



Oxford - University Transit Meeting

June 8, 2011

Members Present: Mike Black, Donna Gurley, Carole Haney, Shannon Richardson and Jim Whindham

Others Present: Tim Akers, David Long, Frances Saralvarez, Alyssa Schnugg, and Robert Cain

The meeting was called to order by Chair Donna Gurley.

Chair Donna Gurley called for a motion to approve the agenda; Commissioner Carole Haney made a motion and Shannon Richardson seconded the motion.

The minutes for the May 11, 2011 meeting were approved.

Chair Donna Gurley called for a motion to approve the minutes; Commissioner Jim Windham made a motion and Commissioner Mike Black seconded the motion.

General Manager's Report

- Mr. David Long introduced himself as the street supervisor. He mentioned that Ron Biggs was in Indianapolis at the Community Transportation Expo. O.U.T. reached the 250,000 passenger mark counting from the beginning of the fiscal year in October 2010 to May 2011. We transported 21,177 riders in the month of May. The quantity decreased from the month before due to the majority of the students leaving for the summer. The May farebox revenue was \$2,176.50 and monthly passes were \$435.00. Total revenue for the month of May was \$2,611.50
- Mr. Tim Akers distributed copies of a proposed budget revision. Frances Saralvarez explained the changes in the budget.
- Since the Commission has been discussing the possibility of advertisement inside the buses, Mr. Akers distributed a copy of an article in reference to a court decision where the commissioners of another transit agency tried to reviewed what was advertised on their buses, but was challenged in court on the grounds that the transit agency had to allow everyone access to advertisement. The Commissioners concurred that not to advertise on OUT buses was the best decision.
- Commissioner Windham would like to explore the possibility to add some additional art work, but not advertising, on the buses. Mr. Akers mentioned in order to add more art work to the buses we would probably need to go through the same process as the design of the logo. He will also investigate if it would be an eligible budget cost.
- O.U.T. started using a feature in the Nextbus Administrative Page which allows us to key information to display on a specific route, date and time to inform passengers of any detour or temporary change in schedule.

Planner's Report – Tim Akers

- The FTA approved relocating the new O.U.T. facility approximately 400 feet from the original site to a higher site. Relocating the facility will save approximately \$200,000 in fill.

- We hope to start construction of the new O.U.T. facility in the spring of 2012.

Approval of the Shelter Procurement

- Mr. Akers informed the commission that 3 bids were received from shelter manufacturers. The lowest bid was submitted by Duo-Guard, which is the company where we purchased the previous shelters. We will procure 15 shelters at approximately \$47,000. The information for the procurement of the additional shelters will be submitted for approval at the next Board of Aldermen meeting. Procurement of the shelters will be with ARRA funding.
- Mr. Akers received an e-mail from the University to inform him that 5 locations have been identified for the installation of shelters. Specific sites were not identified.
- Mr. Ron Biggs has identified 3 to 4 locations where additional shelters would be placed. Additional sites will be considered for shelters with the remainder shelters being used for replacements as needed.
- The city fixed the area around the shelter located on South Lamar which suffered soil erosion during the storms we had last month.

Chair Donna Gurley called for a motion to approve the procurement of the additional shelters from Duo-Guard; Commissioner Shannon Richardson made a motion and Commissioner Mike Black seconded the motion.

Approval of Fall Schedule

- Mr. Tim Lett is planning to join us on the next Commission meeting to discuss the changes in the fall schedule.
- There have been discussions about moving the transfer point from the Square to the O.U.T. facility. There would still be a stop at the Square, but the actual transfer point would take place at the current O.U.T. facility on University Avenue. The new transfer point will be reflected in the fall schedule and only affect the Red and Blue Routes.
- Mayor Patterson took part in the discussion to move the transfer point from City Hall to the O.U.T. facility. He also commended the Commissioners for a job well done.

Open Discussion

- Chair Donna Gurley introduced Robert Cain who is a summer Intern at Ole-Miss.

There being no further business Chair Donna Gurley and upon a motion by Commissioner Carole Haney, seconded by Commissioner Jim Windham, the meeting was adjourned with unanimous yeas.