



THE CITY OF OXFORD

MARC BOUTWELL
MUNICIPAL COURT JUDGE

NICKIE DENLEY
MUNICIPAL COURT CLERK

REQUESTING A CONTINUANCE

If you need to request a continuance for an upcoming court date, or if you were directed to this page by a court clerk to submit a continuance request, please follow the steps below.

1. Access the Motion Form

- On the court's webpage, select [MOTION FOR CONTINUANCE](#).

2. Complete the Motion Form

- Fill out the top portion of the form, including:
 - Your full name, address, phone number and email address
 - Ticket/Citation or Case Number
- Provide a brief explanation of the reason for your request.
- Sign and date the motion.

3. Submit Your Motion

- Email the completed MOTION to the court clerk **before your scheduled court date**.
Nickie Denley at nickie@oxfordms.net.

4. Court Review and Response

Once the court receives your request, it will be reviewed. If your request is approved, a new court date will be scheduled and emailed to you. If your request is denied, you will be notified by email.

Please monitor your email for a response from the court. If you do not receive a reply, contact the clerk's office at **662-232-2320**.

5. In-Person Filing Option

A motion for continuance may also be filed in the Clerk's Office **Monday through Friday, 8:00 a.m. to 5:00 p.m.**

If you have questions about this process, please contact the court for clarification **before** submitting any documents by email.

City of Oxford Municipal Court
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662-232-2320
nickie@oxfordms.net