



Oxford - University Transit Meeting

October 12, 2011

Members Present: Donna Gurley, Mike Black, Carole Haney, Shannon Richardson and Jim Whindham

Others Present: Tim Akers, Ron Biggs, Lynn Conerly and Mariel Parman

The meeting was called to order by Chair Donna Gurley.

Chair Donna Gurley called for a motion to approve the agenda; Commissioner Jim Windham made a motion and Commissioner Carole Haney seconded the motion.

Chair Donna Gurley called for a motion to approve the minutes for the September 14, 2011 Commission meeting; Commissioner Jim Windham made a motion and Commissioner Shannon Richardson seconded the motion.

General Manager's Report – Ron Biggs

- Mr. Ron Biggs informed the Commission that Frances Saralvarez went to Jackson, MS to a mandatory MDOT training.
- Oxford University Transit had its largest amount of riders since its conception in 2008. Ridership for the month of September was 55,428. Monthly revenue from passes sold was \$500.00, and the fare-box revenue was \$2,359.00 with a total of \$2,859.00.
- Shelters have been installed at the University, and there is a possibility for another shelter to be placed at the Student Union.
- O.U.T. is in the process of working out the details to provide Saturday service on the Green Route. We hope to start service on the Green Route by the last weekend in October. The plan is for this route to go as far as Wal-Mart. There is a possibility of also incorporating sections of the Yellow Route into this new service.
- Mr. Ron Biggs is hoping the existing budget will absorb the cost for Saturday Service on the Green Route. A part-time employee will be hired to run this route on Saturdays.
- An e-mail will be sent out the Commission when Saturday service on the Green Route takes effect.
- There will be service running on all routes during the holidays with the exception of a 30 minute headway.
- We have received approximately 9 calls this month requesting Paratransit Service. Paratransit service is a non-ambulatory curb-to-curb service.

Planner's Report – Tim Akers

- Mr. Tim Akers reminded the group there will be an ADA meeting on Monday, October 17th at 5:30 PM.
- Mr. Akers continues to work with the plans for the new transit building.
- The commission was informed there would be a budget revision in order to move money around for fuel and other items. Mr. Akers and Mr. Biggs will inform the commission when a budget revision is needed.

- Commissioner Carole Haney inquired about the bike racks, which are located on the front of the buses. Mr. Ron Biggs informed those present that each bus has 2 racks on the front, except one bus. If no bike space is left on the racks, a passenger may bring the bike inside at the rear of the bus if there is adequate space.

There being no further business before the Commission, Chair Donna Gurley adjourned the meeting with unanimous yeas upon a motion by Commissioner Carole Haney and seconded by Commissioner Mike Black .