

## HISTORIC PRESERVATION COMMISSION

Be it remembered that the Oxford Historic Preservation Commission did meet in regular session on Tuesday, October 14, 2014 at 5:30 p.m. in the Court Room at City Hall, with the following members present:

John McKenzie  
John Abernathy  
Julie Spears  
Sarah Frances Hardy  
Kathy Allen  
Shawn Telford  
Camp Best

Andrea Correll, City Planner  
Katrina Hourin, Assistant City Planner  
Jeff Eakes, Historic Preservation Consultant  
Leigh Norris, Meeting Secretary

1. The meeting was called to order by Vice Chairman McKenzie.
2. **Approval of the Agenda:** Vice Chairman McKenzie asked if there were any changes or additions to the agenda. With no changes, Commissioner Abernathy made a motion to accept the agenda as presented, seconded by Commissioner Best.

All present voting aye, the agenda was approved.

3. **Approval of the minutes from September 9, 2014 regular meeting and September 30, 2014 special meeting:** Katrina Hourin asked that the approval of the minutes be tabled until the regular November 2014 meeting because corrections from Virginia Pence had been received which had not been presented to the Commission for review. Commissioner Allen made a motion to table the approval of the September 9, 2014 regular meeting minutes and the September 30, 2014 special meeting minutes until the November 2014 regular meeting to allow for the Commission to review submitted changes. The motion was seconded by Commissioner Abernathy.

All present voting aye, the minute approval was tabled.

4. **Change in November 2014 regular meeting date:** Vice Chairman McKenzie informed the Commission that the next regular meeting in November 2014 falls on a holiday, Veterans' Day, and needs to change to Thursday, November 13, 2014. Commissioner Abernathy made a motion to move the November 2014 regular meeting date to Thursday, November 13, 2014 due to the Veterans' Day holiday. The motion was seconded by Commissioner Hardy.

All present voting aye, the meeting date change was approved.

**APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS (COA) – PUBLIC HEARING:**

5. **Location: 1303 South 11<sup>th</sup> Street**  
**Case No. 293**  
**Applicant: Stephanie and Ken Coghlan**  
**Property Owner: Stephanie and Ken Coghlan**  
**Date Application Received: July 23, 2014 (APPROVED)**

**Description of Work:**

Modifications to existing structure:

- 1) Remove two (2) existing doors and replace with brick at rear elevation
- 2) Add a gable over the front porch
- 3) Remove single 3/1 small window and replace with double 3/1 window to match adjacent windows on rear elevation
- 4) Paint existing (unpainted) masonry

**Discussion:**

Mr. Coghlan presented the proposed modifications to the Commission during a special hearing held on September 30, 2014. At which time, the Commission agreed to all proposed modifications except the gable roof over the front porch. The Commission asked Mr. Coghlan to return and present a design of a shed roof and a gable roof over the front and side porches.

Masel Jurgens presented the Commission with drawings for a shed roof and a gable roof over the front and side porches. The shed roof is more historically significant to the property according to the survey. However, there are pros and cons for water shed and drainage for both the shed roof design and the gable roof design.

Commissioner Abernathy stated that the shed roof design has competing characteristics with the style of the structure. Commissioner Best stated that he favored the gable roof now due to the other approved modifications. Commissioners Spears and Hardy was in favor of either design. Commissioners Allen and Telford were both okay with the gable roof on both porches as preferred by Mr. Coghlan.

Jeff Eakes suggested that the rafter tails come further down than the eaves. Commissioner Abernathy stated that gutters were proposed for installation on the rafters and that he did not agree on the extension of the rafter tails. The gutter down spouts will be at walls.

**Motion:**

Vice Chairman McKenzie asked for further questions or comments from the Commission, with none he entertained a motion for a Certificate of Appropriateness for the proposed modifications to the structure located at 1303 South 11<sup>th</sup> Street. Commissioner Abernathy made a motion to grant the Certificate of Appropriateness as presented for the proposed modifications to the structure located at 1303 South 11<sup>th</sup> Street. Commissioner Telford seconded the motion.

All present voting aye, the Certificate of Appropriateness was granted.

**Commissioner Abernathy recused himself from hearing Case #301.**

**6. Location: 605 North Lamar**

**Case No. 301**

**Applicant: Pat and Patty Tatum**

**Property Owner: Pat and Patty Tatum**

**Date Application Received: September 25, 2014 (APPROVED)**

**Description of Work:**

1. Modify height and width of two (2) windows on the north elevation
2. Addition of bay window on south elevation
3. Replacement of siding on the south elevation with matching brick
4. Removal of shutters
5. Addition of Railing
6. Painting of Exterior Brick
7. Wooden screen door addition

**Discussion:**

The proposed exterior modifications are needed in order to accommodate interior modifications which are being done. The two (2) proposed windows on the north elevation will be facing the neighboring property and will be the same style as existing windows on the structure. The proposed bay window will be on the south elevation facing Washington Avenue and will be centered between two (2) existing windows. That addition will be a bathroom.

The Commission discussed in detail the bay window addition and the possibility of modifying the design. The Commission suggested that the bay window be reduced in size and scaled back. Mr. Tatum stated that due to the placement of the bathroom and tub the proposed bay window size and location was needed to accommodate. He does not wish to make any modifications to the proposed bay window which was submitted.

Mr. Tatum stated to the Commission that the shutters could be removed or left as is. He asked the Commission for approval to have the option to remove or leave. Mr. Tatum presented two (2) options for front doors with the addition of a wooden screen door. The Commission was in favor of Option B on the front door with no objection to the addition of a wooden screen door. He is requesting a railing with six (6") inch square wood posts with two (2") inches in between which will be painted to match the trim.

Mr. Tatum stated that during previous additions, the brick was not able to be matched, so they would like to paint the existing exterior brick. Commissioner McKenzie agreed that the structure screams to be painted. Mr. Tatum stated that he had exhausted every effort to find matching brick without success.

**Motion:**

Vice Chairman McKenzie asked for further comment or questions, with none, he entertained a motion for approval of the Certificate of Appropriateness as presented for the property located at 605 North Lamar Boulevard to make exterior modifications to the existing structure.

Commissioner Best made a motion to approve the Certificate of Appropriateness as presented which was seconded by Commissioner Allen.

Vice Chairman McKenzie called for a vote with the following results:

Commissioner Best	Aye
Commissioner Telford	Aye
Commissioner Hardy	Aye
Commissioner Allen	Aye
Commissioner Abernathy	Aye
Commissioner Telford	Aye
Commissioner Spears	No

With majority affirmative vote the Certificate of Appropriateness was approved.

**Commissioner Abernathy rejoined the meeting.**

7. **Location: 1604 Jefferson Avenue**  
**Case No. 302**  
**Applicant: Daniel Stout and Cristin Ellis**  
**Property Owner: Daniel Stout and Cristin Ellis**  
**Date Application Received: September 18, 2014 (APPROVED)**

**Description of Work:**

- 1) Demolition of existing carport
- 2) New Construction: Install wood fence, wood shed with metal roof, concrete parking pad, wood clad window and wood clad door

**Discussion:**

The homeowner is requesting a Certificate of Appropriateness to remove an existing carport and replace with a wood fence, shed, and parking pad. They are also requesting approval to install a wood clad window and wood clad door on exterior which at one time faced the carport. The window addition on the first floor would be in the family room. The owners would like the option to leave the wood natural or stain it.

**Motion:**

Vice Chairman McKenzie asked for further comment or questions, with none, he entertained a motion for approval of the Certificate of Appropriateness as presented for the property located at 1604 Jefferson Avenue.

Commissioner Abernathy made a motion to approve the Certificate of Appropriateness as presented which was seconded by Commissioner Hardy.

All voting aye, the motion passed and the COA was granted.

### **COMPLIMENTARY REVIEW**

- 9. Location: 100 Price Street**  
**Applicant: Jay Hughes**  
**Property Owner: Jay Hughes**

Mr. Hughes addressed the Commission regarding possible plans to remove the structure located at 100 Price Street (Corner of Price and North Lamar) and build a new single family residence. He stated that the current structure has been vacant for some time and has some major interior damage due to bursting of water pipes. The structure is not historically significant to the district and does not compliment the neighboring structure or even showcase the same architectural style as neighboring structures. Mr. Hughes showed the Commission several examples of potential housing designs for the property if a new structure is submitted and approved.

### **ADJOURN:**

With no further business at this time, a motion was made by Commissioner Abernathy to adjourn the meeting seconded by Commissioner Telford. All members of the Commission present voted aye and the meeting was adjourned.