

UNITED STATES OF AMERICA

STATE OF MISSISSIPPI

COUNTY OF LAFAYETTE

CITY OF OXFORD

REGULAR MEETING

November 19, 2002

6:00 p.m.

CALL TO ORDER:

The meeting of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, was called to order by Mayor Howorth at 6:00 P.M. on Tuesday, November 19, 2002, in the courtroom of City Hall when and where the following were present:

Richard Howorth - Mayor presiding
George "Pat" Patterson - Alderman Ward I
Ernest "E. O." Oliver - Alderman Ward II
Janice Antonow - Alderman Ward III
Ulysses Howell - Alderman Ward IV
Preston E. Taylor - Alderman Ward V
Richard DeVoe - Alderman Ward VI
Dr. William "Bill" Baker - Alderman At-large

Mayo Mallette PLLC - Of Counsel
Virginia H. Chrestman - City Clerk
Stephen D. Bramlett - Chief of Police
Jerry Johnson - Fire Chief
Randy Russell - Supt. of Solid Waste Dept.
David Bennett - Public Works Director
Billy Lamb - Director of Buildings & Grounds
Lisa Carwyle - Business Manager Electric Dept.
Kleb Johnson - Director of Parks & Recreation
Mike Martin - Assistant Chief of Police

AGENDA:

It was moved by Alderman Baker, seconded by Alderman Antonow, to adopt the agenda for the meeting. All the aldermen voting aye, Mayor Howorth declared the motion carried.

MAYOR'S REPORT:

MINUTES:

It was moved by Alderman Patterson, seconded by Alderman Baker, to authorize approval of the minutes of November 5, 2002, with the correction that the request for abandoned street was a portion of South 10th Street and not 908 Lincoln. All the aldermen voting aye, Mayor Howorth declared the motion carried.

ACCOUNTS:

It was moved by Alderman Baker, seconded by Alderman DeVoe, to authorize payment of accounts for all city departments as presented. All the aldermen voting aye, Mayor Howorth declared the motion carried.

PROPOSED
ORDINANCE:

Teresa Flautt of the Oxford Historic Preservation Commission came before the board of aldermen to present a proposed ordinance designating the Burns M.E. Church, Jackson Avenue, "The Belfry" as a historic landmark of the City of Oxford. This is submitted per the request made at the November 5th, 2002, meeting. Notice will be given to hold a public hearing on this matter at the January 5, 2003, meeting, with the final reading of the proposed ordinance at the January 21, 2003 meeting.

ELIZABETH SPEED
OXFORD HUMANE
SOCIETY:

Elizabeth Speed, Development Director of the Oxford Humane Society, came before the Mayor and Board of Aldermen to request a change in the license fee in Section 6-29 of the City Code of Ordinances. The request is for the fee to be changed from \$5.00 to \$25.00 for male and female dogs, intact. Tonight will be considered as the first reading of the proposed change in ordinance.

REPORT FOR
EMERGENCY
MANAGEMENT:

Jerry Johnson, Fire Chief, reported in the absence of Emergency Coordinator, Jimmy Allgood, on the recent damages caused by a tornado in the air. The City of Oxford experienced \$79,000.00 worth of damage and the University of Mississippi \$120,000.00. An application has been made to FEMA for reimbursement of funds and we should hear from them in the next week. One house was destroyed and two sustained major damage. It was moved by Alderman Howell, seconded by Alderman Antonow, to authorize the mayor to continue to execute Proclamation of Existence of a Local Emergency as needed to meet the requirements of FEMA. All the aldermen voting aye, Mayor Howorth declared the motion carried.

ADVERTISEMENT FOR
BIDS FOR GENERATORS:

Upon the request of David Bennett, it was moved by Alderman Howell, seconded by Alderman Patterson, to authorize advertisement for bids for generators for City Shop, Public Works Building and City Hall. The recent storm reminded us of the need for power to these buildings in an emergency. All the aldermen voting aye, Mayor Howorth declared the motion carried.

FIRST READING OF
ORDINANCE AMENDING
SECTION 26-16 AND 26-52:

There came on for the first reading ORDINANCE AMENDING SECTION 26-16 AND 26-52, CODE OF ORDINANCES, CITY OF OXFORD, MS, setting fees for Preliminary Plat Approval and inspection fees.

FIRST READING OF
ORDINANCE TO AMEND
SECTION 32-12:

There came on for the first reading AN ORDINANCE TO AMEND SECTION 32-12 OF THE CODE OF ORDINANCES OF THE CITY OF OXFORD, MS, PERTAINING TO SCHEDULE OF PERMIT FEES, which will add Section B105 and B106 concerning a filing fee and inspection fee.

ORDINANCE SETTING
SPEED LIMIT ON
JACKSON AVENUE:

David Bennett, City Engineer, presented a proposed ordinance amending Section 28-153(a) of the Oxford Code setting the speed limit on certain portions of West Jackson Avenue at 40 MPH. There was no support from the board on this proposal. The street will be posted as 30MPH which is the set speed limit within the corporate limits unless otherwise set by ordinance.

FIRST READING OF
ORDINANCE TO ADD
SECTION 25-14.1 TO THE
CODE OF ORDINANCES:

There came on for the first reading AN ORDINANCE ADDING SECTION 25-14.1 TO THE OXFORD CODE OF ORDINANCES, SETTING FEES FOR THE USE OF CITY PARKING SPACES ADJACENT TO CONSTRUCTION PROJECTS. There was much discussion about the amount to be charged for the use of the spaces. Alderman Patterson made a motion that it be \$15.00 per space in lieu of the \$8.00 proposed. Motion died for lack of a second. Mr. Bennett was also requested to look into charges and permits for streets being blocked due to construction.

TABULATION OF BIDS
FOR LIFT BUCKET
TRUCK AND
FINANCING:

The following bids were received and opened at 2:00 p.m.:

Combatel Distribution Inc.	\$128,782.00
Telelect Southeast	\$134,830.00

Financing:

The Peoples Leasing	
36 months	3.588%
48 months	3.679%
60 months	3.718%

First Continental Leasing, Division of Bankcorp
South Bank

36 months	3.59%
48 months	3.59%
60 months	3.69%

It was moved by Alderman Howell, seconded by Alderman DeVoe, to accept the bid of Combatel in the amount of \$128,782.00 for the truck and the financing from First Continental for 48 months at 3.59%. All the aldermen voting aye, Mayor Howorth declared the motion carried.

ADVERTISEMENT FOR
BIDS FOR CAT WALK
FOR TREATMENT
PLANT:

It was moved by Alderman DeVoe, seconded by Alderman Patterson, to authorize advertisement for bids for cat walk at the Treatment Plant. All the aldermen voting aye, Mayor Howorth declared the motion carried.

CHANGE ORDER
GOOSE CREEK
SEWER PROJECT:

It was moved by Alderman Antonow, seconded by Alderman Oliver, to authorize change order in the amount of \$51,000.00 for fill that was undetermined at the time the project was bid for the Goose Creek Sewer Project. The vote was as follows:

Voting aye - Oliver, Antonow, Howell, Taylor
DeVoe, Baker

Voting no - Patterson

Mayor Howorth declared the motion carried.

OXFORD ELECTRIC
DEPARTMENT
MOVE:

Lisa Carwyle, Business Manager for the Electric Department, reported that the Electric Department is open for business at 300 McElroy Drive. Lisa thanked Bob, Randy, Billy and all the crews for helping in the move. There is a depository remaining at City Hall. The drive through window is not working at this time, but hopefully by Friday it will be in working order.

RESIGNATION OF
EDDIE MAGEE:

It was moved by Alderman Patterson, seconded by Alderman DeVoe, to accept the resignation of Eddie Magee, lineman in the Electric Department. All the aldermen voting aye, Mayor Howorth declared the motion carried.

It was moved by Alderman Patterson, seconded by Alderman DeVoe, to promote Raymond Owens from Right-of-way foreman to Apprentice Lineman II at \$15.15 per hour and to authorize advertisement for employment of a right-of-way foreman at \$12.60 per hour. All the aldermen voting aye, Mayor Howorth declared the motion carried.

EMPLOYMENT OF
POLICE OFFICERS:

It was moved by Alderman Patterson, seconded by Alderman Taylor, to authorize the employment of the following persons for the Police Department:

Scott A. Roberts	\$25,320.36
Cory G. Burrow	\$25,320.26
LeShaun McWright	\$28,377.96
Andy McGregor	\$25,320.36
Scott McDonald	\$25,320.36

All the aldermen voting aye, Mayor Howorth declared the motion carried.

PURCHASE POLICE
CARS ON STATE
CONTRACT
PRICE:

It was moved by Alderman Patterson, seconded by Alderman Antonow, to authorize the purchase of four police cars on state contract from Homer Skelton Ford at \$20,316.00 each, for a total of \$81,624.00. All the aldermen voting aye, Mayor Howorth declared the motion carried.

ADVANCED FIELD
TRAINING COURSE:

It was moved by Alderman Howell, seconded by Alderman Patterson, to authorize Jeff Edge to attend Advanced Field Training Course at Long Beach, MS, November 25-27, 2002, with a registration fee of \$350.00 and total estimated cost of \$610.00. All the aldermen voting aye, Mayor Howorth declared the motion carried.

ADVERTISEMENT
FOR POLICE OFFICERS:

It was moved by Alderman Antonow, seconded by Alderman Taylor, to authorize advertisement for employment of police officers. All the aldermen voting aye, Mayor Howorth declared the motion carried.

PLANNING DEPARTMENT:

It was moved by Alderman Baker, seconded by Alderman DeVoe, to authorize the employment of Chris Carter as a new inspector in the Planning Department at G11-1, upon the attorneys verifying that the applications are still valid from the last advertisement for inspector. All the aldermen voting aye, Mayor Howorth declared the motion carried.

It was moved by Alderman Patterson, seconded by Alderman Taylor, to change the job classification of Dee Ursic to Administrative Assistant for Planning and change grade and step from G8-3 to G8-6. All the aldermen voting aye, Mayor Howorth declared the motion carried.

It was moved by Alderman Antonow, seconded by Alderman DeVoe, to change the job classification of Vick Smith to Supervisor of Building Code and Zoning Enforcement at G13-4. All the aldermen voting aye, Mayor Howorth declared the motion carried.

It was moved by Alderman Antonow, seconded by Alderman Patterson, to authorize the Mayor to enter into a contract with Fisher Arnold for Jud TePaske to analyze the City's data in order to give an accurate estimate of the cost of a comprehensive plan. The cost of the assessment is between \$4,000.00 and \$5,000.00. All the aldermen voting aye, Mayor Howorth declared the motion carried.

It was the concensus that Ben Smith with Elliott and Britt continue to serve as interim planner at this time and that a reassessment be made after the comprehensive plan and at that time readvertise for a Director of Planning and Development.

PHASE II OXFORD
ENTERPRISE
CENTER:

There came on for discussion the funding for Phase II of the Oxford Enterprise Center. Total estimated cost is \$747,204.00. The resolution tonight is for a Rural Development Grant in the amount of \$350,000.00 with the balance to come from other funds. It should all be grant money, with no repayment required by the City of Oxford. It was moved by Alderman Oliver, seconded b Alderman DeVoe, to adopt resolution and authorize the Mayor to execute the necessary forms pending legal counsel approval. All the aldermen voting aye, Mayor Howorth declared the motion carried.

EXECUTIVE SESSION:

It was moved by Alderman Antonow, seconded by Alderman Howell, to consider an executive session for matters of litigation and a matter relating to the hospital. All the aldermen voting aye, Mayor Howorth declared the motion carried.

It was moved by Alderman DeVoe, seconded by Alderman Taylor, to declare an executive session for litigation matters and a matter concerning the hospital. All the aldermen voting aye, Mayor Howorth declared the motion carried.

voted

An announcement was made in the hall that the board
to declare an executive session.

REGULAR SESSION:

It was moved by Alderman Howell, seconded by Alderman Taylor, to return to regular session. All the aldermen voting aye, Mayor Howorth declared the motion carried.

LEGAL SERVICES:

It was moved by Alderman Patterson, seconded by Alderman Baker, to authorize the mayor to engage legal services for reviewing the hospital contract. All the aldermen voting aye, Mayor Howorth declared the motion carried.

ADJOURN:

It was moved and seconded to adjourn the meeting Sine-Die. All the aldermen voting aye, Mayor Howorth declared the motion carried and the meeting adjourned.

Virginia H. Chrestman, City Clerk

Richard Howorth, Mayor