



## **Oxford - University Transit Meeting**

### **November 10, 2010**

**Members Present:** Donna Gurley, Carole Haney, George Price, Shannon Richardson, Jim Windham and Corey Washington

**Others Present:** Tim Akers, Ron Biggs, Frances Saralvarez and Melanie Addington.

**The meeting was called to order by Commissioner Donna Gurley.**

**The meeting agenda was approved.**

**The minutes for the October 13, 2010 meeting were approved.**

#### **General Manager's Report - Ron Biggs**

- Mr. Biggs informed the Commission that O.U.T. transported 44,309 riders in the month of October. The average passenger count was approximately 2,000 per day. The monthly passes sold totaled \$645 and fare box revenue \$2,399 for a total of \$3,044.
- Nextbus installed the GPS system in all our buses, and it should be in operation around December 1<sup>st</sup>. Passengers could log on the City of Oxford's website or Nextbus' website and choose the route they desire; it will show the bus' location, and how long it will take to make it to the bus stop. There have been discussions in reference to placing an LCD screen at the Student Union where students could see the actual bus location instead of having to log in the web site.
- A representative from Seon Design stopped by the office yesterday to discuss the details of the installation of the video cameras on the buses. Seon will be installing the cameras in approximately 3 weeks.
- Ron Biggs and Frances Saralvarez will be attending the MPTA meeting, which will take place on October 13 thru October 15 in Tunica, MS.
- We have installed 10 of the 20 transit shelters. All the shelters have benches built in, and they have enough space for wheel chairs. We will also place the trash cans at the bus stops. A total of 18 shelters will be installed, and we'll leave 2 for replacement.

#### **Planner's Report – Tim Akers**

- Mr. Pat Patterson will announce Mr. Jack Howard's resignation as Chairman of the O.U.T. Commission at the Aldermen's meeting.
- The S.D.A.T. conference took place last week, and it was very successful. The subjects of transportation and complete street access were discussed extensively. The plan is to create a transportation system that combines buses, bicycles, pedestrians and cars. We will get a report from the A.I.A. in January, which will provide a road map for where we go next.
- Based on our conversations and commitments which took place early last year, we will try to provide you with the FY 2011 budget next month. We don't expect much change in the budget. Money may be moved around, but we don't anticipate any major capital procurements.

- The first meeting for the design of Oxford University Transit's new facility will take place on the first week of December. Tim Lett will be attending mentioned meeting.

#### **Discussion of Revised Blue Route**

- We met with the staff at the University, and we came up with the intersection of Cross Street and Student Union Drive as the new transfer point. The University will take out 4 parking spaces for the stop which will allow cars to still be able to drive around a parked bus.
- The Christmas parade will take place on Monday, December 6, 2010. The commission would like for one of O.U.T. buses to be decorated with lights and to participate in the parade. The parade will leave the Mid-Town shopping center at 6:00 PM.

#### **Discuss GPS Project Start-Up**

- We need to discuss the need to have a formal approach to inform passengers of GPS availability. Nextbus have signs for us to place on shelters and buses to inform people of the availability of the GPS system. Commissioner Donna Gurley mentioned the possibility of finding volunteer students who may be willing to help people with the use of the system.
- Parts are coming in for the solar panels. As soon as all the parts come in, we will start the installation in some shelters.

#### **General Questions / Discussions**

- Mr. Jim Windham made a motion to give Mr. Jack Howard some type of recognition, which he could hang on his wall thanking him for his service as Chairman of the O.U.T. Commission. Commissioner Carole Haney seconded the motion.

***There being no further business Commissioner Donna and upon a motion by Commissioner Carole Haney, seconded by Commissioner Jim Windham, the meeting was adjourned with unanimous yeas.***