

COURTHOUSE SQUARE PRESERVATION COMMISSION

Be it remembered that the Courthouse Square Preservation Commission did meet on Monday, January 4, 2010, at 5:00 p.m. on the second floor in the courtroom of City Hall with the following members present:

Jim Pryor, Chairman
Phil Bailey
Donna Gottshall
Theresa Flautt
Andy Phillips
Will Lewis
Mike Overstreet

Tiffany Smith, Consultant
Katrina Hourin, Assistant City Planner
Alicia Thompson, Secretary

The meeting was called to order by Chairman Jim Pryor.

Approval of Minutes from December 7, 2009 Meeting

Two additions were made to the minutes from the December 7, 2009 meeting:

1. Chairman Pryor informed the Commissioners that a letter was sent on their behalf to the Mayor and Board of Aldermen regarding the concerns expressed at the November 2, 2009 meeting involving interior lighting and banners on the square.
2. For Case #039 - Ms. Watts also discussed removal and/or relocation of the fence in the front of the business. The Commission informed her that she would be required to amend her COA to include this request and come back before the Commission for approval.

Commissioner Lewis also read and discussed the letter to the Mayor and Board of Aldermen regarding interior lighting and banners on the square.

There being no further questions or comments from the public or the Commission, motion was made by Commissioner Lewis and seconded by Commissioner Bailey to approve the amended minutes from the December 7, 2009 meeting.

All present voted aye.

The motion was approved.

Approval of Agenda

There being no changes to the agenda, motion was made by Commissioner Phillips and seconded by Commissioner Overstreet to approve the agenda.

All present voted aye.

The motion was approved.

Public Hearing for CHS Case #039 – 415 South Lamar Boulevard. Na'ann Watts came before the Commission seeking a Certificate of Appropriateness to install signage on property located at 415 South Lamar Boulevard, Oxford, Mississippi. Ms. Watts previously came before the Commission concerning this property on January 4, 2010. Ms. Watts presented the Commission with photos of the site and drawings of the proposed signage. Ms. Watts explained her request and stated that she was seeking to install one sign on the overhang of the front door, and another sign on the ground level of the business. Ms. Watts further stated that the dimensions of the proposed signage under the wrought iron overhang over the front door would be 1 ½' x 8'. She further stated that the proposed signage would cover the cornice and not the iron railing. Ms. Watts also informed the Commission that she was seeking additional approval for a second pole sign to be installed on the ground under a tree in front of the business. Ms. Watts also explained that the setback for the proposed pole sign was twenty feet. Discussion was made between Ms. Watts and the Commission regarding the setbacks for the proposed pole sign. Commissioner Bailey questioned whether Ms. Watts request complied with the City of Oxford's sign ordinance. Assistant City Planner Katrina Hourin replied that the request did comply with the City of Oxford's sign ordinance. Further discussion was made between Ms. Watts and the Commission regarding the request for signage.

Na'ann Watts further informed the Commission that she was also seeking approval to move the existing fence further back on the property. HPC Consultant Tiffany Smith asked Ms. Watts about the height of the fence. Ms. Watts replied that the fence was approximately three feet (3') tall. Commissioner Gotshall asked Ms. Watts if the fence would be painted. Ms. Watts replied and answered that the fence would be painted. Further discussion was made between Ms. Watts and the Commission regarding the request for the fence and the possibility of extending the fence to the full 4' height allowed by city ordinances with a brick base.

There being no further questions or comments from the public or the Commission, motion was made by Commissioner Lewis and seconded by Commissioner Flautt to approve the request for Certificate of Appropriateness to move the existing fence at a height not to exceed 4' and to install signage on the property located at 415 South Lamar Boulevard, Oxford, Mississippi.

All present voting aye.

The motion was approved.

Public Hearing for CHS Case #040 – 1415 University Avenue. Na Ann Watts came before the Commission seeking a certificate of appropriateness to install a signage on a business located at 1415 University Avenue. Ms. Watts presented drawings and dimensions of the proposed signage and a photo of the existing business. Ms. Watts also informed the Commission that she was proposing to remove the existing sign from one of her previous businesses and relocate it to 1415 University Avenue. Ms. Watts also explained that the one of the proposed signs would be roof mounted and the other proposed sign would be a pole sign located on the ground level of the business. Ms. Watts also stated that she was requesting approval to install two additional awnings on the front of the business and to make modifications to the existing front door of the business. Ms. Watts presented photos and drawings of the existing building to support her

request. Discussion was made between Ms. Watts and the Commission regarding her requests. Further lengthy discussion was made between Ms. Watts and the Commission regarding placement of the two proposed signs.

There being no further questions or comments from the public or the Commission, motion was made by Commissioner Overstreet and seconded by Commissioner Gotshall to approve the request for Certificate of Appropriateness.

All present voted aye.

The motion was approved.

Complimentary Review for Proposed Bus Shelters. Assistant City Planner Katrina Hourin informed the Commission that she was seeking a complimentary review of potential bus shelters for the Oxford University Transit System. Ms. Hourin presented the Commission with photos and an aerial map of the locations of the proposed bus shelters. She informed the Commission that she was not seeking an approval and that she would come back before the Commission at a later date for approval. Discussion was made between Ms. Hourin and the Commission regarding the review. Several Commission members expressed concerns regarding the location of the bus shelters. However, only positive feedback was given regarding the aesthetics of the structures.

Chairman Jim Pryor informed the Commission that the Board of Aldermen would discuss the Commission's concerns regarding lighting on the square at 6:00 p.m. January 5, 2010 and encouraged all Commission members to attend.

There being no further business to come before the Commission, a motion was made by Commissioner Phillips and seconded by Commissioner Flautt to adjourn the meeting.

All present voting aye.

The meeting was adjourned.