



Oxford - University Transit Meeting

January 11, 2012

Members Present: Mike Black, Carole Haney, George Price, Jim Windham and Shannon Richardson

Others Present: Tim Akers, Ron Biggs, Richard Brooks, Dick Burkepile, Errol Castens, and Shamekia Lowe

The meeting was called to order by Commissioner Carole Haney.

Commissioner Carole Haney called for a motion to approve the agenda; Commissioner Mike Black made a motion and Commissioner Jim Windham seconded the motion.

Commissioner Carole Haney called for a motion to approve the minutes for the December 14, 2011 Commission meeting; Commissioner Jim Windham made a motion and Commissioner Shannon Richardson seconded the motion.

General Manager's Report – Ron Biggs

- Ridership for the month of December was 18,020. Monthly revenue from passes sold was \$440.00, and the fare-box revenue was \$1,847.50 with a total of \$2287.50
- Mr. Biggs reported that the Purple Line will begin on January 28, 2012 and run from 9 am to 5 pm. He explained it is a combination of the Green Line and Yellow Line. The Purple Line will run through the end of May 2012. When school resumes for Fall 2012 it will run every Saturday except for the home football game Saturdays.
- Mr. Biggs informed the Commission that MDOT has two buses that OUT can acquire with stimulus money.
- Mr. Akers reported that Mr. Lett has two Nova buses in Knoxville for a price of \$3,500 each. The buses will need to be painted and are currently on hold until approval from the FTA.

Planner's Report – Tim Akers

- Mr. Akers reported the he is still working on the transit facility out bid documents. He also informed the Commission that he is projecting that we will be in the new building 6 months out of the fiscal year 2012-2013. That budget starts in October 2012.

Discussion of FY 2012-13 Budget

- Mr. Akers presented the proposal for the new 2012-2013 budget. He informed the Commission that the university has looked at the proposed budget and have concurred with the proposal.
- Mr. Akers informed the Commission that the budget has increased in a number of line items. The capital budget increased to buy new equipment for new facility. Administrative expenses increased due to the need to advertise for transit management services during the fiscal year. Operating expenses increased due to the new shuttle route, extended hours of service, and the Saturday Purple route.

- Mr. Akers informed the Commission that all of the capital expense increases are all one time increases for shop equipment or office furniture for the new facility. Repair labor and preventative maintenance labor line items were not significantly increased because it is estimated that 6 months out of the fiscal year repair work will be done in the new facility.

Commissioner Carole Haney called for a motion to approve the new budget for the FY 2012-13; Commissioner Shannon Richardson made a motion and Commissioner George Price seconded the motion. With unanimous yeas the proposed budget was approved to be presented to the Board of Aldermen.

Open Discussion

- Commissioner Mike Black discussed an email that was received about a lack of shelter for people waiting for the bus on the Square. Mr. Akers added that they were reluctant to add a shelter because there is not enough space for one on the Square.
- Commissioner Windham added that an explanation for the gentlemen that brought the petition for service on Old Sardis Road is needed. Mr. Akers stated that staff would have a response to the request by the next meeting.

There being no further business before the Commission, Carole Haney adjourned the meeting with unanimous yeas upon a motion by Commissioner George Price and seconded by Commissioner Jim Windham .