusive as to the correctness of the item or items therein set forth and shall constitute an account stated unless written objection is made thereto within ten days from the rendering thereof. In addition, unless otherwise agreed on the cover page of this agreement, all impressions and/or other measurements of ads hereunder shall be solely based on Publisher's calculations.

11. This agreement may not be assigned by Advertiser or Agency without the prior written consent of Publisher, and any assignment without such consent shall be null and void. Advertiser or Agency may not use any space for the advertisement either directly or indirectly of any business organization, enterprise, product, or service other than that for which the advertising space is provided by Publisher, nor may Advertiser or Agency authorize any others to use any advertising space.

12. Orders containing terms, rates or conditions or specifying positions, facings, editorial adjacencies or other requirements may be accepted but such terms, rates, conditions or specifications are not binding unless Publisher has specifically agreed to them in writing.

13. In the event of a suspension of publication of Publisher's Newspaper, Website and/or Apps due to strike, accident, fire, flood, computer or software/network malfunction, congestion, repair, internet outages or any other cause or contingencies beyond the control of Publisher, it is understood and agreed that such suspension shall not invalidate this contract, but a) will give Publisher the option to cancel this agreement, or if Publisher does not do so, b) upon resumption of publication this contract shall be continued and no liability for damages shall be incurred by the Publisher by reason of such suspension.

14. Interest will accrue at a rate of one and one-half percent (1.5%) per month (or such other maximum amount as is permissible by law) on all past due balances. If it becomes necessary to place with an attorney for collection any claim for funds due under the terms of this agreement, then Advertiser and Agency agree to pay to Publisher the reasonable attorneys' fees arising from such collection.

15. If during the period of this agreement Publisher revises its advertising rates, Advertiser and Agency agree to be bound by such rates provided Publisher gives at least thirty (30) days notice of such increase. However, in such event Advertiser may elect not to place any further advertisements after the effective date of the increase, and if no space is used after the effective date of the increase, no short rate will be charged on space used prior to such increase.

16. Publisher does not guarantee any given level of circulation or readership. In addition, Publisher makes no guarantee or representation as to the quantity and quality of visits, impressions, circulation, or other usage of its Website or Apps or of the advertisement, or as to the use of any particular tracking or information-gathering devices, unless Publisher expressly agrees otherwise in writing to the extent Publisher fails to provide Advertiser/Agency with any guaranteed impressions on its Website or Apps (if expressly agreed to by Publisher in writing). Publisher will provide as sole remedy a makegood, by extending the order beyond the contracted advertising flight period until the remainder of the guaranteed impressions are delivered. For the purpose of clarification, Advertiser/Agencies that request a special billing schedule or an upfront bill will not receive refunds/adjustments in the case of under delivery of guaranteed impressions (if applicable).

17. Publisher's sole liability (and Advertiser's and Agent's sole remedy) for errors and/or omissions by Publisher in published advertisements shall be to provide Advertiser a credit for the actual space of the error or omission (in no event shall such credit exceed the total amount paid to Publisher for the applicable advertisement), and Publisher shall have no liability unless the error or omission is brought to Publisher's attention no later than 5 working days after the advertisement is first Published. However, if a copy of the advertisement was provided to or reviewed by Advertiser, Publisher shall have no liability. IN NO EVENT SHALL PUBLISHER BE LIABLE TO ADVERTISER, AGENCY OR ANY OTHER PARTIES FOR ANY FURTHER DAMAGES OF ANY KIND ARISING FROM THIS AGREEMENT OR ANY BREACH THEREOF, INCLUDING BUT NOT LIMITED TO INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OR LOST PROFITS.

18. Failure by Publisher to enforce any provision of this agreement shall not be considered a waiver of such provision. Unless inconsistent with the express terms of this agreement, all orders are subject to the terms of Publisher's applicable rate card. Advertiser and Agency acknowledge receipt of a copy of said rate card.

19. Advertiser and Agency recognize that the copyright in any advertisements created by Publisher is owned by Publisher. As to all other advertisements, Advertiser and Agency agree that Publisher has the non-exclusive right, for the full term of copyright, by itself or through third parties, to republish, retransmit, re-perform, redistribute or otherwise reuse any advertisements submitted hereunder in any form in which the advertisements may be published or used (in any media now in existence or hereafter developed) in whole or in any part, whether or not combined with material of others.

20. This agreement will be construed in accordance with the laws of the State of Alabama. Any action based on or alleging a breach of this agreement must be commenced in a state or federal court in or near Birmingham, Alabama; and the parties hereby consent to the exclusive jurisdiction of such courts in connection with this Agreement.

21. Advertiser and Agency understand that advertisements and/or other commercial messages sent on its behalf by Publisher via electronic mail may be governed by federal, state and local laws, rules and regulations, including without limitation the Controlling the Assault of Non-Solicited Pornography and Marketing Act of 2003 and any acts related thereto, and including the interpretation thereof by the FTC or other governmental authorities (collectively, the "CAN-SPAM Act") and state "Do Not E-mail" registries. Advertiser and Agency agree to comply with all such applicable laws, rules and regulations. Without limiting the generality of the foregoing, Advertiser and Agency shall fulfill all obligations of a "Sender" as defined in the CAN-SPAM Act, and comply with Publisher's policies intended to comply therewith.

22. All data collected by Publisher, Advertiser and/or any third party in connection with this agreement shall be exclusively owned by Publisher, and not used or disclosed by Advertiser/Agency without Publisher's prior written approval in each instance.

23. The titles and logos of the Publisher's Newspapers, Website and Apps are registered trademarks and/or trademarks protected under common laws. Neither the titles nor the logos may be used without the express written permission of Publisher.

24. This agreement may be executed by Advertiser/Agency by manual, facsimile or scanned PDF signatures (or by clicking "accept" or similar terminology online), and in any number of counterparts, each of which will be deemed an original and all which together will constitute one and the same instrument.

25. PUBLISHER DISCLAIMS ALL WARRANTIES AND/OR GUARANTEES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES FOR NON-INFRINGEMENT, ACCURACY, AVAILABILITY, UPTIME, MERCHANTABILITY AND/OR FITNESS FOR ANY PARTICULAR PURPOSE IN CONNECTION WITH THE DISPLAY, PERFORMANCE AND TRANSMISSION OF ADVERTISEMENTS IN PUBLISHER'S NEWSPAPERS, WEBSITES AND APPS. Advertiser and Agency acknowledge that third parties other than Publisher may generate automated, fraudulent or otherwise invalid/improper impressions, conversions, inquiries, clicks or other actions on Advertiser's advertisements displayed on Publisher's Websites and/or Apps. As between Advertiser and Publisher, Advertiser accepts the risk of any such improper actions. Advertiser's exclusive remedy for such suspected improper actions is for Advertiser to request a refund relating to its impacted advertisements in the form of advertising credits on the applicable Website or App within thirty (30) days from the end of the calendar month in which such advertisement is initially displayed on the applicable Website or App. Any advertising credit refunds in connection with the Advertiser's aforementioned requests are within the sole discretion of Publisher.

26. The foregoing terms shall govern the relationship between Publisher and Advertiser and Agency. Publisher has not made any representations to Advertiser or Agency that are not contained herein. Unless expressly agreed to in writing signed by an officer or senior executive of Publisher, no other terms and conditions in insertion orders, contracts, click-through terms and conditions, copy instruction, letters, or otherwise will be binding on Publisher.

{{_es_signer1_initials}} Client Initials

{{_es_signer1_date}} Date

Oxford Conference Center Media Placement Insertion Order

February 24, 2022

Digital Advertising Media Placement for promotion of the Oxford Conference Center

Objectives:

To drive awareness of the Oxford Conference Center among meeting planners, event planners, site selectors, etc. in target markets.

Strategy / Tactics	Cost over 4 months	Notes
Social Media Promotions	\$3,300	Facebook and Instagram sponsored posts promoting the OCC. Targeted to markets within driving distance (Mississippi markets, Memphis, Atlanta and other relevant markets). Designed to create awareness and engagement with your brand.
Search Display (Cost-per-click)	\$3,200	Search display ads delivered to people who are consuming relevant content after Google searches. Segments/Topics to include Meetings & Conventions, Meeting Space, Conferences, and a list of custom keywords relevant to the OCC. Awareness strategy.
Paid Search (SEM)	\$4,800	Text ads delivered on Google, Yahoo and Bing to people who are actively searching for a venue for their next group meeting. Keywords/Key phrases to include "Meeting Space", "Convention Centers", "Conference Centers", Meeting Space Near Me", etc. Low end funnel strategy reaching people when they are ready to make a decision.
Website Blogs	\$1,200	We write, you post on your website. Fresh, updated website content is crucial in helping your ranking on Google searches as well as enhancing your prospects experience as they visit your site. (3 total)
Reporting / Analytics:	\$0.00	Monthly reporting showing the number of ads delivered, clicks to your website, social media clicks, shares, engagement and site analytics
Timeline:	Four-month campaign (can be two 2-month flights)	
Investment:	\$12,500 total	

Ongoing optimization throughout the campaign will give us insight as to the effectiveness of each tactic. During our monthly report meetings, we can determine if changes need to be made to markets, tactics etc. to continually grow results.

X Robyn Tannehill

Date: _____



**City of Oxford
Board of Aldermen
Special Meeting
April 22, 2022, 11:00 am - 12:00 pm
City Hall Courtroom**

DOCUMENTS

Table of Contents

Cover Page	1
Table of Contents	2
Special_meeting_notice	3
Signed_approved_minutes_04222022	5

AGENDA

City of Oxford
Board of Aldermen
Special Meeting
Friday, April 22, 2022, 11:00 am - 12:00 pm
City Hall Courtroom



Notice that certain aldermen or commissioners may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

- Pursuant to Section 21-3-21, Mississippi Code of 1972 Annotated, I, Robyn Tannehill, Mayor of the City of Oxford, Mississippi, do hereby call the Mayor and Board of Aldermen of Oxford, MS, to a SPECIAL MEETING to be held on **April 22, 2022 at 11:00am**, for the transaction of important business. The meeting will be held in the Courtroom of City Hall. The business to be acted upon at the Special Meeting is the consideration of the following:

1. Call to order.
2. Adopt the agenda for the meeting.
3. Consider an executive session.
4. Adjourn.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. (662) 232-2453 (Voice) or (662) 232-2300 (Voice/TTY)

Robyn Tannehill
ROBYN TANNEHILL, MAYOR

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward I, Rick Addy, of the foregoing meeting on 4/21/2022 at 3:10 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward II, Mark Huelse, of the foregoing meeting on 4/21/2022 at 3:10 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward III, Brian Hyneman, of the foregoing meeting on 4/21/2022 at 3:10 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward IV, Kesha Howell-Atkinson, of the foregoing meeting on 4/21/2022 at 3:10 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward V, Preston Taylor, of the foregoing meeting on 4/21/2022 at 3:10 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward VI, Jason Bailey, of the foregoing meeting on 4/21/2022 at 3:10 a.m./p.m.

[Signature]

I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman At-Large John Morgan of the foregoing meeting on 4/21/2022 at 3:10 a.m./p.m.

[Signature]

MINUTES

City of Oxford
Board of Aldermen
Special Meeting
Friday, April 22, 2022, 11:00 am - 12:00 pm
City Hall Courtroom



- Pursuant to Section 21-3-21, Mississippi Code of 1972 Annotated, I, Robyn Tannehill, Mayor of the City of Oxford, Mississippi, do hereby call the Mayor and Board of Aldermen of Oxford, MS, to a SPECIAL MEETING to be held on April 22, 2022 at 11:00am, for the transaction of important business. The meeting will be held in the Courtroom of City Hall. The business to be acted upon at the Special Meeting is the consideration of the following:

1. Call to order.

The Special Meeting of the Mayor and Board of Alderman of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 11:00am on Friday, April 22, 2022, in the courtroom of Oxford City Hall when and where the following were present:

Robyn Tannehill, Mayor
Rick Addy, Alderman Ward I-via Microsoft Teams
Mark Huelse, Alderman Ward II-via Microsoft Teams
Brian Hyneman, Alderman Ward III
Keshia Howell-Atkinson-Ward IV-absent
Preston Taylor, Alderman Ward V-via Microsoft Teams
Jason Bailey, Alderman Ward VI
John Morgan, Alderman At Large-via Microsoft Teams

Mayo Mallette, PLLC- Of Counsel-absent
Ashley Atkinson- City Clerk
Bart Robinson- Chief Operating Officer
Braxton Tullos-HR Director-absent
Hollis Green-Development Services Director

2. Adopt the agenda for the meeting.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to adopt the agenda for the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Consider an executive session.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to consider an executive session for a personnel matter. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Addy, seconded by Alderman Hyneman to enter into an executive session for a personnel matter in the Development Services-Planning Department. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

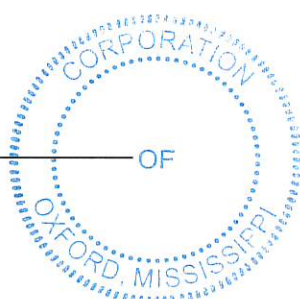
After a brief discussion, it was moved by Alderman Addy, seconded by Alderman Huelse to adjust the salary of Planning Director, Ben Requet, to \$110,340.54. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

4. Adjourn.

It was moved by Alderman Taylor, seconded by Alderman Addy to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

Robyn Tannehill, Mayor

Ashley Atkinson, City Clerk





**City of Oxford
Board of Aldermen
Regular Meeting
May 3, 2022, 5:00 pm - 7:00 pm
City Hall Courtroom**

DOCUMENTS

Table of Contents

Cover Page	1
Table of Contents	2
Signed_approved_minutes_05032022	3
Surplus_iPad_Howell	8
Vest_panel_donation	9
Transfer_equipment_court	10
050322 Agenda Items OU	14
BOA - ADJUSTMENTS - MAY 3 2022	16
donations	17
Travel_court	18
PROCLAMATION from the Office of the Mayor	22
Oxford_2021_economic_impactcard_PROOF	23
State_Local_disaster_agreement	25
Designation_applicant_agent	27
City of Oxford - SMAC Agreement - Apr-22	28
Car_show_DHS_lot	50
Cost Breakdown memo	53
Quotes_OFD_Station_3	55
Case 2856 Second Reading MBoA	57
Proposed_abolishment_election_commission	62
Amendments_reallocations_05032022	65
Consider contract addendum 2--David DanielsBrittany Woods	69
ERBRF application-2022	71

MINUTES

City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, May 3, 2022, 5:00 pm - 7:00 pm
City Hall Courtroom



1. Call to order.

The meeting of the Mayor and Board of Alderman of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 5:00pm on Tuesday, May 3, 2022, in the courtroom of Oxford City Hall when and where the following were present:

Robyn Tannehill, Mayor
Rick Addy, Alderman Ward I
Mark Huelse, Alderman Ward II
Brian Hyneman, Alderman Ward III
Kesha Howell-Atkinson, Alderman Ward IV
Preston Taylor, Alderman Ward V
Jason Bailey, Alderman Ward VI
John Morgan, Alderman At Large-via Microsoft Teams

Mayo Mallette, PLLC- Of Counsel
Ashley Atkinson- City Clerk
Bart Robinson- Chief Operating Officer
Reanna Mayoral- City Engineer
Ben Requet- Director of Planning
Jeff McCutchen- Police Chief
Matt Davis- Director of Parking Enforcement
Braxton Tullos- Human Resources Director
Joey Gardner- Fire Chief
Seth Gaines- Director of Oxford Park Commission
Mike Young- Asst. Director of Oxford Park Commission
Arledia Bennett- RSVP Director-absent
Rob Neely- General Manager of Oxford Utilities
Lynwood Jones- Superintendent of City Shop- absent
Jimmy Allgood- Director of Emergency Management
Amberlyn Liles- Environmental Services Director
Greg Pinion- Buildings & Grounds Superintendent
Donna Fisher- Municipal Court Clerk-absent
Kara Giles- Executive Assistant to the Mayor
Hollis Green- Director of Development Services
John Crawley- Asst. City Engineer-absent
Chris Carter- Senior Building Inspector-absent
Brad Freeman- mTrade Park Director-absent
Clay Brownlee- mTrade Park Assistant Director-absent
Michael Temple- IT Department
Chris Simmons- IT Director
Mark Levy- General Government-absent

2. Adopt the agenda for the meeting.

It was moved by Alderman Huelse, seconded by Alderman Taylor to adopt the agenda with the addition of items 7,9, and 10. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Mayor's Report

4. Authorize the approval of the minutes of the Regular Meeting on April 19, 2022 and the Special Meeting on April 22, 2022. (Ashley Atkinson)

It was moved by Alderman Addy, seconded by Alderman Hyneman to approve the minutes of the Regular Meeting on April 19, 2022 and the Special Meeting on April 22, 2022. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5. Authorize the approval of accounts for all city departments. (Ashley Atkinson)

It was moved by Alderman Hyneman, seconded by Alderman Taylor to approve the accounts for all city departments including a claims docket showing General Fund claims numbered 121228-121382, Water & Sewer claims numbered 37243-37271, Metro Narcotics claims numbered 8032-8033, Trust & Agency claims numbered 40601-40647, and SB2971 claims numbered 1006-1012, and totaling \$1,868,539.44. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6. Consider the consent agenda:

It was moved by Alderman Addy, seconded by Alderman Howell-Atkinson to approve the following consent agenda. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

a. Fixed Assets Management:

- i. Request permission to declare a 2017 Apple iPad with SN DMPQX4APG5WT and asset tag 0022 surplus in the Legislative Department and authorize its disposal. (Ashley Atkinson)
- ii. Request permission to donate expired ballistic vests, that have been declared surplus, to the Lafayette County Law Enforcement Association for training purposes. (Jeff McCutchen)
- iii. Request permission to transfer a Sharp copier with SN 75069524 and asset tag 1083 from the Municipal Court Department to the Oxford Police Department. (Donna Fisher)

b. Human Resources:

- i. Request permission to hire Lance Stewart, Jammie White, Austin Wilson, and Rashun Rockette as Seasonal employees in the Buildings & Grounds Department, each with an hourly rate of \$14.00. (Braxton Tullos)
- ii. Request permission to accept the retirement of Charles Joy, effective April 30, 2022 and Keith Pegues, effective June 30, 2022, in the City Shop Department. (Braxton Tullos)
- iii. Request permission to hire Matthew Atkinson, as a Service Technician III in the City Shop Department, with an annual salary of \$36,627.31. (Braxton Tullos)
- iv. Request permission to accept the retirement of Terry Whitehead in the Oxford Fire Department, effective May 31, 2022. (Braxton Tullos)
- v. Request permission to hire Dylan Davis as a Firefighter, with an annual salary of \$45,933.70, and to hire Marvin Fort as a Firefighter, with an annual salary of \$47,311.71, in the Oxford Fire Department. (Braxton Tullos)
- vi. Request permission to hire Will Mott and Emily Hayward as Concession employees in the mTrade Park Department, each with an hourly rate of \$9.25. (Braxton Tullos)
- vii. Request permission to promote Emily Hayward from Concessions Worker to Lead Concessions in the mTrade Park Department, with a new hourly rate of \$11.25. (Braxton Tullos)
- viii. Request permission to hire Ellis Farese as a paid intern for the Development Services-Planning Department, with an hourly rate of \$12.00. (Braxton Tullos)
- ix. Request permission to accept the retirement of Jarvie Holman in the Development Services-Street Department, effective June 30, 2022. (Braxton Tullos)
- x. Request permission to accept the resignation of Steven Shepherd in the Development Services-Street Department, effective May 4, 2022. (Braxton Tullos)
- xi. Request permission to accept the resignation of Patrick Watts in the Oxford Police Department-Parking Division, effective May 27, 2022. (Braxton Tullos)
- xii. Request permission to accept the resignation of Charles Bradley in the Buildings & Grounds Department, effective May 4, 2022. (Braxton Tullos)
- xiii. Request permission to promote Colby McCammon in the Buildings & Grounds Department, for obtaining his CDL. His new salary will be \$32,136.00. (Braxton Tullos)
- xiv. Request permission to approve Mary Calderwood as an unpaid volunteer for the Oxford Police Department-Citizens Assisting Police (CAP) program. (Matt Davis)
- xv. Request permission to approve Ann Marie Sanderson, Hannah Scroggins, Abigail Myers, and Tiffany Price as unpaid volunteers for the Oxford Animal Resource Center. (Kelli Briscoe)

c. Miscellaneous:

- i. Request approval of water and/or sewer adjustments in accordance with the Oxford Utilities Leak Adjustment Policy. (Rob Neely)
- ii. Request permission to accept donations for the benefit of the Oxford Animal Resource Center. (Kelli Briscoe)

d. Travel Requests:

- i. Request permission for one officer to attend the Tactical Arrest and Control Procedures training in Meridian, MS on May 16-20, 2022 at no cost to the City. (Jeff McCutchen)
- ii. Request permission for an employee to attend the MS Association of Chiefs of Police Summer Conference on June 14-17, 2022 in Biloxi, MS at an estimated cost of \$1,207.00. (Jeff McCutchen)
- iii. Request permission for two employees to attend Street Cop Training-Cultivating Informants on May 2, 2022 in Oxford at no cost to the City. (Jeff McCutchen)
- iv. Request permission for an employee to attend Homicide Investigation Training on May

24-25, 2022 in Philadelphia, MS at an estimated cost of \$212.00. (Jeff McCutchen)

- v. Request permission for two employees to attend Leadership You-Leading Yourself and Others Well class on May 26, 2022 in Southaven, MS at an estimated cost of \$70.00. (Jeff McCutchen)
 - vi. Request permission for a commissioner to attend the MS Department of Archives and History's Preservation Bootcamp in Jackson, MS on May 24-25, 2022 at an estimated cost of \$300.00. (Ben Requet)
 - vii. Request permission for an employee to attend the MML Court Clerk's Conference on June 26-29, 2022 in Biloxi, MS at an estimated cost of \$1,528.00. (Donna Fisher)
 - viii. Request permission for an employee to attend the Ben E. Keith Mid-South Food & Technology Expo in Little Rock, AR on May 11, 2022 at an estimated cost of \$550.00. (Brad Freeman)
 - ix. Request permission for an employee to attend the MS Society of Association Executives Lunch & Learn on May 11, 2022 in Jackson, MS at an estimated cost of \$210.50. (Micah Quinn)
7. Adopt a proclamation for Hospital Week.
- It was moved by Alderman Addy, seconded by Alderman Hyneman to adopt a proclamation for Hospital Week. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
8. Update from Visit Oxford. (Kinney Ferris)
- Kinney Ferris updated the Board on the recent Double Decker Arts Festival. It was the biggest, and most successful one since the festival started. She also spoke about Tourism Week and presented information about the tax dollars that are brought in by tourists. The Board thanked her and her staff for their hard work and look forward to future updates.
9. Request permission for the Mayor to sign the State-Local Disaster Assistance Agreement for the payment of DR-4598 (February 2021 winter storm expenses). (Jimmy Allgood)
- It was moved by Alderman Addy, seconded by Alderman Hulse to authorize the Mayor to sign the State-Local Disaster Assistance Agreement for the payment of DR-4598 (February 2021 winter storm expenses). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
10. Name Jimmy Allgood as the designated applicant agent for public assistance for DR-4598 (February 2021 winter storm expenses). (Jimmy Allgood)
- It was moved by Alderman Hulse, seconded by Alderman Bailey to name Jimmy Allgood as the designated applicant agent for public assistance for DR-4598 (February 2021 winter storm expenses). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
11. Request permission to adopt and authorize the Mayor to sign the updated SMAC (Statewide Mutual Aid Compact) agreement with MEMA. (Jimmy Allgood)
- It was moved by Alderman Howell-Atkinson, seconded by Alderman Addy to adopt and authorize the Mayor to sign the updated SMAC (Statewide Mutual Aid Compact) agreement with MEMA. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
12. Request permission to approve a Parade/Assembly Permit for Chris Stephenson to host a car show in the City Parking Lot next to the old DHS building on May 14, 2022 from 9:00am-2:00pm. (Jeff McCutchen)
- No action was taken on this item.
13. Request permission for up to 20 officers to attend Summer Session classes, from May 31-July 29, 2022, at Northwest MS Community College for the Phlebotomy Grant Program at an estimated cost of \$19,039.00 plus immunization costs. (Jeff McCutchen)
- It was moved by Alderman Bailey, seconded by Alderman Addy to approve up to 20 officers to attend Summer Session classes, from May 31-July 29, 2022, at Northwest MS Community College for the Phlebotomy Grant Program at an estimated cost of \$19,039.00 plus immunization costs. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
14. Discuss repairs to Oxford Fire Department Station 3. (Joey Gardner)
- After a brief discussion, it was moved by Alderman Bailey, seconded by Alderman Addy to proceed with the necessary repairs to Oxford Fire Department Station 3, based on the quotes received (which do not include replacement of the tile flooring). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.
15. Second Reading and Public Hearing of a proposed Ordinance, for Case #2856, to amend Articles 2, 3, and 5 of the Land Development Code. (Robert Baxter)
- No public comments were received and the third reading and vote on this proposed ordinance will be at the next meeting.
16. Second Reading and Public Hearing of a proposed Ordinance amending Chapter 2-Administration, Article II-The Mayor and Board of Aldermen, Division I-Generally, Section 2-24-Officers & Employees-Appointment and Adding Section 2-30-To Abolish the Municipal Election

Commission and to Establish an Agreement with the Lafayette County Circuit Clerk's Office to have the County Election Commissioners conduct Municipal Elections. (Ashley Atkinson)

No public comments were received and the third reading and vote on this proposed ordinance will be at the next meeting.

17. Request permission to approve budget amendments and re-allocations. (Ashley Atkinson)

It was moved by Alderman Bailey, seconded by Alderman Addy to approve a list of budget amendments and re-allocations. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

18. Consider Change Order #2 with Daniels Engineering for the Brittany Woods Water Improvement Project. (Reanna Mayoral)

It was moved by Alderman Howell-Atkinson, seconded by Alderman Taylor to approve Change Order #2 with Daniels Engineering for the Brittany Woods Water Improvement Project. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

19. Request permission to apply for the 2022 Emergency Road & Bridge Repair Fund to replace a pipe at Canon Road. (Reanna Mayoral)

It was moved by Alderman Addy, seconded by Alderman Taylor to apply for the 2022 Emergency Road & Bridge Repair Fund to replace a pipe at Canon Road. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

20. Discuss Punkin Water transfer. (Bart Robinson)

The Board discussed the transfer of the Punkin Water Association and it was moved by Alderman Bailey, seconded by Alderman Huelse to proceed with the transfer process based on the finding that the City has the ability and capacity to serve the customers of Punkin Water. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

21. Consider request to advertise for bids for construction related to Punkin Water transfer. (Bart Robinson)

Based on the finding and motion in the preceding item, it was moved by Alderman Huelse, seconded by Alderman Bailey to advertise for bids for construction related to the Punkin Water transfer. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

22. Consider a request to complete necessary filings for petitions to the Public Service Commission for Punkin Water transfer. (Bart Robinson)

It was moved by Alderman Addy, seconded by Alderman Huelse to proceed with the necessary filings for petitions to the Public Service Commission for the completion of the Punkin Water transfer. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

23. Consider an executive session.

It was moved by Alderman Bailey, seconded by Alderman Huelse to consider an executive session for personnel issues and a matter related to property ownership. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Addy to add a matter of potential litigation to be considered for the executive session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Addy to enter into an executive session for personnel issues in the Oxford Utilities-Water & Sewer Department and the Development Services-Building Department, a matter of property ownership near Brittany Woods Subdivision, and a matter of potential litigation related to a non-profit organization's property. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Addy to follow the recommendation of the Department Head and the HR Director, and require Austin Spence to attend mandatory counseling for his recent actions. His Department Head states that Austin is a valuable employee and due to several recent retirements in their department, Austin's continued employment will keep them from falling behind on work. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Addy to accept the resignation of Building Official, Chris Carter, effective immediately. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

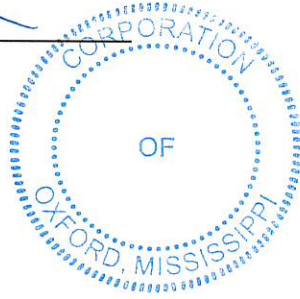
It was moved by Alderman Huelse, seconded by Alderman Addy to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

24. Adjourn.

It was moved by Alderman Huelse, seconded by Alderman Bailey to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

Robyn Tannehill
Robyn Tannehill, Mayor

Ashley Atkinson
Ashley Atkinson, City Clerk





THE CITY OF
OXFORD

SURPLUS FORM

PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.

Date of Request: 5/3/2022

Department that owns Fixed Asset: Legislative - BOA Howell-Atkinson

Fixed Asset Tag Number (If item is not tagged, please put N/A): 22

Physical Location of Asset: IT Dept.

If the item being surplusd is a vehicle or a piece of equipment, please provide:

Apple \ iPad \ 2017

Make Model Year
DMPQX4APG5WT \

VIN / Serial Number Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand):

Serial Number (if none, write N/A) Color

For all other assets, please provide a complete description of the asset to be surplusd:

Name of Person Submitting Surplus Request: Ashley Atkinson

Date Approved by BOA: 5/3/2022

107 Courthouse Square
Oxford, MS 38655

(p) 662-236-1310
(f) 662-232-2337




Jeff McCutchen
Chief of Police

jmccutchen@oxfordpolice.net

Oxford Police Department



Sheridan Maiden
Deputy Chief
smaiden@oxfordpolice.net

To: Chief Jeff McCutchen
From: Captain Rusty Rasberry 
Re: Donation of Surplus /Expired
Ballistic Vests Panels

We currently have over 100 expired ballistic vests panels, which have already been declared surplus by the City of Oxford. Traditionally, we have paid to have these vests destroyed.

I am requesting that we donate these panels to the Lafayette County Law Enforcement Association, for use at the firearms training range. We anticipate attaching the vest panels to the wooden walls of the 'shoot house'. This will help protect the walls from the bullet impact, thus increasing the life span of wooden walls. The panels will not be used or worn by law enforcement personnel.

PHILIP HALBERT "HAL" NEILSON
MUNICIPAL COURT JUDGE



DONNA W. FISHER
MUNICIPAL COURT CLERK

TO: Mayor and Board of Alderman
FROM: Donna W. Fisher-Driver, Court Clerk
DATE: April 28, 2022
RE: Travel Request

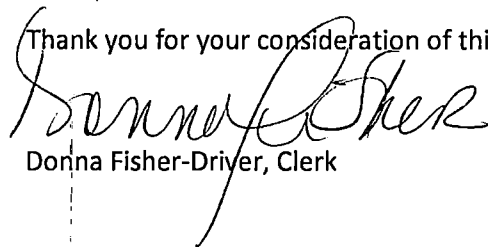
I would like to request permission for Courtney Adams, Deputy Court Clerk, to attend the Court Clerk's conference being hosted by MML at the Biloxi Convention Center. The meeting will be held in Biloxi, MS, on June 26th-June 29th, 2022.

The cost for attending the conference will be as follows:

- Lodging \$628.00
- Mileage \$400.00
- Food \$225.00
- Registration fee \$275.00

Total cost for attending the conference is \$1,528.00, this amount should be in our travel budget.

Thank you for your consideration of this request.



Donna Fisher-Driver, Clerk



Municipal Court Clerk' Assoication
2022 Summer Conference
 located MML 91st Annual Conference
 Mississippi Gulf Coast Coliseum in Biloxi, MS
 June 27 - 28



THEME: See the Need...Fill the Need... Be the Change

Monday, June 27, 2022

- 9:00 – 9:30 New Clerks Registration
- 9:30 – 11:00 New Clerk Welcome and Orientation
- 11:00 – 1:00 All Clerks Registration
- Program Moderator - *Wendy Blunt, MMCCA Vice President*
- House Rules - *Lori King, MMCCA Parliamentary*
 Ramey Smith, MJC-Virtual Broadcasting
- 1:00 – 1:30 Welcome - *Mariea Burress, MMCCA President*
 Shari T. Veazey, MML Executive Director
 Jason Camp, MSU Extension
 Russell Wall, Mississippi Clerks & Collectors Association, President
 Cathy Clark, City Clerk/Court Clerk
- 1:30 – 2:00 Courtroom Etiquette - *Billy Hewes, Mayor of Gulfport*
- 2:00 – 3:30 _____DPS & MHP Ecitations - *Eric Brown and Director of Drivers Records (Updates & Questions)*
- 2:35 – 3:40 Break
- 3:40 – 5:00 Mississippi Bureau of Investigation - *Rusty Clark, Director of Criminal Information Center*
 Investigator Lt. Flake (Updates & Questions)

Tuesday, June 28, 2022

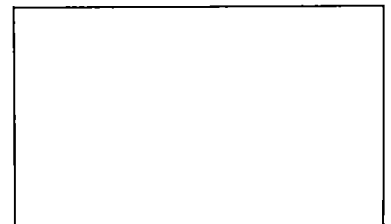
- 8:00 – 8:30 Welcome – *Mariea Burress, MMCCA President*
 Honorable Randy Pierce, MJC Director
- 8:30 – 9:30 _____ *Darienne Mobley*
- 9:30 – 9:45 Break
- 9:45 – 10:50 Attorney General's Office - *Terri Gleason, Domestic Violence (Updates & Questions)*
- 10:50 – 11:50 State Auditor's Office, *Emiko Hemleben and Mark Johnson (Updates & Questions)*
- 11:50 – 12:00 Silent Auction, Split the Pot and/or Raffle announcements **Must be present to WIN!!!*



Darienne Mobley



Mayor Billy Hewes



SPEAKERS

Welcome - Mayor Hewes of Gulfport

Auditors Report - Emiko Hemleben and /or Mark Johnson

Attorney General's Office – Terri Gleason

Mississippi Bureau of Investigations – Rusty Clark & Lt. Flake

MHP/DPS – Eric Brown & Director of Driver Records

Motivational Speakers: Darienne Mobley



THE CITY OF
OXFORD

TRANSFER FORM

PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO TRANSFER. BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET BEING TRANSFERRED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.

Date of Request: April 28th, 2022

Department that currently owns Fixed Asset: Oxford Municipal Court

Department you wish to transfer the Asset to: Oxford Police Department

Fixed Asset Tag Number (If item is not tagged, please put N/A): 01083

Physical Location of Asset: 72 F. D. Buddy East Pkwy, Ste. 200, Oxford, MS 386550

If the item being transferred is a vehicle or a piece of equipment, please provide:

Make	Model	Year
sharp copier serial #75069524		tan/taupe
VIN / Serial Number		Color

If the item being transferred is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A)	Color
------------------------------------	-------

For all other assets, please provide a complete description of the asset to be transferred:

Name of Person Submitting Transfer Request: Donna W. Fisher-Driver

Date Approved by BOA: _____

107 Courthouse Square
Oxford, MS 38655

(p) 662-236-1310
(f) 662-232-2337



MEMO:

DATE: 04-28-22
TO: MAYOR TANNEHILL & BOARD OF ALDERMEN
CC: ASHLEY ATKINSON
FROM: ROB NEELY
RE: AGENDA ITEMS

I have the following agenda item for the Tuesday, May 3, 2022 Board Meeting.

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

Please find a description for each agenda item on the following page. If you have any questions, please feel free to contact me.

Thanks

Robert M. Neely III, P.E., C.P.E.
General Manager

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

The Oxford Utilities Billing Supervisor has reviewed the accounts listed in the attached spreadsheet and confirmed that 1) The leaks associated with the referenced accounts meet the criteria of the Board approved leak adjustment policy and 2) The customer did not receive the benefit of the utility service being adjusted. Based on those findings, Oxford Utilities recommends that the board approve the adjustment of the referenced accounts.

WATER/SEWER ADJUSTMENTS | OXFORD UTILITIES

APRIL 13, 2022 - APRIL 26, 2022

TO BE APPROVED: MAY 3, 2022

ACCOUNT NUMBER	CUSTOMER NAME	ADDRESS	WATER ADJUSTMENT	SEWER ADJUSTMENT	ADJUSTMENT TYPE
206673-106522	ICE HOUSE CONDOMINIUM ASSOCIATION	1403 VAN BUREN AVENUE (C FLO)	-\$126.50	-\$157.18	INSIDE
208525-020628	KAREN JONES	21 PRIVATE ROAD 3151 APT. 7	-\$269.80	-\$358.72	INSIDE
225887-123715	LYNN ETHERIDGE	235 SALEM ROAD	-\$82.01	-\$109.03	INSIDE
001206-040906	BRUCE BROOKE	311 COUNTRYVIEW COVE	-\$58.93	-\$78.35	INSIDE
206490-106338	JOHN M MCKENZIE	923 S 13TH STREET	-\$31.95	-\$42.48	INSIDE
209844-017022	SCOTT ROMERO	206 GLENWOOD COVE	-\$79.17	-\$210.04	OUTSIDE
207149-018007	DANA TOMA	417 CHEROKEE DRIVE	-\$23.79	-\$62.78	OUTSIDE
207406-107185	KATHY LAMPTON	421 N 11TH STREET UNIT 102	-\$104.73	-\$278.01	OUTSIDE
207843-008016	HAYDEN ALEXANDER	615 PARK DRIVE	X	-\$204.38	POOL
207465-109305	PEYTON ATCHLEY	123 SIVLEY STREET	X	-\$69.38	SW ONLY
208190-107938	CR 412 WATER GROUP	HIGHWAY 7 S	-\$284.71	X	WT ONLY
TOTAL:			-\$1,061.59	-\$1,570.35	



MEMORANDUM

To: Board of Aldermen
From: Kelli Briscoe
CC:
Date: May 3, 2022
Re: Authorize the approval of donations

The Oxford Animal Resource Center requests approval from the Mayor and Board of Aldermen to accept the following donations.

- Dwight Frink- \$100 (In Memory of Stevie Wood)
- James and Billie Rutherford- \$25 (In Memory of Stevie Wood)
- Christopher and Lisa Hoggard- \$100.00 (In Memory of Stevie Wood)
- MS Sports Hall of Fame and Museum- \$50.00 (In Memory of Stevie Wood)
- Carl and Sonya Bjork- \$200.00 (In Memory of Stevie Wood)
- Robert and Margery Wage- \$25.00 (In Memory of Stevie Wood)
- Merrylynne G Lincove- \$36.00 (In Memory of Stevie Wood)
- Lew and Janice Hazlewood- \$50.00 (In Memory of Stevie Wood)
- Gregory and Donna Rountree- \$50.00 (In Memory of Stevie Wood)
- Fayette Church of Christ- \$100.00 (In Memory of Stevie Wood)
- Melissa Blackburn- \$340.00 (FCHS class of 93') (In Memory of Stevie Wood)
- Darn and Donna Smith- \$25.00 (In Memory of Stevie Wood)
- Claude E. Felton III- \$200.00 (In Memory of Stevie Wood)
- Wanda Green, Paulette Early, Jarita Carter- \$100.00 (In Memory of Stevie Wood)

I recommend approval

PHILIP HALBERT "HAL" NEILSON
MUNICIPAL COURT JUDGE



DONNA W. FISHER
MUNICIPAL COURT CLERK

TO: Mayor and Board of Alderman
FROM: Donna W. Fisher-Driver, Court Clerk
DATE: April 28, 2022
RE: Travel Request

I would like to request permission for Courtney Adams, Deputy Court Clerk, to attend the Court Clerk's conference being hosted by MML at the Biloxi Convention Center. The meeting will be held in Biloxi, MS, on June 26th-June 29th, 2022.

The cost for attending the conference will be as follows:

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Thank you for your consideration of this request.

Donna Fisher-Driver, Clerk



Municipal Court Clerk' Assoication
2022 Summer Conference
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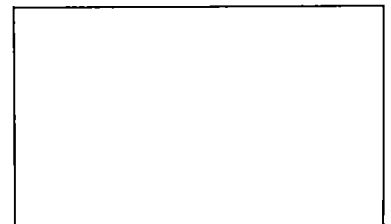
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Mayor Billy Hewes



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Name of Person Submitting Transfer Request: Donna W. Fisher-Driver

Date Approved by BOA: _____

107 Courthouse Square
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PROCLAMATION from the Office of the Mayor

WHEREAS, those who serve in hospitals play a critical role to the welfare of our community; and

WHEREAS, National Hospital Week originated in 1921 as a community celebration and is now the nation's largest healthcare event; and

WHEREAS, Baptist Memorial Hospital – North Mississippi uses this week to celebrate all team members in the hospital and medical group as well as our community partners; and

WHEREAS, the success of our local hospital could not be achieved without the contributions and dedication of all Baptist Memorial Hospital – North Mississippi personnel; and

WHEREAS, it is most appropriate to set aside special time to recognize the positive impact made by all personnel of Baptist Memorial Hospital – North Mississippi.

NOW, THEREFORE, I, Robyn Tannehill, Mayor of the City of Oxford, do hereby declare that the City of Oxford joins with Baptist Memorial Hospital – North Mississippi in designating May 8-14 as National Hospital Week, and I express great appreciation for the dedicated people, facilities and technologies that make reliable healthcare accessible to our community.

Proclaimed this 3rd day of May, 2022.



OXFORD

TRAVEL & TOURISM IMPACT OXFORD & LAFAYETTE COUNTY

FY 2021

\$172.6 MILLION

VISITOR SPENDING

FY 2016	\$153.6 MILLION
FY 2017	\$174.1 MILLION
FY 2018	\$176.8 MILLION
FY 2019	\$177.3 MILLION
FY 2020	\$145.9 MILLION
FY 2021	\$172.6 MILLION

UP 18.3% FROM FY20

SPENT BY VISITORS IN THE OXFORD COMMUNITY

\$16.2 MILLION

IN STATE/LOCAL TAXES ATTRIBUTED TO TOURISM

EQUIVALENT TO \$840.59

TOTAL SAVINGS PER HOUSEHOLD IN LAFAYETTE COUNTY
THANKS TO TAXES GENERATED BY VISITORS

OXFORD IS THE
4TH
MOST VISITED
DESTINATION
IN MS

TAXES ATTRIBUTED TO VISITOR SPENDING

FY 2016	\$13.2
FY 2017	\$15.3
FY 2018	\$16.2
FY 2019	\$16.2
FY 2020	\$13.6
FY 2021	\$16.2

HOUSEHOLD SAVINGS FROM TOURISM BY COUNTY

LAFAYETTE	\$840.58
LEE	\$794.02
STATE OF MS	\$677
DESOTO	\$583.64
OKITBBEHA	\$570.96
MADISON	\$455.01
RANKIN	\$524.03



2,000

DIRECT TRAVEL/TOURISM JOBS IN THE
OXFORD COMMUNITY

TOTALING **79%** OF JOBS IN OXFORD

TOURISM MATTERS



FY 2021 FOOD & BEVERAGE TAX

\$3,634,255

TOTAL TAXES COLLECTED FROM F&B TAX

UP 26% FROM FY20

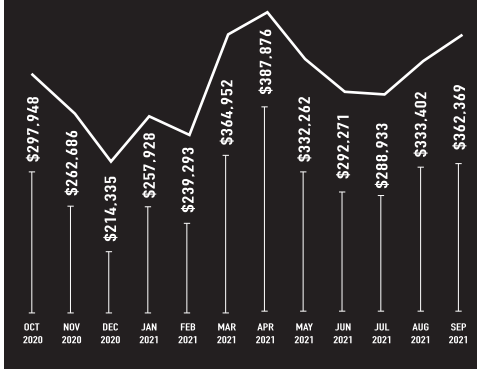
FY 2021 HOTEL/MOTEL TAX

\$416,253

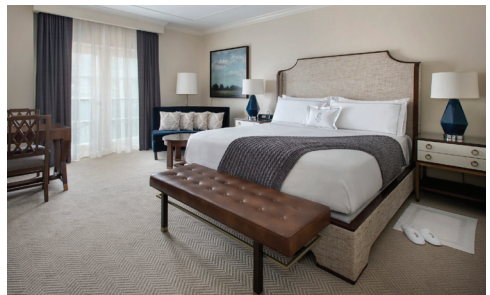
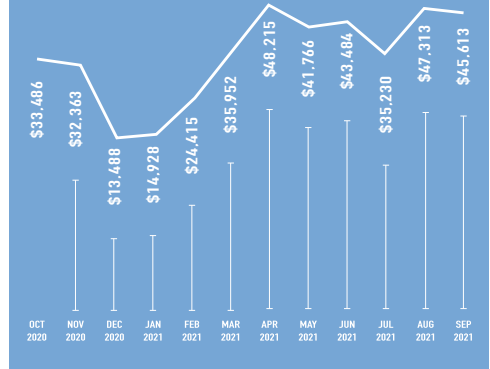
TOTAL TAXES COLLECTED FROM HOTEL/MOTEL TAX

UP 41% FROM FY20

FOOD & BEVERAGE TAX REVENUE



HOTEL/MOTEL TAX REVENUE





STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

DISASTER: FEMA- 4598 -DR-MS

APPLICANT FIPS #: 071-54840-00

APPLICANT NAME: City of Oxford

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referenced disaster.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by FEMA and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the DHS OIG and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor for action.
5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNPs who are responsible for the entire 25% non-federal share.
6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB Super Circulars and A-133 as applicable and/or as directed by the Governor's Authorized Representative.
8. The Applicant shall provide Quarterly Reports to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
9. The Applicant shall comply with the Single Audit Amendments of 1996 under the Code of Federal Regulations Part 200 – Super Circular: Subsection 200.501. The Applicant shall provide copies of every audit report issued on the entity at the time of its receipt by the entity to the Governor's Authorized Representative.
10. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
11. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.

12. The Applicant acknowledges that it is the Applicant's responsibility to ensure all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.
13. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.
14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.
15. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.
16. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.
17. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
18. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.
19. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.
20. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.
21. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
22. The Applicant will return all unspent federal funds for uncompleted small projects prior to requesting additional funds for other projects.
23. The Applicant authorizes the Governor's Authorized Representative to recoup the unspent funds referenced in item 22 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.
24. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.
25. The Applicant shall first endeavor to settle any controversy or claim arising from or relating to this Agreement, or the breach thereof, directly with the Executive Director of MEMA, or designated representative, before exhausting any other remedies or appeals to other governing authorities.

Certifying Official (Cannot be the Applicant Agent):

Robyn Tannehill

NAME (Print)

Robyn Tannehill

SIGNATURE

5/4/2022

DATE

Applicant Agent:

James C. Allgood

NAME (Print)

James C. Allgood

SIGNATURE

5/4/2022

DATE

MEMA Only

Governor's Authorized Representative:

Stephen C. McCraney, Executive Director

NAME

SIGNATURE

DATE

DESIGNATION OF APPLICANT AGENT FOR PUBLIC ASSISTANCE

Federal Disaster Number: FEMA-4598 -DR-MS

Entity's Name: City of Oxford

Governing Body Type: City

Applicant Agent Information

Name: James C. Allgood

Official Title: Director, Oxford EMA

Address: 107 Courthouse Square

City/State/Zip: Oxford, MS, 38655

Work Phone: 662-232-8073

Cell Phone: 662-816-7469

Email Address: jallgood@oxfordms.net


On behalf of the Agency listed above, the designated Applicant Agent is authorized to execute applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93.228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

Certifying Official Information (Cannot be the same as the Applicant Agent):

Name: Robyn Tannehill

Title: Mayor, City of Oxford

Date: May 4, 2022

Signature: 

A certified copy of the Board Meeting Minutes/Resolution designating the Applicant Agent is attached.

Examples of Governing Body Type are Board of Supervisors, City Council, Executive Counsel, etc.



SMAC

STATEWIDE MUTUAL AID COMPACT

**A SYSTEM FOR USING ALL AVAILABLE
RESOURCES DURING EMERGENCIES**





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State of Mississippi

Statewide Mutual Aid Compact (SMAC)

Revised: April 2022

THIS AGREEMENT IS ENTERED INTO AMONG THE STATE OF MISSISSIPPI, MISSISSIPPI EMERGENCY MANAGEMENT AGENCY, EACH COUNTY AND MUNICIPALITY, AND THE MISSISSIPPI BAND OF CHOCTAW INDIANS THAT EXECUTE AND ADOPT THE TERMS AND CONDITIONS CONTAINED HEREIN BASED ON THE FOLLOWING FACTS:

WHEREAS, the State of Mississippi is geographically vulnerable to hurricanes, tornadoes, freshwater flooding, and other natural disasters that, in the past, have caused severe disruption of essential human services and severe property damage to public roads, utilities, buildings, parks, and other government-owned facilities; and

WHEREAS, the Mississippi Band of Choctaw Indians, a sovereign nation and Federally recognized American Indian tribe living with the State of Mississippi, and the State of Mississippi have a mutual interest in protecting their citizens and properties and acknowledge that mutual cooperation in responding to man-made and natural disasters is beneficial to the State of Mississippi, the State's political subdivisions, and the Mississippi Band of Choctaw Indians.

WHEREAS, Section 33-15-19 of the Mississippi Code of 1972, as amended, authorizes the State and its political subdivisions to develop and enter into mutual aid agreements with each other and the Mississippi Band of Choctaw Indians for reciprocal emergency aid and assistance in case of emergencies, too extensive to be dealt with unassisted; and

WHEREAS, Section 33-15-1 et seq. of the Mississippi Code of 1972, as amended, sets forth details concerning powers, duties, rights, privileges, and immunities of political subdivisions of the state rendering outside aid; and

WHEREAS, Section 33-15-11 & 33-15-13 of the Mississippi Code of 1972, as amended, authorizes the State to enter into a contract on behalf of the State for the lease or loan to any political subdivision of the State and the Mississippi Band of Choctaw Indians any real or personal property of the state government or the temporary transfer or employment of personnel of the state government to or by any political subdivision of the State; and



WHEREAS, Section 33-15-17 of the Mississippi Code of 1972, as amended, authorizes the governing body of each political subdivision of the State to enter into such contract or lease within the State, accept any such loan, or employ such personnel, and such political subdivision may equip, maintain, utilize, and operate any such property and employ necessary personnel therefor in accordance with the purposes for which such contract is executed, and to otherwise do all things and perform any and all acts which it may deem necessary to effectuate the purpose for which contract was entered into; and

WHEREAS, MEMA requires that each municipality must coordinate requests for state or federal emergency response assistance with its county, while county and tribal requests for state or federal emergency response assistance may be made directly to MEMA; and

WHEREAS, the Parties to this Agreement recognize that additional manpower and equipment may be needed to mitigate further damage and restore vital services to the citizens of the affected community should such disasters occur; and

WHEREAS, to provide the most effective mutual aid possible, each Participating Government intends to foster communications between the personnel of the other Participating Governments by visits, provisions of available resources as listed in the statewide resource database (WebEOC Resource Manager), exchange of information, and development of plans and procedures to implement this Agreement;

NOW, THEREFORE, the Parties agree to agree as follows:

1. DEFINITIONS

a. “AGREEMENT” means the Statewide Mutual Aid Agreement/Compact. Political subdivisions of the State of Mississippi and Mississippi Band of Choctaw Indians may become a party to this Agreement by executing a copy of this Agreement and providing a copy with the original signatures and authorizing resolution(s) to the Mississippi Emergency Management Agency. Copies of the Agreement with original signatures and copies of authorizing resolutions and insurance letters shall be filed and maintained at the Agency headquarters in Pearl, Mississippi.

b. “REQUESTING PARTY” means the Participating Government entity requesting aid in the event of an emergency. Each municipality must coordinate state or federal emergency response assistance requests through its county.



c. **“ASSISTING PARTY”** means the Participating Government entity furnishing equipment, services, and/or manpower to the Requesting Party.

d. **“AUTHORIZED REPRESENTATIVE”** means an employee of a Participating Government authorized in writing by that government to request, offer or provide assistance under the terms of this Agreement. The list of authorized representatives for the Participating Government executing this Agreement shall be attached as Appendix 1 (SMAC Authorized Representatives) and shall be updated as needed by each Participating Government.

e. **“AGENCY”** means the Mississippi Emergency Management Agency.

f. **“EMERGENCY”** means any occurrence, or threat thereof, whether natural or caused by man, in war, or in peace, which results or may result in substantial injury or harm to the population or substantial damage to or loss of property.

g. **“DISASTER”** means any natural, technological, or civil emergency that causes damage of sufficient severity and magnitude to result in a proclamation of a local emergency by a city/county or the Tribal Chief, a declaration of a State of Emergency by the Governor, or a disaster declaration by the President of the United States.

h. **“MAJOR DISASTER”** means a disaster that will likely exceed local capabilities and require a broad range of state and federal assistance.

i. **“PARTICIPATING GOVERNMENT”** means the State of Mississippi, any political subdivision of the State of Mississippi, and/or the Mississippi Band of Choctaw Indians, which executes this mutual aid agreement and supply a completed copy to MEMA.

j. **“PERIOD OF ASSISTANCE”** means the period of time beginning with the departure of any personnel and equipment of the Assisting Party from any point for the purpose of traveling to the Requesting Party in order to provide assistance and ending upon the return of all personnel and equipment of the Assisting Party, after providing the assistance requested, to their residence or regular place of work, whichever occurs first. The period of assistance shall not include any portion of the trip to the Requesting Party or the return trip from the Requesting Party during which the personnel of the Assisting Party are engaged in a course of conduct not reasonably necessary for their safe arrival at or return from the Requesting Party.

k. **“WORK OR WORK-RELATED PERIOD”** means any period of time in which either the personnel or equipment of the Assisting Party are being used by the Requesting Party to provide



assistance and for which the Requesting Party will reimburse the Assisting Party. Specifically included within such period of time are rest breaks when the personnel of the Assisting Party will return to active work within a reasonable time. Specifically excluded from such periods of time are breakfast, lunch, and dinner breaks.

Nothing should be derived from the above statement that excludes Assisting Party personnel from being considered “on the job” for purposes of workers compensation injuries or accidents during these periods.

2. PROCEDURES.

When a Participating Government either becomes affected by or is under imminent threat of a major disaster, it may request emergency-related mutual aid assistance either by: (1) proclaiming a local emergency and transmitting a copy of that proclamation along with a completed Part 1 “Identification of Need” form (Form REQ-A, Appendix 2) to the Assisting Party or MEMA; or (2) by orally communicating a request for mutual aid assistance to the Assisting Party or MEMA, followed as soon as practicable by written confirmation of said request shown as Form REQ-A in Appendix 2.

Participating Governments shall not request mutual aid unless resources available within the stricken area are deemed inadequate by that Participating Government. Municipalities shall coordinate state or federal assistance requests with their county emergency management agencies, and county and tribal emergency agencies may coordinate state or federal assistance requests directly with MEMA. All requests for mutual aid shall be transmitted by the Authorized Representative or the Director of the local county emergency management agency. Requests for assistance may be communicated either to MEMA or directly to an Assisting Party. Requests for assistance under this Agreement shall be limited to major disasters, except where the Participating Government has no other mutual aid agreement based upon Section 33-15-19(a), Mississippi Code, in which case a Participating Government may request assistance pursuant to the provisions of this Agreement.

a. Requests Directly To Assisting Party: The Requesting Party may directly contact the authorized Representative of the Assisting Party and shall provide them with the information in paragraph C below. All communications shall be conducted directly between the Requesting and Assisting Parties. Each party shall be responsible for keeping the Agency advised of the status of the response activities. MEMA shall not be responsible for costs associated with such direct requests for assistance unless it so elects. However, by rule, the Agency may provide for reimbursement of eligible expenses from the Disaster Assistance Trust fund.



b. Requests Routed Through Or Originating From, The Agency: The Requesting Party may directly contact the Agency, in which case it shall provide MEMA with the information in paragraph C below. The Agency may then contact other Participating Governments on behalf of the Requesting Party and coordinate the provision of mutual aid. The Agency shall not be responsible for costs associated with such indirect requests for assistance unless the Agency so indicates in writing at the time it transmits the request to the Assisting Party. In no event shall MEMA be responsible for costs associated with assistance in the absence of appropriated funds. In all cases, the party receiving the mutual aid shall be primarily responsible for the costs incurred by any Assisting Party providing assistance pursuant to the provisions of this Agreement.

c. Required Information: Each request for assistance shall be accompanied by the following information, to the extent known:

- (1) A general description of the damage sustained.
- (2) Identification of the emergency service function for which assistance is needed (e.g., fire, law enforcement, emergency medical, transportation, communications, public works, and engineering, building inspection, planning and information assistance, mass care, resource support health, and other medical services, search, and rescue, etc.) and the particular type of assistance needed.
- (3) Identification of the public infrastructure system for which assistance is needed (i.e., sanitary sewer, potable water, streets, or stormwater systems) and the type of work assistance required.
- (4) The amount and type of personnel, equipment, materials, and supplies needed and a reasonable estimate of the length of time they will be required and include a description of working conditions and if personnel will be locally housed.
- (5) The need for sites, structures, or buildings outside the Requesting Party's political subdivision to serve as relief centers or staging areas for incoming emergency goods and services.
- (6) An estimated time and a specific place for a representative of the requesting Party to meet the personnel and equipment of any Assisting Party.

This information may be provided on the form shown in Appendix 2 as the form REQ-A or by any other available means. MEMA may revise the format of Form REQ-A subsequent to the execution of this Agreement, in which case it shall distribute copies to all Participating Governments.



d. Assessment Of Availability Of Resources And Ability To Render Assistance: When contacted by a Requesting Party or the Agency, the authorized representatives of any Participating Government agree to assess their government's situation to determine available personnel, equipment, and other resources. All Participating Governments shall render assistance to the extent personnel, equipment, and resources are available. Each Participating Government agrees to render assistance in accordance with the terms of this Agreement to the fullest extent possible. When the Authorized Representative determines that his Participating Government has available personnel, equipment, or other resources, they shall so notify the Requesting Party/Agency and provide the information on Part 2 of the REQ-A form. The Agency shall, upon response from sufficient participating Parties to meet the needs of the Requesting Party, notify the Authorized Representative of the Requesting Party and provide them with the information to the extent known on Part 2 of REQ-A form. The Assisting Party shall complete a written acknowledgment regarding the assistance to be rendered. It shall transmit said request by the quickest, most practical means to the Requesting Party or the Agency, as applicable for approval. The form to serve as this written acknowledgment is shown in Appendix 2 as Form REQ-A.

e. Written Acknowledgement: The Requesting Party/Agency shall respond to the written acknowledgment by executing Part 3 of the REQ-A form shown in Appendix 2 and returning a copy to the Assisting Party by the quickest, most practical means. Additionally, the Requesting Party/Agency must maintain a copy for its files.

f. Supervision And Control: The personnel, equipment, and resources of any Assisting Party shall remain under the operational control of the Requesting Party for the area in which they are serving. Direct supervision and control of said personnel, equipment, and resources shall remain with the designated supervisory personnel of the Assisting Party. Representatives of the Requesting Party shall assign work tasks to the supervisory personnel of the Assisting Party. The designated supervisory personnel of the Assisting Party shall have the responsibility and authority for assigning work and establishing work schedules for the personnel of the Assisting Party based on task or mission assignments provided by the Requesting Party and the Agency. The designated supervisory personnel of the Assisting Party shall: maintain daily personnel time records, material records, and a log of equipment hours; be responsible for the operation and maintenance of the equipment and other resources furnished by the Assisting Party; and shall report work progress to the Requesting Party. This Agreement shall not support any person, group, or organization that self-deploys.

g. Food, Housing, Self-Sufficiency: Unless specifically instructed otherwise, the Requesting Party shall have the responsibility of providing food and housing for the personnel of the Assisting Party from the time of their arrival at the designated location to the time of their departure.



However, assisting Party personnel and equipment should be self-sufficient for operations in areas stricken by emergencies or disasters to the greatest extent possible. The Requesting Party may specify only self-sufficient personnel and resources in its request for assistance.

h. Rights And Privileges: Whenever the employees of the Assisting Party are rendering outside aid pursuant to this Agreement, such employees shall have the powers, duties, rights, privileges, and immunities, and shall receive the compensation incidental to their employment as authorized in 33-15-15(b)(2).

i. Communications: Unless specifically instructed otherwise, the Requesting Party shall have the responsibility for coordinating communications between the personnel of the Assisting Party and the Requesting Party. Assisting Party personnel should be prepared to furnish communications equipment sufficient to maintain communications among their respective operating units.

3. REIMBURSABLE EXPENSES.

The terms and conditions governing reimbursement for any assistance provided under this Agreement shall be in accordance with the following provisions unless otherwise agreed upon by the Requesting and Assisting Parties and specified in the written acknowledgment executed in accordance with paragraphs 2D and 2E of this Agreement. The Requesting Party shall be ultimately responsible for reimbursement of all eligible expenses. The Assisting Party shall submit reimbursement documentation to the Requesting Party on the forms shown in the Intrastate Reimbursement Summary Form (Form R-2, Appendix 3).

a. Personnel: During the period of assistance, the Assisting Party shall continue to pay its employees according to its then-prevailing ordinances, rules, and regulations. The Requesting Party shall reimburse the Assisting Party for all direct and indirect payroll costs and expenses, including travel expenses incurred during the period of assistance, including, but not limited to, employee pensions and benefits as provided by Generally Accepted Accounting Principles (GAAP). However, the Requesting Party shall not be responsible for reimbursing any amounts paid or due as benefits to employees of the Assisting Party under the terms of the Mississippi Workers' Compensation Act (Section 71-3-1, Mississippi Code) due to personal injury or death occurring while such employees are engaged in rendering aid under this Agreement. Both the Requesting Party and the Assisting Party shall be responsible for payment of such benefits only to their own employees.



b. Equipment: The Assisting Party shall be reimbursed by the Requesting Party for the use of its equipment during the period of assistance according to either a pre-established local, state, or federal hourly rate or according to the actual replacement, operation, and maintenance expenses incurred. For those instances in which the Federal Emergency Management Agency reimburses costs, the eligible direct costs shall be determined in accordance with 44 CFR 206.228. The Assisting Party shall pay for all repairs to its equipment as determined necessary by its on-site supervisor(s) to maintain such equipment in safe and operational condition. At the request of the Assisting Party, fuels, miscellaneous supplies, and minor repairs may be provided by the Requesting Party if practical. The total equipment charges to the Requesting Party shall be reduced by the total value of the fuels, supplies, and repairs furnished by the Requesting Party and by the amount of any insurance proceeds received by the Assisting Party.

c. Materials And Supplies: The Assisting Party shall be reimbursed for all materials and supplies furnished by it and used or damaged during the period of assistance, except for the costs of equipment, fuel and maintenance materials, labor, and supplies, which shall be included in the equipment rate established in 3B unless such damage is caused by gross negligence, willful and wanton misconduct, intentional misuse, or recklessness of the Assisting Party's personnel. The Assisting Party's Personnel shall use reasonable care under the circumstances in the operation and control of all materials and supplies used by them during the period of assistance. The measure of reimbursement shall be determined in accordance with 44 CFR 206.228. In the alternative, the Parties may agree that the Requesting Party will replace the materials and supplies used or damaged with like kind and quality as determined by the Assisting Party. If such an agreement is made, it shall be reduced to writing and transmitted to the Agency.

d. Record Keeping: The Assisting Party shall maintain records and submit invoices for reimbursement by the Requesting Party or the Agency utilizing format used or required by FEMA publications, including 44 CFR Part 13 and applicable Office of Management and Budget Circulars. Requesting Party and Agency finance personnel shall provide information, directions, and assistance for record-keeping to Assisting Party personnel.

e. Payment: Unless otherwise mutually agreed in the written acknowledgment executed in accordance with paragraph 2.E. or a subsequent written addendum to the acknowledgment, the reimbursable expenses with an itemized notice are payable as soon as practicable after the expenses are incurred, but not later than 60 days following the period of assistance unless the deadline for identifying damage is extended in accordance with 44 CFR part 206. The Requesting Party shall pay the bill or advise of any disputed items, not later than the timeframe outlined above. These time frames may be modified by mutual agreement. This shall not preclude an Assisting Party or Requesting Party from assuming or donating, in whole or in part, the costs associated with any



loss, damage, expense, or use of personnel, equipment, and resources provided to a Requesting Party.

f. Payment by or Through the Agency: The Mississippi Emergency Management Agency may reimburse for all actual and necessary travel and subsistence expenses for personnel providing assistance pursuant to the request of the Agency, to the extent of funds available and contingent upon an annual appropriation from the legislature for such purposes. The Assisting Party shall be responsible for making a written request to the Agency for reimbursement of travel and subsistence expenses prior to submitting a request for payment to the Requesting Party. The Assisting Party's written request should be submitted as soon as possible after the expiration of the period of assistance. The Agency shall provide a written response to said requests within ten days of actual receipt. If the Agency denies said request, the Assisting Party shall then bill the Requesting Party. In the event that an affected jurisdiction requests assistance without forwarding said request through the Agency, or an Assisting Party provides assistance without having been requested by the Agency to do so, the Agency shall not be liable for reimbursement of any of the cost(s) of assistance. The Agency may serve as the eligible entity for requesting reimbursement of eligible costs from FEMA. Any costs to be so reimbursed by or through the Agency shall be determined in accordance with 44 CFR 206.228. The Agency may authorize applications for reimbursement of eligible costs from the Disaster Assistance Trust Fund, established pursuant to Section 33-15-301 Mississippi Code, in the event that the disaster or emergency event is not declared pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-707. Such applications shall be evaluated pursuant to rules established by the Agency and may be funded only to the extent of available funds.

4. IMMUNITY.

To the extent permitted by law, the Parties shall not be liable for actions to the extent provided by Section 33- 15-21. The Parties may waive this immunity in a manner provided by law to the extent that adequate insurance coverage is in effect.

5. LENGTH OF TIME FOR EMERGENCY.

The duration of such local emergency declared by the Requesting Party is limited to 30 days. It may be extended with review, if necessary, in 30-day increments as specified in 33-15-17.

6. TERM.

This Agreement shall be in effect for four (4) years from the date hereof. It shall automatically be renewed in successive four-year terms unless terminated upon 60 days advance written notice by



the Participating Government. Notice of such termination shall be made in writing and shall be served personally or by registered mail to the Director of Mississippi Emergency Management Agency, who shall provide copies to all other Participating Parties. Notice of termination shall not relieve the withdrawing Party from obligations incurred hereunder prior to the effective date of the withdrawal and shall not be effective until 60 days after notice thereof has been set by the Director of the Mississippi Emergency Management Agency to all other Participating Governments.

7. EFFECTIVE DATE OF THIS AGREEMENT.

This Agreement shall be in full force and effect upon approval by the Participating Government and upon proper execution hereof.

8. ROLE OF MISSISSIPPI EMERGENCY MANAGEMENT AGENCY.

The responsibilities of the Mississippi Emergency Management Agency under this Agreement are to:

- a.** Request mutual aid on behalf of a Participating Government under the circumstances identified in this Agreement;
- b.** Coordinate the provision of mutual aid to a Requesting Party pursuant to the provisions of this Agreement;
- c.** Serve as the eligible entity for requesting reimbursement of eligible costs from FEMA upon a Presidential Disaster Declaration;
- d.** Serve as the central depository for executed Agreements;
- e.** Maintain a current listing of Participating Governments with their Authorized Representative and contact information and provide a copy of the listing to each of the Participating Governments on an annual basis during the second quarter of the calendar year.

MEMA will assume no responsibility for any person, group, or organization that self deploys.

9. SEVERABILITY, EFFECT ON OTHER AGREEMENTS.

Should any portion, section, or subsection of this Agreement be held to be invalid by a court of competent jurisdiction, that fact shall not affect or invalidate any other portion, section, or



subsection; and the remaining portions of this Agreement shall remain in full force and effect without regard to the portion, section, subsection, or power invalidated.

In the event that any parties to this Agreement have entered into other mutual aid agreements pursuant to Section 33-15-19, Mississippi Code, or interlocal agreements pursuant to Section 17-13-1 (Interlocal Cooperation of Governmental Units - §§ 17-13-1 — 17-13-17), Mississippi Code, those parties agree that this Agreement supersedes said agreements only for emergency management assistance and activities performed in catastrophic emergencies pursuant to this Agreement. In the event that two or more parties to this Agreement wish to engage in mutual aid, then the terms and conditions of this Agreement shall apply unless otherwise agreed between those parties.



IN WITNESS WHEREOF, the parties named herein have duly executed this Agreement/Compact on the date set forth below:

ATTEST:

BOARD OF ALDERMEN OF THE CITY OF OXFORD, LAFAYETTE COUNTY OF MISSISSIPPI

By: _____
Mayor, The City of Oxford

By: _____
City Clerk

APPROVED AS TO FORM:

Date: _____

By: _____
City of Oxford Board Attorney

STATE OF MISSISSIPPI
MISSISSIPPI EMERGENCY MANAGEMENT AGENCY

By: _____
Executive Director

Date: _____



Appendix 1 (SMAC Authorized Representatives)



STATEWIDE MUTUAL AID COMPACT

Date: May 3, 2022 Name of Government: The City of Oxford

State Vendor # _____

Mailing Address: 107 Courthouse Square

City: Oxford, MS Zip Code: 38655

Authorized Representative to Contact for Emergency Assistance

Primary Representative:

Name: James C. Allgood

Title: Director, Oxford Emergency Management Agency

Day Phone: 662-816-7469 Night Phone: 662-816-7469

Fax No: 662-232-2337 Pager No: _____

1st Alternate Representative:

Name: Bart Robinson

Title: Chief Operating Officer

Day Phone: 662-232-2453 Night Phone: 662-816-0130

Fax No: 662-232-2337 Pager No: _____

2nd Alternate Representative:

Name: Robyn Tannehill

Title: Mayor

Day Phone: 662-232-2340 Night Phone: N/A

Fax No: 662-232-2337 Pager No: _____



Appendix 1 (SMAC Authorized Representatives)



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Appendix 2 (Form REQ-A)

As outlined in SMAC section 2. *Procedures*, the SMAC Form REQ-A displayed below, is required when a participating government either becomes affected by or is under imminent threat of a major disaster and requires emergency-related mutual aid assistance.

MEMA utilizes a digital version of the Form REQ-A for several reasons, including but not limited to:

- Expedite request, approval, and deployment processes;
- The REQ-A can be used as a living document, continuously updated and approved for mission developments and changes;
- Provides for a smooth transition to the R-2 Reimbursement Form and process.

The version displayed is a snapshot of the actual digital document. The full digital version of this form is a Microsoft Excel document, able to be downloaded from the [MEMA Downloads\EMAC-SMAC](#) folder on the MEMA SharePoint.

For more information or assistance, contact the MEMA EMAC-SMAC Coordinator at emac@mema.ms.gov.

SMAC REQ-A Form			
SECTION I: TO BE COMPLETED BY THE REQUESTING COUNTY			
Event Name:			
Date:			
State Mission #:			
Requesting County:			
Requesting County REQ-A Contact:			
First Name:	Name:	Phone 1:	Phone 2:
E-mail 1:	E-mail 2:		
Mission Type:	If State:	Select Discipline:	
Mission Description:			
Resource Requested:			
Deployment Dates (including travel days):			
Mobilization:		Demobilization:	
Date Needed:	Date Released:		
Deployment Details:			
Work Location/Facilities:		Select One:	
Location/Facility Name:			
Address 1:			
Address 2:			
City:		Page 2	Zip Code:



Appendix 2 (Form REQ-A) to SMAC



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Appendix 3 (Form R-2)

As outlined in SMAC section 3. *Reimbursable Expenses*, the SMAC Intrastate Reimbursement Summary Form (Form R-2) displayed below, is required when a participating government supporting a major disaster requests for mutual aid assistance reimbursement.

Based on the EMAC Form R-2, MEMA utilizes a digital version of the Form R-2 for several reasons, including but not limited to:

- Expedite speed of submission, approval, and reimbursement processes;
- The R-2 is to be used as a living document, continuously updating and itemizing mission deployments, developments, and changes;
- Supports the Form REQ-A seamlessly to ensure continuity, approval, and transparency.

The version displayed is a snapshot of the actual digital document. The full digital version of this form is a Microsoft Excel document, able to be downloaded from the [MEMA Downloads\EMAC-SMAC](#) folder on the MEMA SharePoint.

For more information or assistance, contact the MEMA EMAC-SMAC Coordinator at emac@mema.ms.gov.

SMAC R-2 Form			
Mississippi - Statewide Mutual Assistance Compact (SMAC)			
Intrastate Reimbursement Summary Form R-2			
Event:			
Requesting State/Province:		Date Submitted:	
Resource Provider:			
Resource Provider / Vendor Name:			
State Mission Number:		EMAC Mission Number:	
Copies of all receipt and payment vouchers for all expenses are attached (please select):			
Personnel Costs			
Total Regular Hours	\$	Total Regular Fringe	\$
Total Overtime Hours	\$	Total Overtime Fringe	\$
Total Backfill Hours	\$	Total Backfill Fringe	\$
Total Holiday Pay Hours	\$	Total Holiday Pay Fringe	\$
Total Compensatory Hours	\$	Total Compensatory Fringe	\$
Total Personnel Costs		\$	
Travel Costs			
Meals: Per Diem	\$	Meals: Receipt	\$
Air Travel	\$	Airfare: Baggage and Fees	\$
Lodging	\$	Parking/Toll	\$
POV/GOV/Rental	\$	POV/GOV/Mileage and Fuel	\$
Total Travel Costs		\$	
Equipment Costs			
Equipment by State	\$	Equipment Repair/Replacement	\$
Total Equipment Costs		\$	
Commodity Costs			
Total Commodity	\$		
Total Commodity Costs		\$	
Other Costs			
Other by State	\$	Other by Quantity	\$
Total Other Costs		\$	
Total Reimbursement		\$	
Total Donated		\$	
Comments			
REIMBURSEMENT PACKAGE CERTIFICATION			
By signing below, you the authorized official of the Resource Provider, certify that the totals for each category/claim represent the actual costs expended in performance of the requests described in the RSMF/Incident Order and that all expenditures were made in accordance with the Resource Provider's pre-existing policies. You also certify that all documents in support of the claim (expense documentation) will be considered accurate and complete.			
Certified and Authorized By:			
Print Name	Title	Date	

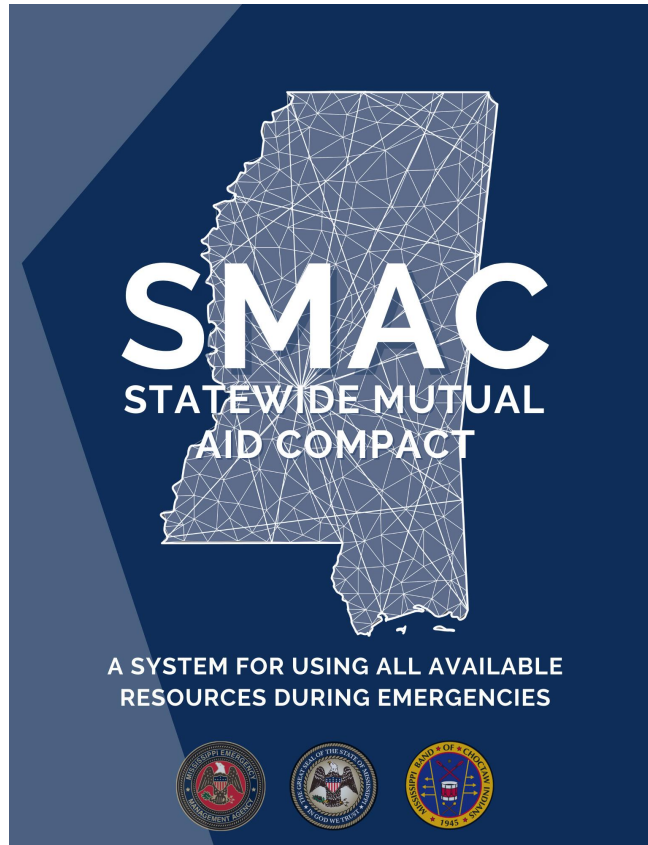


Appendix 3 (Form R-2) to SMAC



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OXFORD POLICE DEPARTMENT

Chief of Police

Joseph B. East

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT

In accordance with City of Oxford Municipal Code, 2008-12, The City of Oxford Police Department does hereby grant the petitioner, permission to hold speaking event on the following date(s), time(s), and location:

102-640. - Fees.

A nonrefundable fee of \$25.00 to cover administrative costs of processing the permit shall be paid to the City of Oxford by the applicant when the application is filed.

Name of Applicant:

Address: Chris Stephenson 313 Garner St Oxford MS 38655

Telephone:

Name of Organization: Oxford Burger Co.

Address:

Telephone:

Organization Director: Chris Stephenson

Telephone:

901.487-9259

On Site Contact Person:

Name:

Telephone:

Requested Date(s): May 14, 2022

Requested Time(s): 9 am - 2 PM

Requested Location(s): Lot adjacent to DHS (819 Jackson Ave)

Type of Event:

Car Show

Designation of any Public Facilities and / or Equipment to be utilized:

City parking lot next to DHS
Detailed Route Information, Start to Finish:

Spacing Intervals to be maintained between units of such parade or assembly:

None

Area/Width of Street, Sidewalk, or Public Area to be used by event:

Expected Number of Participants and/or vehicles, animals, etc.:

Number of expected Spectators:

40

Assembly Point and time of Participants:

Description of any type of recording equipment, signs, banners, attention getting devices to be used for the event:

Canopy Tent 12 x 12 - Banner

Special Detail Instructions:

C. Stephen
Applicant

4-14-22

Date

Time

Permit Approved By:

Chief of Police

Date

Time

Copies To:

☐ Mayor

☐ City Attorney

☐ Fire Chief

☐ City Engineer

☐ Other

Attachments:

PAYMENT DATE
04/14/2022
COLLECTION STATION
Station 1

City of Oxford
City Clerk's Office
107 Courthouse Square
Oxford, MS 38655

BATCH NO.
2022-00000526
RECEIPT NO.
2022-00001897

RECEIVED FROM
CHRIS STEPHENSON

CASHIER
Daphanie Vaughn

DESCRIPTION
CAR SHOW

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT																														
OPD	Oxford Police Dept. Fees 001-001-01 CASH GENERAL FUND \$25.00 001-000-305 INCOME FROM POLICE DEPT FEES \$25.00	\$25.00																														
Payments:	<table><tr><th>Type</th><th>Detail</th><th>Amount</th></tr><tr><td>Check</td><td>1394</td><td>\$25.00</td></tr><tr><td></td><td>Total Cash</td><td>\$0.00</td></tr><tr><td></td><td>Total Check</td><td>\$25.00</td></tr><tr><td></td><td>Total Charge</td><td>\$0.00</td></tr><tr><td></td><td>Total Wire</td><td>\$0.00</td></tr><tr><td></td><td>Total Other</td><td>\$0.00</td></tr><tr><td></td><td>Total Remitted</td><td>\$25.00</td></tr><tr><td></td><td>Change</td><td>\$0.00</td></tr><tr><td></td><td>Total Received</td><td>\$25.00</td></tr></table>	Type	Detail	Amount	Check	1394	\$25.00		Total Cash	\$0.00		Total Check	\$25.00		Total Charge	\$0.00		Total Wire	\$0.00		Total Other	\$0.00		Total Remitted	\$25.00		Change	\$0.00		Total Received	\$25.00	
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Check	1394	\$25.00																														
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	Total Remitted	\$25.00																														
	Change	\$0.00																														
	Total Received	\$25.00																														
	Total Amount:	\$25.00																														

Customer Copy

Printed by: Daphanie Vaughn

Page 1 of 1

04/14/2022 12:13:14 AM



Jeff McCutchen

Chief of Police

jmccutchen@oxfordpolice.net

Sheridan Maiden

Deputy Chief

smaiden@oxfordpolice.net

26 April 2022

Re: Phlebotomy class

For the two summer sessions of Phlebotomy SU22, officers will incur the following expenses for a maximum of ten officers per session (20 total):

Northwest Mississippi Community College

Tuition	\$435.00
Registration Fee	\$50.00
Tech Fee	\$45.00
NCCT* Online Prep	\$69.95
NCCT* Certification	\$119.00
Textbook	\$40.00

*NCCT = National Center for Competency Testing, accredited certification provider

Other Costs

Transcript, if needed	\$8.00
Physical	\$120.00
Drug Screening	\$20.00
TB Skin Test	\$10.00
Immunizations, if needed	varies
*NSO Liability Insurance	\$35.00

*NSO = Nurses Service Organization

Total estimated expenditures per officer: **\$951.95** plus needed immunizations

A maximum of 10 officer will be trained per session.

The first summer session is May 31-June 24, 2022. The second summer session is June 27-July 29, 2022. The sessions run four hours/day for four weeks.

Classes are set for the Senatobia campus; however, an effort is underway to move the second session to the Oxford campus.

Oxford Police Department

715 Molly Barr Rd.

Oxford, MS 38655

Phone: (662) 232-2400

Fax: (662) 232-2314

QUOTE

Southern General Contractors, LLC

26 CR 275

Oxford, MS 38655

Phone: (662) 832-4951

sgcoxford@gmail.com

TO: Greg Pinion
City of Oxford

DATE: 4/27/2022

RE: Fire Station #3

Please accept the following quote:

Saw out & replace 16' x 3' area of concrete

Repair 16' sewer line

Replace toilet

Total: \$6,294.00

If you have any questions or concerns, please feel free to call Jesse Ryals at 662-606-1528.

Mooney Plumbing, LLC

P. O. Box 216
Oxford, MS. 38655

Estimate

Date	Estimate #
4/11/2022	1203

Name / Address
City of Oxford Ms

P.O. No.	Project
Fire Station	

Description	Total
Fire Station Hwy 7 South Cut and bust out concrete to replace and repair sewer main that has concrete inside pipe there is also a busted section of 4" pipe which will be repaired. There is some unknown factors with not knowing how much concrete is around piping due to concrete being pumped to level slab previously which will be addressed after the floor is opened up if need to be. concrete will be put back,(No tile work is included in this Estimate.)	8,500.00T

Thank you for your business.	Subtotal \$8,500.00
	Sales Tax (0.0%) \$0.00
	Total \$8,500.00

Signature _____

Phone #
662-607-2200

E-mail
mooneyplumbing@hotmail.com



Memorandum

To: Mayor and Board of Aldermen
From: Benjamin Requet, AICP, Director of Planning
Date: April 27, 2022
Regarding: **Case 2856 - Second Reading and Public Hearing** - Modifications to Articles 2, 3, & 5 of the Land Development Code

Planning Comments: The changes proposed address concerns that have surfaced. The changes include:

- Clarification of the Maximum Dwelling Unit Density in the TSR and TNR Districts
- A reference change for retaining walls.
- Clarification in the standards for townhouses.
- A new use for *Small Craft Brewery* after recent modifications to state legislation.
- Establishing the ability to request a screen wall for HVAC/mechanical equipment by Special Exception.
- The incorporation of new definitions for *Small Craft Brewery*.

Article 2

A change to clarify the Maximum Dwelling Unit Density in the TSR and TNR Districts.

2.6.4.1 Traditional Suburban Residential. The Traditional Suburban Residential Overlay shall consist of certain neighborhoods and subdivisions (indicated on the zoning map) in which the following use, otherwise allowed in the Suburban Residential District by Special Exception, is not allowed: Zero Lot Line, Patio Dwellings. The standard lot size shall be no less than 7,500 square feet. **Dwelling Unit Density, Maximum: 5.8 dwellings per acre.**

2.6.5.1 Traditional Neighborhood Residential. The district shall consist of certain older areas of Oxford (indicated on the zoning map) in which the following uses, otherwise allowed in the Neighborhood Residential District, are allowed only by Special Exception: Townhomes, Attached Triplexes and Quadplexes. In addition:

a. In a subdivision, the standard lot size shall be no less than 7,500 square feet for detached, 15,000 square feet for duplex, ~~22,500 square feet for a triplex and 30,000 square feet for a quadplex.~~

b. All attached dwellings will require a Special Exception approval if more than 25% are proposed to be 3-bedroom units, or if any are proposed to be 4-bedroom units.

c. Unless otherwise approved by a Special Exception, a development of more than one structure in NR shall require a minimum of 50% detached units, and a development of more than four structures shall require a minimum of 25% of detached units.

d. Dwelling Unit Density, Maximum: 5.8 dwellings per acre.

Article 3

3.2.8 Fences, Walls, and Hedges. Fences, walls, and hedges may be permitted in any required yard, or along the edge of any yard, provided that no fence, wall, or hedge along the side or edge of any yard that fronts on a public street shall be over four feet in height and any fence must allow for visibility. Article 5, Site and Design Standards, may allow taller fences, walls, and hedges to serve as screens in certain circumstances. These requirements do not pertain to retaining walls governed in Section 3.2.~~16 18~~ below.

Table 3.3

Hotels, Motels, or Inns – SMF – ~~S/SE~~ SE

Small Craft Brewery – TNB & HUCN – SE SCN, SCO, UCO, UCN, IND, PUD and TND – S

Townhomes

3.5.3.2 Districts Permitted:

- a. Townhouses are Special uses in NR, SMF, TNB, SCN, SCO, UCO, UCN, and HUCN ~~unless more than 25% of the dwellings proposed have four or more bedrooms. when fewer than 25% of the dwellings proposed have four or more bedrooms.~~
- b. Townhouses are Special Exception uses in NR, SMF, TNB, SCN, SCO, UCO, UCN, and HUCN when more than 25% of the dwellings proposed have four or more bedrooms; or if any are proposed to have five or more bedrooms.
- c. ~~Townhouses are special exceptions in TNB, UCN, UCO, and HUCN when more than 25% of dwellings proposed have four or more bedrooms.~~

3.6.10 Schools. 3.6.10.1 Definitions: a. Preschool through High School: A public or private institution at which persons are instructed in the specifics of learning; for purposes of this Code including kindergarten through grade 12.

b. Post-Secondary School: A public or private institution (for profit or non-profit), college, university, business or trade school that offers education beyond grade 12.

3.6.10.2 Districts Allowed:

a. Preschools and Kindergartens

- i. Preschools and Kindergartens are permitted in the SCO, SCN, and INST districts.
- ii. Preschools and Kindergartens are special exceptions in the AG, RCN, ER, SR, NR, SMF, TNB, and SCO districts.

b. Elementary and Middle Schools

- i. Elementary and Middle Schools are permitted in the INST district.
- ii. Elementary and Middle Schools are special exceptions in the AG, RCN, ER, SR, SCO, NR and SCN districts.

c. High Schools

- i. High Schools are permitted in the INST district.
- ii. High Schools are special exceptions in the A, ER, and SR districts.

d. Post-Secondary School

- i. Post-Secondary Schools are permitted in the SCN, SCO, UCN, ~~and~~ UCO, ~~and~~ INST districts.
- ii. Post-Secondary Schools are special exceptions in the AG, RCN, and TNB districts.

3.8.11 ~~Taverns. See restaurants serving alcoholic beverages.~~ Small Craft Brewery

3.8.11.1 Definition: A small scale brewery that produces beer and light wine for consumption on site, direct consumer sales, and/or wholesale distribution. This use may also have a tap room, restaurant, live entertainment, or retail space for on-site consumption subject to Mississippi laws and regulations for beer and light wines. Please see the Brewery (Types) definition in Section 10.2.30.

3.8.11.2 Districts Permitted: Small Craft Brewery is allowable by Special Exception in the TNB and HUCN districts. They are allowable by Special Use in the SCN, SCO, UCO, UCN, IND, PUD and TND districts.

3.8.11.3 Parking Requirements: 1 parking space is required per 4 customer seats, plus 1 parking space for each employee working during the largest shift of the day.

3.8.11.4 Loading Requirements: See Article 4 for general requirements.

3.8.11.5 Additional Standards:

- 1) When adjacent to a residential use, loading times for beer distribution shall be limited to 8am to 6pm Monday through Friday, and 10am to 5pm on Saturday.

- 2) When adjacent to a residential use, the use of fork lifts outside of any structure shall be prohibited.
- 3) An odor prevention plan shall be provided by the applicant to mitigate any potential odors associated with the brewing of beer and light wine.
- 4) Any by-product waste (spent grain) shall not be stored outside of the facility.

Article 5

5.5.4.2 Utility apparatus and all HVAC equipment shall be screened by architectural elements consistent with the design of the principal structure. Parapets shall ~~be~~ extend above the highest level of any roof mounted equipment. ~~Alternatively, screen walls may be considered by Special Exception.~~

Article 10

10.2.30 ~~Brewpub: An establishment selling beer brewed on the premises, see, Tavern Brewery (Types)~~ As defined by the State of Mississippi:

- ~~Brewery means a person having a permit to brew beer or light wine without any production limitations but is not allowed to sell directly to consumers on site. They are allowed to provide limited amounts of beer for sampling on site between 8:00 a.m. and 10:00 p.m. as part of a structured tour of the brewery. This term does not include a brewpub, microbrewery or a small craft brewery. A brewery is allowed as an Industrial Use Type under 3.10.2 Manufacturing Uses.~~
- ~~Brewpub means the premises of any location in which light wine, light spirit product or beer is manufactured or brewed, for retail sale if the total amount of light wine, light spirit product or beer produced on the premises does not exceed the production limitation imposed in Section 67-3-22, and the light wine, light spirit product or beer is produced for consumption on the premises, although without prohibition on sales for off-premises consumption. A brewpub is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.~~
- ~~Microbrewery means a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer in this state and who manufactures or brews not more than three thousand (3,000) barrels of light wine, light spirit product or beer at its~~

permitted location. A microbrewery is limited to selling a maximum of 80% of their annual production on site. At least 20% of the annual productions must be distributed without any limit on the amount that can be distributed. A microbrewery is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.

- Small Craft Brewery means a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer in this state and who manufactures or brews not more than sixty thousand (60,000) barrels of light wine, light spirit product or beer at all breweries that such person or its affiliates, subsidiary or parent company owns or controls or with whom such person contracts with for the manufacture of light wine, light spirit product or beer. For purposes of this paragraph, contract-brewed beer manufactured by a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer shall be included in the sixty-thousand-barrel limitation. A small craft brewery is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.

Recommendation: Staff recommends approval of the requested changes.

At their regularly scheduled meeting on April 11, 2022, the Planning Commission unanimously recommended approval of the proposed modifications.

As this is a Second reading, no voting action is required by the Mayor and Board of Alderman.

AN ORDINANCE AMENDING CHAPTER 2- ADMINISTRATION, ARTICLE II-THE MAYOR AND BOARD OF ALDERMEN, DIVISION I-GENERALLY, SECTION 2-24-OFFICERS & EMPLOYEES-APPOINTMENT AND ADDING SECTION 2-30- TO ABOLISH THE MUNICIPAL ELECTION COMMISSION AND TO ESTABLISH AN AGREEMENT WITH THE LAFAYETTE COUNTY CIRCUIT CLERK'S OFFICE TO HAVE THE COUNTY ELECTION COMMISSIONERS CONDUCT MUNICIPAL ELECTIONS AND OTHER FUNCTIONS PERFORMED BY MUNICIPAL ELECTION COMMISSIONERS FOR THE BENEFIT OF THE VOTERS OF THE CITY OF OXFORD AND MUNICIPAL SEPARATE SCHOOL DISTRICT AND TO IMPROVE THE EFFICIENCY AND CONFORMITY OF FUTURE ELECTIONS TO THE CODE OF ORDINANCES OF THE CITY OF OXFORD, MISSISSIPPI

WHEREAS, pursuant to MS Code Section 23-15-221, the City of Oxford, Mississippi has appointed municipal elections commissioners as provided for therein; and

WHEREAS, the City of Oxford, despite having an established election commission with appointed commissioners, was authorized by law to contract with the Lafayette County Circuit Clerk's Office to handle many, if not all, aspects of municipal elections; and

WHEREAS, on July 1, 2017, an Amendment to MS Code Section 23-15-221 became effective, which mandated that any municipality desiring to avail itself of the provisions of the MS Election Code (i.e., use the county election commission) regarding the duties of municipal election commissioners shall adopt an Ordinance declaring its intention to enter into an agreement with the municipality's county to have the county election commissioners conduct municipal elections and other functions that are performed by municipal election commissioners for the benefit of the efficiency and conformity of elections; and

WHEREAS, this Amendment has been interpreted by the Attorney General's office to compel all municipalities that wish to use their respective county election commission in conducting elections, to adopt an Ordinance stating their intention to solely use the services of the county election commission, and if the municipalities fail to do so, then the municipalities shall be required the conduct all municipal election functions on their own with no ability to enter into a contract with their county election commission for assistance with any aspect of a municipal election; and

WHEREAS, the Mayor and Board of Aldermen understand the City of Oxford's need for the services of the Lafayette Count Circuit Clerk's Office and the Lafayette County Election Commission for municipal elections, and therefore finds that entering into an agreement with the Lafayette County Circuit Clerk's Office to have the Lafayette County Election Commission conduct municipal elections and other functions that are performed by municipal election commissioners will benefit the City, and all of its citizens, by making the elections more efficient.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OXFORD, MISSISSIPPI AS FOLLOWS:

SECTION I. That Section 2-24 be amended to read: The Mayor and Board of Aldermen shall have the power to appoint a city tax assessor, tax collector, clerk, engineer, building inspector, light and water superintendent, gas and plumbing inspector, street commissioner, and such other officers and employees as may be necessary for the conduct of city business. A member of the Board of Aldermen may be appointed to the office of street commissioner.

SECTION II. That Section 2-30 be created and titled “Abolishment of Municipal Election Commission” and shall read as follows:

It is the Mayor and Board of Aldermen’s intent and desire to abolish the City of Oxford’s Municipal Election Commission and to authorize the Lafayette County Circuit Clerk’s Office, along with the Lafayette County Election Commission, to conduct the municipal election commissioner’s duties. By adoption of this Ordinance, it is the City’s intent to enter into an Agreement with the Lafayette County Circuit Clerk to have the Lafayette County Election Commission conduct municipal elections and other functions that are performed by municipal elections commissioners, which will benefit the City, and all of its citizens, by making the elections more efficient. As a result of this Ordinance, all current members of the municipal election commission are removed.

Pursuant to MS Code Section 23-15-221, the Lafayette County Circuit Clerk’s Office, along with the Lafayette County Election Commission, shall conduct all of the duties of the municipal election commissioners including, but not limited to:

- (a) Canvass the results of bond elections in a municipality;
- (b) Canvass the returns of special and general elections for Mayor and Aldermen and within (5) days after any special or general election, deliver to each person receiving the highest number of votes, a certificate of election;
- (c) Certify to the Secretary of State the name or names of the person or persons elected at special or general elections within (10) days after any special or general election;
- (d) Revise the primary pollbooks for municipalities at the time and in the manner in accordance with the laws now fixed and in force for revising pollbooks, except that they shall not remove from the pollbook any person who is qualified to participate in primary elections;
- (e) Print the pollbooks that are to be used in municipal elections
- (f) Print and distribute the “official ballots”
- (g) Perform the duties of poll managers in the event that there is only (1) election precinct in the municipality
- (h) Perform any of the duties required of the municipal executive committee pursuant to Section 23-15-239, if the municipal executive committee has entered into a written agreement with the municipal clerk or the municipal or county election commission that gives such authorization;
- (i) Determine whether each party candidate in the municipal general election is a qualified elector of the municipality, and of the ward if the office sought is a ward office, whether each candidate either meets all other qualifications to hold the office he or she is seeking or presents absolute proof that he or she will, subject to no contingencies, meet all qualifications on or before the date of the general or special election at which he or she could be elected to office, and whether any candidate has been convicted of any felony in a court of this state, or has been convicted on or after December 8, 1992, of any offense in another state which is a felony under the laws of this state, or has been convicted of any felony in a federal court on or after December 8, 1992;
- (j) Declare each candidate elected without opposition, if the candidate meets all the qualifications to hold the office as determined pursuant to a review by the commission in accordance with the provisions of paragraph (i) of this subsection (3);
- (k) Canvass the returns for municipal elections received from all voting precincts and within ten (10) days after the election, deliver to each person receiving the highest number of votes a certificate of election. If it shall appear that any two (2) or

more of the candidate receiving the highest number of votes shall have received an equal number of votes, the election shall be decided by the toss of a coin, or by lot, fairly and publicly drawn by the election commissioners;

- (l) Transmit the statement provided in Section 23-152-611 to the Secretary of State certifying the name or names of the person or persons elected at municipal elections, and such person or person shall be issued commissions by the Governor;
- (m)Receiving the filed document by any person desiring to contest the qualifications of another person who has qualified pursuant to the provisions of Section 23-15-361 as a candidate for municipal office elected on the date designated by law for regular municipal elections that specifically sets forth the grounds of the challenge no later than thirty-one (31) days after the date of the first primary election set forth in Section 23-15-309; and
- (n) Perform all other duties with respect to the municipal election as prescribed by law

SECTION III. REPEALING CLAUSE

All ordinances or parts of ordinances in conflict or inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

SECTION IV. EFFECTIVE DATE

This ordinance shall be in full force and effect on July 1, 2022, as provided by law. The City Clerk shall cause the ordinance to be published in a local newspaper of general circulation.

The above ordinance having being first reduced to writing and read and considered section by section at a public meeting or the governing authorities of the City of Oxford Mississippi on motion of Alderman _____, seconded by Alderman _____, and the roll being called, the same by the following votes:

Alderman Addy	voted
Alderman Hulse	voted
Alderman Hyneman	voted
Alderman Howell Atkinson	voted
Alderman Taylor	voted
Alderman Bailey	voted
Alderman Morgan	voted

APPROVED, this the __ day of ____, 2022.

ROBYN TANNEHILL, MAYOR

ASHLEY ATKINSON, CITY CLERK

General Fund Amendments & Reallocations

Expenses

Executive

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
001-020-610	\$ 10,000.00	\$ 9,000.00	\$ (1,000.00)
001-020-555	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00
			<u>\$ -</u> net change to dept.

Fire Department

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
001-160-601	\$ 57,190.00	\$ 53,190.00	\$ (4,000.00)
001-160-740	\$ 51,630.00	\$ 55,630.00	\$ 4,000.00
			<u>\$ -</u> net change to dept.

Emergency Management

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
001-190-645	\$ 10,000.00	\$ 9,000.00	\$ (1,000.00)
001-190-740	\$ 33,000.00	\$ 34,000.00	\$ 1,000.00
			<u>\$ -</u> net change to dept.

mTrade Park

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
001-305-575	\$ 225,000.00	\$ 185,000.00	\$ (40,000.00)
001-305-720	\$ 225,000.00	\$ 265,000.00	\$ 40,000.00
			<u>\$ -</u> net change to dept.

Animal Resource Center

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
001-553-555	\$ 143,000.00	\$ 100,000.00	\$ (43,000.00)
001-553-720	\$ 12,000.00	\$ 55,000.00	\$ 43,000.00
			<u>\$ -</u> net change to dept.

Total Increase/Decrease in Revenue	\$ -
Total Increase/Decrease in Expenses	\$ -
Total	<u>\$ -</u>

Environmental Services

Environmental Services-Street Cleaning

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
020-224-600	\$ 25,000.00	\$ 20,000.00	\$ (5,000.00)
020-224-525	\$ 85,000.00	\$ 90,000.00	\$ 5,000.00

\$ - net change to fund

Total Increase in Revenue	\$ -
Total Increase/Decrease in Expenses	\$ -
Total	<u>\$ -</u>

Other Funds

Metro Narcotics

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
100-101-600	\$ 42,000.00	\$ 27,000.00	\$ (15,000.00)
100-101-730	\$ 3,500.00	\$ 18,500.00	\$ 15,000.00

\$ - net change to fund

2009 GO Bonds

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
230-000-200	\$ 346,975.00	\$ 375,000.00	\$ 28,025.00
230-000-341	\$ 13,300.00	\$ 10,000.00	\$ (3,300.00)

\$ 24,725.00 net change to fund

2012 GO Bonds

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
240-000-200	\$ 438,131.00	\$ 460,000.00	\$ 21,869.00

\$ 21,869.00 net change to fund

2015 GO Bonds-Refi. 04 & 07 GO

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
250-000-200	\$ 646,319.00	\$ 680,000.00	\$ 33,681.00

\$ 33,681.00 net change to fund

2017A-GO Bonds-\$7.5M

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
255-000-200	\$ 501,800.00	\$ 540,000.00	\$ 38,200.00

\$ 38,200.00 net change to fund

2017B-GO Bonds-\$7.5M

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
260-000-200	\$ 500,050.00	\$ 520,000.00	\$ 19,950.00

\$ 19,950.00 net change to fund

2018A-GO Bonds-\$2.7M

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
265-000-200	\$ 179,845.00	\$ 190,000.00	\$ 10,155.00

\$ 10,155.00 net change to fund

DARE Project

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
610-710-601	\$ 5,000.00	\$ 3,500.00	\$ (1,500.00)
610-710-740	\$ 20,000.00	\$ 21,500.00	\$ 1,500.00

\$ - net change to fund

London Bus Fund

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
613-713-420	\$ 12,000.00	\$ 10,000.00	\$ (2,000.00)
613-713-570	\$ 4,100.00	\$ 6,100.00	\$ 2,000.00

\$ - net change to fund

Homeland Security Grant Fund

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
618-738-690	\$ 35,000.00	\$ 14,500.00	\$ (20,500.00)
618-738-730	\$ -	\$ 20,500.00	\$ 20,500.00

\$ - net change to fund

OPD Phlebotomy Grant

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
651-100-600	\$ 18,000.00	\$ 16,500.00	\$ (1,500.00)
651-100-730	\$ -	\$ 1,500.00	\$ 1,500.00

\$ - net change to fund

Stronger Together Non-Federal

673-000-333	\$ -	\$ 5,000.00	\$ 5,000.00
673-000-341	\$ -	\$ 50.00	\$ 50.00
673-302-690	\$ 3,000.00	\$ 4,500.00	\$ 1,500.00

\$ 6,550.00 net change to fund

OPD Grant Funds-FY21 Homeland Security

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
684-115-555	\$ 57,633.00	\$ 55,000.00	\$ (2,633.00)
684-115-730	\$ 60,267.00	\$ 62,900.00	\$ 2,633.00

\$ - net change to fund

Trust Proceeds-\$30M Fund

<u>Acct.</u>	<u>Beg. Budget</u>	<u>New Budget</u>	<u>Change</u>
689-000-333	\$ 1,081,224.00	\$ 1,057,624.00	\$ (23,600.00)
689-093-720	\$ 210,000.00	\$ 150,000.00	\$ (60,000.00)

\$ (83,600.00) net change to fund



OXFORD
DEVELOPMENT
SERVICES

MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC: Rob Neely, P.E., Oxford Utilities

Date: May 3, 2022

Re: Consider Addendum Number 2 to contract with Daniels & Associates, Inc. for professional services required for the Brittany Woods Water Improvement Project

Staff recommends that the Board approve Addendum Number 2 to the contract with Daniels & Associates, Inc. for professional engineering services related to the Brittany Woods Water Improvement Project. This addendum allows for the extension of the water main on Canon Road pending the Board's decision regarding Punkin Water and will allow the Brittany Woods project to begin the advertising process in the interim. There are funds available for these services in the current fiscal year.

**ADDENDUM NO. 2 TO
AGREEMENT BETWEEN OWNER AND ENGINEER
FOR
ENGINEERING SERVICES**

This is Addendum No. 2 to the Agreement for Engineering Services between Daniels & Associates, Inc. and the City of Oxford, dated October 5, 2021. The Owner and the Engineer mutually agree to the following revisions to the Agreement:

On page 1 of the agreement, Section 1.0 Employment of the Engineer, add the following subsection to amend the project description:

- 1.3 Installation of approximately 1,700 linear feet of 8" diameter ductile iron water main along Cannon Road.*

All other provisions of the Agreement for Engineering Services shall remain unchanged and in full effect.

This Addendum shall be attached to and become a part of the Agreement referred to herein.

In witness whereof, the Owner and the Engineer have executed this Addendum under the laws of the State of Mississippi as of this the 3rd day of May 2022.

CITY OF OXFORD

DANIELS & ASSOCIATES, INC.

By: _____
ROBYN TANNEHILL, MAYOR
City of Oxford
107 Courthouse Square
Oxford MS 38655

By: David G. Daniels
DAVID G. DANIELS, PRESIDENT
Daniels & Associates, Inc.
PO Box 1056
Oxford MS 38655



MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC:

Date: May 3, 2022

Re: Application for Emergency Road and Bridge Repair Fund (ERBRF)

MDOT is currently accepting applications for projects pertaining to the 2022 Emergency Road and Bridge Repair Fund Program (ERBRF). This year the legislature earmarked \$100 million of Highway Infrastructure Program funds received by MDOT pursuant to the federal Coronavirus Response and Relief Appropriations Act of 2021 for this program.

This will be the City's third application for these funds. Board authority is required to proceed with the application process. Therefore, at this time, staff requests approval to make application to the ERBRF for the following project:

1. Improvements to the temporary pipe previously installed by the County to replace the existing timber bridge at Canon Road

Your permission to proceed with this application and the necessary paperwork is hereby requested. There is no mention of a match requirement in the information staff has been provided but it is possible that a 20% match will be required. There are no funds currently budgeted for this project and it would be considered in the upcoming budget year upon notice of award in June or July 2022.

Staff requests permission to apply to the 2022 Emergency Road and Bridge Repair Fund Program with permission granted to the Mayor to sign all necessary paperwork for a project to make improvements to the temporary pipe previously installed by the County to replace the existing timber bridge at Canon Road.



**City of Oxford
Board of Aldermen
Special Meeting
May 17, 2022, 3:00 pm - 4:30 pm
City Hall Courtroom**

DOCUMENTS

Table of Contents

Cover Page	1
Table of Contents	2
Special_Meeting_Notice	3
Signed_approved_minutes_05172022SP	5
Copy of Reallocattions 2022	7
Copy of Draft Increased Billing Rates 2022	8

AGENDA

City of Oxford
Board of Aldermen
Special Meeting
Tuesday, May 17, 2022, 3:00 pm - 4:30 pm
City Hall Courtroom



Notice that certain aldermen or commissioners may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

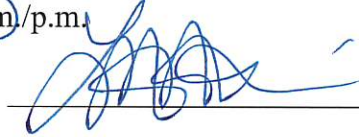
- Pursuant to Section 21-3-21, Mississippi Code of 1972 Annotated, I, Robyn Tannehill, Mayor of the City of Oxford, Mississippi, do hereby call the Mayor and Board of Aldermen of Oxford, MS, to a SPECIAL MEETING to be held on **May 17, 2022 at 3:00pm**, for the transaction of important business. The meeting will be held in the Courtroom of City Hall. The business to be acted upon at the Special Meeting is the consideration of the following:

1. Call to order.
2. Adopt the agenda for the meeting.
3. Discuss construction project list and consider prioritization. (Bart Robinson)
4. Discuss budget reallocation for equipment purchases and building repairs in the Environmental Services Department. (Amberlyn Liles)
5. Discuss potential rate increase for services provided by Environmental Services in conjunction with increases in hauling and tipping fees. (Amberlyn Liles)
6. Consider an executive session.
7. Adjourn.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. (662) 232-2453 (Voice) or (662) 232-2300 (Voice/TTY)


ROBYN TANNEHILL, MAYOR

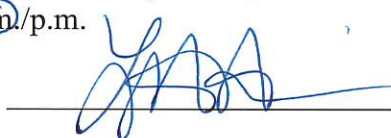
I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward I, Rick Addy, of the foregoing meeting on 5/17/2022 at 11:00 a.m./p.m.



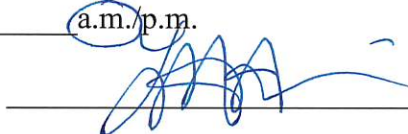
I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward II, Mark Huelse, of the foregoing meeting on 5/17/2022 at 11:00 a.m./p.m.



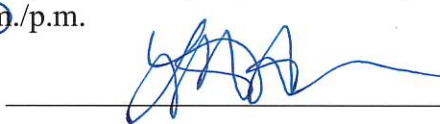
I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward III, Brian Hyneman, of the foregoing meeting on 5/17/2022 at 11:00 a.m./p.m.



I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward IV, Keshia Howell-Atkinson, of the foregoing meeting on 5/17/2022 at 11:00 a.m./p.m.



I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward V, Preston Taylor, of the foregoing meeting on 5/17/2022 at 11:00 a.m./p.m.



I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman Ward VI, Jason Bailey, of the foregoing meeting on 5/17/2022 at 11:00 a.m./p.m.



I, City Clerk of the City of Oxford, Mississippi, or a Deputy Clerk, do hereby certify that I have notified Alderman At-Large John Morgan of the foregoing meeting on 5/17/2022 at 11:00 a.m./p.m.



MINUTES

City of Oxford
Board of Aldermen
Special Meeting
Tuesday, May 17, 2022, 3:00 pm - 4:30 pm
City Hall Courtroom



- Pursuant to Section 21-3-21, Mississippi Code of 1972 Annotated, I, Robyn Tannehill, Mayor of the City of Oxford, Mississippi, do hereby call the Mayor and Board of Aldermen of Oxford, MS, to a SPECIAL MEETING to be held on May 17, 2022 at 3:00pm, for the transaction of important business. The meeting will be held in the Courtroom of City Hall. The business to be acted upon at the Special Meeting is the consideration of the following:

1. Call to order.

The Special Meeting of the Mayor and Board of Alderman of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 3:00pm on Tuesday, May 17, 2022, in the courtroom of Oxford City Hall when and where the following were present:

Robyn Tannehill, Mayor
Rick Addy, Alderman Ward I
Mark Hulse, Alderman Ward II-absent
Kesha Howell-Atkinson-Ward IV
Preston Taylor, Alderman Ward V
Jason Bailey, Alderman Ward VI
John Morgan, Alderman At Large

Mayo Mallette, PLLC- Of Counsel
Ashley Atkinson- City Clerk
Bart Robinson- Chief Operating Officer
Braxton Tullos-HR Director-absent
Hollis Green-Development Services Director
Amberlyn Liles-Environmental Services Director

2. Adopt the agenda for the meeting.

It was moved by Alderman Hyneman, seconded by Alderman Addy to adopt the agenda for the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Discuss construction project list and consider prioritization. (Bart Robinson)

The Board discussed the proposed construction project list and it was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to place the following four projects on the list for funding, (in the order of their perceived importance) a new City pool, renovations/remodel needed for the Oxford Enterprise Center (to house OPD), to renovate/remodel the current OPD building for the OPC, and to renovate/expand the old OPC Administration Building located on S 15th Street. The projects total close to \$12,000,000.00 and a new General Obligation bond issue will be used to fund them once design and engineering fees provide solid estimates on each project's cost. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

4. Discuss budget reallocation for equipment purchases and building repairs in the Environmental Services Department. (Amberlyn Liles)

After a brief discussion, it was moved by Alderman Addy, seconded by Alderman Bailey to re-allocate the previously escrowed funding for repairs to the Recycling Building from Trust & Agency to the Environmental Services Department, making all necessary budget adjustments for the re-allocation. The \$100,000.00 was set aside in 2018 from the Baptist Proceeds. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to release the funding for the litter machine back to the 2% Food & Beverage Fund to be used for other projects. Multiple machines have been purchased and returned, as they did not meet expectations. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Morgan to purchase the budgeted Roll Off Truck from the 2022 GO Note proceeds instead of the Environmental Services Budget. Funding was set aside for a Litter Truck in the 2022 GO Note, but it will not be purchased. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5. Discuss potential rate increase for services provided by Environmental Services in conjunction with increases in hauling and tipping fees. (Amberlyn Liles)

The Board discussed a potential rate increase for services provided by the Environmental Services Department. Three Rivers Planning & Development District is set to announce

increased hauling and tipping fees for the upcoming year and our increased rates would help cover those higher expenses. The Board wants to wait on the new rates from Three Rivers before making any decisions. No action was taken.

6. Consider an executive session.

It was moved by Alderman Morgan, seconded by Alderman Bailey to consider an executive session for personnel issues and a matter related to property acquisition. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Addy, seconded by Alderman Hyneman to enter into an executive session for personnel issues in the Environmental Services Department and the Development Services Department, and a matter related to property acquisition near Brittany Woods Subdivision. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Addy to authorize Bart Robinson to negotiate a final price with Cary McCormick on a piece of property located near Brittany Woods Subdivision. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Addy to authorize Bart Robinson to negotiate with Aspirations of Oxford, LLC for a final price on a piece of property located near Brittany Woods Subdivision. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to authorize Bart Robinson to negotiate with AMJI Investments Group, LLC for a final price on a piece of property located near Brittany Woods Subdivision. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.


It was moved by Alderman Hyneman, seconded by Alderman Addy to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7. Adjourn.

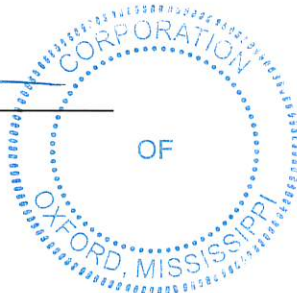
It was moved by Alderman Bailey, seconded by Alderman Addy to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.



Robyn Tannehill, Mayor



Ashley Atkinson, City Clerk



Budget Reallocations

<u>Funding Source</u>		<u>Budgeted Amount</u>	<u>Quoted Price</u>	<u>Balance</u>	<u>Proposed Use</u>	
2018 Recycling Building Escrow Fund-660	Recycling Building Repairs	\$ 100,000.00	\$70,000.00	\$30,000.00	Release back for other projects	*originally allocated from Baptist Proceeds
2019 2% F & B	Litter Machine - Returned	\$ 100,000.00	\$0.00	\$100,000.00	Release back for other projects	
2022 EVS 220-730	Roll Off Truck	\$ 240,000.00	\$200,000.00	\$200,000.00	Balance to go back in EVS	Other Unavailable Equipment Balance to Roll Over FY22.23
2022 GO Note	Litter Truck	\$ 220,000.00	\$200,000.00	\$20,000.00	Use to Pay for Roll Off Truck	

Oxford Environmental Services Billing Rates												# of			Proposed	Proposed	Proposed	Proposed
OUd Billing Code		Current	Increase	Increase 3%	Rounded	Increase 5%	Rounded	Increase 7%	Rounded	Increase 9%	Rounded	Cans/Customers	Current Revenue Dollars	Proposed Revenue	Revenue at 3%	Revenue at 5%	Revenue at 7%	Revenue at 9%
	22 For Each Residential Unit	\$21.00	\$22.00									14,682	\$308,914.90	\$323,004.00				
	30 Minimum Service	\$40.00	\$45.00									605	\$24,229.34	\$27,225.00				
	For each commercial, industrial, governmental, church or other entity: Minimum Service: 5 bags per week or less/with a garbage can or capable of sharing a dumpster that is equal to or greater than minimum dumpster charge.																	
	21 2 yard dumpster, picked up 1 time per week	\$43.00		\$44.29	\$45.00	\$45.15	\$46.00	\$46.01	\$47.00	\$46.87	\$47.00	3	\$129.00		\$135.00	\$138.00	\$141.00	\$141.00
	C22FLT-D 2 yard dumpster, picked up 2 times per week	\$75.00		\$77.25	\$78.00	\$78.75	\$79.00	\$80.25	\$81.00	\$81.75	\$82.00							
	23 2 yard dumpster, picked up 3 times per week	\$123.00		\$126.69	\$127.00	\$129.15	\$130.00	\$131.61	\$132.00	\$134.07	\$135.00							
	24 2 yard dumpster, picked up 4 times per week	\$171.00		\$176.13	\$177.00	\$179.55	\$180.00	\$182.97	\$183.00	\$186.39	\$187.00							
	25 2 yard dumpster, picked up 5 times per week	\$219.00		\$225.57	\$226.00	\$229.95	\$230.00	\$234.33	\$235.00	\$238.71	\$239.00							
	26 2 yard dumpster, picked up 6 times per week	\$277.00		\$285.31	\$286.00	\$290.85	\$291.00	\$296.39	\$297.00	\$301.93	\$302.00							
	C27FLT 2 yard dumpster, picked up 7 times per week	\$325.00		\$334.75	\$335.00	\$341.25	\$342.00	\$347.75	\$348.00	\$354.25	\$355.00							
	29 2 yard dumpster, extra pick up	\$48.00		\$49.44	\$50.00	\$50.40	\$51.00	\$51.36	\$52.00	\$52.32	\$53.00							
	41 4 yard dumpster, picked up 1 time per week	\$61.00		\$62.83	\$63.00	\$64.05	\$65.00	\$65.27	\$66.00	\$66.49	\$67.00	103	\$6,285.14		\$6,489.00	\$6,695.00	\$6,798.00	\$6,901.00
	42 4 yard dumpster, picked up 2 times per week	\$109.00		\$112.27	\$113.00	\$114.45	\$115.00	\$116.63	\$117.00	\$118.81	\$119.00	15	\$1,635.00		\$1,695.00	\$1,725.00	\$1,755.00	\$1,785.00
	43 4 yard dumpster, picked up 3 times per week	\$164.00		\$168.92	\$169.00	\$172.20	\$173.00	\$175.48	\$176.00	\$178.76	\$179.00	3	\$437.00		\$507.00	\$519.00	\$528.00	\$537.00
	44 4 yard dumpster, picked up 4 times per week	\$220.00		\$226.60	\$227.00	\$231.00	\$231.00	\$235.40	\$236.00	\$239.80	\$240.00							
	45 4 yard dumpster, picked up 5 times per week	\$275.00		\$283.25	\$284.00	\$288.75	\$289.00	\$294.25	\$295.00	\$299.75	\$300.00							
	46 4 yard dumpster, picked up 6 times per week	\$330.00		\$339.90	\$340.00	\$346.50	\$347.00	\$353.10	\$354.00	\$359.70	\$360.00	2	\$660.00		\$680.00	\$694.00	\$708.00	\$720.00
	C47FLT 4 yard dumpster, picked up 7 times per week	\$390.00		\$401.70	\$402.00	\$409.50	\$410.00	\$417.30	\$418.00	\$425.10	\$426.00							
	49 4 yard dumpster, extra pick up	\$66.00		\$67.98	\$68.00	\$69.30	\$70.00	\$70.62	\$71.00	\$71.94	\$72.00	2	\$132.00		\$136.00	\$140.00	\$142.00	\$144.00
	61 6 yard dumpster, picked up 1 time per week	\$87.00		\$89.61	\$90.00	\$91.35	\$92.00	\$93.09	\$94.00	\$94.83	\$95.00	79	\$6,855.60		\$7,110.00	\$7,268.00	\$7,426.00	\$7,505.00
	62 6 yard dumpster, picked up 2 times per week	\$150.00		\$154.50	\$155.00	\$157.50	\$158.00	\$160.50	\$161.00	\$163.50	\$164.00	41	\$6,130.00		\$6,355.00	\$6,478.00	\$6,601.00	\$6,724.00
	63 6 yard dumpster, picked up 3 times per week	\$210.00		\$216.30	\$217.00	\$220.50	\$221.00	\$224.70	\$225.00	\$228.90	\$229.00	6	\$1,260.00		\$1,302.00	\$1,326.00	\$1,350.00	\$1,374.00
	64 6 yard dumpster, picked up 4 times per week	\$281.00		\$289.43	\$290.00	\$295.05	\$296.00	\$300.67	\$301.00	\$306.29	\$307.00	2	\$562.00		\$580.00	\$592.00	\$602.00	\$614.00
	65 6 yard dumpster, picked up 5 times per week	\$351.00		\$361.53	\$362.00	\$368.55	\$369.00	\$375.57	\$376.00	\$382.59	\$383.00	2	\$702.00		\$724.00	\$738.00	\$752.00	\$766.00
	66 6 yard dumpster, picked up 6 times per week	\$421.00		\$433.63	\$434.00	\$442.05	\$443.00	\$450.47	\$451.00	\$458.89	\$459.00	4	\$1,684.00		\$1,736.00	\$1,772.00	\$1,804.00	\$1,836.00
	C67FLT 6 yard dumpster, picked up 7 times per week	\$498.00		\$512.94	\$513.00	\$522.90	\$523.00	\$532.86	\$533.00	\$542.82	\$543.00							
	69 6 yard dumpster, extra pick up	\$92.00		\$94.76	\$95.00	\$96.60	\$97.00	\$98.44	\$99.00	\$100.28	\$101.00	7	\$644.00		\$665.00	\$679.00	\$693.00	\$707.00
	81 8 yard dumpster, picked up 1 time per week	\$100.00		\$103.00	\$103.00	\$105.00	\$105.00	\$107.00	\$107.00	\$109.00	\$109.00	51	\$5,100.00		\$5,253.00	\$5,355.00	\$5,457.00	\$5,559.00
	82 8 yard dumpster, picked up 2 times per week	\$171.00		\$176.13	\$177.00	\$179.55	\$180.00	\$182.97	\$183.00	\$186.39	\$187.00	67	\$11,468.40		\$11,859.00	\$12,060.00	\$12,261.00	\$12,529.00
	83 8 yard dumpster, picked up 3 times per week	\$256.00		\$263.68	\$264.00	\$268.80	\$269.00	\$273.92	\$274.00	\$279.04	\$280.00	45	\$11,520.00		\$11,880.00	\$12,105.00	\$12,330.00	\$12,600.00
	84 8 yard dumpster, picked up 4 times per week	\$343.00		\$353.29	\$354.00	\$360.15	\$361.00	\$367.01	\$368.00	\$373.87	\$374.00	12	\$3,944.50		\$4,248.00	\$4,332.00	\$4,416.00	\$4,488.00
	85 8 yard dumpster, picked up 5 times per week	\$428.00		\$440.84	\$441.00	\$449.40	\$450.00	\$457.96	\$458.00	\$466.52	\$467.00	12	\$4,963.00		\$5,292.00	\$5,400.00	\$5,496.00	\$5,604.00
	86 8 yard dumpster, picked up 6 times per week	\$513.00		\$528.39	\$529.00	\$538.65	\$539.00	\$548.91	\$549.00	\$559.17	\$560.00	32	\$16,535.70		\$16,928.00	\$17,248.00	\$17,568.00	\$17,920.00
	C87FLT 8 yard dumpster, picked up 6 times per week	\$625.00		\$643.75	\$644.00	\$656.25	\$657.00	\$668.75	\$669.00	\$681.25	\$682.00	5	\$3,125.00		\$3,220.00	\$3,285.00	\$3,345.00	\$3,410.00
	89 8 yard dumpster, extra pick up	\$105.00		\$108.15	\$109.00	\$110.25	\$111.00	\$112.35	\$113.00	\$114.45	\$115.00	6	\$630.00		\$654.00	\$666.00	\$678.00	\$690.00
Recycle	C40FLT-R8 8 yard dumpster, picked up 1 time per week	\$35.00		\$36.05	\$37.00	\$36.75	\$37.00	\$37.45	\$38.00	\$38.15	\$39.00	37	\$1,295.00		\$1,369.00	\$1,369.00	\$1,406.00	\$1,443.00
Recycle	C41FLT-R8 8 yard dumpster, picked up 2 times per week	\$55.00		\$56.65	\$57.00	\$57.75	\$58.00	\$58.85	\$59.00	\$59.95	\$60.00	1	\$55.00		\$57.00	\$58.00	\$59.00	\$60.00
Recycle	C42FLT-R8 8 yard dumpster, picked up 3 times per week	\$75.00		\$77.25	\$78.00	\$78.75	\$79.00	\$80.25	\$81.00	\$81.75	\$82.00							
Recycle	C36FLT 8 yard dumpster, extra pick up	\$50.00		\$51.50	\$52.00	\$52.50	\$53.00	\$53.50	\$54.00	\$54.50	\$55.00	1	\$50.00		\$52.00	\$53.00	\$54.00	\$55.00
Recycle	C37FLT 8 yard dumpster, picked up 1 time per week- Outside City Limits	\$58.00		\$59.74	\$60.00	\$60.90	\$61.00	\$62.06	\$63.00	\$63.22	\$64.00							
Recycle	C34FLT-R8 8 yard dumpster, picked up 1 time per week- Outside City Limits	\$83.00		\$85.49	\$86.00	\$87.15	\$88.00	\$88.81	\$89.00	\$90.47	\$91.00							
Recycle	C35FLT-R8 8 yard dumpster, picked up 1 time per week- Outside City Limits	\$108.00		\$111.24	\$112.00	\$113.40	\$114.00	\$115.56	\$116.00	\$117.72	\$118.00							
Recycle	C38FLT 8 yard dumpster, extra pick up- Outside City Limits	\$78.00		\$80.34	\$81.00	\$81.90	\$82.00	\$83.46	\$84.00	\$85.02	\$86.00							
	C71FLT 10 yard dumpster, picked up 1 time per week	\$123.00		\$126.69	\$127.00	\$129.15	\$130.00	\$131.61	\$132.00	\$134.07	\$135.00	1	\$123.00		\$127.00	\$130.00	\$132.00	\$135.00
	C72FLT 10 yard dumpster, picked up 2 times per week	\$194.00		\$199.82	\$200.00	\$203.70	\$204.00	\$207.58	\$208.00	\$211.46	\$212.00							
	C73FLT 10 yard dumpster, picked up 3 times per week	\$280.00		\$288.40	\$289.00	\$294.00	\$294.00	\$299.60	\$300.00	\$305.20	\$306.00							
	C74FLT 10 yard dumpster, picked up 4 times per week	\$366.00		\$376.98	\$377.00	\$384.30	\$385.00	\$391.62	\$392.00	\$398.94	\$399.00							
	C75FLT 10 yard dumpster, picked up 5 times per week	\$451.00		\$464.53	\$465.00	\$473.55	\$474.00	\$482.57	\$483.00	\$491.59	\$492.00							
	C76FLT 10 yard dumpster, picked up 6 times per week	\$536.00		\$552.08	\$553.00	\$562.80	\$563.00	\$573.52	\$574.00	\$584.24	\$585.00							
	C77FLT 10 yard dumpster, picked up 7 times per week	\$648.00		\$667.44	\$668.00	\$680.40	\$681.00	\$693.36	\$694.00	\$706.32	\$707.00							
	C78FLT 10 yard dumpster, extra pick up	\$128.00		\$131.84	\$132.00	\$134.40	\$135.00	\$136.96	\$137.00	\$139.52	\$140.00							
	C90FLT Lock for dumpster, onetime fee	\$125.00		\$128.75	\$129.00	\$131.25	\$132.00	\$133.75	\$134.00	\$136.25	\$137.00							
	C91FLT Replacing lost, stolen or damaged City Issued Garbage Cart	\$125.00		\$128.75	\$129.00	\$131.25	\$132.00	\$133.75	\$134.00	\$136.25	\$137.00							
	C92FLT Replacing lost, stolen or damaged City Issued Garbage Dumpster	\$1,000.00		\$1,030.00	\$1,030.00	\$1,050.00	\$1,050.00	\$1,070.00	\$1,070.00	\$1,090.00	\$1,090.00							
																	</	

	C12RO	12 Yard Roll Off Dumpster for each Drop and Pull	\$125.00	\$225 + Tonnage																
	C14RO	14 Yard Roll Off Dumpster for each Drop and Pull	\$150.00	\$250 + Tonnage																
	C16RO	16 Yard Roll Off Dumpster for each Drop and Pull	\$175.00	\$275 + Tonnage																
	C20RO	20 Yard Roll Off Dumpster for each Drop and Pull	\$200.00	\$300 + Tonnage																
	C30RO	30 Yard Roll Off Dumpster for each Drop and Pull	\$275.00	\$400 + Tonnage																
TOTALS															\$419,069.58	\$350,229.00	\$89,053.00	\$90,825.00	\$92,502.00	\$94,247.00

Current Charges	Code 22 & Code 30	3% Increase	5% Increase	7% Increase	9% Increase
	\$350,229.00	\$350,229.00	\$350,229.00	\$350,229.00	\$350,229.00
		\$89,053.00	\$90,825.00	\$92,502.00	\$94,247.00
		\$439,282.00	\$441,054.00	\$442,731.00	\$444,476.00



**City of Oxford
Board of Aldermen
Regular Meeting
May 17, 2022, 5:00 pm - 7:00 pm
City Hall Courtroom**

DOCUMENTS

Table of Contents

Cover Page	1
Table of Contents	2
Signed_approved_minutes_05172022	3
OFD_surplus	9
Parking_surplus	10
OPD_surplus	12
Advertise Municipal Court Clerk - Court	14
OU_water_sewer_adjustments	15
bikemonth	17
ARC donations	18
WWTP_travel_OU	19
MSRWA_travel_OU	20
Oxford 2022 Water_Sewer - Intent Resolution	21
Oxford 2022 Water_Sewer - Resolution hiring professionals -w_exhibits-	25
Interlocal Agreement for Funding of Early Childhood and Reading Development Directo...	38
Redacted_brown_bag_permit_Sleepy_Cactus	45
Firearms_forfeiture	46
CityGrocery30thPermit	50
City Grocery-Site Layout L101a	53
Case 2865 First Reading MBoA	54
Case 2856 Third Reading MBoA	58
Case 2864 MBoA	63
Proposed_abolishment_election_commission	76
Voting_Delegate_Info	79
Consider Recommendation from Transit Commission for Transit Management	82
permission to advertise-microsurface	94
RSVP 2022 Interlocal Agreement	95
Supplemental_agreement1_5310	100
Building_official_appointment	107
Square Jam 2022	108
Grand Oaks Phase VII - Potential Annexation	109
Oxford 2022 Water_Sewer - Resolution hiring counsel	110

MINUTES

City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, May 17, 2022, 5:00 pm - 7:00 pm
City Hall Courtroom



1. Call to order.

The meeting of the Mayor and Board of Alderman of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 5:00pm on Tuesday, May 17, 2022, in the courtroom of Oxford City Hall when and where the following were present:

Robyn Tannehill, Mayor
Rick Addy, Alderman Ward I
Mark Hulse, Alderman Ward II-via Microsoft Teams
Brian Hyneman, Alderman Ward III
Kesha Howell-Atkinson, Alderman Ward IV
Preston Taylor, Alderman Ward V
Jason Bailey, Alderman Ward VI
John Morgan, Alderman At Large

Mayo Mallette, PLLC- Of Counsel
Ashley Atkinson- City Clerk
Bart Robinson- Chief Operating Officer
Reanna Mayoral- City Engineer
Ben Requet- Director of Planning
Jeff McCutchen- Police Chief
Matt Davis- Director of Parking Enforcement
Braxton Tullos- Human Resources Director
Joey Gardner- Fire Chief
Seth Gaines- Director of Oxford Park Commission
Mike Young- Asst. Director of Oxford Park Commission
Arledia Bennett- RSVP Director-absent
Rob Neely- General Manager of Oxford Utilities
Lynwood Jones- Superintendent of City Shop- absent
Jimmy Allgood- Director of Emergency Management
Amberlyn Liles- Environmental Services Director
Greg Pinion- Buildings & Grounds Superintendent
Donna Fisher- Municipal Court Clerk-absent
Kara Giles- Executive Assistant to the Mayor
Hollis Green- Director of Development Services
John Crawley- Asst. City Engineer-absent
Brad Freeman- mTrade Park Director-absent
Clay Brownlee- mTrade Park Assistant Director-absent
Michael Temple- IT Department
Chris Simmons- IT Director
Mark Levy- General Government-absent

2. Adopt the agenda for the meeting.

It was moved by Alderman Bailey, seconded by Alderman Addy to adopt the agenda for the meeting with the deletion of item 20, and the addition of items 23 and 24. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Mayor's Report

4. Authorize the approval of the minutes of the Regular Meeting on May 3, 2022. (Ashley Atkinson)

It was moved by Alderman Morgan, seconded by Alderman Bailey to approve the minutes of the Regular Meeting on May 3, 2022. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5. Authorize the approval of accounts for all city departments. (Ashley Atkinson)

It was moved by Alderman Morgan, seconded by Alderman Howell-Atkinson to approve the accounts for all city departments including a claims docket showing General Fund claims numbered 121409-121600, Trust & Agency claims numbered 40664-40722, SB2971 claim numbered 1013, Water & Sewer claims numbered 37273-37304, Metro Narcotics claims numbered 8034-8041, and a Bond & Interest claim numbered 6505, and totaling \$2,352,999.91. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6. Consider the consent agenda:

It was moved by Alderman Hyneman, seconded by Alderman Taylor to approve the following consent agenda. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

a. Fixed Assets Management:

- i. Request permission to declare 5 MSA 4500 psi air bottles and 4 Scott 4500 psi air bottles surplus in the Oxford Fire Department and authorize their disposal. (Joey Gardner)
- ii. Request permission to declare a list of 50 parking meters surplus in the Oxford Police Department-Parking Division and authorize their disposal. (Matt Davis)
- iii. Request permission to declare two X26 Tasers, with SN X000-243245 and X00-243019, and a Sharp AR-M257 Printer with SN 75069524 surplus in the Oxford Police Department and authorize their disposal. (Matt Davis)

b. Human Resources:

- i. Request permission to approve a salary adjustment for Scott Allen, in the Development Services-Building Department, for successfully passing the Storm Water exam and receiving the certification. His new salary will be \$45,065.68. (Braxton Tullos)
- ii. Request permission to hire Elisa Fuhrken, Loren Samons, Anthony Gottlich, Brittany Ellis, Robrecus Toles, John Ridge, and Colin Mathison as Part-Time employees in the Historic Properties Department, each with an hourly rate of \$10.00, and to hire Gina Young as Lead Docent with an hourly rate of \$15.00. (Braxton Tullos)
- iii. Request permission to promote Niyounce Brand from Part-Time Communications Officer to Full-Time Records Clerk in the Oxford Police Department, with a new annual salary of \$34,735.82. (Braxton Tullos)
- iv. Request permission to hire Austin Wilson as a Full-Time Patrol Officer in the Oxford Police Department, with an annual salary of \$46,213.45. (Braxton Tullos)
- v. Request permission to hire Keddrick Redmond as a Full-Time Parking Enforcement Officer in the Oxford Police Department-Parking Division, with an annual salary of \$31,200.00. (Braxton Tullos)
- vi. Request permission to accept the resignations of Matthew Mooney and Evan Moore, in the Buildings & Grounds Department, effective May 11, 2022. (Braxton Tullos)
- vii. Request permission to promote Rashun Rockette from Part-Time Grounds Worker to Full-Time Grounds Worker in the Buildings & Grounds Department, with a new annual salary of \$31,200.00. (Braxton Tullos)
- viii. Request permission to hire Tyler House as a Full-Time Grounds Worker in the Buildings & Grounds Department, with an annual salary of \$32,136.00. (Braxton Tullos)
- ix. Request permission to hire Steven Hale and Jon Jones as Apprentice Linemen-Step 1 in the Oxford Utilities-Electric Division, each with an annual salary of \$41,653.60. (Braxton Tullos)
- x. Request permission to accept the retirement of Robert "Greg" May in the Oxford Fire Department, effective June 30, 2022. (Braxton Tullos)
- xi. Request permission to accept the resignation of Dillian Davis in the Oxford Fire Department, effective May 3, 2022. (Braxton Tullos)
- xii. Request permission to approve salary adjustments for Daphanie Vaughn and Caitlan McLarty in the City Clerk's Office for the completion of the Municipal Clerk's Certification Program. Their new salaries will be \$43,209.42 each. (Braxton Tullos)
- xiii. Request permission to promote Allen Cook from Service Technician II to Service Technician I in the City Shop Department. His new salary will be \$62,000.00, effective May 19, 2022. (Braxton Tullos)
- xiv. Request permission to accept the resignation of Katyln Kidd at the ARC, effective May 12, 2022. (Braxton Tullos)
- xv. Request permission to promote Meagan Cockayne from Kennel Attendant to Lead Kennel Attendant at the ARC. Her new salary will be \$35,360.00 effective May 19, 2022. (Braxton Tullos)
- xvi. Request permission to advertise for a Municipal Court Clerk. (Braxton Tullos)
- xvii. Request permission to promote Da'Kamree Herod from Patrol Officer to Investigator in the Oxford Police Department, with a new annual salary of \$57,842.53. (Braxton Tullos)
- xviii. Request permission to hire Matthew McCachren as a Water/Wastewater Service Technician I in the Oxford Utilities-Water & Sewer Division, with an annual salary of \$40,976.00. (Braxton Tullos)
- xix. Request permission to accept the resignation of Joshua Shipp in the Oxford Police Department, effective May 20, 2022. (Braxton Tullos)
- xx. Request permission to approve unpaid volunteers for the Oxford Animal Resource

Center. (Kelli Briscoe)

c. Miscellaneous:

- i. Request approval of water and/or sewer adjustments in accordance with the Oxford Utilities Leak Adjustment Policy. (Rob Neely)
- ii. Adopt a proclamation for Bicycle Month.
- iii. Request permission to accept donations for the benefit of the Oxford Animal Resource Center. (Kelli Briscoe)

d. Travel Requests:

- i. Request permission for five employees to attend CIT training at Communicare on May 23-27, 2022 in Oxford at no cost to the City. (Jeff McCutchen)
- ii. Request permission for two employees to attend Leadership Tactics and Strategies Course on June 6-8, 2022 in Oxford at no cost to the City. (Jeff McCutchen)
- iii. Request permission for eight employees to attend MLEOA Summer Conference on June 12-17, 2022 in Biloxi, MS at an estimated cost of \$2,350.88. (Jeff McCutchen)
- iv. Request permission for twelve employees to attend SWAT Training on May 16-18, 2022 in Port Gibson, MS at an estimated cost of \$2,164.00. (Jeff McCutchen)
- v. Request permission for three employees to attend the ARMS User Conference 2022 on June 8-10, 2022 in Memphis, TN at an estimated cost of \$2,985.10. (Jeff McCutchen)
- vi. Request permission for an employee to attend Accident Reconstruction Level 1 Training on June 6-17, 2022 in Oxford at an estimated cost of \$750.00 (registration only). (Jeff McCutchen)
- vii. Request permission for the Municipal Judge to attend the MS Court Judge's Seminar on June 1-3, 2022 in Biloxi, MS at no cost to the City. (Donna Fisher-Driver)
- viii. Request permission for two Wastewater Treatment Plant employees to attend the MWPCOA Wastewater Certification Short Course in Senatobia, MS on June 13-17, 2022 at an estimated cost of \$680.00. (Rob Neely)
- ix. Request permission for two employees to attend the NEW Leadership Mississippi Summit in Jackson, MS on June 8-9, 2022 at an estimated cost of \$750.00.
- x. Request permission for an employee to attend the MSRWA Annual Management and Technical Conference in Biloxi, MS on June 1-3, 2022 at an estimated cost of \$1,234.00. (Rob Neely)

Alderman Morgan recused himself and left the meeting at this time.

7. Request permission to adopt a Resolution Declaring the Intention of the Mayor and Board of Aldermen of the City of Oxford to either issue Combined Water & Sewer Revenue Bonds of said City, issue a Revenue Bond of said City for sale to the MS Development Bank or enter into a loan with the MS Development Bank, all in a total aggregate principal amount of not to exceed four million (\$4,000,000.00) for the purpose of acquiring, constructing, enlarging, improving, repairing, and/or extending the combined waterworks and sewer system of said City; and for related purposes. (Sue Fairbank)

It was moved by Alderman Bailey, seconded by Alderman Addy to adopt a Resolution Declaring the Intention of the Mayor and Board of Aldermen of the City of Oxford to either issue Combined Water & Sewer Revenue Bonds of said City, issue a Revenue Bond of said City for sale to the MS Development Bank or enter into a loan with the MS Development Bank, all in a total aggregate principal amount of not to exceed four million (\$4,000,000.00) for the purpose of acquiring, constructing, enlarging, improving, repairing, and/or extending the combined waterworks and sewer system of said City; and for related purposes. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

8. Request permission to adopt a Resolution hiring required legal counsel and an independent registered municipal advisor in connection with the sale and issuance by the City of Oxford, Mississippi of either combined Water & Sewer System Revenue Bonds of said City of a Revenue Bond of said City for sale to the MS Development Bank or the execution and delivery of the documents necessary to secure a loan with the MS Development Bank, all in an aggregate principal amount not to exceed four million dollars (\$4,000,000.00); and for related purposes. (Sue Fairbank)

It was moved by Alderman Addy, seconded by Alderman Bailey to adopt a Resolution hiring required legal counsel and an independent registered municipal advisor in connection with the sale and issuance by the City of Oxford, Mississippi of either combined Water & Sewer System Revenue Bonds of said City of a Revenue Bond of said City for sale to the MS Development Bank or the execution and delivery of the documents necessary to secure a loan with the MS Development Bank, all in an aggregate principal amount not to exceed four million dollars (\$4,000,000.00); and for related purposes. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

Alderman Morgan returned to the meeting at this time.

9. Consideration of the FY 2022-2023 Interlocal Agreement for the Funding of Early Childhood and Reading Development.

This item was postponed until the June 7, 2022 meeting.

10. Request permission to approve a Restaurant Consumption Permit (Brown Bag) for Alexandra Santiago for The Sleepy Cactus. (Jeff McCutchen)

It was moved by Alderman Morgan, seconded by Alderman Addy to approve a Restaurant Consumption Permit (Brown Bag) for Alexandra Santiago for The Sleepy Cactus. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

11. Request permission to accept the donation of 64 t-shirts from The Ink Spot for Oxford Police Department's Camp Cops. (Jeff McCutchen)

It was moved by Alderman Hyneman, seconded by Alderman Addy to accept the donation of 64 t-shirts from The Ink Spot for Oxford Police Department's Camp Cops. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

12. Request permission to transfer ownership of abandoned firearms to the Oxford Police Department as per the forfeiture order by the Oxford Municipal Court. (Jeff McCutchen)

It was moved by Alderman Hyneman, seconded by Alderman Addy to transfer ownership of abandoned firearms to the Oxford Police Department as per the forfeiture order by the Oxford Municipal Court. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

13. Request permission to approve a Parade/Assembly Permit for City Grocery's 30th Anniversary event. (Jeff McCutchen/Nadia Thornton)

It was moved by Alderman Hyneman, seconded by Alderman Bailey to approve a Parade/Assembly Permit for City Grocery's 30th Anniversary event. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

14. First Reading of a proposed Ordinance, for Case #2865, amending Articles 3 & 10 of the Land Development Code. (Ben Requet)

The second reading and public hearing on this proposed ordinance will be at the next regular meeting.

15. Third Reading and Vote on a proposed Ordinance, for Case #2856, to amend Articles 2, 3, and 5 of the Land Development Code. (Ben Requet)

It was moved by Alderman Bailey, seconded by Alderman Addy to approve this proposed Ordinance, for Case #2856, to amend Articles 2,3, and 5 of the Land Development Code. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

16. Request approval of a Preliminary and Final Plat for Case #2864, Mid-States Petroleum, LLC for "Mid-States Petroleum Subdivision" for property located at F. D. "Buddy" East Parkway, being further identified as PPIN 9145. (Robert Baxter)

It was moved by Alderman Bailey, seconded by Alderman Hyneman to approve, with conditions as noted, a Preliminary and Final Plat for Case #2864, Mid-States Petroleum, LLC for "Mid-States Petroleum Subdivision" for property located at F. D. "Buddy" East Parkway, being further identified as PPIN 9145. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

17. Third Reading and Vote on a proposed Ordinance amending Chapter 2-Administration, Article II-The Mayor and Board of Aldermen, Division I-Generally, Section 2-24-Officers & Employees-Appointment and Adding Section 2-30-To Abolish the Municipal Election Commission and to Establish an Agreement with the Lafayette County Circuit Clerk's Office to have the County Election Commissioners conduct Municipal Elections. (Ashley Atkinson)

No objections from the public have been received on this proposed ordinance, and so it was moved by Alderman Addy, seconded by Alderman Bailey to approve the proposed ordinance amending Chapter 2-Administration, Article II-The Mayor and Board of Alderman, Division I-Generally, Section 2-24-Officers & Employees-Appointment and Adding Section 2-30-To abolish the Municipal Election Commission and to Establish an agreement with the Lafayette County Circuit Clerk's Office to have the County Election Commissioners conduct Municipal Elections. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

18. Request permission to adopt a resolution naming Preston Taylor the Voting Delegate and John Morgan as the Alternate Delegate for the MML 2022 Election on June 28th, 2022. (Ashley Atkinson)

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to adopt a resolution naming Preston Taylor the Voting Delegate and John Morgan as the Alternate Delegate for the MML 2022 Election on June 28, 2022. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

19. Consider the recommendation from the Transit Commission for Transit Management and authorize a contract for Transit Management Services for the Oxford-University Transit System. (Mark Levy)

It was moved by Alderman Bailey, seconded by Alderman Hyneman to accept the recommendation from the Transit Commission and authorize a contract for Transit Management Services for the Oxford-University Transit System to RATP/Dev for a three year term beginning August 1, 2022. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

20. Consider bids received for the construction of the City Hall Pocket Park. (Mark Levy)

This item was removed from the agenda.

21. Request permission to advertise for a Micro-surface Pavement Preservation Project. (Reanna Mayoral)

It was moved by Alderman Addy, seconded by Alderman Taylor to advertise for a Micro-Surface Pavement Preservation Project. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

22. Request permission to approve the 2022 Interlocal Agreement with Lafayette County for On-Call Public Transportation Services. (Bart Robinson)

It was moved by Alderman Addy, seconded by Alderman Howell-Atkinson to approve the 2022 Interlocal Agreement with Lafayette County for On-Call Public Transportation Services. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

23. Request permission to approve a CRRSA 5310 Supplemental Agreement for Fuel Reimbursement.

It was moved by Alderman Bailey, seconded by Alderman Addy to approve a CRRSA 5310 Supplemental Agreement for Fuel Reimbursement for the County Transit Program. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

24. Request permission to appoint a Building Official.

It was moved by Alderman Addy, seconded by Alderman Bailey to appoint Development Services Director, Hollis Green, as the new Building Official for the City. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

25. Consider a request to allow Square Jam 2022 on October 14, 2022. (Bart Robinson)

It was moved by Alderman Addy, seconded by Alderman Taylor to allow the University of MS to host Square Jam 2022 on October 14, 2022. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

26. Consider an annexation request for Grand Oaks, Phase VII. (Bart Robinson)

It was moved by Alderman Hulse, seconded by Alderman Addy to allow counsel to move forward with an annexation request for three lots in Grand Oaks, Phase VII, at the property owner's expense. The lots are part of a larger phase of the Grand Oaks Subdivision and were split by the last annexation. If approved, this process will bring them completely into the City limits. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

27. Consider an executive session.

It was moved by Alderman Bailey, seconded by Alderman Addy to consider an executive session for a matter of potential litigation and personnel issues. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Addy to enter into an executive session for a matter of potential litigation related to a drainage issue and personnel issues in the Buildings & Grounds Department and the Development Services-Building Department. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to accept the resignation of Buildings & Grounds employee, Melissa Tallant, effective immediately. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to suspend Building & Grounds employees, Kayla Vines, Dalton Moore, and McKinley Hamilton, for five days without pay for violation of City Policy. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

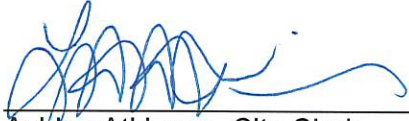
It was moved by Alderman Hyneman, seconded by Alderman Bailey to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

28. Adjourn.

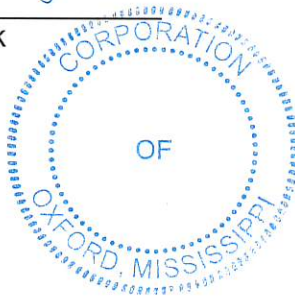
It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.



Robyn Tannehill, Mayor



Ashley Atkinson, City Clerk





THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 5/12/2022
Department that owns Fixed Asset: Oxford Fire Department
Fixed Asset Tag Number (If item is not tagged, please put N/A): N/A
Physical Location of Asset: OFD Station 1

If the item being surplused is a vehicle or a piece of equipment, please provide:

MSA 4500psi / Scott 4500psi \ _____ \ _____
Make Model Year

VIN / Serial Number Color

If the item being surplused is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A) Color

For all other assets, please provide a complete description of the asset to be surplused:

5 Msa 4500 psi Bottles
4 Scott 4500 psi Bottles
These bottles are out of service life and cannot be hydrostatic tested so they are out of service they are
used for airbags on the heavy rescue trailer.

Name of Person Submitting Surplus Request: J. Gardner

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 05/12/2022

Department that owns Fixed Asset: OPD - Parking Division

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Parking Garage Tool Room

If the item being surplused is a vehicle or a piece of equipment, please provide:

_____	_____	_____
Make	Model	Year
_____		_____
VIN / Serial Number	Color	

If the item being surplused is a tool, please provide:

Description of Tool (including brand): _____

_____	_____
Serial Number (if none, write N/A)	Color

For all other assets, please provide a complete description of the asset to be surplused:

Please see attached list for meter terminal number and type.

50 IPS Mk5 Parking Meters.

Name of Person Submitting Surplus Request: Matt Davis

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**

Meter #	Terminal #	Meter #	Terminal #
1	0337490	26	0252564
2	0251816	27	0252412
3	0324103	28	0251989
4	0277083	29	0252517
5	0251571	30	0359339
6	0252320	31	0326846
7	0251999	32	0252439
8	0232799	33	0440482
9	0252431	34	0252421
10	0251467	35	0252113
11	0412218	36	0252166
12	0283579	37	0268231
13	0368987	38	0252138
14	0252247	39	0252155
15	0348501	40	0386665
16	0283946	41	0338489
17	0252087	42	0251841
18	0252547	43	0250607
19	0252046	44	0252235
20	0343199	45	0226954
21	0368954	46	0281551
22	0252433	47	0423709
23	0437675	48	0252445
24	0251661	49	0252156
25	0252725	50	0252605



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 05/17/2022

Department that owns Fixed Asset: OPD

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: CID - Inventory Room

If the item being surplused is a vehicle or a piece of equipment, please provide:

_____	_____	_____
Make	Model	Year
_____		_____
VIN / Serial Number		Color

If the item being surplused is a tool, please provide:

Description of Tool (including brand): Old X26 Tasers
see description for serial #s

_____	_____
Serial Number (if none, write N/A)	Color

For all other assets, please provide a complete description of the asset to be surplused:

Serial #s for old X26 Tasers:
X000-243245 and X00-243019

Name of Person Submitting Surplus Request: Matt Davis

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 05/17/2022

Department that owns Fixed Asset: OPD

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: OPD Conference Room

If the item being surplused is a vehicle or a piece of equipment, please provide:

Sharp \ AR-M257 Printer \ _____

Make	Model	Year
<u>75069524</u>		

<u>75069524</u>		
-----------------	--	--

If the item being surplused is a tool, please provide:

Description of Tool (including brand): _____

<u>75069524</u>		
-----------------	--	--

For all other assets, please provide a complete description of the asset to be surplused:

Name of Person Submitting Surplus Request: Matt Davis

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



MEMORANDUM

To: Board of Alderman
Thru: Braxton Tullos, Human Resources Director
From: Hal Neilson, Judge, Municipal Court
Date: May 17, 2022
Re: Request Approval to Advertise

The City of Oxford's Municipal Court requests approval from the Mayor and Board of Alderman to advertise, open to the public, one fulltime **Municipal Court Clerk**.

I recommend approval.

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

The Oxford Utilities Billing Supervisor has reviewed the accounts listed in the attached spreadsheet and confirmed that 1) The leaks associated with the referenced accounts meet the criteria of the Board approved leak adjustment policy and 2) The customer did not receive the benefit of the utility service being adjusted. Based on those findings, Oxford Utilities recommends that the board approve the adjustment of the referenced accounts.

WATER/SEWER ADJUSTMENTS | OXFORD UTILITIES**APRIL 27, 2022 - MAY 11, 2022****TO BE APPROVED: MAY 17, 2022**

ACCOUNT NUMBER	CUSTOMER NAME	ADDRESS	WATER ADJUSTMENT	SEWER ADJUSTMENT	ADJUSTMENT TYPE
005015-040626	DREW MCDANIEL	102 FARM VIEW DRIVE UNIT 501	-\$122.48	-\$162.84	INSIDE
003437-022843	HOOPER HOLLOW LLC	2743 S LAMAR BLVD UNIT 1401	-\$69.13	-\$85.90	INSIDE
202965-122767	VEDA HALL	430 SADDLECREEK LOOP	-\$118.22	-\$313.88	OUTSIDE
208115-107866	DUKE HUSSEY	113 COUNTY ROAD 401	-\$594.98	X	WT ONLY
209638-109461	MASON BAKER	511 WOODLAND HILLS DRIVE	-\$446.09	X	WT ONLY
209720-033104	CINDY SEIGLE	1000 WHISPERING VALLEY COVE	-\$130.52	X	WT ONLY
204226-039500	JOE HUGGINS	414 N 15TH STREET	-\$83.78	-\$111.39	INSIDE
224100-121928	IVA H WASHINGTON	4007 CEDARCREST DRIVE	-\$186.73	-\$496.07	OUTSIDE
203632-103610	GUY TURNBOW JR	1012 UNIVERSITY AVENUE	-\$94.79	-\$126.02	INSIDE
212480-112222	UNIVERSITY CHRISTIAN	409 JACKSON AVENUE W	-\$382.13	-\$949.66	OUTSIDE
212507-023018	RAUL ZUNIGA	1625 HIGHWAY 30 E	-\$168.63	-\$448.40	OUTSIDE
210305-110127	LYNN B BOSTICK	606 TROON ROAD	-\$38.34	-\$50.98	INSIDE
TOTAL:			-\$2,435.82	-\$2,745.14	

Draft Proclamation of the Mayor

WHEREAS, the bicycle is a viable and environmentally sound form of transportation and an excellent form of recreation; and

WHEREAS, millions of Americans will experience the joys of bicycling the month of May through educational programs, commuting events, trail work days, helmet promotions, and charity rides; and

WHEREAS, Mississippians in record numbers are turning to bicycling for recreation, exercise, and transportation; and

WHEREAS, bicycling will enhance your physical health, improve your mental outlook and overall quality of life; and

WHEREAS, the keys to bicycle safety are education and cooperative understanding of properly sharing the road with motorists and vehicles, traffic handling skills, communication between cyclists and motorists, obeying traffic laws and the rules of the road; and

WHEREAS, the City of Oxford, The Pathways Commission, Core, Oxford Bicycle Company, The Gnarmadillos and Ride Oxford strives to continue to be a Bicycle Friendly Community; and

WHEREAS, bicyclists of all ages throughout the the City of Oxford, the State of Mississippi and the nation will be promoting bicycling as an environmentally-friendly alternative to the automobile and a wholesome leisurely activity during the month of May.

NOW, THEREFORE, I, Robyn Tannehill, Mayor of the City of Oxford, Mississippi, do hereby proclaim the month of May, 2022 to be

"Bicycle Safety Month"

and urge all who support bicycling to participate in any events planned.



MEMORANDUM

To: Board of Aldermen
From: Kelli Briscoe
CC:
Date: May 17, 2022
Re: Authorize the approval of donations

The Oxford Animal Resource Center requests approval from the Mayor and Board of Aldermen to accept the following donations.

- Ole Miss Alumni Association- \$150 (In Memory of Stevie Wood)
- Theda Mahomy- \$100 (In Memory of Stevie Wood)
- Martha Mason- \$100 (In Memory of Stevie Wood)
- Owen Sweatt- \$100 (In Memory of Stevie Wood)
- Brenda Weeks- \$50- (In Memory of Stevie Wood)
- Rosemary Dillard- \$50 (In Memory of Stevie Wood)

I recommend approval

2. Request permission for 2 WWTP employees to attend the MWPCOA Wastewater Certification Short Course in Senatobia, MS June 13-17, 2022. (\$680.00) (Rob Neely)

Oxford Utilities requests permission to send two Wastewater Treatment plant employees, Jacob Thompson and Jeff Jenkins to a wastewater short course sponsored by the Mississippi Water and Pollution Control Operators Association. This training and certification is required for their jobs and included in the FY22 budget. They will drive back and forth from Oxford to Senatobia for training thus a hotel room is not required.

Jacob Thompson	Registration	\$ 340.00
Jeff Jenkins	Registration	<u>\$ 340.00</u>
TOTAL		\$ 640.00

3. **Request permission for Water Division Superintendent to attend the MSRWA Annual Management and Technical Conference in Biloxi, MS June 1-3, 2022. (\$.00) (Rob Neely)**

Oxford Utilities requests permission to send Water/Wastewater Superintendent, Chad McLarty to the Mississippi Rural Water Association (MSRWA) Annual Management and Technical Conference and Exhibition in Biloxi, MS June 1-3, 2022. This training is important for his job and included in the FY22 budget.

Chad McLarty

Registration	\$ 250.00
Hotel	\$ 652.00
Meals (\$46/day)	<u>\$ 138.00</u>
TOTAL	\$1,040.00

There came on for consideration the matter of the issuance of combined water and sewer system revenue bonds of the City of Oxford, Mississippi and, after a discussion of the subject matter, Alderman _____ offered and moved the adoption of the following resolution:

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OXFORD, MISSISSIPPI TO EITHER ISSUE COMBINED WATER AND SEWER SYSTEM REVENUE BONDS OF SAID CITY, ISSUE A REVENUE BOND OF SAID CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN A TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FOUR MILLION DOLLARS (\$4,000,000) FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, REPAIRING AND/OR EXTENDING THE COMBINED WATERWORKS AND SEWER SYSTEM OF SAID CITY; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen of the City of Oxford, Mississippi (the "Governing Body"), acting for and on behalf of the City of Oxford, Mississippi (the "City"), is authorized under the provisions of Sections 21-27-11 *et seq.*, Mississippi Code of 1972, as amended and supplemented (the "City Act"), to issue revenue bonds of the City in such amounts as it may find necessary and proper and for the purposes set forth in the City Act, including, but not limited to, the acquisition and improvement of existing water systems and the acquisition, construction, enlargement, improvement, repair and/or extension of the City's combined waterworks and sewer system (the "Project"); and

WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the City Act and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "Bank Act," and together with the City Act, the "Act"), and other applicable laws of the State of Mississippi (the "State"), to (a) issue a revenue bond of the City to be sold to the Mississippi Development Bank (the "Bank") to finance the costs of the Project, or (b) enter into a loan with the Bank to borrow money to finance the costs of the Project; and

WHEREAS, the Governing Body finds and determines that it is necessary and proper for the City to finance the costs of the Project, which Project is to be done substantially in accordance with plans and specifications prepared by competent engineers employed by the City and approved by the Governing Body; and

WHEREAS, the Governing Body is authorized to provide funding for the costs of the Project either (a) through the issuance of revenue bonds of the City pursuant to the City Act (the "Bonds"), (b) through the issuance of a revenue bond of the City to be sold to the Bank pursuant to the Act (the "City Bond"), or (c) by entering into a loan with the Bank pursuant to the Act to borrow money from the Bank, all in a total aggregate principal amount not to exceed Four Million Dollars (\$4,000,000) (the "Loan"); and

WHEREAS, the Governing Body has caused an estimate to be made of the costs of the Project by competent engineers employed by the City from which estimate the Governing Body

finds and determines that the contemplated costs thereof will not exceed Four Million Dollars (\$4,000,000); and

WHEREAS, the Governing Body has determined that the Project and the costs thereof are economically feasible and would be in the best interests of the citizens of the City; and

WHEREAS, it is necessary and advisable and in the best interest of the City for the Governing Body, acting for and on behalf of the City, to provide funding for the costs of the Project by borrowing money through the issuance of the Bonds or the City Bond or by entering into the Loan, all in accordance with the Act; and

WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Project prior to the issuance of the Bonds or the City Bond or entering into the Loan, for which it will advance its internal funds and for which it intends to reimburse itself from the proceeds of the Bonds, the City Bond or the Loan; and

WHEREAS, the Governing Body is authorized and empowered by the City Act and/or the Bank Act to issue the Bonds or the City Bond or to enter into the Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes..

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OXFORD, MISSISSIPPI, ACTING FOR AND ON BEHALF OF SAID CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, hereby declares its intention to either (a) issue and sell the Bonds pursuant to the City Act; (b) issue and sell the City Bond to the Bank pursuant to the Act, or (c) enter into the Loan with the Bank pursuant to the Act to borrow money from the Bank, all in an aggregate principal amount not to exceed Four Million Dollars (\$4,000,000).

SECTION 2. The Bonds, the City Bond or the Loan will be issued for the purpose of financing the Project and to pay the costs incident to the sale and issuance of the Bonds or the City Bond or entering into the Loan, as authorized by the City Act and/or the Bank Act.

SECTION 3. The principal of and interest on the Bonds, the City Bond or the Loan shall be payable over a period not to exceed twenty-five (25) years solely from revenues derived and to be derived from the operation of the combined water and sewer system of the City (the "System"). The Bonds, the City Bond or the Loan shall not constitute an indebtedness of the City within the meaning of any statutory or charter restriction, limitation, or provision, and the taxing power of the City will not be pledged to the payment of the Bonds, the City Bond or the Loan, but the same, together with the interest thereon, shall be payable solely from revenues derived and to be derived from the operation of the System.

SECTION 4. Unless a protest in writing signed by not less than twenty percent (20%) of the qualified electors of the City objecting to and protesting against the issuance of the Bonds or the City Bond or the authorization of the Loan is filed with the City Clerk at City Hall located at 107 Courthouse Square in the City on or before 5:00 p.m. on June 21, 2022, which date shall be

more than ten (10) days after the date of the last publication of this resolution, the Governing Body will provide for the issuance of the Bonds or the City Bond or entering into the Loan at said time or at some meeting or meetings subsequent thereto. If such objection and protest is filed on or before said date and hour, the question of the issuance of the Bonds or the City Bond or entering into the Loan shall be submitted to an election to be held as provided in Section 21-27-43 of the City Act.

SECTION 5. This resolution shall be published once a week for at least three (3) consecutive weeks in *The Oxford Eagle*, a newspaper published in and having general circulation in the City and qualified under the provisions of the laws of the State of Mississippi, and the last publication of this resolution shall be more than ten (10) days prior to the date hereinabove set forth in Section 4 as the deadline for the filing of any objection or protest.

SECTION 6. The City Clerk of the City is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of publication of this resolution and have the same before the Governing Body on the day and hour hereinabove set forth.

SECTION 7. The City hereby declares its official intent to reimburse itself from the proceeds of the Bonds, the City Bond or the Loan for expenses incurred with respect to the Project subsequent to the date of this resolution. This resolution is intended as a declaration of official intent under Treasury Regulation 1.150-2. The Bonds, the City Bond, or the Loan will not exceed an aggregate principal amount of Four Million Dollars (\$4,000,000).

SECTION 8. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Rick Addy voted:	_____
Alderman Mark Hulse voted:	_____
Alderman Brian Hyneman voted:	_____
Alderwoman Kesha Howell Atkinson voted:	_____
Alderman Preston E. Taylor voted:	_____
Alderman Jason Bailey voted:	_____
Alderman John Morgan voted:	_____

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 17th day of May, 2022.

(SEAL)

CITY OF OXFORD MISSISSIPPI

By: _____
Mayor

Attest:

City Clerk

64273812.v1

There came on for consideration the matter of the issuance of combined water and sewer system revenue bonds of the City of Oxford, Mississippi and, after a discussion of the subject matter, Alderman _____ offered and moved the adoption of the following resolution:

RESOLUTION HIRING REQUIRED LEGAL COUNSEL AND AN INDEPENDENT REGISTERED MUNICIPAL ADVISOR IN CONNECTION WITH THE SALE AND ISSUANCE BY THE CITY OF OXFORD, MISSISSIPPI OF EITHER COMBINED WATER AND SEWER SYSTEM REVENUE BONDS OF SAID CITY OR A REVENUE BOND OF SAID CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR THE EXECUTION AND DELIVERY OF THE DOCUMENTS NECESSARY TO SECURE A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS (\$4,000,000); AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen of the City of Oxford, Mississippi (the "Governing Body"), acting for and on behalf of the City of Oxford, Mississippi (the "City"), is authorized under the provisions of Sections 21-27-11 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "City Act"), to issue revenue bonds of the City in such amounts as it may find necessary and proper and for the purposes set forth in the City Act, including, but not limited to, the acquisition and improvement of existing water systems and the acquisition, construction, enlargement, improvement, repair and/or extension of the City's combined waterworks and sewer system (the "Project"); and

WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the City Act and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "Bank Act," and together with the City Act, the "Act"), and other applicable laws of the State of Mississippi (the "State"), to (a) issue a revenue bond of the City to be sold to the Mississippi Development Bank (the "Bank") to finance the costs of the Project, or (b) enter into a loan with the Bank to borrow money to finance the costs of the Project; and

WHEREAS, the Project is in accordance with and in furtherance of the provisions of the City Act and the Bank Act; and

WHEREAS, on May 17, 2022, the Governing Body adopted a resolution declaring its intention to either (a) issue and sell revenue bonds of the City pursuant to the City Act (the "Bonds"), (b) issue and sell a revenue bond of the City to the Bank (the "City Bond"), or (c) enter into a loan with the Bank to borrow money from the Bank (the "Loan") to finance the costs of the Project, all in a total aggregate principal amount not to exceed Four Million Dollars (\$4,000,000); and

WHEREAS, the City Bond or the Loan will be funded with the proceeds of limited obligation bonds to be issued by the Bank (the "Bank Bonds"); and

WHEREAS, in connection with the execution and delivery of the documentation necessary to secure the Loan and/or the sale and issuance of the Bonds, the City Bond and/or the Bank Bonds, the Governing Body now desires to hire the required legal counsel and an independent registered municipal advisor.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, does hereby find and determine that it is necessary and advisable for the City to hire the required legal counsel and an independent registered municipal advisor in connection with (a) the issuance and sale of the Bonds pursuant to the City Act, (b) the issuance and sale of the City Bond to the Bank pursuant to the City Act and the Bank Act, and/or (c) entering into the Loan with the Bank pursuant to the City Act and the Bank Act to borrow money from the Bank.

SECTION 2. Butler Snow LLP, Ridgeland, Mississippi, is hereby selected to serve as bond counsel to the City in connection with the sale and issuance of the Bonds, the City Bond, the Bank Bonds and/or the Loan. The terms of employment for Bond Counsel are set forth in the engagement letter (the "Engagement Letter") attached hereto as Exhibit A. All provisions of the Engagement Letter, when executed as hereinafter authorized, shall be incorporated herein, and shall be deemed to be part of this resolution fully and to the same extent as if separately set out verbatim herein. The form of the Engagement Letter and the execution thereof by the Mayor is hereby approved and authorized.

SECTION 3. Mayo Mallette PLLC, Oxford, Mississippi, is hereby selected to serve as counsel to the City in connection with the sale and issuance of the Bonds, the City Bond, the Bank Bonds and/or the Loan.

SECTION 4. Government Consultants, Inc., Madison, Mississippi, is hereby selected to serve as Independent Registered Municipal Advisor (the "Municipal Advisor") to the City in connection with the sale and issuance of the Bonds, the City Bond, the Bank Bonds and/or the Loan. The Mayor of the City, acting for and on behalf of the City, is hereby authorized and directed to execute and deliver the Independent Registered Municipal Advisor disclosure letter of the Municipal Advisor attached hereto as Exhibit B.

SECTION 5. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Rick Addy voted: _____
Alderman Mark Hulse voted: _____
Alderman Brian Hyneman voted: _____
Alderwoman Kesha Howell Atkinson voted: _____
Alderman Preston E. Taylor voted: _____
Alderman Jason Bailey voted: _____
Alderman John Morgan voted: _____

The motion having received the affirmative vote of a majority of the members of the Board of Aldermen present, being a quorum of said Board of Aldermen, the Mayor declared the motion carried and the resolution adopted this 17th day of May, 2022.

(SEAL)

CITY OF OXFORD, MISSISSIPPI

By _____
Mayor

Attest:

City Clerk

64273799.v1

EXHIBIT A

ENGAGEMENT LETTER OF BUTLER SNOW LLP

May 17, 2022

Mayor and Board of Aldermen
City of Oxford, Mississippi
107 Courthouse Square
Oxford, MS 38655

Re: Not to Exceed \$4,000,000 City of Oxford, Mississippi (a) water and sewer system revenue bonds (the "Bonds"), (b) water and sewer system revenue bond to be sold to the Mississippi Development Bank (the "City Bond"), and/or (c) a loan (the "Loan") from the Mississippi Development Bank (the "Bank") (referred to herein collectively as the "Financing")

Dear Mayor Tannehill:

The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as bond counsel to the City of Oxford, Mississippi (the "City"), in connection with the above-referenced Financing. We understand that the Mayor and Board of Aldermen of the City are authorized by Sections 21-27-11 *et seq.*, Mississippi Code of 1972, as amended and supplemented (the "Utility Act"), and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented (the "Bank Act" and together with the Utility Act, the "Act"), to issue the Bonds and/or the City Bond or enter into the Loan with the Bank for the purposes set forth therein, including, but not limited to, providing funds for the acquisition and improvement of existing water systems and the acquisition, construction, enlargement, improvement, repair and/or extension of the City's combined waterworks and sewer system (the "System"), as authorized by (the "Act"), and will be secured by the net revenues of the System as authorized by and provided in the Act. To fund the Loan or the purchase of the City Bond, the Bank would issue its limited obligation bonds (the "Bank Bonds"). We further understand that the City will be responsible for paying our fees as bond counsel from the proceeds of the Financing.

SCOPE OF ENGAGEMENT

In connection with this engagement, we expect to perform the following duties:

1. Subject to the completion of proceedings to our satisfaction, render our legal opinion (the "Bond Opinion") regarding the validity and binding effect of the Bonds, the City Bond and/or the Bank Bonds, the source of payment and security for the Bonds, the City Bond and/or

Post Office Box 6010
Ridgeland, MS 39158-6010

SUE H. FAIRBANK
601-985-4527
Sue.Fairbank@butlersnow.com

Suite 1400
1020 Highland Colony Park
Ridgeland, Mississippi 39157

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BUTLER SNOW LLP

the Bank Bonds, and the excludability of interest on the Bonds, the City Bond and/or the Bank Bonds from gross income for federal and State of Mississippi (the "State") income tax purposes;

2. Prepare and review documents necessary or appropriate for the authorization, issuance and delivery of the Bonds, the City Bond, the Bank Bonds and/or the Loan and coordinate the authorization and execution of such documents;

3. Assist the City and the Bank, if applicable, in seeking from any other governmental authorities such approvals, permissions, and exemptions as we determine are necessary or appropriate in connection with the authorization, issuance and delivery of the Bonds, the City Bond and/or the Bank Bonds, and the funding of the Loan;

4. Review legal issues relating to the structure of the Financing;

5. Assist in compiling and pursuing the validation proceedings under State law;

6. Assist the City, if required, in preparing the preliminary official statement and the official statement (together, the "Official Statement") and subject to satisfactory completion of our review, provide to the City written advice that in the course of our participation, no information has come to our attention that leads us to believe that the Official Statement, as of its date (except for financial statements, other statistical data, feasibility reports and statements of trends and forecasts and book-entry language contained in the Official Statement and its appendices, as to which we will express no opinion), contains any untrue statement of material fact or omits to state any material fact necessary to make the statements in the Official Statement, in light of the circumstances under which they were made, not misleading;

7. Assist the City and the Bank, if applicable, in presenting information to bond rating agencies, and providers of credit enhancement relating to legal issues affecting the issuance of the Bonds, the City Bond and/or the Bank Bonds; and

8. Draft a continuing disclosure undertaking of the City, if required.

Our Bond Opinion will be addressed to the City and/or the Bank and will be delivered by us on the date of delivery of the Bonds, the City Bond and/or the Bank Bonds. The Bond Opinion will be based on facts and laws existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the City and the Bank, if applicable, with applicable laws relating to the Bonds, the City Bond and/or the Bank Bonds. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds, the City Bond and/or the Bank Bonds and their security. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard. In rendering our Bond Opinion, we will expressly rely upon other counsel as to due authorization, execution and delivery of the documents executed by the City and/or the Bank.

Our duties in this engagement are limited to those expressly set forth above. Among other things, our duties under this engagement, without a separate engagement as may hereafter be agreed between the parties, do not include:

(a) Except as described in paragraph 6 above, assisting in the preparation or review of the Official Statement or any other disclosure document, if applicable, with respect to the Bonds, the City Bond and/or the Bank Bonds, or performing an independent investigation to determine the accuracy, completeness, or sufficiency of any such document or rendering advice that the Official Statement or other disclosure document, if applicable, does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading;

(b) Preparing request for tax rulings from the Internal Revenue Service ("IRS") or no action letters from the Securities and Exchange Commission ("SEC");

(c) Preparing Blue Sky or investment surveys with respect to the Bonds, the City Bond and/or the Bank Bonds;

(d) Drafting State constitutional or legislative amendments;

(e) Pursuing test cases or other litigation, such as contested validation proceedings;

(f) Making an investigation or expressing any view as to the creditworthiness of the City or the Bonds, the City Bond and/or the Bank Bonds;

(g) Except as described in paragraph 8 above and if applicable, assisting in the preparation of, or opining on, a continuing disclosure undertaking pertaining to the Bonds, the City Bond and/or the Bank Bonds or, after closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking;

(h) Representing the City in IRS examinations or inquiries, or SEC investigations;

(i) After closing, providing continuing advice to the City or any other party concerning any actions necessary to assure that interest paid on the Bonds, the City Bond and/or the Bank Bonds will continue to be excludable from gross income for federal income tax purposes (e.g., our engagement does not include rebate calculations);

(j) Giving and/or providing any financial advice or recommendations concerning the issuance of the Bonds, the City Bond and/or the Bank Bonds as mandated by SEC rules; or

(k) Addressing any other matters not specifically set forth above that is not required to render our Bond Opinion.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We understand that counsel to the City has been engaged by the City to assist with the issuance of the Bonds, the City Bond and/or the Bank Bonds, particularly as to the authorization, execution and delivery of bond and/or loan documents. We assume that all other parties, including the Bank, if applicable, will retain such counsel, as they deem necessary and appropriate to represent their interest in this transaction. In performing our services as bond counsel, we will represent the interest of the City and the Bank, if applicable. We will not be representing any other party and will not be acting as an

intermediary among the parties. Our services as Bond Counsel are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the City will not affect, however, our responsibility to render an objective Bond Opinion.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon issuance of the Bonds, the City Bond and/or the Bank Bonds. Nevertheless, subsequent to the closing of the Bonds, the City Bond and/or the Bank Bonds, we will mail, if required, to the IRS the appropriate IRS Form 8038-G and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds, the City Bond and/or the Bank Bonds.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions with the City. It is also possible that we may be asked to represent, in an unrelated matter, one or more of the entities involved in the issuance of the Bonds, the City Bond and/or the Bank Bonds. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the issuance of the Bonds, the City Bond and/or the Bank Bonds so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Bonds, the City Bond and/or the Bank Bonds. Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph except in the case of litigation involving the City

FEES

Our fees for the duties we will undertake pursuant to this engagement letter and the responsibilities we will assume in connection therewith, will be negotiated with the City based upon our understanding of the terms, structure, size and schedule of the financing represented by the Bonds and the time we anticipate devoting to the financing.

If the financing is not consummated, we understand and agree that we will not be paid for our time expended on your behalf but will be paid for client charges made or incurred on your behalf.


Regardless of the above, we reserve the right that our fee may vary: (a) if the principal amount of the Bonds actually issued differs significantly from the amount stated above; (b) if material changes in the structure or schedule of the financing occur; or (c) if unusual or unforeseen circumstances arise, which require a significant increase in our time or responsibility. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will advise you and prepare and provide to you an amendment to this engagement letter

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

BUTLER SNOW LLP

By: 
Sue H. Fairbank

Accepted and Approved:

CITY OF OXFORD, MISSISSIPPI

By: _____
Mayor

Dated: _____

Authorized by resolution of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, dated May 17, 2022.

EXHIBIT B

IRMA LETTER OF GOVERNMENT CONSULTANTS, INC.



GOVERNMENT CONSULTANTS, INC.

Consulting & Municipal Advisory Firm

116 Village Boulevard
Madison, Mississippi 39110

Telephone: (601) 982-0005
Facsimile: (601) 982-2448
Email: gcms@gc-ms.net

May 17, 2022

Mayor and Board of Aldermen
City of Oxford, Mississippi
107 Courthouse Square
Oxford, Mississippi 38655

Re: City of Oxford, Mississippi
Not of Exceed \$4,000,000 City of Oxford, Mississippi Combined Water and Sewer System Revenue Bonds, in one or more series; OR
Not to Exceed \$4,000,000 Mississippi Development Bonds Special Obligation Bonds (City of Oxford, Mississippi Combined Water and Sewer System Revenue Project), in one or more series (collectively, the "Bonds")
Disclosure and Engagement Letter (the "Letter")

Dear Mayor and Board of Aldermen,

We are writing to provide certain disclosures to you as representative of the City of Oxford, Mississippi (the "Issuer") as required by the Securities and Exchange Commission ("SEC") and Municipal Securities Rulemaking Board ("MSRB"). Government Consultants, Inc. ("GCI" or the "Municipal Advisor") is an Independent Registered Municipal Advisor and welcomes the opportunity to provide municipal advisory services to you relative to the issuance of the above referenced Bonds.

Disclosures Concerning our Role as Municipal Advisor

- (i) The Municipal Advisor has a fiduciary duty to you. This is different than an underwriter, if any, who only has an obligation to deal fairly with you. The underwriter, if any, has financial and other interests that differ from yours, unlike the Municipal Advisor who has no financial or other interests that differ from your own.
- (ii) We shall provide advice concerning the structure, timing, terms, sizing and other similar matters related to any potential bond or debt issuance.
- (iii) We shall make a reasonable inquiry to the relevant facts that help determine which course of action best suits your interests. A reasonable analysis will be conducted to determine that all advice and/or recommendation(s), are not based on materially inaccurate or incomplete information.
- (iv) We shall evaluate possible material risks, benefits and alternatives related to the Bonds.
- (v) Our duties are limited to this transaction and the above-mentioned disclosures.
- (vi) In the event the Bonds are issued by the Mississippi Development Bank, we will be likewise engaged as Municipal Advisor to the Mississippi Development Bank as the "Issuer" and you as the "Obligor" under the documents related to the Bonds.

The MSRB provides a brochure covering information for municipal advisory client protections and appropriate regulatory authority contact information on the MSRB homepage at <http://www.msrb.org>.

Disclosure Concerning Conflicts of Interest and Other Information

MSRB Rule G-42 requires that GCI provide in writing any disclosures relating to actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in MSRB Rule G-42, if applicable. After reasonable due diligence by GCI, there are no known material conflicts of interest that may affect GCI's ability to serve as a municipal advisor to you. In the event the Bonds are issued by the Mississippi Development Bank, GCI will be engaged as the Municipal Advisor to the Mississippi Development Bank as Issuer and to you as Obligor, which represents a potential conflict of interest during the issuance of the Bonds. In accordance with MSRB Rule G-42, GCI will follow its fiduciary duty, that includes the duty of loyalty and the duty of care, to both the Issuer and Obligor, if applicable, and to disclose our role and duties as a Municipal Advisor. Our primary obligation is to always act in your best interest. There are no other known material conflict(s) of interest at the time of engagement.

If any new or additional material conflict(s) of interest occurs after the delivery and execution of this Letter, GCI will disclose all new material conflict(s) of interest to the you.

Disclosure Concerning the Compensation

Our compensation for serving as municipal advisor will be contingent on the issuance of the Bonds and is based, in part, on the size of the bonds. We will negotiate with you as to compensation and will be paid upon closing of the transaction(s). The Municipal Advisor will abide by its fiduciary duty to you and provide unbiased and independent advice as required by the MSRB.

Disclosure of Information Regarding Legal Events and Disciplinary History

GCI recommends potential clients to undertake its own evaluation of GCI's regulatory history, professional qualifications, and other material issues. Such information, whether material or not, must be reported on Form MA and/or MA-I filed with the SEC. There are no recent changes made on any Form MA or Form MA-I, which are available and can be viewed on the SEC's EDGAR system website at <http://www.sec.gov/edgar/searchedgar/companysearch.html>.

Disclosure Relating to Issuing Bonds

As with any issuance of debt, your obligation to pay principal and interest when due, will be a contractual obligation that will require that these payments be made no matter what budget restraints may be encountered. Your failure to pay principal and interest when due, could cause you to be in default. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer other debts at market rate levels.

Please be aware of the following basic aspects of the Bonds:

Fixed rate debt is an interest-bearing obligation that contains rates specified at closing and will not change while the bonds are outstanding. Maturity dates are fixed at the time of the closing and may include serial maturities (specified principal amounts are payable on the same date each year until final maturity) or a term maturity (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. Interest on fixed rate bonds is typically paid semiannually at a stated fixed rate or rates for each maturity.

Revenue bonds are a debt obligation secured by a pledge of incomes and revenues (fees, rates or rentals). You pledge to use the lawfully available net revenues of the fund or funds in the manner as described in the documents related to issuance for the repayment of the Bonds.

Additionally, the Bonds will be offered as federally tax-exempt obligations. This requires that you comply with various Internal Revenue Service ("IRS") requirements and restrictions relating to how you use and invest the proceeds of the bond issue, how you use any facilities constructed with the proceeds of the bond issue and other restrictions throughout the term of the Bonds.

It is recommended that you consult with bond counsel on such tax matters related to the issuance of the Bonds.

Disclosure Concerning the Term of Engagement

The Term of Engagement is effective on the execution date of the document that employed GCI as your appointed municipal advisor and ends upon the closing and delivery of the Bonds. The Engagement may be terminated with or without cause by either party. A written notice must be delivered to the other party, specifying the effective date of the termination.

Acknowledgement

We must seek your acknowledgement that you have received this Letter. Accordingly, please acknowledge receipt of this Letter on in the space provided below. If you are not authorized to execute this Letter, please notify GCI immediately so the correct individual may be contacted. Please let us know if you have any questions or concerns.

Government Consultants, Inc.

BY: _____



Steve Pittman

RECEIPT ACKNOWLEDGEMENT

BY: _____

Signature

Robyn Tannehill, Mayor, City of Oxford, Mississippi

Authorized Representative's Name

**2022-2023 INTERLOCAL AGREEMENT FOR FUNDING OF EARLY
CHILDHOOD AND READING DEVELOPMENT PROGRAM**

THIS AGREEMENT is entered into by and between the Lafayette County School District (“LCSD”), the Oxford School District (“OSD”), the City of Oxford, Mississippi (“the City”), and Lafayette County, Mississippi (“the County”), for the purpose of funding the Early Childhood and Reading Development Program (“the Program”) to support the educational missions of LCSD and OSD.

WHEREAS, the Interlocal Cooperation Act of 1974 authorizes any two or more local governmental units to enter into a written contractual agreement with one another to jointly provide services and facilities and to jointly exercise and carry out power, authority, or responsibility exercised or capable of being exercised by a local governmental unit; and

WHEREAS, OSD, LCSD, the City, and the County are local governmental units as defined by MISS. CODE ANN. § 17-13-5(a) and are each governed by a Governing Authority as defined by MISS. CODE ANN. § 17-13-5(b).

NOW, THEREFORE, pursuant to the provisions of the Interlocal Cooperation Act of 1974, and the approval of the parties’ respective governing authorities, the parties do hereby adopt this Agreement:

1. The parties hereby agree to jointly provide for the continuation of an Early Childhood and Literacy Development Program for the purpose of improving educational outcomes for children in Lafayette County, continuing an early intervention program to promote child growth and development, expanding early learning opportunities in the Oxford and Lafayette County community, and developing strategies to address school readiness, school attendance, and

summer learning.

2. The parties agree that the Oxford School District shall be responsible for the supervisory and administrative oversight of operations and personnel of the Program and shall serve as its fiscal agent. The parties each agree to provide \$30,000 per school year to fund the operation of the Program. As fiscal agent, OSD will annually invoice LCSD, the City, and the County, for their respective contributions. The City and the County shall have no further obligations or responsibilities under this Agreement.

3. The parties understand that OSD hired a Director of Early Childhood and Reading Development (“Director”) in July 2017, based on recommendations brought forth by a joint search committee appointed by the superintendents of OSD and LCSD. The Director is a full-time certified position employed by and provided appropriate facilities by OSD. The Director’s salary will be funded by \$25,000 given by each party.

4. The parties understand that OSD hired a School Readiness Coordinator in July 2019, based on recommendations brought forth by a joint search committee appointed by the superintendents of OSD and LCSD. This position is a full-time certified position employed by and provided appropriate facilities by OSD. The School Readiness Coordinator’s salary will be funded by \$5,000 given by each party, with the remainder of the salary funded through donations to the L.O.U Early Learning Collaborative. The parties’ intent is that the School Readiness Coordinator position will be funded as a full-time certified position only when donations to the L.O.U Early Learning Collaborative exceed the amount of \$100,000 during the prior academic year.

5. This agreement shall be effective on the date the agreement is approved by the Attorney General and shall expire on June 30th, 2023. If the parties desire to renew the agreement, each party shall give written notice of its intent to exercise its option to renew the agreement sixty (60) days before expiration of the initial term of the agreement.

6. This agreement is effective subject to the approval of the Attorney General of the State of Mississippi.

SIGNED and AGREED to, this the _____ day of _____, 2021.

OXFORD SCHOOL DISTRICT

President

Secretary

SIGNED and AGREED to, this the _____ day of _____, 2021.

LAFAYETTE COUNTY SCHOOL DISTRICT

President

Secretary

SIGNED and AGREED to, this the _____ day of _____, 2021.

CITY OF OXFORD, MISSISSIPPI

Mayor

City Clerk

SIGNED and AGREED to, this the _____ day of _____, 2021.

LAFAYETTE COUNTY, MISSISSIPPI

President, Board of Supervisors

County Administrator

APPLICATION FOR RESTAURANT CONSUMPTION PERMIT

City of Oxford, Mississippi

RECEIVED
APR 14 2022

I, Alexandra Santiago do hereby make application for a
restaurant consumption permit, as prescribed by Section 14-51 Code of Ordinances for the City
of Oxford, Mississippi, as amended.

Social Security Number: 5035

Driver's License Number: 6107

Date of Birth: 1991

Doing Business as: Sleepy Cactus

Name(s) of Owners, Operators, Managers: Alexandra Santiago - Owner

Business Address: 766 N Lamar Blvd Oxford, MS 38655

Business Phone Number(s): 662-426-1332

Cell Phone Number(s): 210-508-0889

E-mail address(s): sleepycactusms@gmail.com

I, do hereby agree to abide by and comply with all applicable laws and ordinances pertaining to
an on-premises retailer and the ordinances of the City of Oxford, Mississippi.

Signed this the 14 day of April, 2022.

Alexandra Santiago
(Signature)

Approved by the Mayor and Board of Alderman of the City of Oxford, Mississippi,

this the _____ day of _____,



Jeff McCutchen
Chief of Police

jmccutchen@oxfordpolice.net

Oxford Police Department



Sheridan Maiden
Deputy Chief

smaiden@oxfordpolice.net

5/10/2022

The evidence department recently completed a forfeiture order for firearms that have been deemed abandoned property and we are requesting them to be forfeited to the Oxford Police Department to be distributed, used, or disposed of according to law. The signed forfeiture order by Municipal Court Judge Neilson, is attached.

1. S&W 38 Revolver SN:C741176
2. Glock 19 9mm SN: BCCX463
3. Ruger 40 SN:342-85484
4. Glock 27 40 SN: ZAU228
5. S&W 40 SN: FYX3418
6. Glock 19 9mm SN: BDVH128
7. S&W MP Shield 9mm SN: HUA7050
8. Diamondback AR15 SN: DB2456328
9. S&W MP15 SN: TEO289

Thanks,

Shelby Hernandez, Evidence Custodian

Jeff McCutchen, Chief of Police



FILED AND ADJUDGED

IN THE MUNICIPAL COURT OF LAFAYETTE COUNTY, MISSISSIPPI

IN RE: All of the items listed below

MISC.# _____

ORDER FORFEITING ABANDONED PROPERTY

THIS DAY this cause came on for consideration, and the court having heard the evidence hereby finds and orders as follows:

1. That the Oxford Police Department is currently in possession of all the listed items below.
2. That the evidence listed below has been forfeiting and abandoned to the Oxford Police Department
3. These items below have been deemed abandoned property and therefore should be hereby forfeited to the Oxford Police Department to be distributed, used, or disposed of according to law.

See attached List

SO ORDERED ADJUDGED AND DECREED THIS THE 19th day of April, 22.



MUNICIPAL COURT JUDGE

PROSECUTOR

	Case Number	Item	Serial Number
1	2013-01249	S&W 38 Revolver	C741176
2	2016-08991	Glock 19 9mm	BCCX463
3	2017-02162	Ruger 40	342-85484
4	2016-05857	Glock 27 40	ZAU228
5	2017-04529	S&W 40	FYX3418
6	2017-01085	Glock 19 9mm	BDVH128
7	2015-01594	S&W MP Shield 9mm	HUA7050
8	2021-01709	Diamondback AR15	DB2456328
9	2018-08028	S&W M&P15	TEO2895

OXFORD POLICE DEPARTMENT

Chief of Police
Jeff McCutchen

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT

In accordance with City of Oxford Municipal Code, 2008-12, The City of Oxford Police Department does hereby grant the petitioner, permission to hold speaking event on the following date(s), time(s), and location:

102-640. - Fees.

A nonrefundable fee of \$25.00 to cover administrative costs of processing the permit shall be paid to the City of Oxford by the applicant when the application is filed.

Name of Applicant: Kinney Ferris

Address: 1013 Jackson Ave. E.

Telephone: 662-232-2477

Name of Organization: Visit Oxford

Address: same

Telephone: same

Organization Director: Kinney Ferris

Telephone: 662-401-6264

On Site Contact Person: Meghan Anderson

Name: _____

Telephone: 662-801-3303

Requested Date(s): June 17 - 20

Requested Time(s): set up early Friday, June 17, takedown early

Requested Location(s): City Grocery to Regions sidewalk ^{Monday, June 20}

Type of Event: City Grocery celebrates 30 yrs

Designation of any Public Facilities and / or Equipment to be utilized:

The sidewalk directly in front of City Grocery, starting at the entrance to the restaurant down to Regions bank, will be utilized for additional table service.

The city will need to re-route a temporary sidewalk into parking spaces for this period.

Setup - Friday, June 17th

Tear down - Monday, June 20th

City bike barricade is needed to enclose this space.
Detailed Route Information, Start to Finish:

Spacing Intervals to be maintained between units of such parade or assembly: _____

Area/Width of Street, Sidewalk, or Public Area to be used by event: see attached map

Expected Number of Participants and/or vehicles, animals, etc.: _____


Number of expected Spectators: none

Assembly Point and time of Participants: —

Description of any type of recording equipment, signs, banners, attention getting devices to be used for the event:

a 30th Anniversary Sign/Banner will be placed on City Green for the month of June 2022.

Special Detail Instructions:


Applicant

4/14/22
Date

5:45pm
Time

Permit Approved By:

Chief of Police

Date

Time

Copies To:

- ☐ Mayor
- ☐ City Attorney
- ☐ Fire Chief
- ☐ City Engineer
- ☐ Other

Attachments:



City Grocery Temporary Sidewalk Use Area

Courthouse Square Oxford, Mississippi

Revision	Date
Scale:	1"=8'0"
Date:	
File:	4/27/2022
Proj.No.:	
Drawn By:	MARK
Checked By:	MARK
Sheet Title:	

City Grocery
Use Area

Sheet No.:

100



Memorandum

To: Mayor and Board of Aldermen
From: Benjamin Requet, AICP, Director of Planning
Date: May 17, 2022
Regarding: **Case 2865 - First Reading** - Modifications to Articles 3 & 10 of the Land Development Code

Planning Comments: The changes proposed address the Mississippi Medical Cannabis Act that was signed by the Governor on February 2, 2022 ([SB2095SG](#)). On April 29, 2022, The Mississippi Department of Revenue (MDOR) released the anticipated Medical Cannabis Regulations for public comment; they may be found at the following link: <https://www.dor.ms.gov/mississippi-medical-cannabis-act>. The MDOR is able to begin issuing licenses by July 2, 2022. Due to the compressed timeframe to enact the regulations associated with this legislation at both the state and local level, it would be best if these proposed modifications were to be voted on at the 2nd Reading and Public Hearing scheduled for June 7, 2022.

As a result of this newly signed legislation, the City is proposing the following modifications to the Land Development Code:

- The creation of a Medical Cannabis Establishment Use (3.8.5).
- The addition of new definitions (10.2.199).

ARTICLE 3

Modify the Table of Uses – Medical Cannabis Establishment – S/SE

3.8.5 Medical Cannabis Establishment

3.8.5.1 Definition: A business associated with the Mississippi Medical Marijuana Act. See Section 10.2.199 Medical Cannabis for definitions.

3.8.5.2 Districts Allowed:

- Cannabis Cultivation Facility Tiers 1-6 (as defined in ([SB2095SG](#)))* are allowed by Special Use in IND; Special Exception in TNB, SCO, SCN, UCO, and UCN.
- Cannabis Dispensary* is allowed by Special Use in TNB, SCO, SCN, UCO, UCN, and IND.

- c) *Cannabis Disposal Entity* is allowed by Special Exception in SCO, SCN, and IND.
- d) *Cannabis Processing Facility* is allowed by Special Use in IND; Special Exception in TNB, SCO, SCN, UCO, and UCN.
- e) *Cannabis Research Facility* is allowed by Special Use in SCO, SCN, UCO, UCN and IND; Special Exception in TNB.
- f) *Cannabis Testing Facility* is allowed by ~~Special Use in IND; Special Exception in TNB, SCO, SCN, UCO, and UCN.~~ **Special Use in SCO, SCN, UCO, UCN and IND; Special Exception in TNB.**
- g) *Cannabis Transportation Facility* is allowed by Special Use in IND; Special Exception in TNB, SCO, SCN, UCO, and UCN.

3.8.5.3 Parking: One space is required for each 300 square feet of patron area unless otherwise determined in Section 3.8.5.5 Additional Standards. See Article 4 for general requirements.

3.8.5.4 Loading: No use-specific requirement. See Article 4 for general requirements.

3.8.5.5 Additional Standards:

- a) *Cannabis Cultivation Facility Tiers 1-6.*
 - I. A parking space shall be provided for each employee during the largest shift.
 - II. Canopy area shall located be inside of an enclosed facility.
 - III. Applicant shall provide an odor prevention plan to mitigate odor from leaving the building, suite and/or site.
- b) *Cannabis Dispensary*
 - I. According to Mississippi State Law, a dispensary shall not be located closer than 1500 feet from another dispensary (measured from the point of entry of the dispensary to the point of entry to another dispensary).
 - II. According to Mississippi State Law, a dispensary shall not be located closer than 1000 feet from a church, school or daycare (measured from the point of entry of the dispensary to the nearest property line of the church, school or daycare). A waiver may be granted by the church, school or daycare to reduce this distance to 500 feet. If a waiver has been issued, the applicant shall provide that with the application.
 - III. Applicant shall provide an odor prevention plan to mitigate odor from leaving the building, suite and/or site.
- c) *Cannabis Disposal Facility*
 - I. A parking space shall be provided for each employee during the largest shift.
 - II. Applicant shall provide an odor prevention plan to mitigate odor from leaving the building, suite and/or site.
 - III. Cannabis bi-product or waste shall not be stored outside of the building.
- d) *Cannabis Processing Facility*
 - I. A parking space shall be provided for each employee during the largest shift.

- II. Applicant shall provide an odor prevention plan to mitigate odor from leaving the building, suite and/or site.
- III. Cannabis bi-product or waste shall not be stored outside of the building.

e) Cannabis Research Facility

- I. A parking space shall be provided for each employee during the largest shift.
- II. Applicant shall provide an odor prevention plan to mitigate odor from leaving the building, suite and/or site.

f) Cannabis Testing Facility

- I. A parking space shall be provided for each employee during the largest shift.
- II. Applicant shall provide an odor prevention plan to mitigate odor from leaving the building, suite and/or site.
- III. Cannabis bi-product or waste shall not be stored outside of the building.

g) Cannabis Transportation Facility

- I. A parking space shall be provided for each employee during the largest shift.
- II. Applicant shall provide an odor prevention plan to mitigate odor from leaving the building, suite and/or site.

ARTICLE 10

10.2.199 Medical Cannabis:

a) Medical Cannabis Establishment means a cannabis cultivation facility, cannabis processing facility, cannabis testing facility, cannabis dispensary, cannabis transportation entity, cannabis disposal entity or cannabis research facility licensed and registered by the appropriate agency.

- I. *Cannabis Cultivation Facility* means a business entity licensed and registered by the Mississippi Department of Health that acquires, grows, cultivates and harvests medical cannabis in an indoor, enclosed, locked and secure area.
- II. *Cannabis Dispensary or "dispensary"* means an entity licensed and registered with the MDOR that acquires, possesses, stores, transfers, sells, supplies or dispenses medical cannabis, equipment used for medical cannabis, or related supplies and educational materials to cardholders.
- III. *Cannabis Disposal Entity* means a business licensed and registered by the Mississippi Department of Health that is involved in the commercial disposal or destruction of medical cannabis.
- IV. *Cannabis Processing Facility* means a business entity that is licensed and registered by the Mississippi Department of Health that:

Acquires or intends to acquire cannabis from a cannabis cultivation facility;
Possesses cannabis with the intent to manufacture a cannabis product;
Manufactures or intends to manufacture a cannabis product from unprocessed cannabis or a cannabis extract;

V. *Cannabis Research Facility or “research facility”* means a research facility at any university or college in this state or an independent entity licensed and registered by the Mississippi Department of Health pursuant to this chapter that acquires cannabis from cannabis cultivation facilities and cannabis processing facilities in order to research cannabis, develop best practices for specific medical conditions, develop medicines and provide commercial access for medical use.

VI. *Cannabis Testing Facility or “testing facility”* means an independent entity licensed and registered by the Mississippi Department of Health that analyzes the safety and potency of cannabis.

VII. *Cannabis Transportation Entity* means an independent entity licensed and registered by the Mississippi Department of Health that is involved in the commercial transportation of medical cannabis.

b) *Canopy* means the total surface area within a cultivation area that is dedicated to the cultivation of flowering cannabis plants. The surface area of the plant canopy must be calculated in square feet and measured and must include all of the area within the boundaries where the cultivation of the flowering cannabis plants occurs. If the surface area of the plant canopy consists of noncontiguous area.

At their regularly scheduled meeting on May 9, 2022, the Planning Commission unanimously recommended approval of the proposed modifications.

Recommendation: Staff recommends approval of the requested modifications.

As this is a first reading, no voting action is required by the Mayor and Board of Alderman.



Memorandum

To: Mayor and Board of Aldermen
From: Benjamin Requet, AICP, Director of Planning
Date: May 17, 2022
Regarding: **Case 2856 - Third Reading and Vote** - Modifications to Articles 2, 3, 5 & 10 of the Land Development Code

Planning Comments: The changes proposed address concerns that have surfaced. The changes include:

- Clarification of the Maximum Dwelling Unit Density in the TSR and TNR Districts
- A reference change for retaining walls.
- Clarification in the standards for townhouses.
- A new use for *Small Craft Brewery* after recent modifications to state legislation.
- Establishing the ability to request a screen wall for HVAC/mechanical equipment by Special Exception.
- The incorporation of new definitions for *Small Craft Brewery*.

Article 2

A change to clarify the Maximum Dwelling Unit Density in the TSR and TNR Districts.

2.6.4.1 Traditional Suburban Residential. The Traditional Suburban Residential Overlay shall consist of certain neighborhoods and subdivisions (indicated on the zoning map) in which the following use, otherwise allowed in the Suburban Residential District by Special Exception, is not allowed: Zero Lot Line, Patio Dwellings. The standard lot size shall be no less than 7,500 square feet. **Dwelling Unit Density, Maximum: 5.8 dwellings per acre.**

2.6.5.1 Traditional Neighborhood Residential. The district shall consist of certain older areas of Oxford (indicated on the zoning map) in which the following uses, otherwise allowed in the Neighborhood Residential District, are allowed only by Special Exception: Townhomes, Attached Triplexes and Quadplexes. In addition:

a. In a subdivision, the standard lot size shall be no less than 7,500 square feet for detached, 15,000 square feet for duplex, ~~22,500 square feet for a triplex and 30,000 square feet for a quadplex.~~

b. All attached dwellings will require a Special Exception approval if more than 25% are proposed to be 3-bedroom units, or if any are proposed to be 4-bedroom units.

c. Unless otherwise approved by a Special Exception, a development of more than one structure in NR shall require a minimum of 50% detached units, and a development of more than four structures shall require a minimum of 25% of detached units.

d. Dwelling Unit Density, Maximum: 5.8 dwellings per acre.

Article 3

3.2.8 Fences, Walls, and Hedges. Fences, walls, and hedges may be permitted in any required yard, or along the edge of any yard, provided that no fence, wall, or hedge along the side or edge of any yard that fronts on a public street shall be over four feet in height and any fence must allow for visibility. Article 5, Site and Design Standards, may allow taller fences, walls, and hedges to serve as screens in certain circumstances. These requirements do not pertain to retaining walls governed in Section 3.2.~~16 18~~ below.

Table 3.3

Hotels, Motels, or Inns – SMF – ~~S/SE~~ SE

Small Craft Brewery – TNB & HUCN – SE SCN, SCO, UCO, UCN, IND, PUD and TND – S

Townhomes

3.5.3.2 Districts Permitted:

- a. Townhouses are Special uses in NR, SMF, TNB, SCN, SCO, UCO, UCN, and HUCN ~~unless more than 25% of the dwellings proposed have four or more bedrooms. when fewer than 25% of the dwellings proposed have four or more bedrooms.~~
- b. Townhouses are Special Exception uses in NR, SMF, TNB, SCN, SCO, UCO, UCN, and HUCN when more than 25% of the dwellings proposed have four or more bedrooms; or if any are proposed to have five or more bedrooms.
- c. ~~Townhouses are special exceptions in TNB, UCN, UCO, and HUCN when more than 25% of dwellings proposed have four or more bedrooms.~~

3.6.10 Schools. 3.6.10.1 Definitions: a. Preschool through High School: A public or private institution at which persons are instructed in the specifics of learning; for purposes of this Code including kindergarten through grade 12.

b. Post-Secondary School: A public or private institution (for profit or non-profit), college, university, business or trade school that offers education beyond grade 12.

3.6.10.2 Districts Allowed:

a. Preschools and Kindergartens

- i. Preschools and Kindergartens are permitted in the SCO, SCN, and INST districts.
- ii. Preschools and Kindergartens are special exceptions in the AG, RCN, ER, SR, NR, SMF, TNB, and SCO districts.

b. Elementary and Middle Schools

- i. Elementary and Middle Schools are permitted in the INST district.
- ii. Elementary and Middle Schools are special exceptions in the AG, RCN, ER, SR, SCO, NR and SCN districts.

c. High Schools

- i. High Schools are permitted in the INST district.
- ii. High Schools are special exceptions in the A, ER, and SR districts.

d. Post-Secondary School

- i. Post-Secondary Schools are permitted in the SCN, SCO, UCN, ~~and~~ UCO, ~~and~~ INST districts.
- ii. Post-Secondary Schools are special exceptions in the AG, RCN, and TNB districts.

3.8.11 ~~Taverns. See restaurants serving alcoholic beverages.~~ Small Craft Brewery

3.8.11.1 Definition: A small scale brewery that produces beer and light wine for consumption on site, direct consumer sales, and/or wholesale distribution. This use may also have a tap room, restaurant, live entertainment, or retail space for on-site consumption subject to Mississippi laws and regulations for beer and light wines. Please see the Brewery (Types) definition in Section 10.2.30.

3.8.11.2 Districts Permitted: Small Craft Brewery is allowable by Special Exception in the TNB and HUCN districts. They are allowable by Special Use in the SCN, SCO, UCO, UCN, IND, PUD and TND districts.

3.8.11.3 Parking Requirements: 1 parking space is required per 4 customer seats, plus 1 parking space for each employee working during the largest shift of the day.

3.8.11.4 Loading Requirements: See Article 4 for general requirements.

3.8.11.5 Additional Standards:

- 1) When adjacent to a residential use, loading times for beer distribution shall be limited to 8am to 6pm Monday through Friday, and 10am to 5pm on Saturday.

- 2) When adjacent to a residential use, the use of fork lifts outside of any structure shall be prohibited.
- 3) An odor prevention plan shall be provided by the applicant to mitigate any potential odors associated with the brewing of beer and light wine.
- 4) Any by-product waste (spent grain) shall not be stored outside of the facility.

Article 5

5.5.4.2 Utility apparatus and all HVAC equipment shall be screened by architectural elements consistent with the design of the principal structure. Parapets shall ~~be~~ extend above the highest level of any roof mounted equipment. ~~Alternatively, screen walls may be considered by Special Exception.~~

Article 10

10.2.30 ~~Brewpub: An establishment selling beer brewed on the premises, see, Tavern Brewery (Types)~~ As defined by the State of Mississippi:

- ~~Brewery means a person having a permit to brew beer or light wine without any production limitations but is not allowed to sell directly to consumers on site. They are allowed to provide limited amounts of beer for sampling on site between 8:00 a.m. and 10:00 p.m. as part of a structured tour of the brewery. This term does not include a brewpub, microbrewery or a small craft brewery. A brewery is allowed as an Industrial Use Type under 3.10.2 Manufacturing Uses.~~
- ~~Brewpub means the premises of any location in which light wine, light spirit product or beer is manufactured or brewed, for retail sale if the total amount of light wine, light spirit product or beer produced on the premises does not exceed the production limitation imposed in Section 67-3-22, and the light wine, light spirit product or beer is produced for consumption on the premises, although without prohibition on sales for off-premises consumption. A brewpub is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.~~
- ~~Microbrewery means a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer in this state and who manufactures or brews not more than three thousand (3,000) barrels of light wine, light spirit product or beer at its~~

permitted location. A microbrewery is limited to selling a maximum of 80% of their annual production on site. At least 20% of the annual productions must be distributed without any limit on the amount that can be distributed. A microbrewery is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.

- Small Craft Brewery means a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer in this state and who manufactures or brews not more than sixty thousand (60,000) barrels of light wine, light spirit product or beer at all breweries that such person or its affiliates, subsidiary or parent company owns or controls or with whom such person contracts with for the manufacture of light wine, light spirit product or beer. For purposes of this paragraph, contract-brewed beer manufactured by a person having a permit under this chapter to manufacture or brew light wine, light spirit product or beer shall be included in the sixty-thousand-barrel limitation. A small craft brewery is allowed as a Commercial Use Type under 3.8.11 Small Craft Brewery.

At their regularly scheduled meeting on April 11, 2022, the Planning Commission unanimously recommended approval of the proposed modifications.

Recommendation: Staff and the Planning Commission recommend approval of the requested modifications.



Memorandum

To: Mayor and Board of Alderman
From: Robert Baxter, AICP; Senior Planner
Date: May 17, 2022
RE: Request approval for a Preliminary and Final Plat for Case #2864, Midstates Petroleum, for 'Midstates Petroleum Subdivision', for property located at the Intersection of F.D. Buddy East Parkway and MS Hwy 6 (PPIN #40307)

The applicant is requesting preliminary and final plat approval for 'Midstates Petroleum Subdivision' to remedy and illegal subdivision of land. This is a +/- 1.25-acre single-lot subdivision. The applicant is proposing to build a service station on this property, a site plan for which has not yet been received. The proposed lot meets the dimensional requirements of the underlying zoning. Subdivision covenants have not yet been received, and will be required prior to the issuance of permits. An access easement for the ingress and egress has been received for this property.

Engineering provided comments related to Access, Water & Sewer, and Stormwater.

At the May 9, 2022 Planning Commission meeting, the Planning Commission unanimously recommended approval of the request for Preliminary and Final Plat approval for 'Midstates Petroleum Subdivision' with the conditions that are listed in the staff report.

Recommendation: Staff recommends approval of the Final Plat for 'Midstates Petroleum Subdivision' with the following conditions:

1. Approval of the Preliminary and Final Plat for 'Midstates Petroleum Subdivision' by the Mayor and Board of Aldermen is required. (Planning)
2. A stamped recorded copy of the covenants for the subdivision are to be submitted to the Planning Department prior to permitting. (Planning)
3. The final plat needs to specify utility providers to the property. (Engineering)
4. The final plat needs to provide a note clearly stating that access will not be granted directly to Lot 1. (Engineering)

5. A proposed easement is shown on Sheet 1 in the vicinity of a proposed frontage road. The purpose of this easement needs to be specified and a legal description needs to be added to the plat. (Engineering)
6. The Owners Certification on Sheet 2 stipulates that water line utility easements are to be dedicated to the City of Oxford Utilities Department. This language needs to be removed from the certification. (Engineering)



Case 2864

To: Oxford Planning Commission
From: Robert Baxter, AICP; Senior Planner
Date: May 9, 2022

Applicant: Midstates Petroleum, LLC
Owner: Same
Request: Preliminary and Final Plat Approval for 'Midstates Petroleum Subdivision'
Location: Intersection of F.D. Buddy East Parkway and MS Hwy 6
Zoning: (TNB) Traditional Neighborhood Business District

Surrounding Zoning:

North: MS Hwy 6
East: (TNB) Traditional Neighborhood Business District
South: (INST-G) Institutional Government
West: (TNB) Traditional Neighborhood Business District

Planning Comments: The subject property is located at the southwest corner of F.D. Buddy East Parkway and MS Hwy 6. The applicant is proposing to construct a service station at this location. The Special Exception for the use of a service station is the subject of Case #2863. This request is for a Preliminary and Final Plat for a single lot subdivision of +/- 1.25 acres to remedy an illegal subdivision of land. The proposed lot meets the dimensional requirements of the underlying zoning. Subdivision covenants have not yet been received, and will be required prior to the issuance of permits. An access easement for the ingress and egress has been received for this property.

Engineering Comments: The Midstates Petroleum Subdivision proposes to subdivide 1.25 acres from a tract of land currently owned by Mr. James Rowland and Ms. Ruth Moseley in the southwest quadrant of the Mississippi Highway 6 East and FD Buddy East interchange.

Access

Access to the site is currently proposed from a connection to FD Buddy East Parkway near the southern border of the aforementioned Rowland / Moseley property. The location of this connection has been previously discussed with owner and consultant. Access will not be granted directly to the lot in consideration of the proximity to the intersection with Highway 6. The plat will need to include a note regarding access and the access easement will need to be specified.

Water and Sewer

This property lies in an area that is currently served water by the East Oxford Water Association. Sewer services will be provided to this property by the City of Oxford.

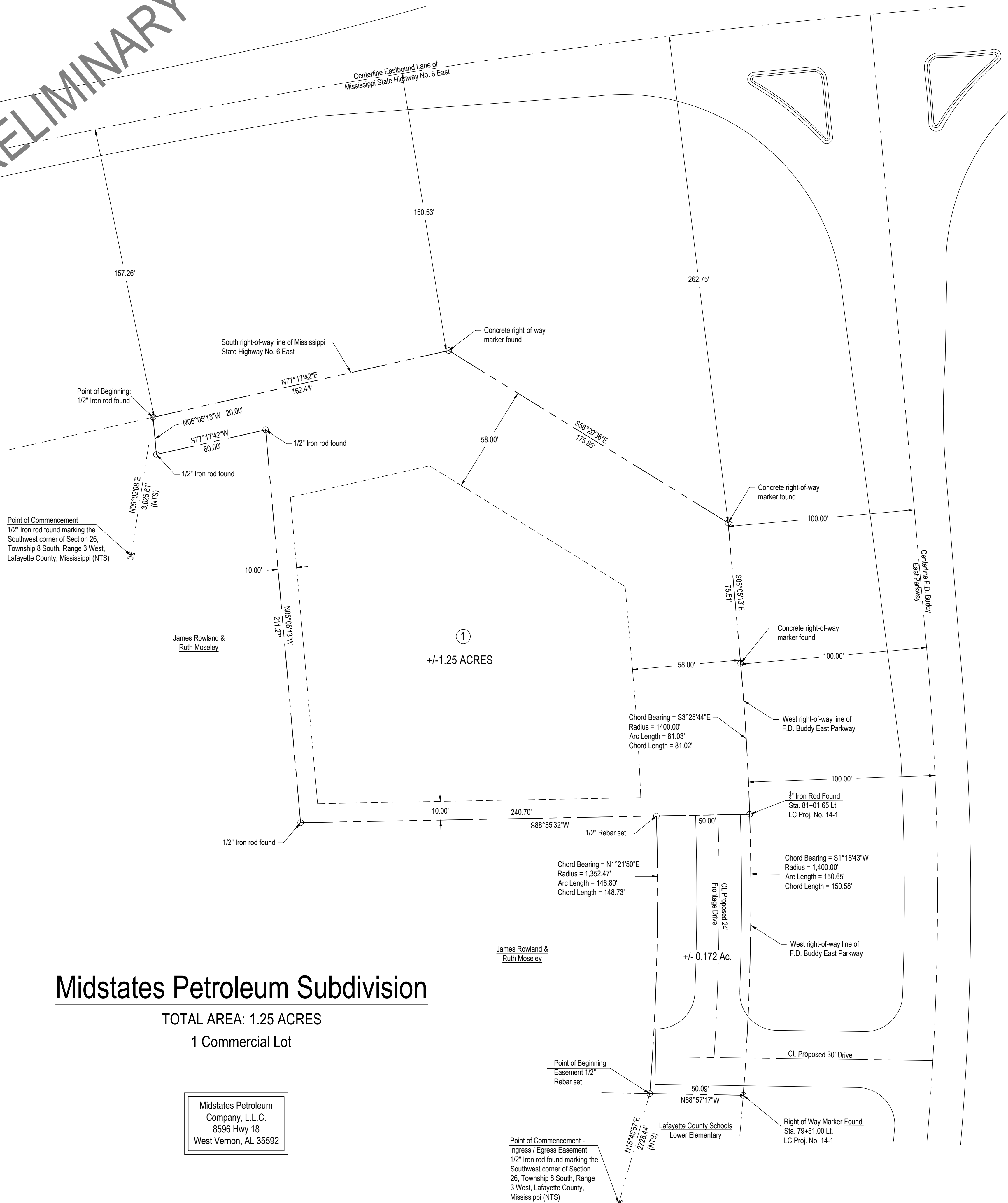
Storm Water

Storm water management for the property will be required at the time of site development

Recommendation: Staff recommends approval of the requested Final Plat for 'Midstates Petroleum Subdivision' with the following conditions:

1. Approval of the Preliminary and Final Plat for 'Midstates Petroleum Subdivision' by the Mayor and Board of Aldermen is required. (Planning)
2. A stamped recorded copy of the covenants for the subdivision are to be submitted to the Planning Department prior to this case being heard by the Mayor and Board of Aldermen. (Planning)
3. The final plat needs to specify utility providers to the property. (Engineering)
4. The final plat needs to provide a note clearly stating that access will not be granted directly to Lot 1. (Engineering)
5. A proposed easement is shown on Sheet 1 in the vicinity of a proposed frontage road. The purpose of this easement needs to be specified and a legal description needs to be added to the plat. (Engineering)
6. The Owners Certification on Sheet 2 stipulates that water line utility easements are to be dedicated to the City of Oxford Utilities Department. This language needs to be removed from the certification. (Engineering)

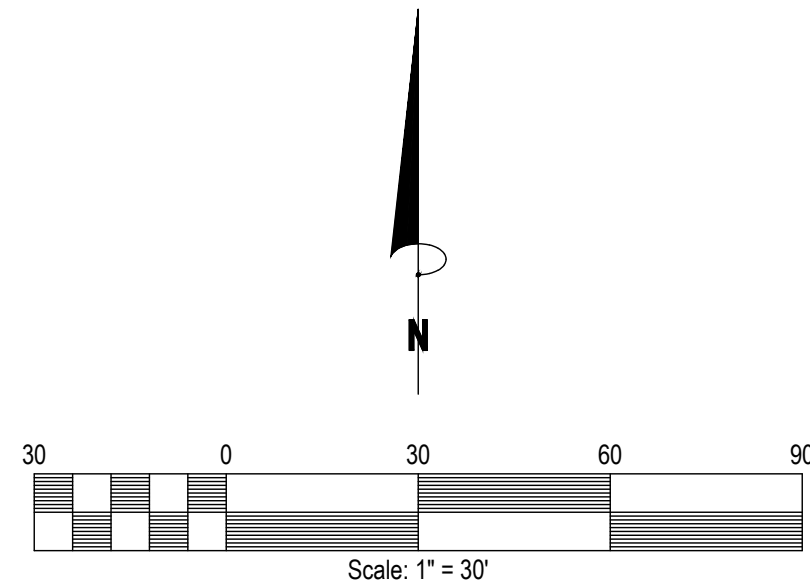
PRELIMINARY



Midstates Petroleum Subdivision

TOTAL AREA: 1.25 ACRES
1 Commercial Lot

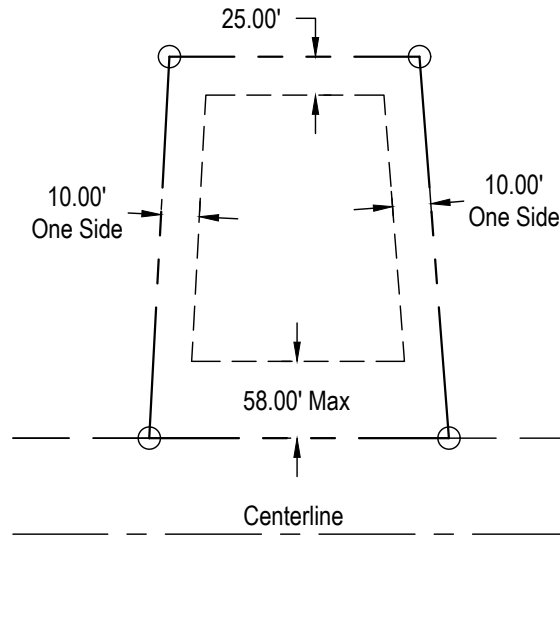
Midstates Petroleum
Company, L.L.C.
8596 Hwy 18
West Vernon, AL 35592



LEGEND

RIGHT-OF-WAY LINES	TELEPHONE BOX
PROPERTY LINES	SECTION CORNER
SECTION TIE	PROPERTY CORNERS
EASEMENT LINES	MONUMENTS FOUND
CENTERLINE ROAD	EASEMENT CORNERS
APPARENT ADJOINING PROPERTY LINE	UTILITY POLES
BUFFER LINE	GUY WIRE
BUILDING SETBACKS	FIRE HYDRANT
OVERHEAD LINES	TELEPHONE PEDESTAL
BARBED WIRE FENCE LINES	ELECTRIC BOX
WOOD FENCE LINES	ELECTRIC METERS
BUILDING AREAS	GAS METERS
COVERED AREAS	WATER METERS
CONCRETE AREAS	WATER VALVE
ASPHALT AREAS	AIR CONDITIONING UNIT
GRAVEL AREAS	EXISTING SANITARY MANHOLES
BRICK AREAS	CLEANOUT
EASEMENT AREA	BELLSOUTH PEDESTAL
POINT OF BEGINNING	AT&T PEDESTAL
POINT OF COMMENCEMENT	BELLSOUTH WARNING
DEED CALLS	WATERLINE WARNING
MEASURED CALLS	NOT TO SCALE

(All symbols in legend may not be used on current survey.)



Minimum Setbacks
Unless otherwise noted:
Front - 0' Min / 58' Max
Side - 10' One Side
Rear - 25'

*See Lafayette County Zoning Ordinance for additional regulations, setbacks, & easements

- Notes:
- This is a Class "B" Survey as set forth in Appendix "A" of the Standards of Practice for Land Surveying in the State of Mississippi.
 - This survey meets the conditions of closure and accuracy for condition "B" as set forth in Appendix "B" of the standards of practice for Land Surveying in the State of Mississippi.
 - Field survey not completed by WEC.
 - "True" Geodetic Bearings were established by Precisions Engineering.
 - Subject survey is Zoned TNB "Traditional Neighborhood Business" as per City of Oxford Interactive Zoning Map Adopted March 19, 2019 and is subject to the regulations, setbacks, and easements found in the City of Oxford Land Development Code latest addition.
 - This property is subject to any right-of-way or easements recorded or unrecorded shown or not shown on plat of survey.
 - All property corners set are 1/2" rebar with survey cap, unless otherwise stated.
 - No underground utilities requested or shown on subject survey.
 - Deed References:
 - A. Deed Book-475, Page-150
 - B. Instrument No. 201809686
 - C. Previous survey by Precision Engineering

Description: A tract of land being a fraction of the Northwest Quarter (NW 1/4) of Section 26, Township 8 South, Range 3 West, City of Oxford, Lafayette County, Mississippi; being described in more detail as follows:

Commencing at a 1/2" iron rod found marking the Southwest corner of Section 26, Township 8 South, Range 3 West, Lafayette County, Mississippi; run thence N 09°02'08" E for a distance of 3,025.61 feet to a 1/2" iron rod found on the South right-of-way line of Mississippi State Highway No. 6 East (157.26 feet from centerline of Eastbound Lane), said rod being the Point of Beginning of this description; run thence along said South right-of-way line as follows: N 77° 17' 42" E for a distance of 162.44 feet to a concrete right-of-way marker found (150.53 feet from centerline of Eastbound Lane); run thence S 59° 20' 36" E for a distance of 175.65 feet to a concrete right-of-way marker found on the West right-of-way line of F.D. Buddy East Parkway (262.75 feet from centerline of Highway 6 Eastbound Lane and 100.00 feet from centerline of F.D. Buddy East Parkway); run thence leaving said South right-of-way line and along said West right-of-way line as follows: S 05° 05' 13" E for a distance of 75.51 feet to a concrete right-of-way marker found (100.00 feet from centerline), said concrete right-of-way marker being at the beginning of a circular curve to the right; run thence along said curve having an arc length of 81.03 feet, a chord bearing of S 03° 25' 44" E, a chord length of 81.02 feet, and a radius of 1,400.00 feet to a 1/2" iron rod found (100.00 feet from centerline); run thence S 88° 55' 32" W leaving said West right-of-way line for a distance of 240.70 feet to a 1/2" iron rod found; run thence N 05° 05' 13" W for a distance of 211.27 feet to a 1/2" iron rod found; run thence S 77° 17' 42" W for a distance of 60.00 feet to a 1/2" iron rod found; run thence N 05° 05' 13" W for a distance of 20.00 feet to the Point of Beginning of the herein described tract of land. Said tract contains 1.25 acres, more or less.

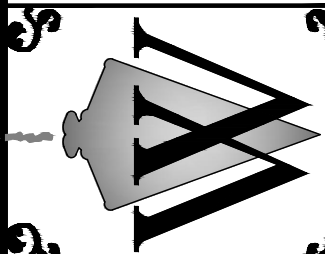
*"True" Geodetic Bearings were established from GPS Observation by Williams Engineering Consultants, Inc. (662-236-9675)

Date: December 20, 2021

Jeffery W. Williams, PLS No. 2833

WILLIAMS ENGINEERING CONSULTANTS, INC.
Professional Engineers | Professional Land Surveyors

720 NORTH LAJAR BOULEVARD, SUITE A
P.O. BOX 1197 OXFORD, MISSISSIPPI 38655
662.236.9675



Subdivision Plat For:
Midstates Petroleum Subdivision
A tract of land being a fraction of the Northwest Quarter
(NW 1/4) of Section 26, Township 8 South, Range 3 West,
City of Oxford, Lafayette County, Mississippi

REVISION	DATE

Scale: 1" = 30'

Date: 4-12-2022

Q:\SB\Midstates Petroleum\Mid
File: states Petroleum Subdivision.dwg

Proj.No.: SD-213631

Drawn By: JCP

Checked By: JWW

Sheet Title:

Subdivision
Plat

Sheet No.:

1 of 2

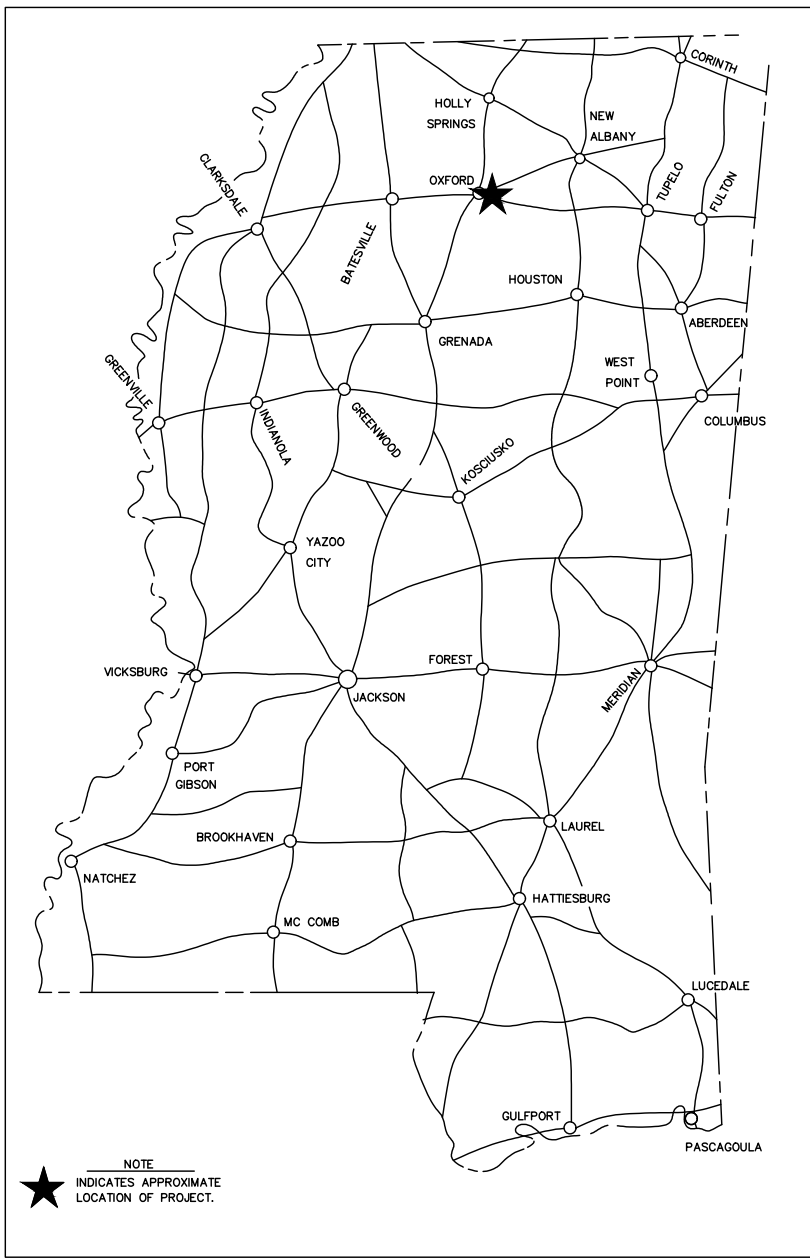
Midstates Petroleum Subdivision

TOTAL AREA: 1.25 ACRES

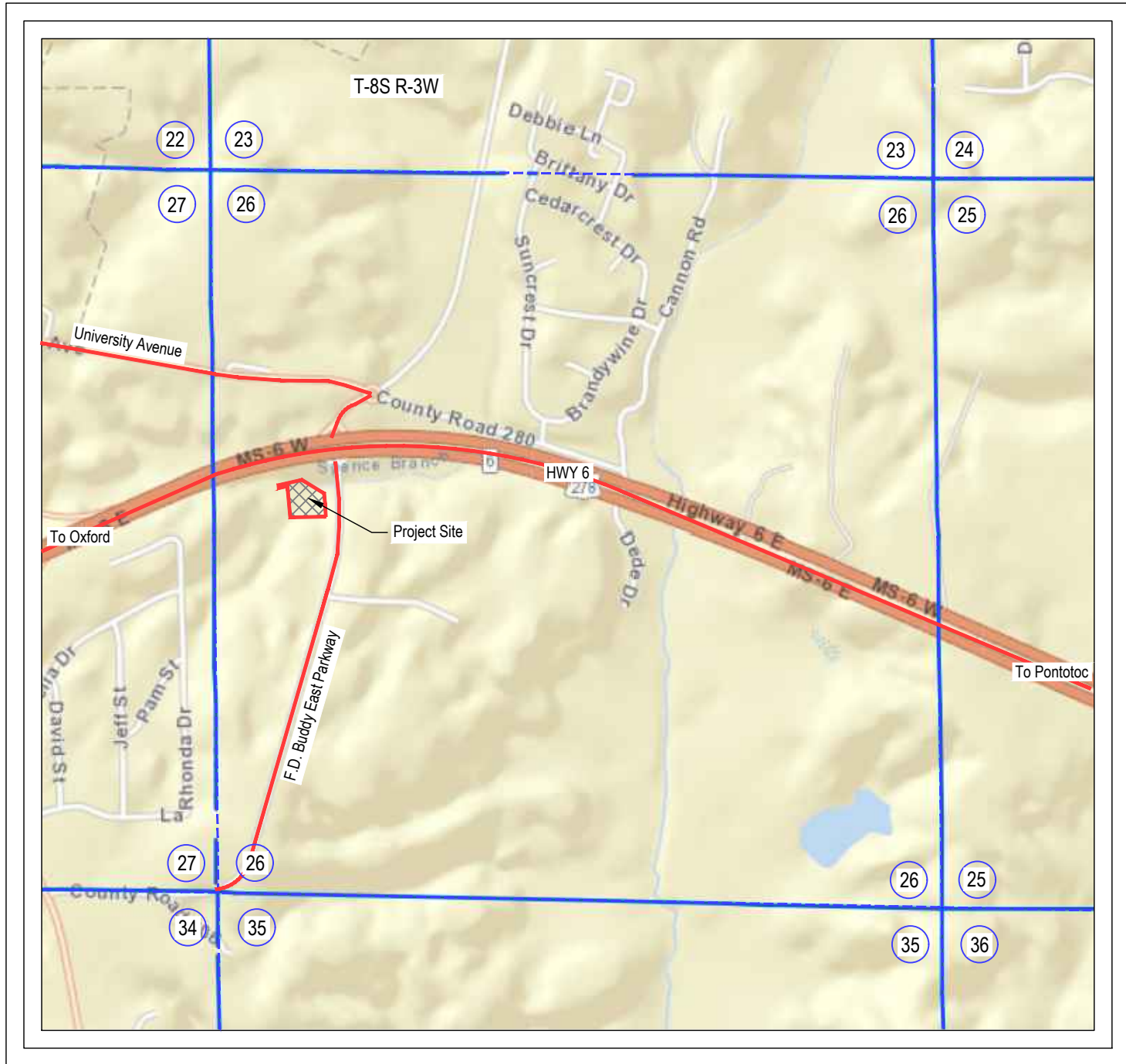
1 Commercial Lot

Midstates Petroleum
Company, L.L.C.
8596 Hwy 18
West Vernon, AL 35592

LOCATION MAP



VICINITY MAP



(NOT TO SCALE)

OWNERS CERTIFICATE (DEVELOPER):

I, RICHARD M. MAYERS, MANAGING MEMBER OF MIDSTATES PETROLEUM COMPANY, L.L.C., AND AS OWNER OF THE TRACT OF LAND HEREIN DESCRIBED, CERTIFY THAT I DID CAUSE SAID LAND TO BE SUBDIVIDED AND PLATTED AS SHOWN ON THIS PLAT OF THE MIDSTATES PETROLEUM SUBDIVISION. WATER UTILITY EASEMENTS ARE TO BE DEDICATED TO THE CITY OF OXFORD UTILITY COMPANIES WHICH SERVE THIS SUBDIVISION. SUCH SUBDIVISION AND DEDICATION IS THE OWNER'S OWN ACT AND DEED OF HIS OWN FREE WILL.

WITNESS MY HAND AND SIGNATURE THIS THE _____ DAY OF _____, 20____.

SIGNED: _____

RICHARD M. MAYERS
MANAGING MEMBER
MIDSTATES PETROLEUM COMPANY, L.L.C.

NOTARY'S CERTIFICATE

STATE OF _____
COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR THE SAID COUNTY AND STATE, ON THIS THE _____ DAY OF _____, 20____, WITHIN MY JURISDICTION, THE WITHIN NAMED RICHARD M. MAYERS, MANAGING MEMBER OF MIDSTATES PETROLEUM COMPANY, L.L.C., WHO ACKNOWLEDGED THAT HE IS THE OWNER OF THE DESCRIBED MIDSTATES PETROLEUM SUBDIVISION, AND THAT IN SAID REPRESENTATIVE CAPACITY, EXECUTED THE ABOVE AND FOREGOING INSTRUMENT, AFTER FIRST HAVING BEEN DULY AUTHORIZED TO DO SO.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC _____

CITY ENGINEER'S CERTIFICATE

I CERTIFY THAT _____ HAS COMPLIED WITH ONE OF THE FOLLOWING ALTERNATIVES FOR THE MIDSTATES PETROLEUM SUBDIVISION:

1. ALL IMPROVEMENTS HAVE BEEN INSTALLED BY THE SUB-DIVIDER IN ACCORDANCE WITH THE REQUIREMENTS OF THESE REGULATIONS AND WITH THE ACTION OF THE BOARD OF ALDERMEN, GIVING APPROVAL OF THE PRELIMINARY PLAT, AND ACCEPTING MAINTENANCE OF UTILITIES AND STREETS.
2. A BOND OR CERTIFIED CHECK HAS BEEN POSTED BY THE SUB-DIVIDER WHICH IS AVAILABLE TO THE CITY IN A SUFFICIENT AMOUNT TO ENSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS.

AS OF THIS THE _____ DAY OF _____, 20____.

REANNA MAYORAL,
CITY ENGINEER, CITY OF OXFORD

SURVEYORS CERTIFICATE:

I CERTIFY THAT THE WITHIN PLAT OF THE MIDSTATES PETROLEUM SUBDIVISION, IN THE CITY OF OXFORD, LAFAYETTE COUNTY, MISSISSIPPI IS A TRUE AND CORRECT REPRESENTATION OF SAID SUBDIVISION AND THAT I SIGNED AND DELIVERED IT AS MY OWN ACT AND DEED.

WITNESS MY HAND AND SIGNATURE ON THIS, THE _____ DAY OF _____, 20____.

SIGNED: _____
JEFFERY W. WILLIAMS, PLS NO. 2833

CITY OF OXFORD PLANNING COMMISSION APPROVAL:

CITY OF OXFORD
STATE OF MISSISSIPPI

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD PLANNING COMMISSION, THIS THE _____ DAY OF _____, 20____.

SIGNED: _____
CHAIRMAN
CITY OF OXFORD PLANNING COMMISSION

CITY OF OXFORD BOARD OF ALDERMEN APPROVAL:

CITY OF OXFORD
COUNTY OF LAFAYETTE
STATE OF MISSISSIPPI

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD, BOARD OF ALDERMEN, THIS THE _____ DAY OF _____, 20____.

SIGNED: _____
ROBYN TANNEHILL
MAYOR, CITY OF OXFORD

ATTEST: _____
CITY CLERK

FILING CERTIFICATION BY CHANCERY CLERK:

PERSONALLY APPEARED BEFORE ME, SHERRY WALL, CHANCERY CLERK, IN AND FOR LAFAYETTE COUNTY, MISSISSIPPI, RICHARD M. MAYERS, WHO EXECUTED THE ATTACHED OWNER'S CERTIFICATE THAT WAS SIGNED AND DELIVERED OF HIS OWN FREE ACT AND DEED, AND ALSO APPEARED, JEFFERY W. WILLIAMS, WHO EXECUTED THE ATTACHED SURVEYOR'S CERTIFICATE AND ACKNOWLEDGED THAT IT WAS SIGNED AND DELIVERED AS HIS OWN FREE ACT AND DEED.

WITNESS MY HAND AND SIGNATURE ON THIS, THE _____ DAY OF _____, 20____.

SIGNED: _____
SHERRY WALL - CHANCERY CLERK
COUNTY OF LAFAYETTE
STATE OF MISSISSIPPI

I, SHERRY WALL, CHANCERY CLERK IN AND FOR SAID COUNTY AND STATE, HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD IN MY OFFICE AT _____ O'CLOCK ON THE _____ DAY OF _____, 20____, AND WAS DULY RECORDED IN PLAT CABINET _____, SLIDE _____.

WITNESS MY HAND AND SIGNATURE ON THIS, THE _____ DAY OF _____, 20____.

SIGNED: _____
SHERRY WALL - CHANCERY CLERK

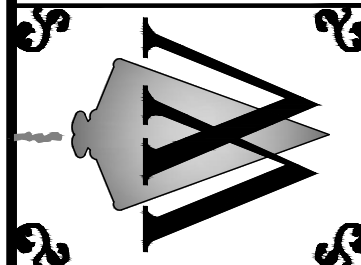
RESTRICTIVE COVENANTS:

RECORDED IN INSTRUMENT NUMBER _____, OF LAND RECORDS IN THE CHANCERY CLERK'S OFFICE OF LAFAYETTE COUNTY, MISSISSIPPI.

THIS PROPERTY DOES NOT LIE IN A FLOOD HAZARD AREA AS PER LAFAYETTE COUNTY FLOOD INSURANCE RATE MAP, MAP NUMBER : 28071C0300C, EFFECTIVE DATE: NOVEMBER 26, 2010.

WILLIAMS ENGINEERING CONSULTANTS, INC.
Professional Engineers | Professional Land Surveyors

720 NORTH LAMAR BOULEVARD, SUITE A
P.O. BOX 1197 OXFORD, MISSISSIPPI 38655
662.236.9675



Subdivision Plat For:
Midstates Petroleum Subdivision
A tract of land being a fraction of the Northwest Quarter
(NW 1/4) of Section 26, Township 8 South, Range 3 West,
City of Oxford, Lafayette County, Mississippi

REVISION	DATE

Scale:	NTS
Date:	4-12-2022
File:	Q:\SB\Midstates Petroleum\Midstates Petroleum Subdivision.dwg
Proj.No.:	SD-213631
Drawn By:	JCP
Checked By:	JWW

Sheet Title:

Signature
Sheet

Sheet No.:

2 of 2



Sherry G. Wall Chancery Clerk
Instrument 2022 - 2679
Filed/Recorded 3/23/2022 03:49 P
5 Pages Recorded
Lafayette County, Mississippi

FILED
STATE OF MISSISSIPPI
LAFAYETTE COUNTY

2022 MAR 23 P 3:46

CHANCERY CLERK

BY DC

Prepared by and Return to:
S. KIRK MILAM, MSB#99637
Kirk Milam, Attorney at Law, PLLC
428 North Lamar Blvd., Ste. 103
Oxford, MS 38655
(662) 238-3354

Grantor:
JAMES W. ROWLAND
393 Windermere Way
Bourbornnais, IL 60914
757-869-3846

WINIFRED RUTH HELLUMS MOSELEY
561 Rawls Springs Rd.
Hattiesburg, MS 39402
601-260-8275

Grantee:
MIDSTATES PETROLEUM COMPANY
P.O. Box 510
Vernon, AL 35592
Office 205-695-0018 ext 226

INDEXING INSTRUCTIONS:

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

**Section 26, Township 8 South, Range 3 West,
Lafayette County, Mississippi**

EASEMENT

FOR AND IN CONSIDERATION OF ten dollars (\$10.00) cash in hand and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, the undersigned Grantors, **JAMES W. ROWLAND AND WINIFRED RUTH HELLUMS MOSELEY** has this day bargained and sold, and by these presents do hereby grant, bargain, sell, transfer, convey and warrant unto the Grantee, **MIDSTATES PETROLEUM COMPANY, LLC**, an Alabama limited liability company, and to its successors or assigns, a perpetual easement and right-of-way for the following purposes, namely: the perpetual right to construct, reconstruct, relocate, replace, remove, repair, install and thereafter use, operate, inspect, repair, maintain, replace, and remove a road

for ingress and egress, over, across, under and through the land of the Grantor, situated and being in the County of Lafayette, State of Mississippi, described as follows:

A tract of land located in the Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4) of Section 26, Township 8 South, Range 3 West in Lafayette County, Mississippi, and being more particularly described as follows:

Commencing at an iron rod located at the Southwest Corner of Section 26, Township 8 South, Range 3 West; then run N 15°45'57" E for a distance of 2,728.44 feet to a 1/2" rebar set at the Point of Beginning of this description; run thence along a circular curve to the left, said curving having a chord bearing of N 01°21'50" E and a chord length of 148.73 feet with a radius of 1,352.47 feet, a distance of 148.80 feet to a 1/2" rebar set; run thence N 88°55'32" E for a distance of 50.00 feet to a 1/2" iron rod found on the west right of way line of F.D. Buddy East Parkway (100.00' from centerline); run thence along said west right of way line along a circular curve to the right, said curve having a chord bearing of S 01°18'43" W and a chord length of 150.58 feet with a radius of 1,400.00 feet, a distance of 150.65 feet to a concrete right of way marker found (100.00' from centerline); run thence N 88°57'17" W, leaving said right of way line, for a distance of 50.09 feet to the point of beginning of the herein described tract of land, said tract containing 0.172 acre, more or less.

For reference, a survey of the above-described easement is attached as **Exhibit A** and made a part thereof. This easement also includes, and said Grantor hereby grants, bargains, sells, transfers, conveys and warrants unto said Grantee a right of ingress and egress over the immediate adjacent lands of the Grantor, for the sole purpose of construction, repair and replacement of road upon this easement. Grantor agrees that road installed on the above-described lands at the Grantee's expense, shall remain the property of Grantee, removable at its option upon termination of service of said road.

Grantee hereby acknowledges that it, and its successors or assigns shall be completely responsible for all costs associated with constructing, reconstructing, relocating, replacing, removing, repairing and installing the road for ingress and egress for the above easement. Grantor and Grantee agree that Grantee, and their successors or assigns shall have the right to access and utilize the road constructed by Grantor across the above described easement. It is further understood and agreed that this instrument constitutes

the entire agreement between the Grantor and the Grantee, there being no oral agreement or representations of any kind.

The covenants of this easement shall attach to and run with the land affected by the easement rights and shall be binding upon everyone who may hereafter come into ownership of said land, whether purchase, devise, descent, or succession.

WITNESS MY SIGNATURE, this the 16th day of March, 2022



JAMES W. ROWLAND

STATE OF ILLINOIS

COUNTY OF KAMKAKEE

This day personally appeared before me, the undersigned authority at law in and for the jurisdiction aforesaid, the within named **JAMES W. ROWLAND** who acknowledged that he executed and delivered the above and foregoing Easement on the day and year therein stated for the purposes set forth therein and after first being duly authorized to so do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the 16 day of March, 2022.

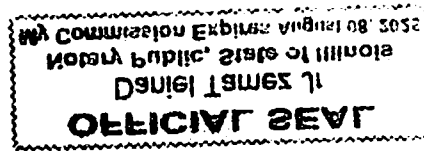


NOTARY PUBLIC

MY COMMISSION EXPIRES:

08.08.2025





Notary Public, State of Illinois

Notary

Notary

Notary Public, State of Illinois

Notary Public, State of Illinois

Notary Public, State of Illinois

Notary

Notary Public, State of Illinois

Notary Public, State of Illinois

Notary Public, State of Illinois

Notary Public, State of Illinois

Notary Public, State of Illinois

Notary Public, State of Illinois

WITNESS MY SIGNATURE, this the 17th day of March, 2022

Winifred Ruth Hellums Moseley
WINIFRED RUTH HELLUMS MOSELEY

STATE OF MISSISSIPPI

COUNTY OF Lamar

This day personally appeared before me, the undersigned authority at law in and for the jurisdiction aforesaid, the within named **WINIFRED RUTH HELLUMS MOSELEY** who acknowledged that she executed and delivered the above and foregoing Easement on the day and year therein stated for the purposes set forth therein and after first being duly authorized to so do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the 17th day of February, 2022.

Tabatha A. Johnson
NOTARY PUBLIC

MY COMMISSION EXPIRES:

June 11, 2023



WITNESS MY SIGNATURE AND SEAL ON THE 17th day of March, 2021

William H. Johnson
WILLIAM H. JOHNSON, Notary Public

NOTARY PUBLIC STATE OF MISSISSIPPI

COUNTY OF LAMAR

This day, personally appeared before me, the undersigned authority, in law in and for the jurisdiction aforesaid, the within named WILLIAM H. JOHNSON, who acknowledged that she executed and delivered the above and foregoing instrument on the day and year therein stated for the purposes set forth therein and after first being duly advised to so do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL ON this 17th day of February, 2021

2021



MY COMMISSION EXPIRES

AN ORDINANCE AMENDING CHAPTER 2- ADMINISTRATION, ARTICLE II-THE MAYOR AND BOARD OF ALDERMEN, DIVISION I-GENERALLY, SECTION 2-24-OFFICERS & EMPLOYEES-APPOINTMENT AND ADDING SECTION 2-30- TO ABOLISH THE MUNICIPAL ELECTION COMMISSION AND TO ESTABLISH AN AGREEMENT WITH THE LAFAYETTE COUNTY CIRCUIT CLERK’S OFFICE TO HAVE THE COUNTY ELECTION COMMISSIONERS CONDUCT MUNICIPAL ELECTIONS AND OTHER FUNCTIONS PERFORMED BY MUNICIPAL ELECTION COMMISSIONERS FOR THE BENEFIT OF THE VOTERS OF THE CITY OF OXFORD AND MUNICIPAL SEPARATE SCHOOL DISTRICT AND TO IMPROVE THE EFFICIENCY AND CONFORMITY OF FUTURE ELECTIONS TO THE CODE OF ORDINANCES OF THE CITY OF OXFORD, MISSISSIPPI

WHEREAS, pursuant to MS Code Section 23-15-221, the City of Oxford, Mississippi has appointed municipal elections commissioners as provided for therein; and

WHEREAS, the City of Oxford, despite having an established election commission with appointed commissioners, was authorized by law to contract with the Lafayette County Circuit Clerk’s Office to handle many, if not all, aspects of municipal elections; and

WHEREAS, on July 1, 2017, an Amendment to MS Code Section 23-15-221 became effective, which mandated that any municipality desiring to avail itself of the provisions of the MS Election Code (i.e., use the county election commission) regarding the duties of municipal election commissioners shall adopt an Ordinance declaring its intention to enter into an agreement with the municipality’s county to have the county election commissioners conduct municipal elections and other functions that are performed by municipal election commissioners for the benefit of the efficiency and conformity of elections; and

WHEREAS, this Amendment has been interpreted by the Attorney General’s office to compel all municipalities that wish to use their respective county election commission in conducting elections, to adopt an Ordinance stating their intention to solely use the services of the county election commission, and if the municipalities fail to do so, then the municipalities shall be required the conduct all municipal election functions on their own with no ability to enter into a contract with their county election commission for assistance with any aspect of a municipal election; and

WHEREAS, the Mayor and Board of Aldermen understand the City of Oxford’s need for the services of the Lafayette Count Circuit Clerk’s Office and the Lafayette County Election Commission for municipal elections, and therefore finds that entering into an agreement with the Lafayette County Circuit Clerk’s Office to have the Lafayette County Election Commission conduct municipal elections and other functions that are performed by municipal election commissioners will benefit the City, and all of its citizens, by making the elections more efficient.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OXFORD, MISSISSIPPI AS FOLLOWS:

SECTION I. That Section 2-24 be amended to read: The Mayor and Board of Aldermen shall have the power to appoint a city tax assessor, tax collector, clerk, engineer, building inspector, light and water superintendent, gas and plumbing inspector, street commissioner, and such other officers and employees as may be necessary for the conduct of city business. A member of the Board of Aldermen may be appointed to the office of street commissioner.

SECTION II. That Section 2-30 be created and titled “Abolishment of Municipal Election Commission” and shall read as follows:

It is the Mayor and Board of Aldermen’s intent and desire to abolish the City of Oxford’s Municipal Election Commission and to authorize the Lafayette County Circuit Clerk’s Office, along with the Lafayette County Election Commission, to conduct the municipal election commissioner’s duties. By adoption of this Ordinance, it is the City’s intent to enter into an Agreement with the Lafayette County Circuit Clerk to have the Lafayette County Election Commission conduct municipal elections and other functions that are performed by municipal elections commissioners, which will benefit the City, and all of its citizens, by making the elections more efficient. As a result of this Ordinance, all current members of the municipal election commission are removed.

Pursuant to MS Code Section 23-15-221, the Lafayette County Circuit Clerk’s Office, along with the Lafayette County Election Commission, shall conduct all of the duties of the municipal election commissioners including, but not limited to:

- (a) Canvass the results of bond elections in a municipality;
- (b) Canvass the returns of special and general elections for Mayor and Aldermen and within (5) days after any special or general election, deliver to each person receiving the highest number of votes, a certificate of election;
- (c) Certify to the Secretary of State the name or names of the person or persons elected at special or general elections within (10) days after any special or general election;
- (d) Revise the primary pollbooks for municipalities at the time and in the manner in accordance with the laws now fixed and in force for revising pollbooks, except that they shall not remove from the pollbook any person who is qualified to participate in primary elections;
- (e) Print the pollbooks that are to be used in municipal elections
- (f) Print and distribute the “official ballots”
- (g) Perform the duties of poll managers in the event that there is only (1) election precinct in the municipality
- (h) Perform any of the duties required of the municipal executive committee pursuant to Section 23-15-239, if the municipal executive committee has entered into a written agreement with the municipal clerk or the municipal or county election commission that gives such authorization;
- (i) Determine whether each party candidate in the municipal general election is a qualified elector of the municipality, and of the ward if the office sought is a ward office, whether each candidate either meets all other qualifications to hold the office he or she is seeking or presents absolute proof that he or she will, subject to no contingencies, meet all qualifications on or before the date of the general or special election at which he or she could be elected to office, and whether any candidate has been convicted of any felony in a court of this state, or has been convicted on or after December 8, 1992, of any offense in another state which is a felony under the laws of this state, or has been convicted of any felony in a federal court on or after December 8, 1992;
- (j) Declare each candidate elected without opposition, if the candidate meets all the qualifications to hold the office as determined pursuant to a review by the commission in accordance with the provisions of paragraph (i) of this subsection (3);
- (k) Canvass the returns for municipal elections received from all voting precincts and within ten (10) days after the election, deliver to each person receiving the highest number of votes a certificate of election. If it shall appear that any two (2) or

more of the candidate receiving the highest number of votes shall have received an equal number of votes, the election shall be decided by the toss of a coin, or by lot, fairly and publicly drawn by the election commissioners;

- (l) Transmit the statement provided in Section 23-152-611 to the Secretary of State certifying the name or names of the person or persons elected at municipal elections, and such person or person shall be issued commissions by the Governor;
- (m)Receiving the filed document by any person desiring to contest the qualifications of another person who has qualified pursuant to the provisions of Section 23-15-361 as a candidate for municipal office elected on the date designated by law for regular municipal elections that specifically sets forth the grounds of the challenge no later than thirty-one (31) days after the date of the first primary election set forth in Section 23-15-309; and
- (n) Perform all other duties with respect to the municipal election as prescribed by law

SECTION III. REPEALING CLAUSE

All ordinances or parts of ordinances in conflict or inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

SECTION IV. EFFECTIVE DATE

This ordinance shall be in full force and effect on July 1, 2022, as provided by law. The City Clerk shall cause the ordinance to be published in a local newspaper of general circulation.

The above ordinance having being first reduced to writing and read and considered section by section at a public meeting or the governing authorities of the City of Oxford Mississippi on motion of Alderman _____, seconded by Alderman _____, and the roll being called, the same by the following votes:

Alderman Addy	voted
Alderman Hulse	voted
Alderman Hyneman	voted
Alderman Howell Atkinson	voted
Alderman Taylor	voted
Alderman Bailey	voted
Alderman Morgan	voted

APPROVED, this the __ day of ____, 2022.

ROBYN TANNEHILL, MAYOR

ASHLEY ATKINSON, CITY CLERK

ATTENTION CITY CLERK

MML 2022 Election of MML 2nd Vice President Voting Delegate/Alternates Information

On Tuesday, June 28th, 2022, at the MML Annual Conference, an election will be held to select the MML 2nd Vice President. Each member city in good standing (dues are paid in full by May 15, 2022) must identify a voting delegate, along with an alternate. **The list of qualifying candidates is attached.**

To participate in the election, MML must receive this completed form by June 22, 2022.

Important: All voting delegates & alternates must text the keyword **MMLVote2022** to **888-994-1931** to register as a voting delegate for the 2022 election of MML's 2nd Vice President. Voting delegates will be updated on the status of the election by text message.

City/Town of _____

PLEASE PRINT:

Voting Delegate Name/Title: _____

Cell Phone Number: _____

Alternate Name/Title: _____

Cell Phone Number: _____

IF THE APPOINTED VOTING DELEGATE HAS NOT CAST HIS OR HER VOTE BY 3PM ON TUESDAY, JUNE 28TH, 2022, THE ALTERNATE VOTING DELEGATE WILL AUTOMATICALLY BE ALLOWED TO CAST THE VOTE FOR MML 2ND VICE PRESIDENT.

**Return by Mail or Fax to:
The Mississippi Municipal League
600 E. Amite Street, Suite 104
Jackson, Mississippi 39201
OR
FAX: (601) 353-6980**

Summary Terms & Conditions: Our mobile text messages are intended for subscribers over the age of 18 and are delivered via USA toll free number 8889941931. You may receive up to 5 message(s) per month for text alerts. Message and data rates may apply. This service is available to persons with text-capable phones subscribing to carriers including AT&T, Verizon Wireless, T-Mobile®, Sprint, Virgin Mobile USA, Cincinnati Bell, Centennial Wireless, Unicef, U.S. Cellular®, and Boost. For help, text HELP to 8889941931, email samantha@mmlonline.com, or call +1 6013972009. You may stop your mobile subscription at any time by text messaging STOP to toll free number 8889941931. To opt back in, text "UNSTOP" followed by the keyword to toll free number 8889941931.



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PRESIDENT

Mayor Errick D. Simmons
City of Greenville

FIRST VICE PRESIDENT

Mayor Carolyn McAdams
City of Greenwood

SECOND VICE PRESIDENT

Mayor Toby Barker
City of Hattiesburg

EXECUTIVE DIRECTOR

Shari T. Veazey

RESOLUTION

RESOLUTION APPOINTING
MISSISSIPPI MUNICIPAL LEAGUE
2022 VOTING DELEGATES
FOR THE CITY/TOWN OF _____

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a Second Vice President from the Southern District; and

WHEREAS, the amended bylaws require the governing authority board (Alderman, City Council, City Commission) to designate in its minutes the voting delegate and one alternate to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE (Governing Authority Board) OF THE CITY/TOWN OF _____

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2022 Mississippi Municipal League election to be held at the annual convention on June 28th are as follows:

Voting Delegate: (Name and title)

First Alternate: (Name and title)

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by

_____, seconded by _____, and was adopted by the following vote, to-wit:

YEAS:

NAYS:

The President thereby declared the motion carried and the Resolution adopted, this the (day, month, and year).

(SEAL)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the (day, month and year).

ATTEST:

APPROVED:

CITY CLERK

MAYOR



MML Candidates for 2022 Election of 2nd Vice-President

Central District

- *Mayor Sally Garland, Crystal Springs*
- *Mayor Billy Nowell, Cleveland*



THE CITY OF
OXFORD

MEMORANDUM

To: Board of Alderman
From: Mark Levy, PLA
CC: Bart Robinson, PE
Date: May 17, 2022
Re: Consider recommendation from the Transit Commission for Transit Management Services

On May 14th, the City of Oxford received two qualifying submissions from the Request for Proposal (RFP) for transit management services—**RATP Dev** (current management company) and **First Transit**.

The Transit Commission held an open meeting at the OUT facility on May 10th to evaluate the submissions after having two weeks to review the proposals. The Commission unanimously scored RATP Dev higher than First Transit with average scores of 93/100 and 73/100, respectively. Based on the results of the evaluation, the Transit Commission voted unanimously to recommend to the Board of Alderman to renew the contract with RATP Dev for a three-year period.

The recommendation is to approve the contract with RATP Dev for transit management contingent on City counsel approval.

Enclosed are the score sheets from the Transit Commission members.

2022 Transit Management
Request for Proposal Evaluation
May 2022



**THE CITY OF
OXFORD**

Evaluator Name: John Adrian

Evaluation Date: 5/10/22

RATP Dev	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	25
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	20
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handlift service including employee and operations oversight and evaluation.	10	10
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	4
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	30
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes		94
Total		

First Transit

Possible Points

Score

The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	26
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	15
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handlift service including employee and operations oversight and evaluation.	10	5
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	4
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	20
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes		75
Total		

2022 Transit Management
Request for Proposal Evaluation
May 2022



**THE CITY OF
OXFORD**

Evaluator Name: Tim Ackers

Evaluation Date: 5.10.22

RATP Dev	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	25
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	15
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handlift service including employee and operations oversight and evaluation.	10	10
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	5
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	25
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes		85
Total		

First Transit

Possible Points

Score

The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	25
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	15
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handilift service including employee and operations oversight and evaluation.	10	5
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	5
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	20
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes		75
Total		

2022 Transit Management
Request for Proposal Evaluation
May 2022



**THE CITY OF
OXFORD**

Evaluator Name: Russ McNees

Evaluation Date: 5/10/22

RATP Dev	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	30
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	20
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handlift service including employee and operations oversight and evaluation.	10	10
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	5
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	30
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes <i>doing a great job so far</i>		
Total		100

First Transit	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	30
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	15
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handilift service including employee and operations oversight and evaluation.	10	10
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	5
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	25
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes		
Total		90

2022 Transit Management
Request for Proposal Evaluation
May 2022



**THE CITY OF
 OXFORD**

Evaluator Name: Samuel Patterson
 Evaluation Date: May 10, 2022

RATP Dev	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	25
The experience and skills of the proposed management team to include management structure, management approach and decision-making process.	20	17
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handlift service including employee and operations oversight and evaluation.	10	10
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	3
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	25
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes <u>Recommend RATP Dev.</u>		85
Total		

First Transit	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	25
The experience and skills of the proposed management team to include management structure, management approach and decision-making process.	20	15
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handilift service including employee and operations oversight and evaluation.	10	8
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	4
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	25
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes		82
Total		

2022 Transit Management
Request for Proposal Evaluation
May 2022



**THE CITY OF
OXFORD**

Evaluator Name: Mike Black

Evaluation Date: 05/10/2022

RATP Dev	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	30
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	20
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handlift service including employee and operations oversight and evaluation.	10	10
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	5
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	30
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes <i>RATP Has developed and maintained an excellent operation w/ regard to service and overall public relations</i>		
Total		100

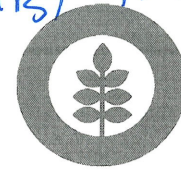
*STAFF @ Oxford Office Do
an Excellent Job.*

*M.B. Black
5/10/2008*

First Transit	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	20
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	10
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handlift service including employee and operations oversight and evaluation.	10	5
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	2.5
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	0
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes <i>MATA- ???</i>		
Total		42.50

2022 Transit Management
Request for Proposal Evaluation
May 2022

RATP Dev 93
First Transit 73



**THE CITY OF
OXFORD**

Evaluator Name: Jean Robinson

Evaluation Date: 5/10/22

RATP Dev	Possible Points	Score
The experience of the proposer in similar college towns with similar levels of service and operational structures. History of providing service and planning assistance, operational competency, and level of familiarity with FTA regulations.	30	25
The experience and skills of the proposed management team to include management structure, management approach and decision -making process.	20	20
Evaluation of the proposer's approach to high-quality, cost-effective, fixed-route and handilift service including employee and operations oversight and evaluation.	10	10
Assessment of the availability/involvement and usefulness of the corporate network, the financial condition of the firm, including the ability to perform all obligations of the resulting contract and those addressed in the RFP	5	5
Evaluate the proposer's understanding of the current fleet inventory and its capacity to accomplish acceptable preventative maintenance, repair, vehicle replacement, and other operational and management standards.	30	30
The proposer's responsiveness and compliance with the RFOP requirements and conditions.	5	5
Additional Notes		
Total		95



OXFORD
DEVELOPMENT
SERVICES

MEMORANDUM

To: Board of Alderman

From: Reanna Mayoral, P.E., City Engineer

CC:

Date: May 17, 2022

Re: Request Permission to advertise for the Microsurface Pavement Preservation project

Staff requests permission to advertise for a pavement preservation project. This project will provide for a microsurface asphalt treatment on approximately seven (7) miles of roadway within the City. This project is budgeted in the current fiscal year and anticipated for construction during the summer.

Staff requests permission to advertise for a Microsurface Pavement Preservation project.

**AGREEMENT BETWEEN LAFAYETTE COUNTY, MISSISSIPPI
AND THE CITY OF OXFORD, MISSISSIPPI
REGARDING OPERATION OF AN ON-CALL PUBLIC
TRANSPORTATION SERVICE**

WHEREAS, Congress enacted 49 U.S.C. §5310 providing federal capital assistance to local governmental entities and private non-profit groups in meeting the transportation needs of the elderly and persons with disabilities by way of a formula grant program to be administered by each participating state; and

WHEREAS, the expressed purpose and goals of said enactment within the Federal Transit Act, being 49 U.S.C. §5310, are to enhance access to healthcare, shopping, education, recreation, public services and employment by the elderly and persons with disabilities when transportation services provided are unavailable, insufficient or inappropriate to meeting their needs; and

WHEREAS, the State of Mississippi, by and through the Mississippi Transportation Commission, acting for and on behalf of the Mississippi Department of Transportation, Public Transit Division, has chosen to participate in said public transportation program by the adoption of a state management plan and incorporated the Section 5310 funds within the statewide transportation improvement program and has previously announced the availability of funds for said programs and purposes within the State of Mississippi; and

WHEREAS, the City of Oxford is a municipal government, was incorporated in 1837 and presently is composed of a Mayor and seven Board of Alderman who make policy decisions in accordance with procedures and responsibilities set out in State law which provides an on-call transportation services within the City of Oxford and Lafayette County community; and

WHEREAS, the City of Oxford, Mississippi and Lafayette County, Mississippi have heretofore agreed to enter into an agreement whereby the City of Oxford, for and on behalf of Lafayette County, Mississippi, will apply for federal grant funds available through the Mississippi Department of Transportation received through 49 U.S.C. §5310 (Elderly and Disabled Transportation Projects) for the purpose of procuring vehicles to be used in providing transportation services for elderly, disabled and other persons in need of transportation services, provided that Lafayette County, Mississippi further agrees to defray all costs associated with the provision of such services to residents within the Lafayette County community, as set forth herein; and

WHEREAS, the City of Oxford and Lafayette County, Mississippi desire to enter into this agreement for the purpose of coordinating their mutual efforts towards the establishment, development and operation of an on-call transportation service for the elderly, disabled and others residing within the Lafayette County community, the cost of said service to be defrayed by Lafayette County, Mississippi, including personnel, maintenance and all other costs

associated with said service which is to be administered by the City of Oxford, Mississippi as provided herein; and

WHEREAS, the Board of Supervisors of Lafayette County, Mississippi finds that it is in the best interests of the citizens of Lafayette County to enter into this agreement in order to best effectuate the creation, development and operation of an on-call transportation service for the elderly, disabled and others residing within the Lafayette County community.

NOW, THEREFORE, Lafayette County, Mississippi and the City of Oxford, Mississippi agree as follows:

I. PURPOSE AND STATUTORY AUTHORITIES

The authority for this agreement is derived from Miss. Code Ann. §19-3-41(9) which authorizes the Board of Supervisors of any county to perform and exercise any duty, responsibility or function and to "enter into agreements and contracts," "provide and deliver any services or assistance" and to "receive, expend and administer any grants ... in accordance with and as may be authorized by any federal law, rule or regulation creating, establishing or providing for any program, activity or service."

The purpose of this agreement is to provide for and facilitate the establishment of an on-call transportation service within Lafayette County, Mississippi for the benefit of the elderly, disabled and others in need of such services.

II. FINANCING

It is agreed that the City of Oxford will make all requisite grant applications for and on behalf of the City of Oxford and Lafayette County, Mississippi (who both will be designated as the grant applicants) requesting Section 5310 grant funds to defray the cost of transportation vans. It is further agreed that Lafayette County, Mississippi will pay all costs associated with the provision of said transportation service, including the cost of compensating assigned employees who will provide driver services at a rate of compensation and on a full or a part time basis as agreed by the parties hereto. It is further agreed that Lafayette County, Mississippi will pay all maintenance, costs, insurance costs and any other costs associated with the provision of said transportation services. Finally, Lafayette County agrees to compensate the City of Oxford for all administrative services provided by the City of Oxford, Mississippi in aid of said transportation services.

III. COORDINATION OF TRANSPORTATION SERVICES

A. City of Oxford/City/County Transit

It is agreed that the City of Oxford, will administer all Section 5310 grant funds received pursuant to this agreement. It is further agreed that the City of Oxford will provide administrative services as necessary to provide on-call transportation services for all eligible Lafayette County residents including: (1) receipt of all calls and requests for transportation services by Lafayette County eligible residents, (2) hiring of drivers, (3) arranging the delivery of requested services and (4) scheduling and supervising all necessary personnel. The City of Oxford will send an itemized invoice on a monthly basis to Lafayette County for all program costs.

B. Lafayette County Responsibilities

It is understood that all drivers will be employed by the City of Oxford, Mississippi. Lafayette County will provide all necessary vehicle maintenance and insurance and will defray all Section 5310 program costs, including payroll costs for drivers hired by the City and all additional administrative services.

IV. REAL AND PERSONAL PROPERTY

Title to all personal property procured pursuant to this agreement, including the vans purchased with the Section 5310 grant funds, will be vested in the City of Oxford, Mississippi. It is agreed and contemplated that one van will be equipped with a handicap lift.

V. TERM OF AGREEMENT

This agreement shall be deemed executed on March 31, 2022, and shall expire on March 31, 2024. This agreement shall renew automatically for each subsequent year unless the governing body of Lafayette County, Mississippi and/or the City of Oxford determine to terminate this agreement upon written notice providing for such termination on or before 30 days prior to the expiration of this agreement. The parties agree to jointly review program costs and revisit the terms of this agreement on a periodic basis for the purpose of considering modifications to the agreement and cost containment.

IN WITNESS HEREOF, I, MIKE ROBERTS, President of the Lafayette County, Mississippi Board of Supervisors, do hereby set and subscribe my signature to the above and foregoing

Interlocal Agreement, fully ascribing to the terms thereof for and on behalf of Lafayette County, Mississippi.

WITNESS MY SIGNATURE, this the ____ day of March, 2022.

MIKE ROBERTS, PRESIDENT
Lafayette County Board of Supervisors

ATTESTED:

CLERK

IN WITNESS HEREOF, I, ROBYN TANNEHILL, Mayor of the City of Oxford, Mississippi, do hereby set and subscribe my signature to the above and foregoing Agreement, fully ascribing to the terms thereof for and on behalf of the City of Oxford.

WITNESS MY SIGNATURE, this the ____day of March, 2022.

ROBYN TANNEHILL, Mayor
City of Oxford, Mississippi

ATTESTED:

CLERK

Brad White
Executive Director

P. O. Box 1850
Jackson, MS 39215-1850
Telephone (601) 359-7249
FAX (601) 359-7050
GoMDOT.com



Brian D. Ratliff
Deputy Executive Director/Chief Engineer
Lisa M. Hancock
Deputy Executive Director/Administration
Charles R. Carr
Director, Office of Intermodal Planning

May 6, 2022

Ms. Mary Hannah Meek
City of Oxford City/County Transit - STOCVH
107 Courthouse Square
Oxford, MS 38655

Dear Ms. Meek:

**SUBJECT: CRRSAA 5310 SUPPLEMENTAL AGREEMENT #1
CONTRACT #503508
CITY OF OXFORD CITY/COUNTY TRANSIT**

Enclosed for your files are three (3) originals of the Supplemental Agreement #1 for the above referenced contract. The Supplemental amend the contract budget to allow for an increase in Section CRRSAA-5310 funds to support operating costs. You are requested to return all three of the signed agreements to my attention on or before Friday, May 20, 2022. We will return one completely executed agreement for your records.

If you have any questions or require other assistance, please contact Roderick Bailey/Carolyn Johnson of our staff or me by telephone at (601) 359-7800 or by fax (601) 359-7777.

Sincerely,

Shirley F Wilson, Director
Public Transit Division

SFW:ma

Enclosure(s)

**CRRSAA-5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES
SUPPLEMENTAL AGREEMENT NUMBER 1**

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
JACKSON, MISSISSIPPI**

AGREEMENT NO. 503508

WHEREAS, the City of Oxford-City County Transit, (hereinafter referred to as CONTRACTOR) entered into a contract with the Mississippi Transportation Commission acting by and through the Mississippi Department of Transportation (herein after referred to as the DEPARTMENT), for the undertaking of a public transportation project as defined in Section 2 of the Agreement for Federal Assistance Project No. 503508; and

WHEREAS, Chapter 53, (49 U.S.C. Section 5310) provides capital and operating assistance by way of a formula grant program to be administered by the State; and

WHEREAS, the goals of the 5310 Enhanced Mobility of Seniors and Individuals with Disabilities transportation program is to meet the special needs of elderly and disabled persons for whom mass transportation services are unavailable, insufficient or inappropriate; and

WHEREAS, the CONTRACTOR has submitted to the DEPARTMENT an application for financial assistance to provide public services to the residents of Lafayette County/ies, Mississippi, hereafter referred to as the "PROJECT" as described in the project application for financial assistance; and

WHEREAS, the DEPARTMENT has authorized the CONTRACTOR to incur PROJECT costs beginning June 1, 2021, and ending May 31, 2022; and

WHEREAS, it has been determined by the DEPARTMENT that it is necessary to amend the original Contract Agreement to allow for extending the period of performance and allow for a contract budget increase of **Ten Thousand Five Hundred Dollars (\$10,500)** in CRRSAA-Section 5310 funds to support operating costs.

NOW THEREFORE IT IS AGREED: Sections 3 and 4 of the Contract are amended as follows:

Section 3. Period of Performance.

- a. The period of performance for all expenditures under the PROJECT shall be from June 1, 2021 through **December 31, 2022**.

Section 4. Funding.

- a.(2). The maximum amount of Section CRRSAA-5310 funds payable to the CONTRACTOR for the work described in Section 2 (Scope of Project) shall be **Twenty-One Thousand Dollars (\$21,000)**.

This Supplemental Agreement #1 in no way modifies or changes the original Contract Agreement of which it becomes a part, except as specifically stated herein.

City of Oxford-City of County Transit
Agreement No. 503508
Supplemental Agreement #1
Extended Through: December 31, 2022
Increase: \$10,500

Robyn Tannehill

Director/Authorized Representative

5.18.22

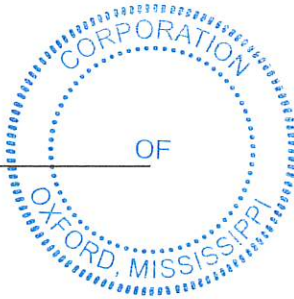
Date

Robyn Tannehill

Typed/Printed Name

AAA

Attest



5/18/2022

Date

Leigh A. Atkinson

Typed/Printed Name

MISSISSIPPI TRANSPORTATION COMMISSION

By the duly authorized Executive Director of the Mississippi Department of Transportation

Brad White
Executive Director
Mississippi Department of Transportation

Date

Book 22 Page 620

Attest

Date

**CRRSAA-5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES
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JACKSON, MISSISSIPPI**

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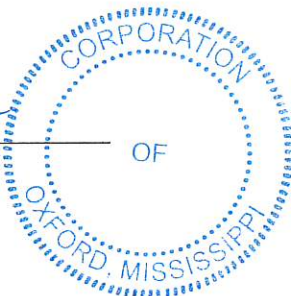
City of Oxford-City of County Transit
Agreement No. 503508
Supplemental Agreement #1
Extended Through: December 31, 2022
Increase: \$10,500

Robyn Tannehill
Director/Authorized Representative

5.18.22
Date

Robyn Tannehill
Typed/Printed Name

[Signature]
Attest



5/18/2020
Date

Leigh A. Atkinson
Typed/Printed Name

MISSISSIPPI TRANSPORTATION COMMISSION

By the duly authorized Executive Director of the Mississippi Department of Transportation

Brad White
Executive Director
Mississippi Department of Transportation

Date

Book 22 Page 620

Attest

Date

**CRRSAA-5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES
SUPPLEMENTAL AGREEMENT NUMBER 1**

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
JACKSON, MISSISSIPPI**

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City of Oxford-City of County Transit
Agreement No. 503508
Supplemental Agreement #1
Extended Through: December 31, 2022
Increase: \$10,500

Robyn Tannehill

Director/Authorized Representative

5.18.22

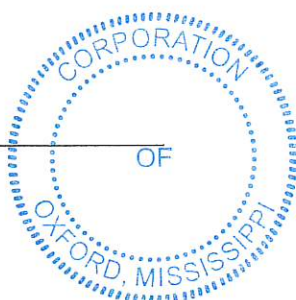
Date

Robyn Tannehill

Typed/Printed Name

[Signature]

Attest



5/18/2022

Date

Leigh A. Atkinson

Typed/Printed Name

MISSISSIPPI TRANSPORTATION COMMISSION

By the duly authorized Executive Director of the Mississippi Department of Transportation

Brad White
Executive Director
Mississippi Department of Transportation

Date

Book 22 Page 620

Attest

Date



Memorandum

To: Mayor and Board of Aldermen
From: Hollis Green
Date: May 17, 2022
Re: Appointment of Building Official

Pursuant to chapter one section 103 of the International Building Code a new Building Official should be appointed.

SECTION R103 DEPARTMENT OF BUILDING SAFETY

R103.1 Creation of enforcement agency. The department of building safety is hereby created and the official in charge thereof shall be known as the *building official*.

R103.2 Appointment. The *building official* shall be appointed by the chief appointing authority of the *jurisdiction*.

R103.3 Deputies. In accordance with the prescribed procedure of this *jurisdiction* and with the concurrence of the appointing authority, the *building official* shall have the authority to appoint a deputy building official, the related technical officers, inspectors, plan examiners and other employees. Such employees shall have powers as delegated by the *building official*.

It is recommended the Director of Development Services be appointed as the Building Official.

April 28, 2022

City of Oxford Leaders,

The Ole Miss Athletics Department would like to formally request that our annual Square Jam event be put on the agenda on the upcoming Board of Alderman meeting. We would ask that the city approve the use of the property located in front of city hall using the same location as was used for the event in October of 2021. We are thankful for the City of Oxford's willingness to lend the space each year, and are hopeful to continue the event in 2022. The proposed date of our 2022 event would be held on October 14, 2022 at 6:30 PM. The planning details and all coordination will be worked in conjunction with the city staff and all appropriate parties.

We are always appreciative of our ongoing partnerships with the City of Oxford, and hope to gain the approval of the board in the coming weeks.

Sincerely,



Paris Buchanan
Assistant Athletics Director - Marketing & Fan Experience
Ole Miss Rebels
parisb@olemiss.edu
662-915-2589

There came on for consideration the matter of the issuance of combined water and sewer system revenue bonds of the City of Oxford, Mississippi and, after a discussion of the subject matter, Alderman _____ offered and moved the adoption of the following resolution:

RESOLUTION HIRING REQUIRED LEGAL COUNSEL AND AN INDEPENDENT REGISTERED MUNICIPAL ADVISOR IN CONNECTION WITH THE SALE AND ISSUANCE BY THE CITY OF OXFORD, MISSISSIPPI OF EITHER COMBINED WATER AND SEWER SYSTEM REVENUE BONDS OF SAID CITY OR A REVENUE BOND OF SAID CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR THE EXECUTION AND DELIVERY OF THE DOCUMENTS NECESSARY TO SECURE A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS (\$4,000,000); AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen of the City of Oxford, Mississippi (the "Governing Body"), acting for and on behalf of the City of Oxford, Mississippi (the "City"), is authorized under the provisions of Sections 21-27-11 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "City Act"), to issue revenue bonds of the City in such amounts as it may find necessary and proper and for the purposes set forth in the City Act, including, but not limited to, the acquisition and improvement of existing water systems and the acquisition, construction, enlargement, improvement, repair and/or extension of the City's combined waterworks and sewer system (the "Project"); and

WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the City Act and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "Bank Act," and together with the City Act, the "Act"), and other applicable laws of the State of Mississippi (the "State"), to (a) issue a revenue bond of the City to be sold to the Mississippi Development Bank (the "Bank") to finance the costs of the Project, or (b) enter into a loan with the Bank to borrow money to finance the costs of the Project; and

WHEREAS, the Project is in accordance with and in furtherance of the provisions of the City Act and the Bank Act; and

WHEREAS, on May 17, 2022, the Governing Body adopted a resolution declaring its intention to either (a) issue and sell revenue bonds of the City pursuant to the City Act (the "Bonds"), (b) issue and sell a revenue bond of the City to the Bank (the "City Bond"), or (c) enter into a loan with the Bank to borrow money from the Bank (the "Loan") to finance the costs of the Project, all in a total aggregate principal amount not to exceed Four Million Dollars (\$4,000,000); and

WHEREAS, the City Bond or the Loan will be funded with the proceeds of limited obligation bonds to be issued by the Bank (the "Bank Bonds"); and

WHEREAS, in connection with the execution and delivery of the documentation necessary to secure the Loan and/or the sale and issuance of the Bonds, the City Bond and/or the Bank Bonds, the Governing Body now desires to hire the required legal counsel and an independent registered municipal advisor.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, does hereby find and determine that it is necessary and advisable for the City to hire the required legal counsel and an independent registered municipal advisor in connection with (a) the issuance and sale of the Bonds pursuant to the City Act, (b) the issuance and sale of the City Bond to the Bank pursuant to the City Act and the Bank Act, and/or (c) entering into the Loan with the Bank pursuant to the City Act and the Bank Act to borrow money from the Bank.

SECTION 2. Butler Snow LLP, Ridgeland, Mississippi, is hereby selected to serve as bond counsel to the City in connection with the sale and issuance of the Bonds, the City Bond, the Bank Bonds and/or the Loan. The terms of employment for Bond Counsel are set forth in the engagement letter (the "Engagement Letter") attached hereto as Exhibit A. All provisions of the Engagement Letter, when executed as hereinafter authorized, shall be incorporated herein, and shall be deemed to be part of this resolution fully and to the same extent as if separately set out verbatim herein. The form of the Engagement Letter and the execution thereof by the Mayor is hereby approved and authorized.

SECTION 3. Mayo Mallette PLLC, Oxford, Mississippi, is hereby selected to serve as counsel to the City in connection with the sale and issuance of the Bonds, the City Bond, the Bank Bonds and/or the Loan.

SECTION 4. Government Consultants, Inc., Madison, Mississippi, is hereby selected to serve as Independent Registered Municipal Advisor (the "Municipal Advisor") to the City in connection with the sale and issuance of the Bonds, the City Bond, the Bank Bonds and/or the Loan. The Mayor of the City, acting for and on behalf of the City, is hereby authorized and directed to execute and deliver the Independent Registered Municipal Advisor disclosure letter of the Municipal Advisor attached hereto as Exhibit B.

SECTION 5. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Rick Addy voted: _____
Alderman Mark Hulse voted: _____
Alderman Brian Hyneman voted: _____
Alderwoman Kesha Howell Atkinson voted: _____
Alderman Preston E. Taylor voted: _____
Alderman Jason Bailey voted: _____
Alderman John Morgan voted: _____

The motion having received the affirmative vote of a majority of the members of the Board of Aldermen present, being a quorum of said Board of Aldermen, the Mayor declared the motion carried and the resolution adopted this 17th day of May, 2022.

(SEAL)

CITY OF OXFORD, MISSISSIPPI

By _____
Mayor

Attest:

City Clerk

64273799.v1

EXHIBIT A

ENGAGEMENT LETTER OF BUTLER SNOW LLP

EXHIBIT B

IRMA LETTER OF GOVERNMENT CONSULTANTS, INC.