

City of Oxford

107 Courthouse Square • Oxford, Mississippi 38655 • Phone (662) 232-2305 • Fax (662) 232-2355



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PLANNING AND DEVELOPMENT
COLBERT JONES

PERSONNEL DIRECTOR
AL EUGENE HOPE, SR.

To Whom It May Concern:

You may submit these documents to the City Of Oxford Building Department via.: Facsimile at (662) 232-2355, Conventional Mail at City Of Oxford ATTN: Building Department at 107 Courthouse Square Oxford, MS 38655 or submit them by hand at the City Of Oxford ATTN: at 107 Courthouse Square Oxford, MS 38655.

All Sign Permits and Building Permits cannot be issued without presubmitted drawings or blueprints which must be approved by the Building Official. Please allow two weeks for the approval process.

If you should have any additional questions or concerns do not hesitate to give us a call at (662) 232-2324.

SIGN PERMIT FEES
EFFECTIVE DATE – OCTOBER 19, 2001

<u>Total Valuation</u>	<u>Fee</u>
\$1,000 or less	\$25.00
\$1,000 to 50,000	\$25.00 for the first \$1,000 plus \$6.00 for each additional thousand or fraction thereof, to and including \$50,000.
\$50,000 to \$100,000	\$319.00 for the first \$50,000 plus \$5.00 for each additional thousand or fraction thereof, to and including \$100,000.
\$100,000 to \$250,000	\$569.00 for the first \$100,000 plus \$4.00 for each additional thousand or fraction thereof, to and including \$250,000.
\$250,000 to 500,000	\$1,019.00 for the first \$250,000 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000
\$500,000 to 1,000,000	\$1,769.00 for the first \$500,000 plus \$2.50 for each additional thousand or fraction thereof, to and including \$1,000,000
\$1,000,000 or more	\$3,019.00 for the first \$1,000,000 plus \$2.00 for each additional thousand or fraction thereof

An additional fee of **\$50.00** shall be applied as a **re-inspection fee**, for each failed inspection

A replacement fee of **\$25.00** will be applied for any **lost or misplaced permit hard card**.

MOVING FEE

For the moving of any building or structure, the fee shall be \$50.00.

PENALTIES

Where work for which a permit is required by this code is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work nor from any other penalty prescribed herein.

SIGN PERMIT WORKSHEET

Name of applicant: _____

Name of Contractor: _____

Phone Number: _____

Job Address: _____

Zoning of Property: _____

Type of Sign: _____

Dimensions of Sign: _____

Linear Footage of Building: _____
(IF APPLICABLE)

Distance from curb to building: _____
(IF APPLICABLE)

Distance from curb to leading edge of sign: _____
(IF APPLICABLE)

Square footage requested: _____

Square footage allowed: _____

Height requested: _____

Height allowed: _____

Cost of Signage: _____

Approved/Denied

Please Note: A Drawing and or Blueprint must be submitted to the Building Department for approval by the Building Official in order to obtain a City of Oxford Sign Permit.

CITY OF OXFORD, MISSISSIPPI APPLICATION FOR LICENSE

NAME: _____ DATE: _____

ADDRESS: _____

CITY AND STATE: _____

TELEPHONE: OFFICE _____ CELL _____

NAME OF BUISNESS: _____

TYPE OF LICENSE APPLIED FOR PLUMBER ELECTRICIAN

 MECHANICAL

DO YOU CURRENTLY HOLD A LICENSE FROM ANY OTHER CITY IN THE STATE OF MISSISSIPPI?

YES NO

DO YOU CURRENTLY HOLD A LICENSE FROM ANY OTHER STATE, CITY OR COUNTY?

YES NO

WAS A WRITTEN EXAMINATION REQUIRED FOR OBTAINING THIS LICENSE?

YES NO

DESCRIBE YOUR EXPERIENCE DURING THE PAST FOUR (4) YEARS IN THE FIELD OF PLUMBING OR ELECTRICAL WORK:

HAVE YOU HELD A CITY OF OXFORD PLUMBING OR ELECTRICAL PRIVILEGE LICENSE WITHIN THE PAST (5) YEARS? YES NO

IF SO, WHAT YEAR WAS THE LICENSE OBTAINED? _____

SIGNATURE: _____